

## Civic Affairs Committee MINUTES

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Minutes of an ordinary meeting of the Civic Affairs Committee held in the Council Chambers, Dunedin Public Art Gallery, The Octagon, Dunedin on Tuesday 21 May 2024, commencing at 10.00 am

### PRESENT

**Chairperson** Cr Bill Acklin  
**Deputy Chairperson**

**Members**

Cr Sophie Barker	Cr David Benson-Pope
Cr Christine Garey	Cr Kevin Gilbert
Cr Carmen Houlahan	Cr Cherry Lucas
Cr Mandy Mayhem	Cr Jim O'Malley
Cr Lee Vandervis	Cr Steve Walker
Cr Brent Weatherall	Cr Andrew Whiley

**IN ATTENDANCE** Robert West (General Manager Corporate Services),

**Governance Support Officer** Clare Sullivan

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### 1 PUBLIC FORUM

There was no Public Forum.

### 2 APOLOGIES

Apologies were received from Mayor Jules Radich and Councillor Marie Laufiso for absence and Councillor Carmen Houlahan for lateness

Moved (Cr Bill Acklin/Cr Lee Vandervis):

That the Committee:

**Accepts** the apologies from Mayor Jules Radich and Councillors Marie Laufiso for absence and Councillor Carmen Houlahan for lateness.

**Motion carried (CAC/2024/001)**

### 3 CONFIRMATION OF AGENDA

Moved (Cr Bill Acklin/Cr Lee Vandervis):

That the Committee:

**Confirms** the agenda without addition or alteration

**Motion carried (CAC/2024/002)**

### 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Cr Whiley declared a new interest.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Committee:

- a) **Amends** the Elected or Independent Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected or Independent Members' Interests.

**Motion carried (CAC/2024/003)**

### 5 CONFIRMATION OF MINUTES

#### 5.1 CIVIC AFFAIRS COMMITTEE MEETING - 5 SEPTEMBER 2023

Moved (Cr Bill Acklin/Cr Lee Vandervis):

That the Committee:

- a) **Confirms** the public part of the minutes of the Civic Affairs Committee meeting held on 05 September 2023 as a correct record.

**Motion carried (CAC/2024/004)**

## PART A REPORTS

### 6 BRIEFING FROM YOUTH COUNCIL

Melody Buckby (Chairperson) and Alice Johnston (Deputy Chairperson) from the Dunedin Youth Council provided an update on the Youth Council activities. What they have done:

- Weekly podcasts
- Assisting schools/students re issues racism, homophobia and bullying and providing a safe space initiative in high schools – written to schools in May
- Working with ORC re safety in bus hub and petitioning for a late night bus service

Raised issues:

- Working on engagement with South Dunedin Futures project
- Ōtepoti vision survey
- Working on hosting a sound wave music event for high schools
- Continuing issues re bus hub safety
- Advocating re messages drink driving

Ms Buckby and Ms Johnston responded to questions.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Committee:

- a) **Notes** the report from the Youth Council

Cr Houlahan entered the meeting at 10.22 am

**Motion carried (CAC/2024/005)**

## 7 ACTIONS FROM RESOLUTIONS OF CIVIC AFFAIRS COMMITTEE MEETINGS

A report from Civic provided the open actions from resolutions of Civic Affairs Committee meetings from the start of the triennium in October 2022.

The General Manager Corporate Services responded to questions.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Committee:

- a) **Notes** the Open Actions from resolutions of Civic Affairs Committee meetings.

**Motion carried (CAC/2024/006)**

## 8 CIVIC AFFAIRS COMMITTEE FORWARD WORK PROGRAMME

A report from Civic provided a regular update of the Civic Affairs Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work.

The General Manager Corporate Services spoke to the report and responded to questions.

Moved (Cr Bill Acklin/Cr Jim O'Malley):

That the Committee:

- a) **Notes** the Civic Affairs Committee forward work programme.

**Motion carried (CAC/2024/007)**

## **9 CIVIC AFFAIRS ACTIVITY REPORT FOR THE PERIOD UNTIL 30 APRIL 2024**

A report from Civic provided for the effective administration of Council governance, its activities and elected member procedures and protocols. It noted that the purpose of this report was to provide information on work undertaken in the administration of Council governance.

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Committee:

- a) **Notes** the Civic Affairs Activity Report

**Motion carried (CAC/2024/008)**

## **10 ITEMS FOR CONSIDERATION BY THE CHAIR**

A request was made to hold a workshop on Standing Orders.

The meeting concluded at 10.43am.

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CHAIRPERSON