

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Grants Subcommittee will be held on:

Date: Friday 10 May 2024
Time: 9.30 am
Venue: Council Chamber, Dunedin Public Art Gallery, The Octagon,
Dunedin

Sandy Graham
Chief Executive Officer

Grants Subcommittee

**DCC Arts, CNZ Creative Communities Scheme, Community Events, Community
Waste Minimisation Grants and Dunedin Biodiversity Fund**

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Bill Acklin	
Members	Cr Sophie Barker	Emma Burns
	Peter Hayden	Don Hunter
	Adam Keane	Cr Cherry Lucas
	Cr Mandy Mayhem	Hannah Molloy
	Anna Parker	Jonathan Usher
	Cr Andrew Whiley	
Senior Officer	Leanne Mash, General Manager Business & Community Engagement	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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	Adam Keane will close with a Karakia Whakamutunga.	

1 KARAKIA TIMATANGA

Adam Keane will open the meeting with a Karakia Timatanga.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected or independent representative and any private or other external interest they might have.
2. Elected or independent members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Subcommittee:

- a) **Notes/Amends** if necessary the Elected or Independent Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected or Independent Members' Interests.

Attachments

	Title	Page
↓A	Grants Subcommittee Register of Interest	6

Grants Subcommittee - Register of Interest - current as at May 2024				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in public excluded, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Secretary	Brockville Improvements and Amenities Society (BIAS)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	BIAS Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Chairperson	Grants Subcommittee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr Bill Acklin	Shareholder/Director	Dunedin Brokers Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	APRA - AMCOS	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Entertainer	Various functions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Casual Employee	Insulmax	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Southern Heritage Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Friends Otago Museum	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Blue Penguins Pukekura	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Otago Anniversary Day Dinner	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Connecting Dunedin (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	

CONFIRMATION OF MINUTES

GRANTS SUBCOMMITTEE MEETING - 15 NOVEMBER 2023

RECOMMENDATIONS

That the Subcommittee:

- a) **Confirms** the Grants Subcommittee meeting held on 15 November 2023 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Grants Subcommittee meeting held on 15 November 2023	13

Grants Subcommittee

DCC Arts, Creative Communities Scheme, CNZ Festival Fund, Professional Theatre Fund, Community Events, Community, Waste Minimisation and Dunedin Biodiversity

MINUTES

Minutes of an ordinary meeting of the Grants Subcommittee held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Wednesday 15 November 2023, commencing at 9.30 am

PRESENT

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Bill Acklin	
Members	Cr Sophie Barker	Peter Hayden
	Don Hunter	Cr Cherry Lucas
	Cr Mandy Mayhem	Hannah Molloy
	Anna Parker	Jonathan Usher
	Cr Andrew Whiley	

IN ATTENDANCE

Nicola Morand (Manahautu - Acting General Manager Māori, Partnerships and Policy), Jeanette Wikaira (Acting General Manager Community Services), Danielle Tolson (Policy Analyst), Wai Piggott (Financial Analyst), Lisa Wilkie (Team Leader Creative Partnerships), Amie Taua (Creative Partnerships Advisor), Dan Hendra (Team Leader Events), Ohla Viazenko (Events Advisor), Philippa Norton (Events Advisor), Mai Tamimi (Team Leader Community Development), Jay Phillips (Community Advisor), Margo Reid (Community Advisor), Mere Taana-Jouanides (Community Advisor), Cath Gledhill (Supervisor Waste Minimisation), Leigh McKenzie (Waste Minimisation Strategy Officer), Karen Gadomski (Waste Minimisation Advisor – Construction and Demolition), Mark Mawdsley (Team Leader Advisory Services) and Zoe Lunniss (Biodiversity Advisor)

Governance Support Officer Rebecca Murray

1 KARAKIA TIMATANGA

The Chair opened the meeting with a Karakia Timatanga.

2 APOLOGIES

Apologies were received from Emma Burns and Adam Keane and apologies for early departure at 3.00 pm were received from Jonathan Usher and Anna Parker.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Accepts the apology from Emma Burns and Adam Keane and apologies for early departure at 3.00 pm were received from Jonathan Usher and Anna Parker.

Motion carried (GS/2023/059)

3 CONFIRMATION OF AGENDA

Moved (Cr Marie Laufiso/Jonathan Usher):

That the Subcommittee:

Confirms the agenda without addition or alteration.

Motion carried (GS/2023/060)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Hannah Molloy advised of changes to her register of interest.

Cr Cherry Lucas advised of a change to her register of interest.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

- a) **Amends** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried (GS/2023/061)

5 CONFIRMATION OF MINUTES

5.1 GRANTS SUBCOMMITTEE MEETING - 20 SEPTEMBER 2023

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Confirms the minutes of the Grants Subcommittee meeting held on 20 September 2023 as a correct record.

Motion carried (GS/2023/062)

PART A REPORTS

6 DCC ARTS, PROFESSIONAL THEATRE, CREATIVE COMMUNITIES SCHEME, CNZ FESTIVAL, COMMUNITY EVENTS, COMMUNITY AND SMALL GRANTS APPLICATION

A report summarised applications for DCC Arts, Professional Theatre, CNZ Creative Communities, CNZ Festival, Community Events and Community Grant funding received in September 2023 round.

DCC Arts

The Team Leader Creative Partnerships (Lisa Wilkie) and Creative Partnerships Advisor (Amie Taua) spoke to the applications responded to questions.

Hannah Molloy declared a conflict of interest with Item 8 – Stage South and withdrew from this item.

Peter Hayden declared a conflict of interest with Item 1 - Blue Oyster (The Blue Oyster Arts Trust) and withdrew from this item.

Hannah Molloy withdrew from this item.

Moved (Cr Marie Laufiso/Peter Hayden):

That the Subcommittee:

Declines the following DCC Arts application:

8 Stage South

Motion carried (GS/2023/063) with Anna Parker abstaining.

Hannah Molloy returned to the meeting.

Peter Hayden withdrew from this item.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following DCC Arts application:

1	Blue Oyster (The Blue Oyster Arts Trust)	\$4,800.00
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Motion carried (GS/2023/064)

Peter Hayden returned to the meeting.

Moved (Hannah Molloy/Jonathan Usher):

That the Subcommittee:

Approves the following DCC Arts application:

7	Spectacle Dunedin (Dunedin Fringe Arts Trust)	\$4,391.45
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Motion carried (GS/2023/065)

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Approves the following DCC Arts applications:

2	Blue Oyster - Art & Earth Memory (The Blue Oyster Arts Trust)	\$5,000.00
3	Blue Oyster - Singing to the Basalt (The Blue Oyster Arts Trust)	\$4,508.55
4	City Choir Dunedin (City of Dunedin Choir)	\$5,000.00
5	Dunedin Jazz Club (Dunedin Jazz Foundation)	\$4,500.00
6	New Lands (The Blue Oyster Arts Trust)	\$5,000.00
9	Strath Taieri Connect (Strath Taieri Connect Charitable Trust)	\$3,000.00

Motion carried (GS/2023/066)

Professional Theatre Fund

The Team Leader Creative Partnerships (Lisa Wilkie) and Creative Partnerships Advisor (Amie Taua) spoke to the applications responded to questions.

Hannah Molloy declared a conflict of interest with Item 4 - Noonan Creatives (Miss Miriam Claire Noonan) and withdrew from this item.

Moved (Cr Sophie Barker/Cr Andrew Whiley):

That the Subcommittee:

Approves left over funding from the September 2023 round be carried over to March 2024 and is added to the general DCC Arts grant pool.

Motion carried (GS/2023/067)

Hannah Molloy withdrew from this item.

Moved (Cr Marie Laufiso/Jonathan Usher):

That the Subcommittee:

Approves the following Professional Theatre Fund application:

4	Noonan Creatives (Miss Miriam Claire Noonan)	\$20,000.00
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Motion carried (GS/2023/068)

Hannah Molloy returned to the meeting.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Approves the following Professional Theatre Fund applications:

1	AXIOM (Dunedin Fringe Arts Trust)	\$19,950.00
2	Dunedin Summer Shakespeare (Castle Trustees Limited Trust Account)	\$20,000.00
3	Improsaurus Incorporated	\$12,700.00
5	Theatreworks Ltd	\$19,990.00

Motion carried (GS/2023/069)

CNZ Creative Communities Scheme

The Team Leader Creative Partnerships (Lisa Wilkie) and Creative Partnerships Advisor (Amie Taua) spoke to the applications responded to questions.

Hannah Molloy declared a conflict of interest with Item 8 - Jac Wilson and withdrew from this item.

Jonathan Usher declared a conflict of interest with Item 14 - The StarJam Charitable Trust (C/O Vanessa Fowles) and withdrew from this item.

Hannah Molloy withdrew from this item.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Declines the following CNZ Creative Communities Scheme application:

8 Jac Wilson

Motion carried (GS/2023/070) with Anna Parker abstaining.

Hannah Molloy returned to the meeting.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Declines the following CNZ Creative Communities Scheme application:

9 Luke Easterbrook-Clarke

Motion carried (GS/2023/071)

Jonathan Usher withdrew from this item.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following CNZ Creative Communities Scheme application:

14 The StarJam Charitable Trust (C/O Vanessa Fowles) \$3,500.00

Motion carried (GS/2023/072)

Jonathan Usher returned to the meeting.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following CNZ Creative Communities Scheme applications:

1	Andrea Bosshard (Ms A Bosshard & Mr S V Loader)	\$3,000.00
2	Christine Keller	\$5,000.00
3	Dance Therapy NZ	\$3,500.00
4	Dunedin Street Art	\$4,100.00
5	Dunedin Workers' Educational Association	\$5,558.60
6	East Otago Musical Theatre Inc	\$6,000.00

7	Emma Lange (Miss Emma Mary Odell Lange)	\$5,477.00
10	Oscar Mitchell & Toa Makapelu (Oscar Dylan Mitchell)	\$1,750.00
11	Red Hot Fibre (Lesa Hepburn T/A Red Hot Fibre)	\$1,674.00
12	Sahara Pohatu-Trow (SEM POHATU-TROW)	\$2,500.00
13	Spectacle Dunedin (Miss J D M Covell)	\$2,250.40
15	Wesley John Fourie	\$2,400.00

Motion carried (GS/2023/073)

CNZ Festival Fund

The Team Leader Creative Partnerships (Lisa Wilkie) and Creative Partnerships Advisor (Amie Taua) spoke to the applications responded to questions.

Hannah Molloy declared a conflict of interest with Item 1 - Dance Ōtepoti and withdrew from this item.

Anna Parker declared a conflict of interest with Item 2 - Dunedin Midwinter Celebrations (Dunedin Midwinter Celebrations Trust) and withdrew from this item.

Hannah Molloy withdrew from this item.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following CNZ Festival Fund application:

1	Dance Ōtepoti	\$7,000.00
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Motion carried (GS/2023/074)

Hannah Molloy returned to the meeting.

Anna Parker withdrew from this item.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Approves the following CNZ Festival Fund application:

2	Dunedin Midwinter Celebrations (Dunedin Midwinter Celebrations Trust)	\$8,000.00
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Motion carried (GS/2023/075)

Anna Parker returned to the meeting.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Approves the following CNZ Festival Fund application:

3	Ōtepoti Zinefest (S D Hall)	\$7,043.61
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Provide a revised budget.

Motion carried (GS/2023/076)

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Approves the following CNZ Festival Fund application:

4	Small Press Fest (Frances Pavletich T/A/ Evening Books)	\$7,000.00
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Motion carried (GS/2023/077)

Peter Hayden and Don Hunter left the meeting at 11.00 am.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Adjourns the meeting for 10 minutes.

Motion carried (GS/2023/078)

The meeting adjourned at 11.00 am and reconvened at 11.10 am.

Community Events

The Team Leader Events (Dan Hendra), Events Advisors (Ohla Viazenko and Philippa Norton) spoke to the applications and responded to questions.

Jonathan Usher declared a conflict of interest with Item 2 - Brighton Gala (Brighton Gala Experience) and Item 4 - District 72 Toastmasters (District 72) and withdrew from these items.

Cr Andrew Whiley advised he is on the board of the Masters Games but is not directly involved with any of the sports.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Adjourns the meeting for 10 minutes.

Motion carried (GS/2023/079)

The meeting adjourned at 11.35 am and reconvened at 11.53 am.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Adjourns the meeting until 12.30 pm.

Motion carried (GS/2023/080)

The meeting adjourned at 11.53 am and reconvened at 12.33 pm.

Jonathan Usher withdrew from this item.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Declines the following Community Events application:

- 4 District 72 Toastmasters (District 72)

Motion carried (GS/2023/081)

Jonathan Usher returned to the meeting.

Moved (Cr Marie Laufiso/Cr Andrew Whiley):

That the Subcommittee:

Declines the following Community Events applications:

- 1 Athletics Otago (Athletics Otago Inc)
- 21 Weet-Bix Tryathlon Foundation

Motion carried (GS/2023/082)

Jonathan Usher withdrew from this item.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following Community Events application:

- 2 Brighton Gala (Brighton Gala Experience) \$1,950.00

Motion carried (GS/2023/083)

Jonathan Usher returned to the meeting.

Moved (Cr Andrew Whiley/Cr Bill Acklin):

That the Subcommittee:

Approves the following Community Events applications:

3	Disc Golf Dunedin	\$2,000.00
5	Dunedin Archery Club Inc. (Dunedin Archery Club)	\$1,587.60
6	Dunedin Sri Lankan Society (Dunedin Sri Lankan Society Inc)	\$2,150.00
7	Dunedin Super League	\$1,000.00
8	Dunedin Theatre Reviewers Collective	\$1,710.00
9	Dunedin Young Farmers Club	\$2,800.00
10	East Otago Musical Theatre Incorporated	\$3,850.00
11	Green Island Vocal Competition Society (Green Island Vocal Competitions Society Inc)	\$1,500.00
12	Otago Softball Association (Otago Softball Association Incorporated)	\$1,400.00
13	Otago Ultimate Incorporated	\$2,016.00
14	Pickleball Dunedin (Otago Badminton Association)	\$790.00
15	Piping and Dancing Association of NZ Inc Otago Centre (The Piping & Dancing Assn of NZ Inc Otago Branch)	\$5,000.00
16	Surf Life Saving New Zealand Incorporated	\$2,000.00
17	Swing Riot (Swing Riot Dunedin Incorporated)	\$3,000.00
18	Tennis Otago Incorporated	\$1,000.00
19	The Auckland Diving Community Trust (ADCT)	\$1,551.40
20	Vintage Car Club (Vintage Car Club of New Zealand Inc, Otago Branch inc)	\$3,500.00
22	World Powerlifting New Zealand (World Powerlifting New Zealand Inc)	\$550.00

Motion carried (GS/2023/084)

Community

The Team Leader Community Development (Mai Tamimi), Community Advisors (Jay Phillips, Margo Reid and Mere Taana-Jouanides) spoke to the applications and responded to questions.

Hannah Molloy declared a conflict of interest with Item 3 - Arai Te Uru Kokiri Training Centre Charitable Trust and Item 17 - Just Atelier Trust t/a Stitch Kitchen (Just Atelier Trust) and withdrew from these items.

Jonathan Usher declared a conflict of interest with Item 5 - Brain Injury Otago and withdrew from this item.

Anna Parker declared a conflict of interest with Item 3 - Arai Te Uru Kokiri Training Centre Charitable Trust and Item 25 - Parkinson's New Zealand Charitable Trust (Parkinson's New Zealand) and withdrew from these items.

Cr Bill Acklin left the meeting at 12.56 pm and returned to the meeting at 1.07 pm.

Moved (Cr Marie Laufiso/Cr Andrew Whiley):

That the Subcommittee:

Adjourns the meeting until 1.30 pm.

Motion carried (GS/2023/085)

The meeting adjourned at 1.16 pm and reconvened at 1.36 pm.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Declines the following Community applications:

- 2 Anglican Family Care (Anlican Family Care (Inc))
- 13 Fairfield Bowling Club inc
- 14 Happy You... Theatre Company!! (Happy You Theatre Charitable Trust)
- 30 Stepping Stones Trust Southern (Anonymous) (Stepping Stones Trust Southern)
- 35 West Taieri District War Memorial Hall Society Inc

Motion carried (GS/2023/086)

Hannah Molloy and Anna Parker withdrew from this item.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following Community application:

- | | | |
|---|---|------------|
| 3 | Arai Te Uru Kokiri Training Centre Charitable Trust | \$5,000.00 |
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Motion carried (GS/2023/087) with Cr Bill Acklin abstaining.

Hannah Molloy and Anna Parker returned to the meeting.

Jonathan Usher withdrew from this item.

Moved (Cr Marie Laufiso/Cr Andrew Whiley):

That the Subcommittee:

Approves the following Community application:

5	Brain Injury Otago	\$2,000.00
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Motion carried (GS/2023/088)

Jonathan Usher returned to the meeting.

Hannah Molloy withdrew from this item.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following Community application:

17	Just Atelier Trust t/a Stitch Kitchen (Just Atelier Trust)	\$4,448.00
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Motion carried (GS/2023/089) with Cr Bill Acklin abstaining.

Hannah Molloy returned to the meeting.

Anna Parker withdrew from this item.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Approves the following Community application:

25	Parkinson's New Zealand Charitable Trust (Parkinson's New Zealand)	\$2,000.00
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Motion carried (GS/2023/090)

Anna Parker returned to the meeting.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Approves the following Community applications:

1	Alzheimers Otago (ADARDS Otago Inc)	\$2,000.00
4	Aroha Ki Te Tamariki Trust	\$3,800.00
6	Diabetes New Zealand	\$2,000.00
7	Disability Information Service T/A Livingwell Disability Resource Centre (Disability Information Service Inc)	\$2,500.00
8	Dunedin Community Transport Trust	\$3,800.00
9	Dunedin Curtain Bank Trust	\$4,750.00

10	Dunedin Group Riding for the Disabled Assn Inc	\$3,800.00
11	Dunedin Korean Language & Culture Society	\$5,000.00
12	Dunedin Pakistan Society	\$4,050.00
15	Hearing Support Otago (The Hearing Association Inc)	\$2,000.00
16	Heart Kids New Zealand Inc	\$2,000.00
18	Life Education Trust Coastal Otago	\$2,000.00
19	Male Survivors Otago	\$4,500.00
20	Mosgiel Memorial RSA (Mosgiel Memorial RSA Inc)	\$3,000.00
21	Neighbours Day Aotearoa	\$2,500.00
22	OneCoast Inc (OneCoast Inc Society)	\$3,800.00
23	Otago Multiple Sclerosis Society Inc	\$2,000.00
24	Parent to Parent Otago (Parent to Parent NZ Inc t/a Otago)	\$3,000.00
26	People First New Zealand Inc	\$2,000.00
27	Port Chalmers Swim Club Inc	\$1,000.00
28	Saddle Hill Foundation Trust	\$4,750.00
29	Seniornet Dunedin	\$1,952.00
31	St Kilda Surf Life Saving	\$2,000.00
32	Te Hou Ora Whānau Services Ltd	\$4,750.00
33	The Work Opportunities Trust	\$4,000.00
34	Waitaki Community Gardens Trust	\$3,800.00
36	WEKA Wellness Empathy Kindness Aotearoa	\$4,750.00

Motion carried (GS/2023/091)

Moved (Cr Marie Laufiso/Cr Andrew Whiley):

That the Subcommittee:

Notes the funds allocated between 1 April 2023 and 31 October 2023 for Small Project and Neighbourhood Matching grants.

Motion carried (GS/2023/092) with Hannah Molloy abstaining.

7 WASTE MINIMISATION COMMUNITY PROJECTS/INITIATIVES, INNOVATION AND DEVELOPMENT (COMMERCIAL) AND SMALL GRANT APPLICATIONS

A report summarised applications received during September 2023 for the Waste Minimisation Community Project/Initiative and Waste Minimisation Innovation and Development (Commercial) funding round.

Waste Minimisation Community Project/Initiative

The Supervisor Waste Minimisation (Cath Gledhill), Waste Minimisation Strategy Officer (Leigh McKenzie) and Waste Minimisation Advisor – Construction and Demolition (Karen Gadomski) spoke to the applications and responded to questions.

Anna Parker declared a conflict of interest with Item 5 - South Dunedin Community Network Incorporated and withdrew from this item.

Anna Parker withdrew from this item.

Moved (Cr Sophie Barker/Jonathan Usher):

That the Subcommittee:

Approves the following Waste Minimisation Community Project/Initiative application:

5	South Dunedin Community Network Incorporated	\$5,000.00
---	--	------------

Motion carried (GS/2023/093)

Anna Parker returned to the meeting.

Moved (Cr Sophie Barker/Jonathan Usher):

That the Subcommittee:

Approves the following Waste Minimisation Community Project/Initiative applications:

1	Able Charitable Trust t/a Able Minds (Able Charitable Trust (Southern Family Support))	\$5,000.00
2	Dunedin Curtain Bank Trust	\$5,000.00
3	Mornington Playcentre	\$5,000.00
4	Our Food Network (Our Food Network Dunedin (OFN) Incorporated)	\$5,000.00
6	The Nest Collective (The Nest Collective NZ Charitable Trust)	\$5,000.00

Motion carried (GS/2023/094)

Waste Minimisation Innovation and Development (Commercial)

The Supervisor Waste Minimisation (Cath Gledhill), Waste Minimisation Strategy Officer (Leigh McKenzie) and Waste Minimisation Advisor – Construction and Demolition (Karen Gadomski) spoke to the applications and respond to questions.

Hannah Molloy declared a conflict of interest with Item 7 - Sandymount Distillery and withdrew from this item.

Anna Parker declared a conflict of interest with Item 9 - Wild Dispensary (Wild Dispensary Limited) and withdrew from this item.

Cr Andrew Whiley left the meeting at 2.26 pm.

Anna Parker left the meeting at 2.40 pm.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Adjourns the meeting for 10 minutes.

Motion carried (GS/2023/095)

The meeting adjourned at 2.43 pm and reconvened at 2.50 pm.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Declines the following Waste Minimisation Innovation and Development (Commercial) applications:

- 1 Flowers from Thirty Three (Mr and Mrs Denley)
- 4 Kapa Limited t/a Chunky (Kapa Limited (trading as Chunky))
- 8 The Dish Café (The Dish Limited)

Motion carried (GS/2023/096)

Hannah Molloy withdrew from this item.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Approves the following Waste Minimisation Innovation and Development (Commercial) applications:

- | | | |
|---|-----------------------|-------------|
| 7 | Sandymount Distillery | \$10,000.00 |
|---|-----------------------|-------------|

Motion carried (GS/2023/097)

Hannah Molloy returned to the meeting.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Approves the following Waste Minimisation Innovation and Development (Commercial) applications:

- | | | |
|---|-------------------------------|-------------|
| 2 | Foodprint (Footprint Limited) | \$15,000.00 |
|---|-------------------------------|-------------|

3	Garden to Market (Neil Stuart Robinson T/A Garden to Market)	\$7,000.00
5	Light Bolt Limited	\$15,000.00
6	Mizen Automation (Mizen Automation Limited)	\$15,000.00
9	Wild Dispensary (Wild Dispensary Limited)	\$8,000.00

Motion carried (GS/2023/098)

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

- a) **Notes** that the Waste Minimisation Grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- b) **Notes** the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

Motion carried (GS/2023/099) with Hannah Molloy abstaining.

Jonathan Usher and Hannah Molloy left the meeting at 2.56 pm.

8 DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS

A report provided a summary of the grants claimed for biodiversity projects that have been completed since the last project completion report to the Grants Subcommittee in May 2023. The project completion reports are required to satisfy grant conditions and outline how the projects were completed.

The Team Leader Advisory Services (Mark Mawdsley) and Biodiversity Officer (Zoe Lunniss) spoke to the report and respond to questions.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

- Notes** the project completion reports on completed Dunedin Biodiversity Fund projects.

Motion carried (GS/2023/100)

9 DUNEDIN BIODIVERSITY FUND APPLICATIONS

A report provided an overview of the applications for the September 2023 round of the Dunedin Biodiversity Fund.

The Team Leader Advisory Services (Mark Mawdsley) and Biodiversity Officer (Zoe Lunniss) spoke to the report and respond to questions.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Declines the following Dunedin Biodiversity Fund applications:

BIO-2023-32	Open Valley Urban Ecosanctuary
BIO-2023-33	Rotary Club (Peter Jackson)
BIO-2023-38	Mathew's Track Working Group (Anita Zainey)

Motion carried (GS/2023/101)

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Approves the following Dunedin Biodiversity Fund applications:

BIO-2023-22	Ray Parker	\$3,041.00
BIO-2023-23	Charlotte Hughes	\$2,305.27
BIO-2023-24	George Bysouth	\$5,000.00
BIO-2023-25	Alister Young	\$1,968.95
BIO-2023-26	Tomahawk-Smailis Beach Care Trust	\$2,534.69
BIO-2023-27	Darcy Pine	\$3,445.25
BIO-2023-28	Sam Eckhoff	\$998.75
BIO-2023-29	Brighton Trapping Group	\$4,451.98
BIO-2023-30	Janice Lord	\$3,501.37
BIO-2023-31	Dave Angelson	\$5,000.00
BIO-2023-34	NZ Landcare Trust	\$3,104.50
BIO-2023-35	Katelin Wilson	\$4,982.50
BIO-2023-36	Fiona Jakobs	\$5,000.00
BIO-2023-37	Saint Clair Golf Club	\$3,040.01

Motion carried (GS/2023/102)

10 KARAKIA WHAKAMUTUNGA

The Chair closed the meeting with a Karakia Whakamutunga.

The meeting concluded at 3.04 pm.

.....
CHAIRPERSON

PART A REPORTS

DCC ARTS, CREATIVE COMMUNITIES SCHEME, COMMUNITY EVENTS, COMMUNITY AND SMALL GRANTS APPLICATION

Department: Ara Toi, Events and Community Development and Community and Planning

EXECUTIVE SUMMARY

- 1 The report summarises applications for DCC Arts, CNZ Creative Communities, Community Events and Community Grant funding received in March 2024 round and includes information on the current funding environment.
- 2 The Grants Subcommittee is delegated to allocate grants within the approved budget for each fund. The total funding requested and available is detailed below, with application information included in (Attachments A – D).
- 3 The details of funding approved for Small Project and Neighbourhood Matching Grants between 1 November 2023 and 30 April 2024 are attached as (Attachment E). Staff assess these grants and the Subcommittee Chair, or their delegate make the funding decision.

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** the grants to be allocated to applicants from the following funds: DCC Arts, Creative Communities, Community Events and Community (Attachments A –D).
- b) **Notes** the funds allocated between 1 November 2023 and 30 April 2024 for Small Project and Neighbourhood Matching grants (Attachment E).

BACKGROUND

- 4 Applications opened for the DCC Arts, CNZ Creative Communities, Community Events and Community Grant funds on 4 March and closed on 28 March 2024.
- 5 Potential applicants were encouraged to communicate with staff before applying so additional advice and information could be given.

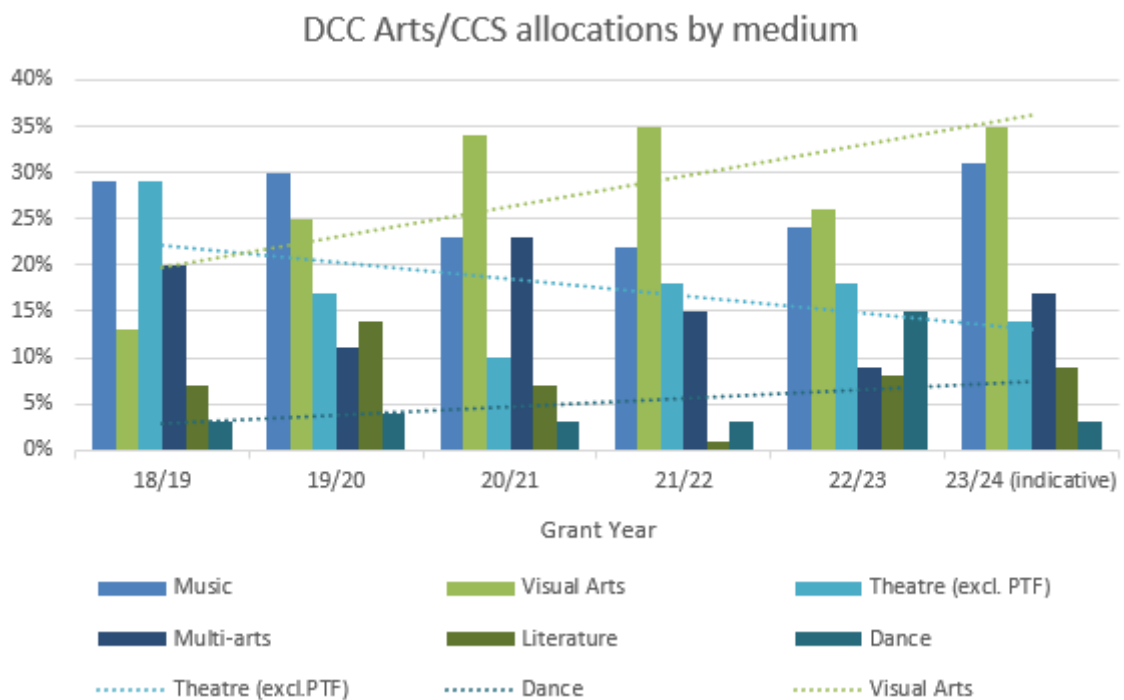
DISCUSSION

Number of Applications and Grant Funding Available – March 2024

Grant Fund Name	Number of Applications Received	Number Withdrawn	Total Requested	Total Available (March 2024 Round)
DCC Arts Grants	15	0	\$66,839.17	\$60,610.00
CNZ Creative Communities Scheme	23	0	\$84,710.28	\$50,210.00
Community Events Grants	16	0	\$91,329.51	\$39,524.34
Community Grants	34	0	\$139,672.70	\$98,950.00

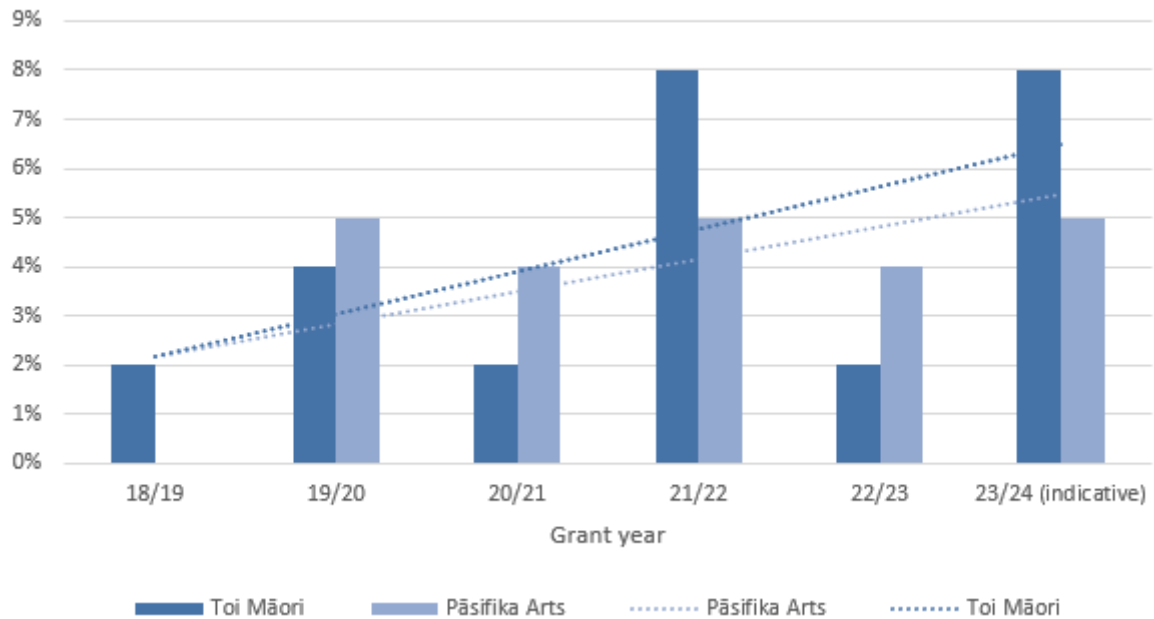
DCC Arts Grants / CNZ Creative Communities Scheme (CCS)

- 6 The number of grants received in this round has bounced back to pre-Covid averages. Music (27%) and Visual Arts (25%) form the majority of funding requests, this represents a rise in the latter over the past six years.



- 7 Looking at other trends across this period, theatre applications have dropped by approximately 8% (NB: this does not include applications to the Professional Theatre Fund) and applications for Dance projects continue to rise, albeit slowly. It is pleasing to see small but steady rises in funding allocated to toi Māori and Pāsifika Arts projects; staff have worked hard to reach creative practitioners in these communities.

DCC Arts/CCS allocation trends, Toi Māori & Pāsifika Arts



- 8 A notable difference in this round is the additional \$24,410 available in the DCC Arts funding pool due to returned funds and a funding rollover from the September 2023 round. Staff were able to shift five eligible applications from CCS to DCC Arts, which freed up money in the CCS pool, although it remains over-subscribed.

Community Event Grants

- 9 This funding round received 16 applications, a decrease of 6 from the 22 applications received in the September 2023 round. Out of the 16 applications received, 12 are from local organisations while 4 are from organisations that are supported by a national body. Within this a further breakdown of sectors show that there were six ethnic communities, two sporting, six arts, and two community applications. There was one application received from the Samoan Advisory Council Dunedin and one from New Zealand Red Cross for a Multicultural Day at the Araiteuru Marae.

Community Grants

- 10 This funding round received 34 applications, an increase of 3 from the 31 applications received in the March 2023 round. Out of the 34 applications received, 18 are from local organisations while the rest are from organisations that are supported by national or regional bodies/headquarters. Within this a further breakdown of sectors. There was one application received from a Māori organisation (Ōtākou Māori Women’s Welfare League) and one from an ethnic community (Dunedin Chinese Language & Cultural Trust).

Sector	Number of applications
Social services	14
Health (general)	6
Youth Support	4
Education	3
Support for people with disabilities	3
Cultural identity	2
Sports/ fitness	2

OPTIONS

11 There are no options as the subcommittee have delegation to make the decisions.

NEXT STEPS

12 Staff will advise applicants of the Subcommittee’s decisions and administer the payment of grants.

Signatories

Author:	Lisa Wilkie - Kaiarahi - Team Leader Creative Partnerships Dan Hendra - Team Leader - Events Mai Tamimi - Team Leader Community Development
Authoriser:	Nicola Morand - Manahautū (General Manager Māori Partnerships and Policy) Jeanette Wikaira - General Manager Arts, Culture and Recreation

Attachments

	Title	Page
↓A	DCC Arts Grants March 2024 - Summary of Applications	37
↓B	CNZ Creative Communities Scheme Grants March 2024 - Summary of Applications	38
↓C	Community Events Grants March 2024 - Summary of Applications	40
↓D	Community Grants March 2024 - Summary of Applications	42
↓E	Neighbourhood Matching and Small Project Grants up to 30 April 2024	44

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social well-being, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

Festivals and Events Plan
Ara Toi, Arts and Culture Strategy
Social Wellbeing Strategy

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee and provide guidance and advice on allocations of funding. Staff are working to develop relationships with the Māori Community and ensure DCC Grants are accessible and supportive of the needs of the Māori community.

Sustainability

Contestable grants support the sustainability of community, arts and events sector applicants within the city.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no known implications.

Financial considerations

Budgets for contestable grants are set at the Annual and 10-Year Plans.

Significance

This decision is considered low in terms of the Council’s Significance and Engagement Policy.

Engagement – external

Staff have engaged with applicants and other funders in making recommendations.

Engagement - internal

Staff from Community Development, Events, Ara Toi and the Waste and Environmental Solutions teams engage around applications.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

There are no identified risks

Conflict of Interest

Staff conflicts of interest have been managed, with identified staff removed from assessing or reviewing specific grant applications

Community Boards

There are no known implications for Community Boards.

WASTE MINIMISATION COMMUNITY PROJECT/INITIATIVE AND SMALL GRANT APPLICATIONS

Department: Waste and Environmental Solutions

EXECUTIVE SUMMARY

- 1 This report summarises applications received during March 2024 for the Waste Minimisation Community Project/Initiative funding round (Attachment A).
- 2 The purpose of this report is to assist the Subcommittee in considering applications and allocating funding by providing a summary of the funding criteria, applications received, amount of funding requested and the amount available.
- 3 A summary of the Waste Minimisation Small Project Grants already approved by the Grants Subcommittee Chair, or another delegated Subcommittee member, is also included as (Attachment B).

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** the grants funding to be allocated to applicants from the Waste Minimisation Community Project/Initiative Grants fund.
- b) **Notes** that the Waste Minimisation Grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- c) **Notes** the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

BACKGROUND

- 4 A summary of applications received for the Waste Minimisation Community Project/Initiative Grants which closed at 5pm, 28 March 2024, is attached to this report (Attachment A).
- 5 For this round of funding, \$30,000.00 is available for the Waste Minimisation Community Project/Initiative Grants.
- 6 One Waste Minimisation Small Project Grant has been approved under delegated authority since October 2023, with \$8,593.00 remaining for allocation. The Waste Minimisation Small Project Grant is summarised in (Attachment B).

- 7 Both before and during the March grant application period, email notifications were provided by Council staff to raise awareness of the grants available and the application criteria. Advertising in community newsletters, public notices, local newspapers, radio, and social media was undertaken. Potential applicants were encouraged to communicate with staff before applying so that additional advice and information could be provided.
- 8 Applicants who had submitted project start dates before the receipt of funding have been contacted to confirm revised project start dates (1 June 2024 or later). This is to avoid the funding of projects retrospectively.
- 9 Applications that were submitted after the close off date have not been assessed as per the Grants Management Policy 2019.

Accountability Reports

- 10 Over the six months from November 2023 to the end of March 2024, staff have received 9 accountability reports from previous waste minimisation funding. Of the recipients to date, there are 21 accountability reports that are not yet due, having been awarded within the last 12 months.
- 11 Any overdue accountability reports are being actively pursued by Council staff.

DISCUSSION

Summary of Applications

- 12 Seven applications for the Waste Minimisation Community Project/Initiative Grants fund have been received. The total funding requested from the seven applications was \$34,353.38.
- 13 Access to the Waste Minimisation Community Project/Initiative Grants applications has been provided to the Subcommittee. These are summarised in Attachment A.

Grant Fund Name	Number of Applications Received	Number Withdrawn	Total Requested	Total Available (March 2024 round)
Waste Minimisation Community Project/Initiative Grants	7	0	\$34,353.38 (to an application maximum of \$5,000)	\$30,000.00

Funding Criteria

- 14 The funding criteria are set out below to assist the Subcommittee to determine the funding allocations:
 - Applicants are most likely to receive funding if the application is for a project or initiative that:
 - Clearly and directly benefits the wider community;

- Aligns with the vision and goals in the Waste Minimisation Management Plan 2020;
 - Builds local resource recovery capability;
 - Minimises or diverts targeted waste streams;
 - Promotes zero waste education;
 - Research, development, and design for future waste minimisation initiatives;
 - Applicants must contribute 30% of the total project cost; and
 - Encourages, promotes, or administers waste minimisation activities in the Dunedin region.
- Activities which can't be applied for:
 - Subsidising the cost of waste to landfill;
 - Individuals working on private projects;
 - Debt servicing; and
 - Activities that duplicate other demonstration projects or pilot studies.
- 15 Waste minimisation grants are also available to fund consenting costs e.g., permitted composting processing, to enable regulated waste minimisation activities.
- 16 Further to Waste Minimisation contestable grants the waste levy also annually provides grants or funds determined from Tender Board decisions or are an approved non-standard procurement (single source) service. The services provide recycling, reuse, repurposing of materials and education. These include but are not limited to; tyre recycling, bicycle refurbishment for donation back into the community, e-waste and battery recycling, polystyrene recycling, plasterboard offcuts recycling, child car seat recycling, surplus food waste collection for distribution, contribution to capital costs for organic material collection and processing, as well as a variety of waste reduction education workshops and programmes.

OPTIONS

- 17 There are no options as the subcommittee have delegation to make the decisions.

NEXT STEPS

- 18 Staff will communicate the Grants Subcommittee's decisions to all applicants in writing within two weeks of the Subcommittee meeting. Where grants have been approved, payments will be arranged for the applicants.
- 19 The next funding round will be in September 2024.

Signatories

Author:	Catherine Gledhill - Waste Minimisation Supervisor
Authoriser:	Chris Henderson - Group Manager Waste and Environmental Solutions

Attachments

	Title	Page
↓A	Waste Minimisation Community Project/Initiative Grants March 2024 - Summary of Applications	51
↓B	Small Waste Minimisation Projects Grants to March 2024	52

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social well-being, economic well-being, environmental well-being and the cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This report supports the Council’s Waste Minimisation and Management Plan 2020.

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee and provide guidance and advice on allocations of funding.

Staff are working to develop relationships with the Māori community and ensure DCC grants are accessible and supportive of the needs of the Māori community.

Sustainability

Waste Minimisation Grants provide community with a funding opportunity for new waste minimisation projects and initiatives.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Budget is set aside from the Waste Levy for waste minimisation grants in accordance with the Dunedin City Council Waste Minimisation and Management Plan 2020. This money is received from the Ministry for the Environment and has been approved to use for grants funding in accordance with section 47 of the Waste Minimisation Act.

Financial considerations

Grants will be expended from the Waste Minimisation Funds within approved budgets.

Significance

This decision is considered to be of low significance in terms of Council’s Significance and Engagement Policy.

Engagement – external

A variety of newsletters, social media, Otago Access Radio, as well as advertising in local media were used to promote these grants.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Internal engagement was carried out with other grant funding departments to check applicants were not doubling up on applications. Departments relevant to the organisations applying for funding were also engaged to check on the best fits in funding criteria for applicants.

Risks: Legal / Health and Safety etc.

By funding consenting costs for applicants, the risk of funding non-compliant activity can be managed.

Conflict of Interest

No conflict of interests have been identified.

Community Boards

Funded waste minimisation projects may develop in community board areas.

DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS

Department: City Development

EXECUTIVE SUMMARY

- 1 This report summarises the grants claimed for biodiversity projects that have been completed since the last project completion report to the Grants Subcommittee in November 2023. The project completion reports are required to satisfy grant conditions and outline how the projects were completed.
- 2 Since the last report in November 2023, 13 project completion reports have been submitted, and three grants were forfeited.
- 3 Staff continue to follow up on unclaimed grants from earlier rounds. There are 34 approved grants from March 2022 to September 2023 rounds where the applicant has not yet uplifted their grant.

RECOMMENDATIONS

That the Subcommittee:

- a) **Notes** the project completion reports on completed Dunedin Biodiversity Fund projects.

BACKGROUND

- 4 In August 2007, the Dunedin Biodiversity Fund was established with a specific aim: *To enhance the condition and extent of indigenous biodiversity across Ōtepoti Dunedin by encouraging and supporting landowners and communities who are committed to protecting, enhancing and managing indigenous biodiversity.*
- 5 Grant recipients of the Dunedin Biodiversity Fund must sign a formal agreement with the Dunedin City Council, which includes conditions that must be met to receive the funds. One such condition is the submission of a project completion report before the grant monies can be released. This report demonstrates that the biodiversity project was completed as proposed and details its results.
- 6 Recipients of current grants have a specific timeframe, typically 24 months from approval, to claim their approved grant. All grants that were approved prior to March 2022 have been completed.

DISCUSSION

- 7 Attachment A contains project completion summaries for the 13 grants claimed since the November 2023 Subcommittee meeting. Uplifted grants are summarised in Table 1 below. Three grants have been forfeited by the applicant and are identified by an asterisk in Table 1.

Table 1.

Summary of grants from the Dunedin Biodiversity Fund settled since the November 2023 Subcommittee meeting.

Application ID	Grant Recipient	Project Type	Amount Allocated	Amount Claimed	Balance
BIO-2020-35	D. Randle	Pest plant control and habitat enhancement	\$ 4,700.00	\$ 2,252.99	\$ 2,447.01
BIO-2021-31	P. Edwards	Revegetation	\$ 750.00	\$ 750.00	\$ -
BIO-2021-33	Araiteuru Marae	Revegetation	\$ 1,800.00	\$ 1,450.00	\$ 350.00
BIO-2021-35	J. Forrester	Fencing	\$ 1,300.00	\$ 1,300.00	\$ -
BIO-2021-36	T. Brownlie	Fencing	\$ 2,500.00	\$ 2,500.00	\$ -
BIO-2021-37	C. Chambers*	Revegetation	\$ 800.00	\$ -	\$ 800.00
BIO-2021-38	Kāti Huirapa Rūnaka ki Puketeraki	Nursery upgrade	\$ 4,994.00	\$ 4,994.00	\$ -
BIO-2022-08	D. Jensen*	Pest plant control	\$ 900.00	\$ -	\$ 900.00
BIO-2022-22	M. Bradfield	Pest plant control	\$ 3,960.00	\$ 3,500.00	\$ 460.00
BIO-2022-33	S. Scott	Fencing	\$ 2,000.00	\$ 2,000.00	\$ -
BIO-2022-35	Orokonui Ecosanctuary*	Fauna translocation	\$ 1,000.00	\$ -	\$ 1,000.00
BIO-2022-36	The Halo Project/Landscapes Connection Trust	Fencing	\$ 1,916.43	\$ 1,916.43	\$ -
BIO-2023-05	P. Cross	Revegetation	\$ 2,752.00	\$ 2,339.20	\$ 412.80
BIO-2023-10	R. Fitzgerald	Revegetation	\$ 2,500.00	\$ 2,500.00	\$ -
BIO-2023-20	Ellen Vincent Holdings	Fencing	\$ 2,947.50	\$ 2,947.50	\$ -
BIO-2023-21	Windy Rock Limited	Fencing	\$ 4,186.00	\$ 4,186.00	\$ -
		Total	\$ 39,005.93	\$ 32,636.12	\$ 6,369.81

* Grant forfeited by the applicant

- 8 The grant recipients have successfully completed all projects in accordance with their applications, contributing to the protection and enhancement of indigenous biodiversity in Ōtepoti Dunedin, as intended by the fund. The invoices provided to Council for the completion of these projects are consistent with the granted funding amounts, including those projects that were only partially claimed.
- 9 Three grants were forfeited as the applicant was unable to complete the work before the grant expiry. Discussions were held with individual applicants before their grants were forfeited.
- 10 The balance of monies left from complete and forfeited grants (since the November 2023 Subcommittee meeting) is \$6,369.81. This includes \$2,700.00 from the three forfeited grants and \$3,669.81 remaining from grants that were partially uplifted. This additional \$6,369.81 is allocated for redistribution in the March 2024 funding round.
- 11 Thirty-four approved grants totalling \$112,780.76 are yet to uplifted.

OPTIONS

- 12 There are no options as the subcommittee have delegation to make the decisions.

NEXT STEPS

- 13 Staff will continue to administer the Dunedin Biodiversity Fund and provide oversight of projects.

Signatories

Author:	Zoe Lunniss - Biodiversity Advisor
Authoriser:	Mark Mawdsley - Team Leader Advisory Services Dr Anna Johnson - City Development Manager David Ward - General Manager, 3 Waters and Transition

Attachments

	Title	Page
↓A	Project Completion Summaries - November 2023 - April 2024	58

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Spatial Plan	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	✓

The Dunedin Biodiversity Fund directly supports the objectives and outcomes of Te Ao Tūroa – Dunedin’s Environment Strategy, the DCC Biodiversity Strategy, and the Spatial Plan. It also contributes to the Parks and Recreation Strategy.

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee and provide guidance and advice on allocations of funding and appropriateness of restoration activities in culturally significant areas.

Sustainability

The projects considered in this report have contributed positively to the long-term sustainability of the natural environment of Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

No implications.

Financial considerations

None identified.

Significance

This report is for noting only and does not include any decisions.

Engagement – external

There has been no external engagement on the project completion reports.

Engagement - internal

There has been no internal engagement on the project completion reports.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no conflicts of interest.

SUMMARY OF CONSIDERATIONS

Community Boards

A number of the projects were carried out in Community Board areas – i.e. Otago Peninsula, Waikouaiti Coast, West Harbour, and Mosgiel-Taieri.

DUNEDIN BIODIVERSITY FUND APPLICATIONS

Department: City Development

EXECUTIVE SUMMARY

- 1 Applications for the March 2024 round of the Dunedin Biodiversity Fund opened on 1 March 2024, and closed on 28 March 2024.
- 2 This report provides a summary of the applications to assist the Subcommittee with the allocation of funding for the March 2024 Dunedin Biodiversity Fund round, refer to (Attachment A).
- 3 These applications have been assessed by staff members at the Dunedin City Council and the Department of Conservation (DOC).
- 4 The total amount available for allocation in this funding round is \$47,021.71, comprising \$40,651.90 in assigned round funding and an additional \$6,369.81 that has been returned to the fund for reallocation. This additional funding is the remainder of partially uplifted and forfeited grants since the previous funding round in November 2023 and is summarised in (Attachment B).
- 5 Ten applications were received, including six from first time applicants. The applicants have requested a total of \$44,203.88 in funding. The available funding of \$47,021.71 exceeds the funding requests for the current funding round.

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** on the allocation of grants for the applications received for the March 2024 round of the Dunedin Biodiversity Fund.

BACKGROUND

- 6 In August 2007, the Dunedin Biodiversity Fund was established, with minor amendments to the eligibility, prioritisation criteria, and terms and conditions approved by the Planning and Environment Committee in February 2019.

- 7 Planning and Environment Committee minute extract from the meeting held 12 February 2019.

Moved (Cr Aaron Hawkins/Deputy Chairperson Damian Newell):

That the Committee:

- a) **Notes** the summary of the Biodiversity Fund provided in Attachment A and the proposed methods for greater community outreach of the fund (as listed in Paragraph 34).
- b) **Approves** the proposed criteria and conditions/rules of the Biodiversity Fund (as set out in Attachment B).

Motion carried (PLA/2019/008)

- 8 The purpose of the Dunedin Biodiversity Fund is: *To enhance the condition and extent of indigenous biodiversity across Ōtepoti Dunedin by encouraging and supporting landowners and communities who are committed to protecting, enhancing, and managing indigenous biodiversity.*
- 9 The Dunedin Biodiversity Fund operates on a ‘pay first, claim after’ approach, where successful applicants have a standard 24-month term to complete projects and claim the grant.

FUNDING GUIDANCE

- 10 The Dunedin Biodiversity Fund follows a 50:50 cost sharing arrangement, with the Council funding up to 50% of the project cost and the applicant contributing to the remaining costs. The maximum grant allocation is \$5,000, and the minimum is \$500.
- 11 To be eligible for funding under the Biodiversity Fund, projects must either:
- a) Aim to maintain or enhance the state of indigenous biodiversity e.g., fencing, planting, and animal/plant pest control; and/or
 - b) Aim to increase the extent of indigenous biodiversity e.g., revegetation projects.
- 12 The objective of the Biodiversity Fund is to provide financial support for ‘on-the-ground’ activities that benefit indigenous biodiversity. The Council’s contribution to the funding is intended for tangible goods such as plants, traps, and herbicides, while the applicant’s contribution may cover labour and vehicle expenses. For additional information on eligible project types, refer to Attachment C, and for eligible grant costs, refer to Attachment D.

Eligibility Criteria

- 13 Eligibility criteria refer to the minimum requirements that a project application must meet to be considered for funding. Projects that do not meet the eligibility criteria, or cannot be made eligible through grant conditions, should not receive funding. See Attachment C for a list of eligibility criteria.

Prioritisation Criteria

- 14 Prioritisation criteria are used to rank projects for funding when the Biodiversity Fund is oversubscribed. These criteria are designed to ensure that projects, particularly those on private

land, that are most likely to achieve desirable biodiversity outcomes are given priority. See Attachment C for the prioritisation criteria.

Conditions of Grants

- 15 All approved applications will be subject to standard terms and conditions that will form part of the agreement between the applicant and the Council. The Subcommittee reserves the right to impose additional conditions if deemed necessary. For further information on fund terms and conditions, refer to Attachment D.

DISCUSSION

- 16 Attachment A provides a summary of each application. The complete applications and assessments were submitted separately to the Subcommittee.

OPTIONS

- 17 There are no options as the subcommittee have delegation to make the decisions.

NEXT STEPS

- 18 Staff will communicate the Subcommittee’s decisions to all applicants and provide payment once the Dunedin Biodiversity Fund terms and conditions have been fulfilled.

Signatories

Author:	Zoe Lunniss - Biodiversity Advisor
Authoriser:	Mark Mawdsley - Team Leader Advisory Services Dr Anna Johnson - City Development Manager David Ward - General Manager, 3 Waters and Transition

Attachments

	Title	Page
↴A	Dunedin Biodiversity Fund March 2024 - Summary of Applications	107
↴B	Summary of Available Funds	109
↴C	Biodiversity Fund Eligibility and Prioritisation Criteria	110
↴D	Biodiversity Fund Terms and Conditions	112

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report enables democratic local decision-making and action by, and on behalf of, communities and relates to providing a public service and it is considered good-quality and cost-effective. This decision promotes the environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Spatial Plan	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	✓

The Dunedin Biodiversity Fund aligns with the goals and outcomes of Te Ao Tūroa – Dunedin’s Environment Strategy, The Dunedin Biodiversity Strategy, the Spatial Plan, and the Parks and Recreation Strategy.

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee and provide guidance and advice on project outcomes in culturally significant areas.

Sustainability

The projects considered in this report will contribute positively to the long-term sustainability of the natural environment of Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications. The recommended allocation is within Budget.

Financial considerations

A total of \$44,203.88 is recommended to be granted to applicants.

Significance

The decision is considered to have low significance based on the Council’s Significance and Engagement Policy.

Engagement – external

The Department of Conservation was involved in the assessment of projects and provided recommendations in budget allocation.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Heritage New Zealand Pouhere Taonga and Aukaha have been consulted regarding archaeological and cultural appropriateness of projects. Recommendations provided are noted in the assessment summaries submitted separately to the Subcommittee.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no identified conflicts of interest.

Community Boards

A number of the grants relate to Community Board areas – i.e. Otago Peninsula, Mosgiel-Taieri, Saddle Hill, West Harbour, and Waikouaiti Coast

