



Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 20 June 2024, commencing at 10:00 a.m.

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Cheryl Neill
	Edna Stevenson	Cr Andrew Whiley
Governance Support Officer	Lauren Riddle	

Lox Kellas opened the meeting with a reflection on Volunteers Week and the importance of recognising the value volunteers make to the communities they live in and the organisations they support.

Representatives from Year 7 and 8 pupils from Portobello, Broad Bay and Macandrew Bay schools were in attendance to learn about the role of a Community Board.

1 PUBLIC FORUM

1.1 Public Forum

Lesley Schofield spoke in support of the Scott Hall Incorporated funding request and provided an update on the work completed and the remaining work required to upgrade the toilet/bathroom facilities at Scott Hall.

Candace Christensen spoke in support of the late funding application from the Portobello School, seeking Board support for replacement of the current Māori performance uniforms used by the pupils.

2 APOLOGIES

Moved (Paul Pope/Hoani Langsbury):

That the Board:

Accepts the apology from Stacey Kokaua-Balfour.

Motion carried

3 CONFIRMATION OF AGENDA

Paul Pope advised the Board that a late funding application had been received from Portobello School for consideration at the meeting.

Moved (Cr Andrew Whiley/Hoani Langsbury):

That the Board:

Confirms the agenda with the following addition:

Late funding request from Portobello School, to Item 6 (Funding Applications).

Motion carried (OPCB/2024/021)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

No updates were provided.

Moved (Edna Stevenson/Hoani Langsbury):

That the Board:

- a) **Notes** the Elected Members' Interest Register attached; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 18 APRIL 2024

Moved (Cheryl Neill/Lox Kellas):

That the Board:

Confirms the minutes of the Otago Peninsula Community Board meeting held on 18 April 2024 as a correct record.

Motion carried (OPCB/2024/022)

PART A REPORTS

6 FUNDING APPLICATIONS

The Board were advised that funds of \$2,050.00 previously approved in the 2023-2024 financial year (but not uplifted) were included in the total balance of project funds of \$5,792.80 available for allocation.

A funding request from Scott Hall Incorporated was considered by the Board for funding to assist with the completion of the upgrade to the toilet/bathrooms at Scott Hall, Harwood.

Members supported specific funding to cover the costs of installing hand driers in addition to the funding of \$1,500 sought in the application for the yet completed works.

Moved (Lox Kellas/Paul Pope):

That the Board:

- a) **Grants** funding of \$2,300 to Scott Hall Incorporated to assist with the completion of the upgrade to the toilet/bathrooms at Scott Hall, Harwood.

Motion carried (OPCB/2024/023)

A funding request from the Otago Peninsula Museum Historical Society was considered by the Board for funding of \$1,000 to assist with the purchase of a heat pump for the main building of the museum.

Moved (Lox Kellas/Paul Pope):

That the Board:

- b) **Grants** funding of \$1,000 to the Otago Peninsula Museum Historical Society to assist with the purchase of a heat pump for the main building of the museum.

Motion carried (OPCB/2024/024)

A late funding request from Portobello School of \$1,500 was considered to assist with the purchase of Parihaumia performance uniforms for pupils to replace the current uniforms which are over 20 years old.

Cheryl Neill declared a conflict of interest and withdrew from discussion and voting.

Members supported funding for a new uniform for the tamariki to showcase the peninsula at events.

Moved (Lox Kellas/Paul Pope):

That the Board:

- c) **Grants** funding of \$2,000 to Portobello School to assist with the purchase of Parihaumia performance uniforms for pupils.

Motion carried (OPCB/2024/025) Cheryl Neill withdrew from the item.

Moved (Lox Kellas/Paul Pope):

That the Board:

- d) **Notes** the Funding Application report.

Motion carried (OPCB/2024/026)

Discussion was held on granting the balance of funds held by the Board for the current financial year 2023-2024, to the Portobello Volunteer Fire Service to support purchase of equipment for ongoing community work undertaken.

Moved (Hoani Langsbury/Edna Stevenson):

That the Board:

Grants funding of \$492.80 to the Portobello Volunteer Fire Service to support purchase of equipment for ongoing work for the community.

Motion carried (OPCB/2024/027)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

The report informed the Community Board of activities relevant to the Board area.

Copies of the Board's submission to the Draft DCC Annual Plan 2024-25 and to the Long Term Plan – Otago Regional Council 2024-2034 were tabled for ratification by the Board.

New Zealand Community Boards' 2024 Conference

Council sought nominations from individual community boards for consideration as one of two Council-funded attendees to the NZ Community Board's 2024 Conference. Members supported Hoani Langsbury as the nominee from the Otago Peninsula Community Board.

Members agreed to submit to the DCC Dog Control Bylaw and Dog Control Policy review and requested that Paul Pope (as Chairperson), prepare the Board submission, with a focus on the issues in relation to dog control at Macandrew and Broad Bays and the Peninsula Connection shared pathway.

Moved (Paul Pope/Cheryl Neill):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the submission to the Dunedin City Council draft Annual Plan 2024 -2025.
- c) **Ratifies** the submission to the Otago Regional Council draft Long Term Plan 2024-34.
- d) **Nominates** Hoani Langsbury to the DCC selection for consideration to attend the 2024 New Zealand Community Boards' Conference.
- e) **Agrees** to submit to the DCC Dog Control Bylaw and Dog Control Policy review and;
- f) **Authorises** Paul Pope as Chairperson to author the Board's submission to the DCC Dog Control Bylaw and Dog Control Policy review.

Motion carried (OPCB/2024/028)

8 COMMUNITY PLAN

Discussion was held on the current priorities of the Community Plan, and for the Board's continued focus on progressing the completion of the unfunded section of the Peninsula Connection project.

The Board requested that Paul Pope, as Chairperson, communicate with Jeanine Benson (DCC Group Manager Transport) to seek clarification of the Council resolution of 28 May 2024, related to progress on the unfunded sections of the Peninsula Connection works (Portobello to Ōtākou).

9 BOARD UPDATES AND REPORT BACKS

Board Members provided verbal updates and report backs on portfolios and activities including:

Keep Dunedin Beautiful (KDB)

Cheryl Neill advised that the KDB Board had indicated that there was no longer funding available for murals and therefore there was no current funding available to assist with the upgrade/replacement of the Marion Street mural at Macandrew Bay.

The Board requested feedback from the Macandrew Bay school community, on the interest to retain the existing Marion Street mural, or if a new mural was preferred.

Harwood (and Back Bays)

Paul Pope advised that due to vandalism of the Macandrew Bay public toilets, the Scott Hall toilets at Harwood would have extended hours of operation from 7:00am to 7pm daily.

The Board supported that a request to be made by Paul Pope, as Chairperson, for a digital locking system to be installed at the Scott Hall public toilets to alleviate the need for a keyholder to lock/unlock the facilities.

Peninsula Roads

Lox Kellas spoke of the impact of the recent rain event with debris falling off banks onto the peninsula roads. Discussion was held on the use of heavy trucks on Pipikaretu Road and possible damage to the road surface, Lox will investigate further.

Te Umu Kuri (Wellers Rock)

Hoani Langsbury advised that work had been undertaken to build up the retaining walls to allow the launching of boats to be retained.

Macandrew Bay

Discussion was held on the acts of vandalism at the Macandrew Bay public toilets, ongoing damage to the bus shelter electronic signage and behavioural issues by some youth in the playground and the dairy area.

The Board requested feedback from the Macandrew Bay school community, on concerns over vandalism occurring at the Macandrew Bay hall, bus shelter and for any suggestions to remedy the issues.

The Board requested that Paul Pope, as Chairperson, also communicate with the DCC Parks and Recreation Manager (in regard to the skateboard ramp and basketball court areas) expressing the community and Board's concern that many of the youth in the area felt unsafe and unwelcome at the playground.

Harington Point

Edna Stevenson spoke about the damage to the footpath opposite the entrance to Pakihau Road, from public transport buses using the footpath as part of the turning circle.

Paul Pope requested that Edna Stevenson provide the details and photos of the damage, to the ORC Public Transport team for response and that a request for footpath repair be sent to the DCC Transport team.

Discussion was held on the contribution deadlines for the Macandrew Bay, Broad Bay and Portobello community newsletters, to ensure that the Community Board's updates were included for each issue.

Moved (Paul Pope/Lox Kellas):

That the Board:

Notes the Board updates

Motion carried (OPCB/2024/029)

10 COUNCILLOR UPDATE

Cr Andrew Whiley provided an update on the Annual Plan deliberations and the Dog Control Bylaw and Dog Control Policy review and advised submissions closed on 21 July 2024.

Moved (Paul Pope/Lox Kellas):

That the Board:

Notes the report from Cr Whiley.

.Motion carried (OPCB/2024/030)

11 CHAIRPERSON'S REPORT

Portobello tourist signage - The Board agreed to option 2 from the DCC Transport Engineering team for the existing tourist signage to be moved from its current location (100m from the city side of the Highcliff Road intersection) to the left-hand side of the Portobello roundabout, to provide improved visibility for drivers. Cheryl Neill to communicate the Board decision to DCC.

Hoopers Inlet - refuse collection to occur on Saturdays from a central disposal point at a cost of \$5 per rubbish bag. The recycling hub will remain.

Request for speed reduction Pukehiki – Paul Pope advised that he and Lox Kellas attended a Pukehiki Hall Committee community meeting where a design was provided by Council for speed reduction measures for the Pukehiki village.

Tomahawk speed humps – Paul Pope advised he would follow up with the DCC Transport team on the relocation of the temporary speed humps near Smaills Beach, into the Tomahawk village.

Moved (Paul Pope/Lox Kellas):

That the Board:

Notes the Chairperson's report.

Motion carried (OPCB/2024/031)

11 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

The meeting concluded at 11.31 a.m.

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CHAIRPERSON