

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

Date: Thursday 20 June 2024
Time: 1:00 p.m.
Venue: Council Chamber, Dunedin Public Art Gallery, The Octagon,
Dunedin

Sandy Graham
Chief Executive Officer

**Saddle Hill Community Board
PUBLIC AGENDA**

MEMBERSHIP

Chairperson	Paul Weir	
Deputy Chairperson	Scott Weatherall	
Members	Pim Allen	Cr Kevin Gilbert
	Christina McBratney	Keith McFadyen
	John Moyle	
Senior Officer	Anna Nilsen, Group Manager Property Services	
Governance Support Officer	Lynne Adamson	

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
Lynne.Adamson@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Public Forum	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	9
5.1	Saddle Hill Community Board meeting - 11 April 2024	9
PART A REPORTS (Saddle Hill Community Board has power to decide these matters)		
6	Governance Support Officer's Report	17
7	Funding Applications	24
8	Community Plan	50
9	Board Updates	51
10	Youth Ambassador Award	52
11	Chairperson's Report	56
12	Councillor's Update	57
13	Items for Consideration by the Chair	58

1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

An apology has been received from Mr Keith McFadyen.

That the Board:

Accepts the apology from Mr Keith McFadyen.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Saddle Hill Community Board Interest Register	6

Saddle Hill Community Board Register of Interest - 10 June 2024				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Weir	Parent of pupils	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Owner	Residential Property	No conflict identified	Withdraw from discussion and voting and leave the room.
	Coach	Green Island Junior Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Dunedin Junior Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Emergency Response Team Member	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Crucial Behaviours Opinion Leader	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Union Delegate	Oceana Gold	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Pim Allen	Trustee	Dunedin Curtain Bank	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Dog Training Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Fairfield Garden Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blind Low Vision NZ	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Dunedin Masters Games	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Red Cross (Meals on Wheels)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	English Language Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Organiser	Donkeys Anonymous	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Investor	Managed Fund through Craig's Investment Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Chain Hills Restoration Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Christina McBratney	Owner	Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	Various NZ and overseas Companies	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	Deputy Chair	Keep Dunedin Beautiful	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Employer is key contributor during emergency	Civil Defence	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Keith McFayden	President	Brighton Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	Various NZ Companies	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Island Park Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Organiser	PSA	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
John Moyle	Board Member	Sunnyvale Sports Complex	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Freshchoice Supermarket	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Green Island Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	St Peter Chanel Board of Trustees	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Scott Weatherall	Chair, Board of Trustees	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Brighton Surf Life Saving Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Medical Responder	Brighton Fire Service	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Paramedic	St John's Ambulance	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Event Organiser	Brighton Gala Day	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Kevin Gilbert	Owner	Gipfel Limited - Bakery	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Schlup Family Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	BNI	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Member	Business South	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Shareholder	Air New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Trustee	Biddies Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Otago Settlers Association (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	National Industry Advisors Group Food and Beverage (Workforce Development Council)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Connecting Dunedin (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

CONFIRMATION OF MINUTES

SADDLE HILL COMMUNITY BOARD MEETING - 11 APRIL 2024

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the Saddle Hill Community Board meeting held on 11 April 2024 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Saddle Hill Community Board meeting held on 11 April 2024	10

Saddle Hill Community Board MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Village Green Cafe, Sunnyvale, Dunedin on Thursday 11 April 2024, commencing at 3:02 p.m.

PRESENT

Chairperson	Paul Weir	
Deputy Chairperson	Scott Weatherall	
Members	Pim Allen	Cr Kevin Gilbert
	Christina McBratney	John Moyle

IN ATTENDANCE Anna Nilsen (Group Manager Property Services).

Governance Support Officer Lynne Adamson

1 PUBLIC FORUM

There was no Public Forum.

2 APOLOGIES

Moved (Scott Weatherall/Pim Allen):

That the Board:

Accepts the apology from Mr Keith McFadyen.

Motion carried (SHCB/2024/009)

3 CONFIRMATION OF AGENDA

Moved (Paul Weir/Christina McBratney):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (SHCB/2024/010)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Paul Weir/John Moyle):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (SHCB/2024/011)

5 CONFIRMATION OF MINUTES

5.1 SADDLE HILL COMMUNITY BOARD MEETING - 15 FEBRUARY 2024

Moved (Paul Weir/Christina McBratney):

That the Board:

- a) **Confirms** the public part of the minutes of the Saddle Hill Community Board meeting held on 15 February 2024 as a correct record.

Motion carried (SHCB/2024/012)

PART A REPORTS

6 BOARD UPDATES

Board members provided updates on activities of interest which included:

- Keep Dunedin Beautiful – Christina McBratney advised that Keep Dunedin Beautiful t-shirts were being sold to help with fundraising.

Ms McBratney advised that installation of benches in the layby's on Brighton - Taieri Mouth Road were being investigated. She spoke of the need to promote the correct use of the new waste bins on social media.

The Trees for Families event would be held at 11.00 am on Sunday 12 May 2024 and nominations were open for the Keep Dunedin Beautiful Awards which would be held on 7 June 2024.

- Proposed Civil Defence Day – John Moyle advised that the Civil Defence Day would be held in the summer.

- Brighton Toy Box – Scott Weatherall advised that the toy box would be moved under cover for the winter months.
- Community Pantries – Scott Weatherall advised that following being moved, the Waldronville community pantry was now well utilised and being looked after by the locals.
- Civil Defence Meeting, Fairfield – Paul Weir and Scott Weatherall provided an update on the Civil Defence meeting held in Fairfield on Tuesday 9 April. The intent of the meeting was to gain interest for a community response group.

A table top exercise had been held in Brighton on Wednesday 10 April which received good support and a WhatsApp group had been created for the southern community response.

- Chain Hills Emergency Response Group – Pim Allen provided an update on the Chain Hills Emergency Response Group, there had been an email group and WhatsApp group set up for emergencies.
Ms Allen commented that there had been an onsite meeting held with staff to discuss access to the paper road off Chain Hills Road in an emergency. They would look into options and provide feedback.

Moved (Paul Weir/Cr Kevin Gilbert):

That the Board:

- a) **Notes** the Board updates.

Motion carried (SHCB/2024/013)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on the Saddle Hill Community Board of activities relevant to the Board area which included:

- Project Fund
- Future Development Strategy
- Annual Plan - Dunedin City Council – the Board made minor editorial suggestions to the annual plan submission.
- Aurora Energy Consultation
- Long Term Plan – Otago Regional Council – the Board may submit on the buses.
- Waste Management and Minimisation Plan (2020) – Christina McBratney advised that she had attended the session on waste minimisation and would email suggestions on the submission to the Board for inclusion and ratification at the next meeting.

Moved (Paul Weir/Christina McBratney):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

- b) **Approves** the submission to the Dunedin City Council Draft Annual Plan with minor editorial changes.

Motion carried (SHCB/2024/014)

8 COMMUNITY PLAN

The Board discussed the Community Plan and agreed that the plan would be circulated for updating and publishing to the website.

9 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest since the last meeting which included:

- Fairfield BBQ
- Future Development Strategy submission – the Chair advised he spoke on the proposed shared pathway between Waldronville and Ocean View and the bus service.
- BBQ Picnic Table – it was agreed that the area by the Brighton Surf Club was the preference for the relocation of a picnic table from Ocean View.
- ANZAC Day service – Cr Kevin Gilbert would deliver the ANZAC speech at the Brighton service.

Moved (Paul Weir/Scott Weatherall):

That the Board:

- a) **Notes** the report from Chairperson's Report.

Motion carried (SHCB/2024/015)

10 COUNCILLOR'S UPDATE

Councillor Kevin Gilbert provided an update on items of interest which included:

- Annual Plan engagement and pop ups – Cr Gilbert provided an overview on the consultation process.
- Aurora Energy consultation – Cr Gilbert explained the consultation process for the proposed sale of Aurora Energy.
- Notice of Motion – Cr Gilbert spoke on the Notice of Motion he presented to the March Council meeting requesting a ban of single use cups from Council buildings.

Moved (Paul Weir/Cr Kevin Gilbert):

That the Board:

- a) **Notes** the Councillor's update.

Motion carried (SHCB/2024/016)

11 ITEMS FOR CONSIDERATION BY THE CHAIR

The following items were identified:

- Fairfield BBQ
- Pricing for Emergency Evacuation Signs meeting points.

12 YOUTH AMBASSADOR AWARD FUNDING APPLICATION PRESENTATIONS

There were ten applications received for the Youth Ambassador Award. The following students were in attendance to provide a presentation on their applications:

Eve Kelleher

Eve spoke to her application for support towards entry fees to attend sporting competitions. She outlined the groups she was involved with, which included the Dunedin Triathlon Club; Cycling Otago; Brighton Surf Lifesaving Club and representing Queens High School and she worked as a volunteer lifeguard and volunteered for netball.

Eve commented that she had placed 2nd in the recent national triathlon and her goal was to compete in the U16 triathlon in 2025.

Elise Carline

Elise applied for funding to support her endeavours in basketball associated with training and transport to tournaments. She spoke of her achievements and commented that she had been invited to attend the Steven Adams Invitational US Tour later in the month. Elise had also been invited to attend trials for the Junior Tall Ferns Team, travelling to China for the Asia Cup in June.

Maya Satake

Maya commented that she was a member of the Senior A volleyball team at Otago Girls High School. She spoke of the fundraising undertaken to subsidise event costs and advised she had applied for funding to support the costs to attend the 2024 National Secondary School Volleyball competition in Palmerston North.

Maya commented on awards she had received at school including the Deans award for showing school values and being a good leader.

Charlotte Aburn

Charlotte spoke to her accomplishments in both Surf Lifesaving and swimming. She had won gold at both the Surf Lifesaving 2023 Nationals in the surf race under 15 category and the Surf Lifesaving 2024 Nationals in the run swim run and board under 17 categories. Charlotte won gold in the 400m and 200m Long Course and South Island Long Course competitions.

Charlotte applied for funding to enable her to attend national swimming and surf lifesaving events over the 2024-25 season.

Carter Hoffman

Carter commented that he was a surf lifesaver and musician. He played at the Brighton Gala Day and busked outside the supermarket. He was the lead singer, songwriter and guitarist for the 'Black Tomato Sauce Band' and mentored year 7 and 8 students in uke jam.

To support his music, Carter currently borrowed an amp from school. He hoped to secure funding to purchase his own amp and a guitar case.

Dan Kelleher

Dan commented that he was a keen triathlete and was active in the Dunedin Triathlon Club, Cycling Otago and the Brighton Surf Lifesaving Club. His aim was to compete at the National Triathlon Championships and National Athletic Championships as well as other upcoming events. Any funding received would help with entry fees for future sporting events and competitions.

Jenny Petegem Thach

Jenny was an accomplished musician and played both the clarinet and the violin. She commented that she was a member of the Dunedin Youth Orchestra and the Dunedin Wind Orchestra. She was a member of the chamber music group 'A Quaver Too Short' along with her brother and a friend and had received high commendation in the Otago district round of the NZCT Chamber Music Contest. One of Jenny's goals was to win an Institute of Registered Music Teachers of New Zealand scholarship.

Jenny commented that should she receive funding, it would be used to support the costs associated with her music study.

Rebecca McKay

Rebecca commented that she was a Masters of Architecture student studying sustainability and building for a better future. Rebecca commented that she had worked as a lifeguard and was competing with a team in the laps of life this weekend.

Rebecca advised that any funding received would be used for her course costs.

Matthew Petegem Thach

Matthew advised that he began playing the guitar when he was 9 and he now also played the violin and piano. He advised he was a member of the Dunedin Youth Orchestra and played in the chamber music group 'A Quaver Too Short' along with his sister and friend. Matthew performed at community events, such as the Cambodian New Year and did busking. Matthew hoped to gain a place in the New Zealand Secondary School Symphony Orchestra with auditions taking place in September.

Matthew would use any funding approved for exams, extra lessons, to purchase new strings for his guitar and violin and towards the cost of a new guitar.

Jonathan Tucker

It was noted that Jonathan Tucker had provided an online presentation as he was currently overseas for sport. Jonathan played goalkeeper in the Under 19 New Zealand Secondary Schools Football team and was a goalkeeper coach for the year 9 and 10 junior football teams at his school. Jonathan applied for funding to help cover costs associated with his football trip to Sydney to compete in the U19 national New Zealand Secondary Schools football tour.

13 YOUTH AMBASSADOR AWARD FUNDING APPLICATIONS

There was a discussion on the applications for the Youth Ambassador Award. The Board acknowledged the high calibre, achievements, goals and aspirations of all the applicants.

Moved (Chairperson Paul Weir/Cr Kevin Gilbert):

That the Board:

- a) **Approves** funding be awarded to the top four Youth Ambassador Award recipients.
Motion lost

Moved (John Moyle/Scott Weatherall):

That the Board:

- b) **Approves** funding be awarded to the top six Youth Ambassador Award recipients.
Motion carried (SHCB/2024/017)

Moved (Scott Weatherall/John Moyle):

That the Board:

- c) **Approves** payment of \$750.00 to Tony and Lee-Ann Carline on behalf of Youth Ambassador Award recipient Elise Carline from the discretionary fund.
- d) **Approves** payment of \$750.00 to Youth Ambassador Award recipient Charlotte Aburn from the discretionary fund.
- e) **Approves** payment of \$500.00 to Youth Ambassador Award recipient Jonathan Tucker.
- f) **Approves** payment of \$300.00 to Youth Ambassador Award recipient Dan Kelleher.
- g) **Approves** payment of \$300.00 to Youth Ambassador Award recipient Jenny Petegem Thach.
- h) **Approves** payment of \$300.00 Youth Ambassador Award recipient Matthew Petegem Thach.

Motion carried (SHCB/2024/018)

The Board discussed the Youth Ambassador Award and agreed to revisit the criteria and funding application at the next meeting.

The meeting concluded at 5.41 pm.

.....
CHAIRPERSON

Meeting Date	Recipient	Purpose	Amount
3 Aug 2023	Speed Print	Community Board Project, printing brochures	\$266.88
14 Sept 2023	Fresh Choice	Gift Basket	\$84.34
	Riding for the Disabled	Send representative to conference	\$690.00
9 Nov 2023	Brighton Fire Brigade	Purchase of a Little Annie First Aid Training Device	\$642.85
15 Feb 2024	Fairfield Community Hall	Rent for Civil Defence Meeting	\$21.74
11 April 2024	Youth Ambassador Award Recipients	Elise Carline	\$750.00
		Charlotte Aburn	\$750.00
		Jonathan Tucker	\$500.00
		Dan Kelleher	\$300.00
		Jenny Petegem Thach	\$300.00
		Matthew Petegem Thach	\$300.00
20 June 2024	Speed Print	Retrospective approval Get Ready flyers	\$431.18
Total spending			\$4,961.01

Dunedin City Council Draft Annual Plan 2024-25

- 3 As agreed at the Board’s April 2024 meeting, a draft submission was prepared and submitted on the DCC’s draft Annual Plan.

Retrospective Approval

- 4 The Board needs to retrospectively approve \$431.18 for the purchase of the “Get Ready” flyers (Attachment A) for the Community Emergency Preparedness meeting held in Fairfield on 23 May 2024. A copy of the Invoice is attached (Attachment B) for your information.

New Zealand Community Boards’ Conference Attendance

- 5 The 2024 New Zealand Community Board Conference is being held at the Tākina Wellington Convention & Exhibition Centre from 21 – 23 August 2024. Early bird registrations (\$895.00 excluding GST) close on 12 July 2024 and standard registrations (\$995.00 excluding GST) are available following that. The Council’s policy on attendance at this conference is as follows:

- a) Council will cover the accommodation, travel and registration costs for one Community Board member (per Community Board) to attend the biennial Community Boards Conference when it is held in the South Island, and two Community Board members IN TOTAL to attend the conference when it is held in the North Island.
- b) Individual Community Boards are responsible for covering the costs of any additional delegates they wish to send to the Conference over and above the representatives for whom costs will be met by the Council.

- 6 If the Board wishes to nominate a member to go into the draw for one of the two Council-funded places, please advise Clare Sullivan of the name by 21 June 2024. Any additional members that the Board wishes to attend (or those unsuccessful in the draw) can be paid for from the Board’s Project Fund.

Winter Gritting and CMA Map

- 7 The winter gritting and CMA map is available on the following link:

[Gritting and CMA map - Dunedin City Council](#)

Currently Consulting On

- 8 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

- 9 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

- 10 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 11 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
↓A	I am ready flyer	21
↓B	Speedprint Invoice	22

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	✓

Māori Impact Statement

There are no known impacts for Māori

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no financial implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

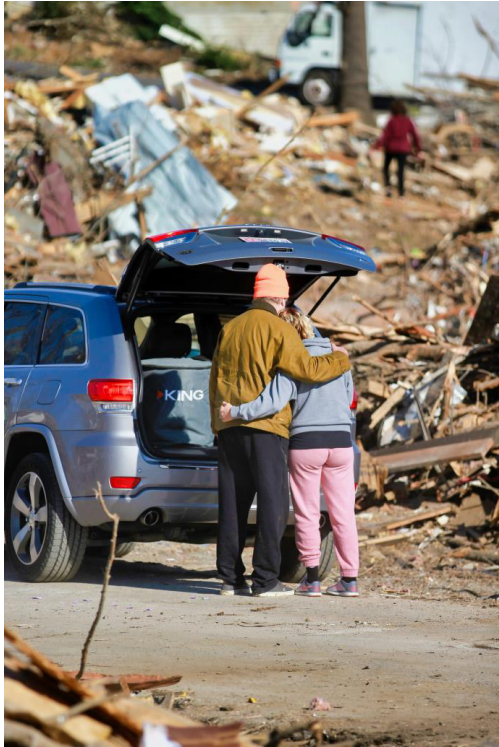
There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

This report provides information on activities in or relevant to the Board’s area.



THURSDAY 23 MAY @ 7PM
FAIRFIELD HALL
GET READY!

Community Emergency Preparedness Meeting

If a serious storm, landslide, fire or earthquake affected Saddle Hill, Fairfield or Chain Hills, the Community Board will support response efforts as resources may be limited and busy elsewhere. How would we cope? Connected and resilient communities recover fastest – would we be ready to help each other?

If you could help in the case of a serious emergency, and would like to know more, please come along to a short meeting at Fairfield Hall with Saddle Hill Community Board and Emergency Management Otago – we'd like to meet you!

Follow our board's Facebook page for regular updates and local interesting information @SaddleHillCommunityBoard

Climate change means major emergencies happen more often

Our area is at risk too

Look after yourself and your family first

Are you ready? What would you need?

Could you help your community with your skills?

**SADDLE HILL
COMMUNITY
BOARD
Fairfield Hall**

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 There are three funding applications for consideration by the Board.
- 2 The Fairfield Community Pool Committee have requested \$4,000.00 towards the community pool roof upgrade (Attachment A).
- 3 The Ōtokia Creek and Marsh Habitat Trust have requested \$1,000.00 for plant protectors to be used on the Community Planting Day. (Attachment B)
- 4 Big Rock Primary School have requested \$1,200.00 towards an outdoor music system (Attachment C).
- 5 There is \$4,961.01 remaining in the project fund following the retrospective approval of the payment to Speed Print.

RECOMMENDATIONS

That the Board:

- a) **Considers** the funding application for \$4,000.00 from the Fairfield Community Pool Committee.
- b) **Considers** the funding application for \$1,000.00 from the Ōtokia Creek and Marsh Habitat Trust.
- c) **Considers** the funding application for \$1,200 from Big Rock School.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	

Attachments

	Title	Page
↴A	Fairfield Pool Committee Funding Application	25
↴B	Otokia Creek and Marsh Habitat Trust Funding Application	29
↴C	Big Rock School Funding Application	45

COMMUNITY PLAN

The Saddle Hill Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.

The Board's Community Plan assists to contribute to the Council's 10 year plan with focus on:

- **New and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 10 year plan.
- **Items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding)

The community plan can be found on the following link:

https://www.dunedin.govt.nz/_data/assets/pdf_file/0010/964495/saddle-hill-community-board-community-plan-2023-24.pdf

Attachments

There are no attachments for this report.

YOUTH AMBASSADOR AWARD

Department: Civic

EXECUTIVE SUMMARY

- 1 The Board requested that the Youth Ambassador Award be revisited at this meeting.
- 2 A copy of the current application form (Attachment A) and poster (Attachment B) are attached for your information.

RECOMMENDATIONS

That the Board:

- a) **Considers** the criteria for the Youth Ambassador Award.

Signatories

Author:	Lynne Adamson - Governance Support Officer
---------	--

Attachments

	Title	Page
↓A	Youth Ambassador Award Application Form	53
↓B	Youth Ambassador Award Poster	55

COUNCILLOR'S UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Kevin Gilbert will provide an update on items of interest.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Councillor's update.

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Department: Civic

EXECUTIVE SUMMARY

- 1 Any items for consideration by the Chair.