

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

Date: Wednesday 19 June 2024
Time: 5.30 pm
Venue: Waitati Hall, Harvey Street, Waitati

Sandy Graham
Chief Executive Officer

Waikouaiti Coast Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Alasdair Morrison	
Deputy Chairperson	Andy Barratt	
Members	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	
Senior Officer	Mike Cartwright, Acting Head of People and Capability	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
Rebecca.Murray@dcc.govt.nz
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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Waitati Music Festival Inc Society

Katie Peppercorn, Waitati Music Festival Inc Society will be in attendance in support of their funding application.

1.2 Coastal Communities Cycle Connection

Emily Cooper, Coastal Communities Cycle Connection will be in attendance in support of their funding application.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Waikouaiti Coast Community Board Register of Interest	6

Waikouaiti Coast Community Board Register of Interest - June 2024				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt (Deputy Chairperson)	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-chair	River-Estuary Care Waikouaiti-Karitane	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sonya Billyard	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	East Otago Blokes Shed	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Mark Brown	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director and Shareholder	Blueskin Nurseries Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director and Shareholder	St Brigids Estate Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Founding member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	W M Brown and Sons	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris McBride	Owner/Director	Packit Packaging Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Director	Trust S Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholding Director	Site Weld NZ (2023) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Tenant	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Director	Enex Group Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Chris McBride Cont.	Owner/Director	Rest Area Solutions Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Defence Force	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Northern AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WAIKOUAITI COAST COMMUNITY BOARD MEETING - 10 APRIL 2024

RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 10 April 2024 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Waikouaiti Coast Community Board meeting held on 10 April 2024	9

Waikouaiti Coast Community Board

MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Surf Club Social Rooms, Warrington Domain, Warrington on Wednesday 10 April 2024, commencing at 5.30 pm

PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Andy Barratt	
Members	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	

IN ATTENDANCE Mike Cartwright (Acting Head of People and Capability).

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

1.1 Waitati Volunteer Fire Brigade

Charles Abraham, Waitati Volunteer Fire Brigade addressed the meeting regarding their funding application. He provided an overview of the need for the emergency safety plug for electric vehicles and responded to questions.

1.3 Warrington beach parking/access

James Valentine addressed the Board regarding Warrington beach parking/access at the north end of the beach from the esplanade and Hill Road footpath.

1.2 Wilding Pine

Paul Jouanides addressed the Board regarding a wilding pine on neighbouring land. He provided an overview of the issue with the tree and its positioning. Mr Jouanides requested assistance from the Board with removal of the tree as his endeavours with the local authorities had not been successful. He responded to questions.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

Extends Public Forum.

Motion carried

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Alasdair Morrison/Chris McBride):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WCCB/2024/016)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Alasdair Morrison/Chris McBride):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WCCB/2024/017)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 14 FEBRUARY 2024

Moved (Mark Brown/Sonya Billyard):

That the Board:

Confirms the minutes of the Waikouaiti Coast Community Board meeting held on 14 February 2024 as a correct record.

Motion carried (WCCB/2024/018)

PART A REPORTS**6 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS**

A report from Civic provided a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.

Waitati Volunteer Fire Brigade requested \$1,817.00 towards an emergency safety plug for electric vehicles.

Moved (Andy Barratt/Sonya Billyard):

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Approves** the funding application from the Waitati Volunteer Fire Brigade for \$1,817.00 towards an emergency safety plug for electric vehicles with the following:

Suggest that the Waitati Volunteer Fire Brigade inform Waikouaiti Volunteer Fire Brigade that they have an emergency safety plug for use on electric vehicles.

Motion carried (WCCB/2024/019)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic informed the Board on activities in the Board's area.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (WCCB/2024/020)

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- b) **Ratifies** the Future Development Strategy submission retrospectively.

Motion carried (WCCB/2024/021)

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- c) **Agrees** the Board will prepare a submission to the draft DCC Annual Plan 2024/25, noting that it will be ratified at the next Board meeting being held on 19 June 2024.

Motion carried (WCCB/2024/022)

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- d) **Decides** not to make a submission to the Aurora Energy Consultation.

Motion carried (WCCB/2024/023)

Moved (Alasdair Morrison/Chris McBride):

That the Board:

- e) **Agrees** the Board will prepare a submission to the draft Otago Regional Council Long Term Plan 2024-34, noting that it will be ratified at the next Board meeting being held on 19 June 2024.

Motion carried (WCCB/2024/024)

Moved (Alasdair Morrison/Chris McBride):

That the Board:

- f) **Agrees** members of the Board will attend the Waste Management and Minimisation Plan meeting being held on Wednesday 24 April.

Motion carried (WCCB/2024/025)

8 COMMUNITY PLAN

There were no changes to the Board's Community Plan.

9 BOARD REPRESENTATION AND ROLES

Board members provided an update on activities, which included:

Civil Defence Emergency Management (CDEM)

Alasdair advised that he and Andy had met with CDEM staff in the bunker. Sonya advised that there would be a Waikouaiti community response group meeting on Thursday 18 April 2024.

Cycleways

Mark advised that a consent application had been lodged for the section between Orokonui and Waitati. He also advised that a fundraising bike ride was held recently which raised \$9,000 and that donations were still coming in. Alasdair advised he had written to the DCC CEO asking if the consent fees could be waived and was yet to hear back.

Keep Dunedin Beautiful (KDB)

Geraldine advised that Trees for Families event was being held on Sunday 12 May and that the KDB annual awards events was being held on Friday 7 June. She also advised that KDB had contributed to the mural being done on the main street of Waikouaiti.

Matanaka Drive Replanting Project

Mark advised that planting would be carried out along the spit.

OneCoast Recycling

Geraldine advised a recent clothing sale was very successful. Andy and Geraldine provided an update on the site.

Truby King Recreation Reserve Management Committee

Andy provided an update which included the conservation report which provided an overview of the history of the site. Mark requested he provide input into the work to be carried out on the carpark site.

Moved (Alasdair Morrison/Chris McBride):

That the Board:

Notes the Board updates.

Motion carried (WCCB/2024/026)

10 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update at the meeting, which included:

Public toilet- Doctors Point Beach planned for 2026
Karitāne wharf
Mt Watkin Reserve Management Plan
Network Manager, Waka Kotahi

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

Notes the Chairperson's update.

Motion carried (WCCB/2024/027)

11 COUNCILLOR UPDATE

Councillor Jim O'Malley provided an update on items of interest, which included:

Future Development Strategy
Annual Plan
Aurora Consultation
Speed Management Plan review

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

Notes the Council Activities Update.

Motion carried (WCCB/2024/028)

12 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items consideration by the Chair.

The meeting concluded at 7.28 pm.

.....
CHAIRPERSON

PART A REPORTS

BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Considers** the funding application from the Waitati Music Festival Inc Society.
- c) **Considers** the funding application from the Coastal Communities Cycle Connection (Dunedin Tracks Network Trust as the umbrella organisation).
- d) **Notes** the Project Completion Forms from the Waitati Volunteer Fire Brigade and POWA.

DISCRETIONARY FUND

- 3 The Board has been allocated \$10,000.00 for the 2023/24 year.
- 4 The balance remaining in the Project Fund for allocation for the current financial year is \$2,333.00. The following funds have been allocated in the 2023/24 financial year:

Meeting Date	Amount	Recipient/Purpose
16 August 2023	\$500.00	Waikouaiti Coast Heritage Centre – towards Stage Two of the preliminary design work for the restoration of the old bank building
16 August 2023	\$2,000.00	Waikouaiti Volunteer Fire Brigade – towards the sign writing of a new support vehicle
16 August 2023	\$1,000.00	Eastern Boating and Fishing Club Inc – towards replacing the existing weather damaged cladding on their clubrooms in Karitāne
8 November 2023	\$1,000.00	POWA – towards paying an artist and materials for a mural on the Main Street of Waikouaiti

8 November 2023	\$750.00	OneCoast – towards an off grid solar lighting system to illuminate the depths of the containers at the Hub
8 November 2023	\$600.00	POWA (as the umbrella org) – for the Board newsletter printing to be paid to POWA as the umbrella org – still to be uplifted
10 April 2024	\$1,817.00	Waitati Volunteer Fire Brigade – towards an emergency safety plug for electric vehicles.
Total	\$7,667.00	

Funding Request Applications

- 5 Waitati Music Festival Inc Society has requested \$1,000.00 towards their Waitati Mini Festival which is fundraiser to support the costs of the larger festival planned for January 2025. Organisers have advised the mini festival is being held on 23 November 2024 not 2025 as stated in the application (Attachment A).
- 6 Coastal Communities Cycle Connection (Dunedin Tracks Network Trust as the umbrella organisation) has requested \$2,500.00 towards section one of the Coastal Communities Cycle Connection, as outlined in the feasibility study (Attachment B).

Funding Assistance Project Completion

- 7 The Project Completion Form from the Waitati Volunteer Fire Brigade is (Attachment C).
- 8 The Project Completion from Progress of Waikouaiti Area (POWA) is (Attachment D).

SIGNATORIES

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - Acting Head of People and Capability

Attachments

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↓A	Waitati Music Festival Inc Society Funding Application	17
↓B	Coastal Communities Cycle Connection (Dunedin Tracks Network Trust as the umbrella organisation) Funding Application	18
↓C	Waitati Volunteer Fire Brigade Projection Completion information	25
↓D	POWA Project Completion information	27

APPLICATION FOR FUNDING FROM THE WAIKOUAITI COAST COMMUNITY BOARD	
Date:	28 April 2024
Name of group applying for funds:	Waitati Music Festival Inc Soc
Contact person:	Katie Peppercorn
Position held:	Committee chair / festival organiser
Address:	[REDACTED]
Post Code:	9084
Contact Phone Number	[REDACTED]
Email	[REDACTED]
Short description of the project you are seeking funding for:	
The Waitati Mini Fest is a fundraiser to support the costs of a larger festival planned for January 2025. Mini Fest will be held in Waitati on 23rd Nov 2025.	
We are seeking a contribution towards the cost of this event. We request \$1000 and will cover the remaining costs with ticket sales.	
The festival is a not-for-profit community event, organised by volunteers. This grant will help us achieve our goal of raising \$4000 which will be used to keep the entry price low for the 11 th large waitati music festival in January 2025.	
<i>Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.</i>	
<i>Please note if considered necessary the Board may seek additional information prior to making a decision.</i>	
Amount sought from Waikouaiti Coast Community Board:	\$ 1000
Total cost of project:	\$ 5000
Amount already raised:	(0
How will the rest of the project cost be funded?	Ticket sales
What is the timeframe for completing the project? [OR What is the date of your even/project?]	
23rd November 2025	
Is your project a one-off, annual or biennial event?	Biennial
Detail the benefits to your organisation and/or the wider community which will result from this project.	
Organisation will be under less pressure to raise money and this grant will be an investment as we aim to fundraise \$4000. Any fundraising helps to lower the costs which must be met by the festival organisers and attendees. The wider community will benefit from having this November event to enjoy but then also be able to afford to attend the large 11th Waitati Music Festival planned for 25th Jan 2025 because we will have fundraised, applied for grants and advertised for sponsorship.	
Has your group made an application to the Board for funding within the last five years?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If granted, how much and what was that money used for?	
yes - \$800 - for toilet hire	
All approved funding is subject to the following:	
1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.	
2 The organisation/group <u>must</u> report back to the Board within six months of the project completion or six monthly until completed.	
NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.	
Any funds approved <u>MUST</u> be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.	
This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058 Email: governance.support@dcc.govt.nz Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384	

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 22.05.24

Name of group applying for funds: Coastal Communities Cycle Connection (CCCC) (under Dunedin Tracks Network Trust)

Contact person: Emily Cooper **Position held:** Local coordinator

Address: [REDACTED]

Post Code: [REDACTED]

Contact Phone Number: [REDACTED] **Email:** [REDACTED]

Short description of the project you are seeking funding for: The overall project is the installation of a cycleway between Port Chalmers and Waikouaiti. The current goal is to raise funds towards section 1 of the CCCC, as outlined in the feasibility study. Specifically, the preliminary design of the bridge which will provide access over the river/awa by using the existing Waikouaiti Rail bridge by way of a 'clip on'. This will provide an easy route which connects our communities of Waikouaiti and Karitane.

*Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.*

Amount sought from Waikouaiti Coast Community Board: \$ 2,500

Total cost of project: \$ 25,875

Amount already raised: \$ 22,476.71

How will the rest of the project cost be funded? Funding is already secured from other funds and donations

What is the timeframe for completing the project? [OR What is the date of your even/project?] Design will begin once funds are raised, around June-July 2024, with a view of applying for bridge consent January 2025

Is your project a one-off, annual or biennial event? Ongoing - \$21M total project

Detail the benefits to your organisation and/or the wider community which will result from this project. The installation of the bridge will physically connect the communities of Waikouaiti and Karitane, which are currently isolated due to the awa/river. The current access via SH1 is not a safe option for regular walkers or cyclists. The bridge will allow locals, members of Dunedin City, tourists and visitors pleasant and safe access. By building the bridge, we believe that an environmentally sustainable increase in bike and pedestrian traffic between the two communities will show benefit to local business, while allowing the two communities to further support one another.

Has your group made an application to the Board for funding within the last five years?
☐ Yes ☒ No

If granted, how much and what was that money used for? _____

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
 Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
 Email: governance.support@dcc.govt.nz
 Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384



Level 17, 157 Lambton Quay
PO Box 942
Wellington 6140
holmesanz.com

26 September 2023

Dunedin Tracks Network Trust
c/- Hamish Seaton
activesystems@xtra.co.nz

Waikouaiti River Rail Bridge Cycleway – Fee Proposal for Preliminary Design

Dear Hamish

Thank you for the opportunity to provide a fee proposal to Dunedin Tracks Network Trust (DTNT) for the structural engineering services for a proposed cycleway to be constructed as a 'clip-on' to the rail bridge over the Waikouaiti River Estuary. This rail bridge is known as Bridge 202 MSL and KiwiRail is currently implementing a project to reconstruct this bridge.

This proposal is for the work involved in developing options and preliminary design for the clip on cycleway.

Proposal Basis

Bridge 202 MSL is an existing rail bridge of around 160m length and when rebuilt will have 13 spans over the Waikouaiti River near Karitane. It is proposed that the cycleway will be attached to the rail bridge piers subject to feasibility and gaining KiwiRail agreement.

We understand that the cycleway path width is 1.5m, with a passing bay midway. At this time, it is envisaged that the cycleway will be either steel (or FRP) spans supported on the existing piers. To minimise dead load the decking may be timber or a proprietary FRP grating system. The cycleway spans will also require new abutments located alongside the existing road bridge abutments. The design will need to be in accordance with the current version of the Waka Kotahi Bridge Manual and KiwiRail's requirements.

We have also assumed that KiwiRail will make available to DTNT their investigation reports and design documents for the rail bridge reconstruction project.

We have based our proposal on the correspondence and drawings referenced below:

- Request for offer of service - email from yourself on behalf of DTNT on 25th August 2023.
- Bridge 202 MSL Drawings prepared for KiwiRail by Novare Design, 2023

Holmes project team

For Holmes, this project will be led by Ian Hills as Project Director. Ian has recently been involved with the Awatere Rail Bridge Cycleway on the Whale Trail, as well as several other cycleway projects involving bridges, such as the Upokangaro bridge over the Whanganui River which is part of the Mountains to Sea Cycleway.

Australia Netherlands New Zealand USA

Page 1



Matt Ireland will take a lead on the bridge and structural design for this clip-on cycleway. Matt is an experienced bridge designer and Technical Director in our Christchurch office, and recently peer reviewed the Bridge 202 MSL project for KiwiRail and has designed cycleway bridges including the He Ara Kotahi bridge in Palmerston North.

We are happy to provide further information as to our capability and skills – please feel free to ask if this is of interest.

Concept and Preliminary Design phase - scope of work

Our concept and preliminary design phase scope of work which encompasses the concept design and preliminary design will include the following:

- A site visit by a senior engineer to inspect the bridge and approaches from publicly accessible areas.
- Prepare concept designs for up to three concept design options including for:
 - Truss spans supported from the piers
 - FRP materials for decking and spans
 - Deck options including timber, FRP or concrete.
 - Steel spans
- Prepare sketches of the options, sufficient to inform discussions with DTNT and KiwiRail.
- Present the concept designs via a Teams meeting (or in person if preferred) to the parties and to gain feedback as to the preferred concept.
- Develop the preferred concept into a preliminary level design.
- Prepare a preliminary structures design statement and drawings for the preliminary design issue for review by DTNT and KiwiRail.

Meetings & Reporting

- Provide monthly progress email reports that updates our progress, outlines key assumptions notes any information we require and provides clarification of any changes.

Health & Safety

- Comply with the Client's and/or KiwiRail Health and Safety Plan(s) for the project.
- Arrange a Safety in Design (SiD) workshop during each of the Preliminary phases of the project to ensure that SiD considerations within our design scope are captured.

Not Included in our Scope

For this proposal we have not included in our scope the following items:

- Geotechnical engineering seismic design or assessment of the abutments or approach embankments, such as slope stability analysis, liquefaction or lateral spread assessment.
- Geotechnical investigations.
- Cycle trail design on the approaches to the bridge.
- Services relocation.
- Strengthening design of the existing rail bridge structure (except as directly relates to the new cycleway structure).
- Hydrology, geometric, roading, drainage, or geotechnical, investigations assessments or design.
- Peer review.
- Resource consent or building consent applications, or fees for these.
- Except as discussed above, interaction with third parties, such as District Council, landowners, utility providers, etc.
- Detailed design.
- Cost estimates.



Fees

Our proposed fee for the concept and preliminary design work described above is \$22,500 plus GST.

For any variations and/or additional services required for this project then the following hourly rates will apply. Alternatively, we would be happy to agree mini lump sums for defined packages of work.

Director/Principal	\$350/hr
Technical Director	\$325/hr
Project Director	\$290/hr
Senior Project Engineer	\$250/hr
Project Engineer	\$200/hr
Design Engineer	\$150/hr
Senior Project Drafter	\$200/hr
Project Drafter	\$175/hr
Design Drafter	\$150/hr

All fees and hourly rates are in New Zealand dollars and GST exclusive, and we would like to agree a monthly invoicing schedule for our work – with payment due on the 20th of the month following invoice date. If disbursements such as, archive search and document retrieval costs, additional client-initiated air travel, significant car mileage, accommodation and taxis are required as part of the project, we propose to pass these on at cost.

Conditions of Our Offer

- Our offer is valid until 31st December 2023 and is based on the standard ACENZ/EngNZ "Short Form Agreement for Consultant Engagement", February 2019, attached.
- Our Professional Indemnity Insurance is for \$250,000 and our Public Liability Insurance is for \$5.0 Million. We limit our liability to these amounts and work we document.
- Should changes to the preferred concept occur during the preliminary design work that cause rework then this shall be treated as a variation.
- If our scope of services alters, or our design services become protracted due to reasons outside our control we reserve the right to re-negotiate our fees.

Yours sincerely

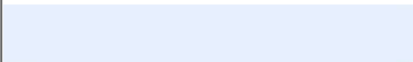

Accepted:

Ian Hills
for and on behalf of Holmes NZ LP
PROJECT DIRECTOR
Holmes NZ LP

(Not Set)
Date : 26 September 2023

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Short Form Agreement for Consultant Engagement	
Between: <i>Dunedin Network Trails Trust</i>	
(Client)	
And: <i>Holmes NZ LP</i>	
(Consultant)	
Collectively referred to herein as the "Parties" and individually as a "Party"	
Project: <i>Waikouaiti River Cycleway Bridge</i>	Location: <i>Waikouaiti, Otago</i>
Scope and nature of services:	
<ul style="list-style-type: none"> As stated in the Holmes NZ fee proposal letter of 26/9/2023 	
Programme for the services: <i>As stated in the Holmes NZ fee proposal letter of 26/9/2023</i>	
Fees & timing of payments: <i>As stated in the Holmes NZ fee proposal letter of 26/9/2023</i>	
Information or services to be provided by the Client: <i>As stated in the Holmes NZ fee proposal letter of 26/9/2023</i>	
<p>The Client engages the Consultant to provide the Services described above and the Consultant agrees to perform the Services for the remuneration provided above. Both Parties agree to be bound by the provision of the Short Form Model Conditions of Engagement (overleaf), including clauses 2, 11 and 12 and any variations noted below. Once signed, this agreement, together with the conditions overleaf and any attachments, will replace all or any oral agreement previously reached between the Parties.</p>	
Variations to the Short Form Model Conditions of Engagement (overleaf):	
<p>Clause 21: No employee of the Consultant performing the Services will be personally liable to the Client and the parties acknowledge this clause confers an enforceable benefit on such employees pursuant to the Contract and Commercial Law Act 2017.</p>	
Client authorised signatory (ies):	Consultants authorised signatory (ies):
	
Print Name: <i>[Type Here]</i>	Ian Hills
Date: <i>[Type Here]</i>	27 September 2023
	Holmes NZ LP

SHORT FORM MODEL CONDITIONS OF ENGAGEMENT

1. The Consultant shall perform the Services as described in the attached documents.
2. The Client and the Consultant agree that where all or any of, the Services are acquired for the purposes of a business the provisions of the Consumer Guarantees Act 1993 are excluded in relation to those Services. However, nothing in this Agreement shall restrict, negate, modify or limit any of the Client's rights under the Consumer Guarantees Act 1993 where the Services acquired are of a kind ordinarily acquired for personal, domestic or household use or consumption and the Client is not acquiring the Services for the purpose of a business.
3. In providing the Services, the Consultant must use the degree of skill, care and diligence reasonably expected of a professional consultant providing services similar to the Services.
4. The Client shall provide to the Consultant, free of cost, as soon as practicable following any request for information, all information in the Client's power to obtain which may relate to the Services. The Consultant shall not, without the Client's prior consent, use information provided by the Client for purposes unrelated to the Services. In providing the information to the Consultant, the Client shall ensure compliance with the Copyright Act 1994 and shall identify any proprietary rights that any other person may have in any information provided.
5. As soon as either Party becomes aware of anything that will materially affect the scope or timing of the Services, the Party must notify the other Party in writing and where the Consultant considers a direction from the Client or any other circumstance is a variation the Consultant shall notify the Client accordingly.
6. The Client may order variations to the Services in writing or may request the Consultant to submit proposals for variations to the Services.
7. The Client shall pay the Consultant for the Services the fees and expenses at the times and in the manner set out in the attached documents. Where this Agreement has been entered by an agent (or a person purporting to act as agent) on behalf of the Client, the agent and Client shall be jointly and severally liable for payment of all fees and expenses due to the Consultant under this Agreement.
8. All amounts payable by the Client shall be due on the 20th of the month following the month of issue of each GST Invoice or at such other timing as stated elsewhere in this Agreement. If the Client fails to make the payment that is due and payable and that default continues for 14 days, the Consultant may provide written notice to the Client specifying the default and requiring payment within 7 days from the date of the notice. Unless payment has been made by the Client in full, the Consultant may suspend performance of the Services any time after expiration of the notice period. The Consultant must promptly lift the suspension after the Client has made the payment. Regardless of whether or not the Consultant suspends the performance of the Services in accordance with this clause, the Consultant may charge interest on overdue amounts from the date payment falls due to the date of payment at the rate of the Consultant's overdraft rate plus 2% and in addition the costs of any actions taken by the Consultant to recover the debt.
9. Where the nature of the Services is such that it is covered by the Construction Contracts Act 2002 (CCA) and the Consultant has issued a payment claim in accordance with the CCA, the provisions of the CCA shall apply. In all other cases, if the Client, acting reasonably, disputes an invoice, or part of an invoice, the Client must promptly give the reasons for withholding the disputed amount and pay any undisputed amount in accordance with clause 8.
10. Where Services are carried out on a time charge basis, the Consultant may purchase such incidental goods and/or Services as are reasonably required for the Consultant to perform the Services. The cost of obtaining such incidental goods and/or Services shall be payable by the Client. The Consultant shall maintain records which clearly identify time and expenses incurred.
11. Where the Consultant breaches this Agreement, the Consultant is liable to the Client for reasonably foreseeable claims, damages, liabilities, losses or expenses caused directly by the breach. The Consultant shall not be liable to the Client under this Agreement for the Client's indirect, consequential or special loss, or loss of profit, however arising, whether under contract, in tort or otherwise.
12. The maximum aggregate amount payable, whether in contract, tort or otherwise, in relation to claims, damages, liabilities, losses or expenses, shall be five times the fee (exclusive of GST and disbursements) with a minimum of \$100,000 and a maximum limit of \$NZ500,000.
13. Without limiting any defences a Party may have under the Limitation Act 2010, neither Party shall be considered liable for any loss or damage resulting from any occurrence unless a claim is formally made on a Party within 6 years from completion of the Services.
14. The Consultant shall take out and maintain for the duration of the Services a policy of Professional Indemnity insurance for the amount of liability under clause 12. The Consultant undertakes to use all reasonable endeavours to maintain a similar policy of insurance for six years after the completion of the Services.
15. If either Party is found liable to the other (whether in contract, tort or otherwise), and the claiming Party and/or a Third Party has contributed to the loss or damage, the liable Party shall only be liable to the proportional extent of its own contribution.
16. Intellectual property prepared or created by the Consultant in carrying out the Services, and provided to the Client as a deliverable, ("New Intellectual Property") shall be jointly owned by the Client and the Consultant. The Client and Consultant hereby grant to the other an unrestricted royalty-free license in perpetuity to copy or use New Intellectual Property. The Clients' rights in relation to this New Intellectual Property are conditional upon the Client having paid all amounts due and owing to the Consultant in accordance with clauses 7 and 8. Intellectual property owned by a Party prior to the commencement of this Agreement (Pre-existing Intellectual Property) and intellectual property created by a Party independently of this Agreement remains the property of that Party. The Consultant accepts no liability for the use of New Intellectual Property or Pre-existing Intellectual Property other than to the extent reasonably required for the intended purposes.
17. The Consultant has not and will not assume any duty imposed on the Client pursuant to the Health and Safety at Work Act 2015 ("the Act") in connection with the Agreement.
18. The Client may suspend all or part of the Services by notice to the Consultant who shall immediately make arrangements to stop the Services and minimise further expenditure. The Client and the Consultant may (in the event the other Party is in material default that has not been remedied within 14 days of receiving the other Party's notice of breach) either suspend or terminate the Agreement by notice to the other Party. If the suspension has not been lifted after 2 months the Consultant has the right to terminate the Agreement and claim reasonable costs as a result of the suspension. Suspension or termination shall not prejudice or affect the accrued rights or claims and liabilities of the Parties.
19. The Parties shall attempt in good faith to settle any dispute themselves but failing that by mediation.
20. This Agreement is governed by the New Zealand law, the New Zealand courts have jurisdiction in respect of this Agreement, and all amounts are payable in New Zealand dollars.



Waikouaiti Coast Community Board	
Funding Assistance Project Completion Form	
Please complete and return this form within three months of the project's completion. Return completed form to:	
The Governance Support Officer Waikouaiti Coast Community Board Dunedin City Council PO Box 5045 Dunedin 9054 or email gso@dcc.govt.nz	
Name of recipient organisation	Waitati Volunteer Fire Brigade
Contact person	Charles Abraham
Phone Landline	—
Cell	[REDACTED]
Email	charles.abraham@fireandemergency.nz
Date of grant	10 April 2024.
Project name	Emergency Plug
Project completion date	16 April 2024.
Actual project cost (Please include detailed breakdown of expenditure)	Invoice for Emergency Plug attached.
Comments	
Signature	[REDACTED]

For Defto Waitati Volunteer Fire Brigade.



PT Hydraulics NZ Limited Partnership		Proforma Invoice	
From: PT Hydraulics NZ Limited Partnership Floor 27, 188 Quay Street Auckland Central		Inv #: 50024	
Attn: Stuart Coulton Email: pthnz@pthnz.co.nz Web:	Tel: Fax:	GST #: 129-991-887 NZBN: 9429047207288	

Customer		Shipping Details		Ship To	
Cust: Waitati Volunteer Fire Brigade 11 Harvey Street WAITATI, OTA 9069 NEW ZEALAND Tel: [REDACTED] Fax: Attn: Charles Abraham		Date: 15/04/2024 Date In: 15/04/2024 Order: CHARLES ABRAHAM Code: WAITATI.VO		Ship: Waitati Volunteer Fire Brigade 11 Harvey Street WAITATI, OTA 9069 NEW ZEALAND Tel: [REDACTED] Fax: Attn: Charles Abraham	

Item: SALE		Sale - Emergency Plug		Serial #:			
Invoice:							
Code	Description	Unit	Qty Ord	Qty	Tax%	Price Ex	Total
ZTS-EPH1EU1	Emergency Plug	UNIT	1.00	1.00	15.00 %	\$1,580.00	\$1,817.00
						GST	INC
Sub Total						\$237.00	\$1,817.00
Freight						\$4.50	\$34.50
Total						\$241.50	\$1,851.50

Payment Options
Payment by EFT | Bank BNZ | Acc Name PT Hydraulics NZ Limited Partnership | ACC [REDACTED]



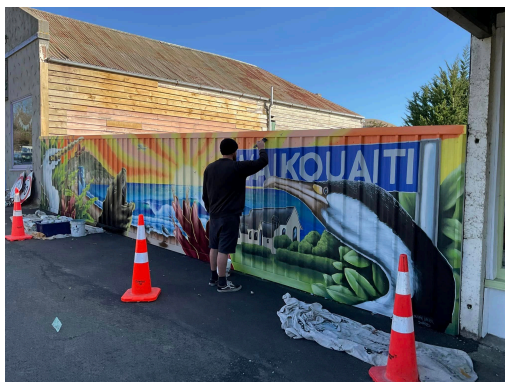
**203 Main Road
P O Box 21, Waikouaiti, 9510**

23rd May 2024

To: The Waikouaiti Community Board

POWA wishes to express our deepest gratitude for your generous contribution of \$1,000.00 towards the Waikouaiti Main Street Mural Project. Your support is instrumental in bringing our vision to life and enriching our community through art.

Your investment in this project demonstrates a commitment to fostering community spirit and cultural expression, which are at the heart of what makes Waikouaiti such a vibrant and welcoming place.



GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board area including:
 - Submission to the Dunedin City Council Draft Annual Plan 2024/25
 - Submission to the Otago Regional Council Draft Long Term Plan 2024-34
 - Submission to the Mid Term Review Regional Land Transport Plan 2021-31
 - New Zealand Community Boards' 2024 Conference
 - What Dunedin City Council is currently consulting on
 - Roadworks schedule
 - Dunedin City Council updates
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the submission to the Dunedin City Council Annual Plan 2024/25 retrospectively.
- c) **Ratifies** the submission to the Otago Regional Council Long Term Plan 2024-34 retrospectively.
- d) **Ratifies** the submission to the Mid Term Review Regional Land Transport Plan 2021-31 retrospectively.
- e) **Considers** nominating a Board Member as the community representative to attend the 2024 New Zealand Community Boards' Conference.

Submission to the Dunedin City Council - Draft Annual Plan 2024/25

- 3 As agreed at the Board's April 2024 meeting, a draft submission was prepared and submitted on the Dunedin City Council's draft Annual Plan 2024/25. This submission now needs to be formally ratified (Attachment A).

Submission to the Otago Regional Council - Long Term Plan 2024-34

- 4 As agreed at the Board's April 2024 meeting, a draft submission was prepared and submitted on the Otago Regional Council's draft Long Term Plan 2024-34. This submission now needs to be formally ratified (Attachment B).

Submission to the Mid Term Review Regional Land Transport Plan 2021-31

- 5 A draft submission was prepared and submitted on the Mid Term Review Regional Land Transport Plan 2021-31. This submission now needs to be formally ratified (Attachment C).

New Zealand Community Boards' Conference Attendance

- 6 The 2024 New Zealand Community Board Conference is being held at the Tākina Wellington Convention & Exhibition Centre from 21 – 23 August 2024. Early bird registrations (\$895.00 excluding GST) close on 12 July 2024 and standard registrations (\$995.00 excluding GST) are available following that. The Council's policy on attendance at this conference is as follows:
- a) Council will cover the accommodation, travel and registration costs for one Community Board member (per Community Board) to attend the biennial Community Boards Conference when it is held in the South Island, and two Community Board members IN TOTAL to attend the conference when it is held in the North Island.
 - b) Individual Community Boards are responsible for covering the costs of any additional delegates they wish to send to the Conference over and above the representatives for whom costs will be met by the Council.
- 7 If the Board wishes to nominate a member to go into the draw for one of the two Council-funded places, please advise Manager Governance, Clare Sullivan, of the name by 21 June 2024. Any additional members that the Board wishes to attend (or those unsuccessful in the draw) can be paid for from the Board's Project Fund.

What Dunedin City Council is Currently Consulting On

- 8 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

- 9 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

- 10 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 11 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - Acting Head of People and Capability

Attachments

	Title	Page
↓A	Submission to the Dunedin City Council Annual Plan 2024/25	31
↓B	Submission to the Otago Regional Council Long Term Plan 2024-34	35
↓C	Submission to the Mid Term Review Regional Land Transport Plan 2021-31	38



**WAIKOUAITI COAST
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9054 | New Zealand
E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

The Chief Executive
Dunedin City Council
P. O. Box 5045
Dunedin

24/04/2024

Submission to Dunedin City Council Annual Plan - 2024 - 2025

Thank you for the opportunity to make this submission to this year's Annual Plan. We recognise that this is an interim annual plan and that next year there will be a 9 year long-term plan. Some of our comments in this submission are similar to remarks we made in our submission to the recent Future Development Strategy.

1. Water

a) We would like an update on when the upgrade of the Waikouaiti water treatment plant will be complete. We had previously been advised that the improved water supply would be functioning in the first quarter of this year and we had conveyed that information to the community.

b) We are concerned about the resilience of the 'big pipe' water supply from Mount Grand to service Waitati, Warrington, Seacliff and some parts of Karitane/Merton. With the increase in new housing development in the North Coast area, there will presumably come a time when the system can no longer support additional consumers. We would like to know where things stand at present.

2. Sewerage

In our submissions over the past few years we laid out some detailed questions and concerns regarding the wastewater disposal situation in the North Coast communities.

We note that the Future Development Strategy has acknowledged that there are some serious issues with wastewater disposal in our communities. Our request here is that we are kept informed about investigations and developments on these topics as they proceed.

3. Recycling and Waste Minimisation

'One Coast'

From modest beginnings at a public meeting in Waikouaiti around five years ago, 'One Coast' has grown into a significant local entity which has the stated aim of providing first-class recycling facilities in the Waikouaiti area. We are grateful for the support provided thus far from DCC, and we ask that this support continues. It is a stated aim of 'One Coast' to develop a facility of which the City and the local community can be proud. We support the One Coast request to DCC for regular non-contestable funding.

Rural Skip Days

We are grateful for the implementation of the 'Skip Days' at Warrington Domain and we request that this valuable service is retained.

4. Reserves

Truby King Reserve

It is pleasing that the revised Truby King Reserve Management Plan was accepted by Council and we are pleased to advise that we have worked with the Parks & Recreation Department to establish a working committee which is making some progress with the much-needed

enhancement of this valuable Council asset. But, at times, it is frustrating how long it takes to get things done. One case in point is our request for information signage to be placed on Coast Road, north and south of the turn-off to the Reserve on Russell Road. Two years after requesting this fairly simple signage, nothing has been done. Two upcoming developments involve the creation of a car parking facility, and a public toilet, close to the entrance. We hope that we are not still asking for these things at the time of next year's long-term plan submission.

Mount Watkin (Hikaroroa) Recreation Reserve

Next year we will be bringing to your attention that the Reserve Management Plan for this rather special area (inland from Waikouaiti) is more than 12 years out of date. We are in dialogue with a group who have embarked on a significant pest management plan, and we will be working with them with a view to making significant improvements to this area.

5. Recreation Facilities

We would like to be able to have discussions with the Parks & Recreation team about much-needed improvements that we believe are required in Waikouaiti to upgrade existing playground facilities, and create new ones, particularly with an emphasis on making such facilities accessible to all young folk, including those with disabilities.

Moana Gow Swimming Pool

We are grateful for the annual financial support which is given to this valuable community asset. We understand that a review of community swimming pools is being carried out and we would be keen to be part of the conversation about the continuation of the pool facility, in conjunction with the Moana Gow Committee.

6. Transport

Bus Services

It was pleasing that, after many years of requests, the new weekend service on Route 1 Palmerston - Dunedin was implemented. It is being well supported and we will be in conversation with Otago Regional Council about some modifications to the timetable.

It is also interesting that we are now finding ourselves in the situation of bus overcrowding at times on this route during weekdays. We are in discussion with ORC about resolving this. We ask for your support as we work our way through these discussions.

Road Safety - State Highway 1

It was pleasing to see that NZTA installed our requested Driver Feedback Signs at the north and south entrances to Waikouaiti. But there is still much concern in the community about safe pedestrian access across the very busy main road in Waikouaiti. We ask for DCC support in our endeavours to get NZTA to give this issue some serious consideration. We have addressed this situation in our submission to the Mid-Term Review of the Otago & Southland Regional Land Transport Plan.

Road Safety - Local Roads

Following on from the much-publicised Speed Limit Review, we would like to know where things stand with this review.

Travel Choices

We have noticed many comments emanating from DCC encouraging cycling and walking, and reducing the number of cars on the road. We acknowledge that this is possible around the flat

areas of the city, but hardly practicable for elderly residents who live on the hill suburbs, and completely not applicable for the residents of our North Coast Communities.

During next year's update to the 9-Year Plan we would like to see the implementation of 'Park & Ride' facilities at the northern and southern extremities of the city. This is very common overseas and could easily link into a bus loop service, either free or low cost, that would take people where they need/want to go.

Cycleways

We are supportive of the efforts of the *Coastal Communities Cycleway Connection* group. We are impressed with the progress that is being made at the northern and southern ends of the project, and we ask that Dunedin City Council supports their efforts, perhaps by providing financial relief for any consenting issues.

Parking in the city

Until practical alternatives are provided, it is unlikely that there will be a substantial reduction in the number of cars travelling into the city. It is evident that more parking will be required, likely in the form of at least one multi-storey car park building, and we would support this.

Road & Footpath Maintenance

Despite the implementation of the recent 10-year maintenance contract, there are still issues that occur from time to time with vegetation control and footpath maintenance. We enjoy a good working relationship with DCC staff. We ask that there will be no reduction in maintenance budgets.

7. Our Coastal Environment

We fully understand that the issues surrounding St. Clair, Middle & St. Kilda beaches have had to take precedence over other areas, but we do ask that the North Coast area is not forgotten. Erosion is happening along Karitane Beach and Waikouaiti Beach which will eventually require potentially expensive maintenance & repair to rock walls and the adjacent roads.

In Karitane there is a DCC-owned asset that has been completely neglected for many years. It is the Fishermen's Wharf at the corner of Rona Street and Old Head Street. A recent Engineer's Report has highlighted some structural issues that require attention in the very near future. This rectification work will be expensive and may not already be included in your 9-Year Plan budgets.

We have also become aware of a sand bar that periodically forms at the entrance to Karitane Harbour, preventing safe passage at times for commercial or pleasure vessels. This, together with periodic flooding in the wider harbour area, often extending to State Highway 1, would suggest that a management plan is required for the wider Karitane coastal environment. We understand that there has been talk of such a plan, but we have not yet seen any action.

8. Emergency Management and Preparedness.

We were pleased to note that Council has appointed a new Liaison Person to work with Community Boards on the topic of Emergency Management and Community Resilience. This, together with the appointment of new Community Advisers by Emergency Management Otago, gives us some confidence that much-needed improvements can be made to the assistance which can be provided by Council to Community Response Groups in our various community locations.

The recent Civil Defence Independent Review, chaired by Mr. Mike Bush, makes for some sobering reading. Together with the severe flooding events in the North Island, this report highlights the importance of communities when response to emergencies is required.

9. Amenity

Waikouaiti is the 'Birthplace of Otago' and is at the northern entrance to the wider City of Dunedin, yet its appearance is a bit tired and shabby. We seek the input of an Urban Designer who could work with the local POWA organisation, and with 'Keep Dunedin Beautiful', to make progress in presenting this northern extremity of the city in a better light, and working with NZTA to implement the design suggestions.

10. Planning

The Future of the North Coast

Parts of the recent Future Development Strategy threw up more questions than answers about our North Coast area. We look forward to the Implementation phase which will follow the strategy. We seek a meeting with appropriate staff to look in some detail about what might be proposed for our area in the way of population expansion. Such an issue would obviously involve a fairly detailed look at current and proposed infrastructure, such as water, roading, sewerage and land availability. The potential effects of Climate Change would have to be factored into any decisions that might be made. We would like to have a fairly detailed conversation with staff so that there can be some clarity about what might be expected in years to come. We also have a real concern about building consents being issued in areas that are prone to flooding now, and will only get worse in the years to come.

Thank you once again for the opportunity to make this submission. I wish to be heard in support of it at your upcoming hearings. Late morning on 9th May would suit me.

Kind Regards



Alasdair Morrison
Chairman
Waikouaiti Coast Community Board



**WAIKOUAITI COAST
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9058 | New Zealand
E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

The Chief Executive
Otago Regional Council
Private Bag 1954
Dunedin 9054

26th April 2024

Otago Regional Council 2024 - 2034 Long-Term Plan

Thank you for the opportunity to make comment on your 2024 – 2034 Long-Term Plan. We note that the Otago Regional Council was co-signatory, with Dunedin City Council, to the recent Future Development Strategy. We made a written submission to that, and we had representation at the subsequent Hearing. I am sure that you will have read our submission and realised that we feel somewhat ignored at times when it comes to issues in the coastal area north of Dunedin. We recognise that you have much bigger fish to fry, but our function is to represent the ratepayers of our North Coast area and to bring to your attention the areas of concern of our residents.

Public Transport

1. But first, we would like to thank you for providing real support for the 'Coastal Communities Cycle Connection'. This is a project which will provide safe access for cyclists and pedestrians away from the state highway corridor when completed. Work is already underway at both the north and south ends of what will become a significant piece of infrastructure. Significant fundraising has already been achieved for the design of a clip-on lane beside the railway bridge which traverses the Waikouaiti River, from the southern end of Waikouaiti to Coast Road at the northern approach to Karitane. Work is also underway to obtain consents for a section of the track between Waitati and Port Chalmers, and we must commend the local landowners who are helping to make this possible

It is important to recognise that this is not a 'nice to have' tourist attraction. It is infrastructure that is required to provide safe daily travel options for the communities north of Dunedin. This is consistent with the philosophies of both ORC and DCC regarding reduction of carbon emissions.

We were rather disappointed to read the following somewhat dismissive comment in the Future Development Strategy – 'This project is not in the 2021-2031 LTP or the 2024-2027 RLTP. As this is a tourism network, rather than a commuter network, co-funding from different sources would need to be explored as Waka Kotahi only co-funds commuter networks. It is not recommended that the FDS indicate this as a short to medium term project due to challenges there may be in gaining adequate funding for this project. It may be appropriate to indicate this as a long timeframe project (10-30 years) as a more realistic timeframe.'

The authors of these comments do not appear to understand the scope or importance of the project. The stretches of State Highway 1 between Waikouaiti & Karitane and between Evansdale & Waitati are significant danger areas and we are sure that some funding from NZTA will be forthcoming. The authors also seem to underestimate the abilities of the project group to make some real progress in the short term. As a Community Board we are happy to give our full support to this project.

2. The bus service on Route 1 – Palmerston to Dunedin – has been the subject of previous submissions from us to ORC. After many years of asking, it was pleasing to finally have a weekend bus service for our north coast region. It is proving to be popular, but some minor tweaks to the timetable would be appropriate.

We were pleased to receive some data from your Transport Department confirming that this service is well used, and we believe that the patronage will increase over time. We do, however, wish to have discussions with your transport team about possible modifications to the timetable.

Some time ago it was evident that there was overcrowding at times during the school terms. We were pleased when your transport team provided an extra bus to relieve the rather unsafe overcrowding on the early morning bus travelling south to Dunedin City. This extra bus travelled into Warrington to pick up passengers in the village.

We do have a problem with periodic overcrowding on an afternoon service returning north from the city. Following discussion with your transport team it was suggested that we make a formal request for an extra bus to Warrington in the afternoons during school terms. We did this on 12th December and we have not yet had a formal response. There is some anecdotal information that a second bus does go to Warrington at times, but we don't know if it is intended that this will be a regular occurrence. We hear complaints from parents who are unsure if their children will be dropped off at Evansdale, or if they will be on a bus travelling into Warrington.

We would like some formal clarity on this. There is no mention of Warrington in your published timetable.

Emergency Management & Community Resilience

We are closely involved with ensuring that our various communities are well prepared in the event of natural emergencies. We have met with your recently appointed Community Advisers, and we are pleased that DCC has recently appointed a senior staff member to act as liaison between Council and Community Boards.

This gives us some confidence that DCC and ORC will be able to work more closely together in providing adequate support to Community Response Groups (CRGs) in our north coast area. It is not yet clear how some modest funding can be provided to support these CRGs and we look forward to discussing this with both ORC and DCC.

The recent Civil Defence Independent Review, chaired by Mr. Mike Bush, makes for some sobering reading. Together with the severe flooding events in the North Island, this report highlights the importance of communities when response to emergencies is required.

Karitane Harbour/Waikouaiti River Estuary

One of the functions of a Community Board is to respond to concerns within our communities. During the past couple of years we have been having a close look at various issues in the wider Karitane Harbour area. We understand that DCC is going to establish a Management Plan for this area, and this will obviously necessitate participation with ORC. We have yet to see any action on this and it is our fervent hope that this plan will not disappear into the ether, as seems to have been the case with other plans.

Blueskin Bay

There have been concerns about the water quality in Blueskin Bay between Waitati and Warrington, mostly related to possible leachate from the Warrington sewerage treatment facility.

We understand that ORC is now actively looking into this, and we wish to add that many local residents have a view that the recent, and current, housing development around Warrington may have detrimental consequences as the local population increases. We would like to be involved in discussions on this topic. We understand from the Future Development Strategy that active consideration is being given the future of wastewater treatment along our northern coast. We do hope that any ORC consents regarding future plans can be dealt with in a timely manner.

Thank you for this opportunity to make some comments regarding our particular area north of Dunedin. We realise that you have much to consider regarding the wider Otago Region, but we would appreciate the opportunity to speak at any future hearing in support of this submission.

Kind Regards



Alasdair Morrison
Chairman
Waikouaiti Coast Community Board
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**WAIKOUAITI COAST
COMMUNITY BOARD**

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Mid-term Review
Otago Southland Regional Land Transport Plan 2021 - 2031
c/o Otago Regional Council
Private Bag 1954
Dunedin.

19th April 2024

This submission relates to sections of State Highway 1 north of Dunedin.

1. The section between Waikouaiti and Karitane and the section between Warrington and Waitati are not safe for cyclists travelling along these parts of the highway, and we seek your input into how safety could be improved.

There is currently a project entitled 'Coastal Communities Cycle Connection' which will provide safe access for cyclists and pedestrians away from the highway corridor when completed, but its completion is some way off. Work is underway regarding design of a clip-on lane beside the railway bridge which traverses the Waikouaiti River close to Karitane. Work is also underway to obtain consents for a section of the track between Waitati and Port Chalmers.

It is important to recognise that this is not a 'nice to have' tourist attraction. It is infrastructure that is required to provide safe daily travel options for the communities north of Dunedin.

In our view, it should be possible for NZTA to provide a fenced shoulder along the side of the highway to permit this safe travel access.

2. We are often approached by residents who are concerned about the speed of traffic around the curve beside the Waitati turnoff from State Highway 1. As a starting point for this discussion, we would like to see the results of a Traffic Count which we believe should be implemented sooner rather than later. We are aware that NZTA has data from some vehicle GPS organisations, but we are not sure how comprehensively accurate this is.

The speed data from traffic counts should be able to form the basis for discussion about improvements to safety signage and speed reduction around this curve in the road.

3. Safety is a concern for many residents of Waikouaiti, relating to the speed of vehicles on the section of State Highway 1 which is the main road through Waikouaiti.

We can understand the reluctance of NZTA to have a pedestrian crossing in place, but we feel that safety islands on the road could be a sensible alternative and we would like to discuss this, on site, with appropriate people.

4. Tree management along the state highway is another topic we would like to discuss with NZTA at the time of upcoming site visits.

5. We have been closely involved in discussions with Otago Regional Council on the topic of Public Transport on Route 1 north of Dunedin. We will be expanding on this in our upcoming submission to the ORC Long Term Plan 2024 – 2034.

I would like to speak at any upcoming hearing.

Kind Regards



Alasdair Morrison
Chairman
Waikouaiti Coast Community Board
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COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.

The Board's Community Plan assists to contribute to the Council's 9-year plan with focus on:

- 1 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9-year Plan
- 2 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding)
- 3 The community plan can be found on the following link:

https://www.dunedin.govt.nz/_data/assets/pdf_file/0011/916607/WCCB-community-plan-2022-2025.pdf

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

BOARD REPRESENTATION AND ROLES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members may provide an update on activities including:
 - Civil Defence Emergency Management (CDEM)** - Sonya Billyard & Chris McBride
 - Cycleways** - Geraldine Tait
 - Freedom Camping** - Alasdair Morrison
 - Keep Dunedin Beautiful** - Geraldine Tait
 - Liaison with Funding Applicants** - Alasdair Morrison
 - Matanaka Drive Replanting Project** - Mark Brown
 - Moana Gow Swimming Pool Committee** - Andy Barratt
 - North Coast Tourism Initiatives** - Mark Brown
 - OneCoast Recycling** - Geraldine Tait
 - Community Engagement** - Sonya Billyard & Andy Barratt
 - Truby King Recreation Reserve Management Committee** - Andy Barratt
 - Recreation Activities** - Andy Barratt
- 2 As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board updates.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 The Chairperson will provide a verbal update on items of interest at the meeting.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's update.

Attachments

There are no attachments for this report.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Jim O'Malley will provide an update on items of interest.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Council Activities Update.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.