

## Toitū Otago Settlers Museum Board MINUTES

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Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Otago Settlers Association Board Room, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Tuesday 09 July 2024, commencing at 9.32 am.

### PRESENT

<b>Chairperson</b>	Mr Phil Dowsett	
<b>Members</b>	Cr Bill Acklin	Cr Kevin Gilbert
	Cr Cherry Lucas	Mr Peter Smith

**IN ATTENDANCE** Cam McCracken (Director DPAG, Toitū and Olveston)

**Governance Support Officer** Lauren Riddle

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Mr Dowsett welcomed attendees to the meeting and acknowledged the recent passing of Susan Schweigman's husband, Peter. The Board offered their condolences.

### 1 APOLOGIES

Moved (Mr Phil Dowsett/Cr Bill Acklin):

That the Committee:

**Accepts** the apology from Susan Schweigman.

**Motion carried**

### 2 CONFIRMATION OF AGENDA

Moved (Mr Phil Dowsett/Cr Bill Acklin):

That the Committee:

**Confirms** the agenda without addition or alteration.

**Motion carried**

### 3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

There were no updates provided.

Moved (Mr Phil Dowsett/Mr Peter Smith):

That the Committee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion carried**

#### **4 CONFIRMATION OF MINUTES**

##### **4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 14 FEBRUARY 2024**

Moved (Mr Phil Dowsett/Cr Kevin Gilbert):

That the Committee:

**Confirms** the minutes of the Toitū Otago Settlers Museum Board meeting held on 14 February 2024 as a correct record.

**Motion carried (TOSM/2024/007)**

#### **REPORTS**

##### **5 TOITŪ OTAGO SETTLERS MUSEUM ACTIVITY REPORT**

The Arts and Culture Department report summarised the activities of Toitū Otago Settlers Museum (Toitū) from 1 January to 31 March 2024.

Cam McCracken (Director DPAG, Toitū and Olveston) spoke to the report and responded to questions. He outlined plans for future exhibitions, progress on the proposed Theatrette, and acknowledged the above target visitation numbers for the 2023-2024 year.

Moved (Mr Phil Dowsett/Cr Cherry Lucas):

That the Committee:

**Notes** the Toitū Otago Settlers Museum Activity Report for the period 1 January to 31 March 2024.

**Motion carried (TOSM/2024/008)**

The meeting concluded at 9:59 am.

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CHAIRPERSON