

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Dunedin City Council will be held on:

**Date:** Tuesday 27 August 2024  
**Time:** 10.00 am  
**Venue:** Council Chamber, Dunedin Public Art Gallery, The Octagon,  
Dunedin

Sandy Graham  
Chief Executive Officer

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**Council**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

**Mayor**  
**Deputy Mayor**

Mayor Jules Radich  
Cr Cherry Lucas

**Members**

Cr Bill Acklin	Cr Sophie Barker
Cr David Benson-Pope	Cr Christine Garey
Cr Kevin Gilbert	Cr Carmen Houlahan
Cr Marie Laufiso	Cr Mandy Mayhem
Cr Jim O'Malley	Cr Lee Vandervis
Cr Steve Walker	Cr Brent Weatherall
Cr Andrew Whiley	

**Senior Officer**

Sandy Graham, Chief Executive Officer

**Governance Support Officer**

Lynne Adamson

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Lynne Adamson  
Governance Support Officer

Telephone: 03 477 4000  
governance.support@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

***Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.*

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**1 OPENING**

Colin MacLeod, Chair – NZ Catholic Bishops Committee will open the meeting with a prayer.

**2 PUBLIC FORUM**

At the close of the agenda, registrations for public forum were still being taken. The speakers will be confirmed following closure of registrations at 10.00 am on Monday 26 August 2024.

**3 APOLOGIES**

An apology has been received from Cr Steve Walker.

That the Council:

**Accepts** the apology from Cr Steve Walker.

**4 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

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## DECLARATION OF INTEREST

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### EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.
3. Staff are reminded to update their register of interests as soon as practicable.

### RECOMMENDATIONS

That the Council:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

### Attachments

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Council Interest Register As at 14 August 2024				
Councillors are members of all committees				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mayor Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Council of Social Services (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Sector Steering Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Dunedin Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Bill Acklin	Shareholder/Director	Dunedin Brokers Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	APRA - AMCOS	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Entertainer	Various functions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Casual Employee	Insulmax	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrméd Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	<del>Southern Heritage Trust</del>	<del>No conflict identified</del>	<del>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</del>
	Member	<del>Friends Otago Museum</del>	<del>No conflict identified</del>	<del>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</del>
	Member	<del>Otago Peninsula Trust</del>	<del>No conflict identified</del>	<del>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</del>
	Member	<del>Orokonui Ecosanctuary</del>	<del>No conflict identified</del>	<del>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</del>
	Volunteer	Blue Penguins Pukekura	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	<del>Otago Anniversary Day Dinner</del>	<del>No conflict identified</del>	<del>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</del>
	Chairperson	Dunedin Heritage Fund (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Deputy Chair	Dunedin Food and Drink Tourism Story Group	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Women of Ōtepoti	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Sophia Charter (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Study Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Ashburn Hall Charitable Trust Board	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	St Paul's Cathedral Foundation (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Theomin Gallery Management Committee (Olveston) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Kevin Gilbert	Owner	Gipfel Limited - Bakery	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlup Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	BNI	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Business South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Air New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Biddies Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Food Equity and Education Dunedin (FEED) Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Industry Advisors Group Food and Beverage (Workforce Development Council)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	KBCLR Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Theatre Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in public excluded, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	BIAS Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	<b>Secretary</b>	Dunedin Abrahamica Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	Refugee Support Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Grants Subcommittee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Poāri a Pukekura Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mandy Mayhem	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Waitati Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency response group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Zone Representative and Board Member	Keep New Zealand Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Coastal Community Cycleway Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Disability Issues Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Northern AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Steve Walker	Trustee	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Justice of the Peace		No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Predator Free Dunedin	No conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Predator Free Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Brent Weatherall	Member	Urban Access	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Business George Street, Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Brent Weatherall Jeweller Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Weatherall Trustee Company	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Residential Rental Properties	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Chair	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand PGA (Professional Golf Association)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Community House Executive Committee	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Shanghai Association (Sister City Society) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Masters Games Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Dunedin Christmas Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 21 August 2024					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Sandy Graham	19/09/2018	Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	25/07/2019	Trustee	Trustee of the Taieri Airport Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	02/03/2023	Member	St Clair Golf Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
			Family member works as a life guard at Moana Pool	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Leanne Mash	22/02/2024	Owner	Residential property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Robert West		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Caselberg Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jeanette Wikaira	10/04/2024	Trustee	Dunedin Writers and Readers Festival Turst	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	10/04/2024	Chairperson	Hone Tuwhare Charitable Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Nicola Morand	09/05/2022	Owner	Residential Property Dunedin	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
	09/05/2022	Owner	Residential Property Millers Flat	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
	09/05/2022	Member	Manawhenua Komiti - Te Rūnanga o Ōtākou	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
	20/09/2023	Trustee	Riki Te Mairiki Taiaroa Trust	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
	09/05/2022	Partner	Morand Painting & Decorating	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
David Ward	28/07/2022	Director	Ward Property Rentals	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Member	Water New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Member	IPWEA (Institute of Public Works Engineering Australasia	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	21/02/2024	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Fellow	The Institution of Civil Engineers	No conflict identified.	Any decisions relating to The Institution of Civil Engineers will be referred to the CEO
Scott MacLean	23/01/2024	Owner	Residential property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	23/01/2024	Trustee	Te Poari a Pukekura Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	23/01/2024	Spouse is Chair	Dunedin Wildlife Hospital Trust (DWHT)	DCC has funded the DWHT	Take no part in discussions or decision making about the Trust or participate in any transactions between the Trust and DCC.
Carolyn Allan	01/03/2024	Owner	Residential property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	01/03/2024	Owner	Residential rental property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	01/03/2024	Member	Mountain Bike Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

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## CONFIRMATION OF MINUTES

### ORDINARY COUNCIL MEETING - 31 JULY 2024

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#### RECOMMENDATIONS

That the Council:

- a) **Confirms** the public part of the minutes of the Ordinary Council meeting held on 31 July 2024 as a correct record.

#### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A↓</a>	Minutes of Ordinary Council meeting held on 31 July 2024	17



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## Council MINUTES

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Minutes of an ordinary meeting of the Dunedin City Council held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Wednesday 31 July 2024, commencing at 10.00 am

### PRESENT

**Mayor** Mayor Jules Radich  
**Deputy Mayor** Cr Cherry Lucas

**Members**

Cr Bill Acklin	Cr Sophie Barker
Cr David Benson-Pope	Cr Christine Garey
Cr Kevin Gilbert (via zoom audio visual link)	
Cr Carmen Houlahan	Cr Marie Laufiso
Cr Mandy Mayhem	Cr Jim O'Malley
Cr Steve Walker (via zoom audio visual link)	
Cr Brent Weatherall	Cr Andrew Whiley

### IN ATTENDANCE

Sandy Graham (Chief Executive Officer), Robert West (General Manager Corporate Services), Jeanette Wikaira (General Manager Arts, Culture and Recreation), Scott MacLean (General Manager Climate and City Growth), David Ward (General Manager 3 Waters and Transition), Nicola Morand (Manahautū - General Manager Policy and Partnerships), Jonathan Rowe (Programme Manager, South Dunedin Future), Hayden McAuliffe (Financial Services Manager) Florence Reynolds (Acting Manager – Zero Carbon), Dr Anna Johnson (City Development Manager), Nadia Wesley-Smith (Manager Māori Partnerships), Chris Henderson (Group Manager Waste and Environmental Solutions), Karilyn Canton (Chief In-House Legal Counsel), Vicki Kestila (Masters Games Manager) and Clare Sullivan (Manager Governance)

**Governance Support Officer** Lynne Adamson

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### 1 OPENING

Tania Williams, Manager of Araiteuru Marae opened the meeting with a karakia.

## **TRIBUTE**

The Mayor paid tribute to Martin Phillips, founder and frontman of the Dunedin rock band “The Chills” who passed away recently. Mayor Radich commented that Mr Phillips was a brilliant song writer and musical genius, he spoke of his contribution to Dunedin Sound and how his music put Dunedin on the world stage.

Mayor Radich extended condolences to Mr Phillips whanau, friends and wider music community.

Cr Mandy Mayhem provided background to Mr Phillip’s musical career as singer, songwriter and guitarist and commented that he was a pioneer of the Ōtepoti Dunedin Sound. Cr Mayhem commented that Mr Phillips music impacted on generations of people and had gathered a worldwide fan-base. Cr Mayhem said “A mighty totara has fallen, and we will not see the likes of him again. He leaves a huge hole in area hearts and our city”.

Cr Mayhem expressed condolences to all who knew and loved him, his family, band members, friends and musicians.

## **2 PUBLIC FORUM**

### **2.1 Dunedin Water**

Sara Pepers-Hiltrop spoke on fluoridation of the water in Dunedin.

### **2.2 Accountability**

Lindsay Moir spoke on accountability.

### **2.3 Demographics is destiny**

Paul Watson spoke to his handout on “Demographics is destiny.”

### **2.4 Code of Conduct**

Bridie Lonie spoke on the Code of Conduct.

### **2.5 Code of Conduct**

Philippa Jamieson spoke on the Code of Conduct. Ms Jamieson responded to questions.

## **3 APOLOGIES**

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

**Accepts** the apology from Cr Lee Vandervis.

**Motion carried (CNL/2024/125)**

## **4 CONFIRMATION OF AGENDA**

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

**Confirms** the agenda with the following alteration:

That Item 23 – Code of Conduct be taken following Item 6 – Confirmation of Minutes.

And

That Item C5 – Update report be added to the confidential agenda. The reason that it was not on the agenda is that it was not available at the time the agenda was published.

**Motion carried (CNL/2024/126)** with Cr Bill Acklin recording his vote against

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

**Adjourns** the meeting for 5 minutes.

**Motion carried**

The meeting adjourned at 10.41 am and reconvened at 10.47 am.

## 5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Crs Marie Laufiso and Jim O'Malley provided updates to their Interest Register.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

**Motion carried (CNL/2024/127)**

## 6 CONFIRMATION OF MINUTES

### 6.1 ORDINARY COUNCIL MEETING - 25 JUNE 2024

Moved (Cr Cherry Lucas/Mayor Jules Radich):

That the Council:

- a) **Confirms** the public part of the minutes of the Ordinary Council meeting held on 25 June 2024 as a correct record.  
**Motion carried (CNL/2024/128)**

## REPORTS

### 23 CODE OF CONDUCT - CR VANDERVIS

Cr Marie Laufiso withdrew from this item.

A report from Civic advised that a Code of Conduct complaint had been made by Cr Marie Laufiso in accordance with the process set out in the Dunedin City Council Code of Conduct against Cr Lee Vandervis.

The report presented the results of the Code of Conduct investigation to the Council for consideration.

The Chief Executive Officer (Sandy Graham) outlined the process.  
The Manager Governance (Clare Sullivan) read out a statement on behalf of Cr Lee Vandervis.

During discussion it was moved (Mayor Jules Radich/Cr Mandy Mayhem):

That the Council:

**Adjourns** the meeting until 11.45 am.

**Motion carried**

The meeting adjourned at 11.14 am and reconvened at 11.50 am.

Moved (Mayor Jules Radich/Cr David Benson-Pope):

That the Council:

- a) **Upholds** the findings of the investigation by the Independent Investigator, Mr Jordan Boyle into the Code of Conduct complaint made by Cr Marie Laufiso in respect of Cr Lee Vandervis.
- b) **Agrees** that a material breach of the Code of Conduct has occurred.
- c) **Notes** that Cr Vandervis has declined the opportunity to address the Council.

- d) **Requests** that Cr Vandervis provides a full and unreserved written apology by 5pm on 20 August, 2024 to the Te Pae membership for the behaviour outlined in the investigation; and Council also requests that Cr Vandervis makes a commitment to participate in Te Pae meetings and observe the kawa (protocols) of the host.
- e) **Notes** that if an apology has not been received by 20 August 2024, Council staff will provide a report to the 27 August Council meeting on the possible options available to Council for a material breach of the Code of Conduct.

#### **Division**

The Council voted by division

For: Crs Bill Acklin, Sophie Barker, David Benson-Pope, Christine Garey, Kevin Gilbert, Carmen Houlahan, Cherry Lucas, Mandy Mayhem, Jim O'Malley, Steve Walker, Brent Weatherall, Andrew Whiley and Mayor Jules Radich (13).

Against: Nil

Abstained: Nil

The division was declared CARRIED by 13 votes to 0

#### **Motion carried (CNL/2024/129)**

Cr Marie Laufiso left the meeting at 12.38 pm.

### **7 ACTIONS FROM RESOLUTIONS OF COUNCIL MEETINGS**

A report from Civic provided an update on the implementation of resolutions made at Council meetings.

During discussion Cr Steve Walker left the meeting at 12.42 pm.

Cr Marie Laufiso returned to the meeting at 12.43 pm.

The Chief Executive Officer (Sandy Graham) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** the Open and Completed Actions from resolutions of Council meetings.

#### **Motion carried (CNL/2024/130)**

### **8 FORWARD WORK PROGRAMME FOR COUNCIL - JULY 2024**

A report from Civic provided an update on the forward work programme for the 2024-25 year.

The Chief Executive Officer (Sandy Graham) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** the updated Council forward work programme.

**Motion carried (CNL/2024/131)**

## **9 SOUTH DUNEDIN FUTURE - PROGRAMME UPDATE (JULY 2024)**

A report from Climate and City Growth provided an update on the South Dunedin Future programme. It included a summary of the activities completed during January to June 2024, foreshadowed key upcoming activities, and potential implications of this work.

The General Manager, Climate and City Growth (Scott MacLean) and Programme Manager, South Dunedin Future (Jonathan Rowe) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Carmen Houlahan):

That the Council:

- a) **Notes** activities undertaken as part of the South Dunedin Future (SDF) programme since the previous report to both Councils in December 2023.
- b) **Notes** the pending completion of two key assessments, including the Risk Assessment for South Dunedin and Spatial Adaptation Options for South Dunedin.
- c) **Notes** the delivery of these reports would move the programme into the next phase and require decisions on management and mitigation of risk, selection of adaptation options, and transition times for implementation.

**Motion carried (CNL/2024/132)**

Moved (Mayor Jules Radich/Cr Lucas

That the Council:

**Adjourns** the meeting until 1.45 pm.

**Motion carried**

The meeting adjourned at 1.15 pm and reconvened at 1.49 pm.

## **10 ZERO CARBON WORK PROGRAMME 2023/24 UPDATE**

A report at the Sustainability Group provided an update on the Zero Carbon work programme. The report set out activities underway or completed during the 2023/24 financial year.

The General Manager, Climate and City Growth (Scott MacLean) and Acting Manager – Zero Carbon (Florence Reynolds) spoke to the report and responded to questions.

Cr Mandy Mayhem left the meeting at 2.34 pm and returned at 2.41 pm.

Moved (Cr Christine Garey/Cr David Benson-Pope):

That the Council:

- a) **Notes** the Zero Carbon work programme update for 2023/24, including:
  - i) the DCC’s Emissions Management and Reduction Plan (EMRP) 2023/24 to 2030/31,
  - ii) the DCC Emissions Inventory and Management Report (IMR) 2022/23, and
  - iii) the Zero Carbon Alliance work programme update for the period to May 2024.

**Motion carried (CNL/2024/133)** with Cr Andrew Whiley recording his vote against

## **11 APPROVAL TO MAKE THE DISTRICT PLAN (2GP) PARTIALLY OPERATIVE**

A report from City Development sought to make the proposed Dunedin City Second Generation District Plan (2GP) operative in accordance with the Resource Management Act 1991 with the exception of those areas and provisions still subject to appeal.

The General Manager, 3 Waters and Transition (David Ward) and City Development Manager (Dr Anna Johnson) spoke to the report and responded to questions.

Moved (Cr David Benson-Pope/Mayor Jules Radich):

That the Council:

- a) **Approves** the 2GP (with the exception of those parts identified in Appendix 1) as operative pursuant to Clause 17 of the First Schedule to the RMA, with effect from 19 August 2024 and that the operative date be notified on or before 10 August 2024.

**Motion carried (CNL/2024/134)**

## **12 9 YEAR PLAN 2025-34 PROCESS**

A report from Civic provided Council with an overview of the process for development of the 9 year plan 2025 -34 (the Plan).

The Chief Executive Officer (Sandy Graham) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** the 9 year plan 2025-34 Process report.

**Motion carried (CNL/2024/135)**

**13 DCC SUBMISSION ON THE DRAFT MINERALS STRATEGY TO 2040**

A report from Corporate Policy sought approval of a submission on the draft Minerals Strategy to 2040.

The General Manager, 3 Waters and Transition (David Ward) and Manager Māori Partnerships (Nadia Wesley-Smith) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Marie Laufiso):

That the Council:

**Adjourns** the meeting for five minutes.

**Motion carried**

The meeting adjourned at 3.37 pm and reconvened at 3.48 pm.

Moved (Mayor Jules Radich/Cr Bill Acklin):

That the Council:

- a) **Approves** the draft DCC submission, on the draft Minerals Strategy to 2040 with the following amendment to paragraph 13:
- “The DCC highlights that increasing coal mining and exports, and continued reliance on *‘burning’* coal is contrary to climate emissions reduction targets, given the significant emissions associated with mining and burning coal. Therefore the DCC urges that the Strategy phases out coal mining, ~~and renounce increasing coal exports~~ *‘that produces net high emissions’*. The DCC considers that the Strategy should outline a plan to ensure a just transition to other employment and economic activities.
- b) **Authorises** the Chief Executive to make any minor editorial changes to the submission if required.
- c) **Authorises** the Mayor or delegate to speak at any hearings in regard to the DCC submission.

Moved (Mayor Jules Radich/Cr Mandy Mayhem):

That the Council:

**Extends** the meeting beyond 6 hours.

**Motion carried**

Following discussion, with the consent of the meeting, the Mayor withdrew the resolution under section 22.10 of Standing Orders.



Moved (Cr Cherry Lucas/Cr Andrew Whiley):

That the Council:

**Adjourns** the meeting for two minutes.

**Motion carried**

The meeting adjourned at 4.00 pm and reconvened at 4.02 pm.

Moved (Cr Jim O'Malley/Cr Christine Garey):

That the Council:

- a) **Approves** the draft DCC submission on the draft Minerals Strategy to 2040.
- b) **Authorises** the Chief Executive to make any minor editorial changes to the submission if required.
- c) **Authorises** the Mayor or delegate to speak at any hearings in regard to the DCC submission.

**Division**

The Council voted by division

- For: Crs Sophie Barker, David Benson-Pope, Christine Garey, Kevin Gilbert, Carmen Houlahan, Marie Laufiso, Cherry Lucas, Mandy Mayhem and Jim O'Malley (9).
- Against: Crs Bill Acklin, Brent Weatherall, Andrew Whiley and Mayor Jules Radich (4).
- Abstained: Nil

The division was declared CARRIED by 9 votes to 4

**Motion carried (CNL/2024/136)**

**14 LITTER COMPLIANCE POLICY REVIEW**

A report from Waste and Environmental Solutions noted that the Dunedin City Council's Litter Compliance Policy was due for review on 1 July 2024. The report presented an updated Litter Compliance Policy 2024 to the Council and sought approval to give public notice of the Council's intention to adopt the Policy.

The General Manager, Climate and City Growth (Scott MacLean), Group Manager Waste and Environmental Solutions (Chris Henderson) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Christine Garey):

That the Council:

- a) **Approves** the proposed Litter Compliance Policy 2024 for public notification with intention to adopt.

- b) **Notes** a 14-day public notification period was required to adopt the infringements set out in the proposed Litter Compliance Policy 2024.

**Motion carried (CNL/2024/137)**

## 15 NEW ZEALAND MASTERS GAMES FINAL REPORT

A report from Events provided Council with a summary of the 2024 New Zealand Masters Games, including participant statistics and financial results.

The Financial Services Manager (Hayden McAuliffe), Manahautū; General Manager Māori Partnerships and Policy (Nicola Morand) and Masters Games Manager (Vicki Kestila) spoke to the report and responded to questions.

Moved (Cr Andrew Whiley/Cr Bill Acklin):

That the Council:

- a) **Notes** the 2024 New Zealand Masters Games Final Report.
- b) **Writes** off the outstanding debt of \$148,364.03(excluding GST) for the 2024 New Zealand Masters Games.
- c) **Agrees** that the Dunedin (New Zealand) Masters Games Trust would collaborate with the Council to ensure the event's future sustainability.

**Motion carried (CNL/2024/138)**

## 16 RETAIL QUARTER - NO STOPPING RESTRICTIONS

A report from Transport presented recommendations of the Hearings Committee meeting, held on 10 July 2024 on proposed changes relating to the Retail Quarter only.

The Chair of the Hearings Committee (Cr Jim O'Malley) spoke to the proposed changes and responded to questions.

The General Manager, Climate and City Growth (Scott MacLean) responded to operational questions.

Moved (Cr David Benson-Pope/Cr Jim O'Malley):

That the Council:

- a) **Adopts** the proposed changes to parking and traffic restrictions shown in the Retail Quarter – July 2024 update of the Dunedin City Council's traffic and parking restrictions database ([Webmap - Retail Quarter - July 2024](#))
- b) **Notes** that the Hearings Committee had considered the proposed changes to parking restrictions.

- c) **Notes** that all parking restrictions previously approved by Council remain unchanged.

**Motion carried (CNL/2024/139)**

## **17 LGNZ ANNUAL GENERAL MEETING REMITS**

A report from Civic noted that the Local Government New Zealand (LGNZ) 2022 Annual General Meeting (AGM) would be held on 21 - 23 August 2024 in Wellington.

At that meeting, consideration would be given to eight remits that had been submitted by local authorities. The Council needed to determine which (if any) of the remits it wished to support. The DCC delegate would vote on DCC's behalf on each remit.

The Chief Executive Officer (Sandy Graham) and Manager Governance (Clare Sullivan) spoke to the report and responded to questions.

Cr Andrew Whiley left the meeting at 4.59 pm.

Moved (Cr Marie Laufiso/Cr Carmen Houlahan):

That the Council:

- a) **Delegates** to the voting delegate (the Deputy Mayor) the authority to determine the DCC's voting position for the remits submitted to the LGNZ AGM.

**Motion carried (CNL/2024/140)**

## **18 AMENDMENT TO STANDING ORDERS - QUORUM**

A report from Civic advised that the Local Government Act 2002 had been amended to allow members attending a meeting via audio-visual link, to be counted as part of the quorum of meetings of a local authority.

The report recommended that changes were made to three of Council's Standing Orders, to align the quorum provisions with the changes made to the Act.

The Chief Executive Officer (Sandy Graham) and Manager Governance (Clare Sullivan) spoke to the report and responded to questions.

During discussion Cr Andrew Whiley returned to the meeting at 5.00 pm.

Moved (Mayor Jules Radich/Cr Bill Acklin):

That the Council:

- a) **Approves** amendments to Standing Orders 10.1, 12.8 and 12.9.
- b) **Notes** that the decision required a vote of not less than 75 percent of members present.

### **Division**

The Council voted by division

For: Crs Bill Acklin, Sophie Barker, David Benson-Pope, Christine Garey, Kevin Gilbert, Carmen Houlahan, Marie Laufiso, Cherry Lucas, Mandy Mayhem, Jim O'Malley, Brent Weatherall, Andrew Whiley and Mayor Jules Radich (13).

Against: Nil

Abstained: Nil

The division was declared CARRIED by 13 votes to 0

**Motion carried (CNL/2024/141)**

## 19 HEARINGS COMMITTEE DELEGATION CHANGE

A report from Civic noted that the current Committee Structure and Delegations Manual included a series of delegations to the Hearings Committee regarding a number of pieces of legislation.

The report sought a change to the delegations under section 198 of the Local Government Act 2002 regarding development contributions, to remove the upper financial limit.

The Chief Executive Officer (Sandy Graham) spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Cherry Lucas):

That the Council:

- a) **Amends** clause 20 of the Hearings Committee delegation to remove the upper dollar limit.
- b) **Updates** the Committee Structure and Delegations Manual 2019 to reflect this change.

**Motion carried (CNL/2024/142)**

## 20 GRANTS REVIEW – TERMS OF REFERENCE

A report from Civic sought approval of a draft Terms of Reference for the continuation of the grants review that commenced in 2023.

The Chief Executive Officer (Sandy Graham) and Manahautū – General Manager Policy and Partnerships, (Nicola Morand) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Bill Acklin):

That the Council:

- a) **Approves** the draft Terms of Reference for the Grants Review.
- b) **Notes** that updates on the review would be as required and to either the Community Services Committee or Council.

**Motion carried (CNL/2024/143)**

**21 GRANTS SUBCOMMITTEE - EXTERNAL REPRESENTATIVES**

A report from Civic noted that the Grants Subcommittee had both elected representatives and non-Council appointed members. The term for non-Council appointed members expired on 30 June 2024.

The report sought approval to extend the term of the non-Council representatives through to 30 November 2024 to undertake the Grants review and align with the timeframe for the 9 year plan.

The Chief Executive Officer (Sandy Graham) and Manager Governance (Clare Sullivan) spoke to the report and responded to questions.

Moved (Cr Christine Garey/Cr Bill Acklin):

That the Council:

- a) **Extends** the term of the non-Council representatives to 30 November 2024 noting that the term will be reviewed in line with the grants review.

**Motion carried (CNL/2024/144)**

**22 PROPOSED EVENT ROAD CLOSURES - AUGUST 2024**

A report from Transport sought approval for temporary road closure applications relating to the following events:

- a) Graduation Parade
- b) Special Rigs for Special Kids

Moved (Cr David Benson-Pope/Cr Carmen Houlahan):

That the Council:

- a) **Resolves** to close the roads detailed below (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)):

**i) Graduation Parade**

Saturday 17 August 2024	11.00am to 11.30am	<ul style="list-style-type: none"> <li>• Great King Street, from Frederick Street to Albany Street (Parade departs from Great King Street at 11.30am)</li> </ul>
	11.10am to 11.45am (approx.)	<ul style="list-style-type: none"> <li>• Frederick Street, from Great King Street to George Street</li> <li>• George Street, from Frederick Street to Moray Place</li> </ul>

	11.10am to 12.30pm	<ul style="list-style-type: none"> <li>• Moray Place, from George Street to Upper Stuart Street</li> <li>• Filleul Street, from Moray Place to St Andrew Street</li> </ul>
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**ii) Special Rigs for Special Kids**

Sunday 25 August 2024	6.00am to 6.00pm	<ul style="list-style-type: none"> <li>• Midland Street, from Timaru Street to Portsmouth Drive</li> <li>• Otaki Street, from Midland Street to Teviot Street</li> </ul>
	From approx. 11.00am for 20 minutes	<ul style="list-style-type: none"> <li>• Teviot Street, from Portsmouth Drive to Timaru Street, to allow the convoy to leave</li> </ul>

**Motion carried (CNL/2024/145)**

Cr Marie Laufiso left the meeting at 5.06 pm.

**RESOLUTION TO EXCLUDE THE PUBLIC**

Moved (Mayor Jules Radich/Cr Mandy Mayhem):

That the Council:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

<b>General subject of the matter to be considered</b>	<b>Reasons for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>	<b>Reason for Confidentiality</b>
C1 Ordinary Council meeting - 30 April 2024 - Public Excluded	<p>S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or</p>		

	disadvantage, commercial activities.	
	S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	
C2 Confidential Council Actions from Resolutions at Council Meetings	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
	S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.	
	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	
	S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	
C3 Confidential Council Forward Work Programme - July 2024	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of

	disadvantage, commercial activities.	information for which good reason for withholding exists under section 7.
C4 Dunedin City Holdings Group - Director Appointment and Re-appointment	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
C5 Update Report	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
	S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.	for withholding exists under section 7.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item and:

That the Council’s Legal Advisors be permitted to remain in the meeting for their advice and knowledge of Item C5 – Update Report.

**Motion carried (CNL/2024/146)**

The meeting moved into confidential at 5.07 pm and concluded at 5.50 pm.

.....  
MAYOR



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## **EXTRAORDINARY COUNCIL MEETING - 19 AUGUST 2024**


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### **RECOMMENDATIONS**

That the Council:

- a) **Confirms** the public part of the minutes of the Extraordinary Council meeting held on 19 August 2024 as a correct record.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a> 	Minutes of Extraordinary Council meeting held on 19 August 2024	34

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## Council MINUTES

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Minutes of an extraordinary meeting of the Dunedin City Council held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Monday 19 August 2024, commencing at 1.35 pm

### PRESENT

**Mayor** Mayor Jules Radich  
**Deputy Mayor** Cr Cherry Lucas

**Members**

Cr Bill Acklin	Cr Sophie Barker
Cr Christine Garey	Cr Kevin Gilbert
Cr Carmen Houlahan	Cr Marie Laufiso
Cr Mandy Mayhem	Cr Jim O'Malley
Cr Brent Weatherall	Cr Andrew Whiley

**IN ATTENDANCE** Sandy Graham (Chief Executive Officer), Jeanette Wikaira (General Manager Arts, Culture and Recreation), Karilyn Canton (Chief In-House Legal Counsel), Paula Dickel (Strategic Property Advisor), Anna Nilsen (Manager Property) and Clare Sullivan (Manager Governance)

**Governance Support Officer** Lynne Adamson

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### 1 APOLOGIES

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

**Accepts** the apologies from Crs David Benson-Pope, Lee Vandervis and Steve Walker.

**Motion carried (CNL/2024/147)**

**2 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Mayor Jules Radich/Cr Kevin Gilbert):

That the Council:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

**Motion carried (CNL/2024/148)**

**RESOLUTION TO EXCLUDE THE PUBLIC**

Moved (Mayor Jules Radich/Cr Kevin Gilbert):

That the Council:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

<b>General subject of the matter to be considered</b>	<b>Reasons for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>	<b>Reason for Confidentiality</b>
C1 Endowment Property Matter	<p>S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>S7(2)(i) The withholding of the information is necessary to enable the local</p>	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

authority to carry on,  
without prejudice or  
disadvantage,  
negotiations (including  
commercial and  
industrial negotiations).

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

**Motion carried (CNL/2024/149)**

The meeting moved into confidential at 1.36 pm and concluded at 1.51 pm.

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MAYOR

## REPORTS

### ACTIONS FROM RESOLUTIONS OF COUNCIL MEETINGS

Department: Civic

#### EXECUTIVE SUMMARY

- 1 The purpose of this report is to show progress on implementing resolutions made at Council meetings.
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

#### RECOMMENDATIONS

That the Council:

- a) **Notes** the Open and Completed Actions from resolutions of Council meetings as attached.

#### DISCUSSION

- 3 This report also provides an update on resolutions that have been actioned and completed since the last Council meeting. Note that items on the Forward Work Programme are not included in the attached schedules.

#### NEXT STEPS

- 4 Updates will be provided at future Council meetings.

#### Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

#### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Public Open Action List	38
<a href="#">↓B</a>	Public Closed Action List	41

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS					
OPEN ACTION LIST					
AUGUST 2024					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Status
25/09/2023	<b>CNL/2023/216</b>	<b>Approval to Grant Electricity Easement to Aurora Energy Limited – Part Rotary Park</b>	<p><b>Grants</b>, as administering body of Rotary Park, pursuant to Section 48 of the Reserves Act 1977, an easement in gross to Aurora Energy Limited for the installation of a new electricity transformer and associated cabling over part of the Rotary Park (Record of Title OT14A/258).</p> <p><b>Decides</b> the criteria for exemption from public notification has been met.</p> <p><b>Acting</b> under its delegation from the Minister of Conservation dated 12 June 2013 and pursuant to Section 48 of the Reserves Act 1977, approves an easement in gross to Aurora Energy Limited for the installation of a new electricity transformer and associated cabling over part of Rotary Park (Record of Title OT14A/258).</p>	Parks and Recreation	<b>August 2024 – Aurora has completed survey of the easement area and is awaiting plans from the surveyor. Following plan approval by Land Information NZ easement registration can then proceed.</b>
28/11/2023	<b>CNL/2023/277</b>	<b>Right of Way Easement over part Dunedin Town Belt for 139 Harbour Terrace, Dunedin</b>	<p><b>Acting</b> in its capacity as the administering body of the Dunedin Town Belt Recreation Reserve pursuant to the Reserves Act 1977:</p> <p><b>Approves</b> the partial surrender of an existing vehicular Right of Way easement as it relates to Lot 2 DP 390403 (Instrument 8489286.2)</p> <p><b>Grants</b> a Right of Way easement over part of the Dunedin Town Belt Recreation Reserve to land held as Lot 1 DP 575078 located at 139 Harbour Terrace, Dunedin, subject to the conditions outlined in this report.</p> <p><b>Approves</b> increasing of the existing annual fee for the Right of Way from \$1,265.00 including GST to \$1,500.00 including GST for use of the Dunedin Town Belt Recreation Reserve for access to the property at 139 Harbour Terrace, Dunedin.</p> <p><b>Decides</b> that the criteria for exemption from public notification has been met.</p> <p><b>Acting</b> under delegation from the Minister of Conservation dated 12 June 2013, and pursuant to section 48 of the Reserves Act 1977;</p> <p><b>Approves</b> the partial surrender of an existing vehicular Right of Way easement as it relates to Lot 2 DP 390403 (Instrument 8489286.2) and</p> <p><b>Consents</b> to the grant of a Right of Way easement over part of the Dunedin Town Belt Recreation Reserve to land held as Lot 1 DP 575078 located at 139 Harbour Terrace, Dunedin, subject to the conditions outlined in this report.</p>	Parks and Recreation	<b>August 2024 –Unchanged - Council is still waiting for advice from the Developer’s lawyers that the variation of an existing requirement is completed before the Agreement to Surrender and Grant Right of Way Easement can be executed.</b>

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS					
OPEN ACTION LIST					
AUGUST 2024					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Status
30/01/2024	<b>CNL/2024/011</b>	<b>Approval to Grant Electricity Easement to Aurora Energy Limited – Part Local Purpose (Esplanade) Reserve at Burnside, Dunedin</b>	<b>Grants</b> , as administering body of the Local Purpose (Esplanade) Reserve, pursuant to Section 48 of the Reserves Act 1977, an easement in gross to Aurora Energy Limited for the installation of an underground fibre cable and associated cabling over part of the Local Purpose (Esplanade) Reserve at Burnside (Record of Title 201821). <b>Decides</b> the criteria for exemption from public notification has been met. <b>Acting</b> under its delegation from the Minister of Conservation dated 12 June 2013 and pursuant to Section 48 of the Reserves Act 1977, approves an easement in gross to Aurora Energy Limited for the installation of an underground fibre cable and associated cabling over part of the Local Purpose (Esplanade) Reserve at Burnside (Record of Title 201821).	Parks and Recreation	<b>August 2024</b> – Unchanged - A separate matter relating to mining rights in Council’s reserve land is being co-ordinated by DCC’s Legal Team. These mining rights are to be transferred to Council. Once the mining rights have been transferred then the Aurora Easement will be registered.
25/6/2024	<b>CNL/2024/117</b>	<b>Proposed Event Road Closures –September 2024</b>	<b>Resolves</b> to close the roads as set out in the minutes (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)) for the following events:  2024 Emerson’s Dunedin Marathon – Saturday 14 and Sunday 15 September 2024.	Transport	<b>August 2024</b> – The roads will close for the Emerson’s Dunedin marathon as resolved.
31/7/2024	<b>CNL/2024/145</b>	<b>Proposed Event Road Closures – August 2024</b>	<b>Resolves</b> to close the roads detailed in the minutes (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)) for the following events:  Special Rigs for Special Kids – Sunday 25 August 2024	Transport	<b>August</b> – the roads will be closed for the Special Rigs for Special Kids event.
NOTICE OF MOTION					
PUBLIC ACTION LIST					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Status
31/01/2024	<b>CNL/2023/013</b>	<b>Notice of Motion - Dunedin Hospital</b>	<b>Supports</b> the New Dunedin Hospital being built to the specifications in the Final Detailed Business Case approved by Cabinet, and that the Dunedin City Council will not accept changes that reduce the long-term capacity of the New Dunedin Hospital, or that compromise in any way the clinical services available to residents of the city and the wider region. <b>Seeks</b> the commitment of all parliamentary parties to adequately fund that work. <b>Engages</b> with stakeholders to support this advocacy position.		<b>August 2024</b> – Meetings with key Te Whatu Ora staff continue on an as needs basis. Councillors had a site visit on 24 July to see progress on the build.

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS OPEN ACTION LIST AUGUST 2024					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Status
			<b>Commits</b> to fund a public campaign in support of 1 – 3 above, up to \$130,400 and seek support funding from other sources.		
27/03/2024	<b>CNL/2024/066 and CNL/2024/067</b>	<b>Notice of Motion – Single Use Cups</b>	<p><b>Declares</b> a commitment to Dunedin City becoming Single Use Cup (SUC) free as part of its broader waste minimisation goals.</p> <p><b>Directs</b> the DCC CEO to make the following Dunedin City Council venues SUC free by the end of 2024:</p> <ul style="list-style-type: none"> <li>i) Civic Centre</li> <li>ii) Dunedin Public Library</li> <li>iii) Toitū</li> <li>iv) DPAG</li> </ul> <p><b>Includes</b> in the DCHL Letter of Expectation 25/26 a requirement that Dunedin Venues Management Limited and the venues it controls or manages are SUC free by the end of 2025.</p> <p><b>Promotes</b> the SUC free initiative to the business and hospitality communities through Council networks and events;</p> <p><b>Includes</b> the SUC initiative as a consultation topic in the 9 year plan;</p> <p><b>Writes</b> to Central Government to seek legislative change to ban all Single Use Cups.</p>	Civic	<b>August 2024</b> – No change – the SUC initiative will be included in the draft 9 year plan as a consultation topic.
25/6/2024	<b>CNL2024/124</b>	<b>Notice of Motion – Place Based Funding</b>	<p><b>Directs</b> staff not to distribute the \$30,000 increase in the Place-Based Funding pool for the 2024-25 year as per Council resolution (CNL/2021/121).</p> <p><b>Notes</b> that resolution (CNL/2021/121) would be subject to further consideration once the Grants Review had been completed as part of the nine-year plan.</p>	Community Partnerships	<b>August 2024</b> – No change - The funds have been included in the Place Based Funding pool for the 2024-25 year. Staff have been advised not to distribute the additional \$30,000.
NON PUBLIC COUNCIL RESOLUTIONS RELEASED IN PUBLIC					
30/10/2023	<b>CNL/2023/268</b>	<b>Appointment of District Licensing Committee Members</b>	<b>Notes</b> that expressions of interest for new community members for the District Licensing Committee will be sought.	Civic	<b>August 2024</b> – Expressions of Interest for positions on the District Licensing Committee are being sought.



Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS COMPLETED ACTION LIST AUGUST 2024					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion
31/07/2024	<b>CNL/2024/136</b>	<b>DCC Submission on the Draft Minerals Strategy to 2040</b>	<p><b>Approves</b> the draft DCC submission on the draft Minerals Strategy to 2040.</p> <p><b>Authorises</b> the Chief Executive to make any minor editorial changes to the submission if required.</p> <p><b>Authorises</b> the Mayor or delegate to speak at any hearings in regard to the DCC submission.</p>	Corporate Policy	The submission was sent on 31 July 2024.
31/07/2024	<b>CNL/2024/138</b>	<b>New Zealand Master Games Final Report</b>	<p><b>Notes</b> the 2024 New Zealand Masters Games Final Report.</p> <p><b>Writes off</b> the outstanding debt of \$148,364.03(excluding GST) for the 2024 New Zealand Masters Games.</p> <p><b>Agrees</b> that the Dunedin (New Zealand) Masters Games Trust would collaborate with the Council to ensure the event's future sustainability.</p>	Events	The invoices for the outstanding debt of \$148,364.03 have been written off.
31/07/2024	<b>CNL/2024/144</b>	<b>Grants Subcommittee – External Representatives</b>	<b>Extends</b> the term of the non-Council representatives to 30 November 2024 noting that the term will be reviewed in line with the grants review.	Events	The non Council representatives have been advised of the extension of their term on the Grants Subcommittee.
31/07/2024	<b>CNL/2024/145</b>	<b>Proposed Event Road Closures – August 2024</b>	<p><b>Resolves</b> to close the roads detailed in the agenda (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)) for the following events:</p> <p><b>Graduation Parade – 17 August 2024</b></p>	Transport	The roads were closed for the Graduation parade.
25/6/2024	<b>CNL/2024/118</b>	<b>Committee Structure and Delegations Manual Change</b>	<p><b>Adopts</b> the proposed amendments to the wording and template in relation to Councillor Advisory Panels in the Committee Structure and Delegations Manual, as recommended by the Strategy, Planning and Engagement Committee.</p> <p><b>Updates</b> the Committee Structure and Delegations Manual 2019 to reflect the change.</p>	Civic	The Committee Structure and Delegations Manual has been updated and has published to the website and Big Tin Can.
31/7/2024	<b>CNL/2024/141</b>	<b>Amendment to Standing Orders – Quorum</b>	<b>Approves</b> amendments to Standing Orders 10.1, 12.8 and 12.9.	Civic	Standing Orders has been updated and has published to the website and Big Tin Can.

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS COMPLETED ACTION LIST AUGUST 2024					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion
31/7/2024	<b>CNL/2024/142</b>	<b>Hearings Committee Delegation Change</b>	<b>Amends</b> clause 20 of the Hearings Committee delegation to remove the upper \$ limit.  <b>Updates</b> the Committee Structure and Delegations Manual 2019 to reflect this change.	Civic	The Committee Structure and Delegations Manual has been updated and has published to the website and Big Tin Can.
31/7/2024	<b>CNL/2024/129</b>	<b>Code of Conduct – Cr Vandervis</b>	<b>Requests</b> that Cr Vandervis provides a full and unreserved written apology by 5pm on 20 August, 2024 to the Te Pae membership for the behaviour outlined in the investigation; and Council also requests that Cr Vandervis makes a commitment to participate in Te Pae meetings and observe the kawa (protocols) of the host.  <b>Notes</b> that if an apology has not been received by 20 August 2024, Council staff will provide a report to the 27 August Council meeting on the possible options available to Council for a material breach of the Code of Conduct.	Civic	Cr Vandervis provided an apology by the deadline of 20 August 2024. Anderson Lloyd has advised that the requirement to commit to participate in Te Pae meetings goes beyond the terms of the Code of Conduct and is therefore unenforceable.
30/4/2024	<b>CNL/2024/065</b>	<b>Approval to Grant Electricity Easement to Aurora Energy Limited – Park Belford Street Recreation Reserve, Dunedin</b>	<b>Grants</b> , as owner of Belford Street Recreation Reserve, pursuant to Section 48 of the Reserves Act 1977, an easement in gross to Aurora Energy Limited for the existing electricity transformer and installation of the associated equipment and cabling over part of the Belford Street Recreation Reserve, contained in Record of Title 1155260.  <b>Decides</b> the criteria for exemption from public notification has been met.  <b>Acting</b> under its delegation from the Minister of Conservation dated 12 June 2013 and pursuant to Section 48 of the Reserves Act 1977, approves an easement in gross to Aurora Energy Limited for the existing electricity transformer and installation of the associated equipment and cabling over part of the Belford Street Recreation Reserve, contained in Record of Title 1155260.	Parks and Recreation	The Group Manager Property has signed the Easement Agreement on behalf of Council. Aurora planned installation work will not commence until Sept/Oct 2024.
30/4/2024	<b>CNL/2024/066</b>	<b>Approval to Grant Electricity Easement to Aurora Energy Limited for its High Street No. 2 Site: Part Dunedin Town Belt Recreation</b>	<b>Grants</b> , as owner of Dunedin Town Belt Recreation Reserve and the Local Purpose (Site for Electrical Substation) Reserve, pursuant to Section 48 of the Reserves Act 1977, an easement in gross to Aurora Energy Limited for the existing electricity transformer and installation of associated equipment and cabling over part of the Dunedin Town Belt Recreation Reserve and Local Purpose (Site for	Parks and Recreation	The Group Manager Property has signed the Easement Agreement on behalf of Council. Aurora planned installation work will not commence until Sept/Oct 2024.

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS COMPLETED ACTION LIST AUGUST 2024					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion
		<b>Reserve and Local Purpose (Site for Electrical Substation) Reserve</b>	<p>Electrical Substation) Reserve, both contained in Record of Title OT19C/115.</p> <p><b>Decides</b> the criteria for exemption from public notification has been met.</p> <p><b>Acting</b> under its delegation from the Minister of Conservation dated 12 June 2013 and pursuant to Section 48 of the Reserves Act 1977, approves an easement in gross to Aurora Energy Limited for the existing electricity transformer and installation of associated equipment and cabling over part of the Dunedin Town Belt Recreation Reserve and Local Purpose (Site for Electrical Substation) Reserve, both contained in Record of Title OT19C/115.</p>		

## FORWARD WORK PROGRAMME FOR COUNCIL - AUGUST 2024

Department: Civic

### EXECUTIVE SUMMARY

- 1 The purpose of this report is to provide the updated forward work programme for the 2024-2025 year (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

### RECOMMENDATIONS

That the Council:

- a) **Notes** the updated Council forward work programme as shown in Attachment A.

### DISCUSSION

- 3 The forward work programme is a regular agenda item which shows areas of activity, progress and expected timeframes for Council decision making across a range of areas of work.
- 4 As an update report, the purple highlight shows changes to timeframes. New items added to the schedule are highlighted in yellow. Items that have been completed or updated are shown as bold.

### NEXT STEPS

- 5 An updated report will be presented to future Council meetings.

### Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

### Attachments

Title	Page
<a href="#">A</a> Forward Work Programme	45

Key	
New item	
Changes to timeframes	
Completed; progress to date update	<b>Bold</b>

Council Forward Work Programme - August 2024															
Area of Work	Reason for Work	Council role (decision and/or direction)	2024					2025							
			August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August
Dunedin City Council Annual Report	Statutory requirement under the LGA.	Decision to adopt the Annual Report.  <b>Progress to date:</b> The 30 June 2024 Annual Report (subject to Audit) will be adopted at the October Council meeting.			Report										
Committee Structure Delegations Manual	Council may delegate to committees those powers necessary for them to carry out their responsibilities in an efficient and effective way.  Any changes to the Committee Structure Delegations manual must be done by Council.	Consider and decide on proposed changes to the Committee and Structure Delegations Manual.	As and when required												
LGNZ AGM Remits and Rules	Remits and rule changes to be considered at the AGM.	Consider and decide on remits and rule changes.  <b>Progress to date:</b> The LGNZ Annual General Meeting was held on 21 August 2024.	LGNZ AGM										Report	LGNZ AGM	
South Dunedin Future	Provide updates on the South Dunedin Future programme including the the climate adaptation plan. (Council 31 July 2024 - CNL/132)	<b>Progress to date:</b> A workshop on the South Dunedin risk assessment will be scheduled in late September, subject to finalisation of the technical reports and completion of external legal review. A workshop on the Spatial Adaptation Options for South Dunedin will be scheduled for early November. Subject to the outcome of the workshops, the risk assessment and adaptations options papers will then be presented to Councils (Oct-Nov). The SDF programme is on track to deliver an adaptation plan for South Dunedin by late 2026.		Workshop	Report	Workshop Report									

Council Forward Work Programme - August 2024																
Area of Work	Reason for Work	Council role (decision and/or direction)	2024					2025								
			August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	
Financial Results	To provide Council the financial result (YTD), financial position and a quarterly update on capital programme expenditure on the months it is not presented to FCCO.	Noting the financial results. <b>Progress to date:</b> Financial result reports be presented to either Finance and Council Controlled Organisations Committee or Council future meetings.	Report to FCCO	Report to FCCO	Report	Report to FCCO	Report			Report to FCCO	Report	Report	Report to FCCO	Report	Report	Report to FCCO
Zero Carbon	Provide updates on the Zero Carbon work programme. <b>(Council 31 July 2024 - CNL/2024/133)</b>	To advance the work programme across all three work streams in line with Zero Carbon Plan implementation plan, EMRP and the Zero Carbon Policy. <b>Progress to date:</b> A report on the Zero Carbon Plan governance is on the agenda.	Report	Ongoing Work												
Submissions to central government and other external parties.	Provide feedback on proposals from central government and other external parties.	Consider and decide on draft submission on central government and other external parties proposals. <b>Progress to date:</b> There has been one submission considered by Council from 1 July 2024 - 30 June 2025 and one submission is on the agenda.	Report	As and when required												
<b>Council Controlled Organisations</b>																
Aurora Energy	Proposal regarding Aurora Energy Ltd <b>(Council 20 March 2024 - CNL/2024/055)</b>	Consider feedback and make a decision on the Aurora Energy proposal. <b>Progress to date:</b>		Deliberations												
Company Statements of Intent	Agrees to the completed 2024/25 Statements of Intent of Dunedin City Holdings Ltd and its subsidiary and associate companies. <b>(Council 25 June 2024 (CNL/2024/119))</b>	<b>Progress to date:</b> The final Statements of Intent 2024/25 were presented to the June 2024 Council meeting.			Workshop on Letter of Expectation	Draft Letter of Expectation			Possible Workshop	Consider draft SOI's			Approve SOI's			

Council Forward Work Programme - August 2024														
Area of Work	Reason for Work	Council role (decision and/or direction)	2024					2025						
			August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July
<b>Second Generation District Plan (2GP) Work Programme</b>														
2GP - Appeals/Making 2GP Operative Plan	To deal with appeals received on the 2GP and Variation 2 to the plan, and to make the 2GP operative. <b>(Council 31 July 2024 CNL/2024/134)</b>	<p><b>Progress to date:</b> The Dunedin City District Plan (2024) became partially operative on 19 August 2024.</p> <p>There are 6 site-specific appeals awaiting resolution, and one site-specific agreement sitting with the Environment Court awaiting the Court's decision.</p>	Ongoing Appeal Resolution											
2GP - Minor Improvements Plan Change (Variation 3)	A change to the 2GP that involves a range of minor improvements.	<p>Decide on Variation 3 to the 2GP to be notified for consultation purposes.</p> <p><b>Progress to date:</b> Staff are finalising the assessment and preparing a draft on the proposed minor changes. There was a workshop held in June and a report will be presented to Council in September for approval to notify. Notification is proposed for November 2024.</p>		Report		Notification								
2GP - Heritage and multi-unit development design plan change	Variation to the 2GP - Heritage and multi unit development design.	<p>Decide on initiating a change to the 2GP for heritage and multi-unit development design.</p> <p><b>Progress to date:</b> A workshop will be held in September. A report will be presented to Council to initiate the plan change in August.</p>	Report	Workshop										
<b>Policies Work Programme:</b>														
Litter Compliance Policy Review	A review of the Litter Compliance Policy which was previously approved on 25 May 2021. <b>(Council - 31 July 2024 - CNL/2024/137)</b>	<p>The Litter Compliance Policy review was due for review. Territorial authorities can adopt infringement notice provisions under the Litter Act 1979. This empowers the authority to infringe and charge for incidents of litter and illegal dumping.</p> <p><b>Progress to date:</b> The consultation period was held from 10 - 27 August 2024. A report will be presented to the September Council meeting.</p>	Consultation	Report										
Naming Rights and Sponsorship Policy	Develop a policy that will give clarity to naming rights on DCC assets.	<p>Consider and decide on a proposed Naming Rights policy.</p> <p><b>Progress to date:</b> This work has not been scheduled.</p>												

Council Forward Work Programme - August 2024														
Area of Work	Reason for Work	Council role (decision and/or direction)	2024					2025						
			August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July

Reports previously scheduled to be presented to Council now to be considered at Committee meetings		
Local Alcohol Policy Review	A review of the Local Alcohol Policy which came into effect in February 2019.	<p>The Dunedin Local Alcohol Policy must be reviewed no later than 6 years from when it becomes effective.</p> <p><b>Progress to date:</b> Stakeholder feedback will be reviewed by the end of August. A workshop will be held in September and a report presented to the September Customer and Regulatory meeting. The hearings are expected to be held in mid-late November 2024. Recommendations will be presented to Council in early 2025.</p>

Completed Work		
Area of Work	Reason for Work	Decision made
Otago Hockey	Working with Otago Hockey to investigate options for the replacement of the hockey turfs at Harbour Terrace. (Council 12 March 2024 - CNL/2024/046)	<p>Consider taking over ownership of the turfs and replace turfs in the 2024/25 year.</p> <p><b>Progress to date:</b> A report on ownership was considered and approved at the Annual Plan deliberations.</p>



## **9 YEAR PLAN FORWARD WORK PROGRAMME - AUGUST 2024**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 The purpose of this report is to provide a forward work programme for the development of the 9 year plan (Attachment A).
- 2 This report will become a regular agenda item, showing progress and expected timeframes for workshops and decision making on the 9 year plan.
- 3 As this is an administrative report only, there are no options or Summary of Considerations.

### **RECOMMENDATIONS**

That the Council:

- a) **Notes** the updated Council forward work programme as shown in Attachment A.

### **DISCUSSION**

- 4 During the process of developing the 9 year plan, this report will become a regular agenda item.
- 5 The forward work programme at Attachment A shows the areas of work being undertaken, along with an indication of when 9 year plan workshops will be held, and when reports are expected to be presented to council and / or committees. Future forward work programmes will highlight changes made to timeframes, any new items and items that have been completed.
- 6 The forward work programme provides that budget decisions will be made in January 2025. Some items in the work programme indicate that a report will be presented to the January meeting. Not all will have their own report but may be incorporated into an overall report such as the capital budget report.
- 7 Option reports may be presented to Council before the January 2025 meeting, to enable budgets to be prepared for those options in time for the January budget meeting.

### **NEXT STEPS**

- 8 An updated report will be presented to future Council meetings.

### Signatories

Author:	Sharon Bodeker - Special Projects Manager
Authoriser:	Sandy Graham - Chief Executive Officer

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	9 year plan Forward Work Programme	51

Council - 9 Year Plan Forward Work Programme - July 2024												
Area of Work	Reports and/or workshops	2024					2025					
		August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
<b>Overall</b>	9 year plan development	Ongoing work; workshops; reports					Reports	Consultation document	Submission process		Hearings Deliberations	Adoption
<b>City Development</b>	Heritage Action Plan - investment and implementation		Site visit	Activity Workshop	Report		Report					
	Building incentives and vacant inner city space				Workshop		Report					
	Centres upgrade - options for various centres		Site visit	Activity Workshop	Report		Report					
<b>Creative Partnerships</b>	Long term investment options for the Ōtepoti Live Music Action Plan			Activity Workshop			Report					
	Performing Arts Venue			Activity Workshop			Report					
<b>Economic Development</b>	Workshop on activity			Activity Workshop								
	Dunedin Railways report on options.			To be determined								
<b>Engagement</b>	Engagement			Early engagement				Consultation document	Submission process		Hearings Deliberations	
	Community Board plans - workshop			Workshop								
	Significance and Engagement Policy			Report								
	Community Engagement Plan (External				Report							
<b>Galleries, libraries and museums</b>	Tūhura Otago Museum – ongoing operating budget requirements				Workshop		Report					
	Consider entry charges at Toitū and the Art Gallery for non- Dunedin residents, and charges for all to large exhibitions			Activity Workshop	Report							
<b>Finance</b>	Investment Plan			Workshop								
	Waipori Fund SIPO renewal			Workshop			Report					
	DCHL review	Report		Report								

Area of Work	Reports and/or workshops	2024					2025					
		August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Finance	Revenue and Financing Policy			Activity Workshops	Report		Report					
	Rates Remission Policy				Report							
	Significant Forecasting Assumptions - Financial				Report							
	CAPEX budgets						Report					
	OPEX budgets, financial statements						Report					
	Fees and Charges						Report					
	Rating Information						Report					
	Development Contributions Policy		Workshop				Report					
	Financial Strategy		Workshop	Workshop			Report					
Grants	Grants Review - as per Terms of Reference		Early engagement			Report			Consultation			Finalise Policy
Infrastructure	Infrastructure Strategy			Activity Workshops	Workshop		Report					
	Statements - Variation Water and Sanitary Services and WMMP							Report				
Levels of service and Groups of Activities	Levels of Service and performance measures			Activity Workshop			Report					
	Groups of activities			Activity Workshop								
Parks and Recreation	Review of sports field charges				Workshop		Report					
	Aquatics			Activity Workshop	Site visit		Report					
	Playgrounds			Activity Workshop / Report								
	Green spaces			Activity Workshop								
	Predator Free			Activity Workshop			Report					

Area of Work	Reports and/or workshops	2024					2025					
		August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
<b>Parks and Recreation</b>	Policy framework to consider funding for community organisations undertaking work on DCC land or achieving council objectives					Report						
<b>Property</b>	Municipal Chambers		Site visit	Activity Workshop			Report					
	231 Stuart Street (former Fortune Theatre)		Site visit	Activity Workshop	Report							
	258 King Edward St, costs to fix			Activity Workshop	Report							
	Community Halls - update			Activity Workshop								
	Sammy's - costs to fix			Activity Workshop								
	Community Housing rental - options			Activity Workshop			Report					
	Tar Pits			Activity Workshop	Report							
	Sims Building update			Activity Workshop								
	Parking fees and charges - new charges			Activity Workshop			Report					
<b>Regulatory Services</b>	Workshop on activity			Activity Workshop								
<b>South Dunedin Future/Climate Change/Coastal</b>	South Dunedin Future update		Workshop	Report	Workshop	Report						
	Climate change adaptation plan - costed options			Activity Workshop								
	Zero Carbon			Activity Workshop			Report					
	Forbury Park				Workshop							
	Kettle Park		Workshop	Report								
<b>Strategic Support</b>	Significant forecasting assumptions - non financial			Activity Workshop / Report								
	Community Outcomes and Indicators				Report							
	City Profile							Report				

Area of Work	Reports and/or workshops	2024					2025					
		August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
<b>Strategic Support</b>	Strategic overview content					Report						
<b>Transport</b>	Peninsula Connection - unfunded sections			Activity Workshop			Report					
	Central City project - business case for remainder of the central city plan, including the city to waterfront connection. (CNL/2023/298)		ISCOM Report									
	Strategic pedestrian and cycleway network plan			Activity Workshop / Report								
<b>Waste</b>	Waste Minimisation Management Plan			Workshop	Report				Consultation	Hearings	Adoption	
	Smooth Hill			Activity Workshop								
	Use of waste levy			Activity Workshop								
<b>3 Waters</b>	Activity workshop		Site visit	Activity Workshop								
	Future of 3 Waters		To be determined									
	Water Services Delivery Plan		To be determined									
<b>Other</b>	Foulden Maar		To be determined									
	Transport Place		To be determined									

## **SUBMISSION ON THE REDESIGN OF THE VOCATIONAL EDUCATION AND TRAINING SYSTEM**

Department: Corporate Policy and Enterprise Dunedin

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### **EXECUTIVE SUMMARY**

- 1 This report seeks approval of a draft Dunedin City Council (DCC) submission to the Ministry of Education (MoE) and the Tertiary Education Commission (TEC)'s consultation on proposals for redesigning New Zealand's vocational education and training system (the consultation). The draft DCC submission is attached as Attachment A.
- 2 Proposals in the consultation will have a direct effect on the Otago Polytechnic Te Kura Matatini Ki Otago (Otago Polytechnic), which is currently a business unit of Te Pūkenga – New Zealand Institute of Skills and Technology.
- 3 Te Pūkenga came into effect on 1 April 2020 when New Zealand's sixteen Institutes of Technology and Polytechnics (ITPs) were merged to form the new organisation, which is New Zealand's largest vocational education provider.
- 4 This consultation proposes options to reform the vocational education system which will effectively disestablish Te Pūkenga.
- 5 This consultation closes on 12 September 2024.
- 6 The DCC's submission focuses on supporting the Otago Polytechnic's wish to be a standalone ITP, which was its status before 2020.

### **RECOMMENDATIONS**

That the Council:

- a) **Approves** the DCC submission, with any amendments, on the "Redesign of the vocational education and training system"
- b) **Authorises** the Chief Executive Officer to make any minor editorial amendments to the submission.

### **BACKGROUND**

- 7 The consultation is structured around three proposals:-

- Proposal 1: a redesigned Institute of Technology and Polytechnic (ITP) network that retains access to ITP provision in all regions, through a combination of stand-alone and federated ITPs
  - Proposal 2: options for an industry-led system for standards-setting and industry training
  - Proposal 3: changes to vocational education funding from 2026 (in addition to those agreed for 2025) to better support the reformed system
- 8 The DCC submission speaks to parts of each proposal.

## DISCUSSION

### Otago Polytechnic

- 7 Information provided to the DCC by the Otago Polytechnic notes that:
- There are 8,000 students enrolled at the Otago Polytechnic
  - Otago Polytechnic offers over 150 hands-on programmes, from certificate through to doctoral level
  - Otago Polytechnic has contributed almost a billion dollars to the economy in Ōtepoti Dunedin since 2017
  - Otago Polytechnic was the first tertiary provider to create and adopt a Māori Language Strategy | Te Rautaki Reo Māori.
- 8 Megan Potiki (Acting Executive Director, Otago Polytechnic and Region 4 Director, Te Pūkenga) and Max Sims (Deputy Executive Director Operations, Otago Polytechnic) spoke to Council's Economic Development Committee at its meeting on 7 August 2024, about the proposed redesign of New Zealand's Vocational Education and Training System.
- 9 Otago Polytechnic's representatives sought support from Council for its wish to return to independent status, which is one of the options proposed in the redesign. Otago Polytechnic's view is that it meets the redesign requirement to "show a robust pathway to financial and educational sustainability".
- 10 Otago Polytechnic's representatives spoke to another proposed redesign option: a federation model, whereby ITPs that need academic and financial support are anchored to the Open Polytechnic. The representatives' view is that be included in a federation would pose a risk to Otago Polytechnic, including the ability to be nimble and work quickly, responsiveness, and the possible loss of roles.
- 11 At the meeting, the following resolutions were made:
- That the Committee:
- a) **Recommends** Council supports the Otago Polytechnic Te Kura Matatini Ki Otago position to become a stand-alone institution
  - b) **Requests** that the Mayor writes letters to various parties in support of the Otago Polytechnic Te Kura Matatini Ki Otago position to become a stand-alone institution.
- Motion carried (ED/2024/001)**



### DCC Support for Education in Ōtepoti Dunedin

- 12 Dunedin’s Economic Development Strategy 2013-2023” includes the theme “A Hub for Skills and Talent”: ensuring we build and retain the skills and knowledge of existing residents, as well as attracting the talent we need to Dunedin.
- 13 Enterprise Dunedin provides a coordination and facilitation role for the international education sector.
- 14 DCC staff work with the Study Dunedin Advisory Group (SDAG) partners through a shared work plan, called the Future Focus Plan. SDAG includes representatives from education institutions and student associations.
- 15 The Future Focus Plan was developed with the sector in 2022. The plan identifies shared priorities for the recovery of international education after Covid-19.
- 15 Speaking to the Study Dunedin update at the Economic Development Committee meeting on 7 August 2024, DCC staff noted while other education institutions in Ōtepoti Dunedin had returned to around 60% of pre-Covid numbers for international students, this was not the case for Otago Polytechnic. It was noted that this may be attributed to the shift to marketing to international students being undertaken by Te Pūkenga at a national level, rather than at a local level which promotes the unique features of Otago Polytechnic and the city.

### OPTIONS

#### Option One – Recommended Option

- 16 Approve the DCC submission.

#### *Advantages*

- Opportunity to demonstrate the DCC’s support for the Otago Polytechnic and the importance of its role in Ōtepoti Dunedin
- Opportunity to demonstrate the DCC’s support for the value of quality education and training delivered at a local level.

#### *Disadvantages*

- There are no identified disadvantages.

#### Option Two – Status Quo

- 17 Do not approve the DCC’s submission.

#### *Advantages*

- There are no identified advantages.

#### *Disadvantages*

- Missed opportunity to demonstrate the DCC’s support for the Otago Polytechnic and the importance of its role in Ōtepoti Dunedin

- Missed opportunity to demonstrate the DCC’s support for the value of quality education and training delivered at a local level.

**NEXT STEPS**

10 If the submission is approved staff will submit it, with any amendments, to the Ministry of Education by 12 August 2024.

**Signatories**

Author:	Danielle Tolson - Policy Analyst Antony Deaker - Economic Development Team Leader
Authoriser:	John Christie - Manager Enterprise Dunedin Nicola Morand - Manahautū (General Manager Māori Partnerships and Policy)

**Attachments**

	<b>Title</b>	<b>Page</b>
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<a href="#">↓B</a>	Draft submission on the Redesign of the vocational education and training system	93

**SUMMARY OF CONSIDERATIONS**

***Fit with purpose of Local Government***

This decision promotes the social, economic, and cultural well-being of communities in the present and for the future.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Future Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

Te Take Haruru —Māori Strategic Framework, Study Dunedin Future Focus Plan.

***Māori Impact Statement***

The DCC submissions aligns with Te Take Haruru —Māori Strategic Framework principles of Auora, Autaketake, and Autakata in terms of economic wellbeing, and with the principle of Autūroa in regard to economic and social wellbeing.

Māori learners. There are no proposals in the consultation which offer support for Māori learners in other ways, and this is noted in the DCC submission.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications for Levels of Service, Annual and Long Term Plans.

***Financial considerations***

There are no financial implications.

***Significance***

This decision is considered low in terms of the Council’s Significance and Engagement Policy.

***Engagement – external***

There has been external engagement with the Otago Polytechnic business unit of Te Pūkenga.

***Engagement - internal***

This submission has been prepared by the Corporate Policy and Enterprise Dunedin teams.

***Risks: Legal / Health and Safety etc.***

There are no identified risks.

**SUMMARY OF CONSIDERATIONS**

***Conflict of Interest***

There is no conflict of interest.

***Community Boards***

There are no implications for Community Boards.



# Redesign of the vocational education and training system

Proposals for public consultation



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Mātauranga House, 33 Bowen Street  
PO Box 1666, Thorndon  
Wellington 6140, New Zealand.

[www.education.govt.nz](http://www.education.govt.nz)



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## Ministerial Foreword

*New Zealand needs a strong vocational education system to ensure our people, industries, and communities can thrive.*

*A successful vocational education system must be financially viable, academically rigorous, founded on strong and enduring industry engagement and community connections within its local region. To do this it must follow the principles of enabling choice and flexibility, encouraging innovation, being cost-effective for industry and government, maximising the potential of all students, and driving economic growth.*



*The vocational education sector has faced unprecedented challenges in recent years. The decision to centralise all polytechnics and industry training organisations into Te Pūkenga has proven to be nothing short of disastrous. The damage that has been done in the past four years is real.*

*In 2023, the Government committed to disestablish Te Pūkenga and restore regional decision-making for vocational education.*

*There is much work to be done. We need to restore our polytechnics to their rightful place as anchors of learning opportunities for individuals and as a regional development tool for communities and industries. Our industry training must be driven by, and for, industry. Our communities and economy need us to get this right.*

*We propose to replace Te Pūkenga with a network of regional institutes of technology and polytechnics (ITPs) and an industry training system that is closer to industry. ITPs that have a clear pathway to financial sustainability as stand-alone institutions will be given greater autonomy under Te Pūkenga from 1 January 2025 and would be re-established as autonomous entities from 1 January 2026.*

*We are proposing grouping the remaining ITPs into a federation, anchored by the Open Polytechnic of New Zealand. This would preserve ITPs' local identities and maintain regional access while using educational programmes, academic and back-office support from the Open Polytechnic so they do not have to do everything themselves.*

*Te Pūkenga was not financially sustainable, and little work has been undertaken to address this issue over the past four years. Hundreds of millions of dollars had been forecast as required to make Te Pūkenga fully operational and even then, no pathway to sustainability had been established.*

*There remain considerable financial viability concerns across the network that need addressing. Te Pūkenga has the added complexity of some ITPs having entered Te Pūkenga with substantial reserves while others entered with considerable debt. Some ITOs secured reserves in external entities such as trusts before entering Te Pūkenga. Ensuring the disestablishment of Te Pūkenga occurs in an equitable manner, but being mindful that the Government cannot set up institutions that are insolvent from the start, will inform the financial considerations.*

*A key consideration in the design of the new system will be ensuring institutions are right-sized, with over \$130 million worth of assets identified as being un- or under-utilised and needing to be sold. Te Pūkenga saw layers of high paid management roles. Care will need to be taken to create flatter management structures, with well-disciplined policies and procedures which regularly assess programme portfolios and their viability. Communities and industries will need to provide considerable governance and other support to take ownership of their ITPs. I am committed to changing the funding system to help support the financial position of the whole vocational education network.*

*A strong vocational education system draws on the strengths of different types of organisations. While getting ITPs and industry training on a sustainable footing is a priority, private providers and Wānanga*



*play a critical role in vocational education. Around a quarter of provider-based vocational education students are currently enrolled in Private Training Establishments (PTEs).*

*Strong industry voice in vocational education is critical. We want a model that is better connected to employers, including small and medium enterprises, so that they have a sense of ownership of industry training.*

*To achieve this, the Government proposes to disestablish Workforce Development Councils and establish an industry-led system for standards-setting, qualification development, workforce forecasting, and industry training. We are consulting on options for how this will be structured.*

*Our proposals will put the vocational education system on a sustainable path and restore accountability and responsibility to communities and industries, while removing unnecessary complexity and bureaucracy.*

*As I have said, there is much work to be done, and I thank you for your willingness to help restore our valuable vocational education sector.*

*I look forward to hearing your feedback.*



*Hon Penny Simmonds  
Minister for Tertiary Education and Skills*

*1 August 2024*

## Introduction

This document sets out the reforms the Government is considering for New Zealand's vocational education system.

The three proposals are:

- **A redesigned Institute of Technology and Polytechnic (ITP) network that retains access to ITP provision in all regions, through a combination of stand-alone and federated ITPs.**
- **Options for an industry-led system for standards-setting and industry training.**
- **Changes to vocational education funding from 2026 (in addition to those agreed for 2025) to better support the reformed system.**

Your feedback does not need to be limited to the questions asked – all feedback will be considered as the Government makes its final decisions.

If you wish to provide feedback, we will need to receive it by **Thursday 12 September 2024**.

You can provide feedback through the submission link at [Vocational Education and Training Reforms consultation](#), by filling out the template provided on the [Ministry of Education website consultation page](#), or by emailing [VocationalEducation.Reforms@education.govt.nz](mailto:VocationalEducation.Reforms@education.govt.nz).

The Government wants to hear your views. The detailed knowledge and different perspectives of people across New Zealand will help us to get these proposals right.

## Context for change

All systems evolve and change over time, reflecting and adapting to their changing external environments. The vocational education and training system is no exception.

Work-based learning is led by employers and supported by providers.

Providers (ITPs, PTEs, Wānanga, and some Universities) deliver vocational education and training pathways for people who are not yet in employment, and for those industries which do not have a significant work-based training offering.

Options for configuring a vocational education system sit across a spectrum, ranging from fully private to fully public provision, and can involve varying degrees of industry leadership. Over the past decades, New Zealand's vocational education system has had mixes of providers, industry voice, and types of provision to varying degrees. Both private and public provision are important to the sector.

Determining the optimal path forward for vocational education requires the Government to consider multiple factors and trade-offs. These include:

- building agility into the system to respond to changing industry environments and skill needs while still maintaining certainty and continuity for businesses and communities
- ensuring stability of provision to help with workforce planning and learner choices
- safeguarding the supply of skills for key workforces while responding to changing labour market settings
- promoting regional economic performance in a fiscally prudent way
- fostering a level playing field between organisations but ensuring the system is sufficiently competitive to promote innovation and best practice
- building a system that endures through becoming financially sustainable.

A strong vocational education system works with the strengths of different organisations. Private providers are often flexible and specialised, allowing them to meet parts of the market where there is unmet demand. They do this through the design and provision of programmes that meet specific needs and deliver specific skills.

Public providers, such as ITPs and Wānanga, have a broader focus and serve the overall educational needs of their communities over a longer horizon. They are often valued as an 'anchor institution' in their regions with a strong commitment to their local communities and can contribute to broader social and economic development goals.

They provide critical pathways into employment, bridging the transition from schooling to employment as well as through second chance education and training for mature students. They do this through pre-employment and pre-trades training, foundation education, secondary-tertiary pathways (Trades Academies); vocational education (including some managed apprenticeships, block courses, and for school leavers when employment opportunities are scarce), and degrees (with some associated postgraduate and research capability, for example in nursing).

Vocational education's focus on applied learning supports sustainable employment, which can be critical for reducing the number of people who might otherwise end up as 'NEET' (Not in Education, Employment, or Training) – a critical issue for many of our regions. A strong vocational sector reaches into schools, integrates with foundation education, provides effective pre-trade programmes, and engages with local employers. This creates strong pathways from school to work for young people, while access to second chance learning and 'earn while you learn' programmes assist those who are at risk of limited employment or long-term unemployment to fully re-enter the workforce.

The Government is committed to provision of vocational education that supports thriving individuals, families, industries and communities.

## What is Vocational Education?

Vocational education gives people the skills and knowledge they need to work in a particular job or industry. It covers traditional trades, like building and engineering, but also includes a wide range of other occupations, such as health, design, and business. It can be taught by a provider – currently Te Pūkenga, a PTE, or Wānanga – or directly by employers in the workplace through a structured apprenticeship or traineeship, or in a combination of the two. In 2022, there were 280,000 students in vocational education. Vocational education receives more than \$900 million a year in public funding.

Prior to 2020, a network of 16 publicly owned ITPs, located in both regional and major centres, delivered most provider-based vocational education.

At that time, work-based vocational education was arranged through Industry Training Organisations. They were responsible for arranging work-based training, which included purchasing any off-job training components, providing learning materials, and assessing learning. They were not permitted to directly provide training themselves. Industry Training Organisations also developed sub-degree qualifications and skills standards for the industries and occupations they covered.

The previous Government's Reform of Vocational Education merged ITPs into a single national provider. Te Pūkenga was also given responsibility for working with employers to deliver most work-based vocational education, through a Work-based Learning division made up of most of the former Industry Training Organisations.

As part of the reforms, six Workforce Development Councils (WDCs) were established for different areas of vocational education. Workforce Development Councils are responsible for working with their industries to develop vocational education qualifications and standards, moderating assessment, and providing leadership on meeting future workforce skill needs. However, they cost \$65 million and the Government believes they may not be providing value for money.

### Vocational Education Providers

All parts of the tertiary system, including Universities, can provide vocational education. Secondary schools can also deliver vocational education.

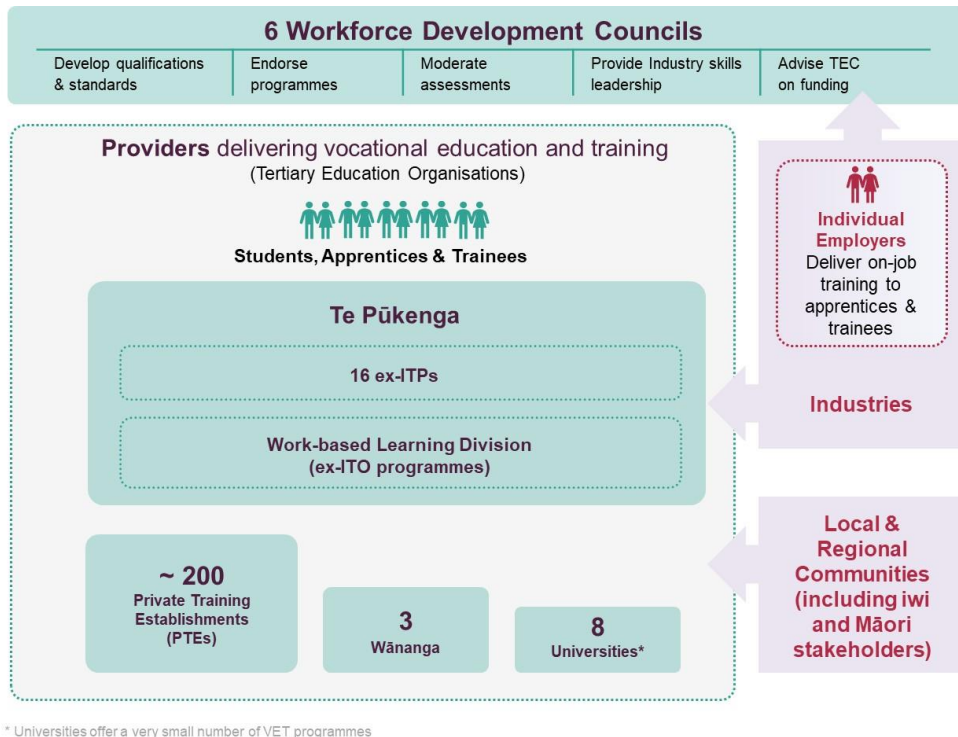
**Te Pūkenga** provided around three-quarters of all vocational education in 2022. It had around 140,000 apprentices and trainees and some 78,000 students in provider-based vocational programmes. It also provides foundation education and higher education: in 2022 and 2023, Te Pūkenga was the second-largest provider of degree-level education.

**Private Training Establishments** have an important role in vocation education, enrolling around a quarter of provider-based vocational education students. Before industry training organisations were disestablished, PTEs were only able to offer off-job vocational education. The 11 PTEs that currently offer work-based learning programmes make up approximately five percent of all TEC-funded PTEs, but account for around 18 percent of work-based learners. PTEs tend to specialise in particular areas of delivery, and some offer foundation education or higher education.

**Wānanga** provide vocational education within a framework of mātauranga Māori and tikanga Māori. Wānanga enrolled about 16 percent of provider-based vocational education students in 2023, but do not currently offer work-based learning. As well as vocational education, Wānanga provide education at all levels, from community education to doctoral programmes.

The range of organisations in the current vocational education system is shown in Figure 1.

Figure 1: The current vocational education system



### How is vocational education funded?

Vocational education is funded through a combination of Government subsidies and learner fees. In general, employers also contribute to the cost of on-job learning. The Tertiary Education Commission allocates government funding to each provider based on the number of students and the tuition subsidies that apply for each area of study. It also takes account of other factors including provider performance and Workforce Development Council advice on industry skill needs.

Provider-based students can access financial student support through student loans and allowances. Learners in work-based training are in paid employment and are not eligible for student loans and allowances but are eligible for the Government’s Fees Free initiative (which becomes a final-year Fees Free scheme from January 2025).

Employers of eligible apprentices can also receive Apprenticeship Boost funding, which provides \$500 per month for the first and second year of their study. (From January 2025, this will only apply to employers of eligible first-year apprentices, in targeted occupations).

## Why is change needed?

There has been a lack of action by Te Pūkenga since its establishment in April 2020 in addressing the underlying financial sustainability issues at many ITPs, including those that have now become critical. The combined ITP sector deficit increased from \$49 million in 2019 to \$189 million in 2023 (but noting that the Crown provided capital injections of \$90m to ITPs due to financial issues between 2016 and 2018). In 2023, all of Te Pūkenga's ITP business divisions reported a deficit. This deteriorating financial position of the sector signals the urgent need to address the long-term financial sustainability of the ITP network.

In the past four years, financial performance has deteriorated significantly under Te Pūkenga – with a key factor being the transition to the unified funding system, which lowered tuition subsidy rates for provider-based delivery.

Some parts of the ITP sector have been facing financial difficulties for nearly two decades and the situation at Te Pūkenga is now critical. The Tertiary Education Commission (TEC) has invoked Section 332 of the Education and Training Act 2020, which grants the TEC authority to intervene in the operations of tertiary education providers where the chief executive of the TEC believes on reasonable grounds that Te Pūkenga may be at risk.

This was actioned by TEC giving Te Pūkenga written notice to get additional capability and capacity to support the work to identify and implement the significant changes required.

Since 2017, the ITP sector as a whole has reported a deficit every year. There are several causes for this:

- Domestic full-time equivalent enrolments at ITPs fell by around 30 percent between 2010 and 2023
- International full-time equivalent enrolments have fallen by around 60 percent between 2016 and 2023
- Tuition subsidy rates have been reduced or have not kept pace with inflation
- Te Pūkenga has failed to right-size ITPs' costs to reflect lower enrolments
- Poor governance and management investment decisions have lowered available cash (or increased debt) and increased ongoing operating costs.

All ITPs need to reduce costs to become financially sustainable. However, for many, this requires addressing some longstanding and fundamental issues with their delivery and operating models rather than simply adjusting expenditure. This highlights the extent of changes that must be made to return the sector to a financially sustainable position while delivering a range of quality education offerings in the regions.

## What other options have been considered?

The Ministry of Education's analysis of other options is outlined in its Regulatory Impact Statement, which can be found here:

[Vocational education and training reforms](#)

## **What do I need to know for 2025?**

### **Domestic or international students**

Students, apprentices or trainees, whether domestic or international, can enrol in vocational education courses in 2025 with confidence. They will be able to carry on with their study through any future change process. Any local scholarships and fee-support programmes that Te Pūkenga has committed to will remain.

Students starting a programme at an ITP from next year might see changes in the selection of courses available. The Government wants students to continue to have access to vocational education in their region, but there are likely to be changes to the courses ITPs offer, and how they are taught, over the next few years. Students will also notice regional campuses branding themselves as a local ITP.

Students who finish studying or training in 2026, or later, might complete their studies at an organisation with a different name, but this would be managed in a way that has minimal impact on learners. They will be able to complete their programmes and their qualifications will still be recognised.

International students' approved visas and study arrangements will continue, and the courses and qualifications they are enrolled in will continue to be recognised. Ensuring students can finish their study as planned will be a top priority for providers, including for international students on multi-year visas.

### **Staff of Te Pūkenga and Workforce Development Councils**

The quality and dedication of vocational education staff continues to be a strength of the sector. The Government's proposals will have an impact on many people working in the sector, and this will be stressful for some.

Under the Government's proposed structure for the ITP sector, there would be some significant changes to the structure of vocational education delivery, the range of programmes provided, and research supported, and how programmes are taught. There would also be structural changes for Te Pūkenga's work-based learning division.

This may mean changes for current Te Pūkenga staff in both teaching and non-teaching roles. The Government recognises that this will create uncertainty for staff, but intends that change and transitions would be managed in a way that minimises disruption for staff as well as students.

Whatever the structure of the new approach to industry training and standards-setting, the Government expects that new entities would be stood up with some staff from Te Pūkenga's Work-based Learning Division and Workforce Development Councils. On-job training will continue to be vital for many industries and careers, and high-quality standards-setting is key to the system's integrity. Maintaining continuity of training and employer confidence in vocational education is a priority, and retaining staff is essential for that.

Once the Government has taken final decisions, it will provide further information on what the changes mean for sector staff, and the timeframes in which changes and transitions would occur.

### **Employers engaged in vocational education**

Employers who invest in vocational education and training for their staff can continue to do so with confidence that trainees and apprentices will be able to complete their programmes.

Under either option for establishing an industry-led system for standards-setting and industry training, the Government will work closely with tertiary education organisations to support a smooth transition for employers, trainees, and apprentices.



















































## **ZERO CARBON PLAN ADVISORY PANEL - DRAFT TERMS OF REFERENCE**

Department: Sustainability Group

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### **EXECUTIVE SUMMARY**

- 1 This report presents the draft Terms of Reference (ToR) for the Zero Carbon Plan Advisory Panel.
- 2 Council adopted proposed amendments to the wording and template in relation to Councillor Advisory Panels in the Committee Structure and Delegations Manual.
- 3 An Advisory Panel is to be established for the Zero Carbon Plan implementation.
- 4 Attachment A sets out a draft ToR for the Zero Carbon Plan Advisory Panel (the Advisory Panel).

### **RECOMMENDATIONS**

That the Council:

- a) **Adopts**, with or without amendments, the Zero Carbon Plan Advisory Panel Terms of Reference.

### **BACKGROUND**

- 5 At its meeting of 19 June 2024, the Strategy, Planning and Engagement Committee (The Committee) considered a proposed governance approach to strategies, plans and programmes of work with the following resolution:

Moved (Cr Sophie Barker/Matapura Ellison):

That the Committee:

- a) **Approves** the proposed governance approach.

**Motion carried (SPECC/2024/001)** with Cr Vandervis recording his vote against

Moved (Cr Sophie Barker/Cr Kevin Gilbert):

That the Committee:

- b) **Recommends** Council adopts the proposed amendments to the wording and template in relation to Councillor Advisory Panels in the Committee Structure and Delegations Manual.
- c) **Notes** that, if approved by Council, the amended Terms of Reference template will be used for all future Advisory Panels, including:
  - i) the four wellbeing strategies (Ara Toi, Economic Development Strategy, Social Wellbeing Strategy, Te Ao Tūroa)
  - ii) the Zero Carbon Plan
  - iii) the Heritage Action Plan
  - iv) the Dunedin Destination Management Plan
  - v) the Ōtepoti Live Music Action Plan.

**Motion carried (SPECC/2024/026)** with Cr Vandervis recording his vote against

- 6 At its meeting of 25 June 2024, Council subsequently adopted the ToR template for Councillor Advisory Panels, as follows:

Moved (Cr Sophie Barker/Cr Lee Vandervis):

That the Council:

- a) **Adopts** the proposed amendments to the wording and template in relation to Councillor Advisory Panels in the Committee Structure and Delegations Manual, as recommended by the Strategy, Planning and Engagement Committee.
- b) **Updates** the Committee Structure and Delegations Manual 2019 to reflect the change.

**Motion carried (CNL/2024/118)**

## DISCUSSION

- 7 The draft ToR proposes the Advisory Panel’s scope includes reviewing and advising on the implementation of the Zero Carbon Plan and progress towards its targets.

- 8 Membership of the Advisory Panel is proposed as follows:

- **Chairperson:** Chair Strategy, Planning and Engagement Committee
- **Members:**
  - Chair Infrastructure Services Committee
  - Chair Finance and Council Controlled Organisations Committee
  - Deputy Chair Finance and Council Controlled Organisations Committee
  - Deputy Chair Infrastructure Services Committee
  - Deputy Chair Strategy, Planning and Engagement Committee



- 9 The draft ToR proposes that the Advisory Panel will have the power to co-opt additional members if required.
- 10 It is proposed the Advisory Panel will meet twice annually and will be supported by senior staff as outlined in the draft ToR.
- 11 Progress reporting on the implementation of the Zero Carbon Plan will be through the Strategy, Planning and Engagement Committee or Council.

**OPTIONS**

- 12 Two options are presented.

**Option One – Adopt the Draft Zero Carbon Plan Advisory Panel Terms of Reference – Recommended Option**

- 13 Council adopts the draft ToR for the Zero Carbon Plan Advisory Panel, with any amendments.

*Advantages*

- Enables Advisory Panel members to have oversight of Zero Carbon Plan implementation.

*Disadvantages*

- There are no disadvantages identified.

**Option Two – Do Not Adopt the Draft Zero Carbon Plan Advisory Panel Terms of Reference – Status Quo**

- 14 Council does not adopt the draft ToR for the Zero Carbon Plan Advisory Panel. Any reporting on Plan implementation is direct to the SPEC or Council.

*Advantages*

- There are no advantages identified.

*Disadvantages*

- Does not enable Councillors to have governance oversight of the Zero Carbon Plan implementation.

**NEXT STEPS**

- 15 Should Council adopt the draft ToR, the Advisory Panel will be established, and the first meeting scheduled.

**Signatories**

Author:	Florence Reynolds - Acting Manager - Zero Carbon Jinty MacTavish - Principal Policy Advisor Sustainability
Authoriser:	Scott MacLean - General Manager, Climate and City Growth

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Zero Carbon Plan Panel draft ToR	101

**SUMMARY OF CONSIDERATIONS**

***Fit with purpose of Local Government***

This decision promotes the environmental well-being of communities in the present and for the future.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

Elements of the Plan have been assessed as directly contributing to the goals of all strategies and the DCC’s Emissions Management and Reduction Plan.

***Māori Impact Statement***

A critical Treaty of Waitangi analysis was prepared previously as part of the Zero Carbon work programme. This indicated that, in general, taking action on climate change is aligned with Treaty of Waitangi obligations because a wide range of taonga are at risk from climate change. Individual Implementation Plan projects will need to consider the Māori Strategic Framework and incorporate mana whenua and mātāwaka inputs during planning and delivery.

***Sustainability***

Actions and targets in the Zero Carbon Plan contribute towards sustainability. Increased governance oversight will ensure appropriate progress is made towards the targets in the Zero Carbon Plan.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no budget implications in relation to the establishment of the Zero Carbon Advisory Panel.

***Financial considerations***

There are no additional costs for the recommended option.

***Significance***

This decision is considered low significance as it relates to an existing Plan adopted by Council.

***Engagement – external***

Substantial external engagement was undertaken during development of the Zero Carbon Plan.

***Engagement - internal***

Substantial internal engagement was undertaken in Zero Carbon Plan and Implementation Plan development.

***Risks: Legal / Health and Safety etc.***

No risks have been identified in the establishment of the Zero Carbon Advisory Panel.

**SUMMARY OF CONSIDERATIONS**

***Conflict of Interest***

No conflict of interest has been identified.

***Community Boards***

A workshop involving members of all community boards was held to inform Zero Carbon Plan development. No engagement has been undertaken with Community Boards on the establishment of the Zero Carbon Advisory Panel.



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## **NON-TRADING COUNCIL CONTROLLED ORGANISATIONS - APPLICATION FOR EXEMPTION**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 An exemption is sought under section 7(3) of the Local Government Act 2002 for non-trading Council Controlled Organisations from the requirement to fulfil reporting and other requirements imposed by the Local Government Act 2002.
- 2 As this is an administration report, there are no options or Summary of Considerations.

### **RECOMMENDATIONS**

That the Council:

- a) **Grants** an exemption under section 7 of the Local Government Act 2002 to each of the companies named below, whilst they are not being used for any trading:
  - i) Tourism Dunedin Limited;
  - ii) Dunedin Events Limited;
  - iii) Dunedin Visitor Centre Limited;
  - iv) Otago Power Limited; and
  - v) Lakes Contract Services Limited.

### **BACKGROUND**

- 3 Section 7(3) of the Local Government Act 2002 provides for Council, by resolution, to exempt small organisations from being a Council Controlled Organisation and, therefore, making them exempt from the reporting and other requirements of that Act.
- 4 At various times Council has approved the establishment of shelf companies. These companies have been established as Council Controlled Organisations. The shelf companies were registered only for the purpose of securing the names. None of the companies are presently engaged in a trading activity. However, they are still required to comply with the reporting and other criteria imposed on Council Controlled Organisations by the Local Government Act 2002. This includes the obligation to prepare an annual statement of intent.

- 5 Section 7 of the Act allows the Council to exempt a small Council Controlled Organisation that does not trade. The effect is that for the period of the exemption it is not in fact a Council Controlled Organisation for the purposes of the Act. The period of the exemption can only last for three years and the current exemption is due to expire.

## **DISCUSSION**

- 6 Council is required to take into account the following matters:
- a) The nature and scope of the activities provided by the companies; and
  - b) The costs and benefits, if an exemption is granted, to the Council, the companies and the community.
- 7 As the shelf companies are not undertaking any activities, if the exemption was not approved there would be additional administrative costs associated with the companies. It is therefore recommended that Council grant the exemption.

## **OPTIONS**

- 8 There are no options.

## **NEXT STEPS**

- 9 The exemptions will be reconfirmed in 2027.

## **Signatories**

Author:	Sharon Bodeker - Special Projects Manager
Authoriser:	Sandy Graham - Chief Executive Officer

## **Attachments**

There are no attachments for this report.

## PROPOSED EVENT ROAD CLOSURES

Department: Transport

### EXECUTIVE SUMMARY

- 1 The DCC has received temporary road closure applications relating to the following events:
  - a) Graduation Parade
  - b) Motorsport Hillclimb
- 2 This report recommends that Council approves the temporary closure of the affected roads.

### RECOMMENDATIONS

That the Council:

- a) **Resolves** to close the roads detailed below (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)):

#### i) Graduation Parade

Friday 13 September 2024	10.30am to 11.00am	<ul style="list-style-type: none"> <li>Great King Street, from Frederick Street to Albany Street (Parade departs from Great King Street at 11.00am)</li> </ul>
	10.40am to 11.30am (approx.)	<ul style="list-style-type: none"> <li>Frederick Street, from Great King Street to George Street</li> <li>George Street, from Frederick Street to Moray Place</li> </ul>
	10.40am to 12.00pm	<ul style="list-style-type: none"> <li>Moray Place, from George Street to Upper Stuart Street</li> <li>Filleul Street, from Moray Place to St Andrew Street</li> </ul>

#### ii) Motorsport Hillclimb

Saturday 16 November 2024	7.30am to 6.00pm	<ul style="list-style-type: none"> <li>Flagstaff-Whare Flat Road, from Rollinsons Road to Longridge Road</li> </ul>
Sunday 17 November 2024	7.30am to 6.00pm	<ul style="list-style-type: none"> <li>Three Mile Hill Road, from Halfway Bush Road to Silverstream Valley Road</li> </ul>



## **BACKGROUND**

- 3 Council's Dunedin Festival and Events Plan supports the goal of a successful city with a diverse, innovative, and productive economy and a hub for skill and talent.
- 4 The areas proposed to be used for these events are legal roads and can therefore be temporarily closed to normal traffic if statutory temporary road closure procedures are followed. The procedures are set out in Section 319 of the LGA 1974 and give Council the power to stop or close any road (or part of a road) within the parameters of Section 342 and Schedule 10 of the LGA 1974 (Schedule 10 is included as Attachment A).
- 5 These procedures include:
  - Consultation with the New Zealand Transport Authority Waka Kotahi and the Police.
  - Public notice being given of the proposal to close any road (or part of a road), and public notice of a decision to close the road.
  - Council being satisfied that traffic is not likely to be unreasonably impeded.
- 6 A resolution of Council is required where a proposal to temporarily close a road relates to public functions.
- 7 Council is required to give public notice of its decision. This notice will be published after this meeting and prior to the event, if approved.

## **DISCUSSION**

### **Consultation and Notification**

- 8 The Police and the New Zealand Transport Authority Waka Kotahi have no objections to the proposed road closures.
- 9 On Saturday 20 July 2024, the proposed temporary road closures were advertised in the Otago Daily Times (Attachment B) with a deadline for feedback.
- 10 The event organisers contacted those considered affected prior to submitting their application, and no objections were received.
- 11 Schedule 10 clause 11(e) states a road cannot be closed more than 31 days in the aggregate in any one year. This limit will not be exceeded by the approval of the proposed temporary road closures.

### **Traffic Impacts**

- 12 The event locations of these events have had identical road closures for the same, or similar event(s) in prior years without causing unreasonable delays to the travelling public.
- 13 Emergency services and public transport services will be managed through the temporary traffic management process.
- 14 The Temporary Traffic Management Plan process ensures that other issues such as temporary relocation of certain parking (e.g. taxi, mobility and Authorised Vehicles Only) are managed.

**OPTIONS**

15 Note any amendment to this report’s recommendations cannot be implemented without further consultation with the affected parties, New Zealand Transport Agency Waka Kotahi, the Police, and verifying that traffic impacts are acceptable.

**Option One – Recommended Option**

16 That the Council closes the sections of road as recommended in this report.

*Advantages*

- Roads can be closed, and the event will be able to proceed.
- The closures will assist in realising the economic, social, and cultural benefits associated with the events.

*Disadvantages*

- There will be temporary loss of vehicular access through the closed areas. However, there are detours available, and safety can be assured using temporary traffic management.

**Option Two – Status Quo**

17 That the Council decides not to close the roads in question.

*Advantages*

- There would be no detour required for the travelling public, and the roads would be able to be used as normal.

*Disadvantages*

- The events would not be able to go ahead, and the benefits of the events would be lost.

**NEXT STEPS**

18 Should the resolution be made to temporarily close the roads, Council staff will accept the temporary traffic management plans that have been received for the events and notify the public of the closures.

**Signatories**

Authoriser:	Jeanine Benson - Group Manager Transport Scott MacLean - General Manager, Climate and City Growth
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**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Local Government Act 1974, Schedule 10	108
<a href="#">↓B</a>	ODT Advert - 20 July 2024	113

**SUMMARY OF CONSIDERATIONS**

***Fit with purpose of Local Government***

This decision promotes the social well-being of communities in the present and for the future.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

Events contribute to the Strategic Framework. Events contribute to the Economic Development Strategy, the Social Wellbeing Strategy. There is a Festival and Events Plan 2018-2023.

***Māori Impact Statement***

Mana whenua have not been directly engaged with in relation to these road closures.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications, as the decision is a regulatory one and there are no direct costs to Council.

***Financial considerations***

There are no financial implications. The cost of the proposed road closure is not a cost to Council.

***Significance***

This decision is considered low in terms of the Council’s Significance and Engagement Policy.

***Engagement – external***

There has been external engagement (as required by the LGA 1974), with the Police and New Zealand Transport Agency Waka Kotahi. Affected parties were notified and provided a time period for feedback.

***Engagement - internal***

There has been engagement with DCC Events and Transport. There is support for the events to proceed.

***Risks: Legal / Health and Safety etc.***

There are no identified risks should the recommended resolution be made.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

There are no implications for Community Boards.















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## NOTICE OF MOTION

### NOTICE OF MOTION - POSSIBLE UNITARY AUTHORITY FOR OTAGO

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#### EXECUTIVE SUMMARY

- 1 In accordance with Standing Order 26.1, the following Notice of Motion has been received from Cr Kevin Gilbert for inclusion on the agenda for the meeting being held on Tuesday, 27 August 2024:

#### RECOMMENDATIONS

That the Council:

- a) **Receives** the Notice of Motion.

#### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Cr Gilbert Notice of Motion	115



## RESOLUTION TO EXCLUDE THE PUBLIC

That the Council excludes the public from the following part of the proceedings of this meeting (pursuant to the provisions of the Local Government Official Information and Meetings Act 1987) namely:

<b>General subject of the matter to be considered</b>	<b>Reasons for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>	<b>Reason for Confidentiality</b>
C1 Confirmation of the Confidential Minutes of Ordinary Council meeting - 31 July 2024 - Public Excluded	<p>S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	.	

<p>C2 Confirmation of the Confidential Minutes of Extraordinary Council meeting - 19 August 2024 - Public Excluded</p>	<p>S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>.</p>	
<p>C3 Confidential Council Actions from Resolutions at Council Meetings</p>	<p>S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the local authority to</p>	<p>S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	

	<p>carry out, without prejudice or disadvantage, commercial activities.</p> <p>S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>		
<p>C4 Confidential Council Forward Work Programme - July 2024</p>	<p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	
<p>C5 Terms of Reference - Dunedin City Holdings Limited Review</p>	<p>s48(1)(d) Check to make report confidential.</p>	<p>s48(1)(d) The exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation.</p>	<p>S7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person..</p>
<p>C6 Appointment to Otago Museum Trust Board</p>	<p>S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p>	<p>S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.