

## Toitū Otago Settlers Museum Board MINUTES

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Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Otago Settlers Association Board Room, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Wednesday 14 August 2024, commencing at 9:32am.

### PRESENT

<b>Chairperson</b>	Mr Phil Dowsett	
<b>Members</b>	Cr Bill Acklin	Cr Kevin Gilbert
	Cr Cherry Lucas	

**IN ATTENDANCE** Cam McCracken, Director DPAG, Toitū, Lan Yuan and Olveston

**Governance Support Officer** Lauren Riddle

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### 1 APOLOGIES

Moved (Mr Phil Dowsett/Cr Kevin Gilbert):

That the Committee:

**Accept** the apologies from Peter Smith and Susan Schweigman.

**Motion carried.**

### 2 CONFIRMATION OF AGENDA

Moved (Mr Phil Dowsett/Cr Bill Acklin):

That the Committee:

**Confirms** the agenda without addition or alteration.

**Motion carried.**

### 3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

No updates were provided.

Moved (Mr Phil Dowsett/Cr Cherry Lucas):

That the Committee:

- a) **Notes** the Elected or Independent Members' Interest Register and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion carried (TOSM/2024/009)**

#### **4 CONFIRMATION OF MINUTES**

##### **4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 9 JULY 2024**

Moved (Mr Phil Dowsett/Cr Kevin Gilbert):

That the Committee:

**Confirms** the public part of the minutes of the Toitū Otago Settlers Museum Board meeting held on 09 July 2024 as a correct record.

**Motion carried (TOSM/2024/010)**

#### **REPORTS**

##### **5 TOITŪ OTAGO SETTLERS MUSEUM ACTIVITY REPORT**

The Arts and Culture Department report summarised the activities (including visitation, exhibitions, collections acquisitions and projects, visitor programmes and commercial activities) of the Toitū Otago Settlers Museum (Toitū) from 1 April to 30 June 2024.

Cam McCracken (Director DPAG, Toitū, Lan Yuan and Olveston) spoke to the report and responded to questions.

Mr McCracken outlined the timeline for the construction of and development of the audio content for the new Theatrette, which is expected to be operational for the Christmas 2025 period.

Moved (Mr Phil Dowsett/Cr Kevin Gilbert):

That the Committee:

**Notes** the Toitū Otago Settlers Museum Activity Report for the period 1 April to 30 June 2024.

**Motion carried (TOSM/2024/011)**

The meeting concluded at 10:05 am.

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CHAIRPERSON