

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

Date: Thursday 5 September 2024
Time: 11:00am
Venue: Portobello Bowling Club, Sherwood Street, Portobello

Sandy Graham
Chief Executive Officer

Otago Peninsula Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Stacey Kokaua-Balfour
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	
Senior Officer	Jeanine Benson, Group Manager Transport	
Governance Support Officer	Lauren Riddle	

Lauren Riddle
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Public Forum	4
	1.1 Public Forum	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	11
	5.1 Otago Peninsula Community Board meeting - 20 June 2024	11
PART A REPORTS (Otago Peninsula Community Board has power to decide these matters)		
6	Public Transport - Peninsula	19
7	Governance Support Officer's Report	20
8	Project Fund - Funding Applications	31
9	Community Plan 2024-2025	44
10	Emergency Management Otago - Otago Peninsula Community Resilience	45
11	Transport Matters	46
12	Board Updates and Report Backs	47
13	Councillor Update	48
14	Chairperson's Report	49
15	Items for Consideration by the Chair	50

1 PUBLIC FORUM

1.1 Public Forum

Carmel Spencer wishes to speak to the Board on matters relating to the local community.

Barbara Wilkins from the Caselberg Trust wishes to speak in support of the funding application from the Trust.

Rebecca Gilbertson, Principal Broad Bay School wishes to speak in support of the funding application from the school

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Register of Interest - September 2024	7

Otago Peninsula Community Board Register of Interest -September 2024					
Name	Date of Entry	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Pope (Chairperson)	14/10/2021	Board Chairperson/Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		OPCB representative	Portobello Hall (liaison)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Project Manager	Te Nukuroa Matamata	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chair	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson)		Manager	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Deputy Chairperson	Dark Skies Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		External Issues Komiti	Te Runanga o Otakou	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		TBA	Te Runanga o Otakou-Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Otakou Alternate	Te Runanga o Ngai Tahu	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	DoC Te Roopu Kaitiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Committee Member	Ariki Athletics Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	24/09/2020	Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Predator Free Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Peninsula Biodiversity Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Wild Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson) Cont.	15/04/2021	Member	Technical Advisory Group to the New Zealand Battery Project	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		OPCB representative	Wellers Rock and Wellers Jetty project	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/08/2023	Member	Site Led Committee - Otago Regional Council	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/08/2023	Committee Member	ORC Regional Leadership Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	14/10/2021	Panel Member	Dunedin Hospital Build	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Lox Kellas	04/11/2022	Life Member	Dunedin RSA	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	02/02/2023	District President Otago Southland	Otago Southland Returned Services Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	04/11/2022	Trustee and Deputy Chair	Dunedin RSA Welfare Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	23/01/2020	Trustee	Southern Heritage Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	04/11/2022	Life Member	Coastguard Dunedin	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Stacey Kokaua-Balfour	22/06/2023	Member	Portobello Community Incorporated	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	22/06/2023	Employee	Te Hou Ora Whanāu Services Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	22/06/2023	Member	External Pacific Advisory Committee for te Pūkenga	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Treasurer	Portobello Toy Library	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello School Board	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Te Vaka Cook Islands of Dunedin Incorporated	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cheryl Neill		Teacher	Portobello School	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		OPCB representative	Harwood Hall (liaison)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Edna Stevenson	24/09/2020	President	Portobello Library	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	22/06/2023	Club Captain	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Andrew Whiley	17/11/2016	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Whiley Cont.		Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

		Chairman	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Grow Dunedin Partnership (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Dunedin Shanghai Association (Sister City Society) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	09/06/2024	Member	New Zealand PGA (Professional Golfers Association)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Puketai Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	21/05/2024	Member	Dunedin Christmas Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

OTAGO PENINSULA COMMUNITY BOARD MEETING - 20 JUNE 2024

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 20 June 2024 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Otago Peninsula Community Board meeting held on 20 June 2024	12

Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 20 June 2024, commencing at 10:00 a.m.

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Cheryl Neill
	Edna Stevenson	Cr Andrew Whiley

Governance Support Officer Lauren Riddle

Lox Kellas opened the meeting with a reflection on Volunteers Week and the importance of recognising the value volunteers make to the communities they live in and the organisations they support.

Representatives from Year 7 and 8 pupils from Portobello, Broad Bay and Macandrew Bay schools were in attendance to learn about the role of a Community Board.

1 PUBLIC FORUM

1.1 Public Forum

Lesley Schofield spoke in support of the Scott Hall Incorporated funding request and provided an update on the work completed and the remaining work required to upgrade the toilet/bathroom facilities at Scott Hall.

Candace Christensen spoke in support of the late funding application from the Portobello School, seeking Board support for replacement of the current Māori performance uniforms used by the pupils.

2 APOLOGIES

Moved (Paul Pope/Hoani Langsbury):

That the Board:

Accepts the apology from Stacey Kokaua-Balfour.

Motion carried

3 CONFIRMATION OF AGENDA

Paul Pope advised the Board that a late funding application had been received from Portobello School for consideration at the meeting.

Moved (Cr Andrew Whiley/Hoani Langsbury):

That the Board:

Confirms the agenda with the following addition:

Late funding request from Portobello School, to Item 6 (Funding Applications).

Motion carried (OPCB/2024/021)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

No updates were provided.

Moved (Edna Stevenson/Hoani Langsbury):

That the Board:

- a) **Notes** the Elected Members' Interest Register attached; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 18 APRIL 2024

Moved (Cheryl Neill/Lox Kellas):

That the Board:

Confirms the minutes of the Otago Peninsula Community Board meeting held on 18 April 2024 as a correct record.

Motion carried (OPCB/2024/022)

PART A REPORTS

6 FUNDING APPLICATIONS

The Board were advised that funds of \$2,050.00 previously approved in the 2023-2024 financial year (but not uplifted) were included in the total balance of project funds of \$5,792.80 available for allocation.

A funding request from Scott Hall Incorporated was considered by the Board for funding to assist with the completion of the upgrade to the toilet/bathrooms at Scott Hall, Harwood. Members supported specific funding to cover the costs of installing hand driers in addition to the funding of \$1,500 sought in the application for the yet completed works.

Moved (Lox Kellas/Paul Pope):

That the Board:

- a) **Grants** funding of \$2,300 to Scott Hall Incorporated to assist with the completion of the upgrade to the toilet/bathrooms at Scott Hall, Harwood.

Motion carried (OPCB/2024/023)

A funding request from the Otago Peninsula Museum Historical Society was considered by the Board for funding of \$1,000 to assist with the purchase of a heat pump for the main building of the museum.

Moved (Lox Kellas/Paul Pope):

That the Board:

- b) **Grants** funding of \$1,000 to the Otago Peninsula Museum Historical Society to assist with the purchase of a heat pump for the main building of the museum.

Motion carried (OPCB/2024/024)

A late funding request from Portobello School of \$1,500 was considered to assist with the purchase of Parihaumia performance uniforms for pupils to replace the current uniforms which are over 20 years old.

Cheryl Neill declared a conflict of interest and withdrew from discussion and voting.

Members supported funding for a new uniform for the tamariki to showcase the peninsula at events.

Moved (Lox Kellas/Paul Pope):

That the Board:

- c) **Grants** funding of \$2,000 to Portobello School to assist with the purchase of Parihaumia performance uniforms for pupils.

Motion carried (OPCB/2024/025) Cheryl Neill withdrew from the item.

Moved (Lox Kellas/Paul Pope):

That the Board:

- d) **Notes** the Funding Application report.

Motion carried (OPCB/2024/026)

Discussion was held on granting the balance of funds held by the Board for the current financial year 2023-2024, to the Portobello Volunteer Fire Service to support purchase of equipment for ongoing community work undertaken.

Moved (Hoani Langsbury/Edna Stevenson):

That the Board:

Grants funding of \$492.80 to the Portobello Volunteer Fire Service to support purchase of equipment for ongoing work for the community.

Motion carried (OPCB/2024/027)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

The report informed the Community Board of activities relevant to the Board area.

Copies of the Board's submission to the Draft DCC Annual Plan 2024-25 and to the Long Term Plan – Otago Regional Council 2024-2034 were tabled for ratification by the Board.

New Zealand Community Boards' 2024 Conference

Council sought nominations from individual community boards for consideration as one of two Council-funded attendees to the NZ Community Board's 2024 Conference. Members supported Hoani Langsbury as the nominee from the Otago Peninsula Community Board.

Members agreed to submit to the DCC Dog Control Bylaw and Dog Control Policy review and requested that Paul Pope (as Chairperson), prepare the Board submission, with a focus on the issues in relation to dog control at Macandrew and Broad Bays and the Peninsula Connection shared pathway.

Moved (Paul Pope/Cheryl Neill):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the submission to the Dunedin City Council draft Annual Plan 2024 -2025.
- c) **Ratifies** the submission to the Otago Regional Council draft Long Term Plan 2024-34.
- d) **Nominates** Hoani Langsbury to the DCC selection for consideration to attend the 2024 New Zealand Community Boards' Conference.
- e) **Agrees** to submit to the DCC Dog Control Bylaw and Dog Control Policy review and;
- f) **Authorises** Paul Pope as Chairperson to author the Board's submission to the DCC Dog Control Bylaw and Dog Control Policy review.

Motion carried (OPCB/2024/028)

8 COMMUNITY PLAN

Discussion was held on the current priorities of the Community Plan, and for the Board's continued focus on progressing the completion of the unfunded section of the Peninsula Connection project.

The Board requested that Paul Pope, as Chairperson, communicate with Jeanine Benson (DCC Group Manager Transport) to seek clarification of the Council resolution of 28 May 2024,

related to progress on the unfunded sections of the Peninsula Connection works (Portobello to Ōtākou).

9 BOARD UPDATES AND REPORT BACKS

Board Members provided verbal updates and report backs on portfolios and activities including:

Keep Dunedin Beautiful (KDB)

Cheryl Neill advised that the KDB Board had indicated that there was no longer funding available for murals and therefore there was no current funding available to assist with the upgrade/replacement of the Marion Street mural at Macandrew Bay.

The Board requested feedback from the Macandrew Bay school community, on the interest to retain the existing Marion Street mural, or if a new mural was preferred.

Harwood (and Back Bays)

Paul Pope advised that due to vandalism of the Macandrew Bay public toilets, the Scott Hall toilets at Harwood would have extended hours of operation from 7:00am to 7pm daily.

The Board supported that a request to be made by Paul Pope, as Chairperson, for a digital locking system to be installed at the Scott Hall public toilets to alleviate the need for a keyholder to lock/unlock the facilities.

Peninsula Roads

Lox Kellas spoke of the impact of the recent rain event with debris falling off banks onto the peninsula roads. Discussion was held on the use of heavy trucks on Pipikaretu Road and possible damage to the road surface, Lox will investigate further.

Te Umu Kuri (Wellers Rock)

Hoani Langsbury advised that work had been undertaken to build up the retaining walls to allow the launching of boats to be retained.

Macandrew Bay

Discussion was held on the acts of vandalism at the Macandrew Bay public toilets, ongoing damage to the bus shelter electronic signage and behavioural issues by some youth in the playground and the dairy area.

The Board requested feedback from the Macandrew Bay school community, on concerns over vandalism occurring at the Macandrew Bay hall, bus shelter and for any suggestions to remedy the issues.

The Board requested that Paul Pope, as Chairperson, also communicate with the DCC Parks and Recreation Manager (in regard to the skateboard ramp and basketball court areas) expressing the community and Board's concern that many of the youth in the area felt unsafe and unwelcome at the playground.

Harington Point

Edna Stevenson spoke about the damage to the footpath opposite the entrance to Pakihau Road, from public transport buses using the footpath as part of the turning circle.

Paul Pope requested that Edna Stevenson provide the details and photos of the damage, to the ORC Public Transport team for response and that a request for footpath repair be sent to the DCC Transport team.

Discussion was held on the contribution deadlines for the Macandrew Bay, Broad Bay and Portobello community newsletters, to ensure that the Community Board's updates were included for each issue.

Moved (Paul Pope/Lox Kellas):

That the Board:

Notes the Board updates

Motion carried (OPCB/2024/029)

10 COUNCILLOR UPDATE

Cr Andrew Whiley provided an update on the Annual Plan deliberations and the Dog Control Bylaw and Dog Control Policy review and advised submissions closed on 21 July 2024.

Moved (Paul Pope/Lox Kellas):

That the Board:

Notes the report from Cr Whiley.

Motion carried (OPCB/2024/030)

11 CHAIRPERSON'S REPORT

Portobello tourist signage - The Board agreed to option 2 from the DCC Transport Engineering team for the existing tourist signage to be moved from its current location (100m from the city side of the Highcliff Road intersection) to the left-hand side of the Portobello roundabout, to provide improved visibility for drivers. Cheryl Neill to communicate the Board decision to DCC.

Hoopers Inlet - refuse collection to occur on Saturdays from a central disposal point at a cost of \$5 per rubbish bag. The recycling hub will remain.

Request for speed reduction Pukehiki – Paul Pope advised that he and Lox Kellas attended a Pukehiki Hall Committee community meeting where a design was provided by Council for speed reduction measures for the Pukehiki village.

Tomahawk speed humps – Paul Pope advised he would follow up with the DCC Transport team on the relocation of the temporary speed humps near Smaills Beach, into the Tomahawk village.

Moved (Paul Pope/Lox Kellas):

That the Board:

Notes the Chairperson's report.

Motion carried (OPCB/2024/031)

11 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

The meeting concluded at 11.31 a.m.

.....
CHAIRPERSON

PART A REPORTS

PUBLIC TRANSPORT - PENINSULA

Julian Phillips, Implementation Lead – Transport from the Otago Regional Council will be in attendance to speak to matters on public transport on the Peninsula, including:

- Harington Point bus stop (location and damage to footpath)
- Public transport use of Beaconsfield Road/Nicholas Street
- Public transport complaints

Attachments

There are no attachments for this report.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:
 - a) Project Fund balance
 - b) Correspondence In/Out
 - c) Dog Control Bylaw and Dog Control Policy Review
 - d) Waste Minimisation Management Plan (Community based resource recovery)
 - e) Otago Reserves Management Plan (consultation period)
 - f) Community Board presentation to Civic Committee (17 September 2024)
 - g) Parks and Recreation updates:
Otago Peninsula Agricultural and Pastoral Society Land at Portobello
Harwood Reserve Toilet
Te Umu Kuri Wellers Rock
Roadside vegetation maintenance (Macandrew Bay)
 - h) DCC currently consulting on
 - i) Roadworks Schedule
 - j) Dunedin City Council updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the Otago Peninsula Community Board submission to the Dog Control Bylaw and Dog Control Policy Review.

Project Fund

The balance in the Project Fund available for allocation for the current financial year (2024-2025) is \$10,000. No funds have been spent at this time.

Correspondence:

INWARDS: ORC letter acknowledging receipt of the OPCB's submission to the draft LTP 2024-2034

OUT: OPCB submission to the Dog Control Bylaw and Policy 2024

Email to DCC Parks and Recreation re safety concerns at the Macandrew Bay playground.

Dog Control Bylaw and Dog Control Policy Review

- 2 The OPCB submission to the Dog Control Bylaw and Dog Control Policy Review consultation is included for ratification by the Board. Hearings are scheduled for 26-27 September 2024.

Waste Minimisation Management Plan – Community based Resource Recovery

- 4 The Waste and Environmental Solutions team has outlined below the community based resource recovery work as part of the Zero Carbon Plan and Waste Minimisation Management Plan.
- 5 The Council has committed to support the development, implementation and operation of community-based and run resource recovery centres in Ōtepoti Dunedin. This is described in the Zero Carbon Plan and the draft Waste Management and Minimisation Plan (out for public consultation in 2025).
- 6 The Waste Planning Advisor, Waste and Environmental Solutions (Tess Trotter) is investigating a hub and spoke model of community resource recovery. In a hub-and-spoke model, the hub signifies a central or lead organisation/location that serves as the coordinating entity. The spokes, on the other hand, represent partner organisations that are linked to the hub and possibility to each other. Part of this work is engaging with community groups working in waste minimisation, place-based community organisations and others.
- 7 The purpose of community-based resource recovery is to:
 - Divert useable and valuable resources from landfill
 - Move towards a circular economy
 - Provide for and amplify the social, economic and environmental benefits to community-run initiatives
 - Increase localisation of waste and resource circularity, ensuring benefits align with the communities undertaking mahi
- 8 Staff would like the Board to consider providing a representative who is able to provide connections to community groups and to assist with community contacts for a more in-depth discussion about local community aspirations, assets and challenges specifically related to community-based resource recovery if desired.

Otago Harbour Reserves Management Plan

- 9 A second round of consultation commenced on 21 August 2024 for residents to provide feedback on the draft Otago Harbour Reserves Management Plan.
- 10 The harbour reserves covered in the plan for the Otago Peninsula Community Board area are: Broad Bay, Glenfalloch Jetty, Macandrew Bay, Te Rauone and Wellers Rock.
- 11 Submissions are being sought on the future of reserves surrounding the Otago Harbour and feedback received will help to shape a draft plan for the reserves. Submissions close on 23 October 2024, with hearings to be held in the first quarter of 2025. Drop-in sessions with Parks and Recreation Services are being held as listed below:

Macandrew Bay Community Hall	Saturday 31 August 2024	5:00pm-6:30pm
DCC Plaza Meeting Room, Civic Centre	Monday 16 September	11:30am–1:00pm
Macandrew Bay Beach Reserve	Wednesday 18 September	3:00pm–4:30pm
DCC Plaza Conference Room, Civic Centre	Thursday 26 September	4:30pm–6:00pm
Macandrew Bay Beach Reserve	Tuesday 8 October	11:00am–12:30pm
Portobello Playground	Friday 11 October	3:00pm–4:30pm
DCC Plaza meeting room, Civic Centre	Tuesday 15 October	10:00am-11:30am
Macandrew Bay Beach Reserve	Friday 18 October	3:00pm-4:00pm

- 12 Feedback received from the Stage 1 submissions on the Otago Harbour Reserve Management Plan is available via <https://www.dunedin.govt.nz/community-facilities/parks-and-reserves/management-plan-reviews/otago-harbour-reserve-management-plan-review/otago-harbour-reserve-management-plan-review-stage-1>

The link to the Statement of Proposal for the Otago Harbour Reserve Management Plan Stage 2 and the draft Otago Harbour Reserves Management Plan 2024 is available through the DCC website <https://www.dunedin.govt.nz/community-facilities/parks-and-reserves/management-plan-reviews/otago-harbour-reserve-management-plan-review>

- 13 A submission can be made through the following link - <https://www.dunedin.govt.nz/do-it-online/have-your-say/otago-harbour-reserves-management-plan-feedback>

Community Board presentations to Civic Committee

- 14 The Board is invited to present to the Civic Committee on 17 September 2024 on the Board’s priorities and activities as set out in the OPCB Community Plan.

Parks and Recreation updates

Harwood Reserve Toilet

- 14 Parks and Recreation staff advise that the two new toilets at Harwood Reserve (Scott Hall) have been granted a code of compliance and are now open for public use with 24-hour access. The new facilities are accessible and include a baby changing table. The precast concrete fabricated design has fixed recessed amenities that should stand up well to vandalism.
- 15 Plans are also underway to extend the ramp at the Scott Hall entrance to enable visitors to the hall better access to the accessible toilets.

Otago Peninsula Agricultural and Pastoral Society Land at Portobello

- 16 In early July 2024 the Agreement for Sale and Purchase for the gifting of land at Portobello from The Otago Peninsula Agricultural Society to DCC was signed.
- 17 The next steps are to report to the Council (September) seeking its approval to accept the gift of the property. The report will request to register a covenant in gross that DCC will not allow freedom camping on the land. The report will also request to publicly notify the Council’s

intention to declare the land as a reserve in a local newspaper, as required under s 14(2) of the Reserves Act 1977.

- 18 Subject to the outcome of the public notification process there will be a further report to the Council asking it to consider any submissions / objections received.
- 19 If Council is satisfied that the submissions received support the transfer, they will be asked the following:
 - to declare the land as a reserve under s 14(1) of the Act; and
 - to classify the land as a recreation reserve under s 16(1) of the Act under the Minister's delegation.
- 20 If the Council pass both of the resolutions above, the resolutions will then need to be gazetted and the parties can proceed to settlement.

Te Umu Kuri Wellers Rock

- 21 The main Te Umu Kuri rock formation is managed by DOC (blue outline below) and the remainder of the isthmus is managed by DCC Transport as part of the roading corridor. As seen in the aerial photograph below, there is a degree of historic tension between casual users of the landform for activities such as vehicle parking and boat launching vs protection of the DOC historic reserve.



- 22 A working group has been established with representation from DCC, DOC and local community representative Moana Wesley. A design was developed and approved by Te Rūnanga o Ōtākou. The intention was to re-establish some vegetation on the DOC reserve and separate the boat launching activities from the historic DOC reserve. The design includes building a low seawall

and back filling and levelling of the isthmus. This work was funded by DOC and DCC (50/50) and completed in July. The works were carried out by Clearwater’s Civil. The planting is being coordinated by DOC and will happen in the 2025 planting season.



The new works will provide additional space for boat launching (front of the isthmus) and planting (back of the isthmus).

- 23 There is an historic issue with 4wd vehicles crossing the existing cycle/pedestrian lane to access the launching area. Vehicle parking on the isthmus, rather than at the allocated parking spaces (about 25m from Te Umu Kuri), is also an ongoing problem.

Roadside vegetation maintenance Macandrew Bay reserve.

- 24 Parks and Recreation have provided an update on the contractor work undertaken at the Macandrew Bay reserve (see photos) and advise further work will be completed as weather permits.



What DCC is Currently Consulting On

25 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

26 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

27 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
↓A	ORC letter of acknowledgement for OPCB submission to ORC LTP 2024-2034	27
↓B	OPCB submission to Dog Control Bylaw and Policy	28
↓C	Email to DCC Parks re Macandrew Bay playground safety concerns	30



30 July 2024

Lauren Riddle
Otago Peninsula Community Board
lauren.riddle@dcc.govt.nz

Dear Otago Peninsula Community Board

Thank you for your submission on the Otago Regional Council's draft Long-Term Plan 2024-34 (LTP). We value the community feedback on the draft plan.

Around 400 submissions were made on the draft plan, with feedback and ideas helping Councillors to identify what the community wants to inform decision-making.

Reflecting on feedback, Councillors made changes to some proposals while others will proceed as planned.

Submissions were considered by Councillors on 29-30 May, followed by adoption of the LTP at the 26 June Council meeting. The plan came into effect on 1 July 2024.

We acknowledge the consultation document topics that you provided feedback on and respond as follows:

Transport

The Consultation Document included the topic of 'active transport' (e.g. cycling, walking), and exploring new services by: investigating and trialling public transport in Ōamaru; Alexandra, Clyde, Cromwell to Queenstown; Balclutha to Dunedin (including airport); and Wānaka.

Feedback provided mixed support including: requests for new services at both local, across Otago and beyond; and concerns about the affordability and timing of expanding public transport networks.

The Council noted the OPCB's specific comments regarding Public Transport to the Peninsula – the relationships between cycling and public transport is interesting and something we'll stay tuned into as it related across many services.

Once again, thank you for participating in this process. We look forward to delivering on the LTP.

Yours sincerely



Nick Donnelly
General Manager Finance

Otago Peninsula Community Boards Submission to Dunedin City Council Dog Control Bylaw and Dog Control Policy Review

The Otago Peninsula Community Board submits on the review as a matter of wider public interest for the Otago Peninsula area. Our community have significant wildlife and ecological values that makes control of dogs a balancing act between conservation and recreational opportunities. That balance needs to also see that public understanding and enforcement measures provide appropriate outcomes for natural and community values.

1. The *review* should include an implementation plan regarding site specific interpretation, signage and education programmes as to how the provisions are going to be undertaken in the community. Without the detail of that the Board has concerns about the methods the Council will use in site specific cases around our region.
2. Without an implementation plan the review creates uncertainty regarding the interpretation issues raised in point 1 and does present information to the public how the council will fund and invest in the following:
 - Signage and interpretation around the various forms of control on a site-specific basis.
 - How the funded summer ranger programme will be able to provide education and whether that there is an enforcement role for those rangers.
 - Creating a methodology of consultation and funding options based on community demand for further dog exercise areas.

One of the other areas highlighted but not given any detail is how the DCC and DoC standards over dog control and recreational use of sites compares and whether they are similar in methodology. This is particularly relevant to the Otago Peninsula regarding wildlife and legislative differences between the two organisations and how they undertake to manage dogs.

Review Specific Comments from the Board on the *Review*

Section 1.1 – Clarification of the differences between the DoC and DCC standards to ensure that they are close together in standards and enforcement. Addition of that as an appendix would be useful.

3.2 (B) – registered dog owners should be able to receive subsidised or free compostable bags as part of their registration fees. Greater investment by the Council in having dispensers across the community would greatly improve the current situation.

Section 6.2 – Alternative wording for “within 20 metres of protected wildlife” should have the following addition “or areas designated for public closure by DoC or the DCC where wildlife is present permanently or temporarily.” E.g. sealion haul-out sites within roads or in areas that require closure or restriction.

Section 7 – What is the criteria for the development of dog exercise areas within a community? There is pressure on many community areas to provide open spaces that are designated specifically for dogs. Knowing what the criteria for such developments would assist the public in understanding how those decisions are made.

Section 7 – the fenced area of “future forest” at Smiths Creek (Hereweka-Harbour Cone) should be included in the dog exercise area of the schedule.

Section 10.5- It would be useful to have guidelines and “best practice” from Civil Defence for the community to have more information on dealing with dogs during emergency situations. The Board submits that this should be part of the interpretation process.

Section 15 – see comment above.

Schedule A – the Board supports the prohibition of dogs from Broad Bay Beach, Macandrew Bay Beach, Allans Beach (North-east end), Boulder Beach, Sandfly Bay, Victory Beach, Hereweka Harbour Cone (except for the fenced area of Smiths Creek), Lighthouse Reserve, Okia Reserve, Otekiho Reserve, Taiaroa Head, 41 Peg Road, Buskin Track and Nyhon Track. The Board submits that the schedule should also consider Sandymount (DoC) and those DoC sites be included in the schedule for clarification of the public.

Schedule B – Smalls Beach – this has in recent years become a birthing and haul out site for New Zealand Sealions. The Board submits that signage denoting the change in bylaw be included for this area. It should also be noted in any new signage that the DCC and DoC have the powers to close the beach to dogs during periods of high sealion activity. This makes it clear that the authority to undertake such a closure can be possible from both organisations.

Schedule C – The Board supports allowing dogs being off leash to the South of the Te Rauone. However, in recent years this has become a regular haul-out site for New Zealand Sealions and this site needs to be closely monitored to ensure negative dog owner and wildlife interactions do not occur. Advisory signage is required for this area to ensure wildlife safety.

Schedule C – The Board is somewhat cautious about allowing Tomahawk Beach to be an off-leash area. In recent years Tomahawk has become a birthing and haul out site for New Zealand Sealions. There have been negative interactions between dog owners, locals and wildlife reported to the Board from time to time. The beach also allows for vehicle access from the creek outlet to the road and there are occasions where people have simply driven along the beach with their dogs running behind. It is almost impossible to control dogs verbally or physically in this manner and there are genuine risks to sealions that have hauled out on this site while such activity has taken place. The Tomahawk community has become heavily invested in the care, and monitoring of sealions in this area.

Paul Pope – Chairman

Otago Peninsula Community Board



**OTAGO PENINSULA
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9058 | New Zealand
E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

26 June 2024

Heath Ellis
Group Manager Parks and Recreation
Dunedin City Council

Dear Heath

At our recent Otago Peninsula Community Board Meeting held on the 20th of June, pupils of the Macandrew Bay School were in attendance. There were a number of issues raised by the pupils, but one in particular was of significant concern.

Pupils and staff raised that since the construction of the skateboard ramp and basketball court that many pupils felt unsafe and unwelcome at the playground. Given that the new facilities have attracted an older group of young people to the park, I'm wondering how the DCC would proceed with changing this current situation to ensure that all young people are welcome to use the park.

While the Board can highlight this issue within the community, the change in use of the area by the City Council has exacerbated the situation and the Board is anxious to look at potential solutions.

I look forward to hearing from you.



Paul Pope
Chairman Otago Peninsula Community Board"

PROJECT FUND - FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a breakdown of project funding allocation and funding applications received for the Board's consideration. As this is an administrative report only, the Summary of Considerations is not required.

Project Fund

- 2 The balance in the Project Fund available for allocation for the current financial year (2024-2025) is \$10,000. No funds have been spent at this time.
- 3 The following funds were allocated in the 2023/24 financial year by the Board.

Meeting Date	Amount	Recipient	Purpose
24 August 2023	\$1,000	Save the Otago Peninsula Inc (STOP)	To fund the cost of herbicides and equipment for pest plant control by the Seek Weeds and Terminate (SWAT) group for the 2023-24 financial year.
28 September 2023	\$2,207.20	Board project	To purchase a Motorola R7 Premium portable radio as part of the OPCB's emergency response resources for the peninsula.
8 February 2024	\$1,000.00	Kamautaurua/Quarantine Island Community Inc.	To contribute to the cost of materials to repair the Lodge roof on Kamautaurua/Quarantine Island.
20 June 2024	\$2,300	Scott Hall Incorporated	To contribute to the upgrade of the toilet/bathrooms at Scott Hall
20 June 2024	\$1,000	Otago Peninsula Museum Historical Society	To contribute to the purchase of a heat pump for the main building of the museum.
20 June 2024	\$2,000	Portobello School	To contribute to the purchase of Parihaumia performance uniforms.
20 June 2024	\$492.80	Portobello Volunteer Fire Service	To contribute to the purchase of equipment for the Portobello volunteer fire service.
TOTAL FUNDS spent for the 2023-2024 \$10,000.			

FUNDING APPLICATIONS

- 4 A funding application has been received from the Caselberg Trust for \$2,000 to support installation of double glazing at the Artist’s Residence at Broad Bay.
- 5 A funding application has been received from Portobello Bowling Club of \$2,376 to assist with the cost of installing acoustic ceiling panels for noise reduction to the clubhouse.
- 6 A funding application has been received from Broad Bay School seeking \$1,500 to support school camp activities to be held 29-31 October 2024.
- 7 The balance of project funds available to the Board as at 5 September 2024 is \$10,000.

RECOMMENDATIONS

That the Board:

- a) **Approves/declines** the funding application from Caselberg Trust
- b) **Approves/declines** the funding application from the Portobello Bowling Club
- c) **Approves/declines** the funding application from the Broad Bay School
- d) **Notes** the Project Fund Report.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
↓A	Caselberg Trust funding application	33
↓B	Covering letter to application from Caselberg Trust	35
↓C	Portobello Bowling Club - application and quote	38
↓D	Broad Bay School funding application	42

**Application for Funding from the
Otago Peninsula Community Board**

Name of group applying for funds: ANNIA & JOHN CASELBERG TRUST

Contact person: BARBARA WILLIAMS

Address: [REDACTED]

Phone Number: [REDACTED] Email: [REDACTED]

Position held: COMMITTEE MEMBER

Has your group made an application to the Board for funding support within the last five years? Yes No

If granted, what was that money used for? NO

How much assistance has your group received previously from the Otago Peninsula Community Board? \$ 3,500.00

Short description of present project: Double glazing of windows in the artist's in residence house at 8 Gwyn St Broad Bay. These windows are in need of repair and it would be of significant benefit to the warmth of the house.

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please attach any quotations for work, goods or services that you may have received.
- Please attach bank details (i.e. copy of bank statement) for the applicant.
- Please attach any additional information which may be useful in support of the application.

Total cost of project: \$ 8,573.25

Amount already raised: \$ 4,000.00

Amount sought from any other Dunedin City Council source: \$ NO.

Amount sought from Otago Peninsula Community Board: \$ 2,000.00

How will the rest of the project cost be covered? Further applications
or fundraising

What is the timeframe for completing the project? [OR the date of your event/project?] _____

Timing will depend on occupancy of residence
but aim is for February 2025

Is your project a one-off, annual or biennial event? one off

How will the project benefit your organisation/club? What are the benefits to the wider community of your project?

This will be a major improvement to the use &
enjoyment of the residents' house. Without
a suitable and enjoyable house for the
residents the work of the Trust could not
continue. There is great involvement with many
members of the local & wider community through
workshops, exhibitions, concerts etc -
New walks are created for the enhancement of
our culture.

NOTES:

Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities.

Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Community Board area.

Retrospective grants will be considered on a case by case basis.

This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren Riddle (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.



PO Box 71 Portobello Dunedin 9048
Email info@caselbergtrust.org
Website www.caselbergtrust.org

August 15 2024
Mr Paul Pope
The Board Chair
Otago Peninsula Community Board
C/- Dunedin City Council
P. O. Box 5045 Moray Place
Dunedin 9058

Attn: Paul Pope

Dear Paul and Board Members

Re: The Caselberg Trust – Application for funding to assist in completing double glazing of windows in artist’s residence 8 Gwyn Street Broad Bay.

I am writing on behalf of the Caselberg Trust to ask if the Otago Peninsula Community Board would consider allocating some discretionary funding for the above. The Trust gratefully acknowledges the generous support the Board has provided in the past. A grant of \$4,000.00 has been received from The Lion Foundation however there is still a shortfall and insufficient funds available to enable completion. This project is absolutely necessary to repair and replace aging wooden windows with new wooden frames complete with double glazing to enhance the warmth of the residence and to comply with healthy homes standards.

Background:

The Caselberg Trust was formed in 2006 to purchase the former home of Anna and John Caselberg, an artist and poet respectively, at Broad Bay Dunedin with the purpose of turning it into a residence for artists and writers. The house was renovated through the generous support of volunteers who donated labour and materials and through numerous grants

Anna was a major artist and the daughter of Sir Tosswill Woollaston, one of New Zealand’s best known painters. John was a writer, poet and collaborator and friend of Colin McCahon.

Since its beginnings the Trust has provided creative opportunities for numerous artists of various genres (see brochure) to produce new works in an environment of proud literary and artistic historical significance – the cottage having had association with many well-known NZ writers and artists including Charles Brasch, Janet Frame, Frank Sargeson, CK Stead, Ruth Dallas and many others.

Patron : Dame Gillian Karawe Whitehead DNZM



PO Box 71 Portobello Dunedin 9048
Email info@caselbergtrust.org
Website www.caselbergtrust.org

The Trust is operated by an enthusiastic group of Trustees and volunteers and enjoys the strong support of the local and wider community.

Major cornerstone sponsors of the Trust are The University of Otago and the Otago Polytechnic and ongoing efforts are being made to procure further sponsorship.

Trust Activities:

As well as providing artists residencies the Trust also organises exhibitions, concerts, a local Broad Bay school and an international poetry competition. The Trust also holds workshops for the local and wider community including printmaking and poetry. The Trust also operates an 'Arts in Schools' programme in local schools.

THE APPLICATION: Funds to assist in completing double glazing of windows in artist's residence.

The Trust has obtained two quotes from local providers for the windows work. The Trust is grateful for the very generous support provided by the Community Board of \$3,500.00 for work associated with the Charles Brasch artist's studio. The studio is a huge success and has already enabled a considerable collection of new works to be created and enjoyed. The Trust is also actively engaged in providing numerous opportunities for the enjoyment of art and culture on the Otago Peninsula and beyond.

The Financials:

The Trust does not have sufficient funds to be able to complete the required work due to the ongoing commitments to outgoings, maintenance and support for the Trust's residencies at the Caselberg House.

The Trust's latest financial statements are enclosed. Please note that funds held in investment accounts are committed for residencies - bequest specific and paid in advance for future Irish and Scottish residencies in collaboration with the University of Otago.

A written financial report is prepared for each Trust meeting detailing income and expenditure on a monthly basis. Budgets are prepared annually and fundraising goals and the Trust's arts related events projected for the coming year.

The Provider:

The quotes for the windows are from local builders including the builder Mac Donald Building Ltd (preferred) who has done much of the Trust's work in the house to date of very high quality and initially much on a voluntary basis.

You will appreciate that there are not many opportunities to apply for funds even though this work is really essential for the future proofing of the work of the Trust through its residencies and will reduce ongoing maintenance costs.

Patron : Dame Gillian Karawe Whitehead DNZM



PO Box 71 Portobello Dunedin 9048
Email info@caselbergtrust.org
Website www.caselbergtrust.org

We do appreciate that the Peninsula Board has a limited amount allocated for distribution however If the Board felt able to make a significant grant of \$2,000.00 it would be very much appreciated and would assist our Trust in continuing its support for Art, artists of all genres and culture on the Peninsula and wider communities.

A Brochure explaining more of the background and work of the Trust has been prepared by one of our generous and talented committee members.

If there is any further information you require please feel free to contact me or any of our Trustees.

Thank you for your consideration of this application and we look forward to hearing from you in due course.

Yours Sincerely

Barbara Wilkins (Committee member Caselberg Trust) (Ph 021 390 802)

Patron : Dame Gillian Karawe Whitehead DNZM

How will the rest of the project cost be covered? Bowls Club fundraising

What is the timeframe for completing the project? [OR the date of your event/project?] _____

As soon as possible, before Bowls season starts in October.

Is your project a one-off, annual or biennial event? One-off.

How will the project benefit your organisation/club? What are the benefits to the wider community of your project?

The clubhouse is used for various activities/functions by the wider community. Dampening the sound will provide a much more enjoyable environment for everyone.

NOTES:

Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities.

Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Community Board area.

Retrospective grants will be considered on a case by case basis.

This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren Riddle (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.



Bunnings Ltd (New Zealand)
GST REG 24-882-403

Dunedin Warehouse
18 Strathallan Street
Otago SI 9012
Phone 03 466 2000

Quotation

Customer: Portobello Bowling Club
5 Sherwood Street
Portobello Dunedin 9004

Date: 20/08/2024

Delivery Address:

Contact:
Phone:

Delivery Instructions:

Delivery Date:

We have pleasure in submitting our Quotation No: 319906808 for the following job:

Job Address:

Summary	Total Excl Gst	GST Payable	Total Incl Gst
AS PER SCHEDULE			
200 TIMBER	2,066.09	309.91	2,376.00
Prices in this quotation are valid for a period of 30 days from the date of the Quotation, after which Bunnings will requote if required.			
Total	\$2,066.09	\$309.91	\$2,376.00

*** Quote Valid until 19-SEP-2024 ***

For further enquiries concerning this Quotation would you please contact our representative.

Marianna 18894

Tel No: 03 466 2000

IMPORTANT NOTES

- Bunnings takes all reasonable care in preparing quotations and orders but is unable to accept any responsibility for any errors or omissions in its quotation or in the plans, drawings, or specifications you provide to us for the purpose of quoting. It is your responsibility to carefully check and confirm all items, quantities, and measurements before placing an order. Where Bunnings accepts any order placed, unless specifically agreed otherwise, it does so on the basis that you bear full responsibility for ensuring the accuracy of all items, quantities and measurements and that they comply with any plans, drawings or other specifications provided.
- Any purchase order or customer terms provided when accepting a Bunnings quote will not apply. Bunnings accepts your order on the basis of Bunnings' standard terms and conditions of supply.

Subject to Bunnings Standard Terms & Conditions of Supply as set out in this Quotation.

*** This Quotation is strictly confidential ***

BUNNINGS



Bunnings Ltd (New Zealand)
GST REG 24-882-403

Quotation Schedule

Quotation No: 319906808

Customer: Portobello Bowling Club
5 Sherwood Street
Portobello Dunedin 9004

Date: 20/08/2024

Delivery Address:

Job Number:

Job Address:

Line	Item Number	Item Description	METRE or QTY	M3 or UNIT	RATE EXC GST	TOTAL EXCL GST	GST PAYABLE	TOTAL INCL GST
1	0455952	OAK TIMBER ACOUSTIC PANEL++2400X600X21MM	24	Each	86.09	2,066.09	309.91	2,376.00
		GRAND TOTAL	24			2,066.09	309.91	2,376.00

Subject to Bunnings Standard Terms & Conditions of Supply as set out in this Quotation.

*** This quote is strictly confidential ***

**Application for Funding from the
Otago Peninsula Community Board**

Name of group applying for funds: BROAD BAY SCHOOL
 Contact person: REBECCA GILBERTSON
 Address: 4 ROEBUCK RISE, BROAD BAY, DUNEDIN 9014
 Phone Number: 03478 0706 Email: office@broadbay.school.nz
 Position held: PRINCIPAL

Has your group made an application to the Board for funding support within the last five years? Yes No

If granted, what was that money used for? _____

How much assistance has your group received previously from the Otago Peninsula Community Board? \$ _____

Short description of present project: _____

Broad Bay School, under the new Strategic Plan 2024/25, one of the key initiatives is identified as: "Develop our local curriculum to strengthen community relationships with a focus on answering the question, "Do ākoka/learners know the place where their feet stand?"". Their learning journey started with a focus on "Our Kura/School", "Our Community" and "Our Country". The camp will act as a bridge between learning about "Our Country" (Term 3) and "Our World" (Term 4).

A trip through Central Otago to examine the "gold" of the past through gold mining history and the "gold" of the modern day through development of tourism in the region will allow students to establish the link between the Region and the World through the lens of Chinese settlement. A post-camp visit to Dunedin's Chinese Garden is planned to help students further consolidate their understanding on the role played by the Chinese community in the region.

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please attach any quotations for work, goods or services that you may have received.
- Please attach bank details (i.e. copy of bank statement) for the applicant.
- Please attach any additional information which may be useful in support of the application.

Total cost of project: \$ 5,129 -

Amount already raised: \$ 1,019 -

Amount sought from any other Dunedin City Council source: \$ 0

Amount sought from Otago Peninsula Community Board: \$ 1,500 -

How will the rest of the project cost be covered? _____

A possible support from Otago Community Trust (tbc in late September). \$1,000 has already been raised by Friends of Broad Bay School. Any shortfall will be met by caregivers.

What is the timeframe for completing the project? [OR the date of your event/project?] _____

29 - 31 OCTOBER 2024

Is your project a one-off, annual or biennial event? ANNUAL

How will the project benefit your organisation/club? What are the benefits to the wider community of your project?

The learning gained through the project activities will be shared to the whanau and the community through our monthly Assembly as well as our weekly newsletters. Students will be presenting their learning through writings, storytelling and arts. We will deem the project a success if we notice change in interests of these students after the project, such as increased interests in different ethnic communities or migration history in Dunedin/Otago or nation-wide, as well as stimulate similar interests in their own whanau to learn about local histories and diversity within their communities.

NOTES:

Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities.

Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Community Board area.

Retrospective grants will be considered on a case by case basis.
This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren Riddle (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.

COMMUNITY PLAN 2024-2025

Department: Civic

EXECUTIVE SUMMARY

The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.

The Board's Community Plan assists to contribute to the Council's 10-year plan with focus on:

- 1 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 10-year Plan
- 2 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding)

A copy of the 2024-2025 working copy has been separately circulated to Board Members for consideration at the 5 September 2024 meeting.

Signatories

Authoriser:	Clare Sullivan - Manager Governance
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Attachments

There are no attachments for this report.

EMERGENCY MANAGEMENT OTAGO - OTAGO PENINSULA COMMUNITY RESILIENCE

A review of the Otago Peninsula Community Resilience Guide has been completed and additions to the guide identified.

A copy of the draft Community Resilience Guide and the suggested additions to the document have been separately circulated to the Board.

The Board are asked to review the attachments and provide feedback to Emergency Management Otago.

Attachments

There are no attachments for this report.

TRANSPORT MATTERS

Update on Transport matters to the Board:

- 1. Status of footpath repair work – Harington Point**
- 2. Speed Limit awareness of rule changes - Peninsula**

The Minister of Transport released the draft Land Transport Rule: Setting of Speed Limits Rule 2024 (the draft Speed Rule) for public consultation, which closed on July 11th.

The Transport team advised that the draft Rule proposes changes that will impact the scope of the draft Speed Management Plan that DCC consulted on in 2023, as well as retrospectively impacting some lower speed limits implemented since 1 January 2020. This includes some speed limits approved through the previous bylaw process and the interim Speed Management Plan that saw speed limits reduced around schools.

The Setting of Speed Limits 2024 consultation with the Ministry of Transport consultation link was provided to the Board on 27 June 2024.

- 3. Cultural markers**
- 4. Portobello tourist signage – relocation options**

The Transport Engineering and Road Safety team provided two options for the relocation of the tourist signage at Portobello on 8 August 2024 following a meeting with Cheryl Neill in July at the suggested relocation site outside the Portobello Dairy.

Attachments

There are no attachments for this report.

BOARD UPDATES AND REPORT BACKS

Department: Civic

EXECUTIVE SUMMARY

- 1 Board Members will provide verbal updates and report backs on portfolios and activities including:
 1. **Keep Dunedin Beautiful** – Cheryl Neill
 2. **Harwood (and Lower Peninsula)** – Cheryl Neill
 3. **School programme/scholarships** – Cheryl Neill/Stacey Kokaua
 4. **Peninsula Roads** – Lox Kellas
 5. **Back Bays (and Highcliff)** – Lox Kellas
 6. **Civil Defence/Community Response Planning** – Lox Kellas
 7. **Te Umu Kuri (Wellers Rock)** – Paul Pope/Edna Stevenson
 8. **Macandrew Bay** – Edna Stevenson
 9. **Broad Bay/Portobello** – Stacey Kokaua
 10. **Harington Point/Otakou** – Hoani Langsbury
 11. **Runaka Liaison and Biodiversity** – Hoani Langsbury
 12. **Tomahawk** – Paul Pope
 13. **Social networks/communications** – Paul Pope

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board updates

Signatories

Authoriser:	Clare Sullivan - Manager Governance
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Attachments

There are no attachments for this report.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

1 Councillor Andrew Whiley will provide an update on matters of interest to the Board.

RECOMMENDATIONS

That the Board:

- a) **Notes** the report from Cr Whiley.

Signatories

Authoriser:	Clare Sullivan - Manager Governance
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Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair?

Attachments

There are no attachments for this report.