

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

Date: Thursday 12 September 2024
Time: 1:00 p.m.
Venue: Brighton Surf Lifesaving Club, 1047 Brighton Road, Brighton,
Dunedin

Sandy Graham
Chief Executive Officer

Saddle Hill Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Weir	
Deputy Chairperson	Scott Weatherall	
Members	Pim Allen	Cr Kevin Gilbert
	Christina McBratney	Keith McFadyen
	John Moyle	
Senior Officer	Anna Nilsen, Group Manager Property Services	
Governance Support Officer	Lynne Adamson	

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
Lynne.Adamson@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM TABLE OF CONTENTS		PAGE
1	Public Forum	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	9
5.1	Saddle Hill Community Board meeting - 20 June 2024	9
REPORTS		
6	Youth Ambassador Award Recipient Presentation	17
PART A REPORTS (Saddle Hill Community Board has power to decide these matters)		
7	Youth Ambassador Award	18
8	Community Plan	22
9	Governance Support Officer's Report	23
10	Chairperson's Report	27
11	Items for Consideration by the Chair	28

1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

Apologies have been received from Cr Kevin Gilbert and Ms Pim Allen.

That the Board:

Accepts the apologies from Cr Kevin Gilbert and Ms Pim Allen.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	SHCB Interest Register	6

Saddle Hill Community Board Register of Interest - 3 September 2024				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Weir	Parent of pupils	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Owner	Residential Property	No conflict identified	Withdraw from discussion and voting and leave the room.
	Coach	Green Island Junior Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Dunedin Junior Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Emergency Response Team Member	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Crucial Behaviours Opinion Leader	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Chair	Smooth Hill Community Liaison Group	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Delegate	Oceana Gold	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Pim Allen	Trustee	Dunedin Curtain Bank	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Dog Training Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Fairfield Garden Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blind Low Vision NZ	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Dunedin Masters Games	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Red Cross (Meals on Wheels)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	English Language Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Organiser	Donkeys Anonymous	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Investor	Managed Fund through Craig's Investment Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Trustee	Chain Hills Restoration Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Christina McBratney	Owner	Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	Various NZ and overseas Companies	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Deputy Chair	Keep Dunedin Beautiful	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Employer is key contributor during emergency	Civil Defence	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Keith McFayden	President	Brighton Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	Shareholder	Various NZ Companies	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Island Park Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Organiser	PSA	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
John Moyle	Board Member	Sunnyvale Sports Complex	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Freshchoice Supermarket	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Green Island Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	St Peter Chanel Board of Trustees	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Scott Weatherall	Chair, Board of Trustees	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Brighton Surf Life Saving Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Medical Responder	Brighton Fire Service	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Paramedic	St John's Ambulance	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Event Organiser	Brighton Gala Day	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Kevin Gilbert	Owner	Gipfel Limited - Bakery	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlup Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	BNI	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Business South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Air New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Biddies Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	

Chair	Food Equity and Education Dunedin (FEED) Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	National Industry Advisors Group Food and Beverage (Workforce Development Council)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

SADDLE HILL COMMUNITY BOARD MEETING - 20 JUNE 2024

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the Saddle Hill Community Board meeting held on 20 June 2024 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Saddle Hill Community Board meeting held on 20 June 2024	10

Saddle Hill Community Board MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Thursday 20 June 2024, commencing at 1:00 p.m.

PRESENT

Chairperson	Paul Weir	
Deputy Chairperson	Scott Weatherall	
Members	Pim Allen	Cr Kevin Gilbert
	John Moyle	
Governance Support Officer	Lynne Adamson	

1 PUBLIC FORUM

Fairfield Community Pool Funding Application – Dean Gordon

Mr Gordon spoke in support of the application from the Fairfield Community Pool Committee for funding towards the replacement of the community pool roof. He advised that the roof was fit for purpose but due to a change in the regulations, it was no longer compliant.

Mr Gordon thanked the Board for the work they undertake for the community and responded to questions.

Ōtokia Creek and Marsh Habitat Trust Funding Application – Viktoria Kahui

Ms Kahui spoke to the funding application from the Ōtokia Creek and Marsh Habitat Trust. She provided an update on work undertaken by the Trust and advised that they had planted over 14,000 natives to date.

Ms Kahui commented that they would like to have a relationship with Big Rock Primary School and establish an outdoor environmental planting day with students. They asked for support, in principle, from the Board to establish the relationship with Big Rock Primary School.

Ms Kahui advised that they had good support from volunteers but needed more administration support and would apply to the Council's 9 year plan for administration support for volunteer coordinating.

Ms Kahui responded to questions.

2 APOLOGIES

There were apologies from Keith McFadyen and Christina McBratney.

Moved (Paul Weir/Pim Allen):

That the Board:

Accepts the apologies from Keith McFadyen and Christina McBratney.

Motion carried (SHCB/2024/019)

3 CONFIRMATION OF AGENDA

Moved (Paul Weir/Scott Weatherall):

That the Board:

Confirms the agenda with the following alteration – that the presentation from Conor Hobbs be taken at 2.00 pm, noting that other items may be moved to accommodate this.

Motion carried (SHCB/2024/020)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Paul Weir/Cr Kevin Gilbert):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (SHCB/2024/021)

5 CONFIRMATION OF MINUTES

5.1 SADDLE HILL COMMUNITY BOARD MEETING - 11 APRIL 2024

Moved (Paul Weir/Scott Weatherall):

That the Board:

- a) **Confirms** the minutes of the Saddle Hill Community Board meeting held on 11 April 2024 as a correct record.

Motion carried (SHCB/2024/022)

PART A REPORTS

6 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board area which included:

- Project Fund
- Retrospective Approval for the printing of the Get Ready flyers.
- New Zealand Community Boards' Conference Attendance. Paul Weir advised that he would be interested in attending the conference.

Moved (Cr Kevin Gilbert/Scott Weatherall):

That the Board:

- a) **Approves** Paul Weir as the Community Board representative to be considered for attendance of the 2024 New Zealand Community Boards' Conference.
- b) **Agrees** that should Mr Weir be unsuccessful in selection for the Community Board Conference, the Board would support payment of the costs up to \$2,000.00 for his attendance noting this would be ratified at the next meeting.

Motion carried (SHCB/2024/023)

Moved (Paul Weir/Scott Weatherall):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Approves** the retrospective payment of \$431.18 to Speedprint for printing the Get Ready flyers.

Motion carried (SHCB/2024/024)

7 FUNDING APPLICATIONS

There were three funding applications for consideration by the Board.

The Fairfield Community Pool Committee requested \$4,000.00 towards their community pool roof upgrade.

The Ōtokia Creek and Marsh Habitat Trust requested \$1,000.00 for plant protectors to be used on the Community Planning Day.

Big Rock Primary School requested \$1,200.00 towards an outdoor music system.

There was \$4,961.01 remaining in the project fund following the retrospective approval of the payment to Speed Print.

Fairfield Community Pool

Paul Weir withdrew from this item and vacated the Chair. The Deputy Chairperson, Scott Weatherall assumed the Chair.

The Board considered the application from the Fairfield Board of Trustees on behalf of the Fairfield Community Pool Committee for \$4,000.00 towards their community pool roof upgrade.

Moved (John Moyle/Cr Kevin Gilbert):

That the Board:

- a) **Approves** the funding application from the Fairfield Board of Trustees on behalf of the Fairfield Community Pool Committee for \$3,500.00 towards the community pool roof replacement.

Motion carried (SHCB/2024/025)

Paul Weir resumed the Chair.

Ōtokia Creek and Marsh Habitat Trust

The Board considered the application from the Ōtokia Creek and Marsh Habitat Trust for the purchase of plant protectors to be used on the Community Planting Day.

Moved (Paul Weir/Cr Kevin Gilbert):

That the Board:

- b) **Approves** the funding application for \$1,000.00 from the Ōtokia Creek and Marsh Habitat Trust.

Motion carried (SHCB/2024/026)

Big Rock School

Scott Weatherall withdrew from this item.

The Board considered the funding application from Big Rock School towards the purchase of an outdoor music system.

Moved (John Moyle/Cr Kevin Gilbert):

That the Board:

- c) **Approves** the funding application from Big Rock School and allocates \$460.00 from the project fund towards the purchase of an outdoor music system.

Motion carried (SHCB/2024/027)

8 COMMUNITY PLAN

The Board discussed the Community Plan and agreed that the plan would be circulated for updating and publishing to the website.

9 BOARD UPDATES

Board members provided updates on activities of interest which included:

- Proposed Civil Defence Day – Paul Weir advised he would help John Moyle with the planning of the proposed Civil Defence Day which would be held later in the year.
- Brighton Toy Box – the toy box would be moved for the winter.
- Bench installation at the sea end of the Ōtokia path – Paul Weir advised that there had been an email request from a walking group for a seat to be installed at the sea end of the Ōtokia path. He had spoken to the Parks and Recreation team who would relocate the spare picnic table from Ocean View to the agreed site.
- Civil Defence – Fairfield Evening. Paul Weir and Scott Weatherall provided an update on the meeting which was held on Thursday 23 May 2024 and commented that there had been more than 30 attendees. There had been 12-15 people agree to be part of the Community Response Group.
- Civil Defence Training – the Board noted that they had not received training this triennium and requested an update on anything scheduled.
- Bus Shelter – the Board noted that the Otago Regional Council had advised that a temporary bus shelter would be placed at the intersection of Chain Hills Road and Morris Road. They would like an update on placement of the shelter.

Moved (Paul Weir/Cr Kevin Gilbert):

That the Board:

- a) **Notes** the Board updates.

Motion carried (SHCB/2024/028)

12 COUNCILLOR'S UPDATE

Councillor Kevin Gilbert provided an update on items of interest which included:

- Dunedin City Council Annual Plan
- Coastal Erosion
- Health Minister Dr Shane Reti visit to Dunedin and the Dunedin Hospital rebuild site.
- Shared pathway between Waldronville and Ocean View. A report was due to be presented to Council in October 2024 which would provide an update on the shared pathway.
- Cr Gilbert advised he was accompanying two members of the Dunedin Youth Council to attend the Festival for the Future and meet with some Ministers.
- Sportsfield Review
- ANZAC Day parade

Moved (Paul Weir/Pim Allen):

That the Board:

- a) **Notes** the Councillor's update.

Motion carried (SHCB/2024/029)

11 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest since the last meeting which included:

- Waldronville Speed
- Sea Lion Trust – Paul Weir advised that the Trust sought community input to name the new sea lion pup.

Moved (Paul Weir/Cr Kevin Gilbert):

That the Board:

- a) **Notes** the report from Chairperson's Report.

Motion carried (SHCB/2024/030)

13 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items identified for consideration by the Chair.

1A CONOR HOBBS

Conor Hobbs, recipient of the 2022-23 Youth Ambassador Award funding provided a presentation and spoke of his attendance and participation at the Scout Jamboree in South Korea.

He thanked the Board for the opportunity to attend the jamboree and commented on things he learnt, friendships he made and the overall benefits and skills he gained.

Scott Weatherall left the meeting at 2.28 pm.

10 YOUTH AMBASSADOR AWARD

The Board had requested that the Youth Ambassador Award be revisited at this meeting.

Moved (Pim Allen/Paul Weir):

That the Board:

- a) **Lay** the Youth Ambassador Award report on the table.

Motion carried (SHCB/2024/031)

The meeting concluded at 2.34 pm

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CHAIRPERSON

REPORTS

YOUTH AMBASSADOR AWARD RECIPIENT PRESENTATION

Elise Carline, recipient of the 2023-24 Youth Ambassador Award funding will present to the Board.

Attachments

There are no attachments for this report.

PART A REPORTS

YOUTH AMBASSADOR AWARD

Department: Civic

EXECUTIVE SUMMARY

- 1 The revision of the Youth Ambassador Award was laid on the table at the last meeting.
- 2 The item now needs to be uplifted from the table for consideration at this meeting.
- 3 A copy of the current application form (Attachment A) and poster (Attachment B) are attached for your information.

RECOMMENDATIONS

That the Board:

- a) **Uplifts** the report from the agenda.
- b) **Considers** the criteria for the Youth Ambassador Award.

Signatories

Author:	Lynne Adamson - Governance Support Officer
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Attachments

	Title	Page
↓A	Youth Ambassador Award Application Form	19
↓B	Youth Ambassador Award Poster	21



APPLICATION FOR YOUTH AMBASSADOR AWARD FUNDING FROM THE SADDLE HILL COMMUNITY BOARD

Name and age:

Contact phone number:

Address:

Post code:

Have you made an application to the Board for funding support within the last five years? Yes No

If you are successful how will you use the funds? (Travel, entry fees, course costs etc.)

Total cost of project: \$

Amount sought from Saddle Hill Community Board: \$

Amount, if you expect to receive funding from any other source: \$

What is the timeframe for completing the project?

Media appointments and photographs may be taken.

I agree to media interviews and photographs: Yes No

I agree that any material collected may be used for Board purposes, community events or promotions: Yes No

On a separate sheet please attach a separate sheet which details:

- ✓ Details of what the funding is for
- ✓ How this will contribute back to the community
- ✓ Timeline for the project

Please also provide Bank account number verification (please note this must be in the name of the applicant - a parent or guardian can apply on your behalf)

Applications close on Tuesday 2 April 2024 at 5pm

Please return your completed application to:
Paul Weir Chair, Saddle Hill Community Board, Dunedin City Council, PO Box 5045, Dunedin 9054
Or email: pgweir@hotmail.com

Please note that you will be required to attend an interview with some of the Board to speak to your application and answer any questions they may have (they will keep it casual!). They will contact you to arrange a suitable time for this interview to take place - this can be done virtually if you are not available for the board meeting Thursday 11 April.

Please note that the prize pool of \$3000 is distributed at the board's discretion.

A requirement of funding is that you provide an update on how the funds were spent.

- 6 The purpose of community-based resource recovery is to:
- Divert useable and valuable resources from landfill
 - Move towards a circular economy
 - Provide for and amplify the social, economic and environmental benefits to community-run initiatives
 - Increase localisation of waste and resource circularity, ensuring benefits align with the communities undertaking mahi
- 7 Staff would like the Board to consider providing a representative who is able to provide connections to community groups and to assist with community contacts for a more in-depth discussion about local community aspirations, assets and challenges specifically related to community-based resource recovery if desired.

Waldronville Footpaths

- 8 Staff have responded with the following update on footpaths in Waldronville:
- 9 *'Some footpath renewals were completed in Dakota Place/Canberra Place in 2023. There is nothing programmed for Waldronville for the current 2024/25 financial year.*
- 10 *There will be some footpath renewals programmed for 2025/26 in Waldronville however it is important to note that due to the limited budget, 2025/26 is well oversubscribed and the renewals may be deferred for a year. At present Friendship Drive and surrounds and parts of Valiant/Viscount/Vulcan/Delta and Brighton Roads are candidates for the renewal programme. A validation run will be undertaken during spring and summer to identify which sites will be done.'*

What DCC is Currently Consulting On

- 11 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

- 12 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

- 13 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 14 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Anna Nilsen - Group Manager, Property Services

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	✓

Māori Impact Statement

There are no known impacts for Māori

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no financial implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

This report provides information on activities in or relevant to the Board’s area.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 The Chairperson will provide an update on matters of interest since the last meeting including:
 - Community Board Conference
 - Civic Committee presentation
 - Other relevant matters
- 2 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the report from Chairperson's Report.

Signatories

Author:	Lynne Adamson - Governance Support Officer
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Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Department: Civic

EXECUTIVE SUMMARY

Any items for consideration by the Chair.