

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Strath Taieri Community Board will be held on:

Date: Thursday 5 September 2024
Time: 2.00 pm
Venue: Strath Taieri Community Centre, Middlemarch

Sandy Graham
Chief Executive Officer

Strath Taieri Community Board
PUBLIC AGENDA

MEMBERSHIP

| | | |
|-----------------------------------|--|--------------|
| Chairperson | Barry Williams | |
| Deputy Chairperson | Anna Wilson | |
| Members | Cr Bill Acklin | David Frew |
| | Terina Geddes | Tony Markham |
| | Robin Thomas | |
| Senior Officer | Mike Perkins, City Development Engineer 3 Waters | |
| Governance Support Officer | Wendy Collard | |

Wendy Collard
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

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| ↓A | Register of Interests | 7 |

| Strath Taieri Community Board Register of Interest - as at 28 August 2024 | | | | |
|---|----------------------------|---|------------------------------|--|
| Name | Responsibility | Declaration of Interests | Nature of Potential Interest | Proposed Management Plan |
| Barry Williams | Member | Middlemarch Museum | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Life Member | Middlemarch Rugby Club | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Member | Vintage Machinery Club | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Season Ticket Holder | Middlemarch Swimming Club | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Member | Singles Dance Committee | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Member | Middlemarch Medical Committee | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Member | STARTT (Strath Taieri Agricultural & Rural Tourism Trust) | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Trustee | Big Hutt | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Member | Middlemarch Sports Pavilion & Courts | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| David (Jock) Frew | | Middlemarch Rugby Club | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Strath Taieri Lions | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Residential Land Ownership Middlemarch | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Strath Taieri Dog Trial Club | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Trustee | Strath Taieri Connect Charitable Trust | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | President | Middlemarch Sports Pavilion & Courts | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| Terina Geddes | Director | H & T Geddes Farming Ltd | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Chairperson | Middlemarch Community Library | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Immediate Past Chairperson | Strath Taieri School PTA | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Member | Middlemarch Swimming Club | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Member | Strath Taieri Junior Hockey | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Committee Member | Destination Middlemarch | Potential grants recipient | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | Member | Strath Taieri Junior Rugby | No conflict identified | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |

CONFIRMATION OF MINUTES

STRATH TAIERI COMMUNITY BOARD MEETING - 13 JUNE 2024

RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the Strath Taieri Community Board meeting held on 13 June 2024 as a correct record.

Attachments

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| A↓ | Minutes of Strath Taieri Community Board meeting held on 13 June 2024 | 12 |

Strath Taieri Community Board MINUTES

Minutes of an ordinary meeting of the Strath Taieri Community Board held in the Hindon Community Hall, Hindon on Thursday 13 June 2024, commencing at 2.00 pm

PRESENT

| | | |
|---------------------------|----------------|---------------|
| Chairperson | Barry Williams | |
| Deputy Chairperson | Anna Wilson | |
| Members | David Frew | Terina Geddes |
| | Tony Markham | |

IN ATTENDANCE Mike Perkins (City Development Engineer).

Governance Support Officer

1 PUBLIC FORUM

There was no Public Forum.

2 APOLOGIES

Apologies were received from Cr Bill Acklin and Robin Thomas.

Moved (Anna Wilson/Terina Geddes):

That the Board:

Accepts the apologies from Cr Bill Acklin and Robyn Thomas.

Motion carried (STCB/2024/025)

3 CONFIRMATION OF AGENDA

Moved (David Frew/Terina Geddes):

That the Board:

Confirms the agenda with the following addition:

Funding application from the Strath Taieri Playcentre

Motion carried (STCB/2024/026)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Mr Williams declared an interest in the funding application from the Strath Taieri Medical Services.

Ms Wilson declared an interest in the funding application from the Strath Taieri PTA.

Moved (Terina Geddes/David Frew):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (STCB/2024/027)

5 CONFIRMATION OF MINUTES

5.1 STRATH TAIERI COMMUNITY BOARD MEETING - 18 APRIL 2024

Moved (David Frew/Tony Markham):

That the Board:

- a) **Confirms** the minutes of the Strath Taieri Community Board meeting held on 18 April 2024 as a correct record.

Motion carried (STCB/2024/028)

PART A REPORTS

6 PROJECT FUND

A report from Civic provided funding applications from Strath Taieri School, the Strath Taieri Medical Services Committee Inc and the Middlemarch Volunteer Fire Brigade. It was noted that the application from the Strath Taieri Medical Services Ltd had been withdrawn.

The Board also agreed to consider the funding application from the Strath Taieri Playcentre.

Barry Williams and Anna Wilson withdraw from this item.

Terina Geddes assumed the Chair.

Moved (Tony Markham/David Frew):

That the Board:

- a) **Uplifts** the application from Strath Taieri PTA

Motion carried (STCB/2024/029)

Discussion took place on the funding applications.

Moved (Terina Geddes/David Frew):

That the Board:

- b) **Declines** the Strath Taieri PTA funding application
- c) **Approves** \$2153.00 to the Strath Taieri Medical Services Committee Inc towards the cost of painting the exterior of the building.
- d) **Approves** \$169.00 to the Middlemarch Voluntary Fire Brigade towards the cost of the catering for the ANZAC Day service.
- e) **Notes** the project completion form from Harakeke Weaving Workshops.
- f) **Declines** the Strath Taieri Playcentre funding application.

Motion carried (STCB/2024/030)

Barry Williams resumed the Chair.

7 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board area which included:

- Project Fund
- Submission to the Dunedin City Council Draft Annual Plan 2024-2025

- Submissions to the Otago Regional Council Draft Long Term Plan 2024-2034
- New Zealand Community Boards’ 2024 Conference

Moved (David Frew/Barry Williams):

That the Board:

- a) **Notes** the Governance Support Officer’s Report.
- b) **Ratifies** the submission to the Dunedin City Council Draft Annual Plan 2024 -2025
- c) **Ratifies** the submission to the Otago Regional Council Draft Long Term Plan 2024-24
- d) **Nominates** Anna Wilson as the community representative to attend the 2024 New Zealand Community Boards’ Conference

Motion carried (STCB/2024/031)

8 COMMUNITY PLAN

The Board considered the Strath Taieri Community Board Community Plan 2024-34 and following discussion it was agreed the following be included:

- Electronic School Speed Signs – advocate for the flashing speed sign to be installed outside the primary school; and
- Recycling hubs for Hyde, Hindon and Lee Stream– advocate for the installation of recycling hubs to help achieve the objectives set out in the DCC Waste Minimisation and Management Plan 2020.

Moved (Barry Williams/Anna Wilson):

That the Board:

- a) **Adopts** the Strath Taieri Community Board Plan 2024-25 as amended

Motion carried (STCB/2024/032)

9 BOARD UPDATES AND REPORT BACKS

Board Members provided verbal updates and report backs on portfolios and activities which included:

Township beautification – Anna Wilson

Otago Central Rail Trust

Terina Geddes advised that there was no update.

Climate Change

Tony Markham advised that there was no update.

Water management (including flooding)

It was noted that the Otago Regional Council had provided an update on Middlemarch River Management Update – 11 June 2024 which had been circulated to the Board.

Infrastructure, roads and spraying Barry Williams

The Board requested an update on the road reserve maintenance i.e.: timetable which included weed spraying maintenance.

Community information and publicity

Robin Thomas was an apology for the meeting.

Moved (Anna Wilson/Tony Markham):

That the Board:

- a) **Notes** the Board updates and report backs

Motion carried (STCB/2024/033)

10 CHAIRPERSON'S REPORT

The Chairperson provided update on matters of interest which included

- Roading matters
- Middlemarch Railway Station – the Board requested an update from Dunedin Railways on status of the rolling stock currently stored in Middlemarch.
- Surplus Timber from Sutton Bridge– it was agreed that the surplus timber be sold in conjunction with the Lions, with the funds to be spent on projects within the Board's area.
- Trees that have been removed – the Board requested that staff provide an explanation as to why they had not been consulted before street trees were removed.
- Draft Dog Control Bylaw and Dog Control Policy review – Mr Williams advised that the consultation period had opened with submissions closing on 21 July 2024.

Moved (David Frew/Tony Markham):

That the Board:

- a) **Notes** the Chairperson's report

Motion carried (STCB/2024/034)

11 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

The meeting concluded at 3.30 pm.

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CHAIRPERSON

PART A REPORTS

STRATH TAIERI COMMUNITY CENTRE UPDATE

Department: Property

EXECUTIVE SUMMARY

- 1 Staff have been working with the Strath Taieri Community Centre Hall Committee on the redevelopment and relocation of the main entrance/exit to the Hall.
- 2 There are health and safety concerns with the current entrance/exit being very close to the State Highway and that during large events when people are exiting the Hall there will be an accident with traffic travelling along the State Highway.
- 3 An aerial photograph is attached (Attachment A) which shows the closeness of the Hall entrance/exit to the State Highway. The plans are also attached (attachment B) which shows the relocation of the main entrance/exit of the Hall to the car park side of the building with entry through the Committee room. The Committee room will still be able to be used as it is currently.
- 4 Staff will be in attendance to respond to questions.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Strath Taieri Community Centre Update.

Attachments

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| ↓A | Aerial Photograph | 19 |
| ↓B | Strath Taieri Community Centre plans | 20 |

OTAGO REGIONAL COUNCIL UPDATE

Representatives from the Otago Regional Council will be in attendance to provide an update and a presentation on Water Quality.

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

The Strath Taieri Community Board Plan is attached for discussion at each meeting for the purpose of reviewing and updating as required by the Board.

The Board's Community Plan assists to contribute to the Council's 9-year plan with focus on:

- 1 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9-year Plan
- 2 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding)

RECOMMENDATIONS

That the Board:

- a) **Decides** to update the Strath Taieri Community Board Community Plan.

Attachments

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| ↓A | Community Plan | 33 |

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Strath Taieri Community Board of activities relevant to the Board area including:
 - Project Fund
 - Waste Minimisation Management Plan
 - Inwards Correspondence
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Project Fund

- 3 The Board has been allocated \$10,000 in the 2024/25 financial year. No funds have been allocated at this time.

Waste Minimisation Management Plan – Community based Resource Recovery

- 4 The Council has committed to support the development, implementation and operation of community-based and run resource recovery centres in Ōtepoti Dunedin. This is described in the Zero Carbon Plan and the draft Waste Management and Minimisation Plan (out for public consultation in 2025).
- 5 The Waste Planning Advisor, Waste and Environmental Solutions (Tess Trotter) is investigating a hub and spoke model of community resource recovery. In a hub-and-spoke model, the hub signifies a central or lead organisation/location that serves as the coordinating entity. The spokes, on the other hand, represent partner organisations that are linked to the hub and possibility to each other. Part of this work is engaging with community groups working in waste minimisation, place-based community organisations and others.
- 6 The purpose of community-based resource recovery is to:
 - Divert useable and valuable resources from landfill
 - Move towards a circular economy

- Provide for and amplify the social, economic and environmental benefits to community-run initiatives
 - Increase localisation of waste and resource circularity, ensuring benefits align with the communities undertaking mahi
- 7 Staff would like the Board to consider providing a representative who is able to provide connections to community groups and to assist with community contacts for a more in-depth discussion about local community aspirations, assets and challenges specifically related to community-based resource recovery if desired.

Inwards Correspondence

- 8 A letter from the Otago Regional Council in response to the Board’s submission to Long Term Plan 2024-34.
- 9 A Project Completion form from the Strath Taieri Medical Committee.

What DCC is Currently Consulting On

- 10 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

- 11 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

- 12 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 13 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

| | |
|-------------|--|
| Author: | Wendy Collard - Governance Support Officer |
| Authoriser: | Mike Perkins - City Development Engineer |

Attachments

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| ↴A | Letter from Otago Regional Council | 47 |
| ↴B | Strath Taieri Medical Services Committee Project Completion Form | 49 |

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

| | Contributes | Detracts | Not applicable |
|---|--------------------------|--------------------------|--------------------------|
| Social Wellbeing Strategy | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Economic Development Strategy | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Environment Strategy | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Arts and Culture Strategy | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| 3 Waters Strategy | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Spatial Plan | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Integrated Transport Strategy | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Parks and Recreation Strategy | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Other strategic projects/policies/plans | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |

Māori Impact Statement

There are no known impacts for Māori

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no financial implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

This report provides information on activities in or relevant to the Board’s area.

BOARD UPDATES AND REPORT BACKS

Department: Civic

EXECUTIVE SUMMARY

- 1 Board Members will provide verbal updates and report backs on portfolios and activities including:
 - Community Board Conference – Anna Wilson
 - Township beautification – Anna Wilson
 - Otago Central Rail Trust – Terina Geddes
 - Climate Change – Tony Markham
 - Water management (including flooding) – Tony Markham and David Frew
 - Infrastructure, roads and spraying – Barry Williams
 - Community information and publicity – Robin Thomas

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board updates and report backs

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

The Chairperson will provide a verbal update on matters of interest

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Bill Acklin will provide an update on items of interest.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Council Activities Update

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.