

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

**Date:** Wednesday 11 September 2024  
**Time:** 5.30 pm  
**Venue:** Puketeraki Marae, 520 Apes Road, Karitāne

Sandy Graham  
Chief Executive Officer

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**Waikouaiti Coast Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Alasdair Morrison	
<b>Deputy Chairperson</b>	Andy Barratt	
<b>Members</b>	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	
<b>Senior Officer</b>	Mike Cartwright, Quality Improvement Specialist	
<b>Governance Support Officer</b>	Rebecca Murray	

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Rebecca Murray  
Governance Support Officer

Telephone: 03 477 4000  
Rebecca.Murray@dcc.govt.nz  
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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.







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## **1 PUBLIC FORUM**

### **1.1 Waikouaiti Riding for the Disabled**

A representative from Waikouaiti Riding for the Disabled will be in attendance in support of their funding application.

### **1.2 Waiputai (Blueskin Bay) Trust**

Nancy Todd and Samantha Ashdown, Waiputai (Blueskin Bay) Trust will be in attendance in support of their funding application.

### **1.3 Waitati Music Festival Inc Society**

A representative from the Waitati Music Festival Inc Society will be in attendance in support of their funding application.

## **2 APOLOGIES**

An apology has been received from Alasdair Morrison.

That the Board:

**Accepts** the apology from Alasdair Morrison.

## **3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.



## DECLARATION OF INTEREST

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### EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### Attachments

	<b>Title</b>	<b>Page</b>
 A	Waikouaiti Coast Community Board Register of Interest	6



Waikouaiti Coast Community Board Register of Interest - September 2024				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt (Deputy Chairperson)	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-chair	River-Estuary Care Waikouaiti-Karitane	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sonya Billyard	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	East Otago Blokes Shed	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Mark Brown	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director and Shareholder	Blueskin Nurseries Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director and Shareholder	St Brigids Estate Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Founding member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	W M Brown and Sons	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris McBride	Owner/Director	Packit Packaging Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Director	Trust S Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholding Director	Site Weld NZ (2023) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Tenant	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Director	Enex Group Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



Chris McBride Cont.	Owner/Director	Rest Area Solutions Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Defence Force	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Northern AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



## **CONFIRMATION OF MINUTES**

### **WAIKOUAITI COAST COMMUNITY BOARD MEETING - 19 JUNE 2024**

#### **RECOMMENDATIONS**

That the Board:

- a) **Confirms** the Waikouaiti Coast Community Board meeting held on 19 June 2024 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A↓</a>	Minutes of Waikouaiti Coast Community Board meeting held on 19 June 2024	9



## **Waikouaiti Coast Community Board**

### **MINUTES**

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Waitati Hall, Harvey Street, Waitati on Wednesday 19 June 2024, commencing at 5.30 pm

#### **PRESENT**

<b>Chairperson</b>	Alasdair Morrison	
<b>Deputy Chairperson</b>	Andy Barratt	
<b>Members</b>	Sonya Billyard	Mark Brown
	Cr Jim O'Malley	Geraldine Tait

**IN ATTENDANCE** Mike Cartwright (Acting Head of People and Capability).

**Governance Support Officer** Rebecca Murray

#### **1 PUBLIC FORUM**

##### **1.1 Waitati Music Festival Inc Society**

Katie Peppercorn, Waitati Music Festival Inc Society was unable to attend.

##### **1.2 Coastal Communities Cycle Connection**

Emily Cooper, Coastal Communities Cycle Connection addressed the meeting regarding funding application and responded to questions.

#### **2 APOLOGIES**

An apology was received from Chris McBride.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

**Accepts** the apology from Chris McBride.

**Motion carried (WCCB/2024/029)**



**3 CONFIRMATION OF AGENDA**

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Confirms** the agenda with the following addition and alteration:

Item 13 – Otago Regional Council Update to be taken before Item 6.

**Motion carried (WCCB/2024/030)**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WCCB/2024/031)**

**5 CONFIRMATION OF MINUTES**

**5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 10 APRIL 2024**

Moved (Sonya Billyard/Mark Brown):

That the Board:

**Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 10 April 2024 as a correct record.

**Motion carried (WCCB/2024/032)**

**PART A REPORTS**

**13 OTAGO REGIONAL COUNCIL UPDATE**

Senior Advisor Strategic Engagement (Kate Pettit) from Otago Regional Council attended the meeting to introduce herself to the Board and provided an overview of her role. She asked the Board for input with ways that Otago Regional Council could improve in their engagement with the community.



**6 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS**

A report from Civic provided a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.

Waitati Music Festival Inc Society requested \$1,000.00 towards their Waitati Mini Festival.

Moved (Geraldine Tait/Andy Barratt):

That the Board:

- b) **Declines** the funding application from the Waitati Music Festival Inc Society and advise the society that they may wish to submit a new funding application for the 2024/25 funding round.

**Motion carried (WCCB/2024/033)**

Coastal Communities Cycle Connection (Dunedin Tracks Network Trust as the umbrella organisation) requested \$2,500.00 towards section one of the Coastal Communities Connection, as outlined in the feasibility study.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- c) **Approves** the funding application from the Coastal Communities Cycle Connection (Dunedin Tracks Network Trust as the umbrella organisation) for \$2,333.00 towards section one of the Coastal Communities Connection, as outlined in the feasibility study.

**Motion carried (WCCB/2024/034)**

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Notes** the discretionary fund update.
- d) **Notes** the Project Completion Forms from the Waitati Volunteer Fire Brigade and POWA.

**Motion carried (WCCB/2024/035)**

**7 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic informed the Board on activities in the Board's area.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Notes** the Governance Support Officer's Report.



- b) **Ratifies** the submission to the Dunedin City Council Annual Plan 2024/25 retrospectively.
- c) **Ratifies** the submission to the Otago Regional Council Long Term Plan 2024-34 retrospectively.
- d) **Ratifies** the submission to the Mid Term Review Regional Land Transport Plan 2021-31 retrospectively.

**Motion carried (WCCB/2024/036)** with Cr Jim O'Malley withdrawing.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

- e) **Nominates** Chris McBride as the community representative to attend the 2024 New Zealand Community Boards' Conference or Geraldine Tait in the event Chris was selected and was unable to attend.

**Motion carried (WCCB/2024/037)**

## **8 COMMUNITY PLAN**

There were no changes to the Board's Community Plan.

## **9 BOARD REPRESENTATION AND ROLES**

Board members provided an update on activities, which included:

### **Civil Defence Emergency Management (CDEM)**

Sonya Billyard advised that POWA had hosted a community awareness hui recently. Around 120 people attended which included Board members, speakers at the hui included Otago Regional Council and University of Otago. Sonya also advised she had been working with the rūnaka employed Emergency Engagement Liaison. Discussions were held on emergency preparedness in the north coast area.

### **Keep Dunedin Beautiful**

Geraldine Tait advised that the awards would now be held in August 2024. She also advised that the Trees for Families event was very successful.

### **Matanaka Drive Replanting Project**

Mark Brown and Andy Barratt discusses the wilding pine issues.

### **North Coast Tourism Initiatives**

Mark Brown advised he had renewed the website domain.

### **OneCoast Recycling**

Geraldine Tait advised that the solar light system funded by the Board had been installed and worked well and provided an update on site issues. She advised that Judy had organised another clothing sale for 29 June.

### **Community Engagement**



Sonya Billyard & Andy Barratt asked the Board for newsletter topics.

**Truby King Recreation Reserve Management Committee**

Andy Barratt and Mark Brown advised they had met with the Committee. They had also met with Delta recently, Mark and Andy advised that Delta had done a fantastic job. Delta provided an overview of jobs that volunteers could carry out to assist them. The orchard required pruning, this would incorporate a demonstration day.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Notes** the Board updates.

**Motion carried (WCCB/2024/038)**

**10 CHAIRPERSON'S REPORT**

The Chairperson provided a verbal update at the meeting, which included:

Speed limit changes – Karitāne  
Red rubbish bins  
Community response group funding  
ORC buses  
Karitāne wharf building  
DCC Coastal Engineer  
Water questionnaire  
Annual Plan Submission  
Meeting with Board Chair's, Mayor and DCC CEO  
Board Chair and Deputy Chair information meeting  
New Police Officer for Waikouaiti

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

**Notes** the Chairperson's update.

**Motion carried (WCCB/2024/039)**

**11 COUNCILLOR UPDATE**

Councillor Jim O'Malley provided an update on items of interest, which included:

Overview of Infrastructure Services and Strategy, Planning and Engagement Committee meetings held  
Government Policy Statement funding  
Dog Control Bylaw review  
Waste Minimisation Management Plan process and the importance of OneCoast



Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

**Notes** the Council Activities Update.

**Motion carried (WCCB/2024/040)**

**12 ITEMS FOR CONSIDERATION BY THE CHAIR**

There were no items for consideration by the Chair.

The meeting concluded at 7.20 pm.

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CHAIRPERSON



## PART A REPORTS

### BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

Department: Civic

#### EXECUTIVE SUMMARY

- 1 This report provides a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

#### RECOMMENDATIONS

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Considers** the funding application from Waikouaiti Riding for the Disabled.
- c) **Considers** the funding application from the Waiputai (Blueskin Bay) Trust.
- d) **Considers** the funding application from Waitati Music Festival Inc Soc.
- e) **Notes** the Project Completion email from OneCoast.

#### DISCRETIONARY FUND

- 3 The Board has been allocated \$10,000.00 for the 2024/25 year.
- 4 Spending for the 2023/24 financial year was as follows:

Meeting Date	Amount	Recipient/Purpose
16 August 2023	\$500.00	Waikouaiti Coast Heritage Centre – towards Stage Two of the preliminary design work for the restoration of the old bank building
16 August 2023	\$2,000.00	Waikouaiti Volunteer Fire Brigade – towards the sign writing of a new support vehicle
16 August 2023	\$1,000.00	Eastern Boating and Fishing Club Inc – towards replacing the existing weather damaged cladding on their clubrooms in Karitāne
8 November 2023	\$1,000.00	POWA – towards paying an artist and materials for a mural on the Main Street of Waikouaiti



8 November 2023	\$750.00	OneCoast – towards an off grid solar lighting system to illuminate the depths of the containers at the Hub
8 November 2023	\$600.00	POWA (as the umbrella org) – for the Board newsletter printing to be paid to POWA as the umbrella org – still to be uplifted
10 April 2024	\$1,817.00	Waitati Volunteer Fire Brigade – towards an emergency safety plug for electric vehicles.
19 June 2024	\$2,333.00	Coastal Communities Cycle Connection (Dunedin Tracks Network Trust as the umbrella organisation) – towards section one of the Coastal Communities Connection, as outlined in the feasibility study.
<b>Total</b>	<b>\$10,000.00</b>	

### Funding Request Applications

- 5 Waikouaiti Riding for the Disabled has requested \$2,455.00 towards two items. A Chromebook for their coach to use to assist with their study for the New Zealand Certificate in Equine (Therapeutic Riding – Assistant Coach) (Level 3) \$730.00. Funding to pay for their 2024 accountant review by Saxton Chartered Accountants \$1,725.00 (Attachment A).
- 6 Waiputai (Blueskin Bay) Trust has requested \$667.35 towards improving the accessibility of the Waiputai Hub's facilities by installing a disability grab rail and a baby changing station in the larger toilet (Attachment B).
- 7 Waitati Music Festival Inc Soc has requested \$2000.00 towards ensuring adequate toilets, sanitation and waste management for the Waitati Mini Fest being held on 23 November 2024 and the Waitati Music Festival being held on 25 January 2025 (Attachment C).

### Funding Assistance Project Completion

- 8 The Project Completion email from the OneCoast (Attachment D).

### Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright – Quality Improvement Specialist

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↗A</a>	Waikouaiti Riding for the Disabled Funding Application	17
<a href="#">↗B</a>	Waiputai Trust Funding Application	21
<a href="#">↗C</a>	Waitati Music Festival Inc Soc Funding Application	24
<a href="#">↗D</a>	OneCoast Report Back	33



APPLICATION FOR FUNDING FROM THE WAIKOUAITI COAST COMMUNITY BOARD	
<b>Date:</b>	05/08/2024
<b>Name of group applying for funds:</b>	Waikouaiti Riding for the Disabled
<b>Contact person:</b>	Tania Henderson
<b>Position held:</b>	President
<b>Address:</b>	
<b>Post Code:</b>	9430
<b>Contact Phone Number:</b>	
<b>Email:</b>	tania.henderson@rdagroup.nz
<b>Short description of the project you are seeking funding for:</b> We are seeking funding for two items:	
1: A chromebook for our coach to use to help her study for the New Zealand Certificate in Equine (Therapeutic Riding – Assistant Coach) (Level 3) \$730	
2. funding to pay for our 2024 accountant review by Saxton Chartered Accountants \$1,725	
Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget. Please note if considered necessary the Board may seek additional information prior to making a decision.	
<b>Amount sought from Waikouaiti Coast Community Board:</b>	\$ 2,455
<b>Total cost of project:</b>	\$ 2,455
<b>Amount already raised:</b>	\$ 0.00
<b>How will the rest of the project cost be funded?</b>	n/a
<b>What is the timeframe for completing the project? [OR What is the date of your even/project?]</b>	
Level 3 training - to be completed by December 2025, accountant review - to be completed by 30 September 2024	
<b>Is your project a one-off, annual or biennial event?</b>	Level 3 training - one off project Accountant review - annual project
<b>Detail the benefits to your organisation and/or the wider community which will result from this project.</b>	
1. Our coach is required by NZ Riding for the Disabled to complete the NZ Certificate in Equine (Therapeutic Riding) Level 3 so that we can continue providing RDA riding sessions in Waikouaiti for local individuals with disabilities.	
2. We are also required by NZRDA to have our accounts reviewed by a chartered accountant.	
<b>Has your group made an application to the Board for funding within the last five years?</b>	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>If granted, how much and what was that money used for?</b>	\$1,000 for seating
<b>All approved funding is subject to the following:</b>	
1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.	
2 The organisation/group <u>must</u> report back to the Board within six months of the project completion or six monthly until completed.	
<b>NOTES:</b> Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. Any funds approved <u>MUST</u> be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.	
This application form is also available on <a href="http://www.dunedin.govt.nz">www.dunedin.govt.nz</a> and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058 Email: <a href="mailto:governance.support@dcc.govt.nz">governance.support@dcc.govt.nz</a> Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384	



## GUIDELINES FOR ALLOCATIONS FROM THE WAIKOUAITI COMMUNITY BOARD DISCRETIONARY FUND

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The Waikouaiti Coast Community Board may make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria:

### **Category A: Community Grants**

Available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds under Category A will be required to complete the *Application for Funding from the Waikouaiti Coast Community Board* form.

Applications are subject to community/public scrutiny and comment. Therefore applications are to be lodged no less than 10 days before the Community Board meeting at which it is to be considered.

Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project (or the stage of the project to which the application relates) will proceed.

Organisations/Groups **must** report back to the Board within six months of the project completion or six months until completed.

### **Category B: Board Projects/Activities**

For Community Board initiated community projects and the Board's related activities for example such items as attendance at conferences or training workshops, advertising and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

The Board will make allocations under Category B as the need arises.



22 July 2024

The Governing Body  
Waikouaiti Riding for the Disabled Incorporated  
c/o Tania Henderson, President

**by email: [tania.henderson@rdagroup.nz](mailto:tania.henderson@rdagroup.nz)**



Dear members,

*Review fees 2024 year*

In accordance with our terms of engagement dated 16 July 2024, we are pleased to provide an estimate of our fees for the review of the Society's financial statements for the year ended 31 December 2023. We estimate our fee will be \$1,500 plus GST and disbursements.

Please contact us if you have any questions about our fees.


Yours faithfully

**SAXTON CHARTERED ACCOUNTANTS**



Chris Saxton  
Director



<b>PB Technologies Ltd</b> 587 Great South Road, Manukau, Auckland, New Zealand Ph: 09 5269200 GST #: 61-280-472		 <a href="https://www.pbtech.co.nz/">https://www.pbtech.co.nz/</a> <a href="mailto:websales@pbtech.co.nz">websales@pbtech.co.nz</a>			
<b>Quote Reference #Q3972182</b>					
To: <b>Tania Henderson</b>		Account No: NWB427338 Quote Reference: Q3972182 Quote Created: 04-08-2024, 13:17:42 Quote Expiry: 11-08-2024, 13:17:42			
Contact Person: Tania Henderson Sales Rep: Website					
Item Code	Description	Qty	Each	GST	Total
NBKASU425364	ASUS C425 14" FHD Chromebook Intel M3-8100Y - 8GB RAM - 64GB eMMC - AC WiFi 5 + BT - Webcam - USB-C ...	1	\$551.28	\$82.69	\$633.97
WARPBW0300	PB Care Plan To 3 Years --- No Excess Fee, 30 Days Price Protection, Loan Unit Available (for NBKASU425364)	1	\$82.69	\$12.40	\$95.10
				<b>SubTotal</b>	<b>\$633.97</b>
				<b>GST</b>	<b>\$95.10</b>
				<b>Total</b>	<b>\$729.07</b>
<p>❗ Please note that freight is not included as part of this quote.</p> <p>Thanks for your business!</p>					

As this is an automatically generated quote for your convenience, PB Technologies Ltd reserves all rights of reconsideration.  
 Prices and availability are subject to change without notice. E&OE.  
 Please contact your Account Manager/Sales Person if you need a Pro-Forma invoice or you need confirmation on time-length of pricing validity and stock availability.  
 Quote #3972182 is valid until: 11-08-2024, 13:17:42 Printed at: 04-08-2024, 13:17:42



**APPLICATION FOR FUNDING FROM THE WAIKOUAITI COAST COMMUNITY BOARD**

Date: 24/5/24

Name of group applying for funds: Waiputai (Blueskin Bay) Trust

Contact person: Dr. Nancy Higgins Position held: Trustee

Address: [REDACTED] Post Code: 9471

Contact Phone Number [REDACTED] Email waiputai@gmail.com

Short description of the project you are seeking funding for:

To improve the accessibility of the Waiputai Hub's facilities, by installing a disability grab rail and a baby changing station in the larger toilet. Two quotes were received for each of these items (see attached), and the lowest quote was used in this application.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget. Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: **\$ 667.35**

Total cost of project: **\$ 807.35**

(Grab rail from Bunnings (\$128), Baby change station (\$539.35), Installation (\$140))

Amount already raised: **\$140**

How will the rest of the project cost be funded? Fundraising

What is the timeframe for completing the project? [OR What is the date of your event/project?] by Nov. 1

Is your project a one-off, annual or biennial event? One off

Detail the benefits to your organisation and/or the wider community, which will result from this project. '

This equipment will enable members of the wider community with additional mobility needs and those with young children to attend events, meetings, and events at the Hub, which was, otherwise, difficult for them to access. It may also encourage parents to organise playgroups if changing facilities are readily available.

Has your group made an application to the Board for funding within the last five years?

Yes

If granted, how much and what was that money used for? \$375 was granted for Digital Learning Clinics. This money was used to help to pay the tutor of these clinics.

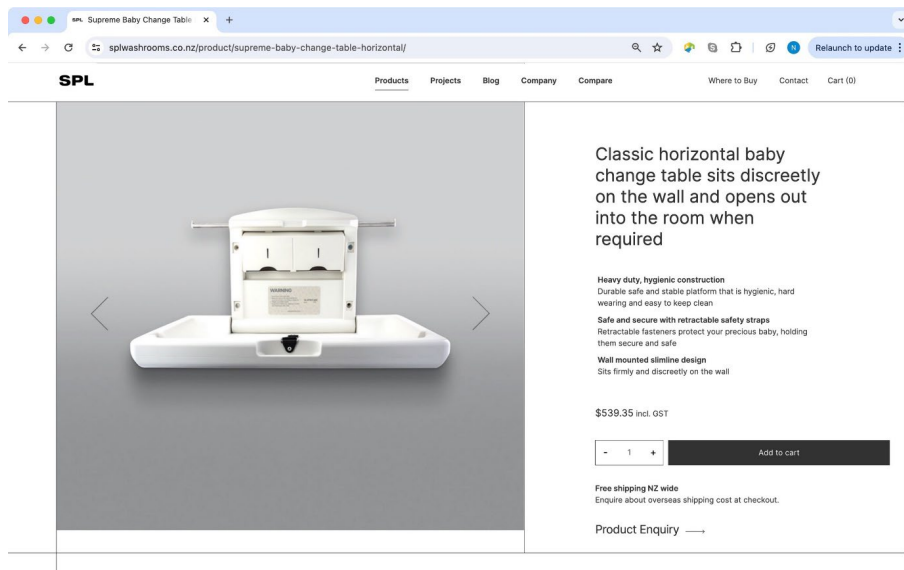
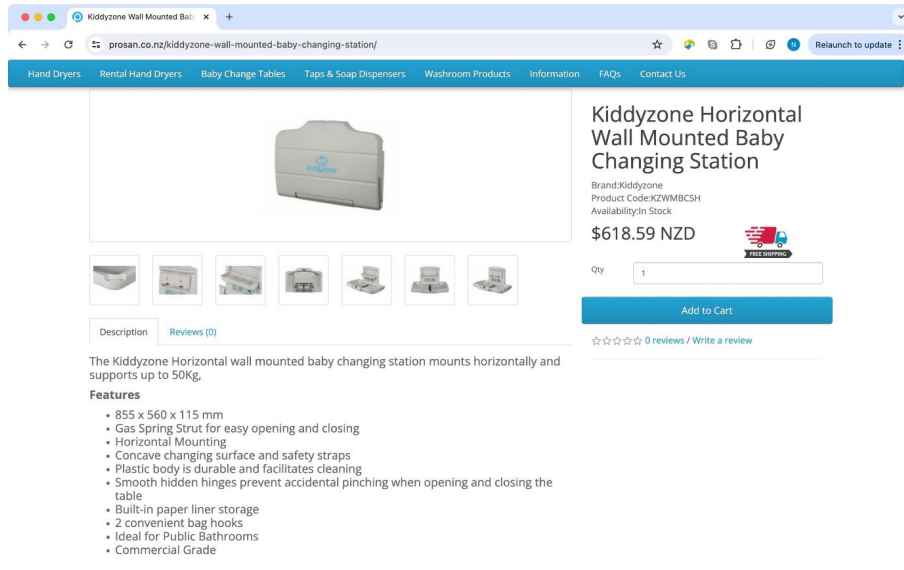
All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

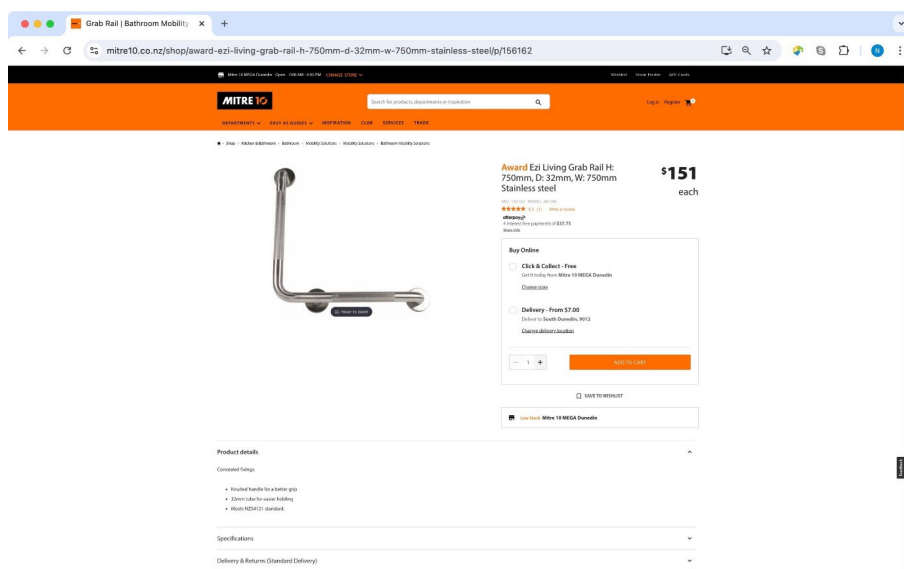
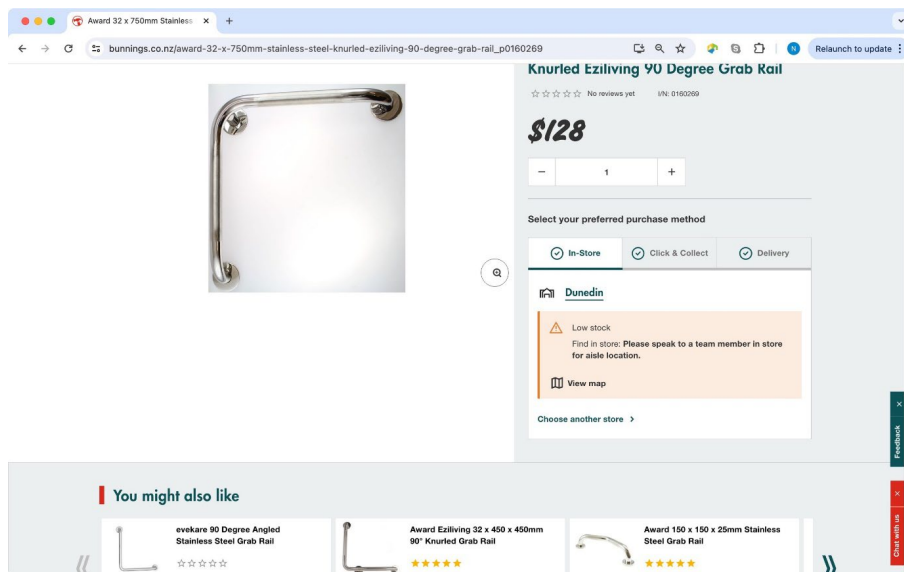
NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058 Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz) Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384











**APPLICATION FOR FUNDING FROM THE  
WAIKOUAITI COAST COMMUNITY BOARD**

**Date:** 5th Sept 2024

**Name of group applying for funds:** Waitati Music Festival Inc Soc

**Contact person:** Katie Peppercom **Position held:** Committee chair / festival organiser

**Address:** [REDACTED]

**Post Code:** 9084

**Contact Phone Number:** [REDACTED] **Email:** [REDACTED]

**Short description of the project you are seeking funding for:**

We are seeking a contribution towards the running costs of two events. The Waitati music festival (25th Jan 2025) and the Waitati Mini Fest (23rd Nov 2024) that is a fundraising concert to raise money for the large festival with the aim of keeping ticket prices low for our community. We request \$2000 which would be spread evenly over both events. These events are popular with the Blueskin bay families as well as the Palmeston and Waikouaiti communities. The money will be used towards ensuring adequate toilets, sanitation and waste management.

*Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.  
Please note if considered necessary the Board may seek additional information prior to making a decision.*

**Amount sought from Waikouaiti Coast Community Board:** \$ \$2000

**Total cost of project:** \$ \$5000 (Mini fest) and \$80,000 (Waitati Music Festival)

**Amount already raised:** \$ \$15,000 in grants

**How will the rest of the project cost be funded?** Ticket sales, fundraising, grants and sponsorship, volunteer labour

**What is the timeframe for completing the project? [OR What is the date of your even/project?]**  
23rd November 2025 (Mini fest) and 25th Jan 2025 (Waitati Music Festival)

**Is your project a one-off, annual or biennial event?** Annual

**Detail the benefits to your organisation and/or the wider community which will result from this project.**  
Organisation will be under less pressure to raise money and this grant will be an investment as we aim to fundraise \$4000. Any fundraising helps to lower the costs which must be met by the festival organisers and attendees. The wider community will benefit from having this November event to enjoy but then also be able to afford to attend the large 11th Waitati Music Festival planned for 25th Jan 2025 because we will have fundraised, applied for grants and advertised for sponsorship. Please see attached documents for extra information.

**Has your group made an application to the Board for funding within the last five years?**  
☒ Yes ☐ No

**If granted, how much and what was that money used for?** yes - \$800 - for toilet hire

*All approved funding is subject to the following:*

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

**NOTES:** Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.  
Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058  
Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)  
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384



## GUIDELINES FOR ALLOCATIONS FROM THE WAIKOUAITI COMMUNITY BOARD DISCRETIONARY FUND

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The Waikouaiti Coast Community Board may make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria:

### **Category A: Community Grants**

Available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds under Category A will be required to complete the *Application for Funding from the Waikouaiti Coast Community Board* form.

Applications are subject to community/public scrutiny and comment. Therefore applications are to be lodged no less than 10 days before the Community Board meeting at which it is to be considered.

Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project (or the stage of the project to which the application relates) will proceed.

Organisations/Groups **must** report back to the Board within six months of the project completion or six monthly until completed.

### **Category B: Board Projects/Activities**

For Community Board initiated community projects and the Board's related activities for example such items as attendance at conferences or training workshops, advertising and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

The Board will make allocations under Category B as the need arises.



#### **Waitati Music Festival WCCB application**

The Waitati Music (and Arts) Festival is a celebration of our culture and an opportunity for families and whanau to connect, relax and have fun together. It is a costly venture to organise a large festival, but our Kaupapa is that the ticket prices must remain affordable to all attendees. Children under 14 are free and we offer opportunity to volunteers in exchange for entry. From 2025 The Waitati Music Festival will be a biannual event to allow time to fundraise. In the intervening years the Waitati Mini fest is planned to be a fundraiser for the larger Waitati Music Fest. We need to raise funds so that we can keep the ticket costs low for our community because 1) the costs of producing a festival have increased by a third since 2022; 2) we are living in a cost-of-living crisis.

The mini music festival called 'mini-fest' will be \$40 per ticket.  
The bands and DJs will play as a donation or for a small KOHA, but the toilets, sound engineer, PA and instrument hire must be funded as usual. We aim to raise \$4000.

The Waitati Music Festival is a twelve hour, three stage, all age celebration of Dunedin's Music Scene. We focus on quality, underground music and sound system culture. We bring together diverse range of people from across multiple 'scenes' and we create an environment of community, positivity, collaboration, colour and fun.

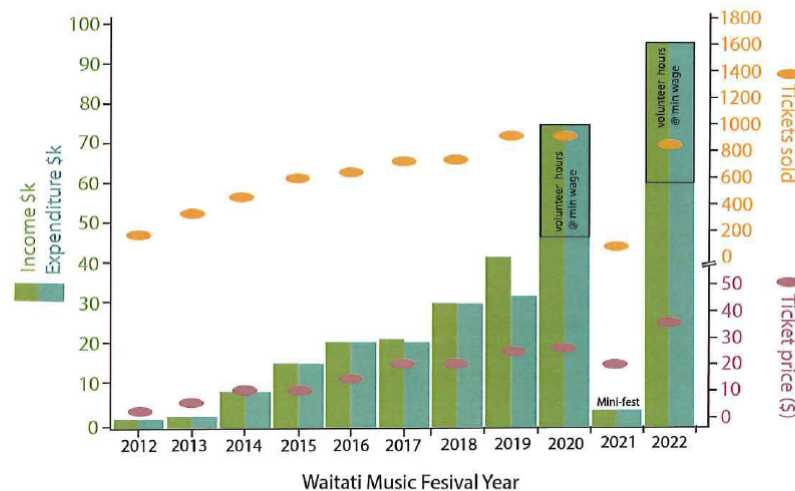
This document includes (1) link to website for the main festival (2) our evolving festival – the numbers go up, but the ticket prices remain low as per our kaupapa. (3) Letters of support for the event from industry professionals and local council representatives (4) Organisational roles with named people (4) Photograph selection from a planning meeting – to show we are not robots ☺.

Thanks for reading,  
Katie Peppercorn - festival organiser.

**(1) Festival website:** [www.waitatimusicfest.rocks](http://www.waitatimusicfest.rocks)  
**Festival facebook:** <https://www.facebook.com/waitatimusicfest>  
links to photographs & posters.



(2) A graphic showing the evolution of the Waitati Music Festival



(3) Letters of support for Waitati Music Festival

**Letter of support #1 - Tahu Mackenzie**

New Zealander of the year local hero award 2019, Educator of the year 2020, Person of the year 2020, Dunedin's Woman of the Year 2022, local celebrity, performer (singer), kids entertainer.

To whom it may concern:

Tēnā koe, I hope you are having a great day?

I am writing in support of the unique treasure that is the Waitati Music Festival.

I have been fortunate enough to be part of the WMF community for the last 11 years and have watched this very special event grow and blossom over that time.

WMF is truly one of a kind, bringing together a diverse mix of people from all ages and backgrounds to celebrate our innate creativity as a species. With multiple creative spaces and stages available throughout the day, there is something for everyone from powerful musical performance, poetry, arts and crafts, costumes and a parade as well as a kids zone bursting with fun hands on activities and a mini rave tent with dancing guaranteed! I have loved being part of the festival with my band Tahu and the Takahes and running activities for people of all ages as part of my work at Orokonui Ecosanctuary. I would love to see this precious festival continue to grow and give our community unforgettable opportunities to create together in the beautiful setting of Waitati. Please do not hesitate to contact me for further information.

Tahu Mackenzie  
LEOTC Education Officer  
Orokonui Ecosanctuary  
[Redacted]  
[www.oroconui.nz](http://www.oroconui.nz)



**Letter of support #2 - Cr Mandy Mayhem**  
Kaikaunihera/Dunedin City Councillor/festival MC/creative

Waitati  
Otago  
9085

21 June 2023

I am writing this letter to outline the reasons I support the Waitati music festival and will continue to do so.

I have been involved with and supportive of the festival since its inception 10 plus years ago.

Over this time, it has evolved from a stage on the back of a truck to a huge community event that prides itself on being whanau friendly.

My role has been to MC and stage manage the main stage and keep the event running smoothly and on time. I am continuously impressed with the level of organisation and attention to detail to make this a success each year.

Although it is a one day festival it has 3 stages, and a kids zone plus art installations and quirky interactive opportunities.

For all this time, the festival has been run by a team of dedicated volunteers, months of preparation and days of set up and pack down to create a unique experience and welcoming event.

I believe it caters for all needs, it is inclusive, accessible, zero waste and offers something for everyone of all ages. Entertainment ranges, from DJs, poets, interactive installations, roaming artists, skateboarding tuition, art and circus tricks for kids, food trucks, local bands to spray painted art panels.

It has allowed many emerging local artists to reach and establish enduring audiences.

The festival endeavours each year to attract a balance of gender and ethnicity amongst the line-up of performers. Most recently working with the Amped music programme to showcase the talents of up and coming young musicians too.

Family friendly cultural events like this are rare and a vital part of continued arts and music scene that make Ōtepoti Dunedin a truly vibrant and liveable city.

The Waitati music festival has a proven track record of being professional organised and well received by a large audience that reaches and attracts people far beyond our small community.

We know that the arts are a vehicle for well being and this festival certainly gives a friendly, safe and welcoming vibe. For many rangitahi it will be their first festival and I know that this high calibre event is the perfect all ages experience.

For so many reasons I am proud to endorse this event and am more than happy to go into more detail if you would like to be in touch for further information, please do not hesitate.

Nga mihi nui,

Yours sincerely,

Cr Mandy Mayhem  
Kaikaunihera/Councillor  
M 021 919 555 | E mandy.mayhem@dcc.govt.nz  
Kaunihera ā-rohe o Ōtepoti | Dunedin City Council  
50 The Octagon, Dunedin  
PO Box 5045, Dunedin 9054  
New Zealand



[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Letter of Support #4 Dave Issacs, manager of Gravity Events**

Dear Katie,

I am writing this letter on behalf of Gravity Events to express our wholehearted support for the Waitati Music Festival. We have had the privilege of working closely with Katie and the festival organising team over many years.

The Waitati Music Festival is one of the biggest community events in the Dunedin music scene with a talented lineup of DJs and bands from the local Dunedin community and also around New Zealand. The festival has a vibrant atmosphere across the different zones and stages and is always a highlight for everyone who attends. In particular it is really affordable and family friendly so gets a great response from the community.

We are responsible for overseeing various aspects of the festival, including setting up and operating sound and lighting equipment and staging (most recently with our new MobilArc875 trailer stage for the main stage). We also look after the power distribution, providing power to various food vendors and stages as required.

The Waitati Music Festival is really important not only just for the attendees but also for the broader events and music industry in Dunedin. As well as providing work for local production companies and suppliers like Gravity, the festival is also a great showcase of Waitati and Dunedin's musical talent and is an important chance for many local bands and artists to have a chance to perform.

The Gravity Events team proudly supports the Waitati Music Festival - we are stoked to be a part of the event's success and are committed to helping to support and improve it for years to come. Please do not hesitate to reach out to us if you require any further information or assistance.

Kind regards, Dave (Manager, Gravity Events)

**Letter of support #3 - Natasha Griffiths**

Band manager, promoter, publicist



21st June 2023

To whom it may concern,

I write this letter in full support of the wonderful Waitati Music Festival.

Firstly, as a person who has spent all of her working life as part of the music industry of Aotearoa. The Festival is an intimate, community event with a special heart. The organisers and countless volunteers take pride in the festival, and are a well-oiled machine with keeping things structured, smooth and friendly all at once. The sense of community is apparent, and the stages offer an essential platform for both emerging artists, and more seasoned musicians who may not enjoy such exposure elsewhere.



Secondly, as one of the coordinators of the AMPED Music programme, which offers high school aged musicians workshops in many areas, including putting on live shows, it was pure joy to watch two of our AMPED artists open the Festival's main stage in 2022, as a result of a newly formed partnership with WMF allowing our artists the opportunity to be selected for the same slot each year. I can't imagine any other occasion that can match that for our emerging musicians.

Finally, I write this part as a Mum, who has taken her children to be part of the Festival more than once, as the wonderful vibe is such, people of all ages are welcomed and able to fully enjoy the day. Every year the Waitati Music Festival grows, and is now firmly established as an essential event on our musical landscape. This suggests to me that this really is an event to keep on supporting, and I look forward to seeing what even more amazing expansions happen over the coming years.

Please feel free to contact me if you need further info.

Warm regards, Natasha Griffiths,

Manager - Dimmer, Neive Strang, The Allophones  
Promoter- missmanagement live  
Publicist - missmanagement  
Co-producer AMPED Music Programme

**Letter of support #5 Lisa Wilkie**  
Dunedin City Council - Team Leader





21 June 2023

Tēnā koutou katoa,

I am writing in my capacity as Team Leader, Creative Partnerships to support the Waitati Music Festival's application for Creative New Zealand funding to support this year's festival. The Dunedin City Council recognises the value of this project to Ōtepoti's creative landscape.

The annual Waitati Music Festival is one that has grown and developed locally. It plays an important role in nurturing the cohesion and resilience of the close-knit township by providing access to an event that reflects the creative aspirations of both the Blueskin Bay/Waitati community specifically, and of Ōtepoti in general. Residents enjoy a festival produced by them, for them, in their space, and visitors who make the 25-minute drive north on SH1 are treated to a celebration of people and place.

Festival organisers continually work to improve behind-the-scenes processes, and it has been especially positive to see the event become a zero-waste festival. It draws upon a committed volunteer base and at the same time maintains a kaupapa of ensuring that artists are paid for their mahi. The event is inclusive and family-friendly, and provides diverse creative opportunities for performers and audiences.

Although limited in its ability to provide funding for the project, the Dunedin City Council is happy to assist the applicants with this project in any way possible. We wholeheartedly support their funding application.

Should you wish to discuss the Dunedin City Council's support of the Waitati Music Festival's application, please do not hesitate to contact me.

Naku, nā,



Kaiārahi - Team Leader, Creative Partnerships/ Ara Toi  
Māori, Partnerships, and Policy

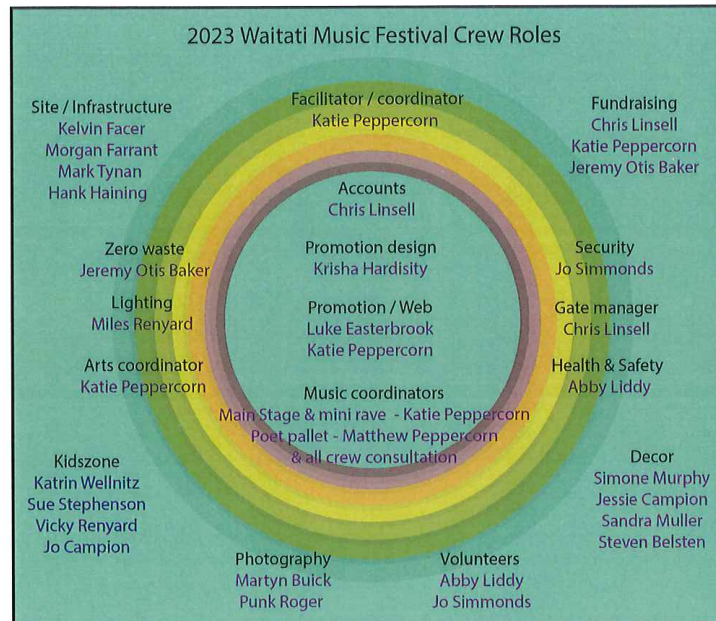
[lisa.wilkie@dcc.govt.nz](mailto:lisa.wilkie@dcc.govt.nz) 03 474 3276

50 The Octagon | PO Box 5045 | Dunedin 9054, New Zealand | T 03 477 4000 | E [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz) | [www.dunedin.govt.nz](http://www.dunedin.govt.nz)  
 [DunedinCityCouncil](https://www.facebook.com/DunedinCityCouncil)  [@DnCityCouncil](https://twitter.com/DnCityCouncil)

**(4) - Crew Roles of the Waitati Music Festival**

Please note: these people are all available for production of a 2024 festival.





**Figure 2** - Photographs from a typical festival organising meeting - showing many of the people mentioned in Figure 1 above.





**From:** [Jennie Upton](#)  
**To:** [Rebecca Murray](#)  
**Cc:** [Andy Barratt](#); [Geraldine Tait](#)  
**Subject:** Waikouaiti Community Board grant  
**Date:** Monday, 17 June 2024 9:07:48 pm

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Kia ora

On behalf of the OneCoast committee I would like to inform the Waikouaiti Community Board that the grant of \$750 has been spent. The grant money was used to purchase and install a solar lighting system for the storage shipping containers at the OneCoast Resource Recovery hub at Waikouaiti Transfer Station. These lights have greatly increased the safety of our volunteers who have to sort the items in the containers as well as making it easier for the visitors to see the items on display.

OneCoast very much appreciates the ongoing support of Waikouaiti Community Board.

thank you

Jennie Upton - Secretary OneCoast

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*Jennie*





## **GOVERNANCE SUPPORT OFFICER'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board area including:
  - Waikouaiti Water Treatment Plant Upgrade – Progress Update
  - Waste Minimisation Management Plan – Community Based Resource Recovery
  - Correspondence
  - What Dunedin City Council is currently consulting on
  - Roadworks schedule
  - Dunedin City Council updates
- 2 As this is an administrative report, there are no options or summary of considerations.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Considers** nominating a Board Member as a representative for the Waste Minimisation Management Plan – Community Based Resource Recovery process.

### **Waikouaiti Water Treatment Plant Upgrade – Progress Update**

- 3 To date have made excellent progress so far with the construction of a new treated water discharge pipeline, rock-lined swale outlet to the river and the upgrade of the raw water pumpstation. The raw water pumpstation project was particularly complex, requiring engagement with mana whenua and the ORC, which ultimately resulted in obtaining consent for fish salvage and river diversion to construct a new intake. Photos of completed work to date are (Attachment A).
- 4 Unfortunately, however, progress on addressing taste and odour issues has been slower than expected, as contractor resources have been focused on the regulatory compliance work packages as noted above.



- 5 We are now able to focus our efforts on the taste and odour plant improvements at the plant. The timeline for the completion of this work is mid to late 2025, with the overall plant upgrade expected to be completed by late 2026.

#### **Waste Minimisation Management Plan – Community Based Resource Recovery**

- 6 The Council has committed to support the development, implementation and operation of community-based and run resource recovery centres in Ōtepoti Dunedin. This is described in the Zero Carbon Plan and the draft Waste Management and Minimisation Plan (out for public consultation in 2025).
- 7 The Waste Planning Advisor, Waste and Environmental Solutions (Tess Trotter) is investigating a hub and spoke model of community resource recovery. In a hub-and-spoke model, the hub signifies a central or lead organisation/location that serves as the coordinating entity. The spokes, on the other hand, represent partner organisations that are linked to the hub and possibility to each other. Part of this work is engaging with community groups working in waste minimisation, place-based community organisations and others.
- 8 The purpose of community-based resource recovery is to:
- Divert useable and valuable resources from landfill
  - Move towards a circular economy
  - Provide for and amplify the social, economic and environmental benefits to community-run initiatives
  - Increase localisation of waste and resource circularity, ensuring benefits align with the communities undertaking mahi
- 9 Staff seek continued support from the Board and request they consider providing a representative who can continue providing connections to community groups and assist with community contacts for a more in-depth discussion about local community aspirations, assets and challenges specifically related to community-based resource recovery.

#### **Correspondence**

- 10 Letter of support for the Warrington Surf Life Saving Club (Attachment B).

#### **What Dunedin City Council is Currently Consulting On**

- 11 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

#### **Roadworks Schedule**

- 12 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.



**Dunedin City Council Updates**

- 13 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 14 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

**Signatories**

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright – Quality Improvement Specialist

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Waikouaiti Water Treatment Plant Upgrade Project - Photos of completed work	37
<a href="#">↓B</a>	Letter of Support for the Warrington Surf Life Saving Club	41

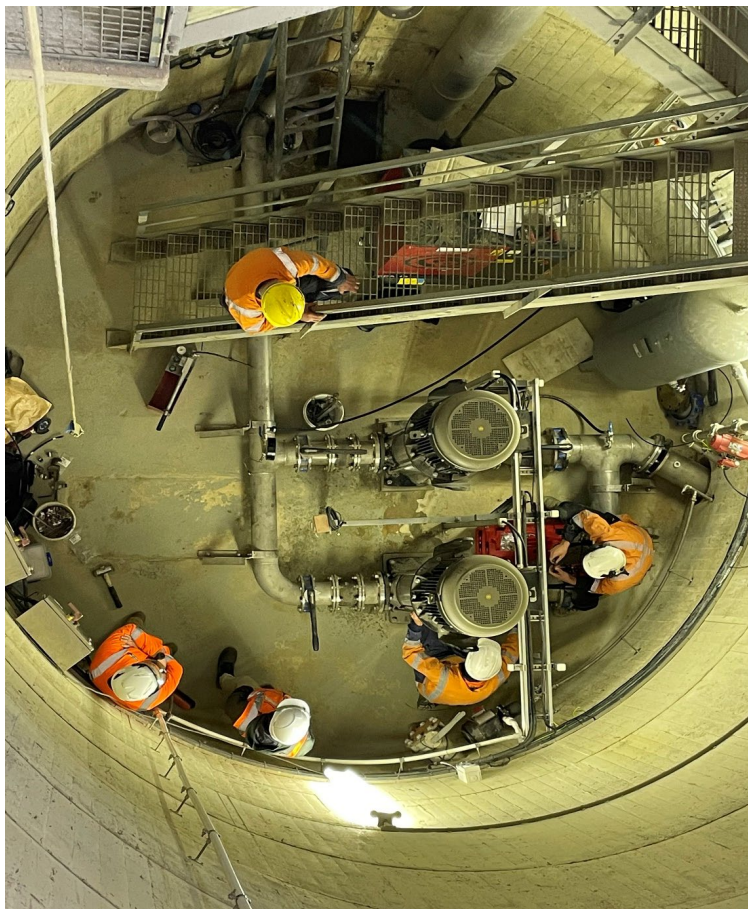


Rock-lined swale outlet to river.





New raw water pumps, sump pumps and intake screen auto clean equipment.





New motor control centre and variable speed drives for raw water pumps





New intake well, screen and access stairs







**WAIKOUAITI COAST  
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9054 | New Zealand  
E [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz) P +64 3 477 4000 [www.dunedin.govt.nz](http://www.dunedin.govt.nz)

29 August 2024

To whom it may concern

**Warrington Surf Life Saving Club (SLSC) Application for Funding Support**

On behalf of the Waikouaiti Coast Community Board, I write in support of the Club's application for funding to enable the replacement of the club's building at Warrington Beach.

The Warrington SLSC is one of the most important institutions in the North Coast region and it has been so for a great many years. Its primary function – to provide a volunteer lifeguard service at weekends during the summer months – needs no explanation. Warrington Beach has long been well-patronised by locals and visitors from near and far, attracting surfers of all levels and families wanting to enjoy a traditional day at the seaside. The surf club ensures that these activities can take place in safety and with an assurance that there are trained people on hand to help in the event of danger. Paid lifesavers are present during weekdays in the summer holiday period.

The SLSC has a significant role in community engagement, providing surf sports opportunities for people of all ages. Most importantly the Club plays a vital part in youth development, attracting young people from throughout the district to improve their water skills in an enjoyable environment. Every so often it hosts national events which bring added excitement and activity to Blueskin Bay.

As the SLSC explains in its application, the Club headquarters has reached the point where it needs significant improvement. The proposal for a new building to replace the ageing A-Frame is not simply to replace the existing facility but to upgrade it in line with current and potential future demands. Since the erection of the current building, much has changed at Warrington Beach: the population of the settlement has grown significantly; the Domain is now an approved freedom camping site; and the New Zealand Motor Caravan Association has just recently created a facility for the use of its members.

In short, this proposal offers multiple benefits not only for the local community but to the growing number of visitors to the region.

The Waikouaiti Coast Community Board supports this project without reservation.

Kā mihi

Andy Barratt  
Deputy Chairperson  
Waikouaiti Coast Community Board



## COMMUNITY PLAN

Department: Civic

### EXECUTIVE SUMMARY

- 1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.
- 2 The Board's Community Plan assists to contribute to the Council's 9-year plan with focus on:
- 3 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9-year Plan
- 4 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding)
- 5 The community plan can be found on the following link:

[https://www.dunedin.govt.nz/\\_data/assets/pdf\\_file/0011/916607/WCCB-community-plan-2022-2025.pdf](https://www.dunedin.govt.nz/_data/assets/pdf_file/0011/916607/WCCB-community-plan-2022-2025.pdf)

### Signatories

Author:	Rebecca Murray - Governance Support Officer
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### Attachments

There are no attachments for this report.



## **BOARD REPRESENTATION AND ROLES**

Department: Civic

### **EXECUTIVE SUMMARY**

- 1 Board members may provide an update on activities including:
  - Civil Defence Emergency Management (CDEM)** - Sonya Billyard & Chris McBride
  - Cycleways** - Geraldine Tait
  - Freedom Camping** - Alasdair Morrison
  - Keep Dunedin Beautiful** - Geraldine Tait
  - Liaison with Funding Applicants** - Alasdair Morrison
  - Matanaka Drive Replanting Project** - Mark Brown
  - Moana Gow Swimming Pool Committee** - Andy Barratt
  - North Coast Tourism Initiatives** - Mark Brown
  - OneCoast Recycling** - Geraldine Tait
  - Community Engagement** - Sonya Billyard & Andy Barratt
  - Truby King Recreation Reserve Management Committee** - Andy Barratt
  - Recreation Activities** - Andy Barratt
- 2 As this is an administration report the Summary of Consideration is not required.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Board updates.

### **Signatories**

Author:	Rebecca Murray - Governance Support Officer
---------	---

### **Attachments**

There are no attachments for this report.



## **DEPUTY CHAIRPERSON'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

The Deputy Chairperson will provide a verbal update on items of interest at the meeting.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Deputy Chairperson's update.

### **Attachments**

There are no attachments for this report.



## **COUNCILLOR UPDATE**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Councillor Jim O'Malley will provide an update on items of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Council Activities Update.

### **Signatories**

Author:	Rebecca Murray - Governance Support Officer
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### **Attachments**

There are no attachments for this report.



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## **ITEMS FOR CONSIDERATION BY THE DEPUTY CHAIR**

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Any items for consideration by the Deputy Chair.