

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Community Services Committee will be held on:

Date: Wednesday 16 October 2024
Time: 1:00pm (or at the conclusion of the previous meeting whichever is later)
Venue: Council Chambers, Dunedin Public Art Gallery, The Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Community Services Committee

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Mandy Mayhem	
Members	Cr Bill Acklin	Cr Sophie Barker
	Cr David Benson-Pope	Cr Christine Garey
	Cr Kevin Gilbert	Cr Carmen Houlahan
	Cr Cherry Lucas	Cr Jim O'Malley
	Mayor Jules Radich	Cr Lee Vandervis
	Cr Steve Walker	Cr Brent Weatherall
	Cr Andrew Whiley	
Senior Officer	Jeanette Wikaira, General Manager Arts, Culture & Recreation	
Governance Support Officer	Lauren Riddle	

Lauren Riddle
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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	Items for consideration by the Chair.	
11	Karakia Whakamutunga	
	The meeting will close with a Karakia Whakamutunga	

1 OPENING

The meeting will open the meeting with a Karakia Timatanga.

2 PUBLIC FORUM**2.1 Public Forum**

Catherine Symes will be in attendance to speak to the Committee about genetically modified food.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Committee:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Register of Interest - October 2024	6

Community Services Committee Interest Register As at 10 October 2024				
Councillors are members of all committees				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mayor Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Council of Social Services (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Sector Steering Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Bill Acklin	Shareholder/Director	Dunedin Brokers Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	APRA - AMCOS	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Entertainer	Various functions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Casual Employee	Insulmax	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Blue Penguins Pukekura	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Dunedin Food and Drink Tourism Story Group	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Women of Ōtepoti	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Sophia Charter (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Study Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Ashburn Hall Charitable Trust Board	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	St Paul's Cathedral Foundation (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Theomin Gallery Management Committee (Olveston) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Kevin Gilbert	Owner	Gipfel Limited - Bakery	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlup Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	BNI	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Business South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Air New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Biddies Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Food Equity and Education Dunedin (FEED) Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Industry Advisors Group Food and Beverage (Workforce Development Council)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	KBCLR Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Theatre Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chair	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in public excluded, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	BIAS Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	Dunedin Abrahamic Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	Refugee Support Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Grants Subcommittee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taiari Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Mosgiel Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Poāri a Pukekura Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mandy Mayhem	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Waitati Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency response group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Zone Representative and Board Member	Keep New Zealand Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Coastal Community Cycleway Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Disability Issues Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Northern AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Steve Walker	Trustee	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Justice of the Peace		No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Predator Free Dunedin	No conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Predator Free Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Brent Weatherall	Member	Urban Access	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Business George Street, Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Brent Weatherall Jeweller Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Weatherall Trustee Company	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Residential Rental Properties	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Chair	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand PGA (Professional Golf Association)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Community House Executive Committee	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Shanghai Association (Sister City Society) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Masters Games Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Dunedin Christmas Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

COMMUNITY SERVICES COMMITTEE MEETING - 20 AUGUST 2024

RECOMMENDATIONS

That the Committee:

- a) **Confirms** the public part of the minutes of the Community Services Committee meeting held on 20 August 2024 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Community Services Committee meeting held on 20 August 2024	15

Community Services Committee

MINUTES

Minutes of an ordinary meeting of the Community Services Committee held in the Council Chambers, Dunedin Public Art Gallery, The Octagon, Dunedin on Tuesday 20 August 2024, commencing at 1:00pm

PRESENT

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Mandy Mayhem	
Members	Cr Bill Acklin	Cr Sophie Barker
	Cr David Benson-Pope	Cr Christine Garey
	Cr Kevin Gilbert	Cr Carmen Houlahan
	Cr Cherry Lucas	Cr Jim O'Malley
	Mayor Jules Radich	Cr Lee Vandervis
	Cr Brent Weatherall	Cr Andrew Whiley

IN ATTENDANCE

Jeanette Wikaira (General Manager Arts, Culture and Recreation) Rob West General Manager Corporate Services), Clare Sullivan (Manager Governance), Anna Nilsen (Group Manager Property Services), Lisa Wilkie (Team Leader Creative Partnerships)

Governance Support Officer Lauren Riddle

1 OPENING

Cr Laufiso opened the meeting a Karakia Timatanga.

2 PUBLIC FORUM

Eleanor Doig and Mike Hammond (Chairperson) spoke on behalf of the South Dunedin Community Network. Mrs Doig expressed the value and the importance of the South Dunedin Library and Community Complex as a community resource and meeting place. She commented that external design and narrative of the building was extremely pleasing.

She acknowledged the commitment and involvement of the community and the South Dunedin Future team in the process of developing the South Dunedin Library and Community Complex.

Cr Houlahan entered the meeting at 1:08pm.

Mrs Doig responded to questions.

3 APOLOGIES

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

Accepts the apology from Cr Steve Walker and from Cr Kevin Gilbert for early departure.

Motion carried (CSC/2024/013)

4 CONFIRMATION OF AGENDA

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

Confirms the agenda without addition or alteration

Motion carried (CSC/2024/014)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

No updates were provided.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

- a) **Notes** Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

6 CONFIRMATION OF MINUTES

6.1 COMMUNITY SERVICES COMMITTEE MEETING - 19 JUNE 2024

Moved (Cr Mandy Mayhem/Cr Andrew Whiley):

That the Committee:

Confirms the public minutes of the Community Services Committee meeting held on 19 June 2024 as a correct record.

Motion carried (CSC/2024/015)

7 MINUTES OF COMMITTEES

7 TOITŪ OTAGO SETTLERS MUSEUM BOARD

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Committee:

Notes the minutes of the Toitū Otago Settlers Museum Board meetings held on 23 August and 22 November 2023, 14 February and 12 June 2024.

Motion carried (CSC/2024/016)

11 GRANTS SUBCOMMITTEE

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Committee:

Notes the minutes of the Grants Subcommittee meetings held on 18 and 19 July, 20 September, 15 November 2023 and 10 May 2024

Motion carried (CSC/2024/017)

PART A REPORTS

16 COMMUNITY SERVICES COMMITTEE - FORWARD WORK PROGRAMME

The Community Services Committee forward work programme provided an update on areas of activity, progress and expected timeframes for decision making across a range of areas of work.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

Notes the Community Services Committee forward work programme for August 2024.

Motion carried (CSC/2024/018)

17 ŌTEPOTI LIVE MUSIC ACTION PLAN - STAFFING ALLOCATION REPORT

The report from Ara Toi provided an update on staff resourcing for the delivery of the Ōtepoti Live Music Action Plan in 2024/25. The report also outlined how staff resourcing was currently allocated within existing budgets.

Jeanette Wikaira (General Manager Arts, Culture and Recreation) and Lisa Wilkie (Team Leader Creative Partnerships) spoke to the report and responded to questions.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

Notes the Staff Allocation for the Delivery of the Ōtepoti Live Music Action Plan 2024/25 report.

Motion carried (CSC/2024/019)

18 ŌTEPOTI LIVE MUSIC ACTION PLAN, MUSIC ADVISORY PANEL - DRAFT TERMS OF REFERENCE REPORT

The report from Ara Toi sought the approval of the Committee for the draft Terms of Reference for the establishment of a Music Advisory Panel for the Ōtepoti Live Music Action Plan (Music Action Plan).

Jeanette Wikaira (General Manager Arts, Culture and Recreation) and Lisa Wilkie (Team Leader Creative Partnerships) spoke to the report for the draft terms of reference and responded to questions.

During discussion of the membership of the Music Advisory Panel (5.4.4.) a preference was indicated for there be two councillors appointed, rather than one, increasing the total membership of the panel to nine.

Moved (Cr Marie Laufiso/Cr Kevin Gilbert):

That the Committee:

Adjourn the meeting for five minutes.

Motion carried

The meeting adjourned at 2:04pm and reconvened at 2:15pm.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Committee:

- a) Approves**, the draft Terms of Reference for the Music Advisory Panel with the following amendments:
 - i) (5.4.4) the membership to consist of two councillors.
 - ii) (5.7) The Quorum is five members, one must be a councillor
- b) Notes** that if the draft Terms of Reference for the Music Advisory Panel is approved, that next steps include:
 - i) A public notification process will be undertaken to receive expressions of interest for potential members for the Music Advisory Panel.
 - ii) Following the public notification process, staff will prepare a further report for the Community Services Committee to consider nominees for the Music Advisory Panel.
- c) The Chief Executive is authorised to make minor amendments, as necessary.**

Motion carried (CSC/2024/020) Cr Vandervis recorded his vote against.

19 REVIEW OF TE WHARE O RUKUTIA OPERATING MODEL REPORT

The report from Ara Toi provided a review of Te Whare o Rukutia, including its operational model, bookings, costs, promotion, use of space, and comparisons with similar performing arts venues.

Jeanette Wikaira (General Manager Arts, Culture and Recreation) and Lisa Wilkie (Team Leader Creative Partnerships) spoke to the report and responded to questions.

Cr Bill Acklin left the meeting at 2:25 p.m. and returned at 2:39 p.m.

Moved (Cr Christine Garey/Cr Mandy Mayhem):

That the Committee:

- a) **Notes** the Review of Te Whare o Rukutia Operating Model Report.
- b) **Notes** that staff will arrange a meeting between Council and Dunedin Fringe Arts Trust Board members by mid-September 2024 as a next step, so that a full understanding of the operation of Te Whare o Rukutia can be achieved.

Motion carried (CSC/2024/021)

20 SOUTH DUNEDIN LIBRARY AND COMMUNITY COMPLEX - UPDATE REPORT

The report from the Executive Leadership Team provided an update on the development of the new South Dunedin Library and Community Complex (SDLCC). The report included an update on the building construction, transport, exterior and interior design, community engagement and library services.

Jeanette Wikaira (General Manager Arts, Culture and Recreation) and Anna Nilsen (Group Manager Property Services) spoke to the report and responded to questions.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

- a) **Notes** the South Dunedin Library and Community Complex (SDLCC) Update Report.
- b) **Notes** the attachments to this report:
 - i) Attachment A – SDLCC Floor Plans
 - ii) Attachment B – SDLCC King Edward Street Render of External Design

Motion carried (CSC/2024/022)

21 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Grants Subcommittee - 18 July 2023 - Public Excluded		.	
C2 Grants Subcommittee - 19 July 2023 - Public Excluded		.	
C3 South Dunedin Library and Community Complex Financial Update Report	<p>S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried (CSC/2024/023)

The public meeting concluded at 3:17pm.

.....
CHAIRPERSON


TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 9 JULY 2024

RECOMMENDATIONS

That the Committee:

- a) **Notes** the minutes of the Toitū Otago Settlers Museum Board meeting held on 09 July 2024 .

Attachments

	Title	Page
A 	Minutes of Toitū Otago Settlers Museum Board meeting held on 9 July 2024	23

Toitū Otago Settlers Museum Board

MINUTES

Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Otago Settlers Association Board Room, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Tuesday 09 July 2024, commencing at 9.32 am.

PRESENT

Chairperson	Mr Phil Dowsett	
Members	Cr Bill Acklin	Cr Kevin Gilbert
	Cr Cherry Lucas	Mr Peter Smith

IN ATTENDANCE Cam McCracken (Director DPAG, Toitū and Olveston)

Governance Support Officer Lauren Riddle

Mr Dowsett welcomed attendees to the meeting and acknowledged the recent passing of Susan Schweigman's husband, Peter. The Board offered their condolences.

1 APOLOGIES

Moved (Mr Phil Dowsett/Cr Bill Acklin):

That the Committee:

Accepts the apology from Susan Schweigman.

Motion carried

2 CONFIRMATION OF AGENDA

Moved (Mr Phil Dowsett/Cr Bill Acklin):

That the Committee:

Confirms the agenda without addition or alteration.

Motion carried

3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

There were no updates provided.

Moved (Mr Phil Dowsett/Mr Peter Smith):

That the Committee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried

4 CONFIRMATION OF MINUTES

4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 14 FEBRUARY 2024

Moved (Mr Phil Dowsett/Cr Kevin Gilbert):

That the Committee:

Confirms the minutes of the Toitū Otago Settlers Museum Board meeting held on 14 February 2024 as a correct record.

Motion carried (TOSM/2024/007)

REPORTS

5 TOITŪ OTAGO SETTLERS MUSEUM ACTIVITY REPORT

The Arts and Culture Department report summarised the activities of Toitū Otago Settlers Museum (Toitū) from 1 January to 31 March 2024.

Cam McCracken (Director DPAG, Toitū and Olveston) spoke to the report and responded to questions. He outlined plans for future exhibitions, progress on the proposed Theatre, and acknowledged the above target visitation numbers for the 2023-2024 year.

Moved (Mr Phil Dowsett/Cr Cherry Lucas):

That the Committee:

Notes the Toitū Otago Settlers Museum Activity Report for the period 1 January to 31 March 2024.

Motion carried (TOSM/2024/008)

The meeting concluded at 9:59 am.

.....
CHAIRPERSON

GRANTS SUBCOMMITTEE MEETING - 26 JUNE 2024

RECOMMENDATIONS

That the Committee:

Notes the minutes of the Grants Subcommittee meeting held on 26 June 2024.

Attachments

	Title	Page
A↓	Minutes of Grants Subcommittee meeting held on 26 June 2024	27

Grants Subcommittee

Major Community and Premier Events

MINUTES

Minutes of an ordinary meeting of the Grants Subcommittee held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Wednesday 26 June 2024, commencing at 9.30 am - Major Community and Premier Events

PRESENT

Chairperson	Cr Marie Laufiso	
Deputy Chairperson		
Members	Cr Sophie Barker	Adam Keane
	Cr Cherry Lucas	Cr Mandy Mayhem
	Alister Robinson	Cr Andrew Whiley

IN ATTENDANCE

Leanne Mash (Deputy CEO/General Manager Business and Community Engagement), Kat McNamara (Financial Analyst), Sian Sutton (Manager Dunedin Destination), Dan Hendra (Team Leader Events) and Tammy Jackman (Events and Special Projects Coordinator)

Governance Support Officer Rebecca Murray

1 KARAKIA TIMATANGA

Adam Keane opened the meeting with a Karakia Timatanga.

2 APOLOGIES

An apology was received from Cr Bill Acklin and Cr Cherry Lucas for early departure.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Accepts the apology from Cr Bill Acklin and Cr Cherry Lucas for early departure.

Motion carried (GS/2024/039)

3 CONFIRMATION OF AGENDA

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Confirms the agenda without addition or alteration.

Motion carried (GS/2024/040)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Cr Mandy Mayhem amended the Keep New Zealand Beautiful to member from deputy chair.

Moved (Cr Marie Laufiso/Cr Andrew Whiley):

That the Subcommittee:

- a) **Amends** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried (GS/2024/041)

5 CONFIRMATION OF MINUTES

5.1 GRANTS SUBCOMMITTEE MEETING - 18 JULY 2023

Moved (Cr Marie Laufiso/Alister Robinson):

That the Subcommittee:

Confirms the public part of the minutes of the Grants Subcommittee meeting held on 18 July 2023 as a correct record.

Motion carried (GS/2024/042)

PART A REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Grants Subcommittee meeting - 18 July 2023 - Public Excluded	S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	.	
C2 Major Community and Premier Events Grants 2024/25	S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried (GS/2024/043)

The meeting went into non-public at 9.38 am and then concluded at 11.53 am.

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CHAIRPERSON

GRANTS SUBCOMMITTEE MEETING - 27 JUNE 2024

RECOMMENDATIONS

That the Committee:

Notes the minutes of the Grants Subcommittee meeting held on 27 June 2024.

Attachments

	Title	Page
A↓	Minutes of Grants Subcommittee meeting held on 27 June 2024	32

Grants Subcommittee

City Service City Project

MINUTES

Minutes of an ordinary meeting of the Grants Subcommittee held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Thursday 27 June 2024, commencing at 9.32 am

PRESENT

Chairperson	Cr Marie Laufiso	
Deputy Chairperson		
Members	Cr Sophie Barker	Cr Cherry Lucas
	Cr Mandy Mayhem	Hannah Molloy
	Anna Parker	Cr Andrew Whiley

IN ATTENDANCE

Scott MacLean (General Manager Climate and City Growth), Wai Piggott (Financial Analyst), Lisa Wilkie (Team Leader Creative Partnerships), Gina Hu'akau (Manager Community Partnerships), Mai Tamimi (Team Leader Community Development), Jay Phillips (Community Advisor), Mere Taana-Jouanides (Community Advisor) and Kari Morseth (Community Advisor)

Governance Support Officer Rebecca Murray

1 KARAKIA TIMATANGA

The Chair opened the meeting with a Karakia Timatanga.

2 APOLOGIES

Apologies were received from Cr Bill Acklin, Jonathan Usher and Adam Keane.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Accepts the apologies from Cr Bill Acklin, Jonathan Usher and Adam Keane.

Motion carried (GS/2024/039)

3 CONFIRMATION OF AGENDA

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Confirms the agenda without addition or alteration.

Motion carried (GS/2024/040)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried (GS/2024/041)

5 CONFIRMATION OF MINUTES

5.1 GRANTS SUBCOMMITTEE MEETING - 10 MAY 2024

Moved (Cr Marie Laufiso/Cr Andrew Whiley):

That the Subcommittee:

Confirms the minutes of the Grants Subcommittee meeting held on 10 May 2024 as a correct record.

Motion carried (GS/2024/042)

PART A REPORTS

6 CITY SERVICE CITY PROJECT 2024/2025 GRANTS

The report presented the applications received for City Service City Project Grants for 2024/25.

The Manager Community Partnerships (Gina Hu'akau) and Team Leader Creative Partnerships (Lisa Wilkie) responded to questions.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Adjourns the meeting for 15 minutes.

Motion carried

The meeting adjourned at 10.37 am and reconvened at 10.52 am.

ARTS AND CULTURE

The Team Leader Creative Partnerships (Lisa Wilkie) spoke to the Arts and Culture applications and responded to questions.

Anna Parker declared a conflict of interest with Item 7 - Dunedin Midwinter Celebrations and Item 8 - Māori & Pāsifika Education Trust and withdrew from these items.

Hannah Molloy declared a conflict of interest with Item 3 - Dance Ōtepoti and Item 8 - Māori & Pāsifika Education Trust and withdrew from these items.

Cr Mandy Mayhem left the meeting at 11.12 am and returned to the meeting at 11.17 am.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Adjourns the meeting until 11.35 am.

Motion carried

The meeting adjourned at 11.24 am and reconvened at 11.35 am.

Hannah Molloy withdrew from this item.

Moved (Cr Mandy Mayhem/Cr Andrew Whiley):

That the Subcommittee:

Approves the following City Service and City Project application:

3	Dance Ōtepoti	\$20,000.00
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Motion carried (GS/2024/043)

Hannah Molloy returned to the meeting.

Anna Parker withdrew from this item.

Moved (Cr Cherry Lucas/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following City Service and City Project application:

7	Dunedin Midwinter Celebrations	\$7,500.00
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Motion carried (GS/2024/044)

Hannah Molloy and Anna Parker withdrew from this item.

Moved (Cr Sophie Barker/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following City Service and City Project application:

8	Māori & Pāsifika Education Trust	\$12,000.00
---	----------------------------------	-------------

Motion carried (GS/2024/045)

Hannah Molloy and Anna Parker returned to the meeting.

Moved (Hannah Molloy/Cr Sophie Barker):

That the Subcommittee:

Approves the following City Service and City Project applications:

6	Dunedin Fringe Arts Trust	\$12,550.00
9	Mayfair Theatre Charitable Trust	\$12,500.00

Motion carried (GS/2024/046)

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following City Service and City Project applications:

1	City Choir Dunedin (Dunedin Choral Society) (Dunedin Choral Society t/a City Choir Dunedin)	\$15,000.00
2	Connections Education and Development Trust (Studio2) (Connections Studio Account)	\$20,000.00
4	Dunedin Civic Orchestra Inc. TA Dunedin Symphony Orchestra (Dunedin Civic Orchestra Incorporated)	\$106,000.00
5	Dunedin Collaborative Theatre Trust	\$22,000.00
10	Opera Otago (The Dunedin Opera Company Inc.)	\$4,000.00

Motion carried (GS/2024/047)

SOCIAL WELLBEING

The Manager Community Partnerships (Gina Hu'akau), Team Leader Community Development (Mai Tamimi) and Community Advisors (Jay Phillips, Mere Taana-Jouanides and Kari Morseth) spoke to the Social Wellbeing applications and responded to questions.

Cr Andrew Whiley declared a conflict of interest with Item 23 - The Dunedin Community House Inc and Item 26 - Volunteer South | Kaituao o te Taitonga (Volunteer South) and withdrew from these items.

Hannah Molloy declared a conflict of interest with Item 26 - Volunteer South | Kaituao o te Taitonga (Volunteer South) and withdrew from this item.

Moved (Cr Marie Laufiso/Anna Parker):

That the Subcommittee:

Adjourns the meeting for 5 minutes.

Motion carried

Cr Cherry Lucas left the meeting at 12.43 pm.

The meeting adjourned at 12.34 pm and reconvened at 1.00 pm.

Moved (Cr Sophie Barker/Hannah Molloy):

That the Subcommittee:

Declines the following City Service and City Project applications:

- | | |
|----|----------------------------------------------------------------------------------------------|
| 15 | K9 Medical Detection New Zealand Charitable Trust (K9 Medical Detection NZ Charitable Trust) |
| 16 | KiwiHarvest Ltd |
| 25 | The Landscape Connections Trust |

Motion carried (GS/2024/048)

Cr Andrew Whiley withdrew from this item.

Moved (Hannah Molloy/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following City Service and City Project application:

- | | | |
|----|---------------------------------|-------------|
| 23 | The Dunedin Community House Inc | \$30,000.00 |
|----|---------------------------------|-------------|

Motion carried (GS/2024/049)

Cr Andrew Whiley and Hannah Molloy withdrew from this item.

Moved (Anna Parker/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following City Service and City Project application:

- | | | |
|----|-----------------------------------------------------------|-------------|
| 26 | Volunteer South Kaituao o te Taitonga (Volunteer South) | \$20,000.00 |
|----|-----------------------------------------------------------|-------------|

Motion carried (GS/2024/050)

Cr Andrew Whiley and Hannah Molloy returned to the meeting.

Moved (Hannah Molloy/Cr Sophie Barker):

That the Subcommittee:

Approves the following City Service and City Project applications:

11	Age Concern Otago (Age Concern (Otago) Inc)	\$15,000.00
12	Citizens Advice Bureau Dunedin Inc (CAB) (Citizens Advice Bureau Dunedin)	\$20,000.00
13	Dunedin Community Accounting (DCA) (Dunedin Community Accounting)	\$7,000.00
14	Dunedin Night Shelter Trust	\$25,000.00
17	Ko Ngā Rourou Manaaki	\$9,000.00
18	Methodist Mission Southern	\$15,000.00
19	NZ Council of Victim Support Groups Inc (Dunedin Victim Support)	\$15,000.00
20	Orokonui Ecosanctuary	\$7,000.00
21	Our Food Network (Dunedin) Inc	\$12,000.00
22	Te Hou Ora Whānau Services	\$26,550.00
24	The Hills Radio Trust	\$30,000.00

Motion carried (GS/2024/051)

8 KARAKIA WHAKAMUTUNGA

The Chair closed the meeting with a Karakia Whakamutunga.

The meeting concluded at 1.13 pm.

.....
CHAIRPERSON

PART A REPORTS

COMMUNITY SERVICES COMMITTEE - FORWARD WORK PROGRAMME

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to provide a regular update of the Community Services Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work. (Attachment A). As this is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Community Services Committee forward work programme for October 2024.


DISCUSSION

- 2 The forward work programme will be a regular agenda item which shows areas of activity, progress and expected timeframes for decision making across a range of areas of work.
- 3 As an update report, purple highlights show changes to timeframes. New Items added to the schedule will be highlighted in yellow. Items that have been completed or updated are shown as bold.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Jeanette Wikaira - General Manager Arts, Culture and Recreation

Attachments

	Title	Page
A	Forward Work Programme - October 2024	39

Key	
New item	
Changes to timeframes	
Completed; progress to date update	Bold
No meeting month	

Community Services Committee Forward Work Programme 2024/2025 - October 2024														
Area of Work	Reason for Work	Council role (decision and/or direction)												
			Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept
Destination playground	Prepare an options report for the development of a new destination playground, in time for the 2022/23 Annual Plan. (Council - 31 May 21; CNL/2021/130)	Consider options for a destination playground. Progress to date: Stage 2 Consultation on the concept designs for for Marlow Park, Mosgiel Memorial Park and Woodhaugh Gardens is complete. Reports were presented to Council in February 2023, and the Committee in April 2024. To be included in the 9 Year Plan reporting to Council - December 2024 meeting.			Report to Council 9YP									
Freedom Camping	Freedom camping statistics for the season 1 November - 30 April each year.	Consider end of season Freedom Camping Report in June each year. A report was presented to the June 2024 meeting. End of 2024-2025 Freedom Camping season report will be reported to the June 2025 meeting.									Report			
Performing Arts Venue	Following approval of funding to the Dunedin Theatre Network (DTN) towards costed design options, enter into a Memorandum of Understanding with the DTN. (CNL/2023/104) Update report on work undertaken on Council's decision to retain \$17.1 million for a mid sized theatre development. (CNL/2023/106)	Consider the Dunedin Theatre Network costed design options for performing arts venues. An update report was presented to the September 2023 meeting. Staff are continuing to meet with the Dunedin Theatre Network. Progress to date: A workshop will be held with Councillors as part of the 9 Year Paln	Workshop		Report to Council 9YP									

Community Services Committee Forward Work Programme 2024/2025 - October 2024														
Area of Work	Reason for Work	Council role (decision and/or direction)										July	Aug	Sept
			Oct	Nov	Dec	Jan	Feb	Mar	April	May	June			
Ōtepoti Live Music Action Plan	Facilitate the creation of a Live Music Action Plan with interested parties. (Council - 31 May 21)	Consider the Live Music Action Plan. Ōtepoti Live Music Action Plan was adopted at the Community Services Committee meeting held on 12 September 2023. Progress to date: An investment plan for the Ōtepoti Live Music Action Plan will be included in the 9 Year Plan reporting to Council - December 2024			Report to Council 9YP									
	Report back to the Community Services Committee by the end of July on the allocation of staff resourcing within existing budgets for the delivery of the Ōtepoti Live Music Action Plan and report back to Council to inform the draft 9 Year Plan on longer term investment options for the Ōtepoti Live Music Action Plan. (Council 28 May 2024 CNL/2024/092)	Progress to date: A public notification process was undertaken to receive Expressions of Interest for the Music Advisory Panel. A Music Advisory Panel report will be presented at the October Council meeting.	Report to Council											

Community Services Committee Forward Work Programme 2024/2025 - October 2024														
Area of Work	Reason for Work	Council role (decision and/or direction)												
			Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept
Ōtepoti Dunedin Housing Plan	Consider the Otepoti Dunedin Housing Plan. Update reports to be provided six monthly.	<p>Progress to date: Ōtepoti Dunedin Housing Plan update report was presented to the April 2024 Community Services Committee meeting.</p> <p>Staff will continue to work on the development costed housing incentive options and will be presented to the 9 year plan Council meeting.</p> <p>Update report to Council meeting - November 2024</p>		Update report to Council			Update included in Activity Report							
Public Art Update	Provide an overview of the DCC Public Art Framework and consider the commissioning of a new Public Art work for 2024.	<p>Consider a new Public art work.</p> <p>Progress to date: A report presented to the 12 September 2023.</p> <p>A workshop will be held with Councillors as part of Council 9YP</p>	Workshop											
Ōtepoti Rakatahi Taiohi Young People's Action Plan	Staff to develop a draft Ōtepoti Rakatahi Taiohi Young People's Action Plan in consultation with key Māori and Pasifika agencies. (Council 28 May 2024 CNL/2024/093)	<p>Progress to date: A report on progress will be presented to the November 2024 Council meeting.</p>		Report to Council										

Community Services Committee														
Forward Work Programme 2024/2025 - October 2024														
Area of Work	Reason for Work	Council role (decision and/or direction)										July	Aug	Sept
			Oct	Nov	Dec	Jan	Feb	Mar	April	May	June			
Te Whare o Rukutia	Staff to review the operation of Te Whare o Rukutia; The review to consider: operational modelling, bookings, costs, promotion and use of space, comparisons with other similar local and regional performing arts venues. Cost benefit analysis of a venue operating with a curated programme of events. Cost benefit analysis of a venue operating solely as a bookable community performing arts space. Workshop with Dunedin Fringe Arts Trust Board and elected members on Te Whare o Rūkutia (Council 28 May 2024 CNL/2024/089)	Progress to date: A progress report and operating model was presented to the August 2024 Community Services Committee. A meeting with councillors and the DFAT Board and staff was held in September 2024. A further meeting was held on 8 October between Councillors and DFAT Board members.	Meeting											
Activity Report	To provide updates on activities.	Notes the update report. Progress to date: Activity Report presented at the June 2024 meeting. A quarterly Activity Report will be presented to the October 2024 meeting.	Noting Report											
Minutes of related groups	Work of the: - Grants Subcommittee - Toitū Otago Settlers Museum Board Summary of Advisory Group meetings: Social Wellbeing Advisory Group; Disabilities Issues Advisory Group; Dunedin Refugee Steering Group	Progress to date: Minutes for noting (2023 -2024) will be presented to the August 2024 meeting. A summary report of the Advisory Group meetings will be presented to the October 2024 meeitng	Summary Report											

Community Services Committee														
Forward Work Programme 2024/2025 - October 2024														
Area of Work	Reason for Work	Council role (decision and/or direction)												
			Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept
Submissions to central government and other external parties.	Provide feedback on proposals from central government and other external parties.	Consider and decide on draft submission on central government and other external parties proposals. Progress to date: Submissions will be presented as required under the Community Services Committee delegation.												

Completed work from last schedule:		
Area of Work	Reason for Work	

COMMUNITY SERVICES ACTIVITY REPORT APRIL 2024 - JUNE 2024

Department: Parks and Recreation, Library, Ara Toi, Arts and Culture, Enterprise Dunedin, Community Services and Māori, Partnerships and Policy

EXECUTIVE SUMMARY

- 1 The Community Services Committee provides oversight of community assets, community development and community wellbeing across arts, culture, community development and recreation services.
- 2 This report updates the Committee on some key Resident Opinion Survey results and provides activity reporting from the following areas:
 - a) Dunedin Public Libraries.
 - b) Dunedin Cultural Facilities - Art Gallery, Toitu, Lan Yuan Chinese Gardens and Olveston.
 - c) Dunedin City of Literature.
 - d) Creative Partnerships.
 - e) Community Partnerships.
 - f) Housing.
 - g) Events.
 - h) Parks and Recreation.
- 3 Each area has provided an activity overview, key highlights, challenges, trends and issues over the period April 2024 to June 2024.
- 4 Some highlights for the April 2024 to June 2024 period detailed in the report include:
 - **Library:** The team has delivered 1067 programmes across the library network with 6685 participants attending sessions ranging from book groups, children's story time, bilingual story time, digital learning, and genealogical research sessions. Successful events in the last quarter included: Reed Gallery's '*Left vs Right. The Battle of the Book Clubs (1936-51)*' exhibition; the introduction of a weekly "quiet hour"; and a vibrant Music Month line-up.
 - **DPAG:** Dunedin City Council holds an *Enriching Local Curriculum* (ELC) Ministry of Education contract to deliver programmes at the DPAG, Toitū and Lan Yuan. These programmes offer wide -ranging and bespoke learning outcomes in all curriculum areas. This period 3277 students participated in our ELC programmes.
 - **City of Literature:** For National Poetry Day the City of Literature partnered with Dunedin Public Libraries and NZ Society of Authors Otago/Southland Branch on a free sold-out event to celebrate the hundredth anniversary of Janet Frame's birth and the City of Literature's tenth birthday year.

- **Creative Partnerships:** The team engaged with 50+ external arts and community organisations and provided personal assistance and advice to over 100 creative practitioners. A highlight for the team was working with Studio2 to facilitate the exhibition of their artists' works on the hoardings surrounding the Lower Stuart St pipe renewal site. The team has taken over management of the Community Gallery and this has gone well.
- **Community Partnerships:** The Task Force Green team delivered 200 trailer loads of wood to people in need across the community. This is a collaborative approach with community groups and social service contacts which illustrates the DCC working with and helping the community. At a commercial value of \$150 a trailer load this represents over \$30,000 worth of firewood to families in need. The firewood is sourced from Parks operations (Delta) and City Forests and is a great example of recycling a waste resource into the community.
- **Enviroschools:** The team has had direct engagement with 2177 students on waste minimisation, contributing to over 394 hours on sustainability projects. In the last quarter, the team delivered the Enviroschools Hui for students in years 4-6: *Bio-Blitz at Tomahawk!* This involved 10 schools, 10 teachers, 44 students and many members volunteers from across the community.
- **Housing:** The Outcomes Star database (standardised assessment tool to identify the main causes of homelessness) is up and running with 23 front line practitioners from ten organisations currently signed up. Further provider involvement and training opportunities are being progressed.
- **Parks and Recreation:** Te Puna o Whakaehu has completed one full year of operations. From July 2023 to June 2024, we have had 160,561 total visits. This is 32% higher than the expected 140,000 visits based on the business case for the pool.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Community Services Activity Report for April 2024 to June 2024.

BACKGROUND

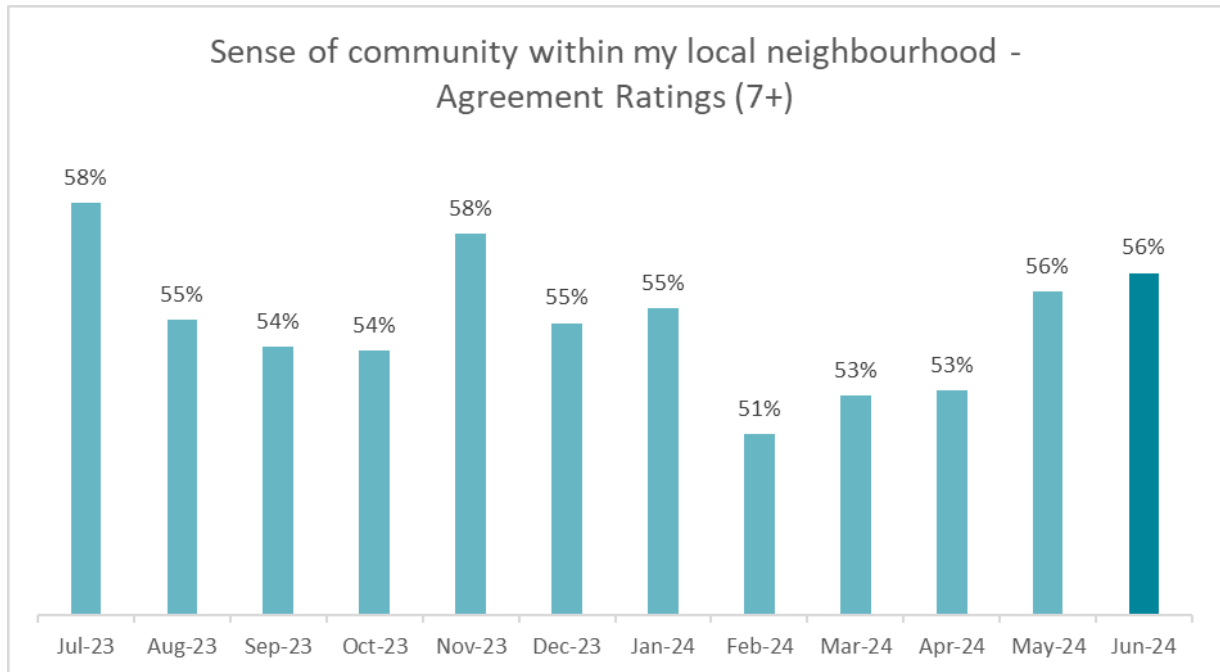
Residents' Opinion Survey (ROS)

- 5 The ROS is a monitoring tool utilised by the DCC to collect statistically reliable results on residents' satisfaction with DCC services and facilities and perceptions of Council performance. It has been commissioned by the DCC every year since 1994 in varying forms and provides an annual snapshot.
- 6 The ROS asks respondents to rate their satisfaction levels on a scale from 1-10 from very dissatisfied to very satisfied. Results are now provided to Council in quarterly reports. Some key ROS results have been included as part of the Community Services activity reporting.

Some Key ROS Results

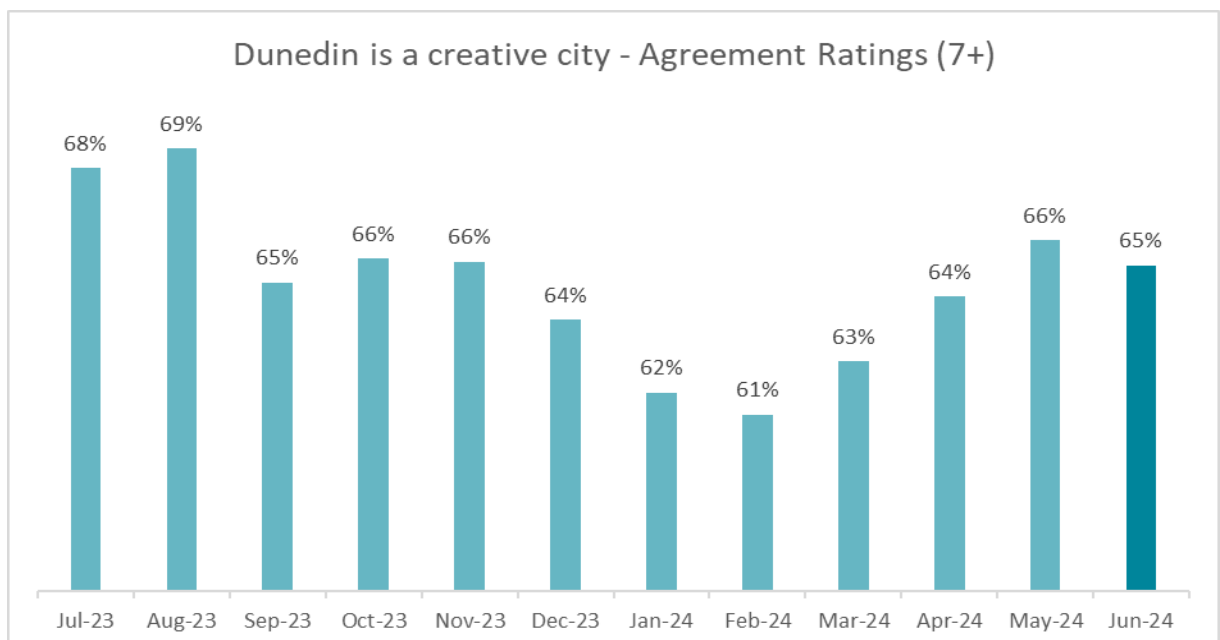
Perceptions of Dunedin - Sense of Community

- 7 Table 1 shows the level of residents' perception that there is a 'Sense of community within their local neighbourhood' over the last year July 2023 to June 2024.



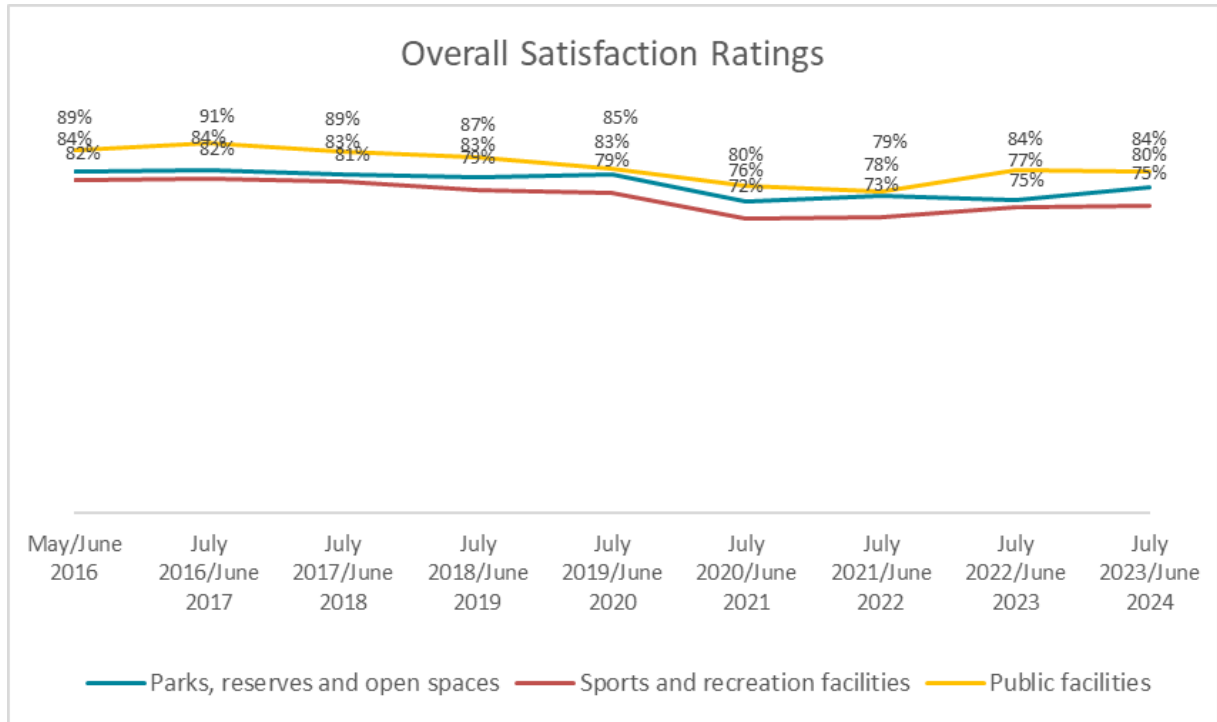
Perceptions of Dunedin – Dunedin is a creative city

- 8 Table 2 shows the level of agreement of residents' perception that 'Dunedin is a creative city' over the last year July 2023 to June 2024.



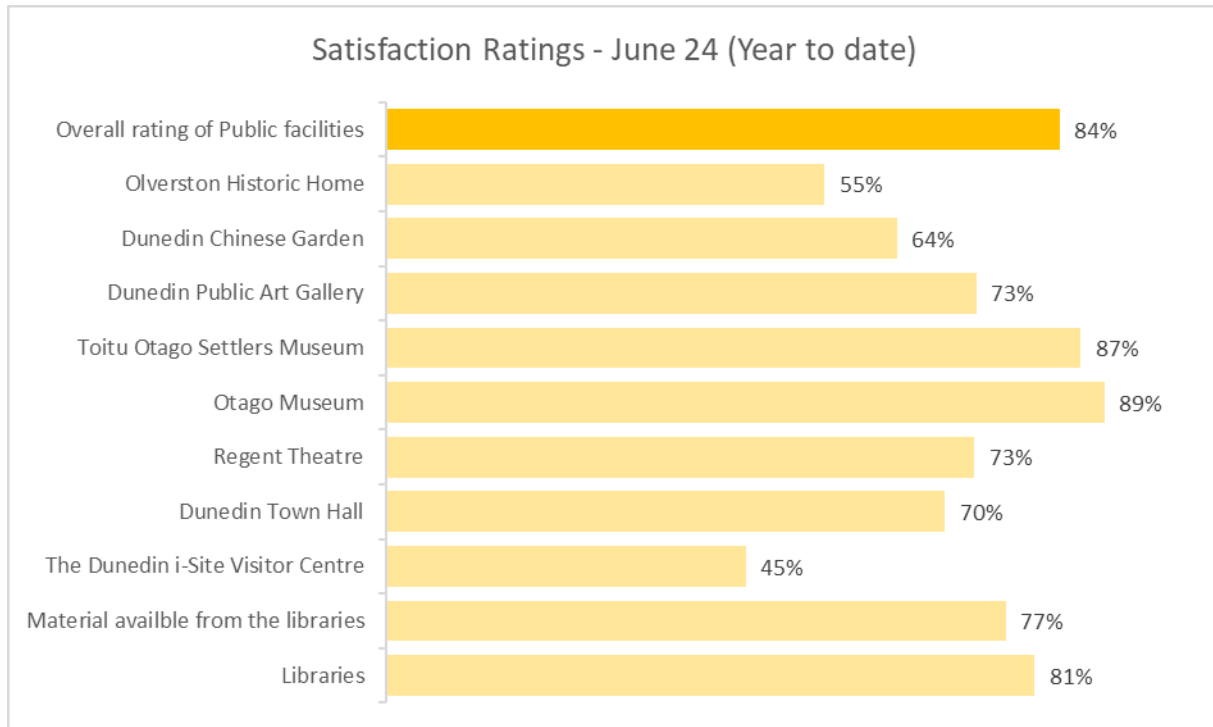
Overall Satisfaction ratings for Parks, Reserves and Open Spaces, Sports and Recreation Facilities and Public (Cultural Facilities)

- 9 Table 3 shows overall satisfaction rates across Parks, Sports Facilities and Cultural Facilities over time 2016-2024.



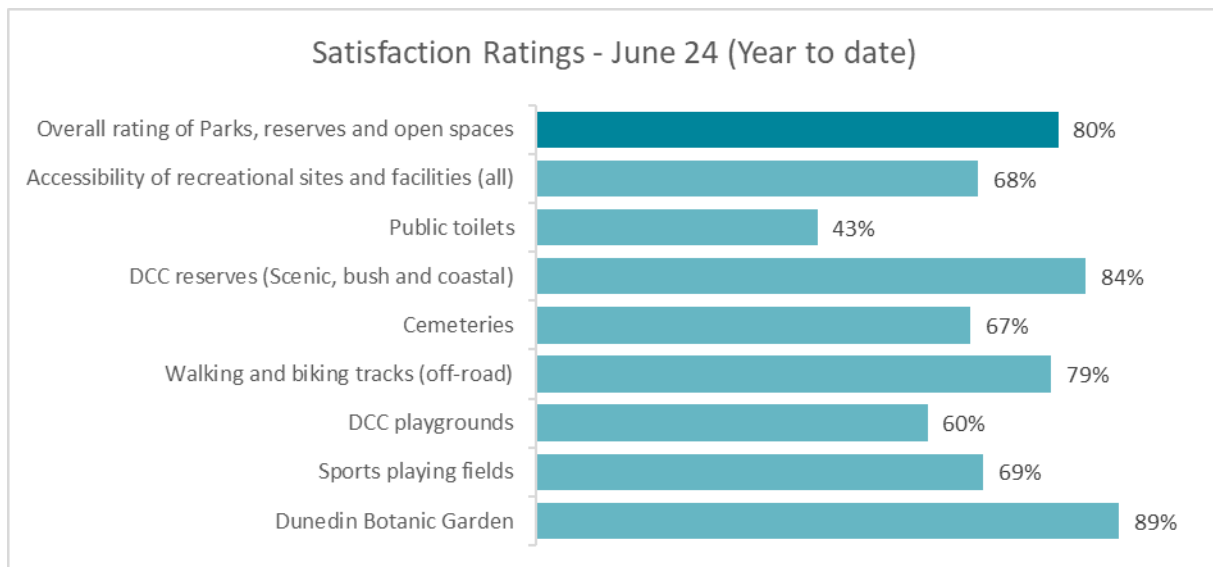
Satisfaction with Cultural Facilities

10 Table 4 shows satisfaction rates of users across Cultural Facilities June 2024 (YTD).



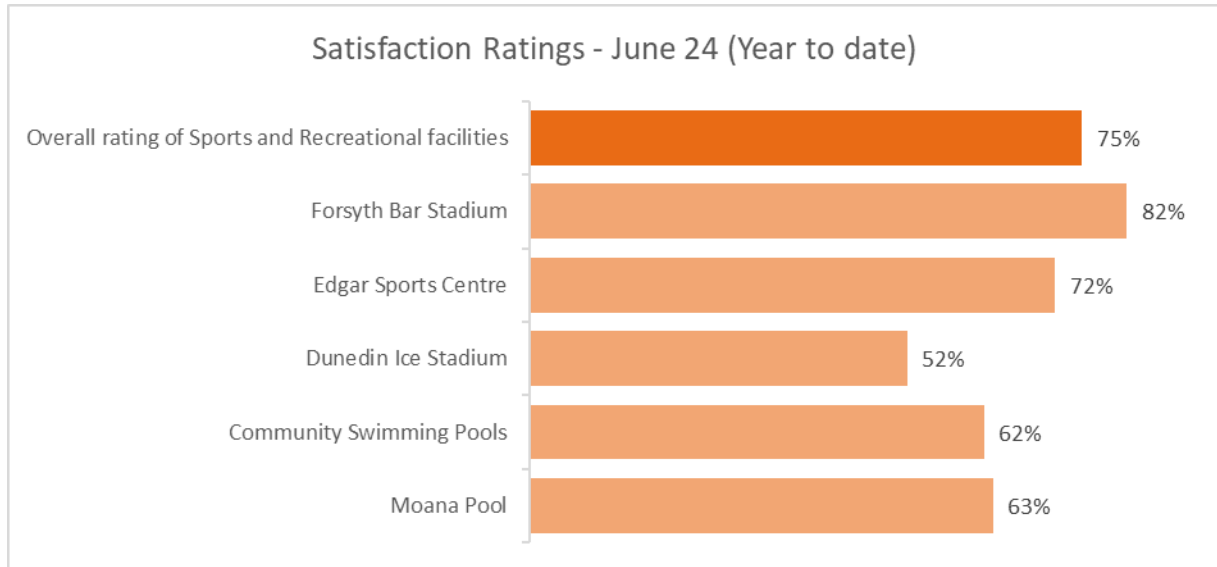
Satisfaction with Sporting and Recreational Facilities

11 Table 5 shows satisfaction rates of users across Parks and Reserves and Open Spaces June 2024 (YTD).



Satisfaction with Sport and Recreation Facilities

12 Table 6 shows satisfaction rates of users across Sport and Recreation Facilities June 2024 (YTD).



DISCUSSION

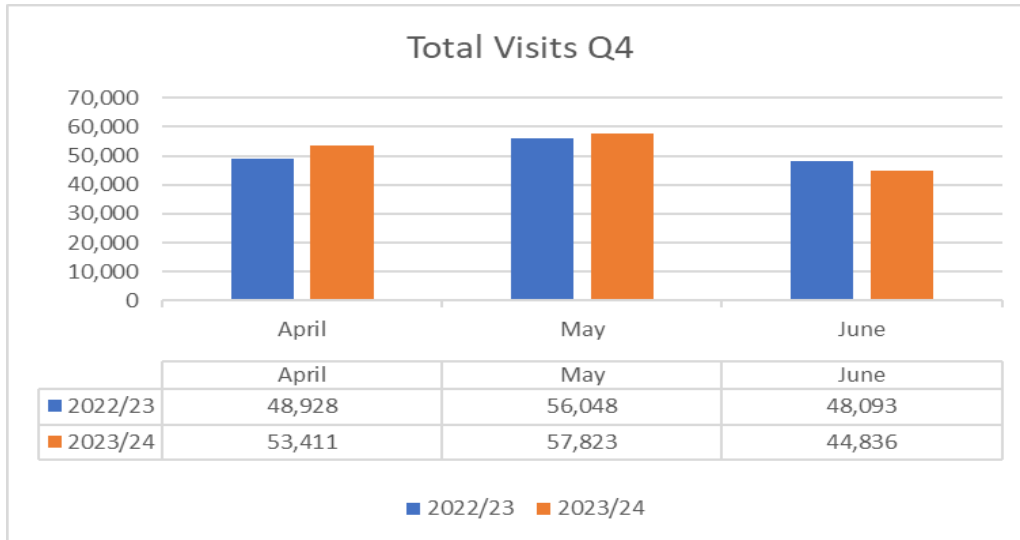
DUNEDIN PUBLIC LIBRARIES ACTIVITY REPORTING

13 At a high-level the Dunedin Public Libraries operational activities are summarised below.

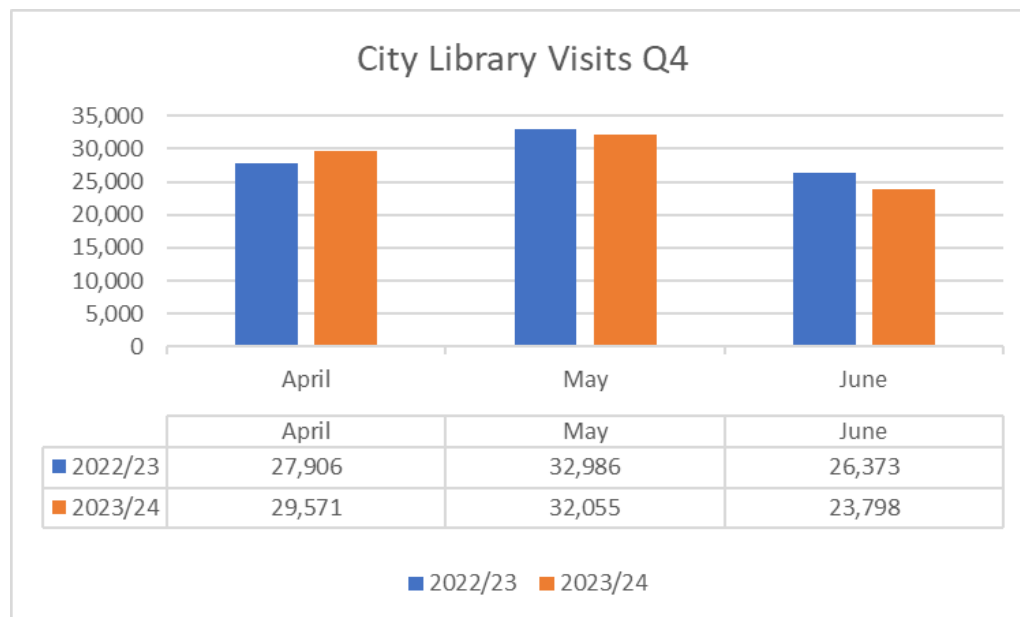
Accessible collections and information	We provide access to library collections and information in both physical and digital formats to the community.
Development of collections:	We enrich arts and culture through the development, management, and preservation of library collections.
Community Engagement:	We provide opportunities for lifelong learning through programmes and information sharing and awareness of library collections and services.
Community spaces:	We provide spaces that are safe, inclusive, welcoming, and accessible.

Overview of key library activity

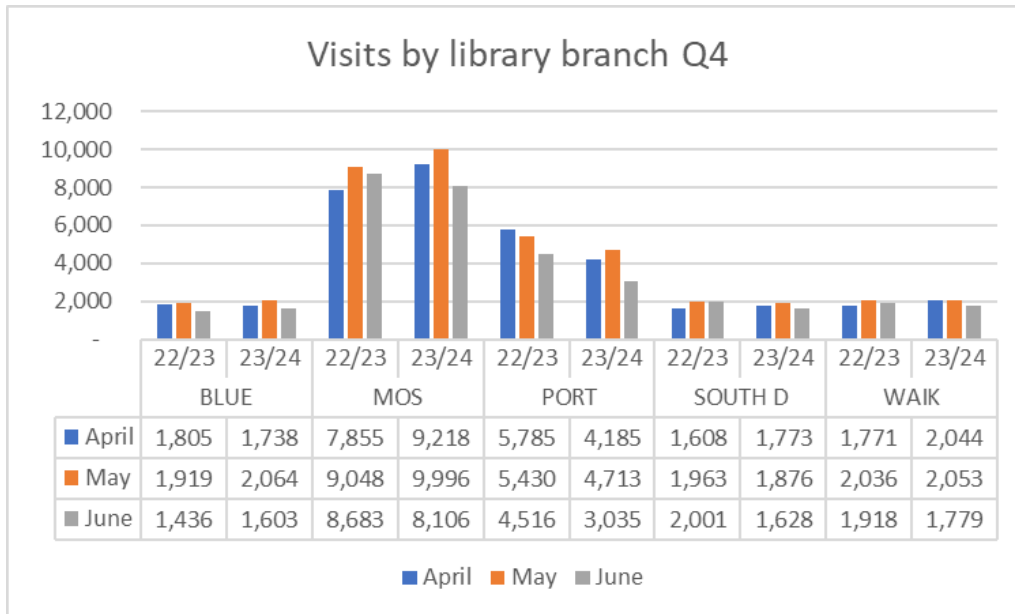
- 14 Table 7 shows Total Physical Visits to all Libraries in the network over quarter 4, showing a slight increase in average number of visits per month over the previous year.



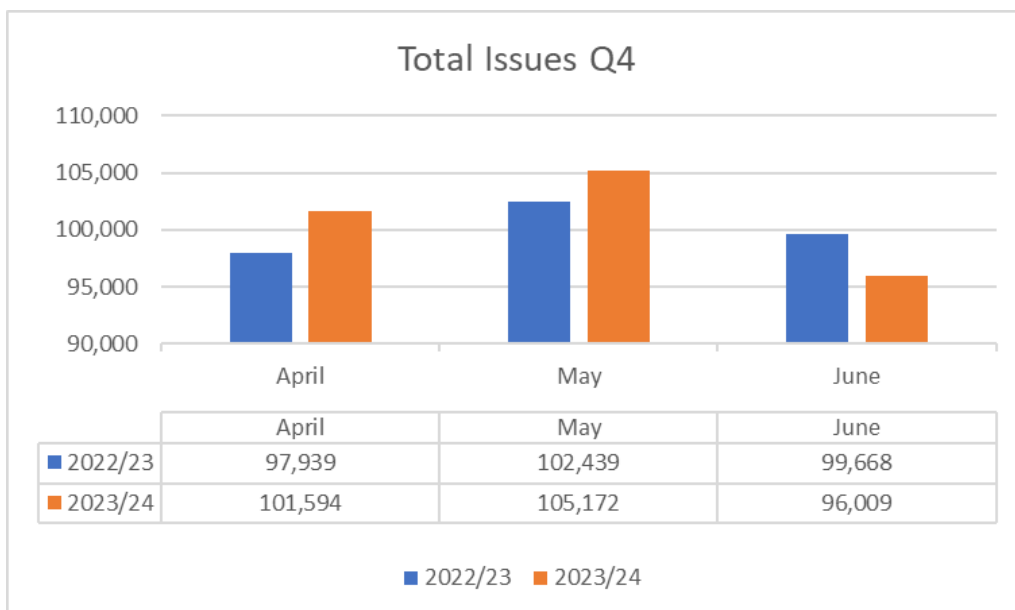
- 15 Table 8 shows Physical Visits at the City Library over quarter 4, showing a slight decrease in average number of visits per month over the previous year.



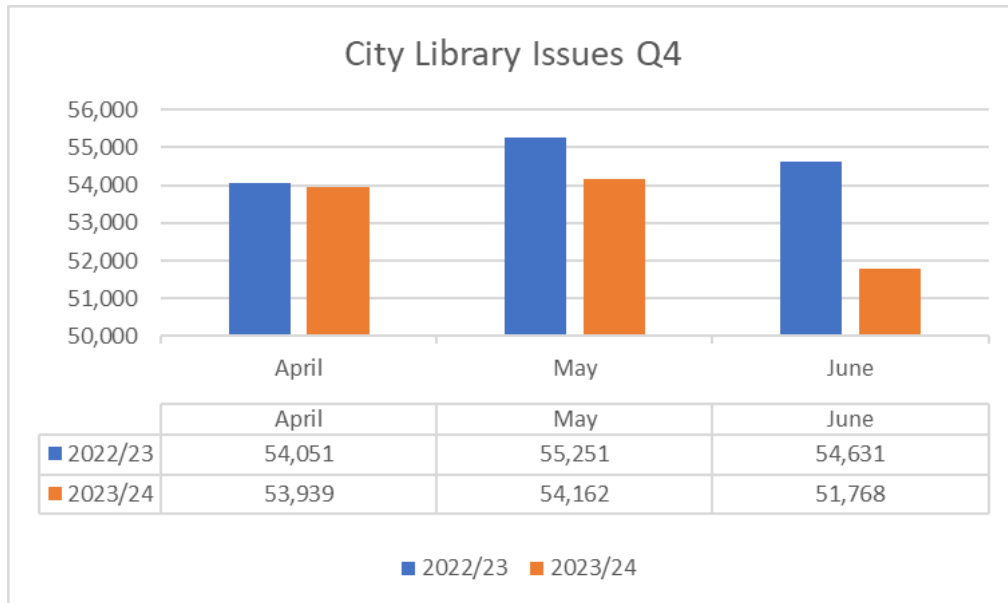
- 16 Table 9 shows Physical Visits by Branch Libraries over quarter 4, with numbers largely remaining steady.



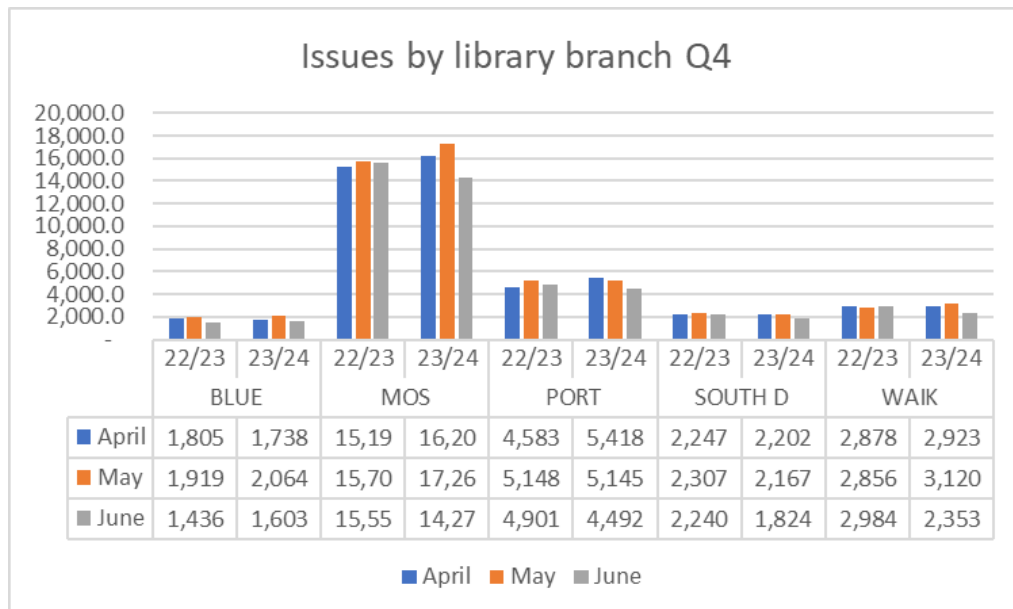
- 17 Table 10 shows Total Physical Issues over quarter 4, with a slight increase in average number of physical issues per month over the previous year.



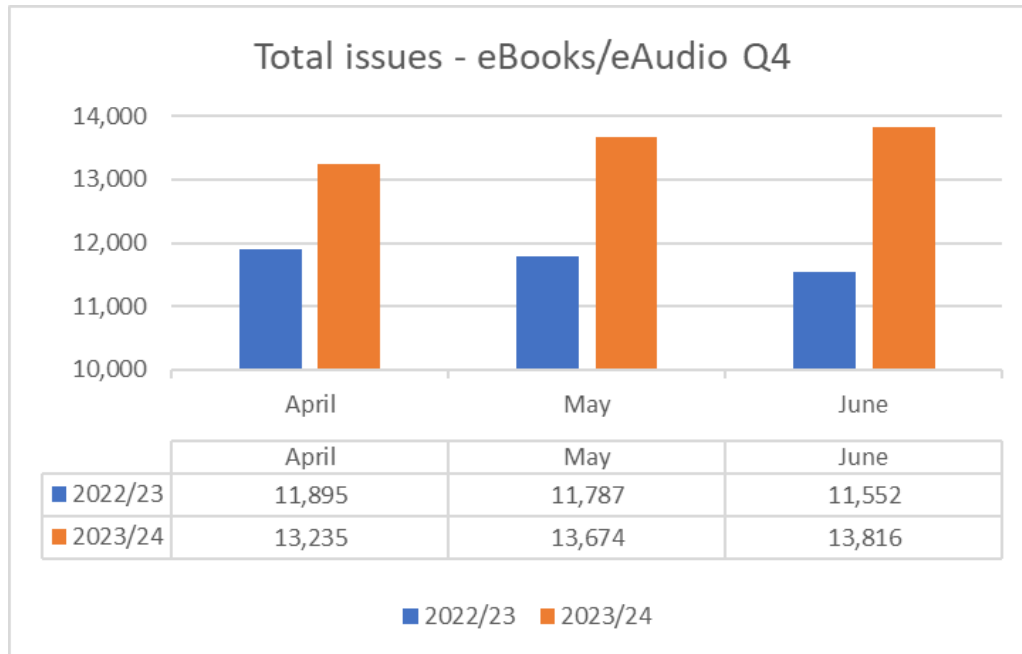
- 18 Table 11 shows Physical Issues at City Library over quarter 4, with a decrease in physical issues over the previous year.



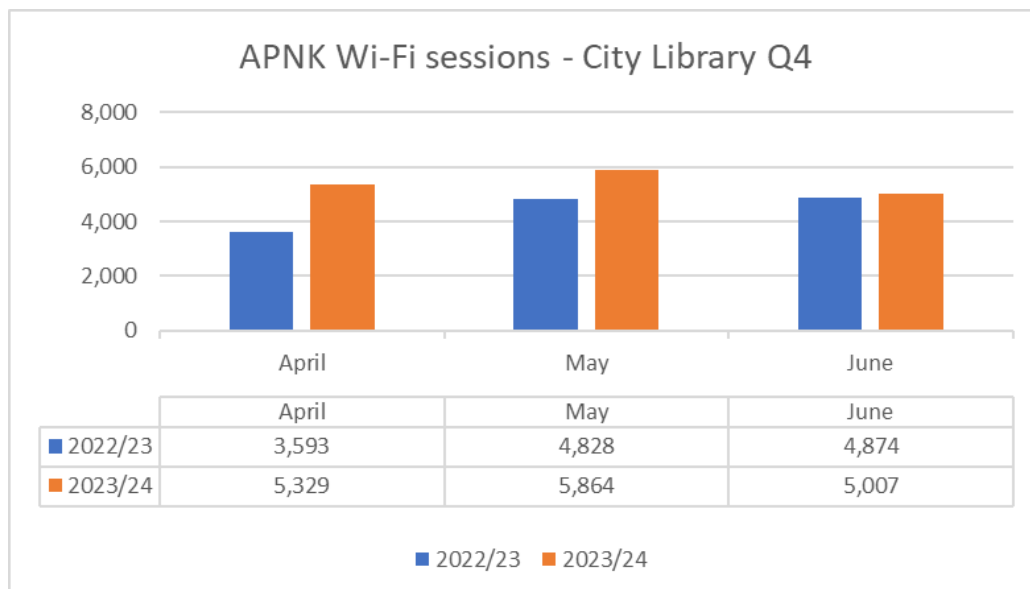
- 19 Table 12 shows Physical Issues by Library Branch over the quarter 4, with numbers largely remaining steady.



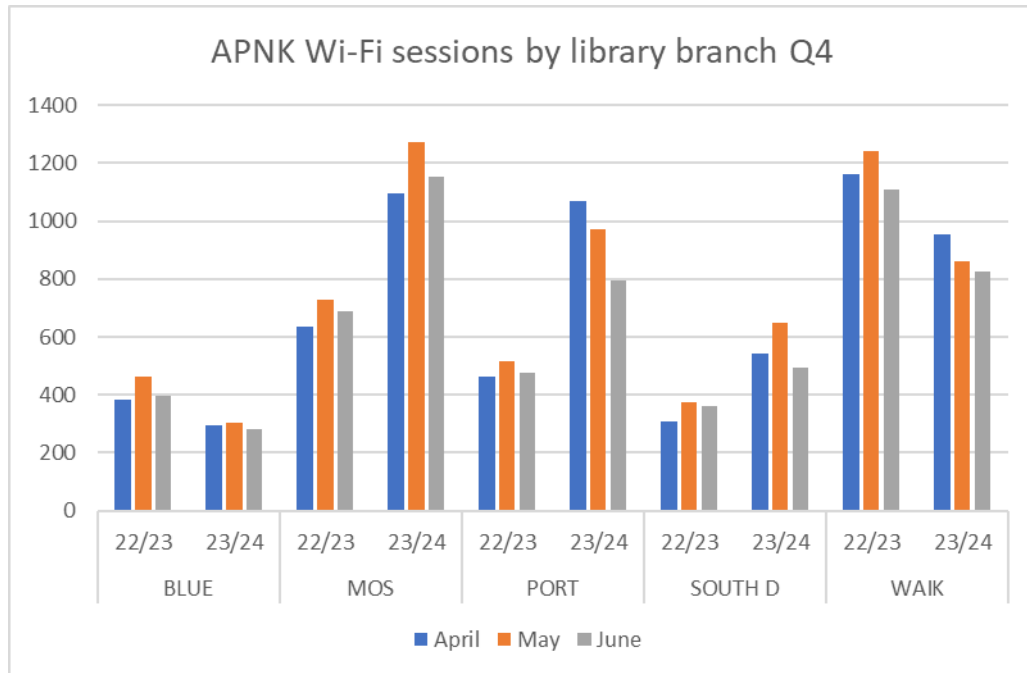
- 20 Table 13 shows Total e-Collection Issues over the quarter 4, with a 14.5% increase in e-Collection issues over the previous year.



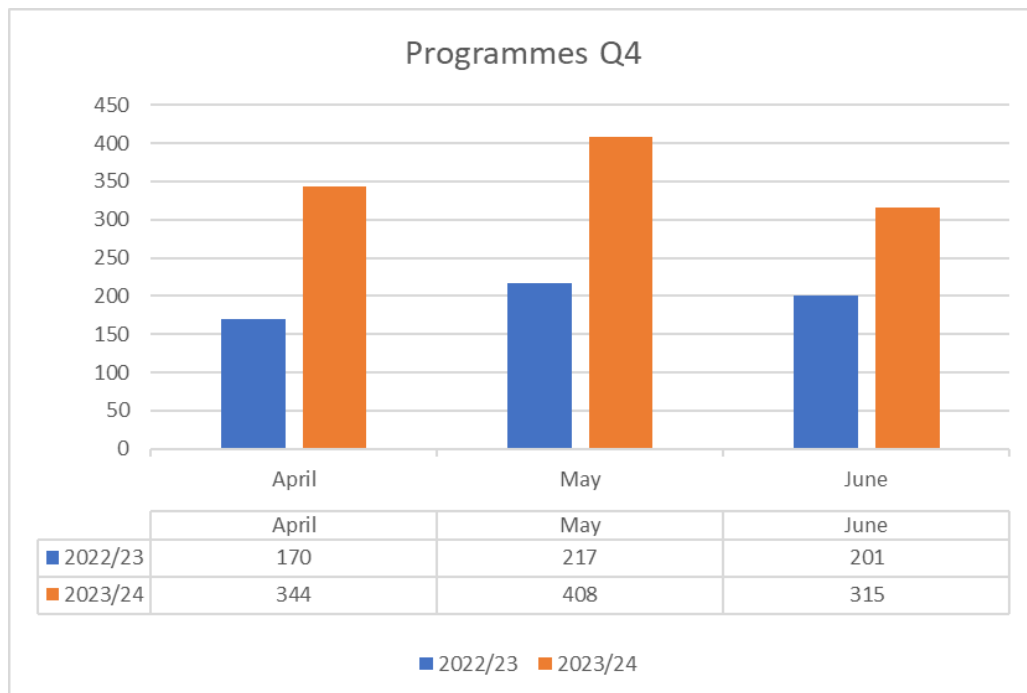
- 21 Table 14 shows Free WIFI Usage at City Library, showing a steady rise in WIFI usage on the previous year.



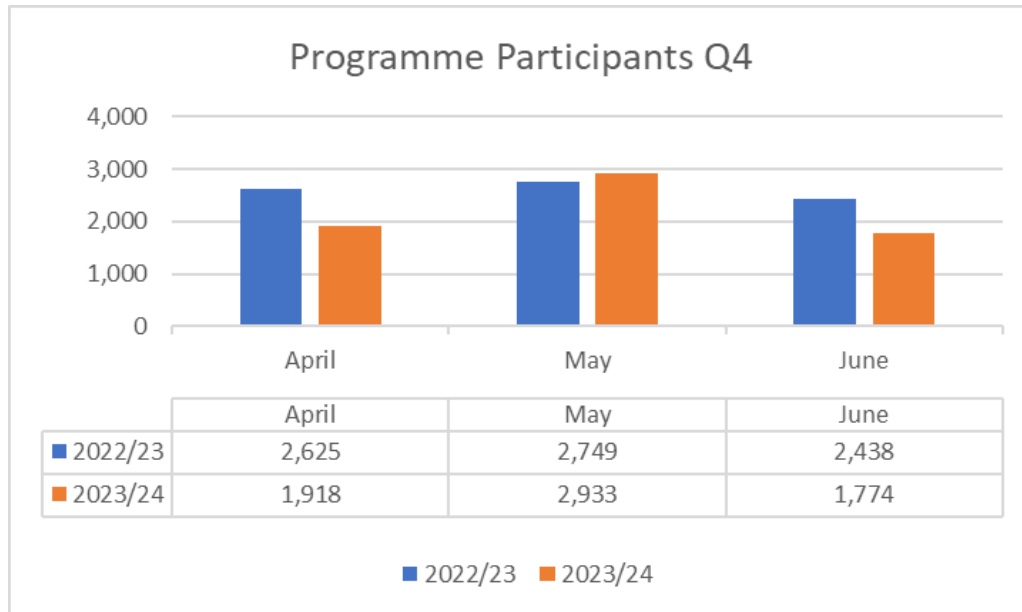
22 Table 15 shows Free WIFI Usage by Library Branch over quarter 4.



23 Table 16 shows Numbers of Community Outreach Programmes Delivered over the quarter 4.



- 24 Table 17 shows Number of Participants Attending Community Outreach Programmes over the last 3 quarters.



Library highlights

25 Heritage Collection

- Reed Gallery Exhibitions – ‘*Left vs Right. The Battle of the Book Clubs (1936-51)*’, 1 May-18 August. The exhibition recalls the publishing phenomenon that was the Left Book Club and the Right Book Club in Britain in the 1930s. Dunedin Public Libraries is fortunate to hold the largest collection of Left and Right Book Club publications in Australasia, as part of its Heritage Collections, and they were on display for the first time as part of this exhibition.

26 Events

- After the success of the low sensory hour to promote Autism NZ’s “Hoods Up Volume Down” campaign in April the City, Mosgiel and South Dunedin libraries are now holding weekly low sensory hours every Wednesday, 1-2pm. This hour is tailored to accommodate individuals with autism or sensory and neurodiversity needs at each library involved, as part of our commitment to making our libraries and services accessible to the community.
- Music Month – opened with a performance from the DCC Waiata Group, followed by performances throughout May by Em & Me, Mr Roberelli, The Phil Corfield Band, SheChoir, Dunedin Rock Choir, amongst others. A Beamafilm screening of “The Chills: The Triumph And Tragedy of Martin Phillipps” also took place.

Library Challenges

- 27 The library continues to experience disruption to magazine supplies, either because the titles cease publication or the supplier goes out of business, which has resulted in gaps in the collection.

- 28 Ongoing access to conservation supplies and treatments also continues to be a concern. Library staff continue to explore other options for supplies and treatments in an environment of shrinking availability, options are increasingly limited and alternative treatments are likely to be more expensive.

Library Trends and Issues

- 29 The use of electronic resources (e-books and e-audio resources) continues to grow as patrons increasingly move towards the online digital environment. This is a trend across libraries generally, and increasingly so post-covid. During Covid library users moved into the online and digital environment, with many patrons continuing to access the library in this way.
- 30 The libraries are seeing increased use by people with housing insecurity for charging phones and accessing services for support. The policy for Sleeping in the Library has been amended so that people can do so if not causing a problem.
- 31 There is an increase in patrons experiencing mental health issues or social issues. This is unlikely to decrease and policy and management of this is important. Support of library staff managing difficult encounters with some patrons is ongoing, particularly in terms of clear communication and de-escalation.

CULTURAL FACILITIES: ART GALLERY, TOITU, LAN YUAN AND OLVESTON ACTIVITY REPORTING

- 32 At a high-level the Dunedin Cultural Facilities operational activities are summarised below.

Accessible collections:	We collect, maintain, and provide access to collections of art, taoka and social history.
Development of collections:	We enrich arts and culture through the development, management, and preservation of art and taoka collections.
Community Engagement:	We offer a range of programmes and cultural experiences.
Community spaces:	We provide safe, inclusive, welcoming, and accessible spaces.
Cultural sites:	We maintain and provide access to sites of cultural significance.

Overview of cultural facilities key activity

Exhibition Highlights

33 Dunedin Public Art Gallery

- **Artists Residency Programme:** The DPAG operates a residency programme funded by Creative New Zealand, which brings two artists to Ōtepoti Dunedin each year: one international artist and one from elsewhere in New Zealand. Painter, Nicola Farquhar, was the NZ Resident in early 2024 and her exhibition, *Stars, Lands* opened in May.
- **Other new exhibitions:** During this reporting period, several exhibitions were launched. Margery Blackman: Weaving Life celebrates the work of renowned Dunedin textile artist

Margery Blackman and will travel to Christchurch and Wellington later in 2024. Additionally, the exhibitions *Chaptered*, *A Painter's Palette*, and *Transitions: Aotearoa to London*, all featuring works from the Gallery's permanent collection, also opened during this time. *A Painters Palette* is the latest in the series of exhibitions designed for early learners as part of the Whānau Gallery programme.

- **Marilynn Webb – *Folded in the hills* Catalogue:** The Gallery has an extensive art catalogue publishing program, and its latest release, *Marilynn Webb: Folded in the Hills*, was shortlisted as one of four finalists in the Illustrated Non-Fiction category of the Ockham New Zealand Book Awards—the country's premier platform for recognizing excellence in writing and book production. Although the book did not win, making the shortlist is a significant achievement for the gallery staff, especially considering the strong competition from major publishing houses.

34 **Toitū Otago Settlers Museum**

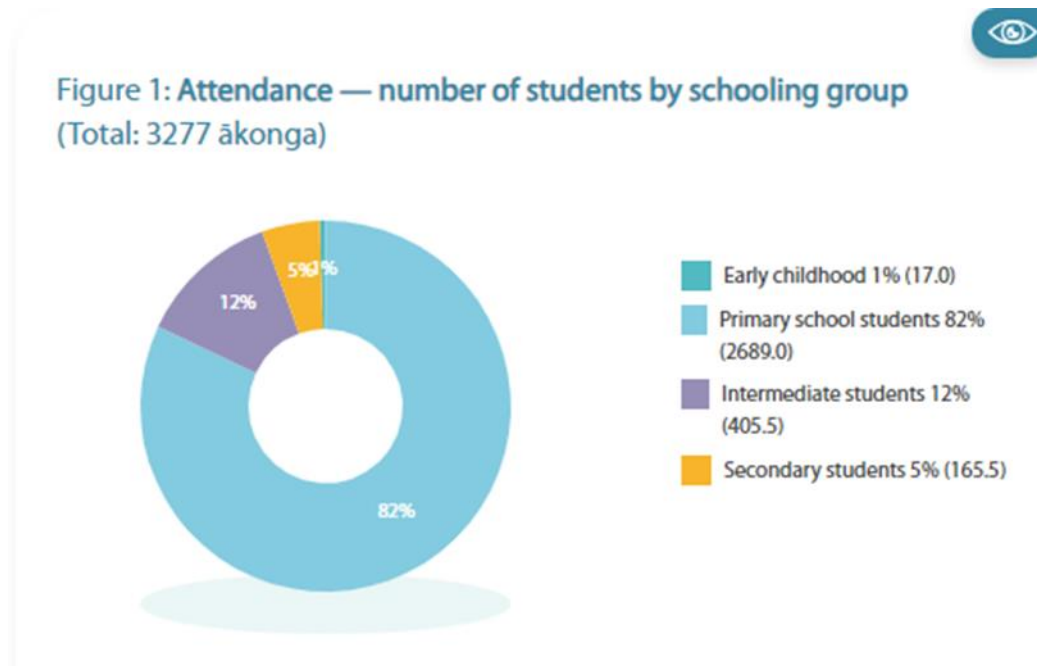
- **1964 Beatles NZ tour:** June 2024 marked the 60th anniversary of the Beatles' historic NZ tour including a concert in Dunedin. To commemorate this occasion, staff installed a display in the Research Centre featuring film footage of the tour, alongside objects from our collection and items generously lent by members of the public. This special exhibit will be on view until September 2024.
- Toitū staff also completed 3 *Talking Pictures* episodes. These are released on the Toitū YouTube channel and focus on the Toitū art collection and variously feature stories about artworks, the artists and the lives of the people or the scenes depicted.

Programme Highlights

- 35 **Toddler Time:** From April to June 2024, over 100 visitors attended Toitū's monthly interactive pre-schoolers programme. Each month, a different museum theme is explored, ranging from music and transport to Dunedin's printing history. These are brought to life with crafts, storytelling, music, play and dance.
- 36 **ANZAC Day:** Toitū opens at dawn on ANZAC Day, immediately following the dawn service at the Cenotaph, welcoming visitors with a warm beverage and the opportunity to view the Otago Roll of Honour and other commemorative military displays in the Museum. As part of the ANZAC Day program, the Museum also screened a series of documentaries and other programs produced by Toitū staff.
- 37 **Dragon Boat Festival:** In June, Lan Yuan hosted its annual celebration of the Dragon Boat Festival, focusing on the Legend of Qu Yuan. The event included various family-friendly activities, such as a craft station where participants created miniature dragon boats and lanterns, and a scavenger hunt to locate hidden toy dragons throughout Lan Yuan's pathways. A dragon boat, provided by the local dragon boating club Ōtepoti Dragons, was also on display near the Pai Lau. As dusk fell, approximately 165 attendees gathered for an outdoor screening of **Raya and the Last Dragon**, enjoying the film under the stars with their own chairs, blankets, and picnic dinners.
- 38 **School Holiday programmes:** Both DPAG and Toitū ran extensive programmes in the April term break. Each day of the holidays many young people participated in arts and crafting workshops, hands on history programmes or film screenings.

Education Highlights

- 39 **Schools Education:** Dunedin City Council holds an *Enriching Local Curriculum* (ELC) Ministry of Education contract to deliver programmes at the DPAG, Toitū and Lan Yuan, or via our outreach service at schools or early learning centres. These programmes offer wide -ranging and bespoke learning outcomes in all curriculum areas.
- 40 This reporting period 3277 ākonga, or students, participated in one of our ELC programmes. Table 18 shows the number of students attending ELC programmes by schooling group.



- 41 Schools continue to face challenges in visiting our museums due to the cost of transportation. In response, the education team have expanded the Museums Outreach service, focusing on schools on the waiting list and those identified as priorities by the Ministry of Education, with some additional visits for specific professional development needs.
- 42 The team have developed activities and programmes to compliment the curriculum which encourage teamwork, abstract thinking, and critical analysis. This model has increased engagement, particularly among reluctant learners and students with neurodivergent or learning difficulties.
- 43 Other programmes involve process-based drawing sessions to encourage creative expression without judgment. These mindful, multi-sensory activities have been highly engaging for all students, including those with physical challenges, and can be easily incorporated into daily classroom programs to improve confidence, encourage creativity and problem-solving, as well as promote well-being.

Cultural Sites

- 44 **Oveston Summer bookings:** All summer bookings for the cruise ship season with major inbound tour operators are finalised. At the time of writing, 93 cruise ships are due into port this coming cruise season between October 2024 and April 2025. Coach bookings start early September and run through until mid-June 2025, with over 90 coaches booked during this time.

- 45 **Lan Yuan.** Work is underway on a new building maintenance programme that will ready the Lan Yuan facility for the busy summer period.
- 46 **Olveston Garden:** Winter is traditionally a quieter period at Olveston, allowing staff to conduct thorough cleaning and prepare the house for the upcoming influx of visitors in spring. In anticipation of the busy season, a new cohort of tour guides has been recruited and engaged in extensive training over the past few months.
- 47 **Asbestos:** As part of routine work, Toitū collections staff team began investigating asbestos-containing materials in 2022. Historically, asbestos was used in items such as Bakelite, flooring materials, and heat-resistant products so can be expected in collections relating to social history. This investigation also found asbestos-containing dust in some collections, most likely from past storage buildings. We continue work with DCC colleagues and contractors to develop a methodology for identifying and remediating the affected storage areas and anticipate beginning this work in late 2024.

Trends and Issues

- 48 **Visitation:** A total of 121,929 people visited the Cultural Facilities this reporting period. Visitation trends from earlier in the year have continued at DPAG and Toitu. The winter months are traditionally quieter at Lan Yuan and Olveston. Table 19 shows a breakdown of visitation numbers.

Visitation 1 April – 30 June 2024	
DPAG	37,524
Toitū	76,158
Lan Yuan	5,409
Olveston	2,838

ŌTEPOTI HE PUNA AUAHA - DUNEDIN UNESCO CITY OF LITERATURE ACTIVITY REPORTING

- 49 At a high level the City of Literature's operational activities are summarised below.

Connections:	We build sustainable creative collaborations and connections locally, nationally, and internationally to source inclusive opportunities for Ōtepoti's established and emerging writers.
Collaboration:	We work collaboratively and creatively with our local writing community to build national and international connections.
Sustainability:	We facilitate and support inclusive access and participation in literary and creative opportunities to highlight local literature.
Innovation:	We explore diverse models of creative collaboration to foster connection between people and place and across genres, media, age and demographics.

City of Literature Key Activity

- 50 Ōtepoti He Puna Auaha Dunedin UNESCO City of Literature celebrates original local writing in te reo Māori, English and all other languages, including fiction, non-fiction, children's books, poetry, spoken word, scripts for theatre and film, and lyrics. The team also works to progress

UNESCO's 17 Sustainable Development Goals to improve outcomes for communities and the planet. Participation in Creative Cities programmes offers the chance to shine a light on Ōtepoti's extraordinary writers on the world stage. In partnership with tangata whenua, the team collaborates with writers, illustrators, publishers, libraries, booksellers, arts practitioners, community groups, festivals, galleries, tertiary institutions, and pre-schools, and runs free hands-on workshops in primary schools. The Director sits on the Executive Group for the Cities of Literature Network.

- 51 2024 is the City of Literature's tenth birthday year, and below is an update on some of the key activities to acknowledge this significant celebratory year.
- 52 *June 2024:* City of Literature South D Poet Lorikeet Jenny Powell worked with Rudolf Steiner School intermediate students to edit their poetry from earlier free workshops. The City of Literature has published a tenth birthday collection, *Teddy's Life Journey*, for students to take home to their whānau. This Ōtepoti initiative was selected by the Secretary General, National Commission for UNESCO for reporting to UNESCO in Paris.
- 53 The City of Literature South D Poet Lorikeet ran free workshops for SuperGrans, and the City of Literature will publish a tenth birthday collection including artworks in response by Studio 2 artists for poets and artists to keep.
- 54 *23 August:* For National Poetry Day the City of Literature partnered with Dunedin Public Libraries and NZ Society of Authors Otago/Southland Branch on a free sold-out event to celebrate the hundredth anniversary of Janet Frame's birth and the City of Literature's tenth birthday year. The City Library's fourth floor was transformed with pink baubles and banners and the walls were covered with almost fifty striking poem posters. The evening was filled with jazz by the Bill Martin Trio, captivating poetry performances – some accompanied by music and dance, the announcement of the 2024 National Poetry Day Competition winners, and a special themed birthday cake. The NZ Society of Authors Chair Michelle Elvy published the collection *perch* – a series of remarkable collaborative poems written especially for the night – which was presented to the City of Literature as a surprise gift from the poets.
- 55 *28 August:* Janet Frame's literary and personal papers held at Hocken Collections were inscribed into the UNESCO Memory of the World Aotearoa New Zealand Register on the hundredth anniversary of her birth. The City of Literature supported the event along with the exhibition *Janet Frame's Bookshelf: A Writer's Reading Life*, now open at Special Collections, University of Otago Library.
- 56 *October:* University Book Shop (Otago) turns eighty and is running a 'best memory' competition. The City of Literature will acknowledge this shared anniversary with birthday cake for the community.
- 57 *1 to 17 December:* The Sustainable Development Goals social media campaign with the other Cities of Literature will see the birthday logo alongside the SDG of the day, to showcase books by Ōtepoti writers and our city around the world.

City of Literature Highlights

- 58 **Connections:** International Youth Day – City of Literature nominee, writer Shima Jack who coordinates the Dunedin Youth Writers Association, attended the youth online roundtables, featuring seventeen young writers from thirteen Cities of Literature around the globe; and, ongoing, Ōtepoti is the mentor city for new City of Literature Okayama (Japan).

- 59 **Collaboration:** *Poetry on the Move* – Ōtepoti City of Literature was one of eighteen cities to be included in Heidelberg’s initiative which saw each poem published on postcards and posters in German and English and distributed in cafes and on buses and trains throughout 2024.
- 60 **Sustainability:** Announcement in May of the Caselberg Trust Margaret Egan Cities of Literature Writers Resident 2024. Award-winning poet Alison Glennly was selected by the judges from a strong field and will be welcomed to the Caselberg House in Whakaohorahi/Broad Bay from the start of November till mid-December. Alison, who lives on the Kāpiti Coast and has previously published two collections of poetry, is an eco-poet and is eager to form strong connections with the Ōtepoti landscape and community.
- 61 **Innovation:** The Director City of Literature attends Aotearoa Creative Cities Network meetings hosted by the National Commission for UNESCO to uplift practitioners and cities.
- 62 **Innovation:** Secretary General Vicki Soanes, National Commission for UNESCO visited Ōtepoti to attend the inscription of the Janet Frame Papers and to acknowledge our city.

CREATIVE PARTNERSHIPS ACTIVITY REPORTING

- 63 At a high-level Creative Partnerships operational activities are summarised below.

Creative Capability:	We connect with Ōtepoti Dunedin’s creative communities to support creative capability.
Creative Partnership:	We collaborate with organisations and community groups to help achieve great arts, creative and cultural wellbeing outcomes for Dunedin Ōtepoti.
Creative Advocacy:	We champion the creative sectors’ contribution to community wellbeing and to a vibrant Ōtepoti Dunedin.

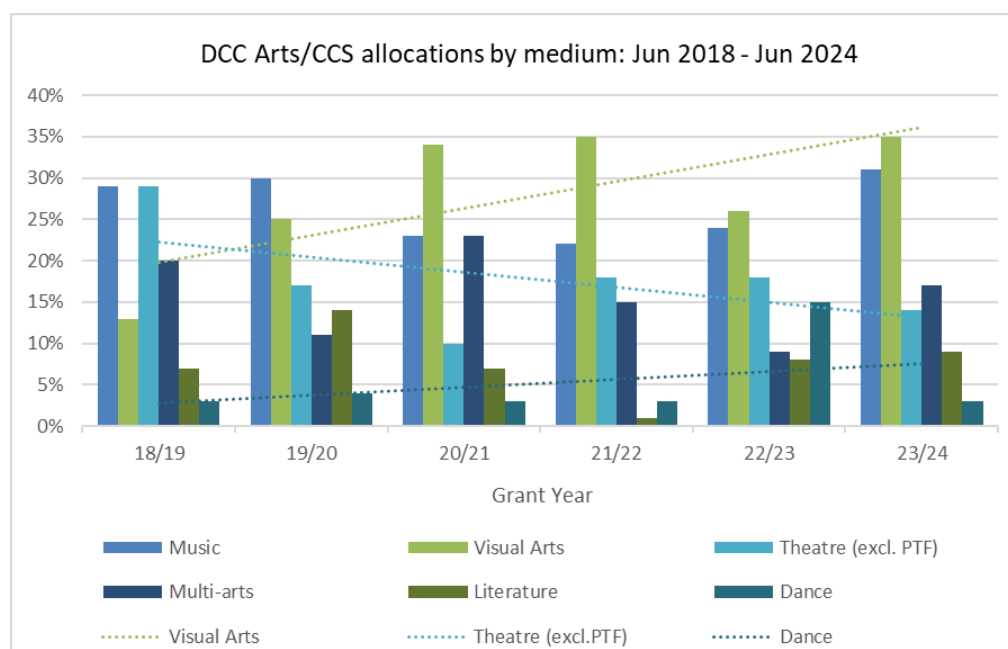
Community Engagement Summary

- 64 Creative Partnerships engagement with the arts community involves working and collaborating with organisations and individual artists to assist with project development, capability development, funding questions. Creative advocacy is also a key part of promoting creative activity and practitioners across the city and staff undertake this work through a variety of activities outlined below.
- a) The team continues to provide ongoing updates, assistance, and advice to 50+ external arts and community organisations. This includes in-person meetings outside office hours if this best suits groups.
 - b) Personal assistance and advice provided to over 100 creative practitioners; the sorts of topics covered include public and private murals, the promotion of upcoming events, funding opportunities, potential studio spaces, festival and event logistics, professional development opportunities.
 - c) The DCC/OCT Creative Capability Workshop programme continued through April–June 2024. These have included workshops on Contracts and Music Pathways, and a joint CNZ/Creative Partnerships event.

- d) After discussions with the Otago Community Trust, the decision was made to actively support the development of creative capability for emerging and mid-year creative practitioners through the continuation of the workshops programme. This spreads the focus of the \$60K arts capability funding (split 50:50 DCC and OCT) more equitably across formal arts organisations and informal collectives, groups, and practitioners.
- e) The University of Otago HUMS 401 internship was completed in May 2024. Honours student Ms Hodson took an active role in facilitating and supporting the roll-out of the workshop programme.
- f) Creative advocacy including promotion of Creative Partnerships work was undertaken via interviews with Otago Access Radio; over 150 @aratoiotepoti Instagram stories were shared promoting local creative activities, businesses, and practitioners.
- g) Creative Partnerships staff have been actively seeking out and speaking with local and national music venues, organisations, mentor programmes, and recording studios, to gather information about best practice for supporting and implementing music in Ōtepoti Dunedin.

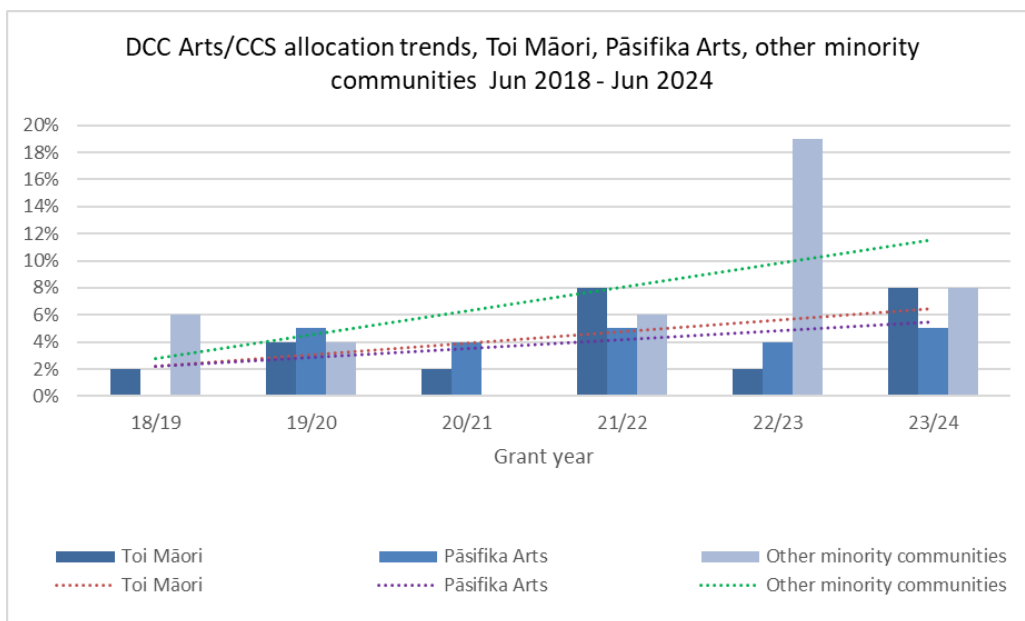
Creative Grants Summary

- 65 Table 20 shows the percentage of total DCC Arts and CNZ Creative Communities Scheme grants allocated across creative medium for the six years to June 2024. The data track where applications are coming from, where funding is allocated, and allows staff to identify trends over time. This in turn is used to help staff prioritise outreach and engagement. Please note that these data do not include Professional Theatre Fund grants

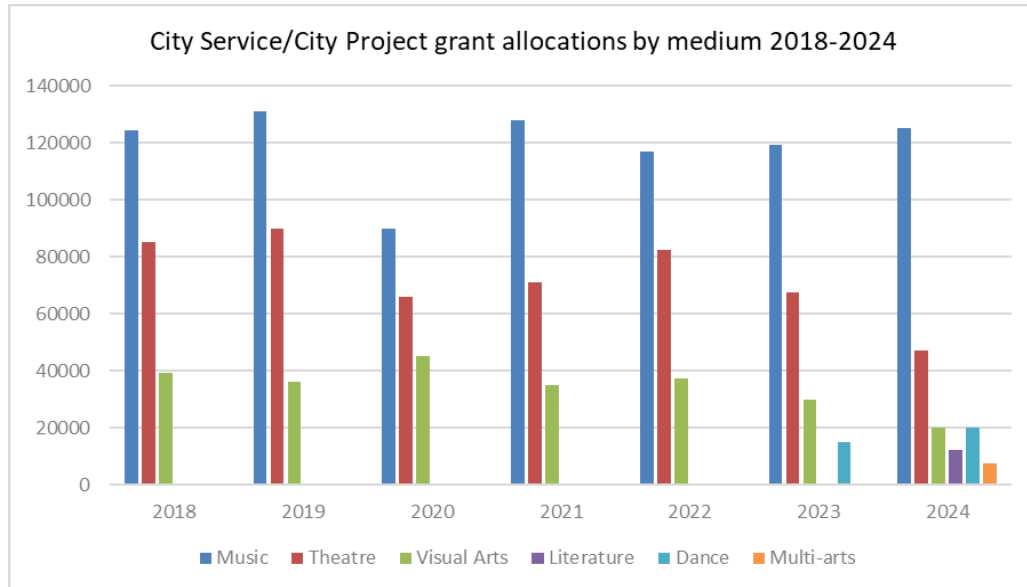


- 66 Visual Arts and Music continue to receive the majority of funding across these two grants pools. The most obvious trends are the overall rise in successful applications for Dance and Visual Arts activities, and the decline in those for Theatre activities.

- 67 The establishment of Dance Ōtepoti has had a very positive effect on the production and visibility of dance practice in the city. The obvious decline in theatre practice can be attributed in large part to two main factors:
- 68 Ongoing and fundamental effects from the loss of venue and soft infrastructure occasioned by the 2018 closure of the Fortune Theatre company.
- 69 The effects of the Covid 19 pandemic on performing arts in particular.
- 70 Table 21 shows the percentage of total DCC Arts and CNZ Creative Communities Scheme grants allocated across Māori, Pāsifika, other minority communities for the six years to June 2024. The team is happy with the general trend upwards and will continue to work to improve results in these areas.



- 71 Staff assessed City Service/City Project grants in May 2024 and made funding recommendations to the Grants Subcommittee. Table 22 shows the funding allocations according to creative medium for the six years to June 2024. The total available for allocation to arts organisations in the 2024 round was \$231,550.



- 72 It has been pleasing to see new organisations Dance Ōtepoti, the Māori and Pasifika Education Trust (MPET), and the Dunedin Jazz Club accessing this funding in the last two years. The addition of the MPET is especially welcome, as the total lack of Māori and Pasifika focussed arts organisations applying to this fund has been concerning for the team.

Creative Partnerships Highlights

- 73 The team has been actively reaching out to groups and individuals in the community who may feel unable to proactively come forward to engage with DCC staff. This is part of a strategic, long-term approach to working for these communities. The grants round that has just closed appears to show success in this area, although this will be borne out once the round is fully analysed.
- 74 Management of the Community Gallery now sits with Creative Partnerships. Special mention needs to go to the team's Administrator, Becky Gell, who ensured that the handover process rolled out with little impact on gallery users. Her attention to detail and calm, measured manner was appreciated by all involved.

Creative Partnerships Challenges

- 75 The systemic challenges noted in the last activity report remain valid. Staff work hard to serve all sectors of the city's creative communities equitably and effectively. This is not always reflected in public discourse, which can be dominated by those who are already privileged by Council systems and processes
- 76 The team faces ongoing issues with the lack of resourcing for gathering useful and relevant data, the most valuable of which is often qualitative rather than quantitative. This activity is resource-heavy and best done over long periods of time.

- 77 The lack of a functional grants management system continues to place extra demands on staff during peak workload periods. This has been an ongoing concern for years. It should also be noted that the basic analysis of the grants data shown above cannot be extracted in a useable format from the current system. Staff collate, group, and analyse these figures separately.

Creative Partnerships Trends and Issues

78 National Context

- Current government policy directions have not shown support for the arts and culture ecosystem. Rhetoric around arts and music programmes in schools as ‘nice to haves’ suggest a failure to recognise or value the intrinsic public good provided by arts, creativity, and culture. This is supported by a reduction in Manatū Taonga funding of \$42.2M over four years.
- The level of funding CNZ receives from the government has not changed since 2006; the CPI has increased by 52.6% over the same period.
- The new funding regime instituted by CNZ was welcomed for its shift in focus, but the reality continues to be heavily over-subscribed grants rounds with an average of only 1 in 5 applications successful.

COMMUNITY PARTNERSHIPS ACTIVITY REPORTING

- 79 At a high-level Community Partnerships operational activities are summarised below.

Community:	Supporting community and sector groups – to help them realise their vision for a better future. The team offers advice, support and delivers grant information. The team also supports Council mandated advisory groups and administers the DCC’s community grants.
Youth:	Supporting the Dunedin Youth Council to realise.
Enviroschools:	Delivering the Enviroschools programme across 35 Ōtepoti schools. The team creates opportunities for students and teachers to engage in education and actions that uphold sustainable practices.
Taskforce Green:	With support from MSD, the team supports people to build skills by working on community projects. TFG also delivers many services that support DCC teams – it’s a win-win.
Keep Dunedin Beautiful:	In partnership with KDB Trust – the team delivers on projects and activities that elevate sustainable practices across the community.

Community Activity

- 80 The team processed Place Based Grant Applications that delivered \$460k of grant funding across the community. The team has also started to assess nearly 50 applications for Community Grants which will be reviewed by the Grants Sub-Committee in November. Grant-related activities include providing advice, information and support to applicants in person or over the phone, or online.

- 81 Delivered a funding seminar with Otago Community Trust, Department of Internal Affairs, Sports Otago, Otago Gaming Trust, and Otago Regional Council. The DCC Community Partnerships team was the lead in organising this event.
- 82 Delivered support to 3 Council Mandated Advisory Groups; Dunedin Former Refugee Steering Group; Disability Issues Advisory Group; and Social Wellbeing Advisory Group by providing administration support, advice and delivering on key actions where appropriate.
- 83 Delivered one bi-monthly workshop for Place Based Community Groups. Next one is scheduled for October 2024.

Highlights

- 84 Delivered one bi-monthly meetings for the Ōtepoti Community Support Network. This followed the “Elevator Pitch” where five groups presented about the services they deliver. Next one is scheduled to take place in October 2024.
- 85 The community advisors team also supported the DCC at Polyfest 2024 and helped deliver a Youth Activity.

86 Youth Activity

- Delivered advice and support for the Dunedin Youth Council (DYC).
- The DYC have engaged in health and safety discussions related to the Bus Hub. They have been supported by their Community Partnership’s Advisor to navigate these opportunities as they emerge.
- At Polyfest, the Community Partnerships team along with other DCC staff, engaged with young people to better understand what matters most to them. Five key needs were identified from the recent Ōtepoti Youth Vision survey. The results showed that young people would like more activities that are young-people-led and activities that are creative. Some young people indicated that they don’t feel connected to their community/ neighbourhood.

87 Youth Highlights

- On 29 August, the DYC organised Soundwave Festival. It was a successful event with 65 performers/16 bands from across 15 secondary schools.
- DYC Chair and Deputy Chair accompanied Cr Gilbert to the Festival for the Future in Wellington. This was a great opportunity for the DYC representatives to network and represent Ōtepoti youth in this forum. Cr Gilbert provided support for the DYC reps and the Mayor supported with conference and transport costs.
- In collaboration with the Mayoral fund and the Otago Community Trust, the DCC funded two Ōtepoti young adults to participate in the Aspiring Leaders’ Forum in Wellington. They will be submitting their report to the Community Services Committee in November.

88 Taskforce Green Activity

- The TFG team supports people who are experiencing long term unemployment. With funding support the MSD, the TFG offers work opportunities for people to engage, grow

their skills and develop their confidence by engaging in meaningful activity. The TFG team also supports people from Corrections in relation to helping people deliver on their community hours.

- The type of work the TFG undertakes is either in relation to the DCC's wider work programme mainly via DCC events, Parks and Recreation and Waste. They also support community groups in their projects.

89 TFG Key deliverables this past quarter:

- TFG Volunteer Hours: 3,460.
- Average Volunteer Numbers: 36 people per day.
- Number of DCC or Community Projects completed: 90

90 TFG Activity Highlights

- Supporting 2024 Otago Polyfest during the week (set-up, pack-down and supporting).
- Lightbox installation in the Octagon for new JETSTAR international flights announcement and for Hospital Cut protest/campaign.
- Delivered 200 trailer loads of wood to people in need across the community - collaborative approach with community groups/ social service contacts which illustrates the DCC working with and helping the community. At a commercial value of \$150 a trailer load this represents over \$30,000 worth of firewood to families in need, in the community. The firewood is sourced from Parks operations (Delta) and City Forests – great example of helping a waste resource go to those in need.

91 Enviroschools Activity

- The team continued to support 35 Ōtepoti/ Dunedin schools in their Enviroschools programme. The team works with teachers and students to transform their environmental ideas into actions.
- The DCC supports this work as it aligns with the Council's commitment to sustainability and supports youth and community wellbeing.
- In Otago, Enviroschools has been running for 21 years! Each year, the team also leads 4 hui with school groups. This past quarter the team delivered 'BioBlitz!'.

92 Enviroschools Highlights

- Direct engagement with 2177 students on waste minimisation, contributing to over 394 hours on sustainability projects.
- Led and delivered the Enviroschools Hui for students in years 4-6: Bio-Blitz at Tomahawk! This involved 10 schools, 10 teachers, 44 students and many members from across the community.

93 Keep Dunedin Beautiful (KDB) Activity

- In partnership with KDB Trust – the team continued to support education opportunities to the community about waste minimisation and recycling initiatives, sustainability best practice, and coordinated environmental projects.
- This included coordinating 35 clean-ups city-wide, 17 of which took place during National Clean-up week September 20-27. Clean-up Week alone saw 3050 volunteer hours and approximately 500kgs of litter removed from the local environment.
- Also supported were beautification programmes such as 13 graffiti removals and completed resource consent to undertake 1 community mural.

94 Keep Dunedin Beautiful Highlights

- In partnership with the KDB Trust, organised and delivered the annual KDB Awards. This was a successful event supported by the Mayor. There were 62 nominations received and 120 attendees as we celebrated and acknowledged community people and groups who do great work.
- Maintenance and upkeep 100 of plants – ongoing.
- Supporting clean ups in the weekends – ongoing.

HOUSING ACTIVITY REPORTING

95 At a high-level Housing operational activities are summarized below:

Connections:	Bring people together to strengthen and create connections.
Quality:	Investigate ways to increase the quality of our housing.
Land Use:	Find better ways to use land for housing.
Resources:	Make it easier to work with council.
Our Vulnerable:	Look after our most vulnerable.

96 A full update report will be provided at the 26 November 2024 Council Meeting and will provide a comprehensive overview of ongoing work.

Implementation Plan

97 The 2024/2026 Implementation Plan is currently going through final shaping and will be presented for adoption at the 26 November 2024 Council meeting.

Recent Highlights

98 Homelessness

- The Outcomes Star database is up and running with 23 front line practitioners from ten organisations currently signed up. Further provider involvement and training opportunities are being progressed.
- The encampment at the Oval has ended with a number of those present getting permanent homes with both Kainga Ora and DCC, concerns and complaints are still being received about homeless people occupying other public spaces. These are being dealt with on a case-by-case basis.

99 Newsletter

- The next iteration of the newsletter will be going out shortly. The first iteration went live in April and was well received. This will now move into business as usual and will likely be two or three times annually.

100 Incentives

- The council-wide incentives work is progressing with a report due to council late 2024/early 2025 for consideration.

COMMUNITY EVENTS ACTIVITY REPORTING

101 At a high-level Community Events operational activities are summarised below:

Being ourselves:	Encourage and provide opportunities for our community to celebrate its identity, environment, diversity and talent.
Getting the basics right:	Make it easier to put on great events in Dunedin.
Aiming high:	Put everything in place to attract exceptional major city events that showcase Dunedin.
Putting the word out:	Promote Dunedin's rich calendar of events to locals, visitors and the world.
Enhancing skills and resources:	Strengthen the city's framework of funding, support and people to help festivals and events flourish and develop.
Making it work for Dunedin:	Recognise and make the most of the particular benefits each event can bring to the city.

Event Team Activities

102 Events

- During the period April to June 2024, the Events team has facilitated and assisted with 22 applications and bookings for local community events, three major or premier events and delivered five civic events.

103 Getting the basics right

- Between April to June 2024, the Events Team allocated over \$525,000 in grants, with \$287,178 supporting 12 major community events and \$238,500 going to 4 premier events.

PARKS AND RECREATION SERVICES ACTIVITY REPORTING

104 At a high-level Parks and Recreational services operational activities are summarised below:

Our community is active:	We provide accessible sport, recreation and outdoor activities and events for the community to enjoy being active.
Our parks and facilities support the community to thrive:	We provide parks and facilities that contribute to improving community wellbeing.
Our parks, natural landscapes, flora and fauna are treasured by the community:	We protect, restore, and ensure the community understands the importance of our ecosystems and biodiversity.
We work with others:	We build strong community relationships and partnerships with mana whenua.

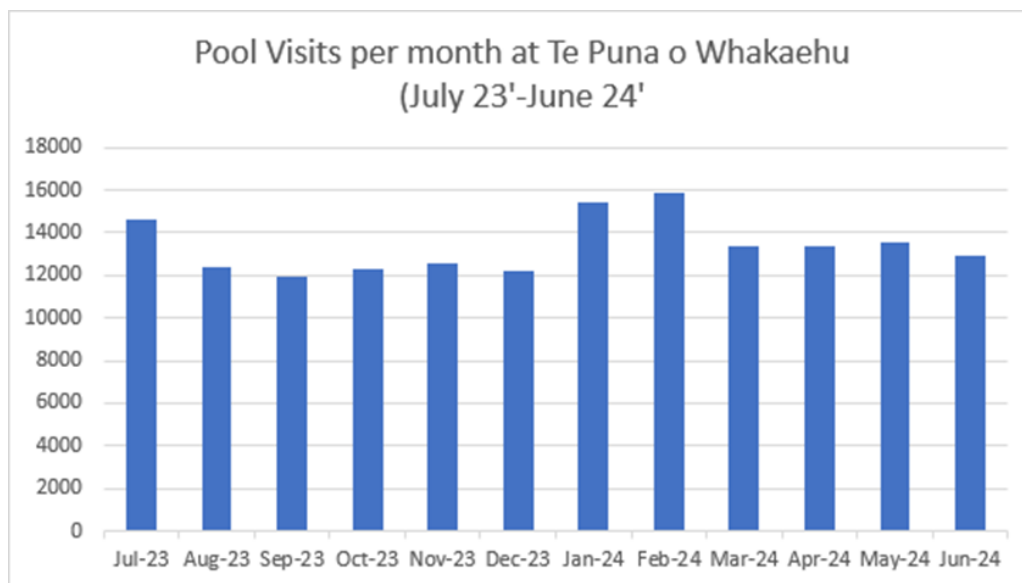
Parks and Recreation Services key activity

Aquatics

Highlights

105 **Te Puna o Whakaehu:** Te Puna o Whakaehu has completed one full year of operations and through July 2023-June 2024 we have had 160,561 total visits. This is 32% higher than the expected 140,000 visits based on the business case for the pool.

106 Table 23 below shows Pool visits per month at Te Puna o Whakaehu July 2023 to June 2024.



107 **Moana Pool:** Family Change Room refurbishment completion, family change rooms / area reopened for public use. Refurbishment including upgrade to showers, toilets, flooring in the area, tile work, and the creation of two larger dry change rooms for public and school group use.

Challenges

108 **Pool space:** Demand for pool space across all our aquatic facilities at peak times is a constant challenge. We have competing sports like water polo, diving, underwater hockey, synchronized swimming all competing for deep water space along with our aqua jogging population, casual users and aqua aerobics classes.

109 **Construction closures:** Refurbishment work continues at Moana Pool. Some of this work requires areas of the facility to be closed for the duration of parts of the project. This proves challenging for staff and public as there is disruption and temporary changes to people's daily routines, available space or activity.

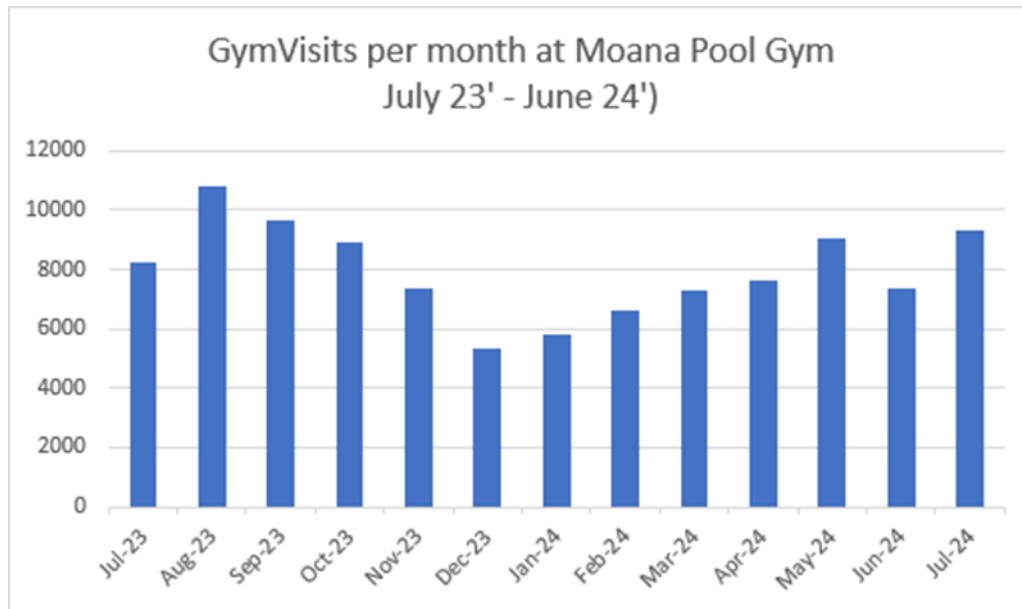
Trends and Issues

110 Aqua Fitness classes remain popular at Moana Pool, the year July 23' – June 24' saw over 5600 people participate in Aqua Fitness classes (that is an average of 17 people per class over 7 classes per week).

111 Weekend swimming lessons across all facilities remain the most popular time slot for families.

112 Moana Pool Gym continues to prove popular with over 103,000 visits from 1 July 2023 to the end of June 2024 and has 1525 current active memberships.

- 113 Table 24 shows gym visits per month at the Moana Pool Gym. The gym service continues to be well utilised, with the number of paid memberships at 1126 as of June 2024. This does not include people that have swim only memberships.



Sportsbook & facilities bookings

Highlights

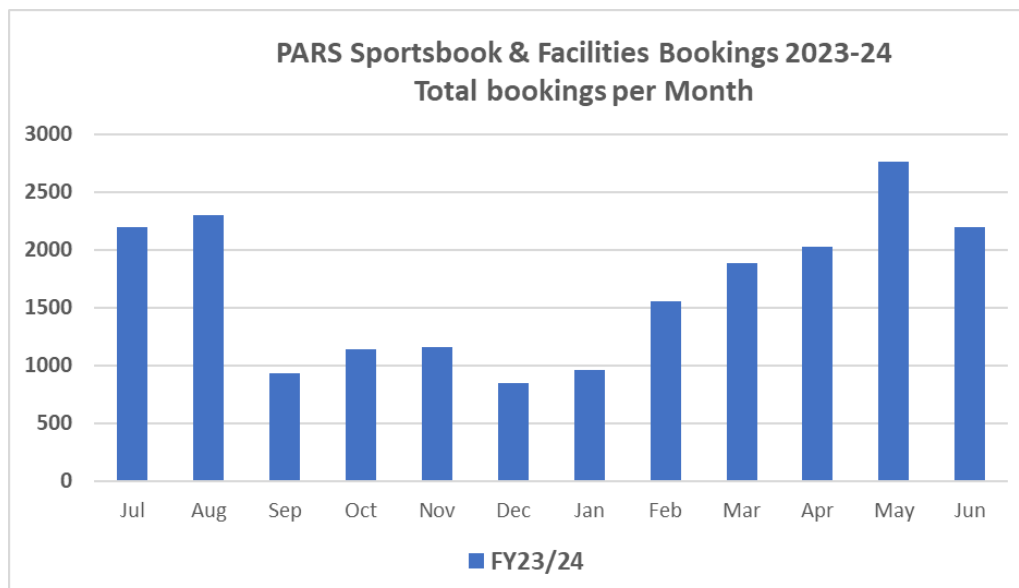
- 114 Staff have received positive feedback following the recent refurbishment of the Wellers Rock Jetty. The \$325k project involved replacement of old piles and structural gangways to ensure it was open ahead of the busier spring and summer seasons.
- 115 Four new mini-basketball hoops have been installed at Mosgiel Memorial Gym creating two new junior cross courts. Both courts have been popular and well received by the local user groups.
- 116 We have had no cancellations of sport due to field closures in the last 2 years which reflects the work staff and contractors are doing to maintain the fields despite the high use and demand on them.

Challenges

- 117 Sports clubs are facing increased operating and insurance costs which means some are struggling to maintain their facilities. This leads to more requests for council assistance and support in maintaining or replacing club owned assets.

Trends and Issues

- 118 Table 25 below also shows sports fields and facility bookings from April 2023 to June 2024. This illustrates the high level of winter sports bookings for the season (April to June).
- 119 Summer bookings for Touch, Softball and Cricket increase across February/March as School/College terms begin.



DCC Cemeteries and Crematorium

Highlights

- 120 The new Burial and Ash Beam contract (11158) has been awarded to Whitestone Contracting Limited. This contract, effective April 2024, has a duration of nine years, structured as 5+2+2.

Challenges

- 121 Green space and garden maintenance costs are not meeting the revenue finance policy.

Botanic Garden

Highlights

- 122 Three new generation recycling units have been installed, two in the lower Garden and the third in upper garden car park. A fourth is to be placed at the Gardens corner entranceway prior to Christmas. The earlier style recycling bins had been well used however limited capacity. The new recycling units have a much more pleasant appearance, greater capacity and influence future plans to centralise rubbish disposal and collections points in the Botanic Garden and reduce costs.
- 123 Sponsorship of \$100K was approved by the committee of the Friends of Dunedin Botanic Garden towards the purchase of playground equipment.

- 124 Apprentice graduation - Four apprentices graduated having completed their three years of training; three students completing their Level 4 Amenity Horticulture Certificate and one with a Level 4 Nursery Production Certificate. Three new Amenity trainees have started however the Nursery Production trainee position will be filled in the new year.

Challenges

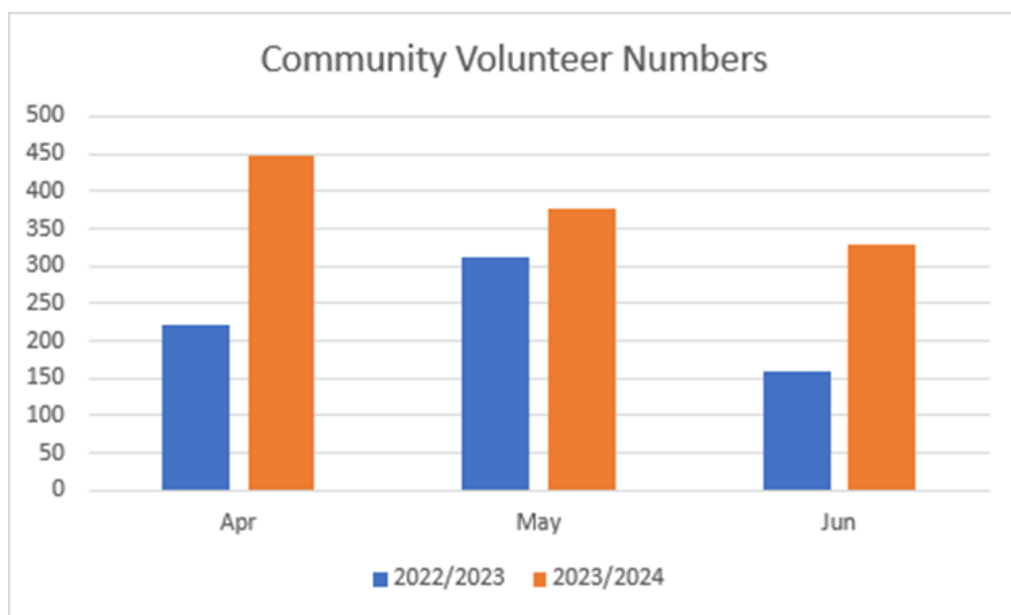
- 125 Development and provision of community engagement programming and information, garden activities and displays for public and visitors' participation and enjoyment are limited due to the current level of resourcing available.
- 126 Maintaining sufficient numbers of reliable volunteer staff of the Information Centre and volunteer drivers to operate CREST's - the Children's Recreational Support Trust's novelty trains and shuttle bug continues to be challenging.

Parks and Planning

Highlights

- 127 Table 26 shows increased community volunteer numbers from April to June. This is due to an increase in community groups joining and particular groups having big volunteer numbers for the 3-month period:

- Tomahawk-Smailis Beachcare Trust (323 volunteers)
- Town Belt Kaitiaki (91 volunteers)
- Green Hut Track Group (76 volunteers)
- Valley Project (OpenVUE) (43 volunteers)



- 128 The team has received positive feedback from volunteers for training opportunities (First Aid, Basic Chainsaw, Volunteer Engagement, Predator Trapping).

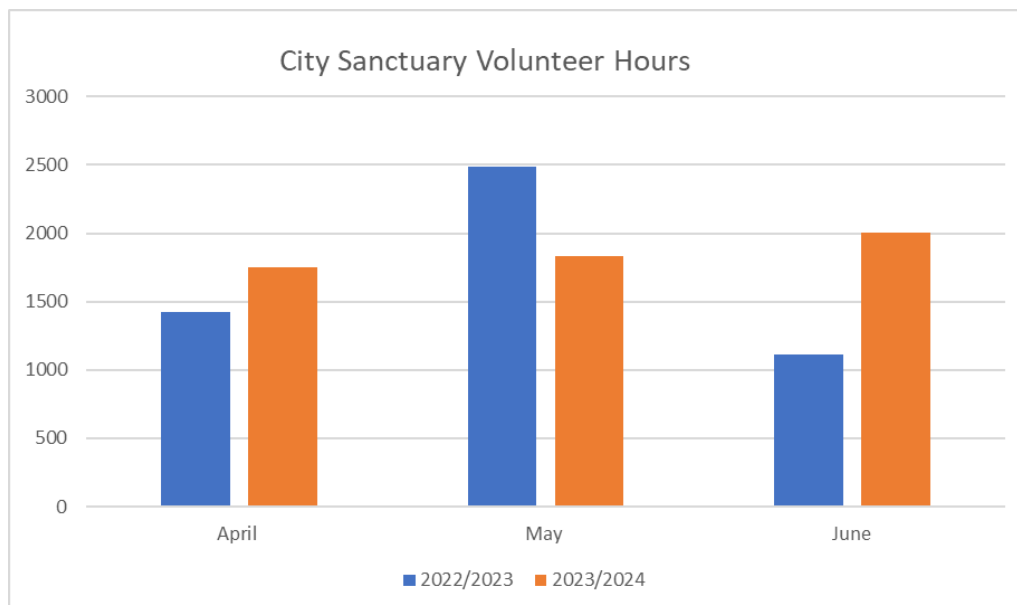
Challenges

- 129 Funding is the biggest challenge for our community groups.
- 130 Information sharing. Improving our website and having easily accessible information of various volunteer opportunities would help to increase volunteer uptake in the future.
- 131 One-off volunteers. In the wider volunteer space across the country, volunteers tend to look for a one-off opportunity rather than committing long-term.

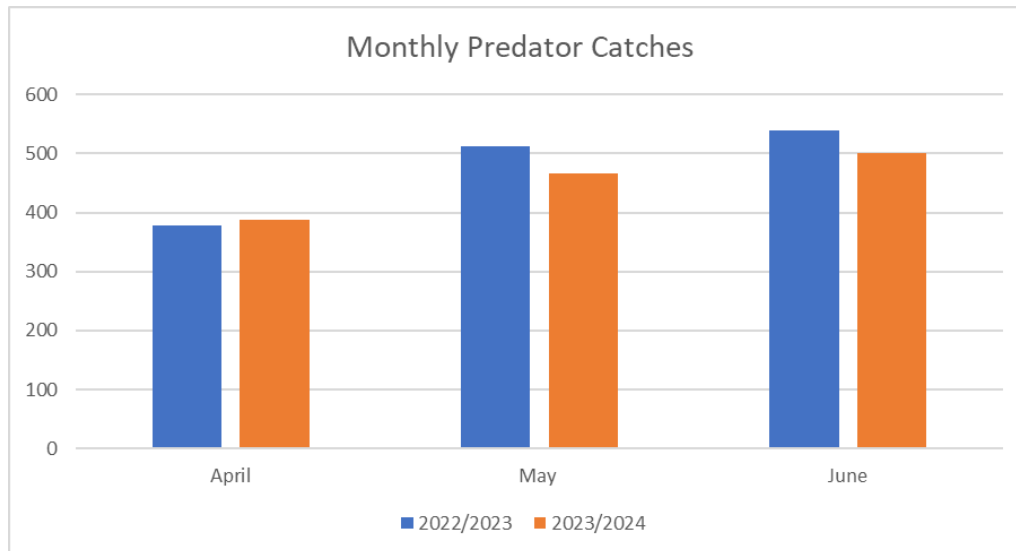
City Sanctuary - Predator Free Dunedin

Overview

- 132 During this period the City Sanctuary team has continued to activate and engage with communities via its city-wide trapping programme. The community continues to support efforts by volunteering on reserves and by managing traps in their own backyards. We continue to provide opportunities for people to connect to nature and enhance our natural flora and fauna.
- 133 Table 27 below shows the total number of volunteer hours for the period April – June 2023 (5026.95 hours or 628 workday equivalents) and comparative data for the period April – June 2024 (5588.75 hours or 699 workday equivalents). There has been an 11.2% increase in volunteer contributions to the project during this period.



- 134 Table 28 below shows the total number of possums, rodents, mustelids and hedgehogs removed from reserves and backyards during the period April – June 2023 (1431) and comparative data for the period April – June 2024 (1355). There has been a 5.3% decrease in catches for this period which can be attributed to increased level of effort from volunteers and staff and an overall reduction in predators across Dunedin City because of the City Sanctuary programme.



Highlights

- 135 Engagement with Fulton Hogan and Fairfield School to develop a community biodiversity project. The school has incorporated trapping into the school curriculum by issuing 'Predator Patrol' badges to participating students.
- 136 Ongoing support and guidance to the newly formed Aroha Kaikorai Valley Conservation Group who undertake conservation initiatives across council land in Kaikorai Valley. This project is moving from strength to strength and gaining much buy-in from local businesses and residents.
- 137 Again, this year we participated in the ever-growing Wild Dunedin Festival of Nature. We are always proud to support the event.
- 138 Collaboration with the Department of Conservation and the Nelson Marlborough Institute of Technology (NMIT) National Trapping Programme at Orokonui Ecosanctuary. The course received an all-time high number of registrants.
- 139 Signal Hill Intensive Possum Control Plan implemented and proving successful.

Challenges

- 140 Funding is not guaranteed past 25/26 financial year.

OPTIONS

- 141 As this is a report for noting, there are no options.

NEXT STEPS

142 The next Activity Report will be presented to the first Community Services Committee in 2025.

Signatories

Author:	Heath Ellis - Acting Group Manager Parks and Recreation Anne-Maree Wigley - Director Library Services Lisa Wilkie - Kaiarahi - Team Leader Creative Partnerships Nicky Page - Director, City of Literature Cam McCracken - Director DPAG, Toitū, Lan Yuan and Olveston Sian Sutton - Dunedin Destination Manager Gina Hu'akau - Community Partnerships Manager Gill Brown - Principal Policy Advisor Housing
Authoriser:	Jeanette Wikaira - General Manager Arts, Culture and Recreation

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision supports democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The refresh of the DCC's four wellbeing strategies is a critical piece of work that is overseen by the Panel.

Māori Impact Statement

Alignment of the four wellbeing strategies with Te Taki Haruru is central to the work updated in this report.

Sustainability

Alignment of the four wellbeing strategies with Council's commitment to sustainability is central to the work updated in this report.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The activity updates reported are included in the 10 Year Plan and Annual Plan.

Financial considerations

The activity updates reported are within existing budgets.

Significance

This is considered low in terms of the Significance and Engagement Policy.

Engagement – external

As this is an activity update report, no external engagement has been undertaken.

Engagement - internal

As this is an activity update report, no internal engagement has been undertaken.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

SUMMARY OF CONSIDERATIONS

Community Boards

Any specific issues are discussed with the appropriate Community Board.

SUMMARY OF ADVISORY GROUP MEETINGS (JULY - SEPTEMBER 2024)

Department: Community Services

EXECUTIVE SUMMARY

- 1 This report provides a summary of the meetings and actions of the DCC's Social Wellbeing Advisory Group, Disabilities Issues Advisory Group and Dunedin Former Refugee Steering Group during the period 1 July – 30 September 2024.

RECOMMENDATIONS

That the Committee:

- a) Notes the summary of the DCC's Social Wellbeing Advisory Group, Disabilities Issues Advisory Group and Dunedin Former Refugee Steering Group during the period 1 July – 30 September 2024.

BACKGROUND

- 2 The Social Wellbeing Advisory Group (SWAG), Disabilities Issues Advisory Group (DIAG) and Dunedin Former Refugee Steering Group (SFRSG) are advisory groups mandated by Council.
- 3 They provide advice to Council on issues relevant to the wellbeing of communities and whānau, marginalised groups, former refugees, and people with disabilities. The groups have no decision-making powers and are chaired by Councillors.
- 4 The Terms of Reference for all three groups state that they will report to the Community and Culture Committee. A quarterly summary is provided to the Committee, including meeting minutes and relevant documents (see Attachments A – C).
- 5 In addition to this, there is a council resolution that has approved operational funding related to community development support for migrants and refugees. Activities related to this funding is overseen by the DFRSG.

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Council:

- a) **Approves** an annual increase of \$80,000 in the operational Community and Planning budget to support community development for migrants and refugees.

Motion carried (TEN/2018/044) Cr Vandervis recorded his vote against

Community and Culture Committee
14 August 2018

DISCUSSION

- 6 SWAG met on 6 August 2024. A short presentation was provided by staff regarding the social Wellbeing strategy (Appendix A). No minutes were taken, but noted were the following topics;
 - Discussion and agreement that SWAG will suspend meeting while the DCC's Strategic Refresh work programme is underway;
 - SWAG provided feedback on the current DCC social wellbeing strategy which was noted by policy staff who are developing the 'refreshed' draft wellbeing strategies for Council approval in preparation for the 9-year plan.

- 7 DIAG met on 4th July 2024 and 21 August 2024 (see Attachment B). Key topics discussed include;
 - ORC training delivered to senior staff to increase their awareness of disability needs/issues;
 - Bus services and related issues and solutions;
 - Waste environmental solution and the new bins – needing clear information regarding emptying of stoma/ostomy bags;
 - Update from South Dunedin Community Network;
 - Housing and DCC Community Housing – increase in rents, worried about WINZ clients;
 - Transport related topics; bikes, e-scooters, crossings
 - South Dunedin Library – presentation by DCC staff
 - DCC Community Housing – presentation by DCC staff. Responding to questions re concerns about WINZ clients;
 - DCC website and feedback on how to make it more accessible using a new widget;
 - Updating Terms of Reference for DIAG.

- 8 DFRSG met on 8 August 2024 (see Attachment C) and on the 26 September 2024. In September the DFRSG hosted representatives from the Ministry of Business Innovation and Employment who shared information about the New Zealand's government refugee programme. Minutes from September meeting are not yet ready for this report. Key topics discussed at the August meeting include;
 - English language Partners;
 - Better support for families from Syria;
 - Working with MBIE and Red Cross – housing, support;
 - Update from Citizens Advice Bureaux;
 - Introduction from new Community Partnerships manager;
 - Update and Discussion from Dunedin Former Refugee Operational Group (DFROG);
 - Needing resources/official letters in other languages;
 - Transition for families post-support from Red Cross;
 - Welcome video for new families arriving through Mangere– underway to being completed.

- 9 In relation to Council's resolution in paragraph 5, the Community Partnership team has budget for \$30k for translation services, and \$40k to support the DFRSG's action plan which is currently

being updated. The remaining \$10k is used to support operational activity associated with the action plan such as hosting meetings or undertaking activities.

OPTIONS

10 There are no options, as the report is for noting only.

NEXT STEPS

11 There are no more meetings scheduled for SWAG for 2024.

12 DIAG is next scheduled to meet on 17 October 2024.

13 DFRSG is next scheduled to meet on 7 November 2024.

Signatories

Author:	Gina Hu'akau - Community Partnerships Manager
Authoriser:	Nicola Morand - Manahautū (General Manager Māori Partnerships and Policy)

Attachments

	Title	Page
↓A	A. Social Wellbeing Strategy. Presentation to SWAG. 06.08.24	86
↓B	B. Minutes DIAG Meeting 4 July 2024 & 21 Aug 2024	105
↓C	C. Dunedin Former Refugee Steering Group Minutes 8 August 2024	114

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Future Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

The advisory groups provide feedback and advice relevant to a number of strategies.

Māori Impact Statement

The advisory groups provide feedback and advice relevant to a number of the strategic values listed in Te Taki Hararu. At times, the communities will also seek advice and support from mana whenua, māta waka, Māori.

Sustainability

The advisory groups provide feedback and advice relevant to sustainability including transport, housing and living sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications regarding levels of services (LoS), however the advisory groups, do comment if a LoS is appropriate for the communities that they represent.

Financial considerations

There are no financial implications.

Significance

There are no issues of significant in accordance with section 2.2 of Council's Significance and Engagement Policy.

Engagement – external

There has been external engagement with the advisory groups and the minutes/notes summarise this.

Engagement – internal

There has been no internal engagement.

Risks: Legal / Health and Safety etc.

There are no legal or health and safety risks.

SUMMARY OF CONSIDERATIONS

Conflict of Interest

There is no conflict of interest.

Community Boards

There are no implications for Community Boards.



Refreshing our Strategies

Why, where and how

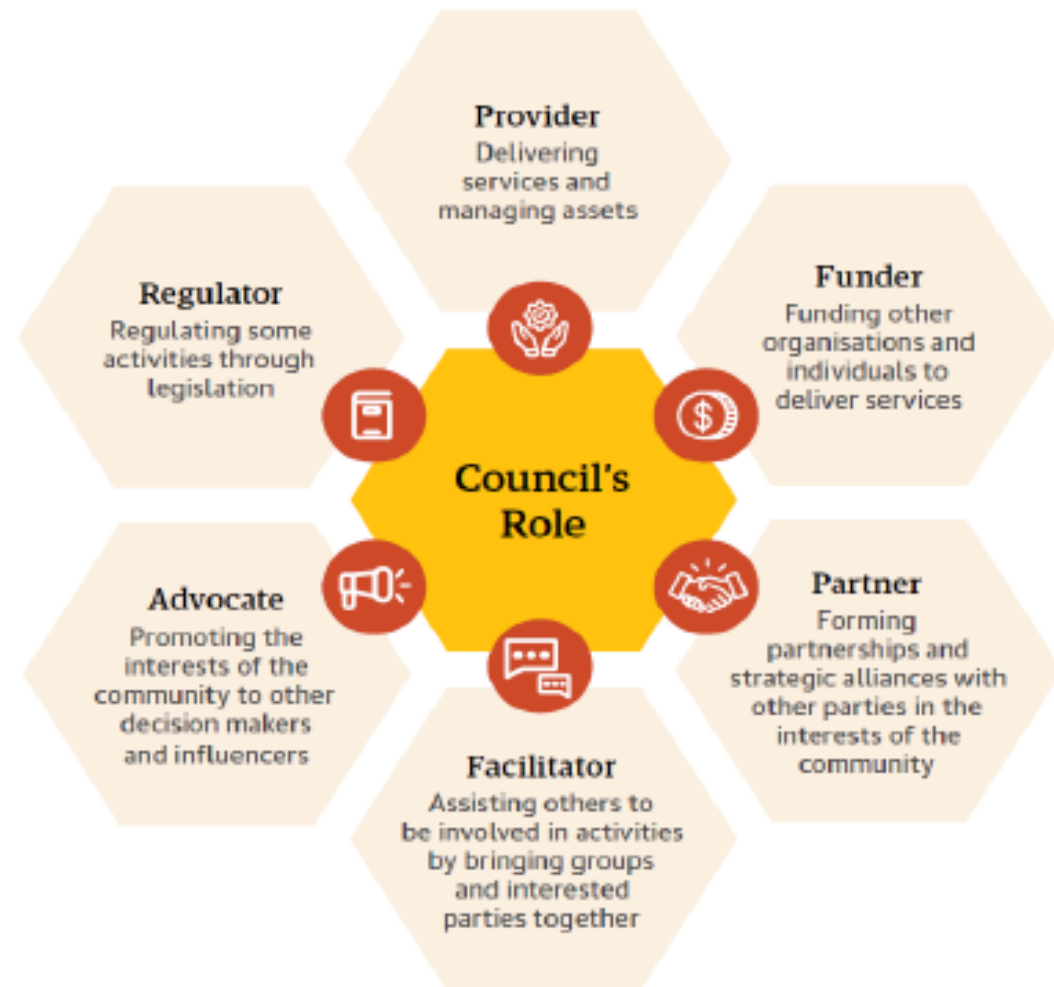
- **Why?** Strategies help define what is important to our community
- **Where?** They are essential strategies that provide leadership and help prioritise what we do with what resources we have.
- **How do they fit together?** They already form an essential part of this Council's strategy. Proposal is to strengthen these to help embed Council's principles: ToW and Sustainability (Harrison Grierson). One of the weakness is the silo aspect of the wheel



A draft concept to help visualize how strategies and operations (actions) relate



Council's operational role:





Social Wellbeing Strategy

Key question:
What does
'wellbeing' mean?

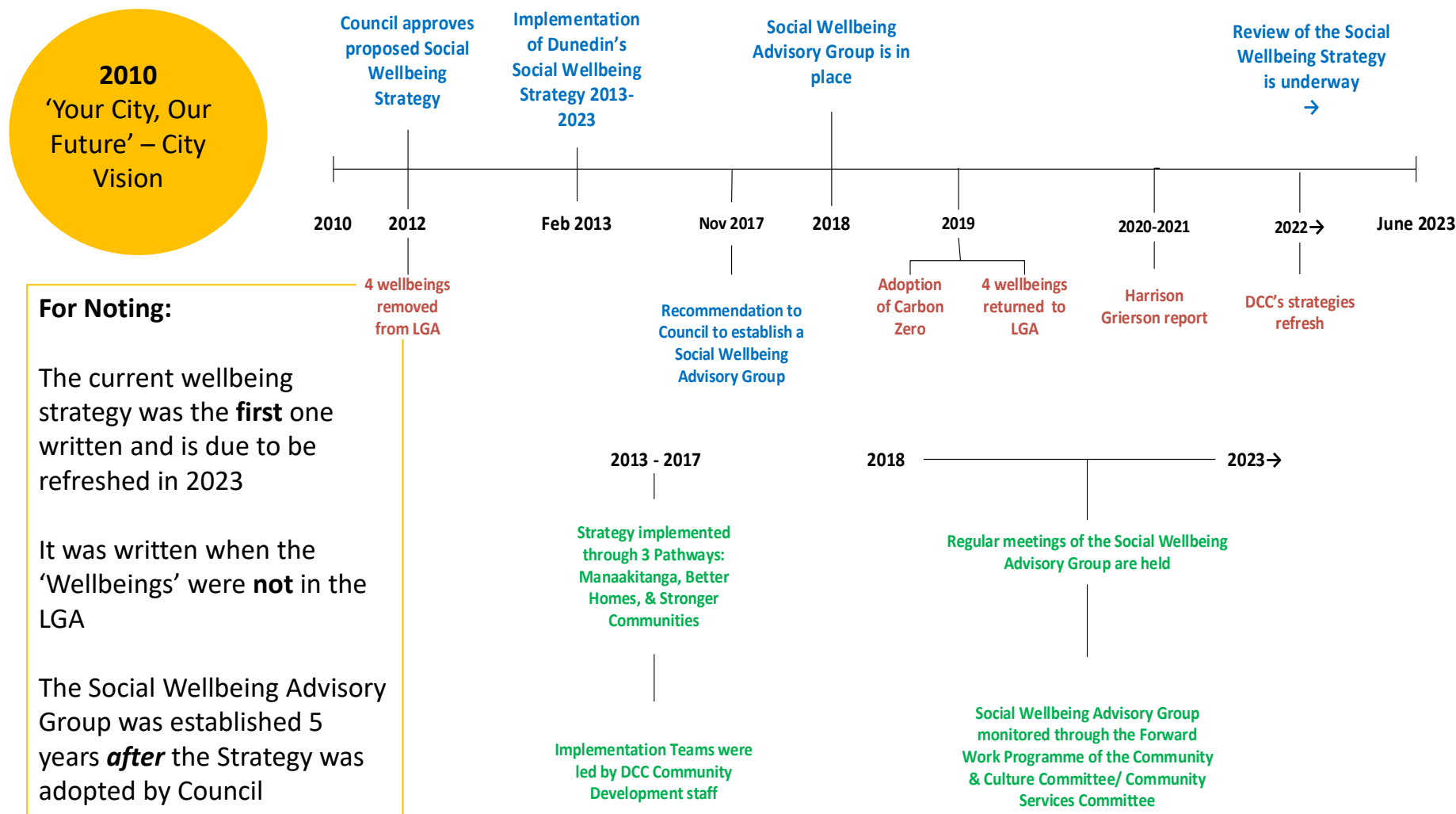
Draft explanation:
**People Have What They
Need To Survive and Thrive**



Review of Dunedin's Social Wellbeing Strategy 2013-2023

- What's worked well?
- What have we achieved?
- What areas do we think we can improve on in the refresh?
- What's important to make sure we 'do' when we refresh the strategy?
E.g. engage with the community more? Develop better reporting?



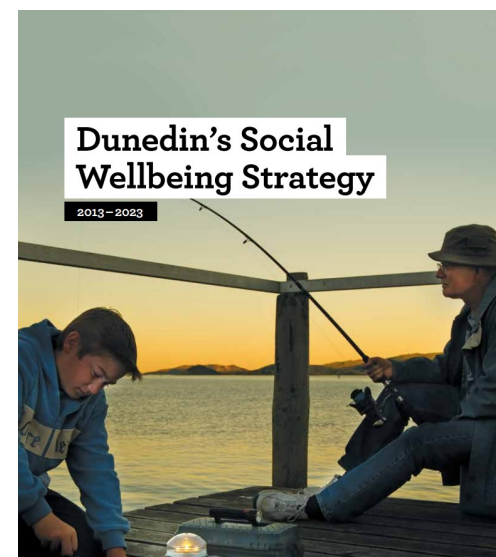


Dunedin's Social Wellbeing Strategy 2013-2023

Vision: *Dunedin is one of the world's great small cities.
We are a city with connected people, cohesive communities and quality
lifestyles for all.*

5 Strategic Directions with priorities under each:

- 1. Connected People*
- 2. Vibrant and cohesive communities*
- 3. Healthy and safe people*
- 4. A reasonable standard of living for all*
- 5. Affordable and healthy homes*



Dunedin's Social Wellbeing Strategy 2013-2023

*There are **3 implementation pathways and teams**:*

- *Manaakitanga*
- *Stronger Communities*
- *Better Homes*



(2013-2017: led by Community Development Team)

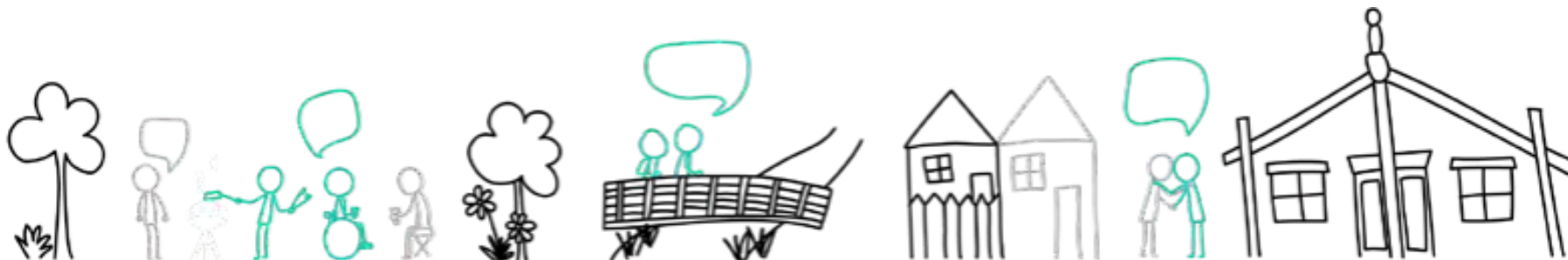
Note: There is an inconsistency in strategic terms in all of DCC's strategies – pathways, directions, priorities, goals, measures, indicators, implementation etc.

Social Wellbeing Strategy

Not broken –

It's time to strengthen what's working so it is fit for purpose for the next 10 years

DCC cannot do this work on its own – so it's a city-wide strategy so other institutions, organisations etc can use this to guide actions



Break



Activities: Refreshing the Strategy

1. Social Wellbeing Concept – draft to review
2. Feedback on Social Wellbeing strategic priorities – what do you think are most important and why?
3. Priority Groups – what do we think of that?
4. Feedback on the role of governance – Social Wellbeing Advisory Group

Activity 1 | Social Wellbeing – Draft Concept

...is when we are safe, healthy, connected and valued, and we can access resources and systems that support our sense of wellbeing.



Activity 2 | Social Wellbeing Key Priorities – what do these mean to you?

1. People are connected
2. People experience vibrant and cohesive communities
3. People are healthy, well and safe
4. People experience a reasonable standard of living and quality of life
5. People live in affordable and healthy homes
- 6. People participate in local city-wide affairs**
- 7. Ōtepoti Dunedin is prepared for an adverse event or emergency**

Activity 3 | Priority Groups

In the current strategy we mention groups that we need to do more work with, but don't commit any further.

Priority groups have included:

- Children and young people
- Older people
- Mana whenua/ Mātā waka
- Pasifika communities
- Disability
- Multi Ethnic
- Former Refugees

Activity 4 | *What is the role of SWAG and membership?*

Membership comprised:

- Representatives from DCC (2), Kai Tahu (2), Ministry of Social Development (1), Whatu Ora (1), & Ministry of Education (1)
- Up to 5 independent members appointed by the Social Wellbeing Advisory Group, following a community nomination process
- Independent members represent/have experience in: Child & Youth, Social Services, Disability, Older People's Issues, Migrant & Refugee sector

Activity 4 | *What is the role of SWAG and membership?*

Purpose:

- to provide **advice** to inform activities
- **Support** through information sharing
- **Monitor activities**
- **advise** on matters relating to social wellbeing
- **chaired by an elected member determined by Council**
- **report quarterly** to the Community Services Committee (2023-)

End

DCC Disabilities Issues Advisory Group Meeting Minutes

Thursday 4 July 2024

2.30pm – 4.30pm

Plaza Conference Room, Civic Centre, and via Teams

Chair: Councillor Mandy Mayhem

Attendees: Councillor Mandy Mayhem (Dunedin City Council– Group Chair), Rachel Cuthbertson (CCS Disability Action), Chris Ford (Disabled Persons Assembly-DPA), Kate Bateman (Kāti Huirapa Rūnaka Ki Puketeraki), Tegan Howard (Pact), John Marrable (Community Representative),

In Attendance: Janine Hunt-Ross (DCC Community Partnerships), Margo Reid (DCC Community Partnerships), Gina Huakau (DCC Community Partnerships)

Apologies: Dan Shepherd (Blind Low Vision NZ), Tanea Paterson (Community Representative), Patrick Kearns (Idea Services), David King (People First NZ), Maureen Harrison (Patients and Community Trust- Pact), Tania Povey (IHC Services)

1. Welcome and apologies – Councillor Mayhem

2. Kate Bateman opened with a karakia.

3. Health & Safety – Community Development Staff

No health and safety issues. Cr Mayhem went through the health and safety for the meeting.

4. Minutes of the previous meeting

It was moved (Chris Ford/Kate Bateman)

"That the minutes of the meeting of the Disability Issues Advisory Group held on Thursday 2 May 2024 be approved and confirmed as a true and correct record."

Motion carried.

Margo is contracted with the Community Partnership team until August at this point. The recruitment hasn't started but will be advertised later this month.

Some of the DIAG members were interviewed via video for Dr Glen Hazleton and his team's entry for the Local Government New Zealand (LGNZ) awards. The team have entered into the 'SuperCollab' award.

5. Otago Regional Council

Julian Phillips explained to the group that John Marrable delivered training to the ORC senior management to address attitudes to people with disabilities, the way they act or are perceived to be acting, feelings and that not everyone needs help.

Bus electronic signs are being delivered to bus stops across the city over time, there is a button that will supply audio, listing the next five buses.

In September/October the Mosgiel route will have a connection through to South Dunedin. The Mosgiel bus will come off the motorway onto Andy Bay Road through South Dunedin and then into town. The Mosgiel express bus will still go straight into town.

One of the Group has had issues with bus drivers going past and not stopping even though her hand was out flagging it down. This should not happen regardless of if you are flagging down the bus, all bus drivers should stop at bus stops if someone is there. If this happens, please call ORC as soon as possible, if able to, the bus will be sent back to pick you up. All buses have CCTV on them that always looks outside, and they will be able to see the bus pass you by. ORC can now keep the data and can retrained the drivers if required.

The bus audit has finished, and the results should be out tomorrow, this was looking at the framework for bus designs.

There will be ongoing security at the Bus Hub, multiple agencies are involved in decisions at the Bus Hub, security will also be ongoing on the buses.

A concern was raised about the bus stop on the corner of Larnach and Waverly Road, it is a dangerous corner, the street is narrow. ORC is going to send a staff member to revisit the site and report back.

The DCC receives complaints and suggestions which flows through to the ORC, they have a good relationship and meet on a weekly basis.

A question was raised on whether the Ministry of Education is involved in discussions around the Bus Hub, the Chair will bring this up with the Mayor.

6. Waste Environmental Solutions

Scott and Jo could not attend this meeting, an email with an attachment about the medical waste bins was sent to Janine who has forwarded this on to the Group.

There was a contradiction in the attachment regarding emptying of stoma/ostomy bags. It says these can go in the bin but then under items that cannot go in the bin it lists infectious waste, receptacles containing bodily fluids, waste containing expressible bodily fluids (that can burst if compacted), these relate to stoma/ostomy bags. Janine to email to find out about this.

7. South Dunedin Community Network

Mike and Kirsten introduced themselves and explained about the South Dunedin Community Network and will look at any feedback on what is good for the community and anything that could be improved on.

The community hui that is held at Bathgate Park School is very welcomed, and has good support from the community, the next one is in October.

The Group brought up the dangerous corners in South Dunedin which includes Cargills Corner and Glasgow Street. The planter boxes outside the Studio2 shop were also raised as a concern.

It was suggested with the South Dunedin Library opening next year would be a good time to implement any changes to other dangerous drop-off spaces. Could the car park behind the library be a good drop off space and then go through the library to the main street.

The Authorised Vehicles Access (AVA) which are only for delivery vehicles should be changed to loading zones where taxis can also park as long as there is a drop-down curb.

Group agreed it would be good to have the Project Manager for the South Dunedin Library Hub attend the next meeting.

8. General Business

Review Challenges and Solutions Worksheet

There was a suggestion on DCC Facilities having a handrail in each toilet cubicle. Councillor Mayhem asked the Group when they are out and about to see how accessible the toilet spaces are. Councillor Mayhem to write a letter on behalf of the group to the DCC Property Department to see if this could be implemented.

Councillor Mayhem to write a letter the Fringe Festival and the Midwinter Carnival organisers thanking them for the low sensory times they had at their events.

The sunflower lanyards that show you have a hidden disability were brought up as a solution to wear to be able to skip queues. The Group asked what was happening with the DCC around these. Councillor Mayhem to invite Hannah to attend a Council public forum meeting to discuss it, if this is not a political priority it can still bring awareness. It was reminded that any training given needs to be about awareness as not all people with the same disability is the same.

Otago Mental Health Support Trust – DCC Housing Issue

George Kerr introduced herself and her work within mental health.

Support workers have raised the issue of DCC tenants receiving rent arrears notices, some from two years ago. These arrears stem from a rent increase that the tenants did not know about. Some of these people are on benefits and are struggling and cannot pay a large bill that comes in. They often struggle going to MSD to try and get a loan and then what happens if they are at the limit for an allowance for loan repayments.

Multiple questions were raised. What the process is for telling people about any increase in rent. Letters are sent but are they being received? Is the letter in plain English and able to be understood? Does the DCC have a payment plan? How is the Council enacting their duty of care?

George to write a letter on behalf of the Otago Mental Health Trust informing what the issue

is, this is to be sent to Councillor Mayhem and will make sure it goes to the right department.

E-Scooters

Access for All support Areo scooters which have two wheels on the front and can easily be moved. This was out in a written submission to DCC but no response was provided. Access for All and the disability community are not happy with this as now another E-Scooter (Flamingo) has been introduced which is not as disability friendly. The question was raised on the way Council did not approach the disability community for feedback.

Tandem Bikes for the Blind

Blind Low Vision would like a location to store the bikes and for them to be accessible to the public to borrow. It was suggested to contact one of the bike shops where bikes can be hired as they might have ideas for storage. This is for in town as well as beside the Harbour cycleway.

Traffic Lights

<https://www.newshub.co.nz/nznews/new-crossing-system-to-help-slow-pedestrians-2014080417>

As mentioned the UK has the following types called “Zebra Crossings”, Puffin Crossings”, “Toucan Crossings” and “Pegasus Crossings”.

Zebra Crossings are very similar to the NZ ones.

Pelican Crossing (originally called “pelicon” as is stands for pedestrian light-controlled crossing) features a pair of poles each with a standard set of traffic lights facing oncoming traffic, a push button and two illuminated, coloured pictograms facing the pedestrian from across the road.

Puffin Crossings might look similar and work in a similar way to ‘pelican crossings’, but there are some key differences to be aware of. Pedestrians will still see a black and yellow box with a button on it, and drivers will see normal traffic lights, but puffin crossings do not have the green and red man mounted high up next to the vehicle traffic lights.

Instead, the red and green man pedestrian crossing symbols are displayed on the yellow and black box with the crossing demand button.

Puffin crossings also have sensors that can detect when pedestrians have safely crossed the road, and when they are waiting on the pavement.

Toucan Crossings work in a similar way to a puffin crossing, using sensors to detect when there are people waiting to cross or already crossing the road. The key difference is a toucan crossing means “two can” cross – both pedestrians and cyclists can use the crossing to get from one side of the road to the other.

Pegasus Crossings are similar to puffin and toucan lets equestrians ride their horses across the road next to people on foot and cyclists.

9. Topics for next meeting

- Property Department - Anna Neilson
- South Dunedin Library Project – Jane Nevill
- Fern Collective
- Updates from Hannah Peace from Sunflower Lanyards (to do this at a meeting later in the year)
- Blind Foundation Tandem bikes

10 Kate Bateman closed with karakia.

Meeting closed 4.20pm

DCC Disabilities Issues Advisory Group Meeting Minutes

Thursday 21 August 2024

2.00pm – 4.00pm

Plaza Conference Room, Civic Centre, and via Teams

Chair: Councillor Mandy Mayhem

Attendees: Councillor Mandy Mayhem (Dunedin City Council– Group Chair), Chris Ford (Disabled Persons Assembly- DPA), Kate Bateman (Kāti Huirapa Rūnaka Ki Puketeraki), Tegan Howard (Pact), John Marrable (Community Representative), Tanea Paterson (Community Representative), David King (People First NZ), Maureen Harrison (Pact), Tania Povey (IHC Services)

In Attendance: Janine Hunt-Ross (DCC Community Partnerships), Margo Reid (DCC Community Partnerships), Lee-Ann Wightman (People First NZ)

Apologies: Dan Shepherd (Blind Low Vision NZ), Patrick Kearns (Idea Services), Rachel Cuthbertson (CCS Disability Action),

1. Welcome and apologies – Councillor Mayhem

2. Kate Bateman opened with a karakia.

3. Health & Safety – Community Development Staff

No health and safety issues. Cr Mayhem went through the health and safety for the meeting.

4. Minutes of the previous meeting

It was moved (Chris Ford/Kate Bateman)

"That the minutes of the meeting of the Disability Issues Advisory Group held on Thursday 4 July 2024 be approved and confirmed as a true and correct record."

Motion carried.

5. E-Scooter Contract (Ros McGill, DCC Manager, Compliance Solutions attended)

Procurement process through DCC included a call for Expressions of Interest that included a range of criteria. A Panel of Staff from across departments considered the tenders. It took much longer than anticipated because two of the tenders were very close. The Panel came to a decision based on some of the criteria, but this cannot be discussed because it's commercially sensitive.

DIAG members commented that they had liked a different provider, who had not received the contract, and had sent a Letter of Support for them to use as part of their tender application. This provider seemed much safer and had options that were more accessible to the disabled community.

There are concerns with people not parking scooters appropriately and covering the

footpaths. The average response time for Flamingo to respond to issues is 30 minutes. On the website you can lodge an issue, you will need the ID number of the scooter and the area.

If you do have any concerns, please let Ros know as she receives a monthly report from Flamingo and they would want to know if there are any concerns so these can be rectified.

Ros to share the recent report with the group and invite John, Chris and David to the meeting to be held on Tuesday with Flamingo.

Flamingo is a New Zealand based company that employs local people.

Flamingo does have three-wheel options that can be trialled in Dunedin, to start with in the CBD and in South Dunedin.

For any future meetings it would be good to have People First at the table to make sure they are fit for purpose, need help with the apps as these need to be short, simple and easy to read.

Even with commercial sensitivity it would still be good to come and ask the group what they would like to see brought up in the tender process for the applicants.

6. South Dunedin Library Project (Angela Davis, DCC South Dunedin Library and Community Complex Engagement attended)

Angela Davis went through the PowerPoint to give an overview and answer any FAQ's.

There will be short stay drop off points and mobility parking on Rankeilor Street, the doors are automatic, and the building has been designed above the New Zealand accessibility specifications.

There will be clear signage, it was recommended to have pictures as well as words.

Each toilet is a fully self-contained toilet with basins and a changing table, this is to take the ease off accessible toilets.

There are two meeting rooms for hire, inside the library with a capacity of 4 people, these cannot be hired outside the library hours. There will be one able to be hired outside library hours for 20 people, with external access. They all have a kitchenette, and the entryways are flush. The costing is still being worked through to hire these.

There are lots of shelving cabinets and these will be low for accessibility and so people can see over them.

At the back entrance there will be a mobility scooter parking space and a mobility scooter charging station, these will be out of the way.

7. DCC Housing (Anna Nilsen/Kate Milton, DCC Housing Team attended)

Kate went through the power point slides about the community housing portfolio.

There are different priorities depending on need, Priority One – one month to six weeks, Priority Three is about three months. Kate handed out her business cards and is happy to either meet with people at DCC or to go where it suits applicants and is happy to help them fill out the form.

The change to the Community Housing policy was extremely important as it brought people with urgent need to the top of the list e.g. people with disabilities, not currently in a good home.

In terms of the issues raised by George Kerr (Otago Mental Health Support Trust) regarding rent payments in arrears - there was an issue with MSD, who are going to go back to the old system so DCC are able to put forms through to update payments, this is for the rent that is paid directly from MSD.

The Community Housing team have worked on supporting those with physical disabilities and now want to work on how to do better with people with mental or intellectual disabilities.

Anna Nilsen, the Group Manager of Property Services will be meeting with people from the Otago Mental Health Support Trust.

If you hear about any issues please contact Janine or Councillor Mayhem and we will pass this on to the Community Housing team.

8. General Business**DCC Website (new widget discussion with Iris Eijbrink)**

Things liked about the widget

- It reads the text aloud
- When the audio is ready you can follow with the highlighted text
- The big cursor
- The bigger text (easier to read)
- Contracts colours of the text

Challenges

- Felt like we needed help to understand what some of the options are
- Feel like need help to understand, some of it is hard to work
- Glad to give feedback, sometimes things are obvious and sometimes it's not

There is an accessibility page on the website that shows you how to work it.

There are no support tools on the website currently, the software USERWAY will be on the website.

The page New to Dunedin has documents in different languages, this won't be needed with the new software as people choose the language they want to use.

Suggested it would be good to have someone with dyslexia to test it out, people with ADHD have and they love it.

Send anymore feedback to Margo who will send it to Iris.

Changes to the Terms of Reference for DIAG

DIAG has an opportunity to suggest changes to the Terms of Reference (ToR) that talks about how the group is run and who its members are.

With regards to any new members you would like to see attend the meetings, the membership must be based on an **organisation not an individual** unless there is a desire to increase the number of community representatives in the Group.

People commented that they would like to invite Paula Waby, George Kerr and Amy Taylor to future meetings, if you know of any **organisation** that you would like to be formally included in the Group membership please let Margo know. This will be an Agenda item for the next meeting.

9. Topics for next meeting

- Fern Collective
- Updates from Hannah Peace from Sunflower Lanyards (to do this at a meeting later in the year)
- Blind Foundation Tandem bikes
- Updating the Terms of Reference for the DIAG

10 Kate Bateman closed with karakia.

Meeting closed 4.00pm

Minutes

Dunedin Former Refugee Steering Group Meeting
8 August 2024 @ 2.30pm – 4.30pm
Chair: Councillor Marie Laufiso
Mayors Lounge, Second Floor, DCC
OR via Teams

Attendees: Councillor Marie Laufiso (DCC – Group Chair), Christine Cook (English Language Partners Dunedin), Abdul Moneem Kyassah (Community Representative), Kelly Campbell (Red Cross)

In Attendance: Janine Hunt-Ross (DCC), Margo Reid (DCC), Gina Huakau (DCC), Mai Tamimi (DCC)

Apologies: Kerrie Young (Kainga Ora), Zeina Al Hassan (Community Representative), Robyn Dawson (MSD), Katrina Braxton (WellSouth), Miriam Abdul-Dayyem (MoE), Paul Naidu (Ministry for Ethnic Communities), Vinu Subramanya (Citizen's Advice Bureau), Garth Sheehan (NZ Police), Ester Vallero (Te Whatu Ora),

1. Welcome and apologies – Councillor Laufiso

As there is not a quorum for today's meeting it will be an information sharing session with no decision-making.

2. Checking-in /Staff and Members' Updates

English Language Partners Dunedin

More registrations to attend course are coming in.

Attended a conference last week that launched the new strategic plan. Met with a UNHCR representative who looks after resettlements in Australia and New Zealand, the issue of housing was raised.

Looking into having a NZ Certificate of English Language (NZCEL) Level 1 as a course next year for the young people to help them get into tertiary education. Have been working with Otago Polytechnic to see if they could host the course on campus.

Abdul Moneem Kyassah

Welcoming international families that arrived from Syria and trying to send women to visit with the Syrian women so they feel supported about moving to Dunedin. The families spoken to have received good information about Dunedin.

There are issues with families separating and the struggles that brings, especially for the kids and how they are affected. Red Cross to get in contact with Abdul and to include WellSouth. This will be brought up at the next DFROG meeting.

Received a link from Ministry of Business Innovation & Employment for a survey around the changings to the Building Act, this will make things easier with less requirement from the government for consents if suggested changes are made.

Red Cross

There is an increase of families to arrive which is positive. Feedback was given to MBIE around the lack of suitable housing, they have started sending down a Housing Officer who is spending time down here and reconnecting with property managers, this is helping to get houses. Red Cross could not do this alone and having someone in Auckland looking at houses online is not suitable.

A Columbian family is arriving in the next intake.

Red Cross do have reduced capacity at the moment, this is the busiest Red Cross has been for a few years.

A new Volunteer Coordinator is to start next week.

The group offered their support and suggested having families that are settled to meet with families to help them settle and learn what is needed.

Community Partnership Manager

Gina introduced herself to the group and explained she is here to learn and help where needed.

Gina reminded the group that if there are colleagues in different departments that they would like to attend meetings this can be set up.

Citizen Advice Bureau

Business as usual with us. FR clients have been more citizenship applications.

Bringing family to join is another topic of enquiry - often there is no option due to criteria for Tier 1.

Any update on status of ELP letters in relation to citizenship?

3. Health & Safety

Community Partnerships went through the health and safety.

4 Dunedin Former Refugee Operational Group (DFROG) Update and Discussion

In response to the bullet points from the DFROG meeting from May

- As we reflect on the demographics of the former refugees in Ōtepoti and the need to grow communities, and building on previous lobbying with INZ, the group would like to raise the need for a similar proposal to bring more Palestinian families to Dunedin.
 - Councillor Garey has reached out to local MP's, there was a meeting held yesterday and there is another one on Monday, Dr Tamimi will update the group.
- We are seeing an increase in domestic violence incidents.
 - To have a conversation with Gareth on how the Steering Group can support the police.
- There are some creative models across NZ. Recently we have heard of a community in Nelson where they have centralised a pharmacy as a community-like hub. They have people from the community who are in training or are now trained pharmacists/pharmacy assistants. People from the community present there to find information, advice and direction of support. Through the refugee health services, a social worker is employed, based at times at this location to meet the community and support their needs. This reduces barriers to accessing services and further develops community understanding.
 - Put this as aspirational in the Action Plan if everyone finds this important.
- Request to open a discussion regarding the ToR of the Strategic Group and the possibility of opening the membership for the CORS sponsors.
 - The resolution went through Council that if there are any updates to the ToR of any of the advisory groups, a template is filled out and this is sent to Council. There is also remuneration available to the community members. Community Partnerships will action this and work on making this a discussion for the next DFRSG meeting.

In response to the bullet points from the DFROG meeting from August

- **Resource in additional languages**

Ongoing challenges with families receiving letters and information in English including government agencies.

The group would like to propose that representation is made to Central Government and Local Government: that supports are provided in a variety of languages to support families to be more autonomous and independent in their own lives. An example of this Delivery of information from DCC about the changes to the bins. Many of our families do not understand the new service and are now faced with over-filled bins that cannot be collected.

Other opportunities also need to be considered such as pre-recorded messages that can be sent out for our pre-literate families. ie MSD sending out pre-recorded messages to families via email or txt in regards winter energy payments.

- Dr Tamimi let the group know in regard to the Arabic language. A community member mentioned that the Arabic translation on the DCC website has some errors, this is primarily because of formatting rather than the content, Dr Tamimi has worked with the DCC communications team, and this has been corrected and she will pass on anymore feedback.
- A discussion was had on doing interviews on OAR FM to go through the kerbside collection or any other issues. The DCC can fund the translator for any of these interviews.

- **Transition seminar and orientation for post Red Cross support.**

The group discussed that there is a need for families to have a reintroduction/orientation to services and responsibilities as well as entitlements. After the first 12 months of support, there is a need for families to meet services again and have information reexplained to them.

The group would like to suggest that the DCC supports 6- or 12-month post discharge/re orientation to supports in the cities to be run on a regular basis. This will support early intervention, prevention and positive health and wellbeing outcomes.

There needs to be funding for further orientation as within the first three months, there is too much information for it all to be taken in.

- **Representatives**

The group has highlighted there is less members attending. We acknowledge the challenges with work-loads in this space. Is there consideration of any further people that need to be present at this meeting?

5 Outstanding Action Points from 16 May Meeting

I Councillor Laufiso to meet with Gill Brown to ask for an organisational approach to talk to Kāinga Ora

This meeting is to be held on Wednesday.

II Councillor Laufiso to write to local MP's and Minister Melissa Lee re Ministry of Ethnic Communities

There are no longer any advisors from Ministry of Ethnic Communities in Dunedin. Cr Laufiso will write to local MP's and the Minister in the next week and send everyone a copy.

6 Any other Matters

Update on MBIE Refugee Meaningful Participation

Thirty thousand has been funded to each resettlement city for the first year, MBIE are hopeful that this will carry on. DCC are using the funding to establish capability in the community, do leadership, governance training, project management, and training in the finance management space. Our former refugees need to feel comfortable and confident in this space. The ultimate goal is to have a refugee board/group/trust in the community that drives the goals.

It is agreed that the first thing to do is to have a hui with the former refugees in that space to come together to agree we are on the right path.

Feedback on the National Refugee Resettlement Forum

Dr Tamimi attend the National Refugee Resettlement Forum in Wellington this week and said it was good to learn about other resettlement cities, Dr Tamimi spoke about what the Dunedin Steering Group have been doing and our best practices which includes the interpreting services that are funded for the community.

There were five representatives from Dunedin that attended which included three former refugees.

Some of the challenges:

Dr Tamimi gave feedback to the group about the lack of Dunedin representation at the

national level and with only one representative from the South Island. The next nomination time for people to sit on the board is June 2025.

Dunedin was not on the programme to present our case studies or model although it was said to be good and used as a model. There were also no presentations from community sponsorship groups only the organisations.

Update on Dunedin Video for Mangere

This is making progress and both the Runuka would like to be involved, just working on ideas and then will look at progressing filming with them.

Both tertiary institutions will be in the video as well as supermarkets and the Meridian Medical Centre.

A Syrian family has been chosen to video in their homes as well as a Syrian business.

7 Agreed Actions

Councillor Laufiso to meet with Gill Brown to ask for an organisational approach to talk to Kainga Ora

Councillor Laufiso to write to local MP's and Minister Melissa Lee re Ministry of Ethnic Communities

8 General

The Police and the Dunedin Multi Ethnic Council are doing a workshop around employment, they will keep Dr Tamimi updated to keep the group included in the conversation. The workshop is around recruitment, what vacancies are available and the pathways.

A question was asked on what do families do when they have had a family member arrested, there is no support or education for them, the police did acknowledge they need to work on supporting families of those arrested.

9 Karakia Whakamutuka (Closing Prayer) – Councillor Laufiso

Meeting closed 4.30pm

Next meeting Thursday 26 September 2024 @ 2.30pm @ Plaza Conference Room, DCC