

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

Date: Thursday 31 October 2024
Time: 3:00pm
Venue: Portobello Bowling Club, Sherwood Street, Portobello

Sandy Graham
Chief Executive Officer

Otago Peninsula Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Stacey Kokaua-Balfour
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	

Senior Officer Jeanine Benson, Group Manager Transport

Governance Support Officer Lauren Riddle

Lauren Riddle
Governance Support Officer

Telephone: 03 477 4000
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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

An apology has been received from Edna Stevenson.

That the Board:

Accepts the apology from Edna Stevenson.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
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Otago Peninsula Community Board Register of Interest - October 2024					
Name	Date of Entry	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Pope (Chairperson)	14/10/2021	Board Chairperson/Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		President	Dunedin Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Consultant	Upfront Environmental	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		OPCB representative	Portobello Hall (liaison)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson)		Chair	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Manager	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Deputy Chairperson	Dark Skies Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		External Issues Komiti	Te Runanga o Otakou	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		TBA	Te Runanga o Otakou-Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Otakou Alternate	Te Runanga o Ngai Tahu	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	DoC Te Roopu Kaitiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Committee Member	Ariki Athletics Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.		

		Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	Trustee	Predator Free Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Peninsula Biodiversity Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	15/04/2021	Trustee	Wild Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Technical Advisory Group to the New Zealand Battery Project	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		OPCB representative	Wellers Rock and Wellers Jetty project	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	14/10/2021	Panel Member	Dunedin Hospital Build	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/08/2023	Member	Site Led Committee - Otago Regional Council	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	09/02/2024	Member	Future Development Strategy Hearing Panel	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/08/2023	Committee Member	ORC Regional Leadership Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Lox Kellas	04/11/2022	Life Member	Dunedin RSA	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	02/02/2023	District President Otago Southland	Otago Southland Returned Services Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Otago Southland Returned Services Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	04/11/2022	Trustee and Deputy Chair	Dunedin RSA Welfare Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	04/11/2022	Life Member	Coastguard Dunedin	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Stacey Kokaua-Balfour		Member	Portobello School Board	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	22/06/2023	Employee	Te Hou Ora Whanāu Services Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	10/10/2024	Member	External Pacific Advisory Committee for Otago Polytechnic (te Pūkenga)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	09/02/2024	Board Member	Pacific Trust Otago	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	22/06/2023	Member	Te Vaka Cook Islands of Dunedin Incorporated	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cheryl Neill		Teacher	Portobello School	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		OPCB representative	Harwood Hall (liaison)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	08/02/2024	Board Member	Dunedin Night Shelter	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Edna Stevenson	24/09/2020	President	Portobello Library	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	22/06/2023	Club Captain	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Andrew Whiley	17/11/2016	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Cr Andrew Whiley Cont.		Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

	09/02/2024	Board Chair and Acting Chief Executive	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Grow Dunedin Partnership (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Dunedin Shanghai Association (Sister City Society) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	09/06/2022	President	New Zealand PGA (Professional Golfers Association)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Puketai Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
21/05/2024	Member	Dunedin Christmas Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	

CONFIRMATION OF MINUTES

OTAGO PENINSULA COMMUNITY BOARD MEETING - 5 SEPTEMBER 2024

RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the Otago Peninsula Community Board meeting held on 05 September 2024 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Otago Peninsula Community Board meeting held on 5 September 2024	12

Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 05 September 2024, commencing at 11:00 am.

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Stacey Kokaua-Balfour
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	

IN ATTENDANCE Jeanine Benson (Senior Officer)

Governance Support Officer Lauren Riddle

Hoani Langsbury opened a meeting with a reflection on the passing of the Māori King, Kiingi Tuheitia Pootatau Te Wherowhero VII.

1 PUBLIC FORUM

1.1 Public Forum

Harington Point resident, Carmel Spencer, spoke to her concerns of the erosion occurring between 907 and 921 on Harington Point Road. Mrs Spencer provided Board members with details of the properties and the erosion impact.

Graeme and Jan McLean also spoke on their concerns for their property (at 917). Both speakers sought support from the Board to assist with communications and advocacy with the DCC, ORC and Port Otago to address the erosion.

Graeme McLean, also spoke on the unfinished state of the Te Rauone Reserve project (since the completion of the project) and the need for regular maintenance (upkeep) of the reserve. Mr McLean stated that some recreational areas within the reserve were unusable due to the sand build up from the beach.

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

Extend Public Forum beyond 30 minutes.

Motion carried

Barbara Wilkins from the Caselberg Trust spoke in support of the funding application to the Board, for assistance to provide double glazing of the windows at the Artist's residence.

Rebecca Gilbertson, Principal Broad Bay School spoke in support of the funding seeking support for the Year 7-8 pupils school camp, being held in October.

Yvonne Sutherland, a resident of Nicholas Street, Portobello expressed her concern over the frequency of public transport buses travelling down Nicholas Street from Beaconsfield Road. She advised this caused her disturbance, due to vibrations, and considered this may be causing damage to her property. She sought support from the Board to assist with advocating with the ORC for consideration of a change of bus route from using Nicholas Street.

2 APOLOGIES

Moved (Paul Pope/Hoani Langsbury):

That the Board:

Accepts the apology from Cheryl Neill for early departure.

Motion carried

3 CONFIRMATION OF AGENDA

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Lox Kellas advised he was no longer a Trustee of the Southern Heritage Trust.

Moved (Paul Pope/Edna Stevenson):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 20 JUNE 2024

Moved (Hoani Langsbury/ Paul Pope):

That the Board:

Confirms the minutes of the Otago Peninsula Community Board meeting held on 20 June 2024 as a correct record.

Motion carried (OPCB/2024/032)

PART A REPORTS

6 PUBLIC TRANSPORT - PENINSULA

Julian Phillips, Implementation Lead – Transport from the Otago Regional Council provided verbal feedback to the Board on the following matters:

- Harington Point (bus stop location and damage to footpath)
- Public Transport route - Beaconsfield Road/Nicholas Street, Portobello.

7 GOVERNANCE SUPPORT OFFICER'S REPORT

The report informed the Board of activities relevant to the Board area including:

Waste Minimisation Management Plan (Community based resource recovery)

Hoani Langsbury agreed to be the community liaison for the development and implementation of the DCC community based resource recovery centres in the Otago Peninsula area.

Otago Reserves Management Plan Review (consultation period)

The Board noted submissions close on 23 October 2024.

Community Board presentation to Civic Affairs Committee (17 September 2024)

Paul Pope advised that he would present to the Civic Affairs Committee, highlighting the Board's priorities as per the Community Plan.

Te Umi Kuri (Wellers Rock)

Paul Pope provided an update on the site visit held with Aukaha Ltd and outlined the planting plan. He advised that the cultural markers (as previously advised to the Board) would be placed on the completion of the landscaping works.

A concern was raised that there were no reasonable access from the stonewall to the beach area and that steps should be installed for easier access to the beach.

Moved (Paul Pope/Lox Kellas):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the Otago Peninsula Community Board submission to the Dog Control Bylaw and Dog Control Policy Review.
- c) **Authorises** the Chairperson to submit on behalf of the Board to the Otago Reserves Management Plan Review, noting the submission would be ratified at the November 2024 meeting.

Motion carried (OPCB/2024/033)

8 PROJECT FUND - FUNDING APPLICATIONS

Three funding applications were considered by the Board for:

- Caselberg Trust seeking funding of \$2,000 to support installation of double glazing at the Artist's Residence at Broad Bay.

- Portobello Bowling Club seeking funding of \$2,376 to assist with the cost of installing acoustic ceiling panels for noise reduction to the clubhouse.
- Broad Bay School seeking funding of \$1,500 to support school camp activities 29-31 October 2024.

Moved (Lox Kellas/Hoani Langsbury):

That the Board:

- a) **Grants** funding of \$1,000 to the Caselberg Trust to assist with installation of double glazing to the windows at the Artist's Residence at Broad Bay.

Motion carried (OPCB/2024/034)

Moved (Lox Kellas/ Cheryl Neill):

That the Board:

- b) **Grants** funding of \$1,500 to the Portobello Bowling Club to assist with installation of acoustic ceiling panels to the clubroom.

Motion carried (OPCB/2024/035)

Discussion was held on precedent setting by funding school activities which sat outside the Board's funding guidelines.

Moved (Lox Kellas/Hoani Langsbury):

That the Board:

- c) **Declines** the funding application from the Broad Bay School seeking \$1,500 towards school camp.

.Motion carried (OPCB/2024/036)

Following discussion, the Board agreed to provide a "one off" discretionary grant to each of the local primary schools as a gesture of goodwill.

Moved (Hoani Langsbury/Lox Kellas):

That the Board:

- d) **Grants** the amount of \$300 each to Portobello School, Broad Bay School and Macandrew Bay School to use at their discretion.
- e) **Requests** that each school provide feedback to the Board on the use of the grant.

Motion carried (OPCB/2024/037)

Moved (Paul Pope/Edna Stevenson):

That the Board:

- e) **Notes** the Project Fund Report.

Motion carried (OPCB/2024/038)

9 COMMUNITY PLAN 2024-2025

The Board reviewed the current priorities Community Plan and re-ordered the #1 priorities as:

1. Otago Peninsula Connection Project, completion of sections:
Ōtakou-Harington Point

Portobello School
Inland route from Harwood to Otakou section

2. Delivery of reticulated services
3. Macandrew Public Toilet (new build)
4. Climate Change Resilience
5. Tomahawk School Site Development

Paul Pope confirmed that the Board's Community Plan would form the basis of the Board's presentation to the Civic Affairs Committee on 17 September 2024 and encouraged members to attend.

10 EMERGENCY MANAGEMENT OTAGO - OTAGO PENINSULA COMMUNITY RESILIENCE

A copy of the draft Community Resilience Guide, and a list of suggested additions to the document by the CDEM, were separately circulated to the Board.

Taylor Hendl from Emergency Management Otago requested that members provide feedback on the suggested additions to the draft Community Resilience Guide, and that the guide was intended to provide easy access information for the public for preparation for an emergency event, hazards, and emergency contact points in the community.

Board members were requested to provide any additional comments to the Governance Support Officer to collate and provide on to Emergency Management Otago by 30 September 2024.

The Board requested that when the CDEM Community Resilience Guide was to be released that it be included on the Community Board's webpage. Ms Hendl noted this requested.

11 TRANSPORT MATTERS

Status of footpath repair work – Harington Point Road

Jeanine Benson (Group Manager Transport) advised that full repair of the footpath damaged by buses would not be undertaken until the issue of the public transport buses parking, or turning using the footpath was resolved.

Portobello tourist signage – relocation options (Portobello)

The options provided by the Transport Engineering and Road Safety team for the relocation of the tourist signage to outside the Portobello Dairy was rejected by the Board as being unsuitable. Cheryl Neill to investigate further location options and report back to the Board.

12 BOARD UPDATES AND REPORT BACKS

Board Members provided verbal updates and report backs on portfolios and activities including:

Keep Dunedin Beautiful (KDB) – Cheryl Neill

KDB Awards evening was held on 16 August, with 62 nominations.

KDB week is 21-28 September, with community clean ups being arranged.

Harwood (and Lower Peninsula) – Cheryl Neill

Hand driers have been installed at Scott Hall (funded by the Board).was

Civil Defence/Community Response Planning – Lox Kellas

Update provided as part of Item 10

Te Umu Kuri (Wellers Rock) – Paul Pope/Edna Stevenson

A meeting held with Paul, Edna, Jeanine Benson and Aukaha Ltd on the installation of the cultural signage. Aukaha confirmed signage would be installed once landscape design work is completed.

Macandrew Bay – Edna Stevenson

Feedback was received from Macandrew Bay school pupils on the Marion Street mural. Edna will review and report back to the Board.

Tomahawk – Paul Pope

The Tomahawk School site development was considered as part of the Board’s 2024-2025 Community Plan, level 1 priorities.

Moved (Paul Pope/Edna Stevenson):

That the Board:

Notes the Board updates

Motion carried (OPCB/2024/039)

13 COUNCILLOR UPDATE

Councillor Andrew Whiley provided an update on matters of interest to the Board.

Moved (Paul Pope/Hoani Langsbury):

That the Board:

Notes the report from Cr Whiley.

Motion carried (OPCB/2024/040)

14 CHAIRPERSON'S REPORT

Paul Pope provided a verbal update on matters of interest including:

- OPCB presentation to the Civic Committee – 17 September 2024
- Board membership of ECOTAGO
- Feedback from Community Board Chairs meeting with Mayor Radich – 22 July 2024
- Safety concerns (Macandrew Bay playground)

Paul Pope sought the Board’s approval for the Board to become a member of ECOTAGO. The Board deferred the matter for consideration as a funding application to the next Board meeting.

Paul advised that pupils from Macandrew Bay school would write to DCC Parks and Recreation about their concerns for safety at the Ralph Ham Park playground.

Paul advised letters of thanks and feedback would be sent to the pupils from Broad Bay, Macandrew Bay and Portobello schools for their participation in the “mock Community Board meeting” held prior to the Board meeting on 5 September.

Moved (Paul Pope/Hoani Langsbury):

That the Board:

Notes the Chairperson’s report.

PART A REPORTS

PROJECT FUND - FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a breakdown of project funding allocation and funding applications received for the Board’s consideration. As this is an administrative report only, the Summary of Considerations is not required.

Project Fund

- 2 The balance in the Project Fund available for allocation for the current financial year (2024-2025) is \$5,600, as \$1,000 is held in reserve for the Board’s annual scholarship.
- 3 The following funds have been allocated to date for the 2024/2025 financial year by the Board.

Meeting Date	Amount	Recipient	Purpose
5 September 2024	\$1,000	Caselberg Trust	Installation of double glazing to the windows at the Artist’s residence at Broad Bay
5 September 2024	\$1,500	Portobello Bowling Club	Installation of acoustic ceiling panels to the clubroom.
5 September 2024	\$300	Portobello School	Board grant to support school community activities
5 September 2024	\$300	Broad Bay School	Board grant to support school community activities
5 September 2024	\$300	Macandrew Bay School	Board grant to support school community activities
	\$1,000	Board’s annual scholarship (2024-25 year)	(Funds held in reserve)
Funds spent to date	\$4,400		
Balance of funds available \$5,600			

- 4 There are no funding applications for consideration by the Board at this meeting.

TRANSPORT MATTERS

Update on Transport matters to the Board:

1. **Peninsula Connection – clean-up work post rain event**
2. **Harrington Point Road slip (Tairoa Head)**
3. **Portobello tourist signage – relocation options**

The Transport Engineering and Road Safety team provided two options for the relocation of the tourist signage at Portobello on 8 August 2024 following a meeting with Cheryl Neill in July at the suggested relocation site outside the Portobello Dairy.

Attachments

There are no attachments for this report.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:
 - a) Project Fund balance
 - b) Correspondence In/Out
 - c) Transport Update:
 - Peninsula road conditions (post flood event)
 - d) Parks and Recreation updates:
 - Te Rauone Reserve
 - Te Umu Kuri (Wellers Rock)
 - Tomahawk
 - e) 9 Year Plan – early feedback from community
 - f) Water Services Survey (1 – 29 November 2024)
 - g) Bylaw Reviews
 - h) Otago Peninsula Community Resilience Guide
 - i) DCC currently consulting on
 - j) Roadworks Schedule
 - k) Dunedin City Council updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Project Fund

- 2 The balance in the Project Fund available for allocation (2024-2025) is \$5,600.

Correspondence:

INWARDS: Email response from DCC Parks and Recreation on maintenance of the Te Rauone Reserve (10 October 2024).

OUT: Thank you letters to the pupils from Portobello, Broad Bay and Macandrew Bay Schools for the "mock" Board meeting run by pupils on 5 September.

Email to DCC and ORC re flood issues at Tomahawk Lagoon (11 October 2024)

Bylaw reviews

13 Reviews have started for two Council bylaws:

- Trading in Public Places Bylaw and
- Beauty Therapists, Tattooists and Skin-Piercers Bylaw.

Early engagement for these is planned from mid-November to early December. Formal consultation on any proposed changes is planned for early 2025. For more information on the reviews visit www.dunedin.govt.nz/consultation (from 18 November) or email Anne.Gray@dcc.govt.nz.

Otago Peninsula Community Resilience Guide

14 At the 5 September meeting Taylor Hendl, the Emergency Management Advisor for Dunedin City provided a list of proposed additions to the Otago Peninsula Resilience Guide (see Attachment G). Taylor has confirmed that the Ōtākou Marae have suggested including Taiaroa Head. Board members are asked to consider any other additions they wish to be included in the document.

What DCC is Currently Consulting On

15 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

16 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
	Corres In: Email to ORC and DCC re Te Rauone Reserve	26

↓B	Corres Out - Thank you letters - September 2024. Broad Bay School	27
↓C	Corres Out - Macandrew Bay School	28
↓D	Corres out - Portobello School	29
↓E	Corres Out Email to ORC and DCC re flooding at Tomahawk	30
↓F	Additions to the Otago Peninsula Community Resilience Guide	31

From: [Board](#)
To: [gadavies](#); [Tom Dyer](#)
Cc: [Richard Saunders](#); [zoomie@actrix.co.nz](#); [Lauren Riddle](#)
Subject: Tomahawk Lagoon
Date: Friday, 11 October 2024 02:50:32 p.m.

Kia ora tatou

I trust you are all well and dry after recent events around the city. It was a busy time for all and thankfully the damage saw no loss of life or serious injury.

During the event properties adjacent to the Tomahawk Lagoon saw some flood damage and it was a tense time for residents.

There are two things I'd like to raise between DoC and the ORC to see whether we can ensure a working relationship between both organisations that will benefit the community. The bed of the lagoon is administered by DoC and the ORC are responsible for the clearing of the channel that release water from the lower lagoon. At times a bar develops on the lagoon side that impedes waterflow. Would it be possible to allow the ORC to have the ability to clear that bar in periods of storms and flooding? Permission from the Department would make this possible.

I'm thankful to Tom Dyer for meeting or discussing these matters with residents recently. I also know that a productive meet between Mr Lahood of the ORC and other staff was also held the other day with residents. However, the Crown land issue needs some clarification and agreement.

The other issue for the ORC is the management of the Weir between the two lagoons. (Picture attached). Constructed around the time of the Acclimatisation Board the Weir sites on private land. Gavin Palmer some years ago had padlocks put on it so it could not be opened (not sure why). This is a major issue in flood periods as we have seen in 2015, 2017 and 2024.

No one seems to have any idea who now manages it, but it seems that the correct thing to do is remove it in the long run. 2024 is the first time I've seen the adjacent picnic area in Oregon St flood and given the unpredictability of the weather in our current climate crisis it probably won't be the last.

My understanding is the current landowners are open to have the Weir changed and given it is a water body it seems the ORC are right organisation to discuss this with. DoC may also have some involvement.

I raise both issues to further discussion between all parties (including the community) so some decisions and processes can be put in place.

Many thanks

Ka mihi

Paul Pope Chairman Otago Peninsula Community Board

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**OTAGO PENINSULA
COMMUNITY BOARD**

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16 September 2024

E: office@broadbay.school.nz

Rebecca Gilbertson
Principal
Broad Bay School
4 Roebuck Rise
Broad Bay
Dunedin 9014

Kia ora

Thank you Nazahah, Jara and Vera for participating in the recent Otago Peninsula Community Board meeting and to your Principal, Mrs Gilbertson.

We really enjoyed hosting you and hearing some of your innovative ideas and thoughts about your community. Your input was outstanding and thank you for being so positive and engaged with the Board.

We have a lot to learn from people like yourself and I look forward to hearing more from you in the future.

Ka mihi

Paul Pope (Chairperson)
Otago Peninsula Community Board

BOARD UPDATES AND REPORT BACKS

Department: Civic

EXECUTIVE SUMMARY

- 1 Board Members will provide verbal updates and report backs on portfolios and activities including:
 1. **Keep Dunedin Beautiful** – Cheryl Neill
 2. **Harwood (and Lower Peninsula)** – Cheryl Neill
 3. **School programme/scholarships** – Cheryl Neill/Stacey Kokaua
 4. **Peninsula Roads** – Lox Kellas
 5. **Back Bays (and Highcliff)** – Lox Kellas
 6. **Civil Defence/Community Response Planning** – Lox Kellas
 7. **Te Umu Kuri (Wellers Rock)** – Paul Pope/Edna Stevenson
 8. **Macandrew Bay** – Edna Stevenson
 9. **Broad Bay/Portobello** – Stacey Kokaua
 10. **Harington Point/Otakou** – Hoani Langsbury
 11. **Rūnaka Liaison and Biodiversity** – Hoani Langsbury
 12. **Tomahawk** – Paul Pope
 13. **Social networks/communications** – Paul Pope

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board updates.

Signatories

Authoriser:	Clare Sullivan - Manager Governance
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Attachments

There are no attachments for this report.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Andrew Whiley will provide an update on matters of interest to the Board.

RECOMMENDATIONS

That the Board:

- a) **Notes** the report from Cr Whiley.

Signatories

Authoriser:	Clare Sullivan - Manager Governance
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Attachments

There are no attachments for this report.

COMMUNITY PLAN 2024-2025

Department: Civic

EXECUTIVE SUMMARY

The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.

The Board's Community Plan assists to contribute to the Council's 10-year plan with focus on:

- 1 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 10-year Plan
- 2 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding)

Signatories

Authoriser:	Clare Sullivan - Manager Governance
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Attachments

There are no attachments for this report.

MEETING SCHEDULE FOR 2025

Department: Civic

EXECUTIVE SUMMARY

- 1 A schedule of the Board’s meetings for 2025 is attached for your consideration.
- 2 As this is an administrative report, no summary of consideration if required.

RECOMMENDATIONS

That the Board:

- a) **Approves** the meeting schedule for 2025.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
↓A	OPCB Meeting Schedule 2025	37

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

The Chairperson will provide a verbal update on matters of interest including:

- Feedback from OPCB presentation to the Civic Committee – 17 September 2024.
- Feedback from the Community Board 9YP workshop with Council – 21 October 2024.
- Civil Defence response during October flood event.
- Social media during October flood event.
- Tomahawk:
 - Clearing of channel
 - Management of the Weir
 - Sand mining
 - Repairs to walking track from carpark to beach (post rain event)
 - Community response group (OCDEM)
 - Speed Humps
 - Stormwater

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report.

Signatories

Authoriser:	Clare Sullivan - Manager Governance
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Attachments

	Title	Page
↓A	9 Year Plan - Community Boards priorities	39

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair?

Attachments

There are no attachments for this report.