



Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 31 October 2024, commencing at 3:00pm

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Stacey Kokaua-Balfour
	Cheryl Neill	Cr Andrew Whiley

IN ATTENDANCE

Governance Support Officer	Jenny Lapham
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1 OPENING REFLECTION

Paul Pope opened the meeting with a reflection.

PUBLIC FORUM

There was no Public Forum.

2 APOLOGIES

Moved (Paul Pope/Lox Kellas):

That the Board:

Accepts apologies from Edna Stevenson and Hoani Langsbury for absence and from Cr Andrew Whiley for lateness.

Motion carried

3 CONFIRMATION OF AGENDA

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

Confirms the agenda with the addition of a motion on Item 6 – Project Fund to approve a donation to the Portobello Volunteer Fire Service in remembrance of Bill Allen.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Lox Kellas, Paul Pope and Stacey Kokaua-Balfour advised updates to the register.

Moved (Paul Pope/Lox Kellas):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 5 SEPTEMBER 2024

Moved (Paul Pope/Cheryl Neill):

That the Board:

Confirms the minutes of the Otago Peninsula Community Board meeting held on 05 September 2024 as a correct record.

Motion carried

PART A REPORTS

6 PROJECT FUND - FUNDING APPLICATIONS

The report provided a breakdown of project funding allocation and funding applications received for the Board's consideration.

The balance in the Project Fund available for allocation was noted as \$5,600, with \$1,000 held in reserve for the Board's annual scholarship for the 2024-25 year.

Paul Pope sought Board approval for \$120.00 from the project fund to be provided as a donation to the Portobello Volunteer Fire Service in remembrance of the recent passing of Bill Allen, who was a founding member of the original Otago Peninsula Community Board. Bill's family had requested donations to the Portobello Volunteer Fire Service in lieu of flowers.

Moved (Paul Pope/Lox Kellas):

That the Board:

- a) **Approves** making a donation of \$120.00 to the Portobello Volunteer Fire Service in remembrance of former Community Board member Bill Allen.
- b) **Notes** the Project Fund report.

Motion carried (OPCB/2024/042)

7 TRANSPORT MATTERS

Jeanine Benson, Manager Transport provided a verbal update on transport matters for the Board area, including:

- Peninsula Connection – clean-up work post the October 2024 rain event
- Harrington Point Road slips (Tairaroa Head)

Discussion was held on the relocation options for tourist signage at Portobello with the Board in agreement to leave the signage in its original position/location.

Moved (Paul Pope/Lox Kellas):

That the Board:

Extend their thanks to the 3 Waters, Transport and Governance staff and Council contractors for their work during the October 2024 flood event.

Motion carried.

Cr Andrew Whiley left the meeting at 3:30 pm.

8 GOVERNANCE SUPPORT OFFICER'S REPORT

The report provided an update to the Community Board of activities relevant to the Board area including:

Water Services Survey – information was circulated to members for their information on the upcoming survey (1 – 29 November 2024).

Cr Andrew Whiley returned to the meeting at 3:40 pm.

Moved (Paul Pope/Cheryl Neill):

That the Board:

Notes the Governance Support Officer's Report.

Motion carried.

9 BOARD UPDATES AND REPORT BACKS

Board Members provided verbal updates and report backs on portfolios and activities including:

Keep Dunedin Beautiful – Cheryl Neill

3500 volunteers participates in the KDB Clean up week.

Harwood (and Lower Peninsula)

Cheryl Neill advised that the Howard Domain was being used as a base for freedom camping and residents ongoing concern with motorcycles being driven on the domain.

Peninsula Roads

Lox Kellas advised that road conditions were good considering the recent heavy rain event, with ongoing slips in the area. Some culverts require clearing.

Back Bays (and Highcliff)

Lox Kellas acknowledged the work of locals to help clear the roads.

Macandrew Bay

Cheryl Neill advised that feedback from Macandrew Bay school pupils on the Marion Street supported the mural being refreshed and repaired.

A suggestion was made for the Board to speak with the Peninsula Lions Club for completion of work to upgrade the existing mural.

Te Rauone Reserve, Te Umu Kuri (Wellers Rock) – Paul Pope

Paul Pope advised a meeting has been scheduled for mid-November with the Group Manager Parks and Recreation, himself and Mr Graeme McLean to discuss issues on the reserve.

Social networks/communications

Paul Pope tabled a report on data from the Board's Facebook page for the storm event of 3 to 7 October 2024 which included the number of people utilising the Board's page as a source of information during the Civil Defence emergency event.

Jeanine Benson left the meeting at 4:15 pm.

Moved (Paul Pope/Lox Kellas):

That the Board:

Notes the Board updates.

Motion carried

10 COUNCILLOR UPDATE

Councillor Andrew Whiley provided an update on matters of interest to the Board, including the 2023-2024 Annual Report has been approved by Council at the 30 October 2024 meeting. Council workshops also being held in preparation for the 9 Year Plan 2025-2034.

Moved (Paul Pope/Cheryl Neill):

That the Board:

Notes the report from Cr Whiley.

Motion carried

11 COMMUNITY PLAN 2024-2025

The Board reviewed the current priorities for the Community Plan and noted the #1 priorities of the Board's Community Plan provided to the 9 Year Plan planning budgets

There were no updates to the Community Plan.

12 MEETING SCHEDULE FOR 2025

A schedule of the Board’s meetings for 2025 was provided for the Board’s consideration for 2025.

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

Approves the meeting schedule for 2025.

Motion carried (OPCB/2024/043)

13 CHAIRPERSON'S REPORT

Paul Pope acknowledged the passing of Bill Allen, a founding member of the Otago Peninsula Community Board. He provided a verbal update on matters of interest including:

- Feedback from OPCB presentation to the Civic Committee – 17 September 2024.
- Feedback from the Community Board 9YP workshop with Council – 21 October 2024.
- Civil Defence response during October flood event.
- Tomahawk:
 - Clearing of channel
 - Management of the Weir
 - Sand mining
 - Repairs to walking track from carpark to beach (post rain event)
 - Community response group (OCDEM)
 - Speed Humps
 - Stormwater

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

Notes the Chairperson’s report.

Motion carried

14 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

The meeting concluded at 4:26 pm.

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CHAIRPERSON