

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

**Date:** Thursday 14 November 2024  
**Time:** 1:00 p.m.  
**Venue:** Council Chamber, Dunedin Public Art Gallery, The Octagon,  
Dunedin

Sandy Graham  
Chief Executive Officer

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**Saddle Hill Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Paul Weir	
<b>Deputy Chairperson</b>	Scott Weatherall	
<b>Members</b>	Dr Pim Allen	Cr Kevin Gilbert
	Christina McBratney	Keith McFadyen
	John Moyle	
<b>Senior Officer</b>	Anna Nilsen, Group Manager Property Services	
<b>Governance Support Officer</b>	Lynne Adamson	

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Lynne Adamson  
Governance Support Officer

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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## **1 PUBLIC FORUM**

### **1.1 Brighton Pump Track**

Shane will provide an update on the proposed Brighton Pump Track.

### **1.2 Road Naming**

Heather and Jeff McKenzie wish to address the Board on naming of a new private access road.

### **1.3 Greater Green Island**

Ben McKenzie, Community Worker will be in attendance to provide an update on the activities of the Greater Green Island Community Network.

### **1.4 Ongoing Maintenance of the Waterways on Friendship Drive**

Ian Arthur wishes to discuss the ongoing maintenance of the waterways on Friendship Drive, as well as the heavy rainfall event that led to flooding on his property.

## **2 APOLOGIES**

An apology has been received from Mr Keith McFadyen.

That the Board:

**Accepts** the apology from Mr Keith McFadyen.

## **3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## DECLARATION OF INTEREST

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### EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### Attachments

	<b>Title</b>	<b>Page</b>
 A	SHCB Interest Register	6

Saddle Hill Community Board Register of Interest - 7 November 2024				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Weir	Parent of pupils	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Owner	Residential Property	No conflict identified	Withdraw from discussion and voting and leave the room.
	Coach	Green Island Junior Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Dunedin Junior Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Emergency Response Team Member	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Crucial Behaviours Opinion Leader	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Chair	Smooth Hill Community Liaison Group	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Delegate	Oceana Gold	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Pim Allen	Trustee	Dunedin Curtain Bank	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Dog Training Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Fairfield Garden Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blind Low Vision NZ	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Dunedin Masters Games	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Red Cross (Meals on Wheels)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	English Language Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Organiser	Donkeys Anonymous	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Investor	Managed Fund through Craig's Investment Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Chain Hills Restoration Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Christina McBratney	Owner	Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	Various NZ and overseas Companies	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Deputy Chair	Keep Dunedin Beautiful	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Employer is key contributor during emergency	Civil Defence	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Keith McFayden	President	Brighton Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	Shareholder	Various NZ Companies	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Island Park Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Organiser	PSA	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
John Moyle	Board Member	Sunnyvale Sports Complex	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Freshchoice Supermarket	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Green Island Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	St Peter Chanel Board of Trustees	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Scott Weatherall	Chair, Board of Trustees	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Brighton Surf Life Saving Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Medical Responder	Brighton Fire Service	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Paramedic	St John's Ambulance	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Event Organiser	Brighton Gala Day	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Kevin Gilbert	Owner	Gipfel Limited - Bakery	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlup Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	BNI	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Business South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Air New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Biddies Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Totiti Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

	Chair	Food Equity and Education Dunedin (FEED) Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Industry Advisors Group Food and Beverage (Workforce Development Council)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



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## **CONFIRMATION OF MINUTES**

### **SADDLE HILL COMMUNITY BOARD MEETING - 12 SEPTEMBER 2024**

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#### **RECOMMENDATIONS**

That the Board:

- a) **Confirms** the public part of the minutes of the Saddle Hill Community Board meeting held on 12 September 2024 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A↓</a>	Minutes of Saddle Hill Community Board meeting held on 12 September 2024	10

## **Saddle Hill Community Board MINUTES**

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Brighton Surf Lifesaving Club, 1047 Brighton Road, Brighton, Dunedin on Thursday 12 September 2024, commencing at 1:01 p.m.

### **PRESENT**

<b>Chairperson</b>	Paul Weir
<b>Deputy Chairperson</b>	Scott Weatherall

<b>Members</b>	Christina McBratney John Moyle
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<b>IN ATTENDANCE</b>	Anna Nilsen (Group Manager Property Services).
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<b>Governance Support Officer</b>	Lynne Adamson
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### **1 PUBLIC FORUM**

There was no Public Forum.

### **2 APOLOGIES**

Moved (Christina McBratney/Scott Weatherall):

That the Board:

**Accepts** the apologies from Cr Kevin Gilbert, Dr Pim Allen and Keith McFadyen.

**Motion carried (SHCB/2024/032)**

### **3 CONFIRMATION OF AGENDA**

Moved (Scott Weatherall/Christina McBratney):

That the Board:

**Confirms** the agenda with the following alteration:

That Item 6 – Youth Ambassador Award Recipient Presentation be taken when Elise Carline arrives at the meeting.

**Motion carried (SHCB/2024/033)**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Paul Weir/John Moyle):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (SHCB/2024/034)**

#### **5 CONFIRMATION OF MINUTES**

##### **5.1 SADDLE HILL COMMUNITY BOARD MEETING - 20 JUNE 2024**

Moved (Paul Weir/John Moyle):

That the Board:

- a) **Confirms** the minutes of the Saddle Hill Community Board meeting held on 20 June 2024 as a correct record.

**Motion carried (SHCB/2024/035)**

#### **REPORTS**

#### **6 YOUTH AMBASSADOR AWARD RECIPIENT PRESENTATION**

Elise Carline, recipient of the 2023-24 Youth Ambassador Award spoke to a slide presentation on her trips to China for the Asia Cup in June 2024, Los Angeles to attend the Steven Adams camp and on community camps in Dunedin.

Elise thanked the Board for their support and commented that she had been contracted to play for the Southern Hoiho for the 2024 season and spoke of how she provided support to the community with various activities including referring, coaching and training younger students.

Elise responded to questions and advised that she had been offered scholarships from Canada but was currently looking at pre-trade study at the Dunedin Polytechnic.

## **PART A REPORTS**

### **7 YOUTH AMBASSADOR AWARD**

A report from Civic noted that the revision of the Youth Ambassador Award was laid on the table at the last meeting.

The item now needed to be uplifted from the table for consideration at this meeting.

Moved (Scott Weatherall/Christina McBratney):

That the Board:

- a) **Uplifts** the report from the agenda.

**Motion carried (SHCB/2024/036)**

It was agreed that the review of the Youth Ambassador award be deferred until the next meeting due to availability of Board members.

Moved (Paul Weir/John Moyle):

That the Board:

- b) **Defers** the Youth Ambassador Award until the next meeting to be held on Thursday 14 November 2024.

**Motion carried (SHCB/2024/037)**

### **8 COMMUNITY PLAN**

A report from Civic provided the Saddle Hill Community Board Plan for discussion and updating.

It was agreed that a workshop to discuss the community plan would be held before the next meeting.

Moved (Paul Weir/Scott Weatherall):

That the Board:

- a) **Agrees** to hold a workshop on the Saddle Hill Community Board Community Plan to be held at 12.00 noon prior to the 14 November 2024 meeting.

**Motion carried (SHCB/2024/038)**

## **9 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic inform the Saddle Hill Community Board of activities relevant to the Board area including:

- Project Fund
- Waste Minimisation Management Plan
- Waldronville Footpaths
- What DCC is Currently Consulting On
- Roadworks Schedule

Moved (Paul Weir/Christina McBratney):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

**Motion carried (SHCB/2024/039)**

## **10 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest since the last meeting including:

- Community Board Conference – The Chair advised that the Prime Minister opened the conference. He attended a site visit to Transmission Gully outside Wellington and received an update on the Hawkes Bay floods.
- Shakeout October – The Chair reminded everyone of the shakeout October event scheduled to be held on 24 October 2024.
- Civic Committee presentation – The Chair addressed the 6 August 2024 Civic Affairs Committee meeting and spoke on matters of interest to the Board.

The Chair invited members to provide Board updates.

- Update on Smooth Hill – Scott Weatherall discussed Smooth Hill.
- Sponsorship – Scott Weatherall advised that there had been sponsorship for two people to undertake community work in the area. They had cleared footpaths, tracks, beaches, rubbish and the surf club.
- Community Response group meeting
- Civil Defence Day – it was noted that the event would be held before Christmas and invitations should be sent to external agencies very soon to enable them to plan for attendance.
- Keep Dunedin Beautiful – the clean up week was scheduled for 20-27 September. There were two recipients of Keep Dunedin Beautiful Awards in the Board area. Fulton Hogan received the Sustainable Business Award for their collaboration with Fairfield School. They

constructed a 1km long walking track along their property boundary, providing a safe route for tamariki (children) to walk to school.

Fairfield School received 'The Best School Project Award' for their half of the mahi (work) in partnership with Fulton Hogan. Students had formed a predator patrol squad and now managed the trapline along the new walking track.

- Mental Health Awareness week

Moved (Paul Weir/John Moyle):

That the Board:

- a) **Notes** the Chairperson's Report.

- b) **Notes** the Board updates.

**Motion carried (SHCB/2024/040)**

## **11 ITEMS FOR CONSIDERATION BY THE CHAIR**

The following items were raised:

- Waldronville footpaths
- Smooth Hill Update
- Tunnels Trust
- Sports Report – Facilities Review.
- Widening of the Westwood shared pathway.

The meeting concluded at 1.53 pm.

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CHAIRPERSON

## **PART A REPORTS**

### **NAMING OF ONE PRIVATE WAY**

Department: Transport

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#### **EXECUTIVE SUMMARY**

- 1 This report seeks support from the Saddle Hill Community Board on the proposed naming of a private right of way in Green Island.
- 2 The proposed new road names (for the private way) as proposed by the developer are:
  - **‘McKenzie Drive’** as the preferred name, and **‘Bluestone Ridge’** as the alternate name for the subdivision located at 150 Green Island Bush Road, Green Island.

**‘McKenzie Drive’** does not comply with the Road Naming Policy however it is the developer’s preferred option and could still be supported by the Committee. The alternate option, **‘Bluestone Ridge’** is compliant with the Road Naming Policy and is supported by staff, however it is not the developers preferred option.

#### **RECOMMENDATIONS**

That the Board:

- a) **Supports** the naming of the private way located at 150 Green Island Bush Road as **‘McKenzie Drive’** or **‘Bluestone Ridge’**.

#### **BACKGROUND**

- 3 The DCC Road Naming Policy provides the framework for timely and consistent naming of roads that reflect the identity of the local community. For reference, the DCC Road Naming Policy and Procedure can be accessed on the DCC website at [www.dunedin.govt.nz/road-naming](http://www.dunedin.govt.nz/road-naming)
- 4 A ‘legal road’ is any road legally vested in the council for the purpose of a road.
- 5 A ‘private way’ is a privately owned driveway, lane, or access way which serves as access from private properties to a public road.
- 6 The subdivision located at 150 Green Island Bush Road Green Island is within the Saddle Hill Community Board area. Support from the Community Board is sought at their meeting of 14 November 2024. The outcome will be communicated to the Committee at the meeting.

## DISCUSSION

- 7 The table presented below provides the road name proposed for this subdivision. Additional details including a full assessment for the proposed road name and a map of the new private way are provided in Attachments A, B and C.
- 8 It should be noted that the Road Naming Policy places less weight on the appropriateness criteria with respect to private ways.

### Summary of proposed road names

Development details	Location of road	Proposed road name	Alternative road name	Recommended road name
SUB-2023-128 150 Green Island Bush Road, Green Island	Private way off Green Island Bush Road	McKenzie Drive	Bluestone Ridge	<p><b>‘McKenzie Drive’</b> does not fully comply with the Road Naming Policy but is the developer’s preferred option</p> <p><b>‘Bluestone Ridge’</b> fully complies with the Road Naming Policy but is not the developers’ preferred option</p>

- 9 The developer has proposed **‘McKenzie Drive’** as the preferred option as a potential name for the private way accessed from Green Island Bush Road. As an alternative name, they have proposed **‘Bluestone Ridge’**. It is noted that neither of the proposed names are selected from the road naming register.
- 10 The preferred name **‘McKenzie Drive’** is not compliant with the DCC Road Naming policy as it references the landowner’s last name. This therefore breaches Section 4.5 which states: *‘Road names must not be anagrams, amalgamations or derivatives of people’s names...’*
- 11 Staff requested the developer propose a different naming option, but the developer advised that they wish to proceed with this name. Staff note, that although the preferred option does not fully comply with the policy, the name **‘McKenzie Drive’** is easily identifiable and otherwise appropriate for the area.
- 12 The alternate name **‘Bluestone Ridge’** is compliant with the DCC Road Naming policy and holds geographical significance as it references the olivine basalt stone known as Bluestone that is quarried in the surrounding area.

## OPTIONS

**Option One – Recommended Option - The Board supports the alternate name proposed as **‘Bluestone Ridge’** for the new private way to be named at 150 Green Island Bush Road.**

### Advantages



- The roads will be named, and sections of landowners gain a street address allowing them to progress with building and access to services.
- The use of personal names (McKenzie) are avoided.

#### *Disadvantages*

- There are no disadvantages identified with this option.

### **Option Two – Alternative Option – The Board supports the preferred option proposed as ‘McKenzie Drive’**

#### *Advantages*

- The road will be named and landowners gain a street address allowing them to progress with building and access to services.

#### *Disadvantages*

- Approving this option does not deter future developers from using personal names.

### **Option Three – Status Quo – The Committee does not support either option proposed as ‘McKenzie Drive’ and ‘Bluestone Ridge’**

#### *Advantages*

- There are no advantages identified with this option.

#### *Disadvantages*

- The roads will not have a name until new options are presented. This may inconvenience new or potential new property owners within the subdivision.

### **NEXT STEPS**

- 13 If the new road names are approved, staff will process the required documentation, and advise the developer and Land Information New Zealand of the new road names.

### **Signatories**

Author:	Daniel Fitzpatrick - Graduate Engineer/Planner
Authoriser:	Jeanine Benson - Group Manager Transport Scott MacLean - General Manager, Climate and City Growth

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Attachment A: Proposed road name assessment for 'McKenzie Drive'	20
<a href="#">↓B</a>	Attachment B: Proposed road name assessment for 'Bluestone Ridge'	21
<a href="#">↓C</a>	Attachment C: 150 Green Island Bush Road subdivision plans	22

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Future Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

This is an administrative function.

### ***Māori Impact Statement***

Staff are working through the road naming register to incorporate names that are meaningful for mana whenua.

### ***Sustainability***

There are no implications for the 9 year plan.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications for the 1 year plan.

### ***Financial considerations***

There are no financial implications.

### ***Significance***

The significance of this decision is considered low in terms of the Council's Significance and Engagement Policy.

### ***Engagement – external***

There are no implications regarding external engagement.

### ***Engagement - internal***

There has been engagement within the Transport Group and Business Information Services.

### ***Risks: Legal / Health and Safety etc.***

There are no known risks.

### ***Conflict of Interest***

There are no known conflict of interests.

## **SUMMARY OF CONSIDERATIONS**

### ***Community Boards***

The site is situated within the Saddle Hill Community Board. Support from the Community Board is sought at their meeting of 14 November 2024. The outcome will be communicated to the Committee at the meeting.

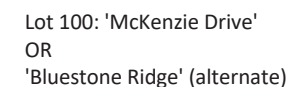
**Attachment A: Dunedin City Council proposed road name assessment**
**Assessment for a Private way at 150 Green Island Bush Road, Green Island, Dunedin**

Proposed road name	<b>‘McKenzie Drive’ (Preferred option)</b>	
Description	‘McKenzie Drive’ refers to the owners of the site, Jeffery and Heather McKenzie who are the carers of the land.	
Road Naming Policy criteria	Complies	Transport comment
New road names shall not be the same as, or similar to, existing road names within the city	Yes	‘McKenzie’ is not the same as, or similar to any other road names in Dunedin
Roads are to have only one name	Yes	‘McKenzie’ complies. The road has no other name
Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person	Yes	‘McKenzie’ is spelt correctly, can be easily interpreted, and does not cause offense.
Roads should not be named after any commercial organisation or any living or recently deceased person	<b>No</b>	‘McKenzie’ in this instance refers to the owners of the site, who are currently alive.
Road names must not be anagrams, amalgamations or derivatives of people's names	Yes	‘McKenzie’ is not an anagram or amalgamation or derivative of people's names
Names should be 15 characters or less including spaces but excluding suffix	Yes	‘McKenzie’ is 8 characters excluding the suffix
Short names should be proposed for short streets for mapping purposes	N/A	N/A
Road name suffix	Yes	Applicant proposes ‘Drive’ as the potential suffix  The road name policy defines ‘Drive’ as an especially scenic road or street. A main connecting route in a subdivision or suburb. Staff generally agree that this is appropriate.
Community Board	<b>Yes</b>	The development is within the Saddle Hill Community Board area. Support from the Community Board is sought at their meeting of 14 November 2024.
Consultation	Yes	Applicant has advised that the naming of this road will not affect residents nearby
<b>Overall assessment</b>	<b>‘McKenzie Drive’ does not fully comply with the Road Naming Policy; however, it is the developers preferred option.</b>	

**Attachment B: Dunedin City Council proposed road name assessment**
**Assessment for a Private way at 150 Green Island Bush Road, Green Island, Dunedin**

Proposed road name	‘Bluestone Ridge (Alternate option)	
Description	‘Bluestone’ is named after the type of basalt stone found in the surrounding area.	
Road Naming Policy criteria	Complies	Transport comment
New road names shall not be the same as, or similar to, existing road names within the city	Yes	‘Bluestone’ is not the same as, or similar to any other road names in Dunedin
Roads are to have only one name	Yes	‘Bluestone’ complies. The road has no other name
Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person	Yes	‘Bluestone’ is spelt correctly and can be interpreted easily.
Roads should not be named after any commercial organisation or any living or recently deceased person	Yes	‘Bluestone’ refers to the unique basalt stone that is quarried in the surrounding area.
Road names must not be anagrams, amalgamations or derivatives of people's names	Yes	‘Bluestone’ is not an anagram or amalgamation or derivative of people's names
Names should be 15 characters or less including spaces but excluding suffix	Yes	‘Bluestone’ is 8 characters excluding the suffix
Short names should be proposed for short streets for mapping purposes	N/A	N/A
Road name suffix	Yes	Applicant proposes ‘Ridge’ as the potential suffix  A roadway along the top of a hill.  Staff agree that this definition fits the context of the site
Community Board	Yes	The development is within the Saddle Hill Community Board area. Support from the Community Board is sought at their meeting of 14 November 2024.
Consultation	Yes	Applicant has advised that the naming of this road will not affect residents nearby
Overall assessment	<b>‘Bluestone Ridge’ does comply with the Road Naming Policy; however it is the developers alternate option.</b>	

## Attachment C



## MEETING SCHEDULE 2025

Department: Civic

### EXECUTIVE SUMMARY

- 1 A schedule of meetings for 2025 is attached for your consideration.
- 2 As this is an administrative report, no summary of considerations is required.

### RECOMMENDATIONS

That the Board:

- a) **Approves** the meeting schedule for 2025.

### Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	

### Attachments

	Title	Page
<a href="#">↓A</a>	SHCB Meeting schedule	24

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**SADDLE HILL COMMUNITY BOARD  
MEETING SCHEDULE  
FOR 2025**

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**Thursday 13 February 2025**

**Thursday 10 April 2025**

**Thursday 29 May 2025**

**Thursday 14 August 2025**

**Thursday 18 September 2025**

**Inaugural Saddle Hill Community Board meeting  
Thursday 6 November 2025**

All meetings will be held at 1.00 pm with the exception of the inaugural meeting of which the time will be advised.

The venues will be advertised in the Dunedin City Council Meeting Notice Board, the Otago Daily Times and on the Dunedin City Council Website.



## BOARD UPDATES

Department: Civic

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### EXECUTIVE SUMMARY

1 Board members will provide updates on activities of interest including:

- Keep Dunedin Beautiful
- Proposed Civil Defence Day
- Brighton Toy Box
- Community Pantries
- Wheelchair access for Brighton Beach
- Any other updates

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Board updates.

### Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	

### Attachments

There are no attachments for this report.

## **GOVERNANCE SUPPORT OFFICER'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 This report is to inform the Saddle Hill Community Board of activities relevant to the Board area including:
  - a) Project Fund balance
  - b) Water Services Survey (1 – 29 November 2024)
  - c) Bylaw Reviews
  - d) DCC currently consulting on
  - e) Roadworks Schedule
  - f) Dunedin City Council updates

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Governance Support Officer's Report.

### **Discretionary Fund**

- 2 There is \$10,000 remaining in the discretionary fund.

### **Water Services Survey**

- 3 DCC 3 Waters, in conjunction with the Property and Parks and Recreation Groups, has commence an online survey to gather information about drinking water, stormwater and wastewater services. The survey will run from 1 to 29 November 2024.
- 4 The information about the Water Services Survey including instructions on how to access the online survey will be posted to each property owner within the communities identified.
- 5 Public engagement will be required to gather information about drinking water, stormwater and wastewater services. The engagement will target communities with some or no DCC drinking water, stormwater and wastewater and communities identified as being of significance of mana whenua.
- 6 The survey will be targeted to communities where there is a demonstrable need to undertake detailed investigations of options for servicing improvements, i.e., communities with some or no DCC drinking water, stormwater and wastewater services and communities identified as being of significance to Mana Whenua.

- 7 The information gathered during the online survey will be used to target stage 2 engagement with a focus on specific communities that may have health, environmental or cultural issues that require further investigation.
- 8 Community Boards and Runaka will be advised of the outcome of the stage 1 engagement (survey results) and communities identified for stage 2 engagement in 2025.

#### **Bylaw reviews**

- 9 Reviews have started for two Council bylaws:
  - Trading in Public Places Bylaw and
  - Beauty Therapists, Tattooists and Skin-Piercers Bylaw.Early engagement for these is planned from mid-November to early December. Formal consultation on any proposed changes is planned for early 2025. For more information on the reviews visit [www.dunedin.govt.nz/consultation](http://www.dunedin.govt.nz/consultation) (from 18 November) or email [Anne.Gray@dcc.govt.nz](mailto:Anne.Gray@dcc.govt.nz).

#### **What DCC is Currently Consulting On**

- 10 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

#### **Roadworks Schedule**

- 11 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

#### **Dunedin City Council Updates**

- 12 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 13 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

#### **Signatories**

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

#### **Attachments**

There are no attachments for this report.

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***Māori Impact Statement***

There are no known impacts for Māori.

***Sustainability***

There are no implications.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

***Financial considerations***

There are no financial implications.

***Significance***

This decision is considered low in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

This report provided information on activities in or relevant to the Board's area.

## **YOUTH AMBASSADOR AWARD**

Department: Civic

### **EXECUTIVE SUMMARY**

- 1 The revision of the Youth Ambassador Award was deferred from the last meeting.
- 2 A copy of the current application form (Attachment A) and poster (Attachment B) are attached for your information.

### **RECOMMENDATIONS**

That the Board:

- a) **Considers** the criteria for the Youth Ambassador Award.

### **Signatories**

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Youth Ambassador Award Application Form	30
<a href="#">B</a>	Youth Ambassador Award Poster	32



## APPLICATION FOR YOUTH AMBASSADOR AWARD FUNDING FROM THE SADDLE HILL COMMUNITY BOARD

Name and age:

Contact phone number:

Address:

Post code:

Have you made an application to the Board for funding support within the last five years? Yes ☐ No ☐

If you are successful how will you use the funds? (Travel, entry fees, course costs etc.)

Total cost of project: \$

Amount sought from Saddle Hill Community Board: \$

Amount, if you expect to receive funding from any other source: \$

What is the timeframe for completing the project?

Media appointments and photographs may be taken.

I agree to media interviews and photographs: Yes ☐ No ☐

I agree that any material collected may be used for Board purposes, community events or promotions: Yes ☐ No ☐

On a separate sheet please attach a separate sheet which details:

- ✓ Details of what the funding is for
- ✓ How this will contribute back to the community
- ✓ Timeline for the project

Please also provide Bank account number verification (please note this must be in the name of the applicant - a parent or guardian can apply on your behalf)

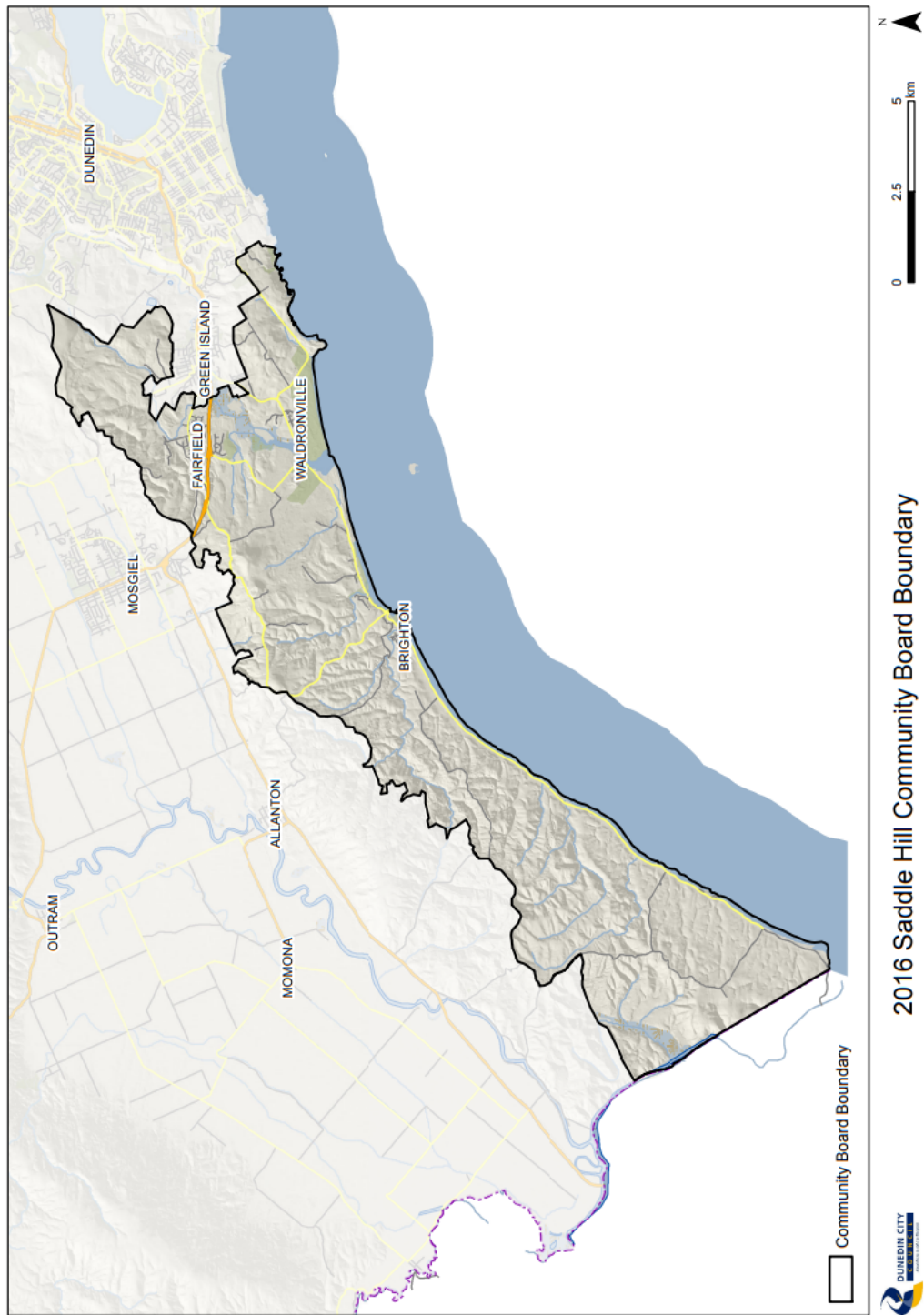
### Applications close on Tuesday 2 April 2024 at 5pm

Please return your completed application to:  
Paul Weir Chair, Saddle Hill Community Board, Dunedin City Council, PO Box 5045, Dunedin 9054  
Or email: pgweir@hotmail.com

Please note that you will be required to attend an interview with some of the Board to speak to your application and answer any questions they may have (they will keep it casual!). They will contact you to arrange a suitable time for this interview to take place - this can be done virtually if you are not available for the board meeting Thursday 11 April.

Please note that the prize pool of \$3000 is distributed at the board's discretion.

A requirement of funding is that you provide an update on how the funds were spent.







# Seeking local stars

## YOUTH AMBASSADOR AWARD

### SADDLE HILL COMMUNITY BOARD

For high achievers in either sport, academic or cultural areas aged 13 to 25 who live in the Saddle Hill Community Board area of Waldronville, Westwood, Ocean View, Brighton and Fairfield. \$3000 prize pool

**Applications close at 5pm on Tuesday 2 April 2024**

Please note that you will be required to attend a Community Board Meeting to speak to your application and answer any questions the Board may have.

For more information and an application form please contact:

Paul Weir Email: [pgweir@hotmail.com](mailto:pgweir@hotmail.com) |  
Phone: 021 039 4260

 **DUNEDIN** | kaunihera  
CITY COUNCIL | a-rohe o  
ōtepoti

[www.facebook.com/SaddleHillCommunityBoard](https://www.facebook.com/SaddleHillCommunityBoard)  
[www.dunedin.govt.nz](https://www.dunedin.govt.nz)



## **COMMUNITY PLAN**

Department: Civic

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### **EXECUTIVE SUMMARY**

The Saddle Hill Community Board Plan is attached for discussion at each meeting for the purpose of reviewing and updating as required by the Board.

The Board's Community Plan assists to contribute to the Council's 9-year plan with focus on:

- 1 New and current priorities (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9-year Plan
- 2 Items the Board would like for delivery to the community (for items that would not require support or funding from the DCC, over and above the Community Board funding).

### **RECOMMENDATIONS**

That the Board:

- a) **Decides** to update the Saddle Hill Community Board Community Plan.

### **Attachments**

There are no attachments for this report.

## **CHAIRPERSON'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 The Chairperson will provide an update on matters of interest since the last meeting including:
  - Recent flooding event
  - Brighton Gala Day
- 2 As this is an administrative report only, the Summary of Considerations is not required.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the report from Chairperson's Report.

### **Attachments**

There are no attachments for this report.

## **COUNCILLOR'S UPDATE**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Councillor Kevin Gilbert will provide an update on items of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Councillor's update.

### **Attachments**

There are no attachments for this report.

## **ITEMS FOR CONSIDERATION BY THE CHAIR**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Any items for consideration by the Chair.