

Notice of Meeting:

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

Date: Wednesday 13 November 2024
Time: 5.30 pm
Venue: Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham
Chief Executive Officer

**West Harbour Community Board
PUBLIC AGENDA**

MEMBERSHIP

Chairperson	Angela McErlane	
Deputy Chairperson	Kristina Goldsmith	
Members	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	

Senior Officer Paul Henderson, Manager Building Services

Governance Support Officer Clare Sullivan

Clare Sullivan
Manager Governance

Telephone: 03 477 4000
clare.sullivan@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Public Forum	4
1.1	Public Forum - Chris Reid	4
1.2	Public Forum - Purakaunui Amenities Society	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	9
5.1	West Harbour Community Board meeting - 4 September 2024	9
PART A REPORTS (West Harbour Community Board has power to decide these matters)		
6	Funding Applications	17
7	2025 Meeting Schedule	25
8	Governance Support Officer's Report	27
9	Community Plan	30
10	Board Updates	43
11	Chairperson's Report	44
12	Councillor's Update	45
13	Items for Consideration by the Chair	46

1 PUBLIC FORUM

1.1 Public Forum - Chris Reid

Chris Reid will be in attendance to speak to the Board about retaining the layby at the start of SH88, Port Chalmers end.

1.2 Public Forum - Purakaunui Amenities Society

Justine Dallimore, will speak to the Board regarding the funding application from the Purakaunui Amenities Society Funding Application.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓A	Register of Interest	6

West Harbour Community Board Register of Interest 4 November 2024				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Ange McErlane	Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Vision Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Kristina Goldsmith	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep Dunedin Beautiful (Board Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Navy Cadets Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Family Members attending TS Nimrod Navy Cadets, Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Barbara Anderson	Chairperson	Otago Institute for Arts and Science (Otago Branch of the Royal Society of NZ)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Rutherford Discovery Fellow	Royal Society of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Honourary Curator	Otago Museum	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	The Spinoff	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Grant assessor	MBIE	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Conservation Board	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member	Orokonui Ecosanctuary	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Duncan Eddy	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Port Chalmers Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	The Stories Behind the Street Names in Historical Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Halo Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Sustainable Coastlines	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blueskin News	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jarod Hodson	Owner	Residential Property, Ravensbourne	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Wayne Sefton	Owner	Hotel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Longbeach	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Section, Carey's Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member and Sponsor	Harbour RFC	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
	Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Returned Services Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice
	Sponsor	West Harbour Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Mandy Mayhem	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Waitati Hall Society Inc	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Blueskin News Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-ordinator	Waitati Market	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-ordinator	Emergency Response Group, Blueskin area	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Waitati Music Festival Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Zone Representative and Board Member	KeepNew Zealand Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Coastal Community Cycleway Network	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Disability Advisory Group (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Social Wellbeing Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Blueskin Bay Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Blueskin A & P Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

CONFIRMATION OF MINUTES

WEST HARBOUR COMMUNITY BOARD MEETING - 4 SEPTEMBER 2024

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 04 September 2024 as a correct record.

Attachments

	Title	Page
A↓	Minutes of West Harbour Community Board meeting held on 4 September 2024	10

West Harbour Community Board

MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 04 September 2024, commencing at 5.30 pm

PRESENT

Chairperson	Angela McErlane	
Deputy Chairperson	Kristina Goldsmith	
Members	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	

IN ATTENDANCE Paul Henderson, Acting General Manager, Customer and Regulatory

Governance Support Officer Clare Sullivan

1 PUBLIC FORUM

1.1 Pioneer Opportunities and Resources Trust

Nicki Bould, Treasurer, Port Opportunities and Resources Trust of the Pioneer Hall, spoke in support of their funding application and responded to questions.

1.2 Scholarship Application

Melanie Button spoke in support of her funding application and responded to questions.

1.3 Graham Wall

Graham Wall spoke to the Board regarding the dinghy storage at Deborah Bay and Port Otago's submission regarding Back Beach and responded to questions.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

Confirms the agenda without addition or alteration

Motion carried (WHCB/2024/040)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- a) **Notes** the Elected Members' Interest Register and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2024/041)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 20 JUNE 2024

Moved (Angela McErlane/Jarrold Hodson):

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 20 June 2024 as a correct record.

Motion carried (WHCB/2024/042)

PART A REPORTS

6 FUNDING APPLICATIONS

A report from Civic noted two funding applications were received.

Moved (Barbara Anderson/Kristina Goldsmith):

That the Board:

- a) **Approves** funding of \$2,500 to the Pioneer Opportunities and Resources Trust subject to the Trust supplying a second quote for scaffolding and advising that the Trust has contacted Wayne Sefton about further possible funding options.

Motion carried (WHCB/2024/043)

Moved (Angela McErlane/Wayne Sefton):

That the Board:

- b) **Approves** the Scholarship Application of \$500 from C & AJ Button on behalf of Melanie Button.

Motion carried (WHCB/2024/044)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board's area including:

- An update on the Board's Project Fund
- Ratification of Submissions – Dunedin City Council Draft Dog Control Bylaw and Dog Control Policy review.
- Information on the Waste Minimisation Management Plan - Community Based Recovery
- Notification of two reserve management plans that are being consulted on – Town Belt and Otago Harbour Reserves

Moved (Angela McErlane/Barbara Anderson):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (WHCB/2024/045)

The Chairperson took no part in the next item and Kristina Goldsmith took the Chair.

Moved (Kristina Goldsmith/Wayne Sefton):

That the Board:

- b) **Renews** its commitment to the Rothesay news advertising for the 2024/25 year at a cost of \$125.00 per month for a total of \$1,500 for the Community Boards advertisement.

Motion carried (WHCB/2024/046)

Ange McErlane resumed the Chair.

Cr Mayhem took no part in the following item

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- c) **Ratifies** the submission to the Dunedin City Council Draft Dog Control Bylaw and Dog Control Policy review

Motion carried (WHCB/2024/047)

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- d) **Ratifies** the Board's submission on the Otago Regional Council Representation Review and confirms that it would like to speak at a hearing.

Motion carried (WHCB/2024/048)

Moved (Angela McErlane/Jarrold Hodson):

That the Board:

- e) **Decides** to make a submission on both the Town Belt Reserve Management Plan and the Otago Harbour Reserve Management Plan.

Motion carried (WHCB/2024/049)

8 COMMUNITY PLAN

There was discussion on the West Harbour Community Board's Community Plan 2024-25.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- a) **Notes** the Board's updated Community Plan 2023-24.

Motion carried (WHCB/2024/050)

Moved (Ange McErlane/Kristina Goldsmith):

That the Board:

Adjourns the meeting until 7.00 pm.

Motion carried

The meeting adjourned at 6.55 pm and resumed at 7.00 pm.

9 BOARD UPDATES

Moved (Angela McErlane/Cr Mandy Mayhem):

Board members provided verbal updates on activities which included:

Port Noise Liaison Committee

Kristina Goldsmith provided an update from a recent meeting of the Port Noise Committee.

Ravensbourne Liaison including Ravensdown Community Liaison Group

Jarrod Hodson noted the recent announcement of the possible closure of part of the Ravensdown manufacturing part of the facility. The community liaison group meeting was delayed until mid-September. NZTA are investigating arrangements for making the crossing island on SH88 at St Leonards safer.

Keep Dunedin Beautiful

Kristina Goldsmith reported on the annual KDB awards that were held recently. A resource consent has been granted for a mural on the new underpass to Pine Hill. Enviroschools are joining with other groups in Dunedin in recording the biodiversity in the area.

Infrastructure Liaison

Infrastructure matters were raised under other updates. A reminder that there are Reserve Management Plans open for consultation.

Otago Access Radio

Barbara Anderson reminded board members that podcasts of the radio show were available to be linked to social media.

Long Beach and Pūrākaunui Amenities Society

Duncan Eddy commented on access issues in Bradley Road Osborne. In addition he noted that reinstating of a channel and clearing debris on a downhill section of Blueskin Bay would occur.

Aramoana Liaison

Barbara Anderson raised the following issues on behalf of the league – queried progress on the domain carpark; erosion of Shelley beach – DOC are involved; DOC have advised they are withdrawing support from the provision of toilets for Aramoana.

West Harbour Emergency Response Group

Ange McErlane and Kristina provided an update on the emergency management arrangements and advised that the group would be re-established. Information will be provided. Jarrod agreed to be the contact person for the Ravensbourne, Maia area. A whatsapp group may be established.

Policing Matters

Wayne Sefton noted the retirement date of the policeman based in West Harbour. The board will arrange a suitable mark of recognition upon his retirement.

Social Media

Promotion of participation in DCC and ORC consultations and forwarding relevant community information.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- a) **Notes** the Board Updates
Motion carried (WHCB/2024/051)

Moved (Angela McErlane/Mandy Mayhem):

That the Board:

- a) **Agrees** to fund up to \$120 from the Board's project fund to farewell the policeman based in West Harbour

Motion carried (WHCB/2024/052)

10 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on several issues including a recent quiz event; matters relating to Peninsula Beach Road; and FENZ access numbers on the shared path. The Chairperson noted the Port Otago Back Beach Plan which has been submitted by Port Otago to the Otago Harbour Reserves Management Plan and that the new museum, will be open within the next 6 weeks or so.

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

Notes the Chairperson's report

Motion carried (WHCB/2024/053)

11 COUNCILLOR'S UPDATE

Councillor Mayhem provided a verbal update on a number of issues including the hospital, speed limit changes and the transport management plan.

Moved (Mandy Mayhem/Barbara Anderson):

That the Board:

Notes the Councillor’s Update

Motion carried (WHCB/2024/054)

12 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

The meeting concluded at 8.15 pm.

.....
CHAIRPERSON

PART A REPORTS

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 One application has been received from the Purakaunui Amenities Society for \$750.00 for the provision of a portable toilet and servicing of it to be sited at the Mouat's Bay Reserve over the summer months of the 2024-25 season. (Attachment A)
- 2 There is \$4828 remaining in the Board's project fund.

RECOMMENDATIONS

That the Board:

- a) **Considers** the application from the Purakaunui Amenities Society.

Signatories

Author:	Clare Sullivan - Manager Governance
Authoriser:	Paul Henderson - General Manager Customer and Regulatory (Acting)

Attachments

	Title	Page
↓A	Funding Application - Purakaunui Amenities Society	18

Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds: [PURAKAUNUI AMENITIES SOCIETY](#)

Address: [C/O 50 PURAKAUNUI STATION ROAD, RDI, PORT CHALMERS 9081](#)

Contact person: Position held/phone & email: [JUSTINE DALLIMORE, SECRETARY](#), [REDACTED]
[REDACTED]

Alternate contact person: Position held/phone & email: [HELEN EVERITT, TREASURER](#), [REDACTED]
[REDACTED].nz

Short description of project (please continue on a separate sheet if needed): [PROVISION OF A PORTABLE TOILET AND SERVICING AT THE MOUAT'S BAY RESERVE IN PURAKAUNUI OVER THE SUMMER 24-25. THE SOCIETY HAS PREVIOUSLY FUNDED THIS FROM OUR SUBSCRIPTIONS.](#)

Funding Sources	Requested/raised	Received/raised
PAS		
WHCB	\$750	
Total	\$750	

- Please provide an itemised budget of the project on a separate sheet.
[Provision of toilet \\$264 for 8 weeks](#)
[Provision of cleaning \\$61 per week for 8 weeks](#)
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/project?] [Friday 13th December 2024 through until Monday 10th February 2025](#)

Is your project a one-off, annual or biennial event?
[ANNUAL](#)

How will the project benefit your organisation?
[THE BENEFIT IS TO OUR LOCAL ENVIRONMENT AND THEREFORE TO THE COMMUNITY MEMBERS WE REPRESENT. WE HAVE A LOT OF VISITORS DURING THE SUMMER MONTHS, LOCAL WALKERS, SUMMER VISITORS FROM DUNEDIN, HOLIDAY MAKERS , OVERSEAS TOURISTS, SURFERS, FAMILY PICNICKERS, COCKLERS, E-BIKERS, DOG WALKERS, BIRD WATCHERS, SEALION WATCHERS. AND WE HAVE OUR ANNUAL FUN DAY. ALL OF THESE PEOPLE NEED TO USE THE TOILET AT SOME STAGE OR OTHER AND THE NEAREST PUBLIC FACILITY IS AT LONG BEACH.](#)

2025 MEETING SCHEDULE

Department: Civic

EXECUTIVE SUMMARY

- 1 A schedule of meetings for 2025 is attached for your consideration. The Board will also need to give consideration to the commencement time.
- 2 As this is an administrative report, no summary of considerations is required.

RECOMMENDATIONS

That the Board:

- a) **Considers** the 2025 meeting schedule and the commencement time for meetings.

Signatories

Author:	Jennifer Lapham - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
↓A	2025 Meeting Schedule	26

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the West Harbour Community Board on activities relevant to the Board's area including:
 - a) Project Fund
 - b) Water Services Survey
 - c) Bylaw Review
 - d) Ratification of Submissions
 - e) Currently consulting on

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the submission on the Otago Harbour Reserve Management Plan

ITEMS FOR DISCUSSION

Project Fund

- 2 The Board has a balance of \$4,828.00 remaining for the 2024/25 year.

Meeting Date	Recipient	Amount
20 June 2024 (paid out in 24/25 year)	Harbourside Junior Football Club	\$672.00
4 September 2024	Pioneer Opportunities and Resources Trust	\$2,500.00
	Scholarship Application (M Button)	\$500.00
	Rothsay News Advertising	\$1,500.00
Total available		\$5,172.00

Bylaw Review

- 3 Reviews have started for two Council bylaws:
- Trading in Public Places Bylaw and
 - Beauty Therapists, Tattooists and Skin-Piercers Bylaw.

Early engagement for these is planned from mid-November to early December. Formal consultation on any proposed changes is planned for early 2025. For more information on the reviews visit www.dunedin.govt.nz/consultation (from 18 November) or email Anne.Gray@dcc.govt.nz.

Water Services Survey

- 4 DCC 3 Waters, in conjunction with the Property and Parks and Recreation Groups, have commenced an online survey to gather information about drinking water, stormwater and wastewater services. Consultation will commence on 1 November and close 29 November 2024.
- 5 The information about the Water Services Survey including instructions on how to access the online survey will be posted to each property owner within the communities identified. The link is attached. [Water Services Survey | Tirohaka Whānui Ratoka Wai - Dunedin City Council](#)
- 6 The survey will be targeted to communities where there is a demonstrable need to undertake detailed investigations of options for servicing improvements, i.e., communities with some or no DCC drinking water, stormwater and wastewater services and communities identified as being of significance to Mana Whenua. The areas being targeted in West Harbour include:
- Tayler Point
 - Te Ngaru
 - Aramoana
 - Osborne
 - Purakaunui
 - Long Beach
- 7 The information gathered during the online survey will be used to target stage 2 engagement with a focus on specific communities that may have health, environmental or cultural issues that require further investigation.
- 8 Community boards and Rūnaka will be advised of the outcome of the stage 1 engagement (survey results) and communities identified for stage 2 engagement in 2025.

Installation of cycle stands

- 9 Transport staff added ten bicycle stands with the capacity to hold up to twenty bicycles to the West Harbour area in 2024. All feasible sites were evaluated according to DCC's Bicycle Parking Standard Operating Procedure. During the consultation some locations initially considered were later considered unnecessary due to existing facilities. At Careys Bay, three bicycle stands were initially installed to meet local business needs but were removed due to vehicular damage.
- 10 When considering adding bike parking, transport staff consulted with residents and business owners and some sites were deemed unsuitable, including the Port Chalmers Public Car Park

and Tucketts Corner. This was because of logistical constraints, asset protection concerns, or stakeholder opposition. Where possible, DCC worked with stakeholders to resolve concerns, successfully adding bicycle stands at locations 1 George Street and 19 George Street.

- 11 There is some scope to add additional stands in the area, however, it would be preferable for the Community Board to provide a list of potential sites and undertake initial consultation with affected parties. Transport staff can then assess them to ensure that the locations are safe and won't compromise underground infrastructure. Stands can then be installed as budget allows.

Submissions

- 12 At the meeting held on 4 September 2024 the Board agreed to make a submission to the Town Belt Reserve Management Plan (Appendix A) and the Otago Harbour Reserve Management Plan (Appendix B). The Board did not submit on the Town Belt Plan.

Roadworks Schedule

- 13 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures>.

Currently Consulting On

- 14 The draft Local Alcohol Policy is out for consultation at the moment. Consultation closes on 14 November. For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Dunedin City Council Updates

- 15 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 16 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Clare Sullivan - Manager Governance
Authoriser:	Paul Henderson - General Manager Customer and Regulatory (Acting)

Attachments

There are no attachments for this report.

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to present the Board’s draft updated Community Plan 2024-25 for consideration (Attachment A).

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board’s updated Community Plan 2024-25.

Signatories

Author:	Clare Sullivan - Manager Governance
Authoriser:	Paul Henderson - General Manager Customer and Regulatory (Acting)

Attachments

	Title	Page
↓A	Community Plan	31

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

Board members to provide verbal updates on activities:

- 1 **Port Noise Liaison Committee** – Kristina Goldsmith
- 2 **Ravensbourne Liaison including Ravensdown Community Liaison Group**- Jarrod Hodson
- 3 **Keep Dunedin Beautiful** – Kristina Goldsmith
- 4 **Infrastructure Liaison** – Kristina Goldsmith and Ange McErlane
- 5 **Otago Access Radio** – Barbara Anderson
- 6 **Long Beach and Pūrākaunui Amenities Society** – Duncan Eddy
- 7 **Aramoana Liaison** – Barbara Anderson
- 8 **West Harbour Emergency Response Group** – Ange McErlane – This item will be taken during the Chair’s Update
- 9 **Policing Matters** – Wayne Sefton
- 10 **Social Media** – Duncan Eddy

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates

Signatories

Authoriser:	
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Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

The Chairperson will provide a verbal update on matters of interest including matters relating to Emergency Management, the Museum opening and plans for a 9 year plan workshop for the board's submission.

Attachments

There are no attachments for this report.

COUNCILLOR'S UPDATE

Councillor Mandy Mayhem will provide an update on matters of interest.

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.