

Notice of Meeting:

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

Date: Wednesday 13 November 2024
Time: 5.30 pm
Venue: Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham
Chief Executive Officer

West Harbour Community Board

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Angela McErlane	
Deputy Chairperson	Kristina Goldsmith	
Members	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	
Senior Officer	Paul Henderson, Manager Building Services	
Governance Support Officer	Clare Sullivan	

Clare Sullivan
Manager Governance

Telephone: 03 477 4000
clare.sullivan@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Public Forum	4
1.1	Public Forum - Chris Reid	4
1.2	Public Forum - Purakaunui Amenities Society	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	9
5.1	West Harbour Community Board meeting - 4 September 2024	9
PART A REPORTS (West Harbour Community Board has power to decide these matters)		
6	Funding Applications	17
7	2025 Meeting Schedule	25
8	Governance Support Officer's Report	27
9	Community Plan	30
10	Board Updates	43
11	Chairperson's Report	44
12	Councillor's Update	45
13	Items for Consideration by the Chair	46

1 PUBLIC FORUM

1.1 Public Forum - Chris Reid

Chris Reid will be in attendance to speak to the Board about retaining the layby at the start of SH88, Port Chalmers end.

1.2 Public Forum - Purakaunui Amenities Society

Justine Dallimore, will speak to the Board regarding the funding application from the Purakaunui Amenities Society Funding Application.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Register of Interest	6

West Harbour Community Board Register of Interest 4 November 2024				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Ange McErlane	Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Vision Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Kristina Goldsmith	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep Dunedin Beautiful (Board Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Navy Cadets Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Family Members attending TS Nimrod Navy Cadets, Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Barbara Anderson	Chairperson	Otago Institute for Arts and Science (Otago Branch of the Royal Society of NZ)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Rutherford Discovery Fellow	Royal Society of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Honourary Curator	Otago Museum	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	The Spinoff	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Grant assessor	MBIE	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Conservation Board	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member	Orokonui Ecosanctuary	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Duncan Eddy	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Port Chalmers Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	The Stories Behind the Street Names in Historical Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Halo Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Sustainable Coastlines	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blueskin News	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jarod Hodson				
	Owner	Residential Property , Ravensbourne	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Wayne Sefton				
	Owner	Hotel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Longbeach	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Section, Carey's Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member and Sponsor	Harbour RFC	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
	Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Returned Services Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice
	Sponsor	West Harbour Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Mandy Mayhem	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Waitati Hall Society Inc	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Blueskin News Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-ordinator	Waitati Market	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-ordinator	Emergency Response Group, Blueskin area	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Waitati Music Festival Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Zone Representative and Board Member	KeepNew Zealand Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Coastal Community Cycleway Network	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Disability Advisory Group (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Social Wellbeing Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Blueskin Bay Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Blueskin A & P Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

CONFIRMATION OF MINUTES

WEST HARBOUR COMMUNITY BOARD MEETING - 4 SEPTEMBER 2024

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 04 September 2024 as a correct record.

Attachments

	Title	Page
A↓	Minutes of West Harbour Community Board meeting held on 4 September 2024	10

West Harbour Community Board

MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 04 September 2024, commencing at 5.30 pm

PRESENT

Chairperson	Angela McErlane	
Deputy Chairperson	Kristina Goldsmith	
Members	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	

IN ATTENDANCE Paul Henderson, Acting General Manager, Customer and Regulatory

Governance Support Officer Clare Sullivan

1 PUBLIC FORUM

1.1 Pioneer Opportunities and Resources Trust

Nicki Bould, Treasurer, Port Opportunities and Resources Trust of the Pioneer Hall, spoke in support of their funding application and responded to questions.

1.2 Scholarship Application

Melanie Button spoke in support of her funding application and responded to questions.

1.3 Graham Wall

Graham Wall spoke to the Board regarding the dinghy storage at Deborah Bay and Port Otago's submission regarding Back Beach and responded to questions.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

Confirms the agenda without addition or alteration

Motion carried (WHCB/2024/040)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- a) **Notes** the Elected Members' Interest Register and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2024/041)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 20 JUNE 2024

Moved (Angela McErlane/Jarrold Hodson):

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 20 June 2024 as a correct record.

Motion carried (WHCB/2024/042)

PART A REPORTS

6 FUNDING APPLICATIONS

A report from Civic noted two funding applications were received.

Moved (Barbara Anderson/Kristina Goldsmith):

That the Board:

- a) **Approves** funding of \$2,500 to the Pioneer Opportunities and Resources Trust subject to the Trust supplying a second quote for scaffolding and advising that the Trust has contacted Wayne Sefton about further possible funding options.

Motion carried (WHCB/2024/043)

Moved (Angela McErlane/Wayne Sefton):

That the Board:

- b) **Approves** the Scholarship Application of \$500 from C & AJ Button on behalf of Melanie Button.

Motion carried (WHCB/2024/044)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board's area including:

- An update on the Board's Project Fund
- Ratification of Submissions – Dunedin City Council Draft Dog Control Bylaw and Dog Control Policy review.
- Information on the Waste Minimisation Management Plan - Community Based Recovery
- Notification of two reserve management plans that are being consulted on – Town Belt and Otago Harbour Reserves

Moved (Angela McErlane/Barbara Anderson):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (WHCB/2024/045)

The Chairperson took no part in the next item and Kristina Goldsmith took the Chair.

Moved (Kristina Goldsmith/Wayne Sefton):

That the Board:

- b) **Renews** its commitment to the Rothesay news advertising for the 2024/25 year at a cost of \$125.00 per month for a total of \$1,500 for the Community Boards advertisement.

Motion carried (WHCB/2024/046)

Ange McErlane resumed the Chair.

Cr Mayhem took no part in the following item

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- c) **Ratifies** the submission to the Dunedin City Council Draft Dog Control Bylaw and Dog Control Policy review

Motion carried (WHCB/2024/047)

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- d) **Ratifies** the Board's submission on the Otago Regional Council Representation Review and confirms that it would like to speak at a hearing.

Motion carried (WHCB/2024/048)

Moved (Angela McErlane/Jarrold Hodson):

That the Board:

- e) **Decides** to make a submission on both the Town Belt Reserve Management Plan and the Otago Harbour Reserve Management Plan.

Motion carried (WHCB/2024/049)

8 COMMUNITY PLAN

There was discussion on the West Harbour Community Board's Community Plan 2024-25.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- a) **Notes** the Board's updated Community Plan 2023-24.

Motion carried (WHCB/2024/050)

Moved (Ange McErlane/Kristina Goldsmith):

That the Board:

Adjourns the meeting until 7.00 pm.

Motion carried

The meeting adjourned at 6.55 pm and resumed at 7.00 pm.

9 BOARD UPDATES

Moved (Angela McErlane/Cr Mandy Mayhem):

Board members provided verbal updates on activities which included:

Port Noise Liaison Committee

Kristina Goldsmith provided an update from a recent meeting of the Port Noise Committee.

Ravensbourne Liaison including Ravensdown Community Liaison Group

Jarrod Hodson noted the recent announcement of the possible closure of part of the Ravensdown manufacturing part of the facility. The community liaison group meeting was delayed until mid-September. NZTA are investigating arrangements for making the crossing island on SH88 at St Leonards safer.

Keep Dunedin Beautiful

Kristina Goldsmith reported on the annual KDB awards that were held recently. A resource consent has been granted for a mural on the new underpass to Pine Hill. Enviroschools are joining with other groups in Dunedin in recording the biodiversity in the area.

Infrastructure Liaison

Infrastructure matters were raised under other updates. A reminder that there are Reserve Management Plans open for consultation.

Otago Access Radio

Barbara Anderson reminded board members that podcasts of the radio show were available to be linked to social media.

Long Beach and Pūrākaunui Amenities Society

Duncan Eddy commented on access issues in Bradley Road Osborne. In addition he noted that reinstating of a channel and clearing debris on a downhill section of Blueskin Bay would occur.

Aramoana Liaison

Barbara Anderson raised the following issues on behalf of the league – queried progress on the domain carpark; erosion of Shelley beach – DOC are involved; DOC have advised they are withdrawing support from the provision of toilets for Aramoana.

West Harbour Emergency Response Group

Ange McErlane and Kristina provided an update on the emergency management arrangements and advised that the group would be re-established. Information will be provided. Jarrod agreed to be the contact person for the Ravensbourne, Maia area. A whatsapp group may be established.

Policing Matters

Wayne Sefton noted the retirement date of the policeman based in West Harbour. The board will arrange a suitable mark of recognition upon his retirement.

Social Media

Promotion of participation in DCC and ORC consultations and forwarding relevant community information.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- a) **Notes** the Board Updates
Motion carried (WHCB/2024/051)

Moved (Angela McErlane/Mandy Mayhem):

That the Board:

- a) **Agrees** to fund up to \$120 from the Board's project fund to farewell the policeman based in West Harbour

Motion carried (WHCB/2024/052)

10 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on several issues including a recent quiz event; matters relating to Peninsula Beach Road; and FENZ access numbers on the shared path. The Chairperson noted the Port Otago Back Beach Plan which has been submitted by Port Otago to the Otago Harbour Reserves Management Plan and that the new museum, will be open within the next 6 weeks or so.

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

Notes the Chairperson's report

Motion carried (WHCB/2024/053)

11 COUNCILLOR'S UPDATE

Councillor Mayhem provided a verbal update on a number of issues including the hospital, speed limit changes and the transport management plan.

Moved (Mandy Mayhem/Barbara Anderson):

That the Board:

Notes the Councillor's Update

Motion carried (WHCB/2024/054)

12 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

The meeting concluded at 8.15 pm.

.....
CHAIRPERSON

PART A REPORTS

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 One application has been received from the Purakaunui Amenities Society for \$750.00 for the provision of a portable toilet and servicing of it to be sited at the Mouat's Bay Reserve over the summer months of the 2024-25 season. (Attachment A)
- 2 There is \$4828 remaining in the Board's project fund.

RECOMMENDATIONS

That the Board:

- a) **Considers** the application from the Purakaunui Amenities Society.

Signatories

Author:	Clare Sullivan - Manager Governance
Authoriser:	Paul Henderson - General Manager Customer and Regulatory (Acting)

Attachments

	Title	Page
↓A	Funding Application - Purakaunui Amenities Society	18

Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds: [PURAKAUNUI AMENITIES SOCIETY](#)

Address: [C/O 50 PURAKAUNUI STATION ROAD, RDI, PORT CHALMERS 9081](#)

Contact person: Position held/phone & email: [JUSTINE DALLIMORE, SECRETARY,](#) [REDACTED]
[REDACTED]

Alternate contact person: Position held/phone & email: [HELEN EVERITT, TREASURER,](#) [REDACTED]
[REDACTED].nz

Short description of project (please continue on a separate sheet if needed): [PROVISION OF A PORTABLE TOILET AND SERVICING AT THE MOUAT'S BAY RESERVE IN PURAKAUNUI OVER THE SUMMER 24-25. THE SOCIETY HAS PREVIOUSLY FUNDED THIS FROM OUR SUBSCRIPTIONS.](#)

Funding Sources	Requested/raised	Received/raised
PAS		
WHCB	\$750	
Total	\$750	

- Please provide an itemised budget of the project on a separate sheet.
[Provision of toilet \\$264 for 8 weeks](#)
[Provision of cleaning \\$61 per week for 8 weeks](#)
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/project?] [Friday 13th December 2024 through until Monday 10th February 2025](#)

Is your project a one-off, annual or biennial event?
[ANNUAL](#)

How will the project benefit your organisation?

[THE BENEFIT IS TO OUR LOCAL ENVIRONMENT AND THEREFORE TO THE COMMUNITY MEMBERS WE REPRESENT. WE HAVE A LOT OF VISITORS DURING THE SUMMER MONTHS, LOCAL WALKERS, SUMMER VISITORS FROM DUNEDIN, HOLIDAY MAKERS , OVERSEAS TOURISTS, SURFERS, FAMILY PICNICKERS, COCKLERS, E-BIKERS, DOG WALKERS, BIRD WATCHERS, SEALION WATCHERS. AND WE HAVE OUR ANNUAL FUN DAY. ALL OF THESE PEOPLE NEED TO USE THE TOILET AT SOME STAGE OR OTHER AND THE NEAREST PUBLIC FACILITY IS AT LONG BEACH.](#)

What are the benefits to the wider community of your project?

THE WIDER COMMUNITY WILL OF COURSE BENEFIT DIRECTLY IF THEY VISIT PURAKAUNUI AND NEED THE BATHROOM. PROVISION OF SUCH A FACILITY ALL ADDS TO OUR "BEST LITTLE CITY" IMPRESSION. OUR DISTRICT REMAINS CLEAN AND WELL LOVED. THE LOCAL COCKLES REMAIN SAFE TO EAT. THE LOCAL ESTUARY REMAINS SAFE TO SWIM IN. THE LOCAL ENVIRONS REMAIN A SAFE PLACE TO PLAY AND RECREATE.

Has your group made an application to the Board for **Yes** **No** funding ☐ support ☐ within the last five years?

If granted, how much & what was that money used for? _____

NOTES: Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on www.dunedin.govt.nz.

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

Bank Account: please supply ONE of the following: pre-printed deposit slip copy of a bank statement bank verified handwritten deposit slip with your/your organisation's name, account number & bank details
screen shot from internet banking showing clearly your/your organisation's name, account number & bank details

Contact: governance.support@dcc.govt.nz or telephone 477 4000, or Francisca Griffin with any questions (refer to <https://www.dunedin.govt.nz/your-council/community-boards/west-harbour> for contact details)

Privacy Statement: Please note that the information contained in this application will be available to the media and public. If you wish to have any information withheld please contact the Governance Support Officer.

Return completed form to: West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058 or email to governance.support@dcc.govt.nz



QUOTE

GST: 130-031-358
Hireworx New Zealand Limited
PO BOX 20064
Bishopdale
Christchurch 8243
Phone: 0800 86 22 44
Email: accounts@hireworx.co.nz
Website: hireworx.co.nz

Quote No.: 179205

Quote Date: 21/08/2024

Reference: Website

Customer PO:

To:
Justine Dallimore

Deliver To:
Justine Dallimore

Date From: Friday, 13 December 2024 8:00 AM

Staff Name: Ken Rallos

Date To: Monday, 10 February 2025 8:00 AM

The customer agrees to hire the equipment described below from Hireworx New Zealand Ltd on the terms and conditions set out in this agreement.

Description	Qty/Items	Unit	Each	Line Total
Portable Toilet Freshwater Skid	2	Monthly	\$195.00	\$390.00
<i>Ensuring portaloos are correctly staked in to the ground / tipping over is the customers responsibility</i>				
Toilet Pump Out Service Dunedin	2	Toilet Local	\$65.00	\$130.00
Delivery/Collection Hireworx National	1	Ute Delivery	\$109.25	\$109.25
Damage Waiver Insurance Excess Reduced \$5K to \$0	1	Each	\$30.52	\$30.52
Payment Terms:			Subtotal:	\$573.71
Cash account			Total GST:	\$86.06
Direct Deposit Details			Total Amount:	\$659.77
Account Name: Hireworx New Zealand Limited				
Account: 38-9020-0733237-00				
Reference: 179205				

Direct Deposit Details

Account Name: Hireworx New Zealand Limited

Account: 38-9020-0733237-00

Reference: 179205

Pay by Card


<https://pay.pinpayments.com/rpwj?description=179205&amount=659.77>

The Customer certifies Hireworx New Zealand Ltd that the details above are true, correct, accurate and up to date & acknowledges that it has received a copy of this hire agreement, has read and understood the terms and conditions and has been directed to the Equipment Safety Data Sheet. The customer is also aware of the following notes for the hirer for the avoidance of doubt of conflict.

1. Customer has **inspected** the equipment before leaving the yard. Note the condition, its travel setup & state of cleanliness.
2. The Customer has been **shown how to operate the equipment safely** and where to obtain further information on our website.
3. Customer has checked the **trailer is correctly attached** to the towing vehicle & the handbrake is off.
4. Our terms and conditions are on our website <https://hireworx.co.nz/terms-conditions>
5. The **hire starts** when the equipment is **collected**, and the **hire stops** when its **returned**. Hire is based on Time Out not time used. If you are late then additional charges to the nearest half day will apply and be **charged without notice to your credit card** on file.
6. Driver License & Credit Card must be provided with all bookings.
7. Customer must ensure their tow vehicle has the **correct tow rating** to tow the hire equipment.
8. Customer must **contact us immediately** at the time of any equipment loss/theft or malfunction not at the end of the hire.
9. Should the customer not return the equipment full of **fuel** then Hireworx will charge your credit card on file for any other charges without notice.
10. **Early Returns** prior to the end of the hire period **will not qualify for a refund** or reduction of cost of hire.
11. The **Customer is responsible for damage** to the equipment including **punctures, Damaged Rims, Brakes & Calipers** where handbrakes have been left on, damaged tracks, Crushing, Major dents and the like.

Page 1 of 2

12. WARNING it's the Drivers responsibility to ensure all loads are tied correctly and the **load is secure**.
The Customer understands that there is **no** insurance on the equipment & the excess will be **\$5000 unless the Optional Damage waiver option is added to the hirer contract at the time of hire.**

From: Tania Harris | WasteCo NZ tania.harris@wasteco.co.nz 
Subject: RE: WasteCo
Date: 27 August 2024 at 14:42
To: Justine Dallimore justine.dallimore@xtra.co.nz



Hi Justine,

I can provide the following pricing for you on a weekly clean. The only issue is that generally quotes are only valid for 30days, however if you are wanting to lock in the pricing I will see what I can do for you.

PAL

\$61 weekly clean
\$66 delivery
\$66 removal
\$66 monthly rental

- Prices are excluding GST

Regards
Tania

Tania Harris
Senior Sales Consultant
M +64 27 825 8817
W +64 3 341 1111
0800 341 1111 (24 Hour Hotline)



WasteCo NZ Limited
www.wasteco.co.nz

Please visit our website www.wasteco.co.nz to discover all the services we offer – Site sweeping and scrubbing, waste bins and skips, cardboard recycling, hydro-excavation, specialised low and high pressure waterblasting, vacuum loading, product screening and more.

From: Justine Dallimore [REDACTED]
Sent: Friday, August 23, 2024 10:13 AM
To: Tania Harris | WasteCo NZ <taniam.harris@wasteco.co.nz>
Subject: Re: WasteCo

Caution: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Tania
Weekly clean please.
Do you organise emptying or is that a separate cost?
Thanks!
Justine

On 21/08/2024, at 8:15 AM, Tania Harris | WasteCo NZ
<taniam.harris@wasteco.co.nz> wrote:

Good morning Justine,

Thanks for your email, can you confirm if you are wanting a weekly clean or a fortnightly clean please?

Regards
Tania

Tania Harris
Senior Sales Consultant
M +64 27 825 8817
W +64 3 341 1111
0800 341 1111 (24 Hour Hotline)
<image001.png>
WasteCo NZ Limited
www.wasteco.co.nz

Please visit our website www.wasteco.co.nz to discover all the services we offer – Site sweeping and scrubbing, waste bins and skips, cardboard recycling, hydro-excavation, specialised low and high pressure waterblasting, vacuum loading, product screening and more.

Service name	Portaloo Hire
Name	Justine Dallimore
Business name	Purakaunui Amenities Society
Phone	[REDACTED]
[REDACTED]	[REDACTED] z

Message Hi there

- anything else you would like to include?

I am writing on behalf of the Purakaunui Amenities Society. We would like to instal a portaloo over summer at the local Purakaunui Domain Reserve on Bay Road, Purakaunui, Dunedin. I am going to apply for some funding in the next month or two to help us cover the expenses.

I believe you supplied a portable toilet last summer for us. Please could you provide a quote for the provision of a portaloo and regular servicing over the period Friday 13th December 2024 through until Monday 4th February 2025

December 2024 through until Monday 10th February 2025.

Thank you for your help

Best wishes

Justine Dallimore

(New secretary for Purakaunui Amenities Society)

- -This e-mail and any files transmitted with it are confidential and may contain legally privileged information or copyright. This email is intended solely for the use of the individual(s) and entity(s) to whom it is addressed. If you have received this email in error, please notify us immediately by sending it back to the person that sent it to you and then delete this email from your system and destroy any copies. Any views or opinions expressed in this e-mail may be those of the individual author and not necessarily represent those of Wasteco NZ Ltd or any of its subsidiary companies. Unauthorised publication, use, dissemination, forwarding, printing or copying of this email and its associated attachments is strictly prohibited.

- -This e-mail and any files transmitted with it are confidential and may contain legally privileged information or copyright. This email is intended solely for the use of the individual(s) and entity(s) to whom it is addressed. If you have received this email in error, please notify us immediately by sending it back to the person that sent it to you and then delete this email from your system and destroy any copies. Any views or opinions expressed in this e-mail may be those of the individual author and not necessarily represent those of Wasteco NZ Ltd or any of its subsidiary companies. Unauthorised publication, use, dissemination, forwarding, printing or copying of this email and its associated attachments is strictly prohibited.

2025 MEETING SCHEDULE

Department: Civic

EXECUTIVE SUMMARY

- 1 A schedule of meetings for 2025 is attached for your consideration. The Board will also need to give consideration to the commencement time.
- 2 As this is an administrative report, no summary of considerations is required.

RECOMMENDATIONS

That the Board:

- a) **Considers** the 2025 meeting schedule and the commencement time for meetings.

Signatories

Author:	Jennifer Lapham - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
↓A	2025 Meeting Schedule	26

WEST HARBOUR COMMUNITY BOARD

MEETING SCHEDULE 2025

Wednesday 5 February

Wednesday 2 April

Wednesday 21 May

Wednesday 6 August

Wednesday 10 September

Wednesday 5 November (Inaugural Meeting)

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the West Harbour Community Board on activities relevant to the Board's area including:
 - a) Project Fund
 - b) Water Services Survey
 - c) Bylaw Review
 - d) Ratification of Submissions
 - e) Currently consulting on

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the submission on the Otago Harbour Reserve Management Plan

ITEMS FOR DISCUSSION

Project Fund

- 2 The Board has a balance of \$4,828.00 remaining for the 2024/25 year.

Meeting Date	Recipient	Amount
20 June 2024 (paid out in 24/25 year)	Harbourside Junior Football Club	\$672.00
4 September 2024	Pioneer Opportunities and Resources Trust	\$2,500.00
	Scholarship Application (M Button)	\$500.00
	Rothsay News Advertising	\$1,500.00
Total available		\$5,172.00

Bylaw Review

- 3 Reviews have started for two Council bylaws:

- Trading in Public Places Bylaw and
- Beauty Therapists, Tattooists and Skin-Piercers Bylaw.

Early engagement for these is planned from mid-November to early December. Formal consultation on any proposed changes is planned for early 2025. For more information on the reviews visit www.dunedin.govt.nz/consultation (from 18 November) or email Anne.Gray@dcc.govt.nz.

Water Services Survey

- 4 DCC 3 Waters, in conjunction with the Property and Parks and Recreation Groups, have commenced an online survey to gather information about drinking water, stormwater and wastewater services. Consultation will commence on 1 November and close 29 November 2024.
- 5 The information about the Water Services Survey including instructions on how to access the online survey will be posted to each property owner within the communities identified. The link is attached. [Water Services Survey | Tirohaka Whānui Ratoka Wai - Dunedin City Council](#)
- 6 The survey will be targeted to communities where there is a demonstrable need to undertake detailed investigations of options for servicing improvements, i.e., communities with some or no DCC drinking water, stormwater and wastewater services and communities identified as being of significance to Mana Whenua. The areas being targeted in West Harbour include:
- Tayler Point
 - Te Ngaru
 - Aramoana
 - Osborne
 - Purakaunui
 - Long Beach
- 7 The information gathered during the online survey will be used to target stage 2 engagement with a focus on specific communities that may have health, environmental or cultural issues that require further investigation.
- 8 Community boards and Rūnaka will be advised of the outcome of the stage 1 engagement (survey results) and communities identified for stage 2 engagement in 2025.

Installation of cycle stands

- 9 Transport staff added ten bicycle stands with the capacity to hold up to twenty bicycles to the West Harbour area in 2024. All feasible sites were evaluated according to DCC's Bicycle Parking Standard Operating Procedure. During the consultation some locations initially considered were later considered unnecessary due to existing facilities. At Careys Bay, three bicycle stands were initially installed to meet local business needs but were removed due to vehicular damage.
- 10 When considering adding bike parking, transport staff consulted with residents and business owners and some sites were deemed unsuitable, including the Port Chalmers Public Car Park

and Tucketts Corner. This was because of logistical constraints, asset protection concerns, or stakeholder opposition. Where possible, DCC worked with stakeholders to resolve concerns, successfully adding bicycle stands at locations 1 George Street and 19 George Street.

- 11 There is some scope to add additional stands in the area, however, it would be preferable for the Community Board to provide a list of potential sites and undertake initial consultation with affected parties. Transport staff can then assess them to ensure that the locations are safe and won't compromise underground infrastructure. Stands can then be installed as budget allows.

Submissions

- 12 At the meeting held on 4 September 2024 the Board agreed to make a submission to the Town Belt Reserve Management Plan (Appendix A) and the Otago Harbour Reserve Management Plan (Appendix B). The Board did not submit on the Town Belt Plan.

Roadworks Schedule

- 13 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Currently Consulting On

- 14 The draft Local Alcohol Policy is out for consultation at the moment. Consultation closes on 14 November. For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Dunedin City Council Updates

- 15 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 16 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Clare Sullivan - Manager Governance
Authoriser:	Paul Henderson - General Manager Customer and Regulatory (Acting)

Attachments

There are no attachments for this report.

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to present the Board's draft updated Community Plan 2024-25 for consideration (Attachment A).

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board's updated Community Plan 2024-25.

Signatories

Author:	Clare Sullivan - Manager Governance
Authoriser:	Paul Henderson - General Manager Customer and Regulatory (Acting)

Attachments

	Title	Page
↓A	Community Plan	31

CONTENTS

	Page No.
SECTION ONE	
Introduction	2
SECTION TWO: KEY INFORMATION	
2.1 Background	3
2.2 Board Members and their Contact Details	4
2.3 Map of Community Board Area	5
2.4 Our Community	5
SECTION THREE: PRIORITIES FOR OUR COMMUNITY	
3.1 New Priorities	6
3.2 Current Priorities	7
SECTION FOUR: COMMUNITY BOARD PROPOSED ACTIVITIES	8
SECTION FIVE: PLANS	
5.1 Emergency Plan – Community Board Response Plan	9
5.2 Other plans	9
5.3 Community Engagement	9
SECTION SIX: DISCRETIONARY FUND	10
SECTION SEVEN: COMMUNITY BOARD MEETING SCHEDULE	11

1 INTRODUCTION

This Community Board Community Plan summarises the needs and priorities of the communities within the West Harbour Community Board area for the 2024-2025 financial year, and the Dunedin City Council's (DCC) 2021-31 10-year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10-year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

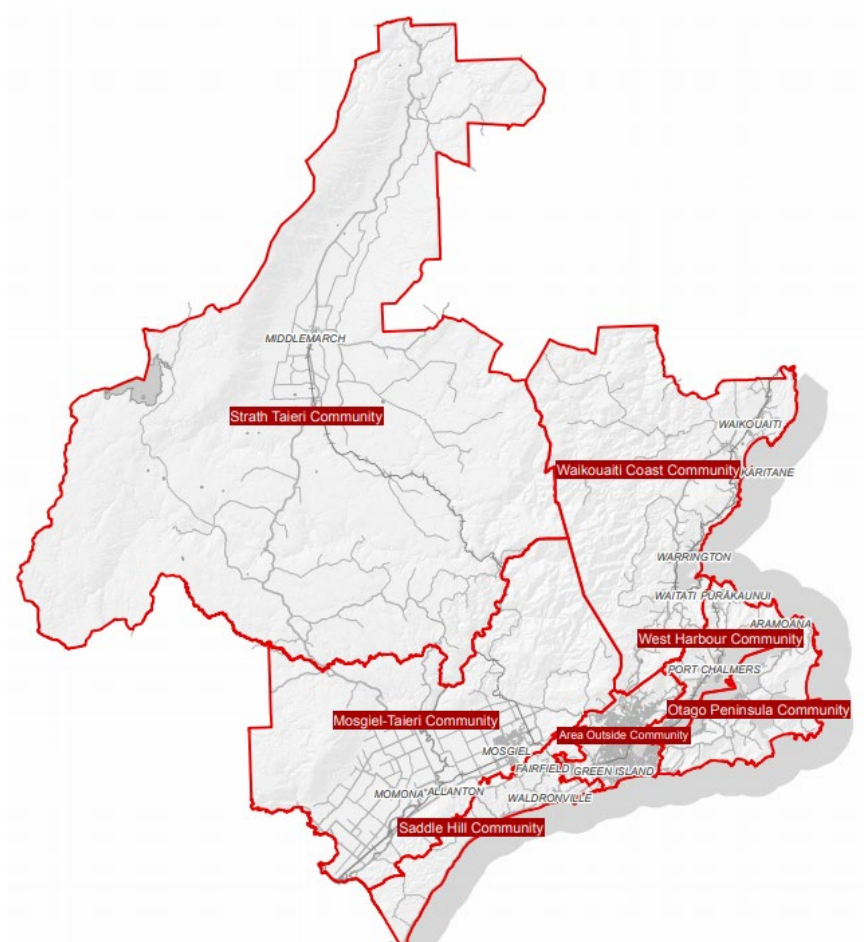
This Plan also includes activities that we, the Community Board, plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

2. KEY INFORMATION

2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10-year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC's 477 4000 phone number, and do not form part of the Community Board's priorities.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2024 calendar year is provided in Section 6 of this plan. The agendas and minutes from those meetings are also available on the DCC website at:
<https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

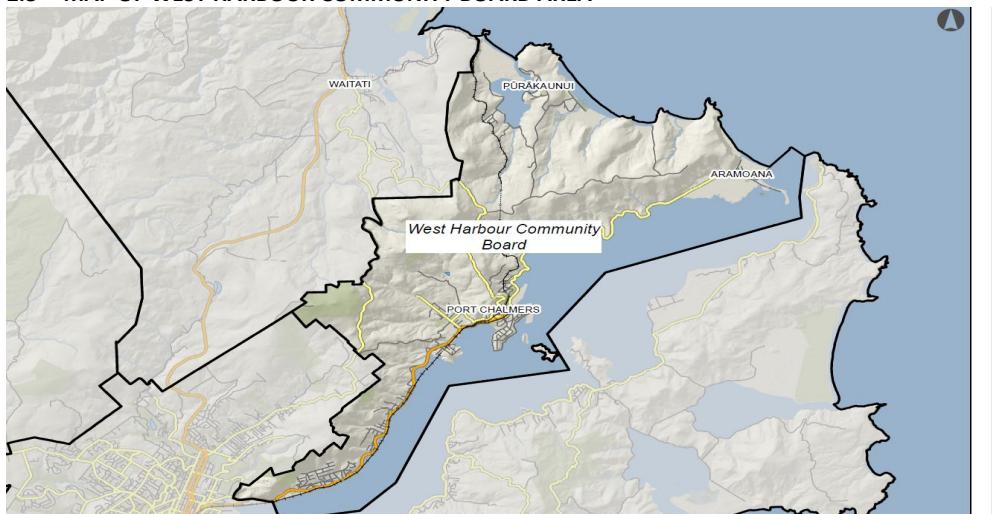
At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at governance.support@dcc.govt.nz.

2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2022-2025 triennium are as follows:

Name	Cell phone	Email
Ange McErlane (Chair)	027 438 0601	ange@angemc.nz
Kristina Goldsmith (Deputy Chair)	022 278 7623	krissygoldsmith24@gmail.com
Barbara Anderson	022 102 0822	drbarbaraanderson1@gmail.com
Duncan Eddy	021 174 0400	duncaneddy@yahoo.com
Jarrold Hodson	021 0825 9761	trainplanecar@gmail.com
Wayne Sefton	027 437 6578	mackieshotel@xtra.co.nz
Mandy Mayhem (Councillor representative)	021 919 555	Mandy.mayhem@dcc.govt.nz

2.3 MAP OF WEST HARBOUR COMMUNITY BOARD AREA



2.4 OUR COMMUNITY

The West Harbour is the gateway to Dunedin City for many thousands of visitors each year.

West Harbour Community Board area runs the length of Ōtākou Otago Harbour from Kaitaki Tamariki/Ravensbourne through to Pūrākaunui. The communities we represent include Maia, Burkes, St Leonards, Roseneath, Sawyers Bay, Koputai/Port Chalmers, Carey's Bay, Deborah Bay, Warauwerawera /Long Beach and Aramoana. Geographically it is a mix of hills, some with virgin native forests and bush, and coastal wetlands. **Mana whenua are Kāi Tahu whanui, the descendants of Hāwea, Rapuwai, Waitaha, Kati Mamoe and Kāi Tahu. Their relationship with this area goes back around 700 years.** The first Pakeha/Europeans arrived about 1810 as whalers, Scottish settlers followed in 1848. Present day Ōtepoti Dunedin's West Harbour is a vibrant community of approximately 7000 people, many of whom work and study in the city.

3. PRIORITIES FOR OUR COMMUNITY

3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Port Chalmers Main Street Upgrade Safety for our Community <i>Upgrade the streetscape/urban outlook of the historical centre (George Street) in Koputai Port Chalmers.</i> <i>This project will not only recognise the immense historical significance of Koputai Port Chalmers and its built environment but will significantly enhance the visitor experience of users of the shared path, as well as many visitor and tourists, including the thousands of Cruise passengers each Cruise season November to March.</i> Port Chalmers Public Toilet <i>Additional public toilet</i> <i>A Disability Park on the main Street by the Pharmacy.</i> <i>Bike Stands</i>		Year 3 of LTP (2023/24)	Community feedback through public forums, we've also received submissions received requesting this.	1
Public Toilet – George Street Port Chalmers Moved from section 3.2		2022-2023	The volume of Cruise ship passengers is putting pressure on existing toilet, passenger numbers will continue to increase.	1
<i>Port -o- loo until permanent Public Toilets are installed at Aramoana</i>				2

<p><i>Road and Footpath Maintenance</i> <i>Wanaka Street Slip - Ravensbourne</i> <i>Aramoana Road</i></p> <p><i>Macandrew Road</i> <i>Blanket Bay Road</i> <i>Upper Junction Road</i> <i>Mount Cargill Road</i> <i>Purakaunui Road</i> <i>Osborne Road</i></p>				<p>1 1</p> <p>2</p>
<p>Control of Noxious Weeds and pests <i>Control of noxious weeds (such as sycamore) and pests - mustelids in the area. The sycamore clearance/control/native replanting have been met with community wide support. There is, however, significant work still to be carried out and the programme needs to continue.</i></p>		2022-2023		3
<p>Port Chalmers Pool hours <i>Advocate for the extension of the Port Chalmers Pool hours to accommodate school holidays in March. There are 11,362 Pool users (Dunedin City Council Long Term Plan)</i></p>				3

3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2021-31) and are priorities that are to be carried forward into the new 2024-34 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
St Leonards Public Toilets				
Public Toilet Pūrākaunui		2028-2029		1
Aramoana Destination playground parking			Traffic issues at this location due to lack of parking as playground is very popular	1
Back Beach carpark safety issues in the Cruise season			Cruise ship shuttle bus parking is making it unsafe for other users	1
West Harbour Dams. Potential proposal to close the dams.			The West Harbour Community needs the security of water supply to ensure resilience in any emergency. The dams also provide a significant recreation amenity.	
Historic Plaques - designs and installation are being researched				

4. COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
Community Awards	once per triennium
Advocate for priorities to be included in the DCC 10 year plan	ongoing
Public outreach – engagement on Community Board Projects and Priorities i.e.: plans for George St Koputai Port Chalmers	22-23
Litter Monitoring: installation of stormwater drains filtering; litter monitoring of beaches on both sides of Otago Harbour	ASAP
Historic Plaques - designs and installation are being researched	

5. PLANS

5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN

Introduction

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the West Harbour Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

Our communities have a reasonable level of risk of flooding, fire, tsunami, earthquake resulting in community isolation so pre-planning and management of a specific event will be managed by the West Harbour Community Board on behalf of Civil Defence. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.

The Board has representation on the West Harbour Emergency Response Group - comprised of Fire & Emergency, Port Otago, Port Chalmers & District Lions.

The Board also has copies to spare of the “Know Your Neighbours” brochure printed 3 years ago. Copies are available from the Port Chalmers Library & Service Centre, local schools, local real estate agents, and the Board.

5.2 ANY OTHER PLANS?

5.3 COMMUNITY ENGAGEMENT

Ways to have your say on the Community Board’s Community Plan

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback.

- Verbally... by contacting a board member directly, anytime
- Written... addressed to the board, postal or email addresses below
- In person... to the board at public events

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson
West Harbour Community Board
c/- Dunedin City Council
PO Box 5045
Dunedin 9058

Email: ange@angemc.nz

6. FUNDING GUIDANCE

Each of Dunedin's six community boards has a discretionary fund of \$10,000 per annum, funded from the general rate.

The West Harbour Community Board will make allocations from its fund based on the priorities set in its Community Plan and may make allocations in accordance with the following criteria.

Note:

All allocations from the discretionary fund will be supported by a resolution passed at a formal meeting of the Board.

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

There is a requirement to report back on the funding grant within 3 months of completion of projects/events. Failure to do so may impact further funding.

Category A: Community Initiated Projects. Please note: apart from the Scholarships, the dollars allocated are a guide only.

A pool of **\$5,000 p.a.** will be available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds from Category A will be required to complete the *Application for Funding from the West Harbour Community Board* form. Applications must be lodged no less than one calendar month before the community board meeting at which it is to be considered.

Category B: Board Initiated Projects

A pool of **\$4,000 p.a.** will be available for Board initiated community projects and related activities, which may include such items as attendance at conferences or training workshops, advertising, and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

Category C: Scholarship

A pool of **\$1,000 p.a.** -2 scholarships of \$500 each will be available for the Community Board Scholarship Programme. The Board will make allocations under Category C as the need arises.

For more information or a copy of application forms Contact Governance Support Office, telephone 477 4000 email: governance.support@dcc.govt.nz or download from the West Harbour Community Board webpage <https://www.dunedin.govt.nz/council/community-boards/west-harbour>

7. COMMUNITY BOARD MEETING SCHEDULE

The table below provides details of Community Board meetings planned through to November 2024

Wednesday 13 November 2024

Meetings commence at 5.30 pm and will be held in the Rolfe Meeting room, Port Chalmers Hall and Service Centre unless otherwise advised.

All meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times, The Rothesay News and on the Dunedin City Council Website.

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

Board members to provide verbal updates on activities:

- 1 **Port Noise Liaison Committee** – Kristina Goldsmith
- 2 **Ravensbourne Liaison including Ravensdown Community Liaison Group**- Jarrod Hodson
- 3 **Keep Dunedin Beautiful** – Kristina Goldsmith
- 4 **Infrastructure Liaison** – Kristina Goldsmith and Ange McErlane
- 5 **Otago Access Radio** – Barbara Anderson
- 6 **Long Beach and Pūrākaunui Amenities Society** – Duncan Eddy
- 7 **Aramoana Liaison** – Barbara Anderson
- 8 **West Harbour Emergency Response Group** – Ange McErlane – This item will be taken during the Chair's Update
- 9 **Policing Matters** – Wayne Sefton
- 10 **Social Media** – Duncan Eddy

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates

Signatories

Authoriser:	
-------------	--

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

The Chairperson will provide a verbal update on matters of interest including matters relating to Emergency Management, the Museum opening and plans for a 9 year plan workshop for the board's submission.

Attachments

There are no attachments for this report.

COUNCILLOR'S UPDATE

Councillor Mandy Mayhem will provide an update on matters of interest.

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.