

Notice of Meeting:

I hereby give notice that an ordinary meeting of the District Licensing Committee will be held on:

Date: Thursday 13 February 2025
Time: 10:00 a.m.
Venue: Council Chamber, top floor, Dunedin Public Art Gallery, the Octagon, Dunedin

Sandy Graham
Chief Executive Officer

District Licensing Committee
Opposed On-License renewal for Regent Theatre
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Katie Lane	
Members	Cr Lee Vandervis	Cr Marie Laufiso
Senior Officer	Kevin Mechen, Secretary, District Licensing Committee	
Governance Support Officer	Lauren Riddle	

Lauren Riddle
Governance Support Officer

Telephone: 03 477 4000
Lauren.riddle@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 APOLOGIES

At the close of the agenda no apologies had been received.

2 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

PART A REPORTS

REPORT FOR OPPOSED ON-LICENCE RENEWAL, "REGENT THEATRE", 17 THE OCTAGON, DUNEDIN – FROM SECRETARY, DISTRICT LICENSING COMMITTEE

Department: Civic

APPLICATION DESCRIPTION

Applicant's Name:	The Regent Theatre Trust of Otago
Site Address	17 The Octagon, Dunedin
Trading Name:	Regent Theatre
Style of Licence	On-licence
Application Number	ON-3317-2006
Date received by Council	21 August 2024

EXECUTIVE SUMMARY

- 1 This is a report for an application by The Regent Theatre Trust of Otago for the renewal of an on-licence for the premises situated at 17 The Octagon, Dunedin, and known as the "Regent Theatre". The criteria found at section 131 of the Sale and Supply of Alcohol Act 2012 (the Act) apply to this application.
- 2 The applicant does not seek any changes to the licence.
- 3 Public notice of the application did not attract any public objections. Neither the Police nor Medical Officer of Health raised any matters in opposition.
- 4 The Licensing Inspector, however, has concerns that the Applicant does not have the appropriate systems, staff nor training to comply with the legislation.

APPLICANT AND APPLICATION

- 5 The Applicant is a trust established in 1972 to preserve the Regent Theatre as a predominantly live performance venue for Dunedin. It also hosts film festivals and offers space for smaller functions/performances. When the theatre is being used, they utilise the services of volunteers.

- 6 The current hours on the licence are Monday to Saturday, 8.00 am to 2.00 am the following day, on such days and during such hours as the premises is being operated as an entertainment venue. The Applicant is not seeking any changes to these conditions.

PUBLIC NOTICE

- 7 Public notice of the application did not attract any objections.
- 8 Neither the Police nor Medical Officer of Health have raised any matters of concern.
- 9 The Licensing Inspector has raised some concerns and has requested the matter be heard by the District Licensing Committee to ensure their concerns have been addressed.
- 10 The matters raised in the Inspectors report include:
- a) The premises has been operating without a certified manager being appointed. This resulted in the Police issuing a 'Graduated response Model' warning. During the process, it became apparent the Trust was not maintaining the required 'Register of Duty Managers' as required by s232 of the Act.
 - b) While there are substantial food options available, there is a warning they may take some time (not quantified) to prepare. Intervals during performances are about 20 minutes long and this type of food cannot be taken into the theatre; this may be seen as discouraging the purchase of substantial food.
 - c) The volumes of wine served is also a concern. One can order either a 'regular' (185ml) or 'large' (250ml) pour. Assuming the wine is 12.5% ABV, the large pour is about 2.75 standard drinks which, when no substantial food can be taken into the theatre with the wine, close monitoring of the audience would be required.
- 11 The Inspector does not believe there are appropriate systems, staff or processes in place at the theatre which has lead to there being no certified managers. The 'situation' with the substantial food requirement may be considered contrary to the requirements of their licence.

CONCLUSION AND CONDITIONS

- 12 The Applicant in this matter has been warned for not having a certified manager appointed and are taking steps to have new managers appointed.
- 13 The availability of substantial food options for consumption during shows does need clarification to ensure compliance with the legislation.
- 14 The hearing will provide the Applicant the opportunity to assure they are taking appropriate steps to ensure compliance with the conditions of their licence.

Signatories

Author:	Kevin Mechen - Alcohol, Psychoactive Substances and Gambling Advisor
Authoriser:	

Attachments

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PUBLIC NOTICE

Section 101(a), Sale and Supply of Alcohol Act 2012

The Regent Theatre Trust of Otago has made application to the District Licensing Committee at Dunedin for the renewal of an on licence number ON-3317-2006 in respect of the premises situated at 17 The Octagon Dunedin and known as Regent Theatre

The general nature of the business conducted under the licence is Entertainment Venue.

The applicant seeks the licence on the following hours:

On such days and during such hours as the premises are being operated as an entertainment venue (whether live or not) but not other than on the following days and hours:


Monday to Saturday 8.00 am to 2.00 am the following day: EXCEPT THAT on the Thursday before Good Friday, and on Easter Saturday, and on Christmas Eve and on the day before Anzac Day, alcohol may only be sold between 8.00 am and 12.00 midnight.

First publication date: Saturday, 24 August 2024

Second publication date: Saturday, 31 August 2024

Objections Close 5:00 pm Friday, 27 September 2024

- The application may be inspected during ordinary office hours at the office of the Dunedin District Licensing Committee at 50 The Octagon, Dunedin, or on-line at <https://www.dunedin.govt.nz/services/licensing/alcohol-licence-applications>
- No objection to the issue of a licence may be made in relation to a matter other than a matter specified in section 105(1) of the Sale and Supply of Alcohol Act 2012
- Any person who is entitled to object and who wishes to object to the issue of the application may, not later than 25 working days after the date of the first publication of this notice, file a notice in writing of the objection with the Secretary of the Dunedin District Licensing Committee at 50 The Octagon, PO Box 5045, Dunedin 9058



APPLICATION FOR ON-LICENCE RENEWAL

Incomplete applications will not be processed

The application must be accompanied by the correct fee (see page 2).

The District Licensing Committee (DLC) will notify the public of this application via the Dunedin City Council website and the Otago Daily Times (the advertising cost is included in the application fee).

The contact person will be emailed a copy of the public notice to be displayed on the premises.

Please use separate pages to provide extra information where necessary.


If you have any questions while completing this form, please contact Dunedin DLC staff on 03 474 3481 or email dla@dcc.govt.nz.

Please read and complete the following checklist before submitting the application

- ☒ A copy of both the food and drinks menus
- ☒ Map showing location of 'sensitive' locations, e.g. schools, early childhood facilities, hospitals and churches
- ☒ Copy of host responsibility policy – for high risk premises please also include an alcohol management plan explaining how you will implement the points of the policy
- ☐ Letter of authorisation if a consultant is completing this form on your behalf

Office use only

Date received:

 **DUNEDIN** | kaunihera
CITY COUNCIL | a-rohe o
ōtepoti

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Calculate your application fee

- **Class 1 restaurants** – restaurants with a significant separate bar area which, in the opinion of the DLC, operate that bar at least one night a week in the nature of a tavern (such as serving alcohol without meals to tables situated in the bar area)
- **Class 2 restaurants** – restaurants that have a separate bar (including small bar areas) but which, in the opinion of the DLC, do not operate that area in the nature of a tavern at any time
- **Class 3 restaurants** – restaurants that only serve alcohol to tables and do not have a separate bar area

Select your premises type:

Type of premises	Points
Class 1 restaurant, nightclubs, taverns, adult premises	15
Class 2 restaurant, hotels, function centres, universities, polytechnics	10
Class 3 restaurant, other premises not specified	5
Theatres, cinemas, BYO restaurants, cellar doors	2

Premises points: **2**

Select the latest time you intend to sell alcohol:

Latest alcohol sales time	Points
2am or earlier	0
Between 2.01am and 3am	3
3am onwards	5

Trading hours points: **0**

Select the number of enforcement findings:

Number of enforcement findings in the last 18 months	Points
None	0
One	10
Two or more	20

Enforcement points: **0**

Add the premises points, trading hours points and the enforcement points together to get the total:

Premises points: **2** Trading hours points: **0** Enforcement points: **0** Total points: **2**

Use the table below to work out the fee payable:

Total points	Risk rating	Application fee (GST inc)	Annual fee (GST inc)	Total fee required
0 – 2	Very low	\$368.00	\$161.00	\$529.00 ✓
3 – 5	Low	\$609.50	\$391.00	\$1000.50
6 – 15	Medium	\$816.50	\$632.50	\$1449.00
16 – 25	High	\$1,023.50	\$1,035.00	\$2058.50
26 plus	Very high	\$1,207.50	\$1,437.50	\$2645.00

APPLICATION FOR ON-LICENCE RENEWAL

Section 127 (2), Sale and Supply of Alcohol Act 2012

TO the Secretary, Dunedin District Licensing Committee

Application for the renewal of an on-licence is made in accordance with the particulars set out below:

Contact person

Name: Sarah Anderson
Phone: 0275469799
Email: sarah@regenttheatre.co.nz
Postal address for service: PO Box 5036, Dunedin
Postcode: 9054

Applicant details

Applicant status (please select from the below options)

- ☐ Individual ☐ Partnership ☐ Body corporate ☐ Public company ☐ Private company
☐ Club ☐ Trustee ☐ Local authority ☐ Licensing trust
☐ Government department or other instrument of the Crown
☐ Manager under the Protection of Personal Property Rights Act 1988

☒ Board, organisation or other body

Full legal name or names to be on the licence: REGENT THEATRE TRUST OF OTAGO

Legal name(s) of the person(s) or organisation that will receive any proceeds from alcohol sales. Include any other names you may be known by.

Address: 17 The Octagon Dunedin
Occupation: Live entertainment venue + cinema facilities

Phone: 027-5469799
Email: sarah@regenttheatre.co.nz

Applicant's place and date of birth (if an individual):

Gender (if an individual):

Have there been any changes to the licensee status? Yes ☒ No

A change would include a change of any shareholders, directors or partners.

If yes, please outline the changes:

Is this your principal business? ☒ Yes ☐ No

Please state any other businesses:

Criminal convictions

Has the applicant or any director or shareholder been convicted of an offence? Yes ☒ No ☐

Please state all criminal convictions other than convictions for offences against provisions of the Land Transport Act 1998 not contained in part 6, and convictions for offences to which the Criminal Records (Clean Slate) Act 2004 applies.

Details of premises

Trading name: The Regent Theatre

Name of the building (if applicable): The Regent Theatre

Address of the premises: 17 The Octagon - Dunedin

Postcode: 9054

Does the building have a current building warrant of fitness (BWOFF)? ☒ Yes ☐ No

What is the maximum occupancy of your premises including outside areas? 1617

Please describe in detail the number and nature of the toilet arrangements, e.g. number of male and female toilets, number of urinals, unisex facilities and accessible facilities:

Toilets in public spaces: Stalls - 2 x accessibility unisex toilets (lift access to this level)

Circle - Men's - 7 x urinals
2 x toilets
- Men's - 6 x toilets
- 5 x urinals
Women's - 7 x toilets
- Women's - 12 x toilets

Studio - 2 x unisex accessibility toilets

Fire evacuation declaration - Fire and Emergency Act 2017

Fire evacuation declaration – Fire and Emergency Act 2017

Which of the following fire evacuation statements applies to you?

If unsure, check with Fire and Emergency New Zealand.

- ☒ The owner of the building in which the premises is situated provides and maintains an evacuation scheme as required by section 76 Fire and Emergency Act 2017
- ☐ Because of the building's current use, the owner is not required to provide and maintain an evacuation scheme
- ☐ Because of the nature of the building, the owner is exempt from the requirement to provide and maintain an evacuation scheme

Signed:

Date:

05/08/24

Details of conveyance

Type of conveyance (e.g. ship, bus or train): N/A

Trading name of conveyance: N/A

Registration number: N/A

Address where based: N/A Postcode: N/A

Business details

What is the general nature of the business to be conducted under the licence?

☐ Tavern/bar ☐ Café/restaurant ☐ Hotel ☐ Nightclub ☒ Entertainment ☐ Other (specify) N/A

On which days and during which hours do you sell alcohol:

Day	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Start time	10am	10am	10am	10am	10am	10am	10am
End time	10:30pm	10:30pm	10:30pm	10:30pm	10:30pm	10:30pm	10:30pm

Are there any changes to the current licensed hours? Yes ☐ No ☒

An extension to the existing hours may require resource consent, check with City Planning staff.

If yes, describe changes: N/A

What designations apply to the premises?

☒ Undesignated (people of any age are permitted)

☐ Supervised (people under 18 years must be accompanied by a parent or legal guardian)

☐ Restricted (people under 18 years not permitted)

Is the applicant seeking any changes to the current licensed areas or designations?

Yes ☐ No ☒ If yes, provide details: N/A

Is accommodation provided? Yes ☐ No ☒

Is the sale of alcohol the principal purpose of the business? Yes ☐ No ☒

If no, provide details: The Regent Theatre is a performing arts auditorium & is also used to screen films & stage community events.

Does the applicant supply or sell any goods other than alcohol and food?

Yes ☒ No ☐ If yes, provide details: show merchandise

Does the applicant provide any services other than those related to the sale or supply of alcohol or food?

Yes ☒ No ☐ If yes, provide details: presenting performing arts shows, films & other community events.

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** completed
License Controller
Qualification & about
to schedule meeting
to complete full
qualification*

Manager details
Provide the below details for each manager or proposed manager.

Full name	Date of birth	Manager's certificate number	Expiry date
Tessa Palmer	[REDACTED]	*	
Ben Eaton	[REDACTED]	*	

Conditions

1) What provision does the applicant make for the sale and/or supply of:

i. food (describe type and range and when it will be served; attach menu)
We have three types of hot food options available - pizza, quiche or pies (please see attached menu), chips, popcorn, ice-creams, lollies & chocolate are available at all times.

ii. non-alcoholic drinks (describe type and range)
Please see attached menus for full details.

iii. low-alcohol drinks (2.5% alcohol by volume or less; describe type and range)
Please see attached menus for full details.

2) To what extent, and where, will drinking water be freely available to patrons?
Each bar in the venue has a free water dispenser beside it (two plumbed & two freestanding) w signage also.

3) If no access to mains water supply is available, how will clean drinking water be made available?
N/A.

4) What steps are taken to provide help with, and information about, transport options from the premises?
Bar staff, ushers, door staff, security & bar office staff are competent at informing patrons & providing assistance w transport options as needed. Taxis can be easily arranged. Patrons coming to a show all receive emails prior outlining show details & things to consider like transport, parking & important show timings.

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5) What steps are taken to prevent the sale and supply of alcohol to prohibited people? (minors and intoxicated people)

All bar staff are trained, mentored and rostered according to knowledge + capacity to meet the obligations of the venue relating to sale + supply of alcohol. Strong monitoring during busy periods provides additional assistance if needed.

6) What other steps does the applicant take to promote the responsible consumption of alcohol?

Front of house staff monitor levels of intoxication + the assistance of ushers + door staff. Purchases are limited to two per customer during high drinking crowds. Free water is provided, is easily accessible + encouraged.

7) How does the applicant staff the premises to ensure compliance with the Act? Please provide the number of staff and their experience.

The Regent has approximately 30 Bar Staff Volunteers who are rostered regularly - 6-8 across the three bars at all are in operation. The amount of staff to choose from gives us the ability to roster with based on experience + capacity.

8) For high risk premises, what arrangements will be made for security staff?

External security staff are booked and allocated throughout the building depending on the size of the audience + the type of event/show.

9) How does the applicant train staff to ensure compliance with the Act?

All staff + volunteers undergo an orientation + training program when they start. They are then mentored to more experienced volunteers + supervised in their role independently.

Signed:

Date:

Place:

05/08/2024

Regent Theatre

Privacy statement

The information you provide in this application, and any supporting documents, will be used by the Dunedin City Council to process your application under the Sale and Supply of Alcohol Act 2012. The information will be shared with the Dunedin District Licensing Committee (DLC), Dunedin District Licensing Inspectors, Police and the Medical Officer of Health as part of the approval process. If required, the information may form part of a public hearing before the DLC and may be used in any subsequent decision relating to your application. The decision will be publicly available.

If your application is publicly advertised, the associated information will be publicly available.

The DCC is required to keep a statutory register of all alcohol licence applications and anyone can request a copy of that information under the Local Government Official Information and Meetings Act 1987. This information may also be used or shared for other purposes in line with the Privacy Act 2020. If you would like a copy of the personal information we hold about you, or to have the information corrected, please contact us at privacy@dcc.govt.nz or 03 477 4000.

REGENT THEATRE

STILL WINE

\$12 / \$20

\$12 REGULAR POUR

\$20 LARGE POUR

STONELEIGH LATITUDE

CHARDONNAY

SAUVIGNON BLANC

PINOT GRIS

ROSÉ

THE LAST SHEPHERD PINOT NOIR

DOUBLE BARREL SHIRAZ

BUBBLES

\$15

BEER, CIDER & RTDs

\$12

EMERSON'S

PILSNER

ORANGE ROUGHY

HEINEKEN 0.0%

MONTEITH'S APPLE CIDER

JACK DANIELS & COLA

SMIRNOFF ICE

GORDONS GIN & TONIC

SOFT BEVERAGES

\$5

APPLE, ORANGE & MANGO JUICE

STILL WATER

ALMIGHTY SPARKLING WATER (V, SF)

PASSIONFRUIT, LEMON, BLOOD ORANGE

SNACKS & SWEETS

\$5 / \$10

SERIOUS POPCORN

SEA SALT (V, GF, DF) or REAL BUTTER (GF)

\$10

PROPER CRISPS (GF, V)

MARLBOROUGH SEA SALT

\$5

WHITTAKERS CHOCOLATE

DARK GHANA or CREAMY MILK

\$5

SKITTLES (GF, V)

SOUR or FRUITS

\$5

ICE CREAMS

\$5

TRUMPETS:

CHOCOLATE, BOYSENBERRY (V/GF), MINT

KAPITI CUPS:

VANILLA-CHOC

IF YOU WOULD LIKE HOT FOOD, PLEASE ASK THE
BAR STAFF FOR OPTIONS. PLEASE BE AWARE,
THESE MAY TAKE SOME TIME TO PREPARE.

HOT FOOD MENU

All items \$5.00

Mini pizzas

Supreme

Meat Lovers

Pies

Mince and Cheese

Steak and Cheese

Quiche

Classic Lorraine

Vegetarian

Cream Cheese & Spinach Roll

Menu items may take up to 10 minutes to heat –
Please allow time to consume hot foods prior to entering auditorium.

Risk Mitigation from
Regent Theatre.

- The Regent Theatre.
- Churches.
- School Grounds.
- Art Gallery.



- * Neither schools or the church operate on Thursday evenings
- * Noise will be kept to an acceptable level as part of the venue's hire agreements
- * Taxis can be easily called from the venue or accessed directly across from the facilities
- * Most patrons will be able to walk from their accommodation
- * Security will be present when appropriate.



Host Responsibility Policy

- We will serve alcohol responsibly or not at all
 - We will not serve intoxicated persons
 - We will not serve minors
 - No ID no service no exceptions
 - We will not allow intoxicated persons to enter or remain on our premises
 - We will provide and promote a wide range of non-alcoholic beverages
 - We will provide and promote our food options
 - We will provide a telephone and ensure all reasonable steps are taken to ensure safe transport options are available if required
 - We will operate within the requirements of the Sale of Liquor Act.
-

We have the following toilet facilities

Office area including Clarkson Room occupancy up to 100 people

2 accessible toilets unisex and 2 other toilets also unisex

That equates to 4 pans for 100 people and are all accessible by elevator from the foyer.

Stair entrance 2 accessible unisex toilets

Stairs main toilets for men consist of 6 pans and 5 urinals

Female main stalls toilets consist of 12 pans

The stalls area services 827 max accessible via elevator

Mezzanine men's toilet has 2 pans and 7 urinals

Mezzanine female toilets 7 pans

This services 790 total

Back stage has 2 accessible single pan toilets and 13 unisex single pan toilets
Servicing up to 400 people and accessible via elevator.

Maximum combined occupancy including Dressing rooms and back stage is 2117



Ben Caton

Has completed The Learning Place's

Licence Controller Qualification Course

Date: 8 Mar 2024
Unique ID Number: 306622

Achieving the following NZQA Unit Standards:

- | | |
|----------------------|---|
| Unit 4646 V10 | Demonstrate knowledge of the Sale and Supply of Alcohol Act 2012 and its implications for licensed premises |
| Unit 16705 V6 | Demonstrate knowledge of host responsibility requirements as a duty manager of licensed premises |

inspire • learn • grow



Piet van de Klundert

Director/Kaiarihi
The Learning Place
NZQA Provider 7982



0800 800 415

www.thelearningplace.co.nz

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Head Office: 33 Princes Street, Dunedin. Phone: 03 477 7770



Tessa Palmer

Has completed The Learning Place's

Licence Controller Qualification Course

Date: 26 Apr 2022
Unique ID Number: 195270

Achieving the following NZQA Unit Standards:

- | | |
|----------------------|---|
| Unit 4646 V10 | Demonstrate knowledge of the Sale and Supply of Alcohol Act 2012 and its implications for licensed premises |
| Unit 16705 V6 | Demonstrate knowledge of host responsibility requirements as a duty manager of licensed premises |

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Piet van de Klundert

Director/Kaiarihi
The Learning Place
NZQA Provider 7982



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INSPECTOR'S REPORT ON LICENCE RENEWAL APPLICATION

Applicant	The Regent Theatre Trust of Otago
Trading Name	The Regent Theatre
Address of premises	17 The Octagon
Type of licence	ON Licence
Pathway number	ON-3317-2006
Application type	Renewal
Date of application	21.8.2024
Interviewee	Sarah Anderson - Director
Date of interview	22.8.2024
Agencies Present	DCC-Alison Blair, Police – Steve Jones

Applicant details

Name	The Regent Theatre Trust of Otago
Incorporation Number	225990
NZBN	9429042796749
Incorporation Date	21 December 1972
Charitable Trust Board Status	-Registered
Registration Number	CC25748

General nature of the business (description/background/previously licensed)

The Regent Theatre provides a venue for live performances – theatre, music, prize giving's, dance, conferences, film festivals and community events.
It is run by a charitable trust and is celebrating its 50th year of operation.
The theatre utilises the services of a number of volunteers to operate.

Site Location (zoning/surrounding uses or activities)

Central Business District

Manager details

Current Manager's Certificate holders are

At the time of application there were no certificated managers for these premises.

The application in 2021 noted that Kerry Jane WILSON was a certificated manager for the site. Two other names were proposed at that time as potential managers who held the LCQ qualification. They were Tessa PALMER and Bruce BERNASCONI. No application was received during the licencing period for either of these people.
The certificate for Kerry WILSON expired 14.1.2023

A meeting was held (22.8.2024) with the Director of the Theatre, Sarah Anderson, and at this time she stated that she had been supplying Notification of Management Change to notify of Acting Manager appointments – these were sent to Police and not the Licensing Agency despite this being a requirement and included in the information contained on the Notification form itself.

The one application that was received by licensing was received 16.2.24 and appointed Tessa PALMER and Alice CURRY as Acting Managers. The application stated they were replacing Kathleen WALLACE – this person's certificate had expired 3.2.2019 prior to the previous renewal of this licence.

Applications that were sent to Police also appointed Tessa PALMER for 29.7.2024-12.8.2024 and again 19.8.2024 – 9.9.2024. These acting manager appointments were also replacing Kathleen WALLACE. Examples of these applications are attached. It is also noted these were made on an old version of this form.

Further examples from 2023 of these applications were unable to be provided by the applicant although it was stated that these were sent regularly.

Acting Managers can be appointed for a period of 3 weeks at a time and up to 6 weeks in total per year – these appointments potentially exceeded these parameters. It is also likely that unlawful sales could have occurred from the period since Kerry WILSON's certificate expired in 14.1.2023 and through until 22.8.2024 when the renewal meeting was held. This situation is a breach of s212 which requires every holder of an ON licence to appoint a manager.

The applicant has also not met the requirement to maintain a Register of Duty Managers as required under s232 of the Act – Licensees are required to keep a record of appointments.

Applications expected from

Temporary Manager appointments were received to cover the theatre until such time as the certificates were assessed and issued. These were received following the renewal meeting held on 22.8.2024.

Tessa PALMER and Ben CATON have now applied for their Managers Certificates, and these have now been processed.

Licensing hours sought

The applicant is seeking licensed hours of
Monday to Sunday 8.00am – 2.00am

Are there any changes from the existing licence or Temporary Authority?

No

Designation sought

Undesignated

Correct signage on display?

- | | |
|---|-----|
| 1. Copy of licence at principal entrance | Yes |
| 2. Duty Manager | Yes |
| 3. Prohibited persons | Yes |
| 4. Availability of food | Yes |
| 5. Transport options | Yes |

Host Responsibility

1. Minors – People appearing U25 will be asked for ID.
When asked what the acceptable forms of ID to determine someone's legal age were the applicant was unable to list all 4 and listed Student ID as an acceptable form.
The Host Responsibility Policy does not mention the acceptable forms of ID. Given the workforce are primarily volunteers this addition would be helpful.
2. Intoxication – Customers are assessed for intoxication. Service would be refused.
3. Food –

**IF YOU WOULD LIKE HOT FOOD, PLEASE ASK THE
BAR STAFF FOR OPTIONS. PLEASE BE AWARE,
THESE MAY TAKE SOME TIME TO PREPARE.**

Substantial food options are theoretically available in the form of pies, pizzas and quiches however these are not listed on the main menu and the wording around the ordering of these options is not encouraging when it states these may take some time to prepare. This time delay is not quantified. Show intervals generally last around 20 minutes.

These options are also not permitted to be taken into the theatre.

The theatre has very limited facilities for reheating items and I believe staff take food upstairs to the staff room to use the microwave. This adds to the time issue around reheated products.

The combination of these matters does not support the Host Responsibility Policy or the requirement to have substantial foods available.

The range of more suitable options was discussed with the applicant and the need for the food to be available for consumption along with the alcohol offerings. The applicant has advised (2 October 2024) that muffins would be added to the menu alongside the reheated items and these options would be printed on the main menu for the Theatre.

4. Transport – Assistance is provided to access taxi services
5. Low alcohol options – the application listed a Heineken Zero product. No low alcohol option was available, and the applicant was unaware of what constitutes a low alcohol product. A suitable product has yet to be sourced.

The applicant has communicated (2 October 2024) that the preferred supplier (Emerson's) does not have a low alcohol option and an alternative would be sourced. No interim measure has been put in place to provide a suitable option while this decision is reached.

Does the premises utilise DCC owned footpath?

No

What is the maximum occupancy number for the premises?

1617

Public Notification process

Notified in ODT on 24 and 31 August 2024.

Public Objections (interest in the application/reasons for)

No objections

Section 105 Criteria

In deciding whether to issue a licence, the licensing authority or the licensing committee concerned must have regard to the following matters:

(a) the object of this Act:

Primarily the Act requires that the sale of alcohol should be undertaken safely and responsibly, and that harm should be minimised.

The knowledge of the applicant and the systems that have been in place to oversee the correct running of these licensed premises is of concern. While there is no suggestion that alcohol harm has been occurring, it is likely that the sale of alcohol has not been managed appropriately and that unlawful sale has occurred.

(b) the suitability of the applicant: (any previous issues)

There are no known issues of suitability with this applicant (Regent Theatre Trust of Otago) however the principal employee of the Trust does not hold a Managers Certificate and during the renewal interview knowledge was demonstrated to be lacking in some areas. This lack of knowledge has led to issues over correct staffing arising, failure to maintain a managers register, adequacy of the food available and a lack of a low alcohol product.

(c) any relevant local alcohol policy:

Meets the requirements of the LAP

(d) the days on which and the hours during which the applicant proposes to sell alcohol:

Monday to Sunday 10.00am -10.30pm or as required according to the nature of the event.

(f) whether the applicant is engaged in, or proposes on the premises to engage in, the sale of goods other than alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which goods:

Show merchandise.

(g) whether the applicant is engaged in, or proposes on the premises to engage in, the provision of services other than those directly related to the sale of alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which services:

Theatre events.

(j) whether the applicant has appropriate systems, staff, and training to comply with the law:

(a) Building. A current BWOFF is in place which expires 30.3.2025

(b) Sale of food. The premises are registered with the DCC and expire 31.3.2025

(c) Fire. No issues as at 23.08.2024

(d) Security. Have trialled using external security for events that may present more risk – e.g. Jimmy Barnes concert.

(e) Training systems. Training is covered in the induction process. There is a training handbook – alcohol is covered briefly “must follow regulations” and “ID U25”. This would not be considered to be adequate training for volunteers who are involved in the sale of alcohol. Servewise was discussed with the applicant.

(k) any matters dealt with in any report from the Police, an inspector, or a Medical Officer of Health made under section 103

No objections to this application from Police. MOoH had put interim opposition for this renewal however have not followed up with a final report within the timeline allowed.

Section 131 Criteria for Renewal**1(b) Whether (in its opinion) the amenity and good order of the locality would be likely to be increased, by more than a minor extent, by the effects of a refusal to renew the licence:**

No issues in relation to noise or vandalism that can be connected to these premises.

1(c) The manner in which the applicant has sold (or, as the case may be, sold and supplied), displayed, advertised or promoted alcohol.

The menu states wine is available at a "Regular" pour or a "Large" pour. The volume of this is not specified. The applicant was initially unaware of the quantity supplied for these pours and has subsequently responded with volumes – regular 185ml and large 275ml. Industry standard pours for wine would be normally around the 150ml volume which is 1.5 standard drinks of a 12% ABV product – white wine is generally around this point. While there is no restriction on the size or number of standard drinks permitted, a large pour is a reasonable number of standard drinks – 2.75 standards for a white wine – and given that substantial food cannot be consumed within the theatre the consumption of these large pours would require careful monitoring.

The applicant received a Graduated Response Model warning from NZ Police (22.8.2024) that covered the lack of suitable managers while the sale of alcohol was occurring, and the lack of a Duty Managers register. See attached.

Inspector's comment

This report is prepared for the District Licensing Committee's consideration.

It is my opinion that the committee would benefit from hearing the application to ensure the issues that have been raised about the management of the premises, the range and availability of food and the way in which alcohol is sold can be discussed.

Appropriate systems have not been in place, s105(j), which raises concerns that the Object of the Act has not been met, s105(a), and the Suitability of the applicant s105(b) is in question.

For these reasons I oppose the application.



Alison Blair
Licensing Inspector

8 October 2024

From: [Alison Blair](#)
To: [Kirsten Allan](#)
Subject: FW: Opposition ON-3317-2006 Regent Theatre
Date: Thursday, 12 September 2024 02:19:45 p.m.
Attachments: [image001.png](#)
[image005.png](#)
[image004.png](#)

Please replace

From: Aaron Whipp <Aaron.Whipp@southerndhb.govt.nz>
Sent: Thursday, 12 September 2024 2:17 p.m.
To: Alison Blair <Alison.Blair@dcc.govt.nz>
Subject: Opposition ON-3317-2006 Regent Theatre



11 September 2024

Ref: ON-3317-2006
Application received: 21 August 2024
Applicant: The Regent Theatre Trust of Otago
Application type: On
Premises: Regent Theatre
Premises address: 17 The Octagon, Dunedin

The Secretary
District Licensing Agency
Dunedin City Council

Dear Sir

RE: SALE AND SUPPLY OF ALCOHOL ACT 2012 – APPLICATION FOR AN On – Regent Theatre

Please receive this interim report on the above application from **The Regent Theatre Trust of Otago**. This report advises that we have been unable to complete our enquiry as unable to meet with the applicant..

Please note that a further report will be submitted.

Please be advised also that the application is **opposed** until the above report is completed.

Yours faithfully



Aaron Whipp
Delegated by the Medical Officer of Health Section 151 of the Sale and Supply of Alcohol Act 2012

Raihana waipiro | Āpiha Whakaū Kore | Kaitohutohu Hauora

From: [Dunedin AHPU](#)
To: [Dunedin Licensing Agency](#)
Cc: [FMCTWP](#)
Subject: FW: [EXTERNAL] Renewal - ON-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 The Octagon Dunedin
Date: Tuesday, 3 September 2024 05:48:06 p.m.
Attachments: [0.png](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[ON-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 The Octagon Dunedin.pdf](#)

Kia ora,

Police have no matters in opposition to this On Licence application.

FMC, for entry and filing please.

Nga mihi,

Steve Jones

Sergeant SJCT35

Alcohol Harm Prevention

Dunedin Central

P +64 3 471 4800 M +64 21 191 2755 E sjct35@police.govt.nz



*Kaua e rangiruatia te hā o te hoe;
e kore tō tātou waka e ū ki uta*

From: Kirsten Allan <Kirsten.Allan@dcc.govt.nz>
Sent: Wednesday, 21 August 2024 9:34 AM
To: Aaron Whipp <Aaron.Whipp@southerndhb.govt.nz>; Admin DHB
(alcoholadmin@southerndhb.govt.nz) <alcoholadmin@southerndhb.govt.nz>; Alison Blair
<Alison.Blair@dcc.govt.nz>; Fire <OtagoRiskReduction@fireandemergency.nz>; Kevin Mechen
<Kevin.Mechen@dcc.govt.nz>; Dunedin AHPU <Dunedin.AHPU@police.govt.nz>; Tanya
Morrison <Tanya.Morrison@dcc.govt.nz>
Subject: [EXTERNAL] Renewal - ON-3317-2006 - The Regent Theatre Trust of Otago, Regent
Theatre, 17 The Octagon Dunedin

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: [White, Nikki](#)
To: [Dunedin Licensing Agency](#)
Subject: FW: Renewal - ON-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 The Octagon Dunedin
Date: Friday, 23 August 2024 09:37:23 a.m.
Attachments: [0.png](#)
[image001.png](#)
[ON-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 The Octagon Dunedin.pdf](#)

Hi team

No issues with this one.

Ngā mihi / Many thanks

Nikki White
Business Services Coordinator

Otago District – Dunedin
Te Kei Region
Dunedin Central Fire Station
85 Castle Street, Dunedin 9016
PO Box 341, Dunedin 9054
Mobile: 027 559 1825

nikki.white@fireandemergency.nz
www.fireandemergency.nz



From: Kirsten Allan <Kirsten.Allan@dcc.govt.nz>
Sent: Wednesday, August 21, 2024 9:34 AM
To: Aaron Whipp <Aaron.Whipp@southernndhb.govt.nz>; Admin DHB (alcoholadmin@southernndhb.govt.nz) <alcoholadmin@southernndhb.govt.nz>; Alison Blair <Alison.Blair@dcc.govt.nz>; Otago Risk Reduction <OtagoRiskReduction@fireandemergency.nz>; Kevin Mechen <Kevin.Mechen@dcc.govt.nz>; Police <Dunedin.AHPU@police.govt.nz>; Tanya Morrison <Tanya.Morrison@dcc.govt.nz>
Subject: Renewal - ON-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 The Octagon Dunedin



Kevin Mechen

From: Dunedin AHPU <Dunedin.AHPU@police.govt.nz>
Sent: Thursday, 22 August 2024 2:09 pm
To: Sarah Anderson
Cc: Alison Blair
Subject: GRM Warning and Risk Mitigation Action Plan
Attachments: GRM warning - Regent 22.08.24.pdf; Regent RMAP 22.08.24.pdf

Kia ora Sarah,

Thank you again for meeting with myself and Alison this morning.

Please find attached the Police Graduated Response Model warning letter and Risk Mitigation Action Plan (RMAP).

Please let me know if you require any further information.

Nga mihi,

Steve Jones

Sergeant SJCT35
Alcohol Harm Prevention
Dunedin Central

P +64 3 471 4800  +64 21 191 2755 E sjct35@police.govt.nz



*Kaua e rangiruatia te hā o te hoe;
e kore tō tātou waka e ū ki uta*

=====

WARNING

The information contained in this email message is intended for the addressee only and may contain privileged information. It may also be subject to the provisions of section 50 of the Policing Act 2008, which creates an offence to have unlawful possession of Police property. If you are not the intended recipient of this message or have received this message in error, you must not peruse, use, distribute or copy this message or any of its contents. Also note, the views expressed in this message may not necessarily reflect those of the New Zealand Police. If you have received this message in error, please email or telephone the sender immediately



Central Police Station
25 Great King street
Private Bag 1924
DUNEDIN
Telephone (03) 4714800
Fax (03) 479 9363

22nd August 2024

Sarah Anderson
The Regent Theatre Trust of Otago
Regent Theatre
17 The Octagon
Dunedin 9016

Dear Ms ANDERSON,

Recently Police have been made aware that your premises has been operating contradictory to your obligations under the Sale and Supply of Alcohol Act 2012 (The Act).

1. The premises has been operating in the sale and supply of alcohol without a certified Duty Manager.
2. The premises does not maintain an up-to-date Duty Managers register.

Please accept this letter as an official warning under the graduated response model that Police are obligated to follow in such matters.

Any further offending against The Act will be proceeded by way of an application to the Alcohol Regulatory and Licensing Authority to suspend or cancel the on-licence held by The Regent Theatre Trust of Otago for Regent Theatre.

Regards,

A handwritten signature in blue ink, appearing to be "S A Jones".

S A JONES
Sgt SJCT35
Alcohol Harm Prevention Officer
Dunedin Police

Sgt Steve JONES - Dunedin Police – Alcohol Harm Prevention Officer

sjct35@police.govt.nz DDI- 03 4714980 Cell 021 1912755

Dunedin Alcohol Partnership

Risk Mitigation Action Plan

Premises name The Regent Theatre
Address 17 The Octagon, Dunedin 9016
Licence number... ON-3317-2006

Date	22 nd August 2024
Time	11:00 am
Meeting Venue	The Regent Theatre

	Attendees are
Dunedin Police Licensing Unit	<ul style="list-style-type: none"> Sergeant Steve Jones Licensing Inspector Alison Blair
Premises Representatives	<ul style="list-style-type: none"> Sarah Anderson
General Manager/Server	<ul style="list-style-type: none">

	Problems Identified	Risk Category
	<ul style="list-style-type: none"> Premises operating in the sale and supply of alcohol without a certified Duty Manager Premises does not have an up to date Managers register 	Engage: X Educate: X Enforce:

	Issues to be addressed <i>(but not limited to the following)</i>
	1. To identify what procedures, steps or training processes failed.
	2. To identify what the premises will do to prevent this matter happening again.

Proposed Action Plan: (to be completed within 72 hours of GRM meeting)

(The section below is to be filled in by the Licensee and returned to the Dunedin Police Licensing Unit)

	Signature	
	Name	
	Date	

The information contained within this document is classified as IN CONFIDENCE and is provided for the use of CLEG partners only. This information is not to be released or copied to other persons without the prior consent of New Zealand Police

Police reserve the right to provide this information to the District Licensing Committee AND/OR the Alcohol Regulatory Licensing Authority should enforcement procedures of this incident or future incidents be required.

If completed electronically, the signed and scanned signature copy can be emailed to:

sjct35@police.govt.nz

Kevin Mechen

From: Sarah Anderson <saraha@regenttheatre.co.nz>
Sent: Wednesday, 2 October 2024 2:06 pm
To: Alison Blair
Subject: Public notice declaration
Attachments: Public Notice 2024.pdf

Hi Alison,
Thanks for your time and feedback earlier – much appreciated.
I'm attaching the Public Notice and Public Notice Declaration here for you as instructed and trust you will forward it onto the correct person if it is not you?
I've been looking through my files for the notice of management change docs as discussed, but am struggling to find anything prior to this year, which is concerning given I have been (mistakenly it is now clear) completing and forwarding them over the last few years at least. I will continue looking and will send through anything I find as and when.
Best

Sarah Anderson
DIRECTOR

REGENT
THEATRE

PHONE +64 3 477 6481 ext. 3

EMAIL saraha@regenttheatre.co.nz | **WEB** www.regenttheatre.co.nz



NOTICE OF MANAGEMENT CHANGE
Section 231, Sale and Supply of Alcohol Act 2012

Name of Licensed Premises: The Regent Theatre
Licensee: The Regent Theatre of Otago Licence Number: #225990
Address of Licensed Premises: 17 The Octagon Dunedin
Contact Phone: (027) 5469799 Contact Fax: (03) 4774276

What are you notifying? (Please tick and complete the applicable box below)

☐ **New Certificate Holding Manager**

Full Name: _____ Effective from: ____/____/20____
Certificate Number: _____ Certificate Expiry Date: _____

☐ **Temporary Manager**
(see s.229, Sale and Supply of Alcohol Act)

Effective from: ____/____/20____ to ____/____/20____
Full Name: _____ Date of Birth: _____
Residential Address: _____
Who they are replacing: _____ Certificate Number: _____
Reason: _____
Note that a temporary manager must apply for a manager's certificate within two working days of their appointment.

☒ **Acting Manager**
(see s.230, Sale and Supply of Alcohol Act)

Effective from: 16/02/2024 to 19/02/2024
Full Name: Tessa Palmer + Alice Curran Date of Birth: _____
Residential Address: _____
Who they are replacing: Kathleen Wallace Certificate Number: GM-286-2011
Reason: Kathleen is no longer able to volunteer/work in this capacity @ the theatre.

☐ **Termination/Cancellation of Manager Appointment**

Full Name: _____ Effective from: ____/____/20____
Certificate Number: _____ Certificate Expiry Date: _____

Forward a copy of this completed form, within two working days of the appointment (or termination), to:

The Secretary Dunedin District Licensing Committee c/o Dunedin City Council P O Box 5045 DUNEDIN 9058 Fax: (03) 474 3523 Email: dla@dcc.govt.nz	New Zealand Police Private Bag 1924 DUNEDIN 9054 Attention: Alcohol Harm Reduction Officer Fax: (03) 479 9363 Email: Ian.Paulin@police.govt.nz
--	--

Signature of licensee: [Signature] Date: 16th Feb 2024
Name: Sarah Anderson Position (director, partner etc): Director

NOTICE OF MANAGEMENT CHANGE
Section 231, Sale and Supply of Alcohol Act 2012

Name of Licensed Premises: The Regent Theatre
Licensee: The Regent Theatre Trust of Otago Licence Number: #225990
Address of Licensed Premises: 17 The Octagon - Dunedin
Contact Phone: (03) 5461799 Contact Fax: () N/A

What are you notifying? (Please tick and complete the applicable box below)

☐ **New Certificate Holding Manager**
Full Name: _____ Effective from: _____ / _____ / 20____
Certificate Number: _____ Certificate Expiry Date: _____

☐ **Temporary Manager**
(see s.229, Sale and Supply of Alcohol Act)
Effective from: _____ / _____ / 20____ to _____ / _____ / 20____
Full Name: _____ Date of Birth: _____
Residential Address: _____
Who they are replacing: _____ Certificate Number: _____
Reason: _____
Note that a temporary manager must apply for a manager's certificate within two working days of their appointment.

☒ **Acting Manager**
(see s.230, Sale and Supply of Alcohol Act)
Effective from: 29/07/2024 to 12/08/2024
Full Name: Tessa Palmer Date of Birth: [REDACTED]
Residential Address: [REDACTED]
Who they are replacing: Kathleen Wallace Certificate Number: GUL-286-2011
Reason: Kathleen is no longer able to volunteer/work in this capacity effectively.

☐ **Termination/Cancellation of Manager Appointment**
Full Name: _____ Effective from: _____ / _____ / 20____
Certificate Number: _____ Certificate Expiry Date: _____

Forward a copy of this completed form, within two working days of the appointment (or termination), to:

The Secretary Dunedin District Licensing Committee c/o Dunedin City Council P O Box 5045 DUNEDIN 9058	New Zealand Police Private Bag 1924 DUNEDIN 9054 Attention: Alcohol Harm Reduction Officer
Fax: (03) 474 3523 Email: dla@dcc.govt.nz	Fax: (03) 479 9363 Email: Ian.Paulin@police.govt.nz

Signature of licensee: [Signature] Date: 29/07/2024
Name: Sarah Anderson Position (director, partner etc): Director

NOTICE OF MANAGEMENT CHANGE
Section 231, Sale and Supply of Alcohol Act 2012

Name of Licensed Premises: The Regent Theatre

Licensee: The Regent Theatre Trust Licence Number: #225990

Address of Licensed Premises: 17 The Octagon - Dunedin

Contact Phone: (027) 5469799 Contact Fax: () N/A

What are you notifying? (Please tick and complete the applicable box below)

☐ **New Certificate Holding Manager**

Full Name: _____ Effective from: _____ / _____ / 20 _____

Certificate Number: _____ Certificate Expiry Date: _____

☐ **Temporary Manager**
(see s.229, Sale and Supply of Alcohol Act)

Effective from: _____ / _____ / 20 _____ to _____ / _____ / 20 _____

Full Name: _____ Date of Birth: _____

Residential Address: _____

Who they are replacing: _____ Certificate Number: _____

Reason: _____

Note that a temporary manager must apply for a manager's certificate within two working days of their appointment.

☒ **Acting Manager**
(see s.230, Sale and Supply of Alcohol Act)

Effective from: 19/08/2024 to 09/09/2024

Full Name: Ben Caton & Tess Palmer Date of Birth: _____

Residential Address: _____

Who they are replacing: Kathleen Wallace Certificate Number: GUM-286-2011

Reason: Kathleen is no longer able to volunteer/work in this capacity @ the theatre.

☐ **Termination/Cancellation of Manager Appointment**

Full Name: _____ Effective from: _____ / _____ / 20 _____

Certificate Number: _____ Certificate Expiry Date: _____

Forward a copy of this completed form, within two working days of the appointment (or termination), to:

The Secretary Dunedin District Licensing Committee c/o Dunedin City Council P O Box 5045 DUNEDIN 9058	New Zealand Police Private Bag 1924 DUNEDIN 9054 Attention: Alcohol Harm Reduction Officer
Fax: (03) 474 3523 Email: dla@dcc.govt.nz	Fax: (03) 479 9363 Email: Ian.Paulin@police.govt.nz

Signature of licensee: _____ Date: _____

Name: _____ Position (director, partner etc): _____

PUBLIC NOTICE DECLARATION

To the Secretary, Dunedin District Licensing Committee

Premises Name: Regent Theatre
Premises Address: 17 The Octagon Dunedin
Reference number: ON-3317-2006

The Public Notice of the above application was displayed on or adjacent to the site of the premises in accordance with the requirements of the Sale and Supply of Alcohol Act 2012

The notice was displayed (describe where):

From Date: Saturday, 24 August 2024

To Date: Friday, 27 September 2024

Name: 

Signature: 

- Within 10 working days after filing the application with the District Licensing Committee the applicant must ensure that notice of the application in accordance with form 1A is attached in a conspicuous place on or adjacent to the site to which the application relates.
- The notice shall be displayed until the close of the public objection period. (The public objection period is 25 working days from the first public notice being advertised in the newspaper).
- This declaration shall be forwarded to the Secretary of the District Licensing Committee via email dla@dcc.govt.nz, posted to: Alcohol Licensing, Dunedin City Council, P.O Box 5045, Dunedin

Alcohol Licence Application for DCC Noticeboard

First notice Saturday, 24 August 2024

LIQUOR LICENCE APPLICATIONS

On-3317-2006 - The Regent Theatre Trust of Otago,
Regent Theatre, 17 the Octagon, Dunedin. First notice.
Closes Friday, 27 September.

On-19-2017 - Wilmac Limited, The Bog Irish Bar, 387
George Street, Dunedin. First notice. Closes Friday, 27
September.

On-23-2011 - Indian Spice (South Dunedin) Limited,
Indian Spice Restaurant, 133 King Edward Street,
Dunedin. Second notice. Closes Friday, 20 September

On-11-2024 - Monarch Wildlife Limited, Monarch Wildlife
Cruises & Tours, 20 Fryatt Street, Dunedin. Second notice.
Closes Friday, 20 September.

Off-5-2024 - J and C Vaudrey Limited, Pak 'N' Save
Dunedin, 86 Hillside Road, Dunedin. First notice. Closes
Friday, 27 September.

Clu-2843-2006 - Island Park Golf Club Incorporated,
Island Park Golf Club, 336 Brighton Road, Green Island.
Second notice. Closes Friday, 20 September.

Clu-2962-2006 - Port Chalmers Bowling Club
Incorporated, Port Chalmers Bowling Club, 36A Albertson
Avenue, Port Chalmers. Second notice. Closes Friday, 20
September.

Second notice Saturday, 31 August 2024

LIQUOR LICENCE APPLICATIONS

On-19-2017 - Wilmac Limited, The Bog Irish Bar, 387
George Street, Dunedin. Second notice. Closes Friday, 27
September.

On-3317-2006 - The Regent Theatre Trust of Otago,
Regent Theatre, 17 the Octagon, Dunedin. Second notice.
Closes Friday, 27 September.

On-12-2024 - Augustines of Central Limited, Augustines
of Portobello, 33 Hereweka Street, Portobello. First
notice. Closes Friday, 4 October.

On-9-2017 - DWB Octagon Limited, Brew Bar, 12 the
Octagon, Dunedin. First notice. Closes Friday,
4 October.

Off-5-2024 - J and C Vaudrey Limited, Pak 'N' Save
Dunedin, 86 Hillside Road, Dunedin. Second notice.
Closes Friday, 27 September.

Clu-2672-2006 - Brighton Bowling Club Incorporated,
Brighton Bowling Club, 1066 Brighton Road, Brighton.
First notice. Closes Friday, 4 October.

Visit www.dunedin.govt.nz/alcohol-applications for full
details of the applications.

Closes Friday, 27 September 2024

DN DLC LICENCE DECISION CHECKLIST

Application: New ☐ ON ☒ Pathway reference: ON-3317-2006
 Renewal ☒ OFF ☐ Date received: 21/08/2024
 Variation ☐ CLUB ☐

Approved: _____ Granted: Yes ☐ No ☐
 District Licensing Committee
 Date considered: _____
 Date: _____ Date determined: _____

DLC Registration Number: 069/ON/03/2016 2024/84/ON

Applicant: The Regent Theatre Trust of Otago

Premises: Regent Theatre, 17 the Octagon, Dunedin

On such days and during such hours as the premises are being operated as an entertainment venue (whether live or not) but not other than on the following days and hours:

Monday to Saturday 8.00 am to 2.00 am the following day: EXCEPT THAT on the Thursday before Good Friday, and on Easter Saturday, and on Christmas Eve and on the day before Anzac Day, alcohol may only be sold between 8.00 am and 12.00 midnight

Days and hours:

Are there any objections? Yes ☐ No ☒

Comments:

Reports:	Received	Recommend Issue	Matters in Opposition
Licensing Inspector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Police	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MOH	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fire	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments: _____			

Is the location of the premises suitable? Yes ☒ No ☐
 Is the applicant suitable? Yes ☒ No ☐
 Is the design and layout of the premises suitable? Yes ☒ No ☐
 Will the amenity and good order be affected? Yes ☐ No ☒
 Is the staff training and numbers adequate? Yes ☐ No ☒
 Is any proposed entertainment appropriate? Yes ☒ No ☐ N/A ☐
 Renewal: Has the premises been operated properly? Yes ☐ No ☒ N/A ☐
 Renewal: Change in conditions sought? Yes ☐ No ☒ N/A ☐
 Is a DLC hearing required? Yes ☒ No ☐

LICENCE CONDITIONS	
Trading hours: <i>(incl sacrosanct days)</i>	When premises being used for entertainment: Monday to Saturday 8.00 am to 2.00 am next day
Designation:	Nil
Water: <i>(required for On & Club licences)</i>	
Low alcohol drinks: <i>(range, signage)</i>	No options were available. The Applicant was unaware of what 'low alcohol' was – assumed the 0% options would suffice.
Non-alcoholic drinks: <i>(signage, type)</i>	
Food: <i>(menus, signage etc)</i>	While 'substantial' food may be available, it cannot be consumed in the theatre itself.
Door Security: <i>(required? time? Lighting, queue management)</i>	
Prohibited people: <i>(intoxicated, minors)</i>	
One-way door: <i>(if required)</i>	
Comments:	<p>Maximum Occupancy: 1617 people</p> <p>The theatre has been operating without a certified manager. Notices of change of management had been sent to Police, but not the DLC as required. No register of certified manager appointments had been maintained. The Police issued a GRM warning for the breaches.</p> <p>There is some concern at the size of some of the 'pours' – wine served as a large pour was 2.75 std drinks and with no food able to be consumed during shows there needed to be good monitoring.</p> <p>The Licensing Inspector suggests a hearing would be beneficial so the Applicant can describe what they are doing to remedy the issues.</p>

INSPECTOR'S REPORT ON LICENCE RENEWAL APPLICATION

Applicant	The Regent Theatre Trust of Otago
Trading Name	The Regent Theatre
Address of premises	17 The Octagon
Type of licence	ON Licence
Pathway number	ON-3317-2006
Application type	Renewal
Date of application	21.8.2024
Interviewee	Sarah Anderson - Director
Date of interview	22.8.2024
Agencies Present	DCC-Alison Blair, Police – Steve Jones

Applicant details

Name	The Regent Theatre Trust of Otago
Incorporation Number	225990
NZBN	9429042796749
Incorporation Date	21 December 1972
Charitable Trust Board Status	-Registered
Registration Number	CC25748

General nature of the business (description/background/previously licensed)

The Regent Theatre provides a venue for live performances – theatre, music, prize giving's, dance, conferences, film festivals and community events.
It is run by a charitable trust and is celebrating its 50th year of operation.
The theatre utilises the services of a number of volunteers to operate.

Site Location (zoning/surrounding uses or activities)

Central Business District

Manager details

Current Manager's Certificate holders are

At the time of application there were no certificated managers for these premises.

The application in 2021 noted that Kerry Jane WILSON was a certificated manager for the site. Two other names were proposed at that time as potential managers who held the LCQ qualification. They were Tessa PALMER and Bruce BERNASCONI. No application was received during the licencing period for either of these people.
The certificate for Kerry WILSON expired 14.1.2023

A meeting was held (22.8.2024) with the Director of the Theatre, Sarah Anderson, and at this time she stated that she had been supplying Notification of Management Change to notify of Acting Manager appointments – these were sent to Police and not the Licensing Agency despite this being a requirement and included in the information contained on the Notification form itself.

The one application that was received by licensing was received 16.2.24 and appointed Tessa PALMER and Alice CURRY as Acting Managers. The application stated they were replacing Kathleen WALLACE – this person's certificate had expired 3.2.2019 prior to the previous renewal of this licence.

Applications that were sent to Police also appointed Tessa PALMER for 29.7.2024-12.8.2024 and again 19.8.2024 – 9.9.2024. These acting manager appointments were also replacing Kathleen WALLACE. Examples of these applications are attached. It is also noted these were made on an old version of this form.

Further examples from 2023 of these applications were unable to be provided by the applicant although it was stated that these were sent regularly.

Acting Mangers can be appointed for a period of 3 weeks at a time and up to 6 weeks in total per year – these appointments potentially exceeded these parameters. It is also likely that unlawful sales could have occurred from the period since Kerry WILSON's certificate expired in 14.1.2023 and through until 22.8.2024 when the renewal meeting was held. This situation is a breach of s212 which requires every holder of an ON licence to appoint a manager.

The applicant has also not met the requirement to maintain a Register of Duty Mangers as required under s232 of the Act – Licensees are required to keep a record of appointments.

Applications expected from

Temporary Manager appointments were received to cover the theatre until such time as the certificates were assessed and issued. These were received following the renewal meeting held on 22.8.2024.

Tessa PALMER and Ben CATON have now applied for their Managers Certificates, and these have now been processed.

Licensing hours sought

The applicant is seeking licensed hours of
Monday to Sunday 8.00am – 2.00am

Are there any changes from the existing licence or Temporary Authority?

No

Designation sought

Undesignated

Correct signage on display?

- | | |
|---|-----|
| 1. Copy of licence at principal entrance | Yes |
| 2. Duty Manager | Yes |
| 3. Prohibited persons | Yes |
| 4. Availability of food | Yes |
| 5. Transport options | Yes |

Host Responsibility

1. Minors – People appearing U25 will be asked for ID.
When asked what the acceptable forms of ID to determine someone's legal age were the applicant was unable to list all 4 and listed Student ID as an acceptable form.
The Host Responsibility Policy does not mention the acceptable forms of ID. Given the workforce are primarily volunteers this addition would be helpful.
2. Intoxication – Customers are assessed for intoxication. Service would be refused.
3. Food –

IF YOU WOULD LIKE HOT FOOD, PLEASE ASK THE
BAR STAFF FOR OPTIONS. PLEASE BE AWARE,
THESE MAY TAKE SOME TIME TO PREPARE.

Substantial food options are theoretically available in the form of pies, pizzas and quiches however these are not listed on the main menu and the wording around the ordering of these options is not encouraging when it states these may take some time to prepare. This time delay is not quantified. Show intervals generally last around 20 minutes.

These options are also not permitted to be taken into the theatre.

The theatre has very limited facilities for reheating items and I believe staff take food upstairs to the staff room to use the microwave. This adds to the time issue around reheated products.

The combination of these matters does not support the Host Responsibility Policy or the requirement to have substantial foods available.

The range of more suitable options was discussed with the applicant and the need for the food to be available for consumption along with the alcohol offerings. The applicant has advised (2 October 2024) that muffins would be added to the menu alongside the reheated items and these options would be printed on the main menu for the Theatre.

4. Transport – Assistance is provided to access taxi services
5. Low alcohol options – the application listed a Heineken Zero product. No low alcohol option was available, and the applicant was unaware of what constitutes a low alcohol product. A suitable product has yet to be sourced.

The applicant has communicated (2 October 2024) that the preferred supplier (Emerson's) does not have a low alcohol option and an alternative would be sourced. No interim measure has been put in place to provide a suitable option while this decision is reached.

Does the premises utilise DCC owned footpath?

No

What is the maximum occupancy number for the premises?

1617

Public Notification process

Notified in ODT on 24 and 31 August 2024.

Public Objections (interest in the application/reasons for)

No objections

Section 105 Criteria

In deciding whether to issue a licence, the licensing authority or the licensing committee concerned must have regard to the following matters:

(a) the object of this Act:

Primarily the Act requires that the sale of alcohol should be undertaken safely and responsibly, and that harm should be minimised.

The knowledge of the applicant and the systems that have been in place to oversee the correct running of these licensed premises is of concern. While there is no suggestion that alcohol harm has been occurring, it is likely that the sale of alcohol has not been managed appropriately and that unlawful sale has occurred.

(b) the suitability of the applicant: (any previous issues)

There are no known issues of suitability with this applicant (Regent Theatre Trust of Otago) however the principal employee of the Trust does not hold a Managers Certificate and during the renewal interview knowledge was demonstrated to be lacking in some areas. This lack of knowledge has led to issues over correct staffing arising, failure to maintain a managers register, adequacy of the food available and a lack of a low alcohol product.

(c) any relevant local alcohol policy:

Meets the requirements of the LAP

(d) the days on which and the hours during which the applicant proposes to sell alcohol:

Monday to Sunday 10.00am -10.30pm or as required according to the nature of the event.

(f) whether the applicant is engaged in, or proposes on the premises to engage in, the sale of goods other than alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which goods:

Show merchandise.

(g) whether the applicant is engaged in, or proposes on the premises to engage in, the provision of services other than those directly related to the sale of alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which services:

Theatre events.

(j) whether the applicant has appropriate systems, staff, and training to comply with the law:

(a) Building. A current BWOFF is in place which expires 30.3.2025

(b) Sale of food. The premises are registered with the DCC and expire 31.3.2025

(c) Fire. No issues as at 23.08.2024

(d) Security. Have trialled using external security for events that may present more risk – e.g. Jimmy Barnes concert.

(e) Training systems. Training is covered in the induction process. There is a training handbook – alcohol is covered briefly “must follow regulations” and “ID U25”. This would not be considered to be adequate training for volunteers who are involved in the sale of alcohol. Servewise was discussed with the applicant.

(k) any matters dealt with in any report from the Police, an inspector, or a Medical Officer of Health made under section 103

No objections to this application from Police. MOoH had put interim opposition for this renewal however have not followed up with a final report within the timeline allowed.

Section 131 Criteria for Renewal**1(b) Whether (in its opinion) the amenity and good order of the locality would be likely to be increased, by more than a minor extent, by the effects of a refusal to renew the licence:**

No issues in relation to noise or vandalism that can be connected to these premises.

1(c)The manner in which the applicant has sold (or, as the case may be, sold and supplied), displayed, advertised or promoted alcohol.

The menu states wine is available at a "Regular" pour or a "Large" pour. The volume of this is not specified. The applicant was initially unaware of the quantity supplied for these pours and has subsequently responded with volumes – regular 185ml and large 275ml. Industry standard pours for wine would be normally around the 150ml volume which is 1.5 standard drinks of a 12% ABV product – white wine is generally around this point. While there is no restriction on the size or number of standard drinks permitted, a large pour is a reasonable number of standard drinks – 2.75 standards for a white wine - and given that substantial food cannot be consumed within the theatre the consumption of these large pours would require careful monitoring.

The applicant received a Graduated Response Model warning from NZ Police (22.8.2024) that covered the lack of suitable managers while the sale of alcohol was occurring, and the lack of a Duty Managers register. See attached.

Inspector's comment

This report is prepared for the District Licensing Committee's consideration.

It is my opinion that the committee would benefit from hearing the application to ensure the issues that have been raised about the management of the premises, the range and availability of food and the way in which alcohol is sold can be discussed.

Appropriate systems have not been in place, s105(j), which raises concerns that the Object of the Act has not been met, s105(a), and the Suitability of the applicant s105(b) is in question.

For these reasons I oppose the application.



Alison Blair
Licensing Inspector

8 October 2024

From: [Alison Blair](#)
To: [Kirsten Allan](#)
Subject: FW: Opposition ON-3317-2006 Regent Theatre
Date: Thursday, 12 September 2024 02:19:45 p.m.
Attachments: [image001.png](#)
[image005.png](#)
[image004.png](#)

Please replace

From: Aaron Whipp <Aaron.Whipp@southerndhb.govt.nz>
Sent: Thursday, 12 September 2024 2:17 p.m.
To: Alison Blair <Alison.Blair@dcc.govt.nz>
Subject: Opposition ON-3317-2006 Regent Theatre



11 September 2024

Ref: ON-3317-2006
Application received: 21 August 2024
Applicant: The Regent Theatre Trust of Otago
Application type: On
Premises: Regent Theatre
Premises address: 17 The Octagon, Dunedin

The Secretary
District Licensing Agency
Dunedin City Council

Dear Sir

RE: SALE AND SUPPLY OF ALCOHOL ACT 2012 – APPLICATION FOR AN On – Regent Theatre

Please receive this interim report on the above application from **The Regent Theatre Trust of Otago**. This report advises that we have been unable to complete our enquiry as unable to meet with the applicant..

Please note that a further report will be submitted.

Please be advised also that the application is **opposed** until the above report is completed.

Yours faithfully



Aaron Whipp

Delegated by the Medical Officer of Health Section 151 of the Sale and Supply of Alcohol Act 2012

Raihana waipiro | Āpiha Whakaū Kore | Kaitohutohu Hauora

From: [Dunedin AHPU](#)
To: [Dunedin Licensing Agency](#)
Cc: [FMCTWP](#)
Subject: FW: [EXTERNAL] Renewal - ON-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 The Octagon Dunedin
Date: Tuesday, 3 September 2024 05:48:06 p.m.
Attachments: [0.png](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[ON-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 The Octagon Dunedin.pdf](#)

Kia ora,

Police have no matters in opposition to this On Licence application.

FMC, for entry and filing please.

Nga mihi,

Steve Jones

Sergeant SJCT35

Alcohol Harm Prevention

Dunedin Central

P +64 3 471 4800 M +64 21 191 2755 E sjct35@police.govt.nz



*Kaua e rangiruatia te hā o te hoe;
e kore tō tātou waka e ū ki uta*

From: Kirsten Allan <Kirsten.Allan@dcc.govt.nz>
Sent: Wednesday, 21 August 2024 9:34 AM
To: Aaron Whipp <Aaron.Whipp@southerndhb.govt.nz>; Admin DHB
(alcoholadmin@southerndhb.govt.nz) <alcoholadmin@southerndhb.govt.nz>; Alison Blair
<Alison.Blair@dcc.govt.nz>; Fire <OtagoRiskReduction@fireandemergency.nz>; Kevin Mechen
<Kevin.Mechen@dcc.govt.nz>; Dunedin AHPU <Dunedin.AHPU@police.govt.nz>; Tanya
Morrison <Tanya.Morrison@dcc.govt.nz>
Subject: [EXTERNAL] Renewal - ON-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 The Octagon Dunedin

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Kevin Mechen

From: Dunedin AHPU <Dunedin.AHPU@police.govt.nz>
Sent: Thursday, 22 August 2024 2:09 pm
To: Sarah Anderson
Cc: Alison Blair
Subject: GRM Warning and Risk Mitigation Action Plan
Attachments: GRM warning - Regent 22.08.24.pdf; Regent RMAP 22.08.24.pdf

Kia ora Sarah,

Thank you again for meeting with myself and Alison this morning.

Please find attached the Police Graduated Response Model warning letter and Risk Mitigation Action Plan (RMAP).

Please let me know if you require any further information.

Nga mihi,

Steve Jones

Sergeant SJCT35
Alcohol Harm Prevention
Dunedin Central

P +64 3 471 4800  +64 21 191 2755 E sjct35@police.govt.nz



*Kaua e rangiruatia te hā o te hoe;
e kore tō tātou waka e ū ki uta*

=====

WARNING

The information contained in this email message is intended for the addressee only and may contain privileged information. It may also be subject to the provisions of section 50 of the Policing Act 2008, which creates an offence to have unlawful possession of Police property. If you are not the intended recipient of this message or have received this message in error, you must not peruse, use, distribute or copy this message or any of its contents. Also note, the views expressed in this message may not necessarily reflect those of the New Zealand Police. If you have received this message in error, please email or telephone the sender immediately



Central Police Station
25 Great King street
Private Bag 1924
DUNEDIN
Telephone (03) 4714800
Fax (03) 479 9363

22nd August 2024

Sarah Anderson
The Regent Theatre Trust of Otago
Regent Theatre
17 The Octagon
Dunedin 9016

Dear Ms ANDERSON,

Recently Police have been made aware that your premises has been operating contradictory to your obligations under the Sale and Supply of Alcohol Act 2012 (The Act).

1. The premises has been operating in the sale and supply of alcohol without a certified Duty Manager.
2. The premises does not maintain an up-to-date Duty Managers register.

Please accept this letter as an official warning under the graduated response model that Police are obligated to follow in such matters.

Any further offending against The Act will be proceeded by way of an application to the Alcohol Regulatory and Licensing Authority to suspend or cancel the on-licence held by The Regent Theatre Trust of Otago for Regent Theatre.

Regards,

A handwritten signature in blue ink, appearing to be "S A Jones".

S A JONES
Sgt SJCT35
Alcohol Harm Prevention Officer
Dunedin Police

Sgt Steve JONES - Dunedin Police – Alcohol Harm Prevention Officer

sjct35@police.govt.nz DDI- 03 4714980 Cell 021 1912755

Dunedin Alcohol Partnership

Risk Mitigation Action Plan

Premises name The Regent Theatre
Address 17 The Octagon, Dunedin 9016
Licence number... ON-3317-2006

Date	22 nd August 2024	
Time	11:00 am	
Meeting Venue	The Regent Theatre	

	Attendees are
Dunedin Police Licensing Unit	<ul style="list-style-type: none"> Sergeant Steve Jones Licensing Inspector Alison Blair
Premises Representatives	<ul style="list-style-type: none"> Sarah Anderson
General Manager/Server	<ul style="list-style-type: none">

	Problems Identified	Risk Category
	<ul style="list-style-type: none"> Premises operating in the sale and supply of alcohol without a certified Duty Manager Premises does not have an up to date Managers register 	Engage: X Educate: X Enforce:

	Issues to be addressed <i>(but not limited to the following)</i>
	1. To identify what procedures, steps or training processes failed.
	2. To identify what the premises will do to prevent this matter happening again.

Proposed Action Plan: (to be completed within 72 hours of GRM meeting)

(The section below is to be filled in by the Licensee and returned to the Dunedin Police Licensing Unit)

	Signature	
	Name	
	Date	

The information contained within this document is classified as IN CONFIDENCE and is provided for the use of CLEG partners only. This information is not to be released or copied to other persons without the prior consent of New Zealand Police

Police reserve the right to provide this information to the District Licensing Committee AND/OR the Alcohol Regulatory Licensing Authority should enforcement procedures of this incident or future incidents be required.

If completed electronically, the signed and scanned signature copy can be emailed to:

sjct35@police.govt.nz

From: [White, Nikki](#)
To: [Dunedin Licensing Agency](#)
Subject: FW: Renewal - ON-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 The Octagon Dunedin
Date: Friday, 23 August 2024 09:37:23 a.m.
Attachments: [0.png](#)
[image001.png](#)
[ON-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 The Octagon Dunedin.pdf](#)

Hi team

No issues with this one.

Ngā mihi / Many thanks

Nikki White
Business Services Coordinator

Otago District – Dunedin
Te Kei Region
Dunedin Central Fire Station
85 Castle Street, Dunedin 9016
PO Box 341, Dunedin 9054
Mobile: 027 559 1825

nikki.white@fireandemergency.nz
www.fireandemergency.nz



From: Kirsten Allan <Kirsten.Allan@dcc.govt.nz>
Sent: Wednesday, August 21, 2024 9:34 AM
To: Aaron Whipp <Aaron.Whipp@southernhb.govt.nz>; Admin DHB (alcoholadmin@southernhb.govt.nz) <alcoholadmin@southernhb.govt.nz>; Alison Blair <Alison.Blair@dcc.govt.nz>; Otago Risk Reduction <OtagoRiskReduction@fireandemergency.nz>; Kevin Mechen <Kevin.Mechen@dcc.govt.nz>; Police <Dunedin.AHPU@police.govt.nz>; Tanya Morrison <Tanya.Morrison@dcc.govt.nz>
Subject: Renewal - ON-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 The Octagon Dunedin



Kevin Mechen

From: Sarah Anderson <saraha@regenttheatre.co.nz>
Sent: Wednesday, 2 October 2024 2:06 pm
To: Alison Blair
Subject: Public notice declaration
Attachments: Public Notice 2024.pdf

Hi Alison,
Thanks for your time and feedback earlier – much appreciated.
I'm attaching the Public Notice and Public Notice Declaration here for you as instructed and trust you will forward it onto the correct person if it is not you?
I've been looking through my files for the notice of management change docs as discussed, but am struggling to find anything prior to this year, which is concerning given I have been (mistakenly it is now clear) completing and forwarding them over the last few years at least. I will continue looking and will send through anything I find as and when.
Best

Sarah Anderson
DIRECTOR

REGENT
THEATRE

PHONE +64 3 477 6481 ext. 3

EMAIL saraha@regenttheatre.co.nz | **WEB** www.regenttheatre.co.nz



PUBLIC NOTICE DECLARATION

To the Secretary, Dunedin District Licensing Committee

Premises Name: Regent Theatre
Premises Address: 17 The Octagon Dunedin
Reference number: ON-3317-2006

The Public Notice of the above application was displayed on or adjacent to the site of the premises in accordance with the requirements of the Sale and Supply of Alcohol Act 2012

The notice was displayed (describe where):

From Date: Saturday, 24 August 2024

To Date: Friday, 27 September 2024

Name:  _____

Signature:  _____

- Within 10 working days after filing the application with the District Licensing Committee the applicant must ensure that notice of the application in accordance with form 1A is attached in a conspicuous place on or adjacent to the site to which the application relates.
- The notice shall be displayed until the close of the public objection period. (The public objection period is 25 working days from the first public notice being advertised in the newspaper).
- This declaration shall be forwarded to the Secretary of the District Licensing Committee via email dla@dcc.govt.nz, posted to: Alcohol Licensing, Dunedin City Council, P.O Box 5045, Dunedin

Alcohol Licence Application for DCC Noticeboard

First notice Saturday, 24 August 2024

LIQUOR LICENCE APPLICATIONS

On-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 the Octagon, Dunedin. First notice. Closes Friday, 27 September.

On-19-2017 - Wilmac Limited, The Bog Irish Bar, 387 George Street, Dunedin. First notice. Closes Friday, 27 September.

On-23-2011 - Indian Spice (South Dunedin) Limited, Indian Spice Restaurant, 133 King Edward Street, Dunedin. Second notice. Closes Friday, 20 September.

On-11-2024 - Monarch Wildlife Limited, Monarch Wildlife Cruises & Tours, 20 Fryatt Street, Dunedin. Second notice. Closes Friday, 20 September.

Off-5-2024 - J and C Vaudrey Limited, Pak 'N' Save Dunedin, 86 Hillside Road, Dunedin. First notice. Closes Friday, 27 September.

Clu-2843-2006 - Island Park Golf Club Incorporated, Island Park Golf Club, 336 Brighton Road, Green Island. Second notice. Closes Friday, 20 September.

Clu-2962-2006 - Port Chalmers Bowling Club Incorporated, Port Chalmers Bowling Club, 36A Albertson Avenue, Port Chalmers. Second notice. Closes Friday, 20 September.

Second notice Saturday, 31 August 2024

LIQUOR LICENCE APPLICATIONS

On-19-2017 - Wilmac Limited, The Bog Irish Bar, 387 George Street, Dunedin. Second notice. Closes Friday, 27 September.

On-3317-2006 - The Regent Theatre Trust of Otago, Regent Theatre, 17 the Octagon, Dunedin. Second notice. Closes Friday, 27 September.

On-12-2024 - Augustines of Central Limited, Augustines of Portobello, 33 Hereweka Street, Portobello. First notice. Closes Friday, 4 October.

On-9-2017 - DWB Octagon Limited, Brew Bar, 12 the Octagon, Dunedin. First notice. Closes Friday, 4 October.

Off-5-2024 - J and C Vaudrey Limited, Pak 'N' Save Dunedin, 86 Hillside Road, Dunedin. Second notice. Closes Friday, 27 September.

Clu-2672-2006 - Brighton Bowling Club Incorporated, Brighton Bowling Club, 1066 Brighton Road, Brighton. First notice. Closes Friday, 4 October.

Visit www.dunedin.govt.nz/alcohol-applications for full details of the applications.

Closes Friday, 27 September 2024



PUBLIC NOTICE

Section 101(a), Sale and Supply of Alcohol Act 2012

The Regent Theatre Trust of Otago has made application to the District Licensing Committee at Dunedin for the renewal of an on licence number ON-3317-2006 in respect of the premises situated at 17 The Octagon Dunedin and known as Regent Theatre

The general nature of the business conducted under the licence is Entertainment Venue.

The applicant seeks the licence on the following hours:

On such days and during such hours as the premises are being operated as an entertainment venue (whether live or not) but not other than on the following days and hours:
Monday to Saturday 8.00 am to 2.00 am the following day: EXCEPT THAT on the Thursday before Good Friday, and on Easter Saturday, and on Christmas Eve and on the day before Anzac Day, alcohol may only be sold between 8.00 am and 12.00 midnight.

First publication date: Saturday, 24 August 2024

Second publication date: Saturday, 31 August 2024

Objections Close 5:00 pm Friday, 27 September 2024

- The application may be inspected during ordinary office hours at the office of the Dunedin District Licensing Committee at 50 The Octagon, Dunedin, or on-line at <https://www.dunedin.govt.nz/services/licensing/alcohol-licence-applications>
- No objection to the issue of a licence may be made in relation to a matter other than a matter specified in section 105(1) of the Sale and Supply of Alcohol Act 2012
- Any person who is entitled to object and who wishes to object to the issue of the application may, not later than 25 working days after the date of the first publication of this notice, file a notice in writing of the objection with the Secretary of the Dunedin District Licensing Committee at 50 The Octagon, PO Box 5045, Dunedin 9058

APPLICATION FOR ON-LICENCE RENEWAL

Incomplete applications will not be processed

The application must be accompanied by the correct fee (see page 2).

The District Licensing Committee (DLC) will notify the public of this application via the Dunedin City Council website and the Otago Daily Times (the advertising cost is included in the application fee).

The contact person will be emailed a copy of the public notice to be displayed on the premises.

Please use separate pages to provide extra information where necessary.

If you have any questions while completing this form, please contact Dunedin DLC staff on 03 474 3481 or email dla@dcc.govt.nz.

Please read and complete the following checklist before submitting the application

- ☒ A copy of both the food and drinks menus
- ☒ Map showing location of 'sensitive' locations, e.g. schools, early childhood facilities, hospitals and churches
- ☒ Copy of host responsibility policy – for high risk premises please also include an alcohol management plan explaining how you will implement the points of the policy
- ☐ Letter of authorisation if a consultant is completing this form on your behalf

Office use only

Date received:

Calculate your application fee

- **Class 1 restaurants** – restaurants with a significant separate bar area which, in the opinion of the DLC, operate that bar at least one night a week in the nature of a tavern (such as serving alcohol without meals to tables situated in the bar area)
- **Class 2 restaurants** – restaurants that have a separate bar (including small bar areas) but which, in the opinion of the DLC, do not operate that area in the nature of a tavern at any time
- **Class 3 restaurants** – restaurants that only serve alcohol to tables and do not have a separate bar area

Select your premises type:

Type of premises	Points
Class 1 restaurant, nightclubs, taverns, adult premises	15
Class 2 restaurant, hotels, function centres, universities, polytechnics	10
Class 3 restaurant, other premises not specified	5
Theatres, cinemas, BYO restaurants, cellar doors	2

Premises points: **2**

Select the latest time you intend to sell alcohol:

Latest alcohol sales time	Points
2am or earlier	0
Between 2.01am and 3am	3
3am onwards	5

Trading hours points: **0**

Select the number of enforcement findings:

Number of enforcement findings in the last 18 months	Points
None	0
One	10
Two or more	20

Enforcement points: **0**

Add the premises points, trading hours points and the enforcement points together to get the total:

Premises points: **2** Trading hours points: **0** Enforcement points: **0** Total points: **2**

Use the table below to work out the fee payable:

Total points	Risk rating	Application fee (GST inc)	Annual fee (GST inc)	Total fee required
0 – 2	Very low	\$368.00	\$161.00	\$529.00 ✓
3 – 5	Low	\$609.50	\$391.00	\$1000.50
6 – 15	Medium	\$816.50	\$632.50	\$1449.00
16 – 25	High	\$1,023.50	\$1,035.00	\$2058.50
26 plus	Very high	\$1,207.50	\$1,437.50	\$2645.00

APPLICATION FOR ON-LICENCE RENEWAL

Section 127 (2), Sale and Supply of Alcohol Act 2012

TO the Secretary, Dunedin District Licensing Committee

Application for the renewal of an on-licence is made in accordance with the particulars set out below:

Contact person

Name: Sarah Anderson
Phone: 0275469799
Email: saraha@regenttheatre.co.nz
Postal address for service: PO Box 5036, Dunedin
Postcode: 9054

Applicant details

Applicant status (please select from the below options)

- ☐ Individual ☐ Partnership ☐ Body corporate ☐ Public company ☐ Private company
☐ Club ☐ Trustee ☐ Local authority ☐ Licensing trust
☐ Government department or other instrument of the Crown
☐ Manager under the Protection of Personal Property Rights Act 1988

☒ Board, organisation or other body

Full legal name or names to be on the licence: REGENT THEATRE TRUST OF OTAGO

Legal name(s) of the person(s) or organisation that will receive any proceeds from alcohol sales. Include any other names you may be known by.

Address: 17 The Octagon Dunedin
Occupation: Live entertainment venue + cinema facilities

Phone: 027-5469799

Email: saraha@regenttheatre.co.nz

Applicant's place and date of birth (if an individual):

Gender (if an individual):

Have there been any changes to the licensee status? Yes ☒ No

A change would include a change of any shareholders, directors or partners.

If yes, please outline the changes:

Is this your principal business? ☒ Yes ☐ No

Please state any other businesses:

Criminal convictions

Has the applicant or any director or shareholder been convicted of an offence? Yes ☐ No ☒

Please state all criminal convictions other than convictions for offences against provisions of the Land Transport Act 1998 not contained in part 6, and convictions for offences to which the Criminal Records (Clean Slate) Act 2004 applies.

Details of premises

Trading name: The Regent Theatre

Name of the building (if applicable): The Regent Theatre

Address of the premises: 17 The Octagon - Dunedin

Postcode: 9054

Does the building have a current building warrant of fitness (BWOFF)? ☒ Yes ☐ No

What is the maximum occupancy of your premises including outside areas? 1617

Please describe in detail the number and nature of the toilet arrangements, e.g. number of male and female toilets, number of urinals, unisex facilities and accessible facilities:

Toilets in public spaces: Stalls - 2 x accessibility unisex toilets (lift access to this level)

Circle - Men's - 7 x urinals
2 x toilets

- Men's - 6 x toilets
- 5 x urinals

Women's - 7 x toilets

- Women's - 12 x toilets

Studio - 2 x unisex accessibility toilets

Fire evacuation declaration - Fire and Emergency Act 2017

Fire evacuation declaration – Fire and Emergency Act 2017

Which of the following fire evacuation statements applies to you?

If unsure, check with Fire and Emergency New Zealand.

- ☒ The owner of the building in which the premises is situated provides and maintains an evacuation scheme as required by section 76 Fire and Emergency Act 2017
- ☐ Because of the building's current use, the owner is not required to provide and maintain an evacuation scheme
- ☐ Because of the nature of the building, the owner is exempt from the requirement to provide and maintain an evacuation scheme

Signed:

Date:

05/08/24

Details of conveyance

Type of conveyance (e.g. ship, bus or train): N/A

Trading name of conveyance: N/A

Registration number: N/A

Address where based: N/A Postcode: N/A

Business details

What is the general nature of the business to be conducted under the licence?

☐ Tavern/bar ☐ Café/restaurant ☐ Hotel ☐ Nightclub ☒ Entertainment ☐ Other (specify) N/A

On which days and during which hours do you sell alcohol:

Day	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Start time	10am	10am	10am	10am	10am	10am	10am
End time	10:30pm	10:30pm	10:30pm	10:30pm	10:30pm	10:30pm	10:30pm

Are there any changes to the current licensed hours? Yes ☐ No ☒

An extension to the existing hours may require resource consent, check with City Planning staff.

If yes, describe changes: N/A

What designations apply to the premises?

☒ Undesignated (people of any age are permitted)

☐ Supervised (people under 18 years must be accompanied by a parent or legal guardian)

☐ Restricted (people under 18 years not permitted)

Is the applicant seeking any changes to the current licensed areas or designations?

Yes ☐ No ☒ If yes, provide details: N/A

Is accommodation provided? Yes ☐ No ☒

Is the sale of alcohol the principal purpose of the business? Yes ☐ No ☒

If no, provide details: The Regent Theatre is a performing arts auditorium & is also used to screen films & stage community events.

Does the applicant supply or sell any goods other than alcohol and food?

Yes ☒ No ☐ If yes, provide details: show merchandise

Does the applicant provide any services other than those related to the sale or supply of alcohol or food?

Yes ☒ No ☐ If yes, provide details: presenting performing arts shows, films & other community events.

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** completed
License Controller
Qualification & about
to schedule meeting
to complete full
qualification*

Manager details
Provide the below details for each manager or proposed manager.

Full name	Date of birth	Manager's certificate number	Expiry date
Tessa Palmer	[REDACTED]		
Ben Eaton	[REDACTED]		

Conditions

1) What provision does the applicant make for the sale and/or supply of:

- i. food (describe type and range and when it will be served, attach menu)
We have three types of hot food options available - pizza, quiche or pies (please see attached menu), chips, popcorn, ice-creams, lollies & chocolate are available at all times.
- ii. non-alcoholic drinks (describe type and range)
Please see attached menus for full details.
- iii. low-alcohol drinks (2.5% alcohol by volume or less, describe type and range)
Please see attached menus for full details.

2) To what extent, and where, will drinking water be freely available to patrons?
Each bar in the venue has a free water dispenser beside it (two plumbed & two freestanding) w signage also.

3) If no access to mains water supply is available, how will clean drinking water be made available?
N/A.

4) What steps are taken to provide help with, and information about, transport options from the premises?
Bar staff, ushers, door staff, security & bar office staff are competent at informing patrons & providing assistance w transport options as needed. Taxis can be easily arranged. Patrons coming to a show all receive emails prior outlining show details & things to consider like transport, parking & important show timings.

Page 6 of 7

- 5) What steps are taken to prevent the sale and supply of alcohol to prohibited people? (minors and intoxicated people)

All bar staff are trained, mentored and rostered according to knowledge + capacity to meet the obligations of the venue relating to sale + supply of alcohol. Strong monitoring during busy periods provides additional assistance if needed.

- 6) What other steps does the applicant take to promote the responsible consumption of alcohol?

Front of house staff monitor levels of intoxication + the assistance of ushers + door staff. Purchases are limited to two per customer during high drinking crowds. Free water is provided, is easily accessible + encouraged.

- 7) How does the applicant staff the premises to ensure compliance with the Act? Please provide the number of staff and their experience.

The Regent has approximately 30 Bar Staff Volunteers who are rostered regularly - 6-8 across the three bars at all are in operation. The amount of staff to choose from gives us the ability to roster with based on experience + capacity.

- 8) For high risk premises, what arrangements will be made for security staff?

External security staff are booked and allocated throughout the building depending on the size of the audience + the type of event/show.

- 9) How does the applicant train staff to ensure compliance with the Act?

All staff + volunteers undergo an orientation + training program when they start. They are then mentored to more experienced volunteers + supervised in their role independently.

Signed:

Date:

05/08/2024

Place:

Regent Theatre

Privacy statement

The information you provide in this application, and any supporting documents, will be used by the Dunedin City Council to process your application under the Sale and Supply of Alcohol Act 2012. The information will be shared with the Dunedin District Licensing Committee (DLC), Dunedin District Licensing Inspectors, Police and the Medical Officer of Health as part of the approval process. If required, the information may form part of a public hearing before the DLC and may be used in any subsequent decision relating to your application. The decision will be publicly available.

If your application is publicly advertised, the associated information will be publicly available.

The DCC is required to keep a statutory register of all alcohol licence applications and anyone can request a copy of that information under the Local Government Official Information and Meetings Act 1987. This information may also be used or shared for other purposes in line with the Privacy Act 2020. If you would like a copy of the personal information we hold about you, or to have the information corrected, please contact us at privacy@dcc.govt.nz or 03 477 4000.

NOTICE OF MANAGEMENT CHANGE
Section 231, Sale and Supply of Alcohol Act 2012

Name of Licensed Premises: The Regent Theatre
Licensee: The Regent Theatre of Otago Licence Number: #225990
Address of Licensed Premises: 17 The Octagon Dunedin
Contact Phone: (027) 5469799 Contact Fax: (03) 4774276

What are you notifying? (Please tick and complete the applicable box below)

☐ **New Certificate Holding Manager**

Full Name: _____ Effective from: ____/____/20____
Certificate Number: _____ Certificate Expiry Date: _____

☐ **Temporary Manager**
(see s.229, Sale and Supply of Alcohol Act)

Effective from: ____/____/20____ to ____/____/20____
Full Name: _____ Date of Birth: _____
Residential Address: _____
Who they are replacing: _____ Certificate Number: _____
Reason: _____
Note that a temporary manager must apply for a manager's certificate within two working days of their appointment.

☒ **Acting Manager**
(see s.230, Sale and Supply of Alcohol Act)

Effective from: 16/02/2024 to 19/02/2024
Full Name: Tessa Palmer + Alice Currie Date of Birth: _____
Residential Address: _____
Who they are replacing: Kathleen Wallace Certificate Number: GM-286-2011
Reason: Kathleen is no longer able to volunteer/work in this capacity @ theatre.

☐ **Termination/Cancellation of Manager Appointment**

Full Name: _____ Effective from: ____/____/20____
Certificate Number: _____ Certificate Expiry Date: _____

Forward a copy of this completed form, within two working days of the appointment (or termination), to:

The Secretary Dunedin District Licensing Committee c/o Dunedin City Council P O Box 5045 DUNEDIN 9058 Fax: (03) 474 3523 Email: dla@dcc.govt.nz	New Zealand Police Private Bag 1924 DUNEDIN 9054 Attention: Alcohol Harm Reduction Officer Fax: (03) 479 9363 Email: Ian.Paulin@police.govt.nz
--	--

Signature of licensee: [Signature] Date: 16th Feb 2024
Name: Sarah Anderson Position (director, partner etc): Director

NOTICE OF MANAGEMENT CHANGE
Section 231, Sale and Supply of Alcohol Act 2012

Name of Licensed Premises: The Regent Theatre

Licensee: The Regent Theatre Trust Licence Number: #225990

Address of Licensed Premises: 17 The Octagon - Dunedin

Contact Phone: (027) 5469799 Contact Fax: () N/A

What are you notifying? (Please tick and complete the applicable box below)

☐ **New Certificate Holding Manager**

Full Name: _____ Effective from: _____ / _____ / 20 _____

Certificate Number: _____ Certificate Expiry Date: _____

☐ **Temporary Manager**
(see s.229, Sale and Supply of Alcohol Act)

Effective from: _____ / _____ / 20 _____ to _____ / _____ / 20 _____

Full Name: _____ Date of Birth: _____

Residential Address: _____

Who they are replacing: _____ Certificate Number: _____

Reason: _____

Note that a temporary manager must apply for a manager's certificate within two working days of their appointment.

☒ **Acting Manager**
(see s.230, Sale and Supply of Alcohol Act)

Effective from: 19/08/2024 to 09/09/2024

Full Name: Ben Caton & Tess Palmer Date of Birth: _____

Residential Address: _____

Who they are replacing: Kathleen Wallace Certificate Number: GUM-286-2011

Reason: Kathleen is no longer able to volunteer/work in this capacity @ the theatre.

☐ **Termination/Cancellation of Manager Appointment**

Full Name: _____ Effective from: _____ / _____ / 20 _____

Certificate Number: _____ Certificate Expiry Date: _____

Forward a copy of this completed form, within two working days of the appointment (or termination), to:

The Secretary Dunedin District Licensing Committee c/o Dunedin City Council P O Box 5045 DUNEDIN 9058	New Zealand Police Private Bag 1924 DUNEDIN 9054 Attention: Alcohol Harm Reduction Officer
Fax: (03) 474 3523 Email: dla@dcc.govt.nz	Fax: (03) 479 9363 Email: Ian.Paulin@police.govt.nz

Signature of licensee: _____ Date: _____

Name: _____ Position (director, partner etc): _____

NOTICE OF MANAGEMENT CHANGE
Section 231, Sale and Supply of Alcohol Act 2012

Name of Licensed Premises: The Regent Theatre
Licensee: The Regent Theatre Trust of Otago Licence Number: #225990
Address of Licensed Premises: 17 The Octagon - Dunedin
Contact Phone: (03) 5461799 Contact Fax: () N/A

What are you notifying? (Please tick and complete the applicable box below)

☐ **New Certificate Holding Manager**
Full Name: _____ Effective from: ____ / ____ / 20 ____
Certificate Number: _____ Certificate Expiry Date: ____ / ____ / ____

☐ **Temporary Manager**
(see s.229, Sale and Supply of Alcohol Act)
Effective from: ____ / ____ / 20 ____ to ____ / ____ / 20 ____
Full Name: _____ Date of Birth: _____
Residential Address: _____
Who they are replacing: _____ Certificate Number: _____
Reason: _____
Note that a temporary manager must apply for a manager's certificate within two working days of their appointment.

☒ **Acting Manager**
(see s.230, Sale and Supply of Alcohol Act)
Effective from: 29/07/2024 to 12/08/2024
Full Name: Tessa Palmer Date of Birth: _____
Residential Address: _____
Who they are replacing: Kathleen Wallace Certificate Number: GUL-286-2011
Reason: Kathleen is no longer able to volunteer/work in this capacity effectively.

☐ **Termination/Cancellation of Manager Appointment**
Full Name: _____ Effective from: ____ / ____ / 20 ____
Certificate Number: _____ Certificate Expiry Date: ____ / ____ / ____

Forward a copy of this completed form, within two working days of the appointment (or termination), to:

The Secretary
Dunedin District Licensing Committee
c/o Dunedin City Council
P O Box 5045
DUNEDIN 9058
Fax: (03) 474 3523
Email: dla@dcc.govt.nz

New Zealand Police
Private Bag 1924
DUNEDIN 9054
Attention: Alcohol Harm Reduction Officer
Fax: (03) 479 9363
Email: Ian.Paulin@police.govt.nz

Signature of licensee: _____ Date: 29/07/2024
Name: Sarah Anderson Position (director, partner etc): Director

REGENT THEATRE

STILL WINE

\$12 / \$20

\$12 REGULAR POUR

\$20 LARGE POUR

STONELEIGH LATITUDE

CHARDONNAY

SAUVIGNON BLANC

PINOT GRIS

ROSÉ

THE LAST SHEPHERD PINOT NOIR

DOUBLE BARREL SHIRAZ

BUBBLES

\$15

BEER, CIDER & RTDs

\$12

EMERSON'S

PILSNER

ORANGE ROUGHY

HEINEKEN 0.0%

MONTEITH'S APPLE CIDER

JACK DANIELS & COLA

SMIRNOFF ICE

GORDONS GIN & TONIC

SOFT BEVERAGES

\$5

APPLE, ORANGE & MANGO JUICE

STILL WATER

ALMIGHTY SPARKLING WATER (V, SF)

PASSIONFRUIT, LEMON, BLOOD ORANGE

SNACKS & SWEETS

\$5 / \$10

SERIOUS POPCORN

SEA SALT (V, GF, DF) or REAL BUTTER (GF) \$10

PROPER CRISPS (GF, V)

MARLBOROUGH SEA SALT \$5

WHITTAKERS CHOCOLATE

DARK GHANA or CREAMY MILK \$5

SKITTLES (GF, V)

SOUR or FRUITS \$5

ICE CREAMS

\$5

TRUMPETS:

CHOCOLATE, BOYSENBERRY (V/GF), MINT

KAPITI CUPS:

VANILLA-CHOC

IF YOU WOULD LIKE HOT FOOD, PLEASE ASK THE
BAR STAFF FOR OPTIONS. PLEASE BE AWARE,
THESE MAY TAKE SOME TIME TO PREPARE.

HOT FOOD MENU

All items \$5.00

Mini pizzas

Supreme

Meat Lovers

Pies

Mince and Cheese

Steak and Cheese

Quiche

Classic Lorraine

Vegetarian

Cream Cheese & Spinach Roll

Menu items may take up to 10 minutes to heat –
Please allow time to consume hot foods prior to entering auditorium.

Risk Mitigation from
Regent Theatre.

- The Regent Theatre.
- Churches.
- School Grounds.
- Art Gallery.



- * Neither schools or the church operate on Thursday evenings
- * Noise will be kept to an acceptable level as part of the venue's hire agreements
- * Taxis can be easily called from the venue or accessed directly across from the facilities
- * Most patrons will be able to walk from their accommodation
- * Security will be present when appropriate.



Host Responsibility Policy

- We will serve alcohol responsibly or not at all
 - We will not serve intoxicated persons
 - We will not serve minors
 - No ID no service no exceptions
 - We will not allow intoxicated persons to enter or remain on our premises
 - We will provide and promote a wide range of non-alcoholic beverages
 - We will provide and promote our food options
 - We will provide a telephone and ensure all reasonable steps are taken to ensure safe transport options are available if required
 - We will operate within the requirements of the Sale of Liquor Act.
-

We have the following toilet facilities

Office area including Clarkson Room occupancy up to 100 people

2 accessible toilets unisex and 2 other toilets also unisex

That equates to 4 pans for 100 people and are all accessible by elevator from the foyer.

Stair entrance 2 accessible unisex toilets

Stairs main toilets for men consist of 6 pans and 5 urinals

Female main stalls toilets consist of 12 pans

The stalls area services 827 max accessible via elevator

Mezzanine men's toilet has 2 pans and 7 urinals

Mezzanine female toilets 7 pans

This services 790 total

Back stage has 2 accessible single pan toilets and 13 unisex single pan toilets
Servicing up to 400 people and accessible via elevator.

Maximum combined occupancy including Dressing rooms and back stage is 2117



Ben Caton

Has completed The Learning Place's

Licence Controller Qualification Course

Date: 8 Mar 2024
Unique ID Number: 306622

Achieving the following NZQA Unit Standards:

- | | |
|----------------------|---|
| Unit 4646 V10 | Demonstrate knowledge of the Sale and Supply of Alcohol Act 2012 and its implications for licensed premises |
| Unit 16705 V6 | Demonstrate knowledge of host responsibility requirements as a duty manager of licensed premises |

inspire • learn • grow



Piet van de Klundert

Director/Kaiarihi
The Learning Place
NZQA Provider 7982



0800 800 415

www.thelearningplace.co.nz

The Learning Place Limited is a New Zealand Qualifications Authority Registered Private Training Establishment under the provisions of the Education Act 1989 and its subsequent amendments.
Head Office: 33 Princes Street, Dunedin. Phone: 03 477 7770



Tessa Palmer

Has completed The Learning Place's

Licence Controller Qualification Course

Date: 26 Apr 2022
Unique ID Number: 195270

Achieving the following NZQA Unit Standards:

- | | |
|----------------------|---|
| Unit 4646 V10 | Demonstrate knowledge of the Sale and Supply of Alcohol Act 2012 and its implications for licensed premises |
| Unit 16705 V6 | Demonstrate knowledge of host responsibility requirements as a duty manager of licensed premises |

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Piet van de Klundert

Director/Kaiarihi
The Learning Place
NZQA Provider 7982



0800 800 415

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