

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

Date: Thursday 13 February 2025
Time: 1:00 p.m.
Venue: Council Chamber, Dunedin Public Art Gallery, The Octagon,
Dunedin

Sandy Graham
Chief Executive Officer

Saddle Hill Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Weir	
Deputy Chairperson	Scott Weatherall	
Members	Dr Pim Allen	Cr Kevin Gilbert
	Christina McBratney	Keith McFadyen
	John Moyle	
Senior Officer	Jeanine Benson, Group Manager Transport	
Governance Support Officer	Lynne Adamson	

Lynne Adamson
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Road Safety

Colin Weatherall wishes to address the meeting concerning road safety on the Scenic Coastal Highway from Brighton to Taieri Mouth.

2 APOLOGIES

An apology has been received from Mr Scott Weatherall.

That the Board:

Accepts the apology from Mr Scott Weatherall.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓A	SHCB Interest Register	6

Saddle Hill Community Board Register of Interest - 7 February 2025				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Weir	Parent of pupils	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Owner	Residential Property	No conflict identified	Withdraw from discussion and voting and leave the room.
	Coach	Green Island Junior Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Dunedin Junior Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Emergency Response Team Member	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Crucial Behaviours Opinion Leader	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Chair	Smooth Hill Community Liaison Group	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Delegate	Oceana Gold	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Pim Allen	Trustee	Dunedin Curtain Bank	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Dog Training Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Fairfield Garden Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blind Low Vision NZ	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Dunedin Masters Games	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Red Cross (Meals on Wheels)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	English Language Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Organiser	Donkeys Anonymous	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Investor	Managed Fund through Craig's Investment Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Trustee	Chain Hills Restoration Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Christina McBratney	Owner	Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	Various NZ and overseas Companies	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Deputy Chair	Keep Dunedin Beautiful	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Employer is key contributor during emergency	Civil Defence	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Keith McFayden	President	Brighton Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	Shareholder	Various NZ Companies	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Island Park Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Organiser	PSA	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
John Moyle	Board Member	Sunnyvale Sports Complex	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Freshchoice Supermarket	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Green Island Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	St Peter Chanel Board of Trustees	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Scott Weatherall	Chair, Board of Trustees	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Brighton Surf Life Saving Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Medical Responder	Brighton Fire Service	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Paramedic	St John's Ambulance	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Event Organiser	Brighton Gala Day	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Kevin Gilbert	Owner	Gipfel Limited - Bakery	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlup Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	BNI	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Business South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Air New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Biddies Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	

Chair	Food Equity and Education Dunedin (FEED) Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	National Industry Advisors Group Food and Beverage (Workforce Development Council)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

SADDLE HILL COMMUNITY BOARD MEETING - 14 NOVEMBER 2024

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the Saddle Hill Community Board meeting held on 14 November 2024 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Saddle Hill Community Board meeting held on 14 November 2024	10

Saddle Hill Community Board

MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Thursday 14 November 2024, commencing at 1:02 p.m.

PRESENT

Chairperson Paul Weir
Deputy Chairperson Scott Weatherall

Members Dr Pim Allen Cr Kevin Gilbert
Christina McBratney

IN ATTENDANCE Sandy Graham (Chief Executive Officer) and Anna Nilsen (Group Manager Property Services).

Governance Support Officer Lynne Adamson

1 PUBLIC FORUM

1.1 Public Forum - Road Naming

Heather and Jeff McKenzie sought support for the naming of a new private access road at their Green Island Bush Road subdivision and their preference for the road to be named McKenzie Drive.

Mr and Mrs McKenzie responded to questions and explained their family history with the area.

1.2 Public Forum - Brighton Pump Track

Shane Turner and Ben McKenzie spoke to their PowerPoint presentation on the proposed Brighton Pump Track.

In response to a question on cost, Messrs Turner and McKenzie advised that they were budgeting approximately \$200,000 for the build. It would be an asphalt pump track which would cater for all ages and weather conditions. The pump track would have a

33 year life span and most likely be fenced to prevent unwanted vehicles e.g motorbikes access.

1.3 Public Forum - Greater Green Island

Ben McKenzie, Community Worker, Greater Green Island provided an update on the activities of the Greater Green Island Community Network.

Mr McKenzie spoke of the importance of community consultation and apologised with the lateness of the survey being undertaken due to covid times. He commented on the need for community preparedness for civil defence emergencies and acknowledged the work of the Saddle Hill Community Board during such events.

Mr McKenzie advised that the youth project had secured funding for an additional three years. He discussed the proposed Brighton Pump Track and ideas for the way forward with community consultation and to gather funding.

Mr McKenzie responded to questions and commented on building relationships with the local schools and spoke of delivery of a transition programme they delivered to year 8 students at Abbotsford, Green Island and Concord Schools noting that the programme would be introduced to Big Rock and Fairfield schools in 2025.

Mr McKenzie offered support for the proposed Civil Defence event the Board was due to hold in February 2025 and requested information to include in the Greater Green Island newsletter – the Informer for December.

Moved (Paul Weir/Christina McBratney):

That the Board:

Extends the public forum beyond 30 minutes.

Motion carried (SHCB/2024/041)

1.4 Ian Taylor, ongoing maintenance of Friendship Drive

Mr Taylor advised that they had built their house in 2003. He spoke of the watercourse which ran from Blackhead Road to Friendship Drive and the issues with flooding during heavy rain events.

Mr Taylor requested that a representative from the Council visited the property to see his concerns.

The Chief Executive Officer (Sandy Graham) advised that she had witnessed the problem and would follow up with staff and ensure an onsite meeting was undertaken.

2 APOLOGIES

Moved (Paul Weir/Scott Weatherall):

That the Board:

Accepts the apologies from Keith McFadyen and John Moyle for absence and Cr Kevin Gilbert for early departure.

Motion carried (SHCB/2024/042)

3 CONFIRMATION OF AGENDA

Moved (Christina McBratney/Scott Weatherall):

That the Board:

Confirms the agenda noting that the Chief Executive Officer was in attendance and would provide an update at the appropriate time.

Motion carried (SHCB/2024/043)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Paul Weir/Scott Weatherall):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (SHCB/2024/044)

5 CONFIRMATION OF MINUTES

5.1 SADDLE HILL COMMUNITY BOARD MEETING - 12 SEPTEMBER 2024

Moved (Christina McBratney/Scott Weatherall):

That the Board:

- a) **Confirms** the minutes of the Saddle Hill Community Board meeting held on 12 September 2024 as a correct record.

Motion carried (SHCB/2024/045)

PART A REPORTS

6 NAMING OF ONE PRIVATE WAY

Cr Kevin Gilbert withdrew from this item.

A report from Transport sought support from the Saddle Hill Community Board on the proposed naming of a private right of way in Green Island.

The proposed new road names (for the private way) as proposed by the developer were 'McKenzie Drive' as the preferred name, and 'Bluestone Ridge' as the alternate name for the subdivision located at 150 Green Island Bush Road, Green Island.

The report noted that 'McKenzie Drive' did not comply with the Road Naming Policy however it was the developer's preferred option and could still be supported by the Board. The alternate option, '**Bluestone Ridge**' was compliant with the Road Naming Policy and was supported by staff, however it was not the developers preferred option.

Moved (Paul Weir/Scott Weatherall):

That the Board:

- a) **Supports** the naming of the private way located at 150 Green Island Bush Road as '**McKenzie Drive**'.

Motion carried (SHCB/2024/046)

7 MEETING SCHEDULE 2025

A report from Civic provided the schedule of meetings for 2025 for the Board's consideration.

Moved (Paul Weir/Dr Pim Allen):

That the Board:

- a) **Approves** the meeting schedule for 2025.

Motion carried (SHCB/2024/047)

8 BOARD UPDATES

Board members provided updates which included:

- Keep Dunedin Beautiful (KDB)– Christine McBratney advised that she had been appointed as the Deputy Chairperson for Keep Dunedin Beautiful. She commented that KDB would like to have a stall at the Brighton Gala Day and advised that one of their upcoming projects was the refresh of the mural by the Waldronville Gardens with a Give a little page to fund this being launched.

- Proposed Civil Defence Day – Paul Weir advised that the proposed Civil Defence Day had been rescheduled for February 2025. Following discussion, it was agreed to hold the day on 16 February 2025.

The Chief Executive Officer (Sandy Graham) provided an update on a recent meeting held with Civil Defence and commented that they had had discussed community resilience and that a meeting be held with the Chairperson and Deputy Chair of the Community Boards on this topic. She commented that this may feed into how the Board undertook their Civil Defence Day.

- Recent Flooding Event – Ms Graham advised that she had requested staff review the culvert and the section of road that had collapsed in the recent flooding event. She commented that it was false economy to replace like with like and she wanted the best option sourced. Ms Graham also reiterated her commitment to Mr Taylor to have his issue addressed.

Ms Graham formally thanked the Board for their work during the October floods. She commented on the management of the lead up to the flooding, communication with the public and handling of the event.

- Brighton Toilets – It was noted that the toilets in Brighton were not on the current schedule for replacement or installation of additional ones.
- Old Brighton Road – The Board suggested that staff contact the property owner to unblock their drains which would help the water flow.
- Smooth Hill – The Chief Executive Officer (Sandy Graham) provided an update noting that the Chairperson was able to attend the Council meetings where Smooth Hill was being discussed..
- Dunedin Tunnels Trails update – It was noted that Council was working with the Tunnels Trust to get as far through the first section from Gladstone Road through Chain Hills near the active railway line as possible within this financial year.
- Sports facilities – It was noted that a review on Council’s sports facilities was underway.
- Coastal erosion – In response to a question on whether the Board would receive an update on coastal erosion by the end of 2024, it was noted that a report was planned to be presented to Council in December. The Board queried the content of the report and if coastline in their area had been included. This would be reported back.

Moved (Paul Weir/Christina McBratney):

That the Board:

- a) **Notes** the Board updates.

Motion carried (SHCB/2024/048)

9 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board area which included

- a) Project Fund balance
- b) Water Services Survey (1 – 29 November 2024)
- c) Bylaw Reviews
- d) DCC currently consulting on

- e) Roadworks Schedule
- f) Dunedin City Council updates

Moved (Paul Weir/Cr Kevin Gilbert):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (SHCB/2024/049)

10 YOUTH AMBASSADOR AWARD

There was an indepth discussion on the revision of the Youth Ambassador Award which covered how applicants were rated, whether the fund should have categories and whether an encouragement award should be introduced for those with promise.

Ms Graham commented on the allocation of the discretionary fund and that all Boards were independent in how they allocated the fund and reviewed the criteria of the fund at the start of the triennium.

It was proposed that the fund be divided into three categories; sport, academic and arts awards with a winner and a runner up for each and that an encouragement award be introduced. It was agreed it would be presented to the next meeting for approval.

Moved (Paul Weir/Christina McBratney):

That the Board:

- a) **Agrees** that an updated proposal for criteria and allocation of the Youth Ambassador Award be presented to the February 2025 Board meeting.

Motion carried (SHCB/2024/050)

13 COUNCILLOR'S UPDATE

Cr Kevin Gilbert thanked the Board for all their work over the recent flood event. He spoke of the Council decision to retain Aurora and the community engagement input received.

Cr Gilbert commented on the workshops that had been held to inform Crs into the nine year plan discussions. A meeting/workshop held with the Community Board Chairs had gone well with the Boards well represented.

Cr Gilbert spoke of the Wellington trip with Cliff the ambulance for the Save our Southern Hospital campaign, the support they had received and the delivery of a petition of more than 34,000 signatures. Ms Graham advised that a delegation of Mayors also held discussions with Ministers.

Cr Gilbert provided an update on the Local Government New Zealand conference.

Moved (Paul Weir/Cr Kevin Gilbert):

That the Board:

- a) **Notes** the Councillor's update.

Motion carried (SHCB/2024/051)

Cr Kevin Gilbert left the meeting at 2.40 pm.

11 COMMUNITY PLAN

There was a discussion on the Saddle Hill Community Board Community Plan and it was agreed that it would be updated to reflect current priorities and achievements. Dr Allen offered to work on the plan and circulate to members for their consideration and presentation to the next meeting.

Moved (Paul Weir/Christina McBratney):

That the Board:

- a) **Agrees** to update the Saddle Hill Community Board Community Plan.

Motion carried (SHCB/2024/052)

12 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest since the last meeting which included:

- Recent flooding event
- Brighton Gala Day – the Board agreed to attend the event in the same capacity as last year.

Mr Weir thanked Ms Graham for her attendance and valuable input at the meeting.

Moved (Paul Weir/Scott Weatherall):

That the Board:

- a) **Notes** the report from Chairperson's Report.

Motion carried (SHCB/2024/053)

14 ITEMS FOR CONSIDERATION BY THE CHAIR

Scott Weatherall requested an update on Smooth Hill and on coastal erosion in particular, to the Saddle Hill Community Board area.

Christina McBratney requested an update on supply of sunshades at playgrounds.

The meeting closed at 2.43 pm

CHAIRPERSON

PART A REPORTS

YOUTH AMBASSADOR AWARD

Department: Civic

EXECUTIVE SUMMARY

- 1 Once every year, the Saddle Hill Community Board invites young people living within their boundaries to apply for a bursary to support and encourage noteworthy activities.
- 2 The awards have become increasingly popular, attracting more diverse applications for a range of activities. It was agreed that the criteria of the award be revisited.
- 3 Dr Pim Allen and Christina McBratney have worked through the current application criteria and provided a discussion paper (Attachment A) for consideration for future awards.
- 4 A copy of the current application form (Attachment B) and poster (Attachment C) are also attached for your information.

RECOMMENDATIONS

That the Board:

- a) **Considers** the criteria for the Youth Ambassador Award.

Signatories

Author:	Lynne Adamson - Governance Support Officer
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Attachments

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Youth Ambassador Award

Once a year, the Saddle Hill Community Board invites young people living within the Community Board's boundaries to apply for a bursary to support and encourage particularly noteworthy activities.

The awards have become increasingly popular, attracting more applications each year from a range of mainly sporting and musical efforts. The diversity of applications, and the absence of previously agreed criteria, now makes any fair and impartial (ie objective) judgement of merit difficult.

Some points for the Board's consideration and discussion are suggested below:

1. Does the Board wish to focus on a single area of achievement, eg sporting talent or are other areas worthy of recognition, eg
 - a. Sports
 - b. Music
 - c. Academia

2. Is the Award to recognise actual achievement, eg participation at a national standard or does the Board want to offer encouragement to young people endeavouring to reach these standards? Either or both?

3. Does the Board wish to take account of the school equity index to recognise some young people face greater barriers to achievement?

The Board's decisions on these questions should be reflected in the Award's advertising so that potential applicants are clear how their requests will be judged and will also support the Chair giving supportive feedback to those unsuccessful candidates.

The Board has been clear that it wishes to be flexible in its approach and may choose to use up to \$3000 of its funding, distributed for example, as \$1000 each to up to three applicants, \$3000 to three people or divide between \$1000-\$3000 to up to six people.

Depending on the results of the discussion, a possible wording for the 2025 award round is offered:

The SHCB may award up to \$1000 in each of the following categories:

Sports

Arts

Academia

The Board may choose to award funds to both a "star" and an up-and-coming talent – a development award – to someone who shows promise in each of the three categories.



APPLICATION FOR YOUTH AMBASSADOR AWARD FUNDING FROM THE SADDLE HILL COMMUNITY BOARD

Name and age:

Contact phone number:

Address:

Post code:

Have you made an application to the Board for funding support within the last five years? Yes No

If you are successful how will you use the funds? (Travel, entry fees, course costs etc.)

Total cost of project: \$

Amount sought from Saddle Hill Community Board: \$

Amount, if you expect to receive funding from any other source: \$

What is the timeframe for completing the project?

Media appointments and photographs may be taken.

I agree to media interviews and photographs: Yes No

I agree that any material collected may be used for Board purposes, community events or promotions: Yes No

On a separate sheet please attach a separate sheet which details:

- ✓ Details of what the funding is for
- ✓ How this will contribute back to the community
- ✓ Timeline for the project

Please also provide Bank account number verification (please note this must be in the name of the applicant - a parent or guardian can apply on your behalf)

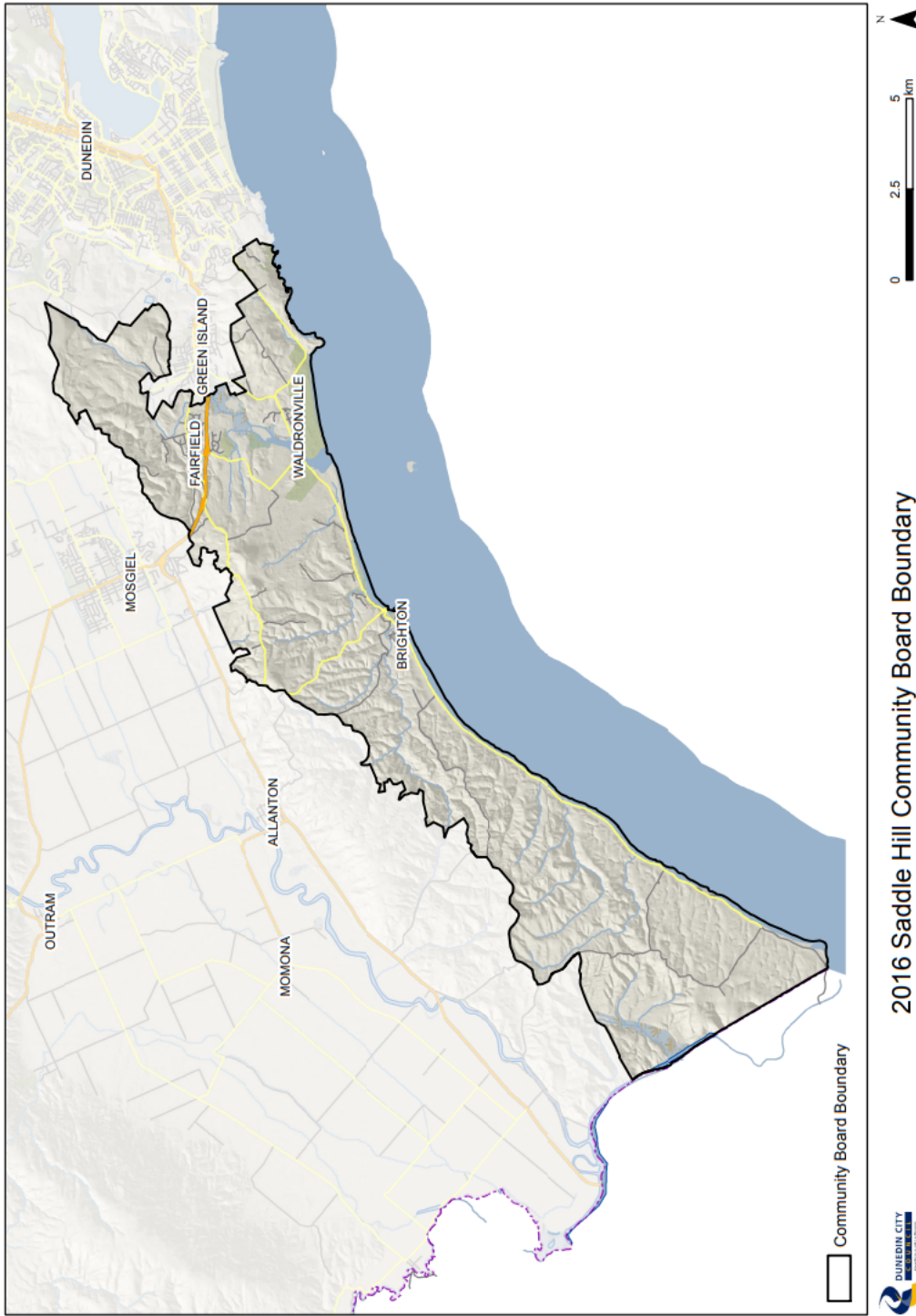
Applications close on Tuesday 2 April 2024 at 5pm

Please return your completed application to:
Paul Weir Chair, Saddle Hill Community Board, Dunedin City Council, PO Box 5045, Dunedin 9054
Or email: pgweir@hotmail.com

Please note that you will be required to attend an interview with some of the Board to speak to your application and answer any questions they may have (they will keep it casual!). They will contact you to arrange a suitable time for this interview to take place - this can be done virtually if you are not available for the board meeting Thursday 11 April.

Please note that the prize pool of \$3000 is distributed at the board's discretion.

A requirement of funding is that you provide an update on how the funds were spent.







Seeking local stars

YOUTH AMBASSADOR AWARD

SADDLE HILL COMMUNITY BOARD

For high achievers in either sport, academic or cultural areas aged 13 to 25 who live in the Saddle Hill Community Board area of Waldronville, Westwood, Ocean View, Brighton and Fairfield. \$3000 prize pool

Applications close at 5pm on Tuesday 2 April 2024

Please note that you will be required to attend a Community Board Meeting to speak to your application and answer any questions the Board may have.

For more information and an application form please contact:

Paul Weir Email: pgweir@hotmail.com |
Phone: 021 039 4260

 **DUNEDIN** | kaunihera
CITY COUNCIL | a-rohe o
ōtepoti

www.facebook.com/SaddleHillCommunityBoard
www.dunedin.govt.nz

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members will provide updates on activities of interest including:
 - Keep Dunedin Beautiful
 - Fairfield Hazards and Preparedness Community Expo – this will be held on Sunday 2 March 2025 (see Attachment A)
 - Any other updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board updates.

Signatories

Author:	Lynne Adamson - Governance Support Officer
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Attachments

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↓A	Hazards and Preparedness Community Expo	24

Fairfield Hazards and Preparedness Community Expo

Getting Prepared for Disasters & Emergencies



Sunday, 2nd March

12-3pm

Fairfield Community Hall

Join us for a fun and informative mini expo to help you and your family be better prepared for emergencies and disasters!

- Meet with Local Emergency Services
- Learn About Local Hazards and How to Be Prepared
- BBQ and Family-Friendly Activities

FREE event for all ages, everyone welcome!

Brought to you by the
Saddle Hill Community Board

With support from:



**Emergency
Management Otago**
Te Rākau Whakamarumaru Ōtākou

REVISED MEETING SCHEDULE FOR 2025

Department: Civic

EXECUTIVE SUMMARY

- 1 At its meeting held on 10 and 11 December 2024 Council approved a revised meeting schedule for 2025 moving the 9 year plan deliberation dates to the week commencing 26 May 2025.
- 2 As a result of the approved revised meeting schedule the Board's 29 May 2025 meeting needs to be rescheduled.
- 3 The proposed new date is 12 June 2025 with the venue to be confirmed and the start time of 1.00 pm to remain the same.
- 4 As this is an administrative report, no summary of consideration if required.

RECOMMENDATIONS

That the Board:

- a) **Approves** the meeting date change from 29 May 2025 to 12 June 2025.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Scott MacLean - General Manager, Climate and City Growth

Attachments

There are no attachments for this report.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Saddle Hill Community Board of activities relevant to the Board area including:
 - Project Fund
 - Draft 9 year plan 2025-34
 - Draft Reserve Management Plan – General Policies 2024
 - Playgrounds
 - Coastal Erosion
 - Currently consulting on
 - Roadworks Schedule
 - Dunedin City Council Updates
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Project Fund

The balance remaining in the Project Fund for allocation for the current financial year is \$10,000.

Draft 9 year plan 2025-34

- 3 Draft operating budgets for the 9 year plan 2025-2034 were presented to Council on 28-30 January 2025, in preparation for the public consultation.2024.
- 4 Public consultation for the 9 Year Plan 2025-2034 will commence on 31 March with the submission period closing on 30 April 2025. Public hearings will be held 6-9 May 2025, with Council deliberations on the 9 Year Plan 2025-2034 to be held on 26-29 May 2025.

Draft Reserves Management Plan – General Policies 2024.

- 5 Parks and Recreation are seeking feedback on the draft Reserves Management Plan – General Policies 2024. The draft Plan has been developed with input from the community and key stakeholders and is proposed to replace the Reserves Management Plan – General Policies 2005.
- 6 The Policies which are outlined in the draft are designed to guide the sustainable management of parks and reserves, enabling a variety of activities, protecting wildlife, and ensuring these spaces can be enjoyed by the community for generations to come.
- 7 The public consultation period is now open and submissions can be made until **5.00 pm on Monday, 31 March 2025** and feedback can be provided as below:
 - online at <https://www.dunedin.govt.nz/do-it-online/have-your-say/draft-reserve-management-plan-general-policies-feedback>
 - Email to: parksconsulting@dcc.govt.nz
 - In person: Deliver to a DCC service centre or library.
 - Drop-in sessions: Find the locations and times on [DCC's website](#).
 - In writing to:
Parks and Recreation Services
Dunedin City Council
PO Box 5045
Dunedin 9054
Attention: S Hogg

Playgrounds

- 8 In response to a query on the provision of sun shades at playgrounds, Parks and Recreation have advised that as they upgrade playgrounds, they are looking for opportunities to provide shade options and improve inclusivity. In the upgrade options, consideration is given to natural shade options such as planting trees and installation of shade structures. While the preference is for natural shade, staff recognise it may take a few years to provide benefits.
- 9 This provision of shade within playgrounds will offer options for users but will not cover entire playgrounds. In the Saddle Hill area, both the Delta Drive Playground in Waldronville and the Fairfield Recreation Reserve have recently been upgraded and are strategically planted to provide further shade options for uses. For Ocean View and Brighton Domain playgrounds, staff will investigate shade options with any future playground upgrades.

Coastal Erosion Update

- 10 A report will be presented to a future Council meeting which identifies coastal hazards for the whole coastline including the south coast. Further work needs to be done to investigate the hazards in each area and develop a plan based on the findings of this work. The work will be dependent on decisions from Council.

What DCC is Currently Consulting On

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	✓

Māori Impact Statement

There are no known impacts for Māori

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no financial implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

This report provides information on activities in or relevant to the Board’s area.

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 In November 2024, the Board held a workshop to update the Saddle Hill Community Board Plan.
- 2 Dr Pim Allen incorporated the suggestions into an updated document for consideration and adoption (Attachment A)

RECOMMENDATIONS

That the Board:

- a) **Considers** the revised Saddle Hill Community Board Community Plan.

Attachments

	Title	Page
↓A	Proposed Saddle Hill Community Board Plan	31

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1 INTRODUCTION

This Community Board Community Plan summarises the needs and priorities of the communities within the Saddle Hill Community Board area for the 2023/2024 financial year, and the Dunedin City Council's (DCC) 2021-31 10 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

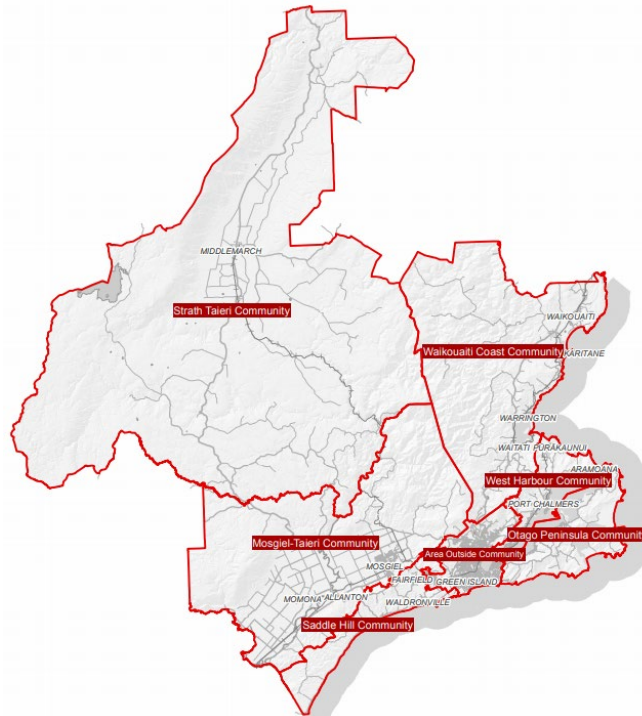
This Plan also includes activities that we, the Community Board, plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

2 KEY INFORMATION

2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10 year plans.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2023 calendar year is provided in Section 6 of this plan. The agenda's and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

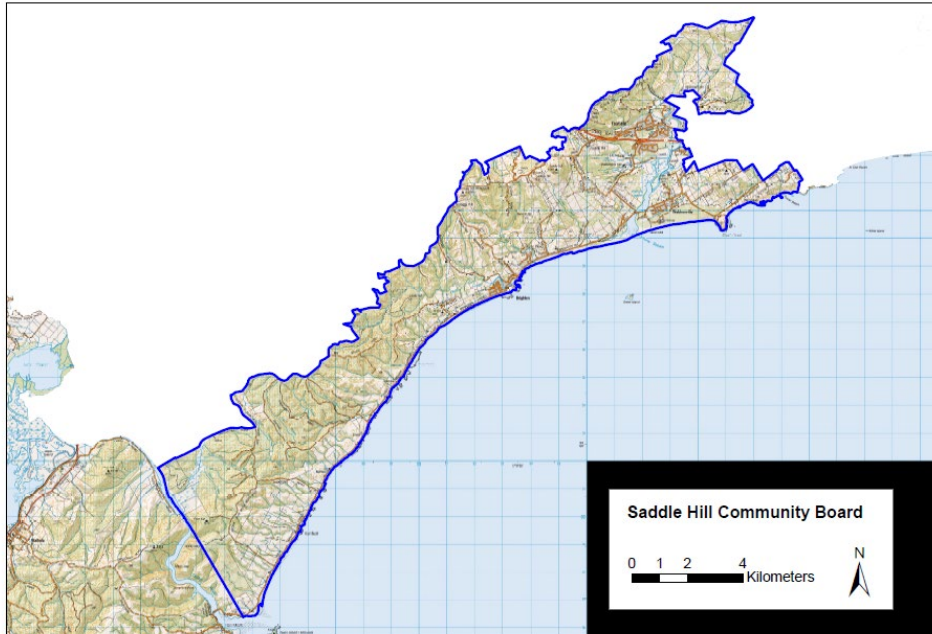
At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at governance.support@dcc.govt.nz.

2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2022-2025 triennium are as follows:

Name	Cell phone	Email
Paul Weir (Chair)	021-039-4260	pgweir@hotmail.com
Scott Weatherall (Deputy Chair)	027-440-4700	scott.weatherall@xtra.co.nz
Christina McBratney	029-200-3906	christina@mcbratney.co.nz
Keith McFadyen	027-444-8913	keith.mcfadyen@psa.org.nz
John Moyle	027-230-7779	john@moyles.co.nz
Pim Allen	03 477 4000	pim.allen6420@gmail.com
Cr Kevin Gilbert (Councillor representative)	021-221-1562	Kevin.gilbert@dcc.govt.nz

2.3 MAP OF SADDLE HILL COMMUNITY BOARD AREA



2.4 OUR COMMUNITY

The statistics have been provided by Statistics NZ, please note that due to the way the information is gathered, not all of the residents in our area have been captured however the information is as accurate as possible.

- **Population Statistics**

Fairfield 2,379

Waldronville 522

Brighton 1,422

- **Households**

Fairfield 930

Waldronville 204

Brighton 639

- **Schools**

There are three schools in the Saddle Hill Community Board area

Fairfield Primary School

Big Rock Primary School, Brighton

Te Kura Kaupapa Māori o Otepoti School

- **Demographics**

- **Geography**

- *The Saddle Hill Community Board area encompasses Brighton, Waldronville, Fairfield, Chain Hills (on the even numbered side of the road), Saddle Hill and the southern coast as far as Taieri Mouth northern shore.*
- *Hazards*


Natural hazards within the Board's area include:

- Flooding, especially along the coastal strip and inland along Kaikorai Estuary,
- Coastal erosion
- Landslip due to underlying geology and historic mining operations in the area
- Fire, particularly affecting Saddle and Chain Hills
- earthquake: several known and inferred fault lines run adjacent to, or within the Board's area, of which the Akatoru Fault is the most important. As all of the South Island, services in particular within the Board's area would be affected by a major event along the Alpine Fault.
- Tsunami

3 PRIORITIES FOR OUR COMMUNITY

3.1 Priorities

We are continually looking for new priorities within our community that we would like to see included in the Council’s 2021-31 10 year plan. As these are identified, they will be included on the following list.

Details	Est. Cost	When in the 2021-31 10 year plan	Justification	Priority	Capex or Operational Costs
Flood Relief		SHCB Plan 2023-2024 DCC  featured	<p>For a number of years now, the Saddle Hill Community Board has been working with various staff including meeting staff and contractors on site to look at and discuss the challenges associated with the open water course at Ocean View which runs from Creamery Road to the North where it exits next to the Ocean View Freedom Camping area.</p> <p>There is a genuine urgency needed to find a solution in this area. On average at least two homes flood regularly, and a number of sections become inundated with water on average once every two years. This is a challenging area as we also see the tidal surge coming up to meet the outflow which limits this water course.</p> <p>It is pleasing to hear that this is now being reviewed at the highest level and a more sustainable solution may result. However, the entire coastal stretch of the Board's area is at risk, with some particularly flood-prone areas including:</p> <ul style="list-style-type: none"> • parts of Old Brighton Road • Lower Friendship Drive, Waldronville • many seaward properties along Brighton Road in Westwood, Waldronville, Ocean View Brighton Surf Club and adjacent • properties lining Taylor's Creek • some lower lying seaward side properties on Taieri Mouth Road 	1	<i>Operational Costs</i>

<p>Safer Roads Waldronville - Ocean View Construction of a shared pathway between Waldronville and Brighton</p>		<p>SHCB Plan 2024-25 DCC To include in strategic pedestrian and cycleway network plan in 2024-34 10 Year Plan.</p>	<p>The Board would like a safety review of this stretch of road between Waldronville and Brighton with a view that a shared pathway on the shoulder be developed and regards this as a high priority for residents' traffic safety The DCC will work with SHCB to include a shared pathway between Waldronville and Ocean View in the strategic pedestrian and cycleway network plan to be considered in the 2024-2034 10 Year Plan.</p>	2	<p><i>Essential Safety operational costs</i></p>
<p>Southern Coast Erosion Plan The Saddle Hill Community Board would like an erosion plan to address the significant erosion of the Southern Coast including the Brighton Domain</p>		<p>DCC The DCC Coastal Specialist priorities are the St Clair/St Kilda Coastal Plan and a District Wide Hazard Assessment. Once completed the District Wide Hazard Assessment will inform future priorities.</p>	<p>The Board has concerns about the effects of coastal erosion on the transportation network, particularly on Taieri Mouth Road and the recreational assets of the Council. The Board and community have extreme concerns about the significant erosion around the outside of the Brighton Domain. The Board requests that a safety assessment be undertaken and a plan to stabilise the area actioned.</p>	3	<p><i>Operational Maintenance Costs</i></p>
<p>Public Toilet Brighton Domain The Saddle Hill Community would like the current toilet</p>		<p>DCC In the 10-year plan for completion</p>	<p>The Brighton Domain is heavily used for recreational; sporting and community purposes and is extremely popular for freedom camping. During the summer season, extra portalos are put in place to cover demand however people seem to prefer using the standard toilet block. This toilet gets extensive use by Freedom Campers. An extension to the toilets would</p>	4	<p><i>Operational Costs</i></p>

facilities extended to include an additional toilet			meet demand and reduce cost overall as portaloos would no longer be required. The Board has offered to work with DCC on a conceptual plan to enable the overall resource demands to be understood and addressed.		
Safer Crossings for Brighton, Big Rock School and vegetation by the Brighton Road crossing by Surf Club			<p>The Board views this as a Health and Safety priority to ensure the crossings are clearly visible by regular maintenance and removal of excess vegetation, complemented by the installation of appropriate signage.</p> <p>The Board also requests urgent attention be given by the Transportation and Safety team to the installation of a raised crossing at Big Rock School to facilitate the children being seen easily by drivers, especially during dusk hours.</p>	5	
				8	
Seal Extension Programme Dust suppression		<i>The seal extension programme is not in the current 10 year plan</i>	Reinstate the promotion and advocacy for the reintroduction of the rural roads sealing programme with McMaster Road as the first priority.	7	
Bus Shelter – Morris Road, Chain Hills Road Corner		ORC	Pursue the provisional bus shelter suggested by ORC to provide shelter for school students and others exposed to strong NW winds and rain to allow evaluation of a permanent shelter.	8	
Brighton Beach Accessibility	\$5,000 approx		<p>Provision of a mat at the Surf Club end of Brighton beach for wheelchair users to gain access to the beach.</p> <p>Accessibility is a human right and Dunedin City Council’s own Disability strategy states:</p> <ul style="list-style-type: none"> • Goal One: Dunedin is accessible • Goal Two: Dunedin is barrier-free. 	9	

			<ul style="list-style-type: none"> Goal Three: The Dunedin City Council supports the social, recreation and cultural opportunities of disabled people. <p>The mat would help to meet these three goals and allow disabled members of our community, and visitors to our community, to enjoy a day at the beach with their family and friends.</p> <p>The Board notes there is now a wheelchair available for use at the beach, courtesy of Parafed and stored at Brighton Boat Hire</p>		
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4 COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
<p>Coastal Dunes Regeneration Programme We plan to continue to facilitate community planting days to help mitigate some of the effects of erosion along our coastline. However, mindful of recent events and the apparent acceleration of erosion and DCC/ORC's response, the Board will consult local coastal (university and other) experts on how best to target resources.</p>	2021
<p>Keep Dunedin Beautiful The Greater Green Island community survey results indicated that the community is keen for more street art. The Board will look for opportunities to provide one new item each year, including through Board sponsorship.</p>	
<p>Youth Ambassador Award The board has allocated funding that it uses to encourage young residents with particular skills to pursue additional opportunities through the provision of a small bursary. The award is competitive, with applicants expected to present their requests to a full Board meeting, and successful recipients to both report back and contribute in a meaningful way to their communities on return.</p>	
<p>Coastal Picnic tables to be located in laybys. One to be provided each year, starting with the layby closest to Dickson's Road, Kuri Bush</p>	
<p>Sunshades in Recreation areas Residents are concerned about sun exposure and have requested shades be provided, especially where young people congregate. Across its area, the Board will chose one park each year and provide a shade until every park has shade in place:</p> <ul style="list-style-type: none"> • Brighton Domain • Braids Hill Reserve • Delta Drive • Walton Park • Fairplay Street 	
<p>Sea Lion signage Working with DCC, the Board will support the Health and Safety provision and location of permanent, seasonal animal crossing road signs at</p> <ul style="list-style-type: none"> • Taylor's CRook, • Ocean View, 	

COUNCILLOR'S UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Kevin Gilbert will provide an update on items of interest including:
 - 9 year plan budget meeting

RECOMMENDATIONS

That the Board:

- a) **Notes** the Councillor's update.

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Department: Civic

EXECUTIVE SUMMARY

- 1 Any items for consideration by the Chair.

Attachments

There are no attachments for this report.