

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Strategy, Planning & Engagement Committee will be held on:

Date: Wednesday 19 February 2025
Time: 10.00 am
Venue: Council Chambers, Dunedin Public Art Gallery, The Octagon,
Dunedin

Sandy Graham
Chief Executive Officer

Strategy, Planning & Engagement Committee
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Sophie Barker	
Deputy Chairperson	Cr Kevin Gilbert	
Members	Cr Bill Acklin	Cr David Benson-Pope
	Mr Matapura Ellison	Cr Christine Garey
	Cr Carmen Houlahan	Cr Marie Laufiso
	Cr Cherry Lucas	Cr Mandy Mayhem
	Cr Jim O'Malley	Ms Megan Potiki
	Mayor Jules Radich	Cr Lee Vandervis
	Cr Steve Walker	Cr Brent Weatherall
	Cr Andrew Whiley	
Senior Officer	Nicola Morand, Manahautū (General Manager Māori Partnerships and Policy)	
Governance Support Officer	Wendy Collard	

Wendy Collard
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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	The meeting will close with a Karakia Whakamutunga.	

1 OPENING

The meeting will open the meeting with a Karakia Timatanga.

2 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Committee:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
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Strategy Planning and Engagement Committee Interest Register 13 February 2025				
Councillors are members of all committees				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mayor Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Council of Social Services (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Sector Steering Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Dunedin Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Bill Acklin	Shareholder/Director	Dunedin Brokers Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	APRA - AMCOS	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Entertainer	Various functions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Casual Employee	Insulmax	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Blue Penguins Pukekura	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Dunedin Food and Drink Tourism Story Group	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Women of Ōtepoti	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Sophia Charter (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Study Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Ashburn Hall Charitable Trust Board	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	St Paul's Cathedral Foundation (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Theomin Gallery Management Committee (Olveston) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr Kevin Gilbert	Owner	Gipfel Limited - Bakery	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlup Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	BNI	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Business South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Air New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Biddies Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Food Equity and Education Dunedin (FEED) Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Industry Advisors Group Food and Beverage (Workforce Development Council)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	KBCLR Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Theatre Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in public excluded, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	Dunedin Abrahamitic Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	Refugee Support Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Ōtepoti Community Builders Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chairperson	Grants Subcommittee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Taieri Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgjel Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Poāri a Pukekura Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mandy Mayhem	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Waitati Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency response group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Zone Representative and Board Member	Keep New Zealand Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Coastal Community Cycleway Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Disability Issues Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Music Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Northern AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Steve Walker	Trustee	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Music Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Justice of the Peace		No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Predator Free Dunedin	No conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Predator Free Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Brent Weatherall	Member	Urban Access	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Business George Street, Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Brent Weatherall Jeweller Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Weatherall Trustee Company	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Residential Rental Properties	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Chair	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand PGA (Professional Golf Association)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Community House Executive Committee	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Shanghai Association (Sister City Society) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Masters Games Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Dunedin Christmas Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

PART A REPORTS

STRATEGY, PLANNING AND ENGAGEMENT COMMITTEE FORWARD WORK PROGRAMME

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to provide a regular update of the Strategy, Planning and Engagement Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Strategy, Planning and Engagement Committee forward work programme as shown in Attachment A.

DISCUSSION

- 3 The forward work programme will be a regular agenda item which shows areas of activity, progress and expected timeframes for decision making across a range of areas of work.
- 4 As an update report, purple highlights show changes to timeframes. New items added to the schedule will be highlighted in yellow. Items that have been completed or updated are shown as bold.

Signatories

Author:	Wendy Collard - Governance Support Officer
Authoriser:	Nicola Morand - Manahautū (General Manager Policy and Partnerships)

Attachments

	Title	Page
↓A	Forward Work Programme	17

Key	
New item	
Changes to timeframes	
Completed; progress to date update	Bold

Strategy, Planning and Engagement Committee Forward Work Programme 2024/2025 - February 2025																	
Area of Work	Reason for Work	Council role (decision and/or direction)	2025												2026		
			Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb		
Strategic Refresh	Refreshing the wellbeing strategies to align to align with the 10 year plan.	Ongoing decision making throughout the review process. Progress to date: There is now a dependency on an SDG Sustainability framework as to when final drafts will be available for public consultation. See Advisory Panel for an update. An update report of the refresh will be presented to Council in February.	Ongoing work														
Strategic Refresh Advisory Panel	Establishment of an Advisory Panel to oversee the refresh the four wellbeing strategies	Provide governance oversight of the process for the Strategic Refresh. Progress to date: Staff are working with the panel to arrange a workshop to establish SDG priorities.	Report to Council														
Resident's Opinion Survey Results	Provide quarterly updates on the Residents Opinion Survey	Consider the quarterly updates of the Residents Opinion Survey Progress to date: A report will be presented quarterly.	Quarterly Report					Quarterly Report			Annual report to Council						
Activity Report	To provide an update on the activities.	Activity report Progress to date: No substantive updates ending January 2025. An update will be presented to SPEC in March		Report													

Strategy, Planning and Engagement Committee Forward Work Programme 2024/2025 - February 2025																
Area of Work	Reason for Work	Council role (decision and/or direction)	2025												2026	
			Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	
Te Taki Haruru Implementation Plan	To embed the principles of the Treaty of Waitangi in the work of Council through the operationalisation of Te Taki Haruru (Māori Strategic Framework).	Approve the Implementation Plan following consultation with Mana Whenua via a report presented in Council and Mana Whenua workshops Progress to date: A Project Steering Group has been established and a operational delivery plan for Tū Ake will be developed. An update report has been requested to be presented to Council in May 2025.				Report to Council										
Sustainable Development Framework	Develop a framework based on the United Nations Sustainable Development Goals.	Progress to date: An advisory panel has been established and work is underway to identify UNSDGs that are applicable for DCC. An update report will be presented to Council prior to May.	Report to Council													
Submissions to central government and other external parties.	Provide feedback on proposals from central government and other external parties.	Consider and decide on draft submission on central government and other external parties proposals. Progress to date: Three submissions have been considered to date.														
Climate Change Work Programme incorporating:																
Zero Carbon Plan 2030	Development of a work programme to achieve alignment with Council's Zero Carbon 2030 target.	Progress to date: A Zero Carbon High and Medium Investments Options report was presented to Council at its meeting held on 28 January 2025. An update report is included on the agenda. Staff are preparing advice for the May council meeting and propose to run a workshop with Councillors ahead of the meeting, pending availability.	Report													

Strategy, Planning and Engagement Committee Forward Work Programme 2024/2025 - February 2025																
Area of Work	Reason for Work	Council role (decision and/or direction)	2025												2026	
			Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	
South Dunedin Future	Working with the community and Otago Regional Council on the future of South Dunedin	Ongoing decision making throughout the process. Progress to date: Technical work on the South Dunedin Risk Assessment and Potential Adaptation Futures for South Dunedin will be completed in mid-February. Council workshops have been scheduled for late-February for ORC and early-March for DCC. Reports will be presented to Councils and released publicly on 16/17 March.			workshop											
Climate Adaptation Plan	Develop a Climate Adaptation Plan	Progress to date: A Citywide Climate Resilience Framework report was presented to Council as its meeting held on 28 January 2025. Council agreed to a staged approach which will involve staff completing a desk-top stocktake exercise by 30 June (using existing resources) and commencing work on the framework from July.														
Second Generation District Plan (2GP) Work Programme																
2GP - Minor Improvements plan change (Variation 3)	Variations to the 2GP - implement parts of the National Policy Statement - Urban Development, and other minor amendments	Decide on variation 3 to the 2GP to be notified for consultation purposes. Decision to adopt the variation to the 2GP. Progress to date: A report was presented to 24 September 2024 Council meeting for approval to notify. The Plan Change was notified on 20 November 2024 and submissions closed on 18 December. A summary of submissions will be published on 19 February and the further submissions period will run from 19 February to 4 March.		Submissions												
2GP - Heritage and multi-unit development design plan change	Variation to the 2GP - Heritage and multi-unit development design	Decide on variation 3 to the 2GP to be notified for consultation purposes. Decision to adopt the variation to the 2GP.- Progress to date: A report was presented to Strategy, Planning and Engagement Committee on 20 August 2024 to initiate Plan Change 2. A workshop was held in September 2024. Notification of the plan change is planned for late 2025 or 2026.														
NPS - Urban Development																

Strategy, Planning and Engagement Committee Forward Work Programme 2024/2025 - February 2025																
Area of Work	Reason for Work	Council role (decision and/or direction)	2025												2026	
			Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	
Future Development Strategy Implementation Plan	To prepare a Future Development Strategy Implementation Plan is required under the National Policy Statement on Urban Development	<p>Consider and approve the FDS Implementation Plan.</p> <p>Progress to date: A report on the short term actions was presented to Council at its May 2024 meeting.</p> <p>A joint DCC/ORC Implementation Plan will be presented to Strategy, Planning and Engagement Committee or Council for approval following the 9 year plan.</p>														
Heritage	Develop a Ōtepoti Dunedin Heritage Action Plan Implementation Plan	<p>Heritage Action Plan will inform the 10 year plan 2024-34.</p> <p>Progress to date: Council approved the Terms of Reference for the Ōtepoti Dunedin Heritage Action Plan Advisory Panel on 25 November 2024.</p> <p>A report with funding options to implement the Heritage Action Plan was presented to Council on 30 January 2025. Council agreed to add funding for 'accelerated support for building owners and actions that require financial investment and support from external consultants' for public consultation through the 9 year plan.</p>						gyp Consultation								
Reserve Management Plans																
Reserve Management Plan Review Schedule	Noting the Reserve Management Plan review schedule	<p>Notes the Reserve Management Plan Review Schedule for 2024-2025.</p> <p>Progress to date: A report was presented to the October 2024 meeting. Following which the changes requested were made.</p>	Ongoing work													
Reserves Management Plan - General Policies	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	<p>Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.</p> <p>Progress to date: Public Consultation as required by Section 41(6) of the Reserves Act 1977 was held from 27 January 2025 to 31 March 2025.</p>	Consultation													

Strategy, Planning and Engagement Committee Forward Work Programme 2024/2025 - February 2025																
Area of Work	Reason for Work	Council role (decision and/or direction)	2025												2026	
			Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	
Signal Hill Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: Public Consultation as required by Section 41(6) of the Reserves Act 1977 was held from 13 May to 15 July 2024. Hearings were held in November 2024 and deliberations on 12 February 2025	Deliberations													
Mosgiel Memorial Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: Public Consultation as required by Section 41(6) of the Reserves Act 1977 was held from 27 January 2025 to 31 March 2025. Hearings will be held May/June 2025.	Consultation			Hearings										
Logan Park Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserve Management Plan, and adopt the final Plan. Progress to date: Public Consultation as required by Section 41(6) of the Reserves Act 1977. Dates for the consultation are to be confirmed.														
The Botanic Garden Plan	Adoption of the plan for the Botanic Garden Plan.	Progress to date: Work continues on the finalisation of the Botanic Garden Plan. Staff are working with Aukaha to ensure mana whenua input into the plan.														

Strategy, Planning and Engagement Committee Forward Work Programme 2024/2025 - February 2025																
Area of Work	Reason for Work	Council role (decision and/or direction)	2025												2026	
			Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	
Botanic Garden Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: The Botanic Garden Management Plan will be informed by the Botanic Garden Plan. When the Botanic Garden Plan is finalised, staff will begin work on the Botanic Garden Management Plan.														
Dunedin Town Belt Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: Public Consultation as required by Section 41(6) of the Reserves Act 1977 was held from 21 August 2024 to 23 October 2024. The Hearing is being held on 17 February 2025.	Hearing													
Otago Boat Harbour Reserve Management Plan and Otago Harbour Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: Public Consultation as required by Section 41(6) of the Reserves Act 1977 is being held from 21 August 2024 to 23 October 2024. The hearing is scheduled to be held in March 2025.		Hearing												
Ocean Beach Domain Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: Work is scheduled to commence once advice from the Coastal Planner on the Kettle Park landfill and other remedial projects along the coastline is received.														
Hereweka Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: A review of the plan is in progress. Approval of a Statement of Proposal for community consultation will be presented to the Strategy, Planning and Engagement Committee's March 2025 meeting		Report												

Strategy, Planning and Engagement Committee Forward Work Programme 2024/2025 - February 2025																
Area of Work	Reason for Work	Council role (decision and/or direction)	2025												2026	
			Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	
Sports Ground Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	<p>Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.</p> <p>Progress to date: A review of the plan is in progress. Approval of a Statement of Proposal for community consultation will be presented in May 2025.</p>					Report									

Work from last schedule:		
Area of Work	Reason for Work	

SUBMISSION ON RESOURCE MANAGEMENT (CONSENTING AND OTHER SYSTEM CHANGES) AMENDMENT BILL

Department: City Development

EXECUTIVE SUMMARY

- 1 This report seeks retrospective approval of the draft Dunedin City Council (DCC) submission (Attachment A) to the Government’s Environment Committee on the Resource Management (Consenting and Other System Changes) Bill ([Resource Management \(Consenting and Other System Changes\) Amendment Bill 105-1 \(2024\), Government Bill – New Zealand Legislation](#)).
- 2 The bill would amend existing provisions in the Resource Management Act 1991 (RMA) relating to infrastructure and energy, housing growth, farming and the primary sector, natural hazards and emergencies, and make system improvements.
- 3 Consultation on the bill opened on 27 January 2025 and closed on 10 February 2025. A draft of the submission was sent to Select Committee Secretariat before the closing date on 10 February 2025. This report seeks retrospective approval of the draft submission.

RECOMMENDATIONS

That the Committee:

- a) **Approves** the draft Dunedin City Council submission, with any amendments, to the Environment Committee on the Resource Management (Consenting and Other System Changes) Bill.
- b) **Authorises** the Chief Executive to make any minor editorial amendments to the submission.
- c) **Notes** that the Mayor or delegate will speak to any hearings in regard to the submission.

BACKGROUND

- 4 The DCC previously submitted on the “Natural and Built Environments Bill” and the “Spatial Planning Bill” in February 2023, which were passed into law in August 2023. These pieces of legislation have subsequently been repealed as part of the Government’s intention to reform resource management in Aotearoa New Zealand. In June 2024, the DCC submitted on the first part of the reform of the resource management system; the Resource Management (Freshwater and Other Matters) Amendment Bill.
- 5 This bill would amend existing provisions in the Resource Management Act 1991 (RMA) relating to infrastructure and energy, housing growth, farming and the primary sector, natural hazards and emergencies and system improvements.

6 Specifically, the bill would:

- specify default maximum time frames for consent processing and establish default consent durations for renewable energy and infrastructure consents to improve process and outcome certainty for system users.
- make it optional for councils to implement the medium density residential standards (MDRS) and provide plan-making processes that are more flexible and support housing growth.
- clarify the relationship between the RMA and the Fisheries Act 1996 to balance marine protection with fishing rights.
- provide more tools to deal with natural hazards and emergency events to improve decision-making and efficiency.
- increase penalties for noncompliance, remove insurance against penalties, enable cost recovery for councils, and enable the consideration of an applicant's compliance history in consent decisions.

DISCUSSION

7 The DCC supports several of the amendments proposed within the Bill but has some general and specific comments. To date consultation has been limited and the timeframe of this process has not enabled wide Council engagement ahead of making a submission.

8 The DCC is also concerned with the practicalities and costs of implementing these changes with the impending proposed changes to national directions and Phase 3 reforms. Staff consider that more time for consultation with local government on the reform packages is required. In general with the reform process it also considers that more attention needs to be given to cost of change within the Resource Management framework and the challenges of implementation of national direction and other changes, particularly the tension between progressing changes to the RMA while also preparing for a replacement system. The cost of reform must be appropriately accounted and should consider the cost to local government of Environment Court processes that are triggered or made more complex when national direction is introduced with immediate effect when plan change processes are in progress. It is important that the reform process provides for a cost effective, smooth and lasting transition. The desirability for bi-partisan support for change to increase the chances of reform being lasting is emphasised.

Infrastructure and Energy

9 The DCC supports the default 35-year consent period for the duration of resource consents for renewable energy and long-lived infrastructure. While there are examples of long-lived infrastructure in the definition, the DCC considers that the minimum length of time that long-lived infrastructure is expected to last should be included e.g. 100 years.

Housing Growth

- 10 The DCC supports the proposal to make implementation of the medium density residential standards (the MDRS) optional. Although Dunedin is not a tier 1 or specified tier 2 territorial authority under the Resource Management (Enabling Housing Supply and Other Matters) Amendment Act 2021 currently, this status may change in the future with internal migration as the effect of change on local climate encourages southward migration and the DCC would prefer to consider all residential density options that may be appropriate for Dunedin.
- 11 The Bill seeks to introduce new powers for the Minister for the Environment to ensure compliance with national direction and require councils to prepare plan changes to give effect to national direction.
- 12 The DCC supports the proposed amendments to the RMA to clarify the establishment, powers, functions, and duties of Streamlined Planning Process (SPP) panels, however it does not support the exclusion of elected members of local authorities from appointment to SPP panels. Experienced elected members have been involved in the development of district plan and plan changes. They have an intimate knowledge of the territorial authorities' internal activities regarding city planning and the delivery of critical infrastructure. Indeed, it is current practice for specific elected members to be appointed to panels that similar roles to the anticipated SPP activity, for example Future Development Strategy panels. The removal of elected members from the SPP panels has an implication that the government either does not respect or does not trust qualified local authority councillors. This is an unfortunate position, and we request that the Select Committee carefully consider the reasoning for excluding elected officials.
- 13 The DCC notes that the Bill proposes to enable the use of the SPP for applications for the descheduling of heritage buildings. Dunedin values its cultural heritage as a vital part of its history and identity, its contribution to our communities' sense of place; and for the economic value it brings to our city from visitors and business (including the film industry). The DCC does not oppose the proposed change (provided these processes retain the ability of elected members to sit on these processes). The DCC considers that if this approach is taken, there is a need for clear guidance within the proposed National Direction for Historic Heritage about the criteria to be considered when making scheduling and de-scheduling decisions that appropriately reflect the economic and social value of heritage to communities whilst also providing for strategically significant projects that may be locationally restricted (for example in Dunedin – the New Hospital site required demolition of a scheduled heritage building).

Farming and Primary Sector

- 14 The DCC has no comment on these proposed changes.

Natural Hazards and Emergencies

- 15 The DCC strongly supports the proposed changes to enable councils to decline land use consents where there are significant natural hazard risks, and for new natural hazard rules to have immediate legal effect from notification of a plan change. The alignment of language and definitions with the foreshadowed National Direction for Natural Hazards needs to be carefully considered. These changes are supported as the delay between identifying and documenting the risk from natural hazards and applying them through current planning processes can result in land use decisions being made without considering current natural hazard risk information.

System Improvements

- 16 The DCC supports the proposed changes to the compliance regime to deter offences, and other changes related to further information requests, applicants' ability to review consent conditions prior to a decision being issued, and the ability for council to recover costs when reviewing consents required as a result of a national direction.

Additional comments

- 17 The DCC notes that the Bill does not address the implementation of the National Planning Standards in an environment of change, which the DCC is currently required to implement by May 2026. The DCC wrote to the Minister for RMA reform and the Minister for the Environment in June 2024 requesting that the requirement to implement the standards was suspended until after the Government's RMA reforms are completed. This is because the implementation as required by the planning standards will require a full or near-full review of the 2GP. The DCC considers that the costs of this exercise would be high and benefits low, especially so if they are undertaken prior to the Government's planned reforms to the RMA and national direction. The DCC again respectfully requests that the requirement to implement the RMA national planning standards is suspended until after the completion of the RMA reforms. The costs and benefits of these standards should also be fully explored within the broader reform process.

OPTIONS

Option One – Recommended Option – Approve the draft submission

- 18 Under this option, Council approves the draft DCC submission to the Government's Environment Committee on the Resource Management (Consenting and Other System Changes) Bill, with any agreed amendments.

Advantages

- Opportunity to contribute to the discussion of resource management reform at a national level.
- Opportunity to advocate for protecting the unique environment and ecosystems in Ōtepoti Dunedin.

Disadvantages

- There are no identified disadvantages for this option.

Option Two – Do not approve the draft submission

Do not approve the draft Dunedin City Council submission:*Advantages*

- There are no identified advantages.

Disadvantages

- Missed opportunity to contribute to the discussion of resource management reform at a national level.
- Missed opportunity to advocate for protecting the unique environment and ecosystems in Ōtepoti Dunedin.

NEXT STEPS

- 19 If the submission is approved staff will advise the Select Committee Secretariat that the submission is final.
- 20 If the submission is approved with amendments, staff will amend the submission and send a final submission to the Select Committee Secretariat.

Signatories

Author:	Paul Freeland - Principal Policy Advisor
Authoriser:	Dr Anna Johnson - City Development Manager

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the environmental, economic, social, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Future Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

There is also a strategic fit with the Zero Carbon Policy, Te Taki Haruru – Māori Strategic Framework, Biodiversity Strategy, and the Dunedin Future Development Strategy 2024-2054.

Māori Impact Statement

There are no known impacts for Māori.

Sustainability

Proposals in the Bill have potential implications for sustainability, particularly for environmental resilience and protecting indigenous biodiversity in Ōtepoti Dunedin, and the DCC’s commitment to its Zero Carbon Policy.

Zero carbon

The proposal is unlikely to impact on city-wide or DCC emissions, and greenhouse gas emissions are likely to stay the same.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications for current levels of service and/or performance measures.

Financial considerations

There are no financial implications.

Significance

This decision is considered low in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement on this submission.

Engagement - internal

Staff from City Development and Corporate Policy have been involved in the preparation of this submission.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

RESIDENTS' OPINION SURVEY QUARTERLY REPORT OCTOBER-DECEMBER 2024

Department: Corporate Policy

EXECUTIVE SUMMARY

- 1 This report provides a summary of the Residents' Opinion Survey (ROS) quarterly results (the Quarterly results) for the October-December 2024/25 quarter (Attachment A).
- 2 The Quarterly results show a comparison between the first quarter (July-September 2024) and the second quarter (October-December 2024). The previous report was presented to the Strategy, Planning, and Engagement Committee (the Committee) on 16 October 2024.
- 3 The Quarterly results show quarter-on-quarter changes in:
 - residents' overall satisfaction and dissatisfaction with ten (10) DCC services/facilities areas.
 - residents' overall satisfaction with five (5) aspects of the DCC and elected members.
- 4 Changes in overall satisfaction (increase or decrease from the previous quarter) were not found to be statistically significant in any of the 15 areas of overall satisfaction, therefore they are indicative only.
- 5 Overall satisfaction with each facilities/service area continues to be generally high and steady, with the level of overall satisfaction with 'Communication channels' further increasing from 50% to 61%.
- 6 Dissatisfaction with Roding related infrastructure increased by 9%, and with Regulatory services by 7%. Similar to positive changes, those fluctuations from quarter one to two were not found to be statistically significant.
- 7 The new contract will include a refreshed survey tool that is compliant with the recommendations of the Auditor General Office on measuring performance.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Residents' Opinion Survey quarterly results for the period of October-December 2024 (Quarter Two 2024/25).
- b) **Notes** the current contract expiry date of 31 August 2025 and the need for a new contract. A new open market procurement plan is underway.

BACKGROUND

- 8 The ROS is a monitoring tool utilised by the DCC to collect statistically reliable results on residents' satisfaction with DCC services and facilities and perceptions of Council's performance. It has been commissioned by the DCC every year since 1994 in varying forms and provides an annual snapshot to Council.
- 9 On 13 February 2023, the Committee requested quarterly updates on the ROS.
- 10 The Quarterly results have been prepared by GravitiasOPG in consultation with Corporate Policy.
- 11 Three quarterly updates were presented in 2024 to the Committee, and the previous annual survey results were presented to Council in September 2024.
- 12 A variation to the five-year contract with GravitiasOPG for the ROS was agreed to in June 2024, and will end with the delivery of a 2024/25 annual survey results (sampling ends on 30 June 2025). Quarterly updates were added as a variation to the five-year contract with GravitiasOPG for the ROS and were to end with the delivery of the 2023/24 annual survey results. The contract with GravitiasOPG was extended for the financial year (2024/25) to allow for the ROS to be appropriately informed by data requirements identified by reviews currently underway.
- 13 The current contract extension (2024/25) will expire on 31 August 2025 with no further extension permitted under the current Dunedin City Council (DCC) Procurement Policy. A new procurement plan for an open market contract is underway.

DISCUSSION

- 14 The annual ROS is based on a sample of randomly selected residents aged 18 years and over from the general electoral roll, with a target sample size of 1,200 residents each year.
- 15 The results are weighted to known population distributions based on the 2018 Census data for age, gender, ethnicity, and location. This is to reduce sample bias and represent the demographics of Ōtepoti Dunedin.
- 16 The 2023 Census results are now available, pending one confirmation for ethnicity data for Ōtepoti Dunedin which the supplier has requested from Stats NZ. The 2018 Census data will be used throughout the next two quarters to maintain consistency through to the 2024/25 annual report.
- 17 Participation in the ROS is voluntary and the response count to each question varies.
- 18 The total base (number of respondents who participated in the survey) for the October-December 2024 quarter was 261, which is the smallest quarterly number of respondents of the last five quarterly updates.
- 19 The response count ranged from 81 to 260 across the 15 questions. This wide range of response counts to the questions could be due to any combination of the following three reasons:
 - The response count for any question does not incorporate the "Don't know" answer. Only answers on the satisfaction scale were analysed. For example, the response count to the question about '3 Other public facilities' was 232 out of the total base of 261, meaning some participants might have clicked on "Don't know" for that question.

- A question was left unanswered, regardless of whether it was on purpose or an oversight.
 - The question '10. Handling enquiries' was only asked if a respondent indicated in the previous question that they had contacted the DCC staff in the last three months.
- 20 Like the ROS annual results, quarterly results are statistically tested. The results for this quarter have a higher margin of error of +/- 6.1% compared to previous quarters due to the smaller total number of respondents this time. It is important to note that the Quarterly results have a greater margin of error because of the smaller number of respondents, compared to around +/- 2.6% for annual results.
- 21 Statistically significant differences from the previous quarter would be denoted in quarterly ROS reports with a red arrow. There were no statistically significant differences noted between the two quarters.
- 22 It is recommended to exercise caution when considering any increase or decrease in satisfaction ratings that are not statistically significant as they may not be reliable.
- 23 The overall satisfaction with each facilities/service area continues to be generally high and steady, with the level of overall satisfaction with 'Communication channels' further increasing from 50% to 61%. Although the granular analysis is out of the scope of the quarterly reporting, the current analysis indicates this increase was not found statistically significant.
- 24 Dissatisfaction with Roding related infrastructure increased by 9%, and with Regulatory services by 7%. Again, those fluctuations from quarter one to two were not found statistically significant and the level of overall satisfaction remains steady over time.

Clarification on terms

- 25 'Statistically significant' means a result is unlikely due to a random chance in sampling and is likely due to some factor of interest (for example, a meaningful change that requires attention).
- 26 There is a strong relationship between determining what is statistically significant, the sample size and margin of error. The bigger the sample, the smaller the margin of error (uncertainty about results). In a large sample size, a small percentage change could be deemed as significant because the level of uncertainty (margin of error) is small. The change (even if it is small) is deemed significant as the change is likely due to a factor of interest.
- 27 In a smaller sample size, a large change may fail to be deemed significant due to a greater level of uncertainty. For example, a large percentage change (14%) for question '10: Handling enquiries' in the October-December quarter was deemed not statistically significant due to its small sample size and a greater margin of error.

Findings of ROS quarterly results: October-December 2024 quarter

- 28 There were no statistically significant changes to overall dissatisfaction or satisfaction in this quarter.
- 29 As for overall satisfaction with the five aspects of the DCC and elected members, results for quarter two are generally steady and consistent with previous quarters.

OPTIONS

29 There are no options as this is a report for noting.

NEXT STEPS

30 Staff will provide the next quarterly report, January-March 2025, at next Committee meeting in June 2025.

31 A new open market procurement process is underway to maintain continuity of the ROS.

Signatories

Author:	Nadia Wesley-Smith - Corporate Policy Manager - Acting
Authoriser:	Nicola Morand - Manahautū (General Manager Policy and Partnerships)

Attachments

	Title	Page
↓A	DCC Residents' Opinion Survey - Quarterly Tables Dec 2024	39

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

The ROS supports democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

The ROS contributes to all aspects of the strategic framework as it gauges residents’ satisfaction with DCC services and performance.

Māori Impact Statement

The current ROS does not qualify to receive Māori decent electoral roll data under section 112 of the Electoral Act 1993. Where response rates are not proportional to the Ōtepoti Dunedin population for Māori, the results are weighted to known population distributions based on the 2018 Census data to reduce sample size and cost.

Sustainability

The ROS asks about residents’ perception of Dunedin as a sustainable city, and whether the DCC is leader in encouraging the development of a sustainable city.

Zero carbon

The ROS has no impact on the city-wide and DCC emissions.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The ROS asks about residents’ satisfaction with the ‘value for money’ of the services provided by the DCC. ROS new survey tool for 2025 onwards will be appropriately informed by data requirements for future monitoring and reporting, identified by the Levels of Service review conducted in 2024.

Financial considerations

There are no direct financial considerations.

Significance

The significance of this report is low, in terms of Council’s Significance and Engagement Policy, as it is for noting only.

Engagement – external

The ROS is a form of external engagement.

SUMMARY OF CONSIDERATIONS

Engagement - internal

The ROS results are available to management and staff monthly. Reporting of the ROS results will be considered as part of future work on non-financial reporting, levels of service, and Strategic Framework Refresh.

Risks: Legal / Health and Safety etc.

There are no known legal/ health and safety risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

The ROS asks about overall satisfaction with performance of Community Board members as noted in the results.

Quarterly Reporting by Quarter: October - December 2024 **gravitasOPG**

Quarter	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24
Total base	349	298	323	262	261
Margin of error (MoE) at 95% confidence interval	5.3%	5.7%	5.5%	6.1%	6.1%

Overall satisfaction with each facilities/service areas (10)		Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Satisfaction (7-10) Over Time
1 Parks, reserves and open spaces	Total dissatisfied	6%	3%	6%	1%	3%	
	Total satisfied	78%	80%	79%	81%	78%	
	Base	339	288	315	250	247	
2 Sports and recreation facilities	Total dissatisfied	1%	2%	2%	1%	4%	
	Total satisfied	76%	75%	72%	78%	76%	
	Base	312	260	285	220	221	
3 Other public facilities	Total dissatisfied	0%	3% ↑	2%	1%	1%	
	Total satisfied	85%	82%	81%	84%	81%	
	Base	318	267	294	232	232	
4 Water related infrastructure	Total dissatisfied	11%	10%	14%	13%	14%	
	Total satisfied	61%	64%	60%	61%	61%	
	Base	326	280	301	246	250	
5 Roading related infrastructure	Total dissatisfied	46%	40%	40%	27% ↓	36%	
	Total satisfied	25%	27%	30%	34%	33%	
	Base	340	288	316	258	260	
6 Waste management	Total dissatisfied	12%	11%	14%	9%	11%	
	Total satisfied	61%	63%	63%	65%	68%	
	Base	343	286	316	256	256	
7 Regulatory services	Total dissatisfied	12%	9%	9%	7%	14%	
	Total satisfied	54%	61%	57%	56%	54%	
	Base	309	264	290	236	239	
8 Planning and urban design	Total dissatisfied	17%	10%	16%	10%	12%	
	Total satisfied	57%	64%	58%	65%	63%	
	Base	340	289	316	253	259	
9 Communication channels	Total dissatisfied	8%	5%	9%	5%	7%	
	Total satisfied	57%	57%	57%	50%	61%	
	Base	296	246	275	217	228	
10 Handling enquiries	Total dissatisfied	13%	14%	26%	18%	6%	
	Total satisfied	70%	75%	61%	59%	73%	
	Base	127	88	101	88	81	

Overall satisfaction with the DCC and elected members (5)		Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Satisfaction (7-10) Over Time
1 Performance of the Mayor and Councillors	Total satisfied	28%	30%	26%	30%	32%	
	Base	287	242	263	220	220	
2 Performance of Community Board members	Total satisfied	36%	35%	34%	38%	33%	
	Base	242	198	226	196	182	
3 Dunedin City Council	Total satisfied	50%	51%	49%	50%	48%	
	Base	332	286	314	251	251	
4 Value for money of DCC services and activities	Total satisfied	40%	36%	38%	38%	37%	
	Base	330	279	293	240	243	
5 Facilities, infrastructure and services	Total satisfied	61%	63%	64%	63%	65%	
	Base	335	282	312	249	259	

↓ ↑ arrow denotes a statistically significant increase or decrease from the previous quarter

These analysis frameworks are the property of GravitasOPG (part of One Picture Group) and should not be replicated or used for any other purpose than the analysis of the data from the Dunedin City Council ROS conducted under this Agreement, or be distributed beyond the staff of Dunedin City Council. Specifically they should not be distributed or made accessible to other companies or individuals working in the market and social research sector.

ZERO CARBON UPDATE

Department: Sustainability Group

EXECUTIVE SUMMARY

- 1 The purpose of this report is to provide an update on elements of the Zero Carbon work programme. It presents a report on the DCC's organisational emissions for the 2023/24 financial year (Attachment A). Other Zero Carbon Plan actions are also updated: a cruise emissions baseline for Dunedin (Attachment B), phase 1 findings of a Zero Carbon business support pilot, and the most recent Zero Carbon Alliance Collaboration Group report (Attachment C).
- 2 DCC's most recent organisational emissions inventory shows good progress against emissions targets. Data for the 2023/24 financial year shows DCC has achieved a 29.75% reduction in overall emissions compared to 2018/19.
- 3 This reduction represents significant progress towards the 2026/27 interim emissions target of a 30% reduction in annual tCO₂e emissions relative to 2018/19, with the DCC falling only 208 tCO₂e short of this target in 2023/24.
- 4 Updates on Zero Carbon Plan actions are also provided:
 - a) A Dunedin city cruise ship emissions baseline has been calculated. This shows cruise ships emitted 59,158 tonnes of carbon dioxide equivalent in 2018/19. This is the equivalent of 3.4% of Dunedin city's total gross emissions in that year. For context, the cruise industry is an important part our regional economy with the economic impact to Otago / Southland from the 23/24 season estimated to be \$156 million.
 - b) The DCC is piloting a Zero Carbon business support initiative. Phase 1 findings, and their implications for Phase 2 of the pilot, are summarised.
 - c) Collaboration between Zero Carbon Alliance partners continues, with actions related to transport and waste. At its most recent Collaboration Group meeting, there was unanimous support for inviting Business South to join the Alliance.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the report
- b) **Notes** the attached reports on Zero Carbon work programme actions, including:
 - i) DCC Inventory Management Report for 2023/24 (Attachment A)
 - ii) the Ōtepoti Dunedin's Greenhouse Gas Emissions Inventory: Cruise Ship Emissions report (Attachment B)

- iii) the Zero Carbon Alliance Collaboration Group report (Attachment C)

BACKGROUND

DCC organisational emissions

- 5 In July 2022 Council adopted the Zero Carbon Policy (**CNL/2022/049**). The DCC's Zero Carbon Policy states that 'the DCC will monitor, measure, report, manage, verify and publicly report DCC emissions on a regular basis in line with the requirements of ISO 14064'.
- 6 In giving effect to this, the DCC's maintains an operational Emissions Management and Reduction Plan (EMRP, which sets organisational targets and actions), and produces an annual Inventory Management Report (IMR), which reports on the organisation's emissions, along with progress against EMRP actions.
- 7 The DCC's Zero Carbon Policy EMRP and annual IMR are submitted to the Local Government Financing Agency's (LGFA) Climate Action Loans programme (CAL) to enable borrowing at a discounted rate.
- 8 In June 2024, the Executive Leadership Team (ELT) adopted DCC's operational EMRP for 2023/24 - 2030/31. This EMRP sets out how DCC intends to reduce emissions in the period to 2030/31.
- 9 Council noted the DCC's EMRP at its 31 July 2024 meeting (**CNL/2024/133**).
- 10 The EMRP includes DCC organisational emissions reduction targets as follows:
- a) a 2026/27 interim emissions target of a 30% reduction in annual tCO₂e emissions compared with 2018/19; and
 - b) a 2030/31 target of a 42% reduction in emissions compared with 2018/19.
- 11 Emissions modelling completed in early 2024 estimated that completion of all EMRP projects would deliver a 38% reduction in emissions to 2030/31. EMRPs are a requirement for the LGFA in maintaining the DCC's status under the CAL programme. There is a requirement for the organisation to reference historic performance on emissions reduction in future EMRPs.

Zero Carbon Plan action - cruise emissions baseline

- 12 The city Zero Carbon Plan was adopted by Council in September 2023, setting out the key shifts needed to become a Zero Carbon city, and what the DCC can do to achieve this.
- 13 When the Zero Carbon Plan was developed, cruise ship emissions were not included in the emissions footprint or modelling, due to a lack of robust data and methodology.
- 14 To address these challenges, one of the actions in the Zero Carbon Plan Implementation Plan 2023/24 was to establish a baseline for emissions from cruise vessels (Zero Carbon Implementation Plan Reference #T2.4.2).
- 15 Development of a cruise emissions baseline was also included as an action in the Ōtepoti Dunedin Cruise Action Plan 2023-2025.

Zero Carbon Plan action - business support pilot

- 16 As part of the Zero Carbon 2023/24 and 2024/25 Implementation Plans, to contribute towards the key shift: ‘support businesses and sectors to reduce emissions from their operations’, the DCC is piloting a Zero Carbon business support initiative (Zero Carbon Implementation Plan References #C.4.7.1, #C4.7.2, #C4.7.3a).
- 17 The intention of the pilot is to test an approach to support small-to-medium enterprises (SMEs) based in Dunedin to reduce their operational emissions.
- 18 In Ōtepoti Dunedin, most business units are SMEs. The Zero Carbon Plan prioritises support for these smaller firms to enhance business resilience to climate-related consumer demands and regulatory changes. Research suggests that, relative to larger firms, they are less resilient to shocks and less able to dedicate staff to understanding and navigating the transition to a low carbon economy.

Zero Carbon Plan action - Zero Carbon Alliance (ZCA)

- 19 The ZCA is a formal collaboration between the Dunedin City Council, Otago Regional Council, Te Pukenga Dunedin Campus, Te Whatu Ora – Southern, and the University of Otago. Supporting and collaborating with the Zero Carbon Alliance, expanding the focus of work, and growing the Alliance as appropriate is a priority action in the Zero Carbon Implementation Plan 2023/24 and 2024/25 (Zero Carbon Plan Reference #C2.4.1).
- 20 The Memorandum of Understanding for the Zero Carbon Alliance was approved by Council in July 2022 (CNL/2022/074).
- 21 Council, at its meeting of 27 August 2024 requested that the Zero Carbon Alliance invite Business South to become a member of the Alliance:

Moved (Cr Sophie Barker/Cr Cherry Lucas):

That the Council:

c) **Requests** that the Zero Carbon Alliance invites Business South to become a member of the Zero Carbon Advisory Panel.

Motion carried (CNL/2024/159) with Cr Laufiso recording her vote against

DISCUSSION

DCC emissions Inventory Management Report 2023/24 (Attachment A)

- 22 The Inventory Management Report (Attachment A) gives a full breakdown of the DCC’s organisational emissions results for 2023/24, as well as how emissions reduction projects were tracking against the 2023/24-2030/31 EMRP as at 30 June 2024.
- 23 The scope of the emissions in this report are determined by ‘operational control’ methodology. This includes activities undertaken by DCC staff (such as driving fleet cars, electricity usage) and emissions from DCC assets or services (such as LPG burnt at DCC pools, landfill gas from Green Island Landfill).

Difference between DCC emissions and Dunedin city-wide emissions

- 24 Emissions are also measured triennially for Dunedin city, using an internationally recognised methodology, which primarily measures emissions produced within the Dunedin boundary. As most of the DCC's activities occur within the Dunedin boundary, there is some overlap with city emissions. However, the key emissions sources, profile, and quantity of emissions differ significantly between the DCC and city scales.

Summary of emissions trends

- 25 The Inventory Management Report shows good progress against the DCC's emissions targets. Data for the 2023/24 financial year shows DCC has achieved a 29.75% reduction in overall emissions compared to 2018/19.
- 26 This reduction represents significant progress towards the 2026/27 interim emissions target of a 30% reduction in annual tCO₂e emissions relative to 2018/19, with the DCC falling only 208 tCO₂e short of this target in 2023/24.
- 27 Key contributors to the emissions reductions achieved in 2023/24 compared with the 2018/19 baseline are:
- a) a 49% reduction in Waste to Landfill emissions (15% down compared with 2022/23)
 - b) a 20% reduction in closed landfills emissions (due to the decay of old landfill material rather than any direct DCC intervention)
 - c) a 19% reduction in stationary diesel emissions (37% down compared with 2022/23)
 - d) a 51% reduction in fleet fuel – petrol (15% down compared with 2022/23)
 - e) a 43% reduction in electricity emissions (7% down compared with 2022/23).
- 28 Despite DCC tracking well to meet the 2026/27 overall emissions target, several emission sources increased in 2023/24. Emissions from wastewater treatment represent the largest reported increase relative to 2018/19. This is primarily due to a change in the way emissions were calculated in 2023/24 compared with prior years, using rather than an increase in actual emissions, so caution must be applied in any comparison. More information regarding this change in wastewater treatment plant emissions measurement can be found on page 19 of the 2023/24 Inventory Management Report (Attachment A).
- 29 Other increases include:
- a) a 41% increase in stationary LPG emissions compared with 2018/19 (with this also 28% higher than 2022/23); and
 - b) an 8% increase in fleet fuel – diesel emissions compared with 2018/19 levels (however fleet diesel emissions were 5% lower than 2022/23).

EMRP implementation

- 30 Continued implementation of EMRP actions is required to meet DCC's emissions reduction targets.

Independent assurance report

31 The Inventory Management Report for 2023/24 has been independently audited.

Zero Carbon Plan action - cruise emissions baseline

32 The cruise industry is an important part of the region's economy. The economic impact to Otago / Southland from the 23/24 season is estimated to be \$156 million.

33 A cruise ship greenhouse gas (GHG) emissions baseline footprint for Dunedin is appended as Attachment B.

34 The next full Dunedin city community footprint is scheduled to be completed in the 2025/26 financial year. This will include cruise ship emissions.

Overall results and breakdown by category

35 Cruise vessel emissions are split into three separate categories:

- a) To/from Destination: GHG emissions produced while the cruise ship travels from Dunedin to the next destination or from the last destination to Dunedin.
- b) In-Port: GHG emissions produced while the cruise ship is stationary in-port.
- c) Stationary at Sea: GHG emissions are produced while the cruise ship is stationary at sea (e.g. while waiting to enter the port).

36 Total cruise vessel emissions between 2018/19 and 2023/24 ranged between 51,922 tonnes of carbon dioxide equivalent (tCO₂e) and 63,652tCO₂e. No cruise vessels visited Ōtepoti Dunedin in 2020/21 or 2021/22 due to COVID-19 related travel restrictions.

37 The overall results are illustrated below, split into the three sub-categories of cruise vessel emissions:

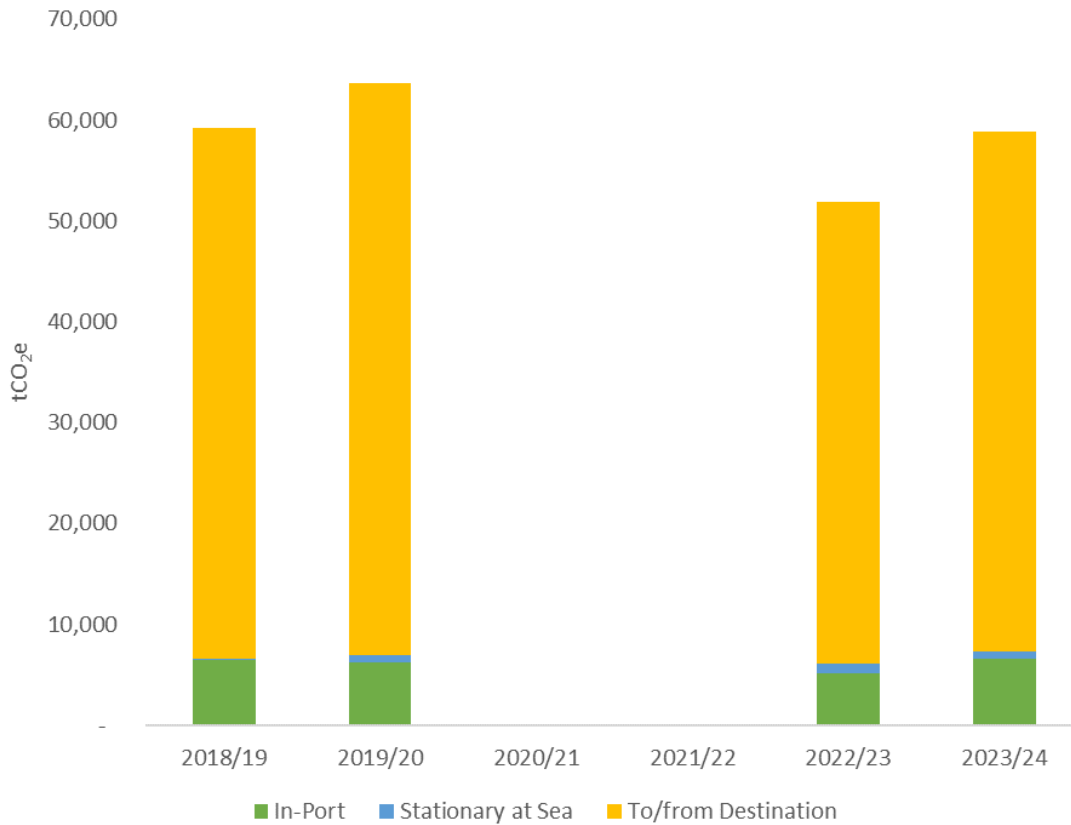


Figure 1 – Annual Estimated GHG Emissions from Cruise Ships visiting Dunedin (tCO₂e)

Cruise vessel emissions as portion of total Dunedin city emissions

- 38 As noted above, cruise vessel emissions were not included within the most recent Dunedin City Community Carbon Footprint for 2021/22, or the Zero Carbon Plan emissions modelling.
- 39 The table below shows cruise vessel emissions when they are added to Dunedin’s previously reported city-wide emissions up to 2021/22. When added to the overall inventory, cruise vessel emissions:
- in 2018/19 comprised 8.8% of transport emissions, and 3.4% of total gross emissions;
 - in 2019/20 comprised 10.3% of transport emissions, and 3.8% of total gross emissions; and
 - in 2020/21 and 2021/22, no cruise vessels visited Dunedin, so there are no cruise emissions for those years.

Table 1 - Dunedin GHG Emissions Inventory (including cruise ships) tCO₂e

Sector	2018/19	2019/20	2020/21	2021/22
Stationary Energy	205,764	202,553	229,437	181,671
Transport (including cruise ships)	672,089	618,840	576,454	517,379
<i>Cruise ships portion of total transport emissions</i>	<i>59,158</i>	<i>63,652</i>	-	-
Waste	112,473	96,128	95,318	97,567
IPPU	37,561	37,561	36,890	37,027
Agriculture	728,318	730,255	708,856	708,856
Forestry	-361,337	-524,194	-428,596	-493,170
Total (net) incl. forestry	1,394,867	1,161,142	1,218,358	1,049,330
Total (gross) excl. forestry	1,756,205	1,685,337	1,646,955	1,542,500

Development of GHG emissions methodology

- 40 The cruise ship emissions footprint was completed for the DCC by a provider that undertakes emissions inventories for many local authorities and completed the most recent Dunedin city community greenhouse gas emissions footprint.
- 41 As outlined in Attachment B, the provider applied research and best practice to develop a methodology in line with the Global Protocol for Community-Scale Greenhouse Gas Emissions Inventory v1.1 (GPC) BASIC+ methodology (the methodology that is used for the full Dunedin city community footprints).
- 42 As climate science and methodologies continue to evolve over time, or as more detailed information becomes available, the cruise emissions methodology will be updated. Should this occur, the emissions will be re-baselined.

Zero Carbon Plan action – business support pilot

- 43 The pilot aims to test an approach that supports businesses to identify actions to reduce emissions, rather than to provide a formal footprint for certification.
- 44 Pilot design considered learnings from previous DCC business-focused emissions reduction projects. Earlier projects were funded by MBIE (as part of Covid-related support for the tourism sector).
- 45 A supplier with in-depth knowledge of both business and emissions reduction was contracted by the DCC to co-develop and deliver the programme.
- 46 The programme emphasised bespoke support, with participants having one-on-one conversations with the supplier throughout.

- 47 Through involvement in the programme each participant business received:
- an emissions reduction footprint that identified their top 20 emissions sources
 - a carbon footprint calculator spreadsheet (which they could update in future if desired)
 - data collection improvement suggestions (if relevant)
 - a bespoke emissions reduction plan that identified quick wins and longer-term actions to cut emissions.

- 48 There were four steps to the Phase 1 pilot programme:

Learn: Workshop and networking opportunities for participants to understand the programme and connect with other businesses.

Measure: Use of a carbon calculator and data collection to develop an organisational carbon footprint.

Act: Identify emission reduction opportunities, set targets, and start actions.

Follow-up: Two- and seven-months post-implementation to review actions taken.

- 49 The final seven months follow up has not yet been completed.

Participants

- 50 Fourteen businesses participated in the Phase 1 pilot programme. For the purpose of the pilot, a range of potential participants from various industries and business structures were long-listed to ensure that the programme was tested on various types of businesses. They were contacted individually to invite them to take part in the programme.

- 51 There was a 100% completion rate for participants who began the Phase 1 pilot.

- 52 Sectors included:

- Health and wellness
- Food and beverage
- Building and construction
- Marketing/professional
- Sustainable textile/retail

Emissions reduction themes and opportunities

- 53 Each business had differing footprints, reflecting their unique sector, operating environment and business model. In total, 3,000 tCO₂e was in scope.

- 54 In an approach simplified from ISO 14064:2018 (the global standard for measuring and reporting organisational emissions), scope 1, 2, and 3 emissions¹ were considered. Businesses were supported to gather relevant emissions data, identifying major emissions sources.
- 55 For most participants, Scope 3 was significantly higher than their Scope 1 or 2 emissions. Scope 3 emissions are ‘purchased goods and services’ such as ingredients for food or goods purchased for resale. Businesses have varying degrees of influence over their supply chain, but actions to reduce emissions can include work with suppliers, using sustainability as a metric in procurement processes, and choosing alternative products.
- 56 Other areas of recommendation included refrigerant gases, heating systems, waste to landfill, electricity, freight, and travel behaviour (staff travel for business, and commuting to work).
- 57 Refrigerant gases were up to 70% of a participant’s footprint. This is because one unit of some types of refrigerants can have thousands times more impact on warming than the same unit of carbon dioxide. Regular maintenance of cooling equipment, optimization of temperature control, and upgrading equipment can have significant emissions reduction benefits.
- 58 The supplier noted that, if implemented, many of the actions identified will result in longer-term financial savings for the participants.

Feedback from participants

- 59 Feedback identified two areas for improvement in Phase 2 of the pilot programme:

- 1. Simplifying outputs, or otherwise aiding ease of interpretation

Some participants reported finding outputs difficult to understand due to their technical nature (albeit being simplified from standard emissions reporting). This was offset by the one-on-one nature of the pilot programme, which enabled the supplier to help participants interpret the outputs.

- 2. Reducing the time intensity of data collection

Some participants noted the process of gathering the necessary data was time-consuming if there were no existing resources/record-keeping systems in place (such as a dedicated accounts staff member).

Cost

- 60 Contracted elements of Phase 1 of the pilot (which included programme co-development and delivery) cost \$10,920 (excl. GST).

Pilot phase 2

- 61 The pilot has provided useful data and insights to inform further refinement of the programme through Phase 2 of the pilot.

¹ Scope 1 covers emissions from sources that an organisation owns or controls directly (e.g. fossil fuel burnt in fleet vehicles or boilers). Scope 2 are emissions that a company causes indirectly from its purchased energy (e.g. the national electricity grid). Scope 3 emissions are indirect emissions from up and down the value chain (e.g. ingredients purchased to make food products or products purchased to resell).

- 62 Refinements have been made following the two month review point with Phase 1 participants. Amendments of the programme for Phase 2 include:
- a) Delivering less granular, 'hot spot' emissions footprint where appropriate, to respond to Phase 1 participant feedback and to maximise programme reach;
 - b) Prioritising prospective participants with high Scope 1 and 2 emissions, as this will maximise impact on the city's emissions footprint;
 - c) Broadening the scope of the programme to include not-for-profits, as it is acknowledged many in this sector face the same challenges as SMEs in terms of navigating emissions reduction; and
 - d) Prioritising prospective participants with an organisational commitment to emissions reduction action, to maximise the likelihood of emissions reductions being realised.

Zero Carbon Plan action – Zero Carbon Alliance

- 63 The Zero Carbon Alliance (ZCA) is a formal collaboration group with a current membership of the Dunedin City Council, Otago Regional Council, Te Pukenga Dunedin Campus, Te Whatu Ora – Southern, and the University of Otago. Its primary focus is on the reduction of organisational emissions and the achievement of the DCC's Zero Carbon city target.
- 64 Collaboration and liaison to give effect to the ZCA MoU is a Zero Carbon Plan action and is ongoing. The Collaboration Group meets twice a year, and Key Representatives meet monthly.
- 65 The ZCA update report to the end of October 2024 has been appended as Attachment C. The ZCA's work programme is focused on initiatives to reduce emissions from staff travel to work and waste at present (including several Zero Carbon Plan actions, with links to EMRP actions).
- 66 At the October 2024 ZCA Collaboration Group meeting, the ZCA Collaboration Group unanimously supported an in-principle invitation for Business South to join the ZCA.
- 67 An invitation to join the ZCA has been sent and is being considered by Business South.

OPTIONS

- 68 As this is a noting report, there are no options.

NEXT STEPS

DCC organisational emissions

- 69 Implementation of the EMRP will continue.
- 70 Full implementation of the EMRP in 2025 and beyond would require additional funding and will be considered through the 9YP process.

Zero Carbon Plan action - cruise emissions baseline

- 71 The Ōtepoti Dunedin's Greenhouse Gas Emissions Inventory: Cruise Ship Emissions report (Attachment B) will be made available on the DCC website.

- 72 Cruise emissions will be incorporated into the Zero Carbon Plan baseline 2018/19 emissions, and revised emissions modelling.
- 73 The Zero Carbon team will provide advice to council on updated emissions modelling, using up to date national, regional and district level context in May 2025 to help inform 9 year plan deliberations.

Zero Carbon Plan action – business support pilot

- 74 Phase 2 of the pilot will be completed in early to mid 2025.

Zero Carbon Plan action - Zero Carbon Alliance

- 75 The Zero Carbon Alliance will continue to liaise with Business South regarding potential membership.

Signatories

Author:	Rory McLean - Senior Policy Analyst Jinty MacTavish - Principal Policy Advisor Sustainability
Authoriser:	Scott MacLean - General Manager, Climate and City Growth

Attachments

	Title	Page
↓A	DCC 2023/24 Greenhouse Gas Emissions Inventory and Management Report	54
↓B	Ōtepoti Dunedin's Greenhouse Gas Emissions Inventory: Cruise Ship Emissions	116
↓C	Zero Carbon Alliance Work Programme Update October 2024	130

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Future Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

This paper discusses several actions linked to the Zero Carbon Plan 2030. There is also a high degree of overlap between the EMRP and the city-wide Zero Carbon Plan.

Māori Impact Statement

This report contains reporting on progress to date; specific impacts on mataawaka or mana whenua communities have not been identified.

Sustainability

Without significant cuts to emissions, climate change impacts will further accelerate, with commensurate negative impacts on the social, environmental, cultural and economic wellbeing of New Zealand communities. Conversely, actions to reduce emissions generally have significant co-benefits in terms of community wellbeing.

Zero carbon

This report contains information about actions that have been progressed, or are progressing, to monitor and reduce city and DCC emissions.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Full implementation of the EMRP will require additional funding. This will be considered through the 9YP process. The EMRP will be reviewed following 9YP finalisation.

Financial considerations

Preparing the Inventory Management Report and submitting it to LGFA enables the DCC to have a reduced interest rate for its borrowing.
Full implementation of the EMRP will require additional funding. This will be considered through the 9YP process. The EMRP will be reviewed following 9YP finalisation.
Other actions are being progressed within existing budgets.

Significance

Not applicable – contains reporting only.

SUMMARY OF CONSIDERATIONS

Engagement – external

For the cruise emissions baseline, Port Otago have been involved throughout the study, providing valuable input data to inform the emissions calculations. Port Otago have been provided a copy of the results.

The ZCA involves collaboration across DCC, Otago Regional Council, Te Pukenga Dunedin Campus, Te Whatu Ora – Southern, and the University of Otago.

Engagement - internal

Internal engagement undertaken as required with appropriate teams to understand key emissions sources and seek updates on emissions reduction projects.

Risks: Legal / Health and Safety etc.

There may be reputational risks for the DCC associated with non-delivery on emissions reduction ambitions, given the target adopted by Council in 2019.

Conflict of Interest

No conflict of interest identified.

Community Boards

No known implications for community boards.

GREENHOUSE GAS EMISSIONS INVENTORY AND MANAGEMENT REPORT

Prepared in accordance with ISO 14064-1:2018



Dunedin City Council

Prepared by Carsten Dortans: Senior Policy Analyst, Zero Carbon - Dunedin City Council

Dated: November 2024

Verification status: McHugh & Shaw Limited completed independent verification. ISO Category 1-2 achieved Reasonable Assurance and ISO Category 3-6 achieved Limited Assurance.

Measurement period: 01 July 2023 to 30 June 2024

Base year period: 01 July 2018 to 30 June 2019

Approved for release by:

Manager - Zero Carbon

Availability

The report will be published on DCC’s website at <https://www.dunedin.govt.nz/dunedin-city/climate-change/zero-carbon> and reported to the DCC Executive Leadership Team (ELT) and Council.

Report Structure

The Inventory Summary contains a high-level summary of this year’s results and has a brief comparison to 2018/2019 and 2022/23 inventories.

Chapter 1, the Emissions Inventory Report, includes the inventory details. The inventory is a complete and accurate quantification of the amount of greenhouse gas (GHG) emissions¹ and removals that can be directly attributed to the organisation’s operations within the declared boundary and scope for the specified reporting period. The inventory has been prepared in accordance with the requirements of *ISO 14064-1:2018 Specification with Guidance at the Organization Level for Quantification and Reporting of Greenhouse Gas Emissions and Removals*². Where relevant, the inventory is aligned with industry or sector best practice for emissions measurement and reporting.

Chapter 2 covers the DCC’s progress against Emissions Management and Reduction Plan (EMRP) targets.

Appendix 1 holds detailed emissions inventory results, including a breakdown of emissions by source and sink, and emissions by greenhouse gas type. Appendix 1 also contains detailed context on the inventory boundaries, inclusions and exclusions, calculation methodology, liabilities, and supplementary results.

¹ Throughout this document “emissions” means “GHG emissions”.

² Throughout this document ‘GHG Protocol’ means the *GHG Protocol Corporate Accounting and Reporting Standard* and ‘ISO 14064-1:2018’ means the international standard *Specification with Guidance at the Organizational Level for Quantification and Reporting of Greenhouse Gas Emissions and Removals*.

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Executive Summary

This is the annual Greenhouse Gas Emissions Inventory and Management Report (IMR) for DCC covering the measurement period 01 July 2023 to 30 June 2024.

The IMR is divided into two chapters. The first chapter provides a summary of emissions inventory results and clarifies the scope of this report.

The second chapter covers emissions inventory results in more detail by drawing on the DCC’s Emissions Management and Reduction Plan 2023/24 – 2030/31 (EMRP) and emission reduction targets.

Throughout this report comparisons are made between the baseline year of 2018/19, and the 2022/23 and 2023/24 emissions inventories. More information on how the baseline inventory for 2018/19 was calculated can be found in section 1.3.4 of this report, and in Appendix 5.

Table 1 provides an inventory summary covering the 2023/24 measurement period, compared against 2018/19 and 2022/23.

Table 1: Inventory summary

Category (ISO 14064-1:2018)	Scopes	2018/19	2022/23	2023/24
	(ISO 14064-1:2006)			
Category 1: Direct emissions	Scope 1	72,097.16	50,157.70	48,552.63
Category 2: Indirect emissions from imported energy (location-based method*)	Scope 2	3,682.24	2,274.56	2,108.55
Category 3: Indirect emissions from transportation	Scope 3	862.43	611.11	631.51
Category 4: Indirect emissions from products used by organisation		7,573.84	7,811.79	7,867.35
Category 5: Indirect emissions associated with the use of products from the organisation		0.00	0.00	0.00
Category 6: Indirect emissions from other sources		0.00	0.00	0.00
Total direct emissions		72,097.16	50,157.70	48,552.63
Total indirect emissions*		12,118.51	10,697.45	10,607.40
Total gross emissions*		84,215.67	60,855.16	59,160.04
Category 1 direct removals		0.00	0.00	0.00
Purchased emission reductions		0.00	0.00	0.00
Total net emissions		84,215.66	60,855.16	59,160.04

*Emissions are reported using a location-based methodology.

Chapter 1: Emissions Inventory Report

1.1 Introduction

The purpose of this IMR is to quantify emissions that can be attributed to DCC’s operations within the declared boundary and scope for the July 2023 to June 2024 period. This inventory is aligned with best practice for emissions measurement and reporting and is part of an ongoing commitment to measure and reduce emissions on a regular basis.

The inventory report and any assertions are expected to be verified by a third-party verifier. The level of assurance is reported in a separate Assurance Statement, and is summarised on the title page of this IMR.

1.2 Emissions Inventory Results

The following tables and figures provide an overview of the DCC’s emissions for 2023/24.

- Table 2 shows emissions by category for 2023/24, as well as emissions intensity based on residents, rateable properties and operating revenue.
- Figure 1 shows emissions by category.
- Table 3 breaks down emissions further to the emissions source and compares the 2023/24 figures to the baseline year 2018/19 and 2022/23.
- Figure 2 shows emissions by business unit within DCC, with Figure 3 showing emissions by source for 2023/24.

Table 2: Emissions inventory summary for this measurement period

Measurement period: 01 July 2023 to 30 June 2024

Category	Total emissions (tCO ₂ e)
Category 1: Direct emissions	48,552.63
Category 2: Indirect emissions from imported energy (location-based method*)	2,108.55
Category 3: Indirect emissions from transportation	631.51
Category 4: Indirect emissions from products used by organisation	7,867.35
Category 5: Indirect emissions associated with the use of products from the organisation	0.00
Category 6: Indirect emissions from other sources	0.00
Total direct emissions	48,552.63
Total indirect emissions*	10,607.40
Total gross emissions*	59,160.04
Category 1 direct removals	0.00

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Purchased emission reductions	0.00
Total net emissions	59,160.04
Emissions intensity	
Rateable properties (gross tCO ₂ e / unit)	1.03
Residents (gross tCO ₂ e / unit)	0.44
Operating revenue (gross tCO ₂ e / \$Millions)	166.28

*Emissions are reported using a location-based methodology.

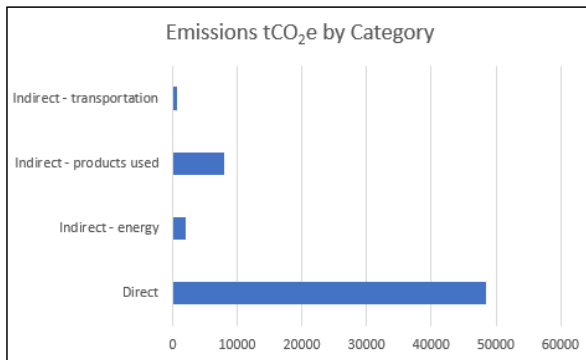


Figure 1: Emissions (tCO₂e) by Category 2023/24

Table 3: GHG emissions inventory by emissions source (tCO₂e)

Category (ISO 14064-1:2018)	Scopes (ISO 14064-1:2006)	Emission Source	2018/2019	2022/2023	2023/2024
Category 1: Direct emissions	Scope 1	Waste to landfill	51,210.49	30,595.59	25,881.21
		Closed landfills	9,684.28	8,146.97	7,720.35
		Wastewater treatment emissions	7,650.72	7,737.66	10,943.19
		Stationary LPG	1,908.56	2,113.13	2,700.05
		Diesel stationary energy	752.97	975.15	605.66
		Refrigerant leakage	368.90	111.06	253.78
		Fleet fuel - diesel	327.96	375.01	355.05
		Fleet fuel - petrol	160.36	91.37	77.67
		Fertiliser	32.90	11.77	15.67
		Fleet fuel - LPG	0.00	0.00	0.00
Category 2: Indirect emissions from imported energy	Scope 2	Electricity	3,682.24	2,274.56	2,108.55
	Scope 3	Staff travel to work	518.05	491.71	487.28

Category 3: Indirect emissions from transportation	Air travel (combined)	312.07	94.91	115.37
	Private cars	21.29	16.02	23.71
	Staff working from home	7.19	4.05	1.63
	Taxis	2.46	0.88	0.88
	Hotel stays	1.37	2.95	2.42
	Rental cars	0.00	0.58	0.24
Category 4: Indirect emissions from products used by organisation	Major suppliers	5,177.47	5,448.75	5,098.58
	Water treatment plant chemicals	2,075.36	2,127.54	2,195.53
	Electricity T&D losses	321.01	172.08	154.24
	Wastewater treatment – sludge disposed at private landfill	0	0	419.00

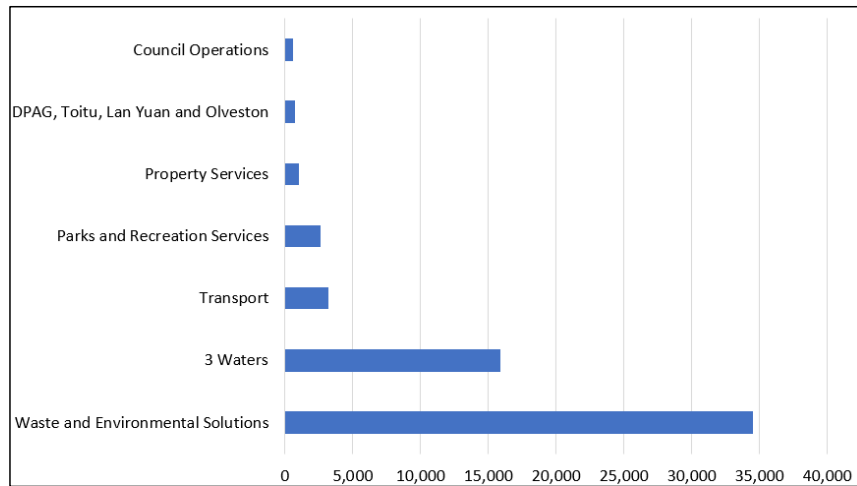


Figure 2: Emissions (tonnes CO₂e) by business unit

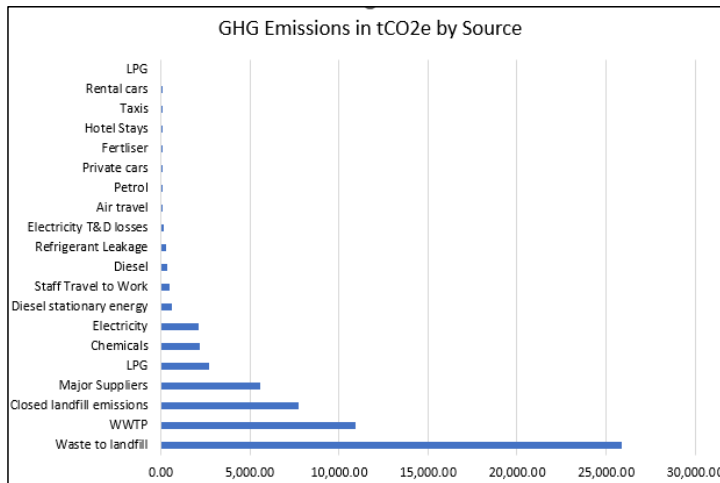


Figure 3: Emissions (tonnes CO₂e) by source

1.3 Organisational Context

1.3.1 Organisation Description

DCC is the local authority of the residents and ratepayers of Dunedin. The activities undertaken by the DCC include water supply; wastewater collection and treatment; storm water management; solid waste management; provision of transportation infrastructure and street lighting; arts and cultural facilities including libraries, museums, and a public art gallery; parks, recreation, and aquatic facilities; and the provision of regulatory, community and economic development services.

Further information about the DCC's activities, including Annual and Long-Term Plans, is located at www.dunedin.govt.nz.

Commitment to reducing emissions

The DCC began measuring and reporting its emissions in 2013 and have continued to do so on an annual basis. Since then, various emissions reduction actions have been implemented to reduce the DCC's emissions.

In 2019, Council declared a climate emergency and set emissions reduction goals for Dunedin city:

- net zero emissions of all greenhouse gases other than biogenic methane by 2030
- 24% to 47% reduction below 2017 biogenic methane emissions by 2050, including a 10% reduction below 2017 biogenic methane emissions by 2030.

In June 2022, Council adopted a Zero Carbon Policy, with the stated purpose of ensuring that the DCC's activities "minimise emissions and contribute to achieving both city-wide and

DCC emissions reduction targets”, including by “implementing city-wide emissions reduction plans and DCC emission reduction plans”.

The Zero Carbon Policy specifies that the DCC will seek to achieve or exceed adopted city-wide emissions reduction targets and the DCC’s organisational targets and directs the organisation to prioritise gross emissions reduction.

In line with Zero Carbon Policy 2.2 the DCC will monitor, measure, report, manage, verify and publicly report DCC emissions on a regular basis, in accordance with the requirements set out in ISO14064:2018.

In September 2023, Council adopted the Zero Carbon Plan setting out the actions required for Dunedin city to meet the net zero emissions (excluding biogenic methane) target for 2030.

In June 2024, the Executive Leadership Team (ELT) adopted the Emissions Management and Reduction Plan 2023/24 to 2030/31 (EMRP). This plan sets out DCC’s intention on how to reduce emissions over the period 2023/24 to 2030/31.

The DCC’s own emissions are significant at the city scale. As of 2021/22, emissions from open and closed landfills and wastewater treatment, which were responsible for more than three quarters of the DCC’s emissions in 2021/22, also constitute approximately six percent of Dunedin city’s emissions³.

Addressing the DCC’s emissions is therefore an important contribution to city-wide emissions reduction efforts. DCC leadership in achieving emissions reductions is also important to facilitate city-wide emissions reductions with credibility.

Emissions Reporting

This report is an important annual measure that DCC undertakes to assess progress towards our DCC emissions reduction targets. It also constitutes part of DCC’s contribution towards the target of net zero emissions (excluding biogenic methane) by 2030 for Dunedin city.

1.3.2 Statement of Intent

This inventory forms part of the organisation’s commitment to measure and manage down emissions.

Intended use and users

The essential intended use of the inventory is to ensure compliance with the requirements of the ISO-14064:2018 emissions reporting standard, and to accurately measure changes in DCC’s emissions, including progress towards its emissions reduction targets.

The DCC is committed to publicly report its emissions inventory following verification on the DCC website. This report is intended for all Dunedin city residents, city councillors, DCC

³ Dunedin city-wide waste and wastewater emissions taken from 2021/22 Community carbon footprint - https://www.dunedin.govt.nz/data/assets/pdf_file/0005/920723/Dunedin-City-Community-Carbon-Footprint-2022.pdf 6% waste emissions figure includes some emissions not within DCC’s organisational inventory, such as residential wastewater septic systems, waste deposited at private landfills, and non-DCC closed landfills

suppliers, DCC staff, the Local Government Funding Agency, and other parties across Aotearoa New Zealand interested in DCC's emissions inventory and efforts to manage down emissions.

1.3.3 Person Responsible

The Manager - Zero Carbon, DCC is responsible for monitoring overall emission inventory measurement and reduction performance, and reporting results to executive management/Council. The Manager – Zero Carbon is also responsible for wider Zero Carbon work programme oversight, management, and coordination.

Executive management involvement

The Chief Executive Officer is the sponsor of the Zero Carbon work programme and is ultimately accountable for ensuring the programme achieves its objectives, including EMRP delivery and achievement of EMRP targets.

As of 30 June 2024, the Zero Carbon Programme Steering Group comprised the Chief Executive, the General Manager Climate & City Growth, and the General Manager Corporate Services. The group was established to lead, direct and enable the programme, including the implementation of the EMRP.

Executive management and governance commitment

As evidenced by adoption of the EMRP, and executive involvement in work programme oversight, the DCC's ELT is committed to implementing the emissions reduction actions listed in Chapter 2.

As set out above, the elected Council has set city targets for emissions reduction. Council commitments to emissions reduction, both city-wide and from DCC operations, are embedded in the DCC's strategic and policy framework, and have been reaffirmed by a number of Council resolutions in recent years.

Most notable amongst these commitments were the following:

- In 2014, joining Toitū's carbonreduce programme
- In 2015, joining the Global Covenant of Mayors
- In 2017, adoption of a Carbon Management Policy for the DCC.
- In 2019, declaration of a climate emergency and adoption of the Council's current city-wide emissions reduction target ('Zero Carbon 2030'), which is in two parts (a 'split gases' approach), as follows:
 - Net zero emissions of all greenhouse gases other than biogenic methane by 2030; and
 - 24% to 47% reduction below 2017 biogenic methane emissions by 2050, including 10% reduction below 2017 biogenic methane emissions by 2030.

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- In 2019, establishment of a dedicated, specifically funded work programme to meet climate change mitigation planning needs (the 'Zero Carbon work programme').
- In 2022, replacing the Carbon Management Policy with a Zero Carbon Policy, to ensure that the DCC's activities minimise emissions and contribute to achieving both city-wide and DCC emissions reduction targets.
- In September 2023, adopting the Zero Carbon Plan 2030, which sets out the actions required for Dunedin city to meet the net zero emissions (excluding biogenic methane) target for 2030.

1.3.4 Reporting Period

Base year measurement period: 01 July 2018 to 30 June 2019

The DCC's base year is July 2018 to June 2019. The EMRP uses the same base year.

The DCC used 2013/14 as its baseline year until 2022/23, when it was updated to 2018/19. The change was made to reflect both the significant increases in the scope of DCC's organisational inventory, and the changes in the methodologies used to calculate emissions in recent years.

The emissions baseline has been updated predominantly using 2018/19 data, however, for some emissions sources the reporting methodology has changed, or data from 2018/19 is unavailable due to the emissions source being recently added to the inventory. Where data is unavailable for 2018/19, the earliest data available has been used.

A detailed breakdown of the DCC's baseline is attached as Appendix 5, which notes emissions sources where data other than 2018/19 is used. The DCC's base year recalculation policy is also included in Appendix 5.

Measurement period of this report: 01 July 2023 to 30 June 2024

DCC inventory reporting is conducted annually and aligned with the financial year of July to June. This allows DCC to readily compare emissions reporting with financial measures.

1.3.5 Operational control consolidation approach

An operational control consolidation approach was used to account for emissions.

Organisational boundaries were set with reference to the methodology described in the GHG Protocol and ISO 14064-1:2018 standards.

Justification of consolidation approach

The operational control consolidation approach is the best fit for the DCC. We account for the emissions from operations we control, including indirect emissions from major suppliers of services such as rubbish/recycling collection or roading maintenance in this 2023/24 inventory. We do not account for emissions from operations in which we have a financial interest but have no control.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.