

## Waikouaiti Coast Community Board MINUTES

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Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Blueskin Bay Library Meeting Room, Harvey Street, Waitati on Wednesday 12 February 2025, commencing at 5.30 pm

### PRESENT

<b>Chairperson</b>	Alasdair Morrison	
<b>Deputy Chairperson</b>	Andy Barratt	
<b>Members</b>	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	

**IN ATTENDANCE** Mike Cartwright (Quality Improvement Specialist).

**Governance Support Officer** Jennifer Lapham

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### 1 PUBLIC FORUM

#### 1.1 Policing Matters

Constable Toby White was in attendance and provided an update on policing in the area. He commented that most of his work in the area related to the State highway and older residents being scammed.

### 2 APOLOGIES

An apology for lateness was received from Cr O'Malley.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Accepts** the apology for lateness from Cr Jim O'Malley.

**Motion carried**

### **3 CONFIRMATION OF AGENDA**

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

**Confirms** the agenda without addition or alteration

**Motion Carried**

Cr O'Malley entered the meeting at 5.45 pm.

### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Geraldine Tait declared an interest in she is now a member of the East Otago Catchment Group.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

- a) **Amends** the Elected Members' Interest Register attached; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried (WCCB/2025/001)**

### **5 CONFIRMATION OF MINUTES**

#### **5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 6 NOVEMBER 2024**

Moved (Andy Barratt/Mark Brown):

That the Board:

**Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 06 November 2024 as a correct record.

**Motion carried (WCCB/2025/002)**

### **PART A REPORTS**

#### **6 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS**

A report from Civic provided an update on the Board's discretionary fund.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Notes** the discretionary fund update.

**Motion carried (WCCB/2025/003)**

The Chairperson advised that the Puketeraki Lookout required upgrading as the information board had been vandalised. It was agreed that the Board provide funding to upgrade the lookout and the project funding managed by Progress of Waikouaiti Area (POWA.)

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Allocate** up to \$700 (excl GST) to Progress of Waikouaiti Area to undertake the repair of the information plaque and remedial work to the handrails at Puketeraki Lookout.

**Motion carried (WCCB/2025/004)**

The Chairperson advised that he had spoken to Angela Lyon who has asked to be able to restore the Waitati Public Toilet Mural. He has also spoken to City Property who have agreed to meet the cost of the materials, approximately \$500. Ms Lyon has offered to do the work with no labour charge.

Moved (Geraldine Tait/Chris McBride):

That the Board:

**Allocate** a grant of \$250 to Ms Angela Lyon to thank her for her work on upgrading the Waitati Public Toilet Mural as a Board Project.

**Motion carried (WCCB/2025/005)**

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

**Notes** the Funding Assistance Project Completion Form from Waikouaiti Riding for the Disabled.

**Motion carried (WCCB/2025/006)**

## **7 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic informed the Board of activities relevant to the Board's area.

Discussion took place on the OAR "Round the Boards" programme. It was felt that the Board did not get a lot of benefit from the programme.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

**Declines** to participate in the OAR 'Round the Boards' radio programme.

**Motion carried (WCCB/2025/007)**

Discussion took place on whether to make submissions on the Draft Waste Management and Minimisation Plan and the Draft Reserves Management Plan General Policies Review. Members are to provide feedback to the Chairperson by 21 February with comments.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Considers** if it wishes to make a submission to the Draft Waste Management and Minimisation Plan 2025.
- d) **Considers** if it wishes to make to the Draft Reserves Management Plan General Policies Review.

**Motion carried (WCCB/2025/008)**

**8 REVISED MEETING SCHEDULE FOR 2025**

At its meeting held on 10 and 11 December 2024 Council approved a revised meeting schedule for 2025 moving the 9 year plan deliberation dates to the week commencing 26 May 2025.

As a result of the approved revised meeting schedule the Board's 28 May 2025 meeting needs to be rescheduled.

The proposed new date is 4 June 2025 with the venue of Karitāne Hall commencing at 5.30 pm.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

- a) **Approves** the meeting date change from 28 May 2025 to 4 June 2025.
- b) **Notes** the meeting venue of Karitāne Hall with the meeting commencing at 5.30 pm.

**Motion carried (WCCB/2025/009)**

**9 COMMUNITY PLAN**

Cr Jim O'Malley withdrew from discussion on this item.

Consideration was given to the Community Plan. The Chairperson had updated the plan and members were requested to provide feedback.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Agrees** that the Chairperson will update the Community Plan for the 2025-26 year, as discussed, noting it will be adopted at the April meeting.

**Motion carried (WCCB/2025/010)**

## **10 BOARD REPRESENTATION AND ROLES**

Board members provided an update on activities, which included:

### **Civil Defence Emergency Management (CDEM)**

Alasdair Morrison and Sonya Billyard advised that a workshop was being held on 5 March 2025

### **Cycleways**

The Coastal connection cycleway was proceeding well. The design for the clip on of Karitane Railway bridge has been lodged with Kiwi Rail. The section from Waitati to Blueskin Road was proceeding well.

### **Freedom Camping**

There was nothing to report on this item.

### **Keep Dunedin Beautiful**

Geraldine Tait advised that a meeting was going to be held on 13 February 2025.

### **Liaison with Funding Applicants**

Alasdair Morrison advised that the Music Festival went well with over 1000 people in attendance.

### **Matanaka Drive Replanting Project**

Mark Brown advised that there was no progress as the funding had dried up.

### **Moana Gow Swimming Pool Committee**

There was nothing to report on this item.

### **North Coast Tourism Initiatives**

Mark Brown advised that this item was no longer required.

### **OneCoast Recycling**

Geraldine Tait advised that a planning day was held recently and the use of the recycling service was continuing to increase.

### **Community Engagement**

Sonya Billyard and Andy Barratt advised that the deadline for the newsletter was 11 March 2025.

### **Truby King Recreation Reserve Management Committee**

There was nothing to report on this item.

### **Recreation Activities**

There was nothing to report on this item.

Moved (Alasdair Morrison/Jim O'Malley):

That the Board:

**Notes** the Board updates.

**Motion carried (WCCB/2025/011)**

## 11 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest, including that the Blueskin Show was being held on 6 April 2024

Following on from the presentation at the previous Board meeting from Jude Molyneux the Chairperson commented that he would like to use some of the project fund to install speed humps in Karitane. He advised that he had discussed the matter with Transport Staff and they had agreed the Board could install speed humps as long as they met the required criteria. The Board discussed paying for 2 of the speed humps, and would ask if Transportation Department pay for the other 2.

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

**Allocate** up to \$2,800.00 plus GST for the installation of speed humps at Karitane.

**Motion carried (WCCB/2025/012)**

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

**Notes** the Chairperson's update.

**Motion carried (WCCB/2025/013)**

## 12 COUNCILLOR UPDATE

Councillor Jim O'Malley provided an update on items of interest.

Moved (Cr Jim O'Malley/Chairperson Alasdair Morrison):

That the Board:

**Notes** the Council Activities Update.

**Motion carried (WCCB/2025/014)**

**13 ITEMS FOR CONSIDERATION BY THE CHAIR**

It was noted that Hiroshima day will take place on 6 August. The Board will be marking this day planting donated Ginko Trees. Andy Barrett, Mark Brown and Geraldine Tait will be providing suggestions as to how the day might proceed.

The meeting concluded at 7.43 pm .

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CHAIRPERSON