

Notice of Meeting:

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

Date: Wednesday 5 February 2025
Time: 5.30 pm
Venue: Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham
Chief Executive Officer

West Harbour Community Board

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Angela McErlane	
Deputy Chairperson	Kristina Goldsmith	
Members	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	
Senior Officer	Paul Henderson (Acting General Manager Customer and Regulatory)	
Governance Support Officer	Jennifer Lapham	

Jennifer Lapham
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Public Forum	4
1.1	Environment/garbage in the Board area and the clean up of the Ravensbourne fertiliser factory	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	9
5.1	West Harbour Community Board meeting - 13 November 2024	10
PART A REPORTS (West Harbour Community Board has power to decide these matters)		
6	3 Waters Update	15
7	Naming of one private way in Long Beach	16
8	Governance Support Officer's Report	25
9	Community Plan	29
10	Board Updates	43
11	Chairperson's Report	44
12	Councillor's Update	45
13	Items for Consideration by the Chair	46

1 PUBLIC FORUM

1.1 Environment/garbage in the Board area and the clean up of the Ravensbourne fertiliser factory

Kris Nicolau wishes to address the Board regarding environment/garbage in the Board area and the clean up of the Ravensbourne fertiliser factory.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
 A	West Harbour Community Board Register of Interest	6

West Harbour Community Board Register of Interest 5 February 2025				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Ange McErlane	Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Vision Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Kristina Goldsmith	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep Dunedin Beautiful (Board Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Navy Cadets Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Family Members attending TS Nimrod Navy Cadets, Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Barbara Anderson	Chairperson	Otago Institute for Arts and Science (Otago Branch of the Royal Society of NZ)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Rutherford Discovery Fellow	Royal Society of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Honourary Curator	Otago Museum	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	The Spinoff	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Grant assessor	MBIE	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Conservation Board	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member	Orokonui Ecosanctuary	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Duncan Eddy	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Port Chalmers Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	The Stories Behind the Street Names in Historical Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Halo Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Sustainable Coastlines	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blueskin News	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jarod Hodson				
	Owner	Residential Property , Ravensbourne	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Wayne Sefton				
	Owner	Hotel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Longbeach	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Section, Carey's Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member and Sponsor	Harbour RFC	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
	Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Returned Services Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice
	Sponsor	West Harbour Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Mandy Mayhem	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Waitati Hall Society Inc	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Blueskin News Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-ordinator	Waitati Market	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-ordinator	Emergency Response Group, Blueskin area	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Waitati Music Festival Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Zone Representative and Board Member	KeepNew Zealand Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Coastal Community Cycleway Network	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Disability Advisory Group (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Social Wellbeing Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Blueskin Bay Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Blueskin A & P Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

CONFIRMATION OF MINUTES

WEST HARBOUR COMMUNITY BOARD MEETING - 13 NOVEMBER 2024

RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 13 November 2024 as a correct record.

Attachments

	Title	Page
A↓	Minutes of West Harbour Community Board meeting held on 13 November 2024	10

West Harbour Community Board

MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 13 November 2024, commencing at 5.30 pm

PRESENT

Chairperson	Angela McErlane	
Deputy Chairperson	Kristina Goldsmith	
Members	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	

IN ATTENDANCE Paul Henderson (Acting General Manager Customer and Regulatory)

Governance Support Officer Clare Sullivan

1 PUBLIC FORUM

1.1 Public Forum - Chris Reid

Chris Reid spoke to the Board regarding retaining the layby at the start of SH88, Port Chalmers end and responded to questions..

Barbara Anderson entered the meeting at 5.40 pm.

1.2 Public Forum - Pūrākaunui Amenities Society

Justine Dallimore, Pūrākaunui Amenities Society, spoke to the Board regarding their funding application and responded to questions.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Angela McErlane/Barbara Anderson):

That the Board:

Confirms the agenda without the addition or alteration.

Motion carried (WHCB/2024/055)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Angela McErlane/Jarrod Hodson):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2024/056)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 4 SEPTEMBER 2024

Moved (Angela McErlane/Barbara Anderson):

That the Board:

Confirms the public part of the minutes of the West Harbour Community Board meeting held on 04 September 2024 as a correct record.

Motion carried (WHCB/2024/057)

PART A REPORTS**6 FUNDING APPLICATION**

A funding application was been received from the Pūrākaunui Amenities Society requesting \$750.00 for the provision of a portable toilet and servicing of it to be sited at the Mouat's Bay Reserve over the summer months of the 2024-25 season.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

Approves the funding application from the Pūrākaunui Amenities Society for \$750.00 towards a portable toilet and servicing of it to be sited at the Mouat's Bay Reserve over the summer months of the 2024-25 season, subject to:

The Pūrākaunui Amenities Society approaching Pub Charities and/or Lion Foundation for funding.

Motion carried (WHCB/2024/058)

7 2025 MEETING SCHEDULE

The schedule of Board meetings for 2025 was provided for the Board's consideration.

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

Approves the 2025 meeting schedule and the commencement time for meetings.

Motion carried (WHCB/2024/059)

8 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic informed the Board of activities relevant to the Board's area.

Moved (Angela McErlane/Cr Mandy Mayhem):

That the Board:

Notes the Governance Support Officer's Report.

Motion carried (WHCB/2024/060)

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

Ratifies the submission on the draft Otago Harbour Reserve Management Plan.

Motion carried (WHCB/2024/061)

9 COMMUNITY PLAN

A report presented the Board's draft updated Community Plan 2024-25 for consideration.

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

Notes the Board's updated Community Plan 2024-25.

Motion carried (WHCB/2024/062)

10 BOARD UPDATES

Board members provided verbal updates on activities, which included:

Ravensbourne Liaison including Ravensdown Community Liaison Group

Jarrold Hodson advised that Ravensdown ceases from the beginning of 2025 and the site would be used for storage.

Keep Dunedin Beautiful (KDB)

Kristina Goldsmith advised that the KDB clean up week was very successful.

Infrastructure Liaison

Kristina Goldsmith and Ange McErlane advised that the Kāinga Ora housing site in Port Chalmers was still undeveloped.

Otago Access Radio

Barbara Anderson updated the Board on the OAR rain event podcast.

Long Beach and Pūrākaunui Amenities Society

Duncan Eddy advised dirt bikes had damaged the Pūrākaunui salt marsh and an update on the rain event.

Aramoana Liaison

Barbara Anderson updated the Board on rain event.

Policing Matters

Wayne Sefton requested that the Board give consideration to writing to the South Island District Commander, Superintendent Jason Guthrie, regarding Police presence on cruise ship days.

Social Media

Duncan Eddy updated the Board on the social media effectiveness during the recent rain event.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

Notes the Board Updates.

Motion carried (WHCB/2024/063)

11 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on matters of interest which included Emergency Management, the Museum opening and plans for a 9 year plan workshop for the board's submission.

Moved (Angela McErlane/Wayne Sefton):

That the Board:

Notes the Chairperson's Report.

Motion carried (WHCB/2024/064)

12 COUNCILLOR'S UPDATE

Councillor Mandy Mayhem provided an update on matters of interest., which included:

Local Body Elections 2025

9 Year Plan community engagement

Moved (Angela McErlane/Wayne Sefton):

That the Board:

Notes the Councillor's Update.

Motion carried (WHCB/2024/065)

13 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no item for consideration.

The meeting concluded at 7.18 pm.

.....
CHAIRPERSON

PART A REPORTS

3 WATERS UPDATE

DCC General Manager 3 Waters and Transition, Dave Ward, Group Manager 3 Waters, John McAndrew and 3 Waters Planning Manager, Jared Oliver will be in attendance to update the Board on 3 Waters matters within the Board area.

Attachments

There are no attachments for this report.

NAMING OF ONE PRIVATE WAY IN LONG BEACH

Department: Transport

EXECUTIVE SUMMARY

- 1 This report seeks the support of the West Harbour Community Board for the naming of one private right of way in Long Beach.
- 2 The new road names (for the private way) as proposed by the developer are:
 - **‘Settlers Lane’** as the preferred name, and **‘Knowles Lane’** as the alternate name for the subdivision located at 25 Driver Street, Long Beach.

‘Settlers Lane’ does not comply with the Road Naming Policy however is the developer’s preferred option. The alternate option, **‘Knowles Lane’** does comply with the Road Naming Policy but is not the developers preferred option.

RECOMMENDATIONS

That the Board:

- a) **Supports** the naming of the private way located at 25 Driver Street as **‘Settlers Lane’** or **‘Knowles Lane’**.

BACKGROUND

- 3 The DCC Road Naming Policy provides the framework for timely and consistent naming of roads that reflect the identity of the local community. For reference, the DCC Road Naming Policy and Procedure can be accessed on the DCC website at www.dunedin.govt.nz/road-naming
- 4 A ‘legal road’ is any road legally vested in the council for the purpose of a road.
- 5 A ‘private way’ is a privately owned driveway, lane, or access way which serves as access from private properties to a public road.
- 6 The subdivision is located at 25 Driver Street is within the West Harbour Community Board area.

DISCUSSION

- 7 The table presented below provides the road name proposed for this subdivision. Additional details including a full assessment for the proposed road name and a map of the new private way are provided in Attachments A, B and C.

- 8 It should be noted that the Road Naming Policy places less weight on the appropriateness criteria with respect to private ways.

9 Summary of proposed road names

Development details	Location of road	Proposed road name	Alternative road name	Recommended road name
SUB-2023-111 25 Driver Street, Long Beach	Private way off Driver Street	Settlers Lane	Knowles Lane	<p>'Settlers Lane' does not comply with the Road Naming Policy however it is the developer's preferred option.</p> <p>'Knowles Lane' fully complies with the Road Naming Policy but is not the developers' preferred option</p>

- 10 The developer has proposed **'Settlers Lane'** as the preferred option as a potential name for the private way accessed from Driver Street. As an alternative name, they have proposed **'Knowles Lane'**. It is noted that neither of the proposed names are selected from the road naming register.
- 11 The developer has proposed **'Settlers Lane'** "as many of the first European settlers in the area still have strong family connections in the area, The name 'Settlers' here celebrates the notion that once families move there, many stay within the community."
- 12 The preferred name **'Settlers Lane'** is not compliant with the Road Naming Policy as it breaches Rule 4.3 of the Road Naming Policy regarding to "offensive names". The development is located the area known as Wharewerawera (Long Beach). It has been recorded in 1880 by Rāwiri Te Maire, a leading advocate for the Kāi Tahu land claims as "Ko Wharewerawera he pā tuna inaka hoki me wai tāhere kōkō hoki he taka kōrari hoki" - translating to "Wharewerawera is also a place for tuna fish, and also for sardines, and also for korari fish". Therefore, this area has a recorded history of Kāi Tahu occupation and the use of a name referring to settlers can be interpreted as disregarding takata whenua who were there prior to the arrival of Pākehā settlers.
- 13 Selection of a Road Name, under the Policy, notes the appropriateness of the name must be considered. The preferred name, **'Settlers Lane'**, while fitting some of the criteria (i.e., a historical event), it overrides points c. and d. by disregarding the previous and original settlement of takata whenua. The alternative name, **'Knowles Lane'**, allows for recognition of longstanding whānau of the area, without diminishing the mana of takata whenua. This approach has been supported by the Dunedin City Council Māori Partnerships team.
- 14 **'Knowles Lane'** complies with the Road Naming Policy but is not the developers preferred option. The developer has proposed this name in reference to Elizabeth (Molly) Knowles (nee: Welsh), who was the first resident to construct a crib along Beach Street pre-1925.

OPTIONS

Option One – Recommended Option – The Committee supports the name proposed as ‘Knowles Lane’ as the name for the new private way

Impact assessment

15 There are no impacts identified with this option.

Debt

- No debt funding is required for this option.

Rates

- There are no impacts on rates.

Zero carbon

- There will be no changes to either the city-wide or DCC’s emissions profile.

Advantages

- The roads will be named, and sections of landowners gain a street address allowing them to progress with building and access to services.
- The use of potentially offensive terminology is avoided.

Disadvantages

- There are no disadvantages identified with this option.

Option Two – Alternative Option – The Committee supports the alternative options proposed as ‘Settlers Lane’ as the name for the new private way

Impact assessment

16 There are no impacts identified with this option.

Debt

- No debt funding is required for this option.

Rates

- There are no impacts on rates.

Zero carbon

- There will be no changes to either the city-wide or DCC’s emissions profile.

Advantages

- The road will be named, and landowners gain a street address allowing them to progress with building and access to services.

Disadvantages

- There are no significant disadvantages identified with this option.
- Approving the use of this name could be considered offensive.

Option Three – Status Quo – The Committee does not support either of the options proposed as ‘Settlers Lane’ or ‘Knowles Lane’ for the new private way

Impact assessment

17 There are no impacts identified with this option.

Debt

- No debt funding is required for this option.

Rates

- There are no impacts on rates.

Zero carbon

- There will be no changes to either the city-wide or DCC’s emissions profile.

Advantages

- There are no advantages identified with this option.

Disadvantages

- The roads will not have a name until new options are presented. This may inconvenience new or potential new property owners within the subdivision.

NEXT STEPS

18 If the new road names are approved, staff will process the required documentation, and advise the developer and Land Information New Zealand of the new road names.

Signatories

Author:	Daniel Fitzpatrick - Graduate Engineer/Planner
Authoriser:	Jeanine Benson - Group Manager Transport Scott MacLean - General Manager, Climate and City Growth

Attachments

	Title	Page
↓A	Attachment A: Dunedin City Council proposed road name assessment 'Settlers Lane'	22
↓B	Attachment B: Dunedin City Council proposed road name assessment 'Knowles Lane'	23
↓C	Attachment C: SUB-2023-111 - site plan	24

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.
 This decision promotes the social well-being of communities in the present and for the future.
 This decision promotes the economic well-being of communities in the present and for the future.
 This decision promotes the environmental well-being of communities in the present and for the future.
 This decision promotes the cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Future Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

This is an administrative function.

Māori Impact Statement

There are no known identified impacts for Māori.

Sustainability

There are no implications for sustainability.

Zero carbon

There are no changes to Dunedin's emissions profile.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications for the 1-year plan.

Financial considerations

There are no financial implications.

Significance

The significance of this decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been engagement with the developers.

Engagement - internal

There has been engagement within the Transport Group, Māori partnerships and Business Information Services.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

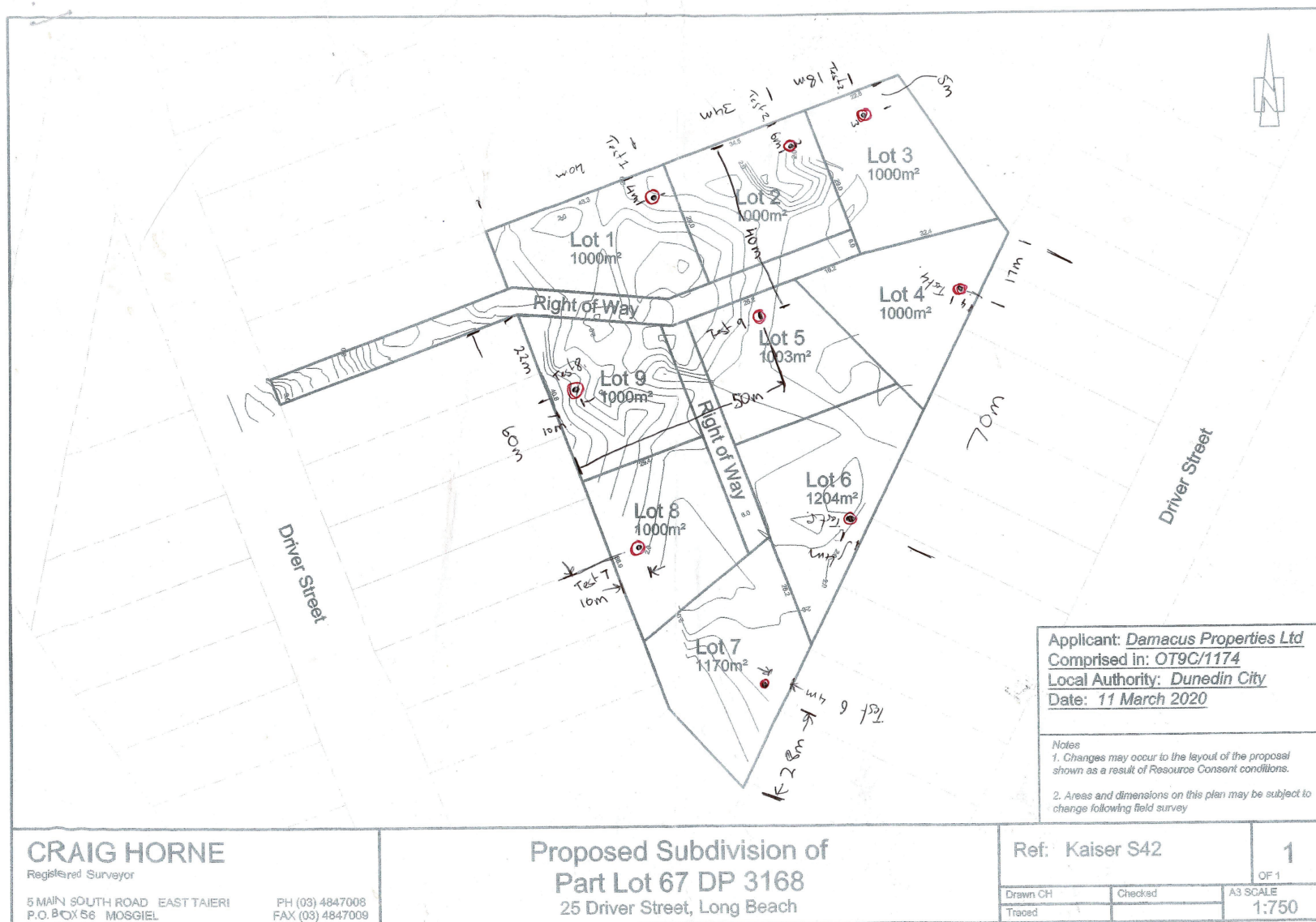
Support from the West Harbour Community Board will be sought at their next available meeting. The outcome will be communicated to the Committee at the meeting.

Dunedin City Council proposed road name assessment
Assessment for a Private Way at 25 Driver Street, Long Beach

Proposed road name	'Settlers Lane' (Preferred option)	
Description	'The developer has proposed this name "as many of the first European settlers in the area still have strong family connections in the area, The name 'Settlers' here celebrates the notion that once families move there, many stay within the community."	
Road Naming Policy criteria	Complies	Transport comment
New road names shall not be the same as, or similar to, existing road names within the city	Yes	'Settlers' is not the same as, or similar to any other road names in Dunedin.
Roads are to have only one name	Yes	'Settlers' complies. The road has no other name.
Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person	No	Selection of a Road Name, under the Policy, notes the appropriateness of the name must be considered. The preferred name, 'Settlers Lane', while fitting some of the criteria (i.e., a historical event), it overrides points c. and d. by disregarding the previous and original settlement of takata whenua.
Roads should not be named after any commercial organisation or any living or recently deceased person	Yes	'Settlers' is not named after any commercial organisation or any living or recently deceased person.
Road names must not be anagrams, amalgamations or derivatives of people's names	Yes	'Settlers' is not an anagram or amalgamation or derivative of people's names.
Names should be 15 characters or less including spaces but excluding suffix	Yes	'Settlers' is 8 characters excluding the suffix.
Short names should be proposed for short streets for mapping purposes	N/A	N/A
Road name suffix	Yes	Applicant proposes 'Lane' as the potential suffix. The Road Naming Policy defines 'Lane' as a narrow way. Path, country road or street. A narrow passage between hedges or buildings. Also used for service lanes. Staff considers 'Lane' to be an appropriate suffix for the road.
Community Board	Yes	The development is within the West Harbour Community Board area.
Consultation	Yes	Applicant has advised that the naming of this road will not affect residents nearby.
Overall assessment	'Settlers Lane' does not comply with the Road Naming Policy, however it is the developers preferred option.	

Dunedin City Council proposed road name assessment
Assessment for a Private Way at 25 Driver Street, Long Beach

Proposed road name	'Knowles Lane' (Preferred option)	
Description	'The developer has proposed this name "as the first European immigrant to construct a 'crib' in the area in 1922."	
Road Naming Policy criteria	Complies	Transport comment
New road names shall not be the same as, or similar to, existing road names within the city	Yes	'Knowles' is not the same as, or similar to any other road names in Dunedin.
Roads are to have only one name	Yes	'Knowles' complies. The road has no other name.
Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person	Yes	"Knowles" refers to one of the earliest European residents in the area to construct a 'crib' dwelling.
Roads should not be named after any commercial organisation or any living or recently deceased person	Yes	'Knowles' is not named after any commercial organisation or any living or recently deceased person as Elisabeth Knowles is long deceased.
Road names must not be anagrams, amalgamations or derivatives of people's names	Yes	'Knowles' is not an anagram or amalgamation or derivative of people's names.
Names should be 15 characters or less including spaces but excluding suffix	Yes	'Knowles' is 7 characters excluding the suffix.
Short names should be proposed for short streets for mapping purposes	N/A	N/A
Road name suffix	Yes	Applicant proposes 'Lane' as the potential suffix. The Road Naming Policy defines 'Lane' as a narrow way. Path, country road or street. A narrow passage between hedges or buildings. Also used for service lanes. Staff considers 'Lane' to be an appropriate suffix for the road.
Community Board	Yes	The development is within the West Harbour Community Board area.
Consultation	Yes	Applicant has advised that the naming of this road will not affect residents nearby.
Overall assessment	'Knowles Lane' complies with the Road Naming Policy .	



GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the West Harbour Community Board on activities relevant to the Board's area including:
 - a) Project Fund
 - b) 9 year plan update
 - c) OAR 'Round the Boards Package
 - d) Roadworks Schedule
 - e) Currently consulting on
 - f) Dunedin City Council Updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Decides** if the Board would participate in the Oar 'Round the Boards programme for \$220.00 excluding GST.

ITEMS FOR DISCUSSION

Project Fund

- 2 The Board has a balance of \$4,630.00 remaining for the 2024/25 year.

Meeting Date	Recipient	Amount
20 June 2024 (paid out in 24/25 year)	Harbourside Junior Football Club	\$672.00
4 September 2024	Pioneer Opportunities and Resources Trust	\$2,500.00
4 September 2024	Scholarship Application (M Button)	\$500.00
4 September 2024	Rothsay News Advertising	\$1,500.00
4 September 2024	Reimbursement to Ange McErlane for farewell for the Policeman based in West Harbour	\$120.00
13 November 2024	Pūrākaunui Amenities Society *	\$750.00
Total		\$5,370.00

* Approved funding still to be uplifted.

Draft 9 Year Plan 2025-2034

- 3 Draft operating budgets for the 9 Year Plan 2025-2034 were presented to Council on 28-30 January 2025, in preparation for the public consultation.
- 4 Public consultation for the 9 Year Plan 2025-2034 will commence on 31 March with the submission period closing on 30 April 2025. Public hearings will be held 6-9 May 2025, with Council deliberations on the 9 Year Plan 2025-2034 to be held on 26-29 May 2025.

OAR 'Round the Boards Package

- 5 Over the past several years, our Community Access radio station has hosted a regular weekly feature on the *OAR Morning Show* called 'Round the Boards'. This 10-15min segment provides an opportunity for Dunedin Community Boards to chat informally with programme host Jeff Harford about initiatives and issues of the day, relevant to each community.
- 6 The board is now asked to consider if it wishes to participate in this programme. The cost is \$220 (excl GST) for 11 x monthly sessions. (Attachment A).

Roadworks Schedule

- 7 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Currently Consulting On

- 8 The draft Local Alcohol Policy is out for consultation at the moment. Consultation closes on 14 November. For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Dunedin City Council Updates

- 9 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 10 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Paul Henderson - General Manager Customer and Regulatory (Acting)

Attachments

	Title	Page
Download	Oar 'Round the Boards Package	28



Reaching Local Audiences with OAR FM

Proposal for Consideration by Dunedin Community Boards

***'Round the Boards* segment on the OARsome Morning Show with Dunedin Community Boards**

Are you looking for an effective, affordable way to share important updates, stories and messaging with the people of your community?

OAR FM airtime will expand your reach to a broad grassroots listenership that supports a wide range of local initiatives.

OAR FM's *'Round the Boards* Package includes:

- 11 x monthly live-to-air interview* with a Community Board representative (10-15 min) broadcast on the *OARsome Morning Show* with Jeff, Tuesdays at 8.35am.
*interviews can be by telephone or in-person at OAR FM's studio

Plus, your radio feature becomes a valuable online resource as a podcast!

- easily emailed to your mailing lists, online networks
- easily linked from your website and social media
- available from oar.org.nz, Spotify, Apple Podcasts, tunein and more

In 2024, nearly 800 *'Round the Boards* podcast episodes were listened to online.

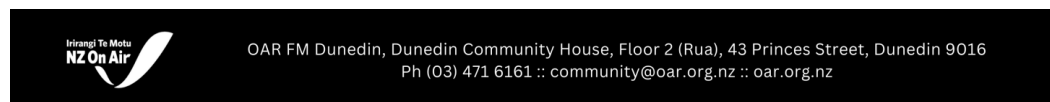
**Delivered for \$220 + GST (that's just \$20 + GST per spot)
Payment requested in advance of the series commencing**



For further information and to discuss options, please contact:

Jeff Harford – OAR FM Community Liaison e: community@oar.org.nz ph 03 471 6161

Lesley Paris – OAR FM Manager e: manager@oar.org.nz ph 03 471 6161



COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board (Attachment A).
- 2 The Board's Community Plan assists to contribute to the Council's 9-year plan with focus on:
- 3 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9-year Plan
- 4 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding)

RECOMMENDATIONS

That the Board:

- a) **Considers** updating the Board's Community Plan for the 2025-26 year.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Paul Henderson - General Manager Customer and Regulatory (Acting)

Attachments

	Title	Page
↓A	West Harbour Community Board Community Plan	30



CONTENTS

	Page No.
SECTION ONE	
Introduction	2
SECTION TWO: KEY INFORMATION	
2.1 Background	3
2.2 Board Members and their Contact Details	4
2.3 Map of Community Board Area	5
2.4 Our Community	5
SECTION THREE: PRIORITIES FOR OUR COMMUNITY	
3.1 New Priorities	6
3.2 Current Priorities	8
SECTION FOUR: COMMUNITY BOARD PROPOSED ACTIVITIES	9
SECTION FIVE: PLANS	
5.1 Emergency Plan – Community Board Response Plan	10
5.2 Other plans	10
5.3 Community Engagement	10
SECTION SIX: DISCRETIONARY FUND	11
SECTION SEVEN: COMMUNITY BOARD MEETING SCHEDULE	12

1 INTRODUCTION

This Community Board Community Plan summarises the needs and priorities of the communities within the West Harbour Community Board area for the 2024-2025 financial year, and the Dunedin City Council's (DCC) 2021-31 10-year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10-year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

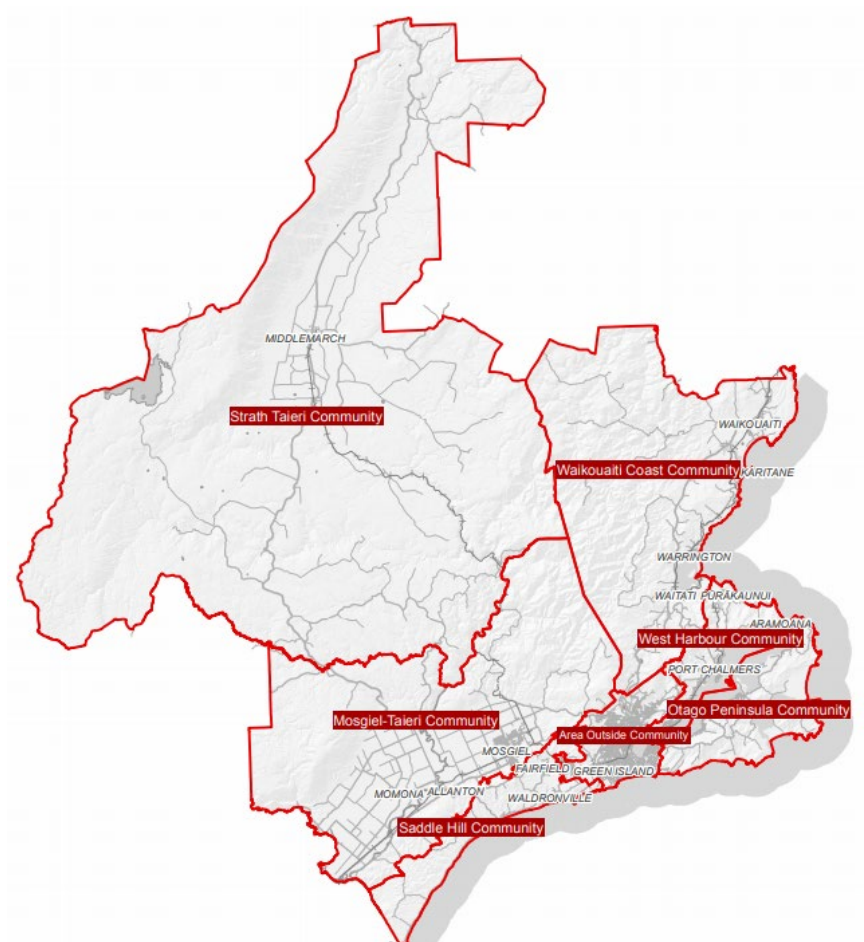
This Plan also includes activities that we, the Community Board, plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

2. KEY INFORMATION

2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10-year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC's 477 4000 phone number, and do not form part of the Community Board's priorities.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2024 calendar year is provided in Section 6 of this plan. The agendas and minutes from those meetings are also available on the DCC website at:
<https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

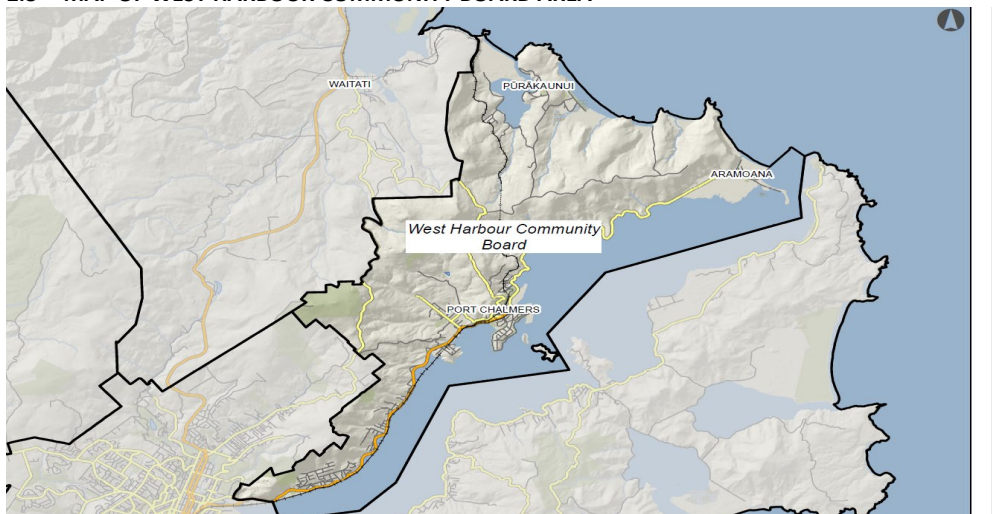
At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at governance.support@dcc.govt.nz.

2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2022-2025 triennium are as follows:

Name	Cell phone	Email
Ange McErlane (Chair)	027 438 0601	ange@angemc.nz
Kristina Goldsmith (Deputy Chair)	022 278 7623	krissygoldsmith24@gmail.com
Barbara Anderson	022 102 0822	drbarbaraanderson1@gmail.com
Duncan Eddy	021 174 0400	duncaneddy@yahoo.com
Jarrold Hodson	021 0825 9761	trainplanecar@gmail.com
Wayne Sefton	027 437 6578	mackieshotel@xtra.co.nz
Mandy Mayhem (Councillor representative)	021 919 555	Mandy.mayhem@dcc.govt.nz

2.3 MAP OF WEST HARBOUR COMMUNITY BOARD AREA



2.4 OUR COMMUNITY

The West Harbour is the gateway to Dunedin City for many thousands of visitors each year.

West Harbour Community Board area runs the length of Ōtākou Otago Harbour from Kaitaki Tamariki/Ravensbourne through to Pūrākaunui. The communities we represent include Maia, Burkes, St Leonards, Roseneath, Sawyers Bay, Koputai/Port Chalmers, Carey's Bay, Deborah Bay, Warauwerawera /Long Beach and Aramoana. Geographically it is a mix of hills, some with virgin native forests and bush, and coastal wetlands. **Mana whenua are Kāi Tahu whanui, the descendants of Hāwea, Rapuwai, Waitaha, Kati Mamoe and Kāi Tahu. Their relationship with this area goes back around 700 years.** The first Pakeha/Europeans arrived about 1810 as whalers, Scottish settlers followed in 1848. Present day Ōtepoti Dunedin's West Harbour is a vibrant community of approximately 7000 people, many of whom work and study in the city.

3. PRIORITIES FOR OUR COMMUNITY

3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Port Chalmers Main Street Upgrade Safety for our Community <i>Upgrade the streetscape/urban outlook of the historical centre (George Street) in Koputai Port Chalmers.</i> <i>This project will not only recognise the immense historical significance of Koputai Port Chalmers and its built environment but will significantly enhance the visitor experience of users of the shared path, as well as many visitor and tourists, including the thousands of Cruise passengers each Cruise season November to March.</i> Port Chalmers Public Toilet <i>Additional public toilet</i> <i>A Disability Park on the main Street by the Pharmacy.</i> <i>Bike Stands</i>		Year 3 of LTP (2023/24)	Community feedback through public forums, we've also received submissions received requesting this.	1
Public Toilet – George Street Port Chalmers Moved from section 3.2		2022-2023	The volume of Cruise ship passengers is putting pressure on existing toilet, passenger numbers will continue to increase.	1
<i>Port -o- loo until permanent Public Toilets are installed at Aramoana</i>				2

<p><i>Road and Footpath Maintenance</i> <i>Wanaka Street Slip - Ravensbourne</i> <i>Aramoana Road</i></p> <p><i>Macandrew Road</i> <i>Blanket Bay Road</i> <i>Upper Junction Road</i> <i>Mount Cargill Road</i> <i>Purakaunui Road</i> <i>Osborne Road</i></p>				<p>1 1</p> <p>2</p>
<p>Control of Noxious Weeds and pests <i>Control of noxious weeds (such as sycamore) and pests - mustelids in the area. The sycamore clearance/control/native replanting have been met with community wide support. There is, however, significant work still to be carried out and the programme needs to continue.</i></p>		2022-2023		3
<p>Port Chalmers Pool hours <i>Advocate for the extension of the Port Chalmers Pool hours to accommodate school holidays in March. There are 11,362 Pool users (Dunedin City Council Long Term Plan)</i></p>				3

3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2021-31) and are priorities that are to be carried forward into the new 2024-34 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
St Leonards Public Toilets				
Public Toilet Pūrākaunui		2028-2029		1
Aramoana Destination playground parking			Traffic issues at this location due to lack of parking as playground is very popular	1
Back Beach carpark safety issues in the Cruise season			Cruise ship shuttle bus parking is making it unsafe for other users	1
West Harbour Dams. Potential proposal to close the dams.			The West Harbour Community needs the security of water supply to ensure resilience in any emergency. The dams also provide a significant recreation amenity.	
Historic Plaques - designs and installation are being researched				

4. COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
Community Awards	once per triennium
Advocate for priorities to be included in the DCC 10 year plan	ongoing
Public outreach – engagement on Community Board Projects and Priorities i.e.: plans for George St Koputai Port Chalmers	22-23
Litter Monitoring: installation of stormwater drains filtering; litter monitoring of beaches on both sides of Otago Harbour	ASAP
Historic Plaques - designs and installation are being researched	

5. PLANS

5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN

Introduction

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the West Harbour Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

Our communities have a reasonable level of risk of flooding, fire, tsunami, earthquake resulting in community isolation so pre-planning and management of a specific event will be managed by the West Harbour Community Board on behalf of Civil Defence. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.

The Board has representation on the West Harbour Emergency Response Group - comprised of Fire & Emergency, Port Otago, Port Chalmers & District Lions.

The Board also has copies to spare of the “Know Your Neighbours” brochure printed 3 years ago. Copies are available from the Port Chalmers Library & Service Centre, local schools, local real estate agents, and the Board.

5.2 ANY OTHER PLANS?

5.3 COMMUNITY ENGAGEMENT

Ways to have your say on the Community Board’s Community Plan

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback.

- Verbally... by contacting a board member directly, anytime
- Written... addressed to the board, postal or email addresses below
- In person... to the board at public events

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson
West Harbour Community Board
c/- Dunedin City Council
PO Box 5045
Dunedin 9058

Email: ange@angemc.nz

6. DISCRETIONARY FUND

Each of Dunedin's six community boards has a discretionary fund of \$10,000 per annum, funded from the general rate.

The West Harbour Community Board will make allocations from its fund based on the priorities set in its Community Plan and may make allocations in accordance with the following criteria.

Note:

All allocations from the discretionary fund will be supported by a resolution passed at a formal meeting of the Board.

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

There is a requirement to report back on the funding grant within 3 months of completion of projects/events. Failure to do so may impact further funding.

Category A: Community Initiated Projects. Please note: apart from the Scholarships, the dollars allocated are a guide only.

A pool of **\$5,000 p.a.** will be available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds from Category A will be required to complete the *Application for Funding from the West Harbour Community Board* form. Applications must be lodged no less than one calendar month before the community board meeting at which it is to be considered.

Category B: Board Initiated Projects

A pool of **\$4,000 p.a.** will be available for Board initiated community projects and related activities, which may include such items as attendance at conferences or training workshops, advertising, and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

Category C: Scholarship

A pool of **\$1,000 p.a.** -2 scholarships of \$500 each will be available for the Community Board Scholarship Programme. The Board will make allocations under Category C as the need arises.

For more information or a copy of application forms Contact Governance Support Office, telephone 477 4000 email: governance.support@dcc.govt.nz or download from the West Harbour Community Board webpage <https://www.dunedin.govt.nz/council/community-boards/west-harbour>

7. COMMUNITY BOARD MEETING SCHEDULE

The table below provides details of the West Harbour Community Board meeting schedule for 2025.

Wednesday 5 February

Wednesday 2 April

Wednesday 21 May

Wednesday 6 August

Wednesday 10 September

Wednesday 5 November (Inaugural Meeting) venue and start time to be advised

Meetings commence at 5.30 pm and will be held in the Rolfe Meeting room, Port Chalmers Hall and Service Centre unless otherwise advised.

All meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times, The Rothesay News and on the Dunedin City Council Website.

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

Board members to provide verbal updates on activities:

- 1 **Port Noise Liaison Committee** – Kristina Goldsmith
- 2 **Ravensbourne Liaison including Ravensdown Community Liaison Group**- Jarrod Hodson
- 3 **Keep Dunedin Beautiful** – Kristina Goldsmith
- 4 **Infrastructure Liaison** – Kristina Goldsmith and Ange McErlane
- 5 **Otago Access Radio** – Barbara Anderson
- 6 **Long Beach and Pūrākaunui Amenities Society** – Duncan Eddy
- 7 **Aramoana Liaison** – Barbara Anderson
- 8 **West Harbour Emergency Response Group** – Ange McErlane
- 9 **Policing Matters** – Wayne Sefton
- 10 **Social Media** – Duncan Eddy

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

The Chairperson will provide a verbal update on matters of interest including matters relating to the Board's area.

Attachments

There are no attachments for this report.

COUNCILLOR'S UPDATE

Councillor Mandy Mayhem will provide an update on matters of interest.

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.