

Customer & Regulatory Committee MINUTES

Minutes of an ordinary meeting of the Customer & Regulatory Services Committee held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Tuesday 11 March 2025, commencing at 1.00 pm.

PRESENT

| | | |
|---------------------------|----------------------|--------------------|
| Chairperson | Cr Carmen Houlahan | |
| Deputy Chairperson | Cr Andrew Whiley | |
| Members | Cr Bill Acklin | Cr Sophie Barker |
| | Cr David Benson-Pope | Cr Christine Garey |
| | Cr Kevin Gilbert | Cr Marie Laufiso |
| | Cr Cherry Lucas | Cr Mandy Mayhem |
| | Cr Jim O'Malley | Mayor Jules Radich |
| | Cr Lee Vandervis | Cr Steve Walker |
| | Cr Brent Weatherall | |

IN ATTENDANCE Paul Henderson, Acting General Manager Customer and Regulatory

Governance Support Officer Jennifer Lapham

1 PUBLIC FORUM

1.1 Karen Anderson

Ms Karen Anderson spoke via audio visual link regarding dog related issues raised in Item 7 (Customer and Regulatory Issues and Trends Report), in particular the dog attacks statistics.

2 APOLOGIES

Apologies were received from Cr Lee Vandervis for absence and Cr Marie Laufiso for early departure.

Moved (Cr Carmen Houlahan/Cr Andrew Whiley):

That the Committee:

Accepts the apologies from Cr Vandervis for absence and Cr Laufiso for early departure.

Motion Carried

3 CONFIRMATION OF AGENDA

Moved (Cr Carmen Houlahan/Cr Andrew Whiley):

That the Committee:

Confirms the agenda without addition or alteration.

Motion carried (CRC/2025/001)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Carmen Houlahan/Cr Andrew Whiley):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (CRC/2025/002)

5 CONFIRMATION OF MINUTES

5.1 CUSTOMER & REGULATORY COMMITTEE MEETING - 17 SEPTEMBER 2024

Moved (Cr Carmen Houlahan/Cr Andrew Whiley):

That the Committee:

- a) **Confirms** the minutes of the Customer & Regulatory Committee meeting held on 17 September 2024 as a correct record.

Motion carried (CRC/2025/003)

PART A REPORTS

6 CUSTOMER AND REGULATORY COMMITTEE FORWARD WORK PROGRAMME

A report from Civic provided the updated forward work programme for the 2025 year.

Acting General Manager Customer and Regulatory (Paul Henderson) spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Mandy Mayhem):

That the Committee:

- a) **Notes** the Customer and Regulatory Committee forward work programme

Motion carried (CRC/2025/004)

7 CUSTOMER AND REGULATORY ISSUES AND TRENDS REPORT

In a report from Community and Planning and Customer and Regulatory an update was provided on the Customer and Regulatory issues and trends for the six months to 31 December 2024.

Acting General Manager Customer and Regulatory (Paul Henderson), Acting Compliance Solutions Manager (Cazna Savell), Customer Service Manager (Mark Foster) and Resource Consent Manager (Alan Worthington) spoke to the report and responded to questions.

Cr Laufiso left the meeting at 1.36 p.m.

Moved (Cr Christine Garey/Cr Cherry Lucas):

That the Committee:

- a) **Notes** the Customer and Regulatory Issues and Trends report.

Motion carried (CRC/2025/005)

8 REVIEW OF TRADING IN PUBLIC PLACES BYLAW

In a report from Customer and Regulatory the results of early engagement on the review of the Trading in Public Places Bylaw were presented. The report sought Committee approval to adopt a Statement of Proposal for consultation purposes

Acting General Manager Customer and Regulatory (Paul Henderson), Acting Compliance Solutions Manager (Cazna Savell), Acting Team Leader Environmental Health and Alcohol Licensing – (Tanya Morrison) and Policy Analyst (Anne Gray) spoke to the report and responded to questions.

Moved (Cr Andrew Whiley/Cr Kevin Gilbert):

That the Committee:

- a) **Notes** the review's early engagement results
- b) **Resolves** that the proposed draft Trading in Public Places Bylaw meets the requirements of section 155 of the Local Government Act, in that:
 - i) A bylaw is the most appropriate way to address issues arising from or that could arise from trading in public places in Dunedin;
 - ii) the proposed Bylaw is the most appropriate form of bylaw; and
 - iii) the proposed Bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990.
- c) **Approves** the draft Trading in Public Places Bylaw for consultation purposes, subject to any minor amendments.
- d) **Adopts** the statement of proposal for consultation purposes, subject to any minor amendments.

Motion carried (CRC/2025/006)

9 REVIEW OF BEAUTY THERAPISTS, TATTOOISTS AND SKIN-PIERCERS BYLAW

In a report from Customer and Regulatory the results of early engagement on the review of the Trading in Public Places Bylaw were presented. The report sought Committee approval to adopt a Statement of Proposal for consultation purposes.

Acting Compliance Solutions Manager (Cazna Savell), Acting Team Leader Environmental Health and Alcohol Licensing (Tanya Morrison) and Policy Analyst (Anne Gray) spoke to the report and responded to questions.

Moved (Cr Andrew Whiley/Cr Mandy Mayhem):

That the Committee:

- a) **Notes** the review's early engagement results
- b) **Resolves** that the proposed draft Beauty Therapists, Tattooists and Skin-Piercers Bylaw meets the requirements of section 155 of the Local Government Act, in that:
 - i) a bylaw is the most appropriate way to address issues relating to beauty therapist, tattooists and skin-piercer practices in Dunedin
 - ii) the proposed Bylaw is the most appropriate form of bylaw and
 - iii) the proposed Bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990.
- c) **Approves** the draft Beauty Therapists, Tattooists and Skin-Piercers Bylaw for consultation purposes, subject to any amendment
- d) **Adopts** the statement of proposal for consultation purposes, subject to any amendment to align with the proposed draft bylaw.

Motion carried (CRC/2025/007)

10 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair raised.

The meeting concluded at 2.16 p.m.

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CHAIRPERSON