

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

Date: Thursday 3 April 2025
Time: 10:00 am
Venue: Portobello Bowling Club, Sherwood Street, Portobello

Sandy Graham
Chief Executive Officer

Otago Peninsula Community Board
PUBLIC AGENDA

MEMBERSHIP

| | | |
|-----------------------------------|---|-----------------------|
| Chairperson | Paul Pope | |
| Deputy Chairperson | Hoani Langsbury | |
| Members | Lox Kellas | Stacey Kokaua-Balfour |
| | Cheryl Neill | Edna Stevenson |
| | Cr Andrew Whiley | |
| Senior Officer | Jeanine Benson, Group Manager Transport | |
| Governance Support Officer | Lauren Riddle | |

Lauren Riddle
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Public Forum

At the close of the agenda no Public Forum requests have been received

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

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| ↓A | Register of Interests - April 2025 | 7 |

| Otago Peninsula Community Board Register of Interest - April 2025 | | | | | |
|---|------------------------|--------------------------------------|--|------------------------------|--|
| Name | Date of Entry | Responsibility (ie: Chairperson etc) | Declaration of Interests | Nature of Potential Interest | Proposed Management Plan |
| Paul Pope (Chairperson) | 31/10/2024 | Board Chairperson/Director | Spiralis Ltd | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Owner | Residential Property, Portobello | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | OPCB representative | Portobello Hall (liaison) | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Project Manager | Te Rūnanga o Ōtākou | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| Hoani Langsbury (Deputy Chairperson) | | Manager | Otago Peninsula Trust | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Deputy Chairperson | Dark Skies Advisory Group | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Trustee | Yellow-eyed Penguin Trust | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Trustee | Otago Peninsula Biodiversity Group | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | External Issues Komiti | Te Runanga o Otakou | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | TBA | Te Runanga o Otakou-Tangata Tiaki | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Otakou Alternate | Te Runanga o Ngai Tahu | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Member | DoC Te Roopu Kaitiaki | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Committee Member | Ariki Athletics Club | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Member | Port Otago Technical Committee | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| RMA Commissioner | Environment Canterbury | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. | | |

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|-----------------------|------------|--|--|---|--|
| | 24/09/2020 | Trustee | Predator Free Dunedin | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Chairperson | Peninsula Biodiversity Trust | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Trustee | Wild Dunedin | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | 15/04/2021 | Member | Technical Advisory Group to the New Zealand Battery Project | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | OPCB representative | Wellers Rock and Wellers Jetty project | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | 14/10/2021 | Panel Member | Dunedin Hospital Build | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | 24/08/2023 | Member | Site Led Committee - Otago Regional Council | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | 09/02/2024 | Member | Future Development Strategy Hearing Panel | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | 24/08/2023 | Committee Member | ORC Regional Leadership Committee | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| Lox Kellas | 04/11/2022 | Life Member | Dunedin RSA | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | 02/02/2023 | District President Otago Southland | Otago Southland Returned Services Association | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | | Member | Otago Southland Returned Services Association | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | 31/10/2024 | Trustee and Deputy Chair Chair | Dunedin RSA Welfare Trust | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | 04/11/2022 | Life Member | Coastguard Dunedin | Possible conflict if group applies for funding. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| Stacey Kokaua-Balfour | | Member | Portobello School Board | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| | 10/10/2024 | Member | External Pacific Advisory Committee for Otago Polytechnic (te Pūkenga) | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |

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| | 09/02/2024 | Board Member | Pacific Trust Otago | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. | |
| | 22/06/2023 | Member | Te Vaka Cook Islands of Dunedin Incorporated | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. | |
| Cheryl Neill | | Teacher | Portobello School | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. | |
| | | OPCB representative | Harwood Hall (liaison) | No conflict identified. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. | |
| | | Member | Portobello Bowling Club | Possible conflict if group applies for funding. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. | |
| Edna Stevenson | 24/09/2020 | President | Portobello Library | Possible conflict if group applies for funding. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. | |
| | 22/06/2023 | Club Captain | Portobello Bowling Club | Possible conflict if group applies for funding. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. | |
| Cr Andrew Whiley | 17/11/2016 | Owner/Operator | Whiley Golf Inc and New Zealand Golf Travel Ltd | No conflict identified | Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting. | |
| | | Director/Shareholder 22 May 2017 | Estate of Grace Limited | No conflict identified | Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting. | |
| | | Trustee | Japek (Family Trust) - Property Ownership - Dunedin | Duties to Trust may conflict with duties of Council Office. | Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting. | |
| Cr Andrew Whiley Cont. | | Member | Otago Golf Club | No conflict identified | Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting. | |
| | | Member | Dunedin South Rotary Club | No conflict identified | Seek advice prior to the meeting if actual or perceived conflict of interest arises. | |
| | | Member | Institute of Directors | No conflict identified | Seek advice prior to the meeting if actual or perceived conflict of interest arises. | |
| | | Member | National Party | No conflict identified | Seek advice prior to the meeting if actual or perceived conflict of interest arises. | |
| | | 09/02/2024 | Board Chair and Acting Chief Executive | Volunteer South | No conflict identified | Seek advice prior to the meeting if actual or perceived conflict of interest arises. |
| | | | Member | Dunedin Public Art Gallery Society (Council appointment) | Potential grants recipient | Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting. |
| | | | Member | Grow Dunedin Partnership (Council appointment) | Potential grants recipient | Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting. |
| | | Member | Dunedin Shanghai Association (Sister City Society) (Council Appointment) | No conflict identified | Seek advice prior to the meeting if actual or perceived conflict of interest arises. | |

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| | 09/06/2022 | Member | NZ Masters Games Trust Board (Council appointment) | Potential grants recipient | Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting. |
| | | President | New Zealand PGA (Professional Golfers Association) | No conflict identified | Seek advice prior to the meeting if actual or perceived conflict of interest arises. |
| | | Chair | Dunedin Community House Executive Committee | Potential grants recipient | Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting. |
| | | Member | Puketai Residential Centre Liaison Committee (Council appointment) | No conflict identified | Seek advice prior to the meeting if actual or perceived conflict of interest arises. |
| | | Member | Otago Property Investors Association | No conflict identified | Seek advice prior to the meeting if actual or perceived conflict of interest arises. |
| | Member | Otago Peninsula Community Board (Council appointment) | No conflict identified | Seek advice prior to the meeting if actual or perceived conflict of interest arises. | |
| | 21/05/2024 | Member | Dunedin Christmas Charitable Trust | No conflict identified | Seek advice prior to the meeting if actual or perceived conflict of interest arises. |

CONFIRMATION OF MINUTES

OTAGO PENINSULA COMMUNITY BOARD MEETING - 4 FEBRUARY 2025

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 04 February 2025 as a correct record.

Attachments

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| A↓ | Minutes of Otago Peninsula Community Board meeting held on 4 February 2025 | 12 |

Otago Peninsula Community Board
MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Tuesday 04 February 2025, commencing at 10:00 am.

PRESENT

| | | |
|---------------------------|-----------------|-----------------------|
| Chairperson | Paul Pope | |
| Deputy Chairperson | Hoani Langsbury | |
| Members | Lox Kellas | Stacey Kokaua-Balfour |
| | Cheryl Neill | Edna Stevenson |

IN ATTENDANCE Jeanine Benson (Group Manager Transport), Senior Officer

Governance Support Officer Lauren Riddle

Paul Pope opened the meeting with a reflection on the role of the community board with the community and with Council.

1 PUBLIC FORUM

1.1 Public Forum

There were no public forum matters raised.

2 APOLOGIES

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

Accept the apology from Cr Andrew Whiley for absence.

Motion carried.

3 CONFIRMATION OF AGENDA

Moved (Paul Pope/ Cheryl Neill):

That the Board:

Confirms the agenda without addition or alteration

Motion carried.

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Paul Pope and Cheryl Neill provided updates to their Register of Interests with the removal of:

- Hereweka Harbour Cone Trust, Dunedin Amenities Society, Upfront Environmental (Paul Pope)
- Dunedin Night Shelter (Cheryl Neill).

Moved (Chairperson Paul Pope/Member Cheryl Neill):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried.

5 CONFIRMATION OF MINUTES

5.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 28 NOVEMBER 2024

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

Confirms the public part of the minutes of the Otago Peninsula Community Board meeting held on 28 November 2024 as a correct record.

Motion carried (OPCB/2025/001)

PART A REPORTS

6 GOVERNANCE SUPPORT OFFICER'S REPORT

A verbal update was provided by Jeanine Benson (Group Manager Transport) on transport matters relating to the peninsula area, including the capital and operation budget presented to the Council 9 Year Plan meeting for inclusion in the 9 Year Plan 2025-34 consultation document.

Discussion was held on the Council resolution to complete the three unfunded sections of the Peninsula Connection Project (Ellison Road to the Ōtākou Fisheries Wharf; Tidewater Drive to Ellison Road section and the Portobello to Weir Road) with the work proposed/budgeted for Years 2,3 and 4 (2026/7 – 2028/29) of the 9 Year Plan 2025-2034.

Board members agreed the importance of profiling the Peninsula Connection project work with the community and via social media to encourage public submissions to the 9 Year plan 2025-34.

Paul Pope advised that the Board would be make a presentation to the Civic Affairs Committee in March, and would be profiling the Board's Community Plan key priorities, along with other community boards.

Members agreed to progress contacts with the local community, schools, Rūnaka, business and tourist operators ahead of the next Board meeting on 3 April to prepare for the 9 Year Plan consultation.

A copy of the design for the Portobello boardwalk construction was circulated to board members with advice that the work is scheduled to commence in the 2025-26 financial year. An electronic copy of the design to be uploaded to the Board's Facebook page.

The Board supported the continuation of the "Round the Boards" OAR programme for 2025 with the Chair outlining the work of the Board and matters of relevance to the peninsula community.

Moved (Lox Kellas/Hoani Langsbury):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Approves** payment of \$220 (plus GST) to The Hills Trust t/a Otago Access Radio (OAR) Dunedin FM for the "Rounds the Boards" programme for 2025.

Motion carried (OPCB/2025/002)

7 PROJECT FUND - FUNDING APPLICATIONS

No funding applications were received for consideration.

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

Notes the Project Fund Report.

Motion carried.

8 BOARD UPDATES AND REPORT BACKS

Board Members provided verbal updates and report backs on portfolios and activities including:

Keep Dunedin Beautiful – Cheryl Neill advised that the "cat" mural on the underbridge on George Street, Dunedin was to remain in place and incorporated into a new design.

Harwood (and Lower Peninsula) – Cheryl Neill advised that the Hoopers Inlet recycling centre now has security cameras in place and confirmed that a twice weekly recycling collection was in place for the summer months.

School programme/scholarships –Stacey Kokaua advised that she was compiling an email to school administrators and school leaders to outline the annual scholarship available from the Board, together with the scholarship criteria. The information to be included in social media (including the OPCB Facebook page).

Peninsula Roads – Lox Kellas advised all roads were in good condition.

Back Bays (and Highcliff) – Lox Kellas advised there were no further updates.

Civil Defence/Community Response Planning – Lox Kellas advised he is currently completing some minor edits to the emergency response plan.

Te Umu Kuri (Wellers Rock) – Jeanine Benson advised the Aukaha Ltd have confirmed the interpretive signage is scheduled to be installed in June 2025. Hoani Langsbury observed that cars were still regularly parking at Wellers Rock despite the no parking signage in place.

Macandrew Bay – Edna Stevenson advised that the repaint of the Marion Street mural would be undertaken by pupils from Macandrew Bay School and being co-ordinated through the Principal.

Broad Bay/Portobello – A question was raised on the ability to place a dog park on the A&P showground land at Portobello, now that the land has been transferred to the DCC as a reserve.

Paul Pope to seek consideration by the Parks and Reserves staff for part of the reserve to be used as a dog exercise area. Stacey Kokaua advised she would speak to Portobello Inc. to see if establishing a dog exercise park was a community project they would be interested in leading.

Rūnaka Liaison and Biodiversity – Hoani Langsbury advised the sustainability initiative “Towards a Sustainable Otago Peninsula Community” has been released to the community for consultation through a survey to be provided to households and businesses.

Social networks/communications – Paul Pope advised the 9 Year Plan consultation plan will be profiled on the Board’s Facebook page and encourage the community to make submissions.

Moved (Paul Pope/Cheryl Neill):

That the Board:

Notes the Board updates.

Motion carried.

9 COMMUNITY PLAN 2025-2026

No updates. The Board’s top priorities remain unchanged.

10 COUNCILLOR UPDATE

There was no Councillor’s Update to the meeting due to the apology from Cr Whiley.

11 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on matters of interest including:

- State of horticultural plantings along Portobello Road
Paul Pope advised that he was seeking action by council on the lack of maintenance of plantings on Portobello Road.
- Tomahawk speed humps (installation on Tomahawk Road confirmed)
- 9 Year plan 2025-34 – Board planning for consultation and submission period, with a profile on the unfunded sections of the Peninsula Connection, public toilets and roadside vegetation maintenance for submission to the 9 Year Plan.
- Macandrew Bay Public Toilets (Summer hours 6:00am – 9.30pm via remote locking)

Moved (Paul Pope/Cheryl Neill):

That the Board:

Notes the Chairperson’s report.

Motion carried.

12 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items raised.

The meeting concluded at 11:18 am.

.....
CHAIRPERSON

PART A REPORTS

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:
 - a) Project Fund balance
 - b) Correspondence
 - c) Transport Update
 - d) ORC - Tomahawk
 - e) Draft Otago Harbour Reserves Management Plan hearing – 17 March
 - f) Draft 9 Year Plan 2025-2034 and Local Water Done Well consultation period.
 - g) Draft ORC Regional Public Transport Plan 2025-2035
 - h) ANZAC Day services
 - i) Coastal Erosion Update
 - j) Keep Dunedin Beautiful project – George Street mural
 - k) DCC currently consulting on
 - l) Roadworks Schedule
 - m) Dunedin City Council updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Agrees** to submit to the DCC 9 Year Plan 2025-2034
- c) **Agrees** to submit to the DCC Local Water Done Well
- d) **Agrees** to submit to the ORC Regional Public Transport Plan

Project Fund

- 2 The balance of the Project Fund available for allocation for the current financial year (2024-2025) is \$4,440.

Correspondence

IN: Otago Regional Council's response to the Board's letter presenting the community petition for increased bus services.

OUT:

- Letter of support for the Pukehiki Hall Committee project
- Letter of support to the Hereweka Harbour Cone Management Trust for the Larnach's Byre project
- Letter to the ORC Chair and CEO re presentation of petition for increased bus services for school hours
- Email to Jamie Ledbetter providing the construction design for the Portobello boardwalk.

Transport Update

5 A verbal update will be provided by Jeanine Benson, Manager Transport on transport matters within the community board area, including Te Umu Kiri (Wellers Rock) carparking.

Tomahawk Lagoon

6 Mr Tom Dyer, General Manager Science and Resilience, and Mr Josh von Pein from Otago Regional Council will be in attendance to provide a further update to the Board on the modelling work undertaken at the Tomahawk Lagoon including the existing weirs and culverts.

Draft Otago Harbour Reserves Management Plan – Hearing (17 March 2025)

7 There were 52 submissions made during community engagement on the Draft Plan. The public engagement process, as prescribed by section 41(6) of the Reserves Act 1977 and Section 83 of the Local Government Act 2002, was followed. Of the submissions, 30 supported the Draft Plan, 22 did not support the Draft Plan.

8 20 submitters spoke to their submission at the Hearing held on 17 March with deliberations to be completed by 31 March.

Draft 9 Year Plan 2025-2034

9 Public consultation for the 9 Year Plan 2025-2034 in parallel with Local Water Done Well commenced on 31 March with the submission period closing at 12 noon on 30 April 2025.

10 The draft 9 Year Plan consultation document was adopted by Council on 26 March 2025. Following consultation, deliberations will take place in mid-May, and the 9 Year Plan will be adopted by 30 June 2025.

11 Information on the 9 Year Plan is available via the following link:
<https://www.dunedin.govt.nz/council/annual-and-long-term-plans/9-year-plan-2025-2034>

Consultation Process

12 The *Local Water Done Well* (LWDW) consultation is a separate process from the 9 Year Plan consultation, however, the consultations are being run in parallel.

- 13 The consultation period for both LWDW and the 9 Year Plan opens on 31 March 2025 and closes on 30 April 2025 at 12 noon. Combined hearings are scheduled for 5 to 8 May 2025, where speakers can talk to one, or both, of the consultations.
- 14 The Board needs to decide if they would like to submit on either or both, of the LWDW and 9 Year Plan consultations.

Local Water Done Well

- 15 Local Water Done Well (LWDW) is the Coalition Government's plan to address Aotearoa New Zealand's long-standing water infrastructure challenges.
- 16 The Council is required under the Preliminary Act to prepare and submit a Water Services Delivery Plan (WSDP) to the Secretary for Local Government by 3 September 2025.
- 17 A key requirement of the WSDP is the identification of a Water Services Delivery Model (WSDM) - "the anticipated or proposed model or arrangements for delivering water services (including whether the territorial authority is likely to enter into a joint arrangement)". Two options for the WSDM are being considered; 1) water services remain in-house (preferred option), or 2) water services are managed by a new Council-Controlled Organisation (CCO).
- 18 The draft LWDW consultation document was adopted by Council on 26 March 2025. Following consultation, deliberations will take place in mid-May to enable staff to continue preparation of the WSDP to meet the statutory deadline in September 2025.
- 19 Information on Local Water Done Well is available via the following link: <https://www.dunedin.govt.nz/council/council-projects/local-water-done-well-reform>

Draft ORC Regional Public Transport Plan 2025-2035

- 20 Public consultation for the Draft ORC Regional Public Transport Plan 2025-2035 commenced on 24 March with the submission period closing on 2 May 2025. In-person consultation sessions will be held from 25 March to 16 April. Feedback is able to be provided through the ORC website at:
<https://www.orc.govt.nz/your-council/plans-and-strategies/transport-plans-and-policies/regional-public-transport-plans-rptp/feedback-on-regional-public-transport-plan-2025/>
- 21 Links to the ORC draft Regional Public Transport plan as well as summary of the draft plan are available through the following links.
<https://www.orc.govt.nz/media/02pp5udw/pt-rptp-report-document-a4-mar-2025-web-2.pdf>
<https://www.orc.govt.nz/media/x21b2mm1/pt-rptp-summary-document-a4-mar-2025-web.pdf>

ANZAC Day services

- 22 The Board is requested to confirm the representatives for the ANZAC Day services at Portobello and Macandrew Bay.

Coastal Erosion Update

23 For the Board’s information, a report will be presented to a future Council meeting which identifies coastal hazards for the whole coastline including the south coast. Further work needs to be done to investigate the hazards in each area and develop a plan based on the findings of this work. The work will be dependent on decisions from Council.

Keep Dunedin Beautiful – completion of the George Street mural

24 The completion of the KDB project of the George Street mural by local artist Koryu was celebrated recently. The design of Ōtepoti’ in the mural was developed involving the surrounding schools. An image of the completed mural is provided as Attachment B.

What DCC is Currently Consulting On

25 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

26 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. Remember to retain the job number allocated to request for future reference.

For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

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| Author: | Lauren Riddle - Governance Support Officer |
| Authoriser: | |

Attachments

| | Title | Page |
|--------------------|---|-------------|
| ↓A | Corres - Letter of support for the Pukehiki Hall Committee | 22 |
| ↓B | Corres - Letter of support to Hereweka Harbur Cone Management Trust | 23 |
| ↓C | Corres - Letter to ORC with petition on Public Transport | 24 |

| | | |
|-------------------|---|----|
| D | Corres - ORC response to the Board on Public Transport petition | 26 |
| E | KDB project - George Street mural | 27 |



**OTAGO PENINSULA
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9054 | New Zealand
E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

11 February 2025

"To Whom it May Concern

The Pukehiki Hall is a historic building that has served the community for generations.

A hardworking hall committee and its volunteers have worked tirelessly on repairs and restoration of the hall over many years. This work has been of significant benefit to the community and other hall users.

It's the understanding of the Community Board that the Hall Committee are seeking external funding for further restoration upgrades of the building. The Board fully support these applications and endorse the work of the hall committee.

On behalf of the Otago Peninsula Community Board, I wish the Hall Committee every success in the realisation that is project is worthy one for our community.



Paul Pope
Chairman Otago Peninsula Community Board"



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26 February 2025

Lala Frazer
E: lala.frazer@gmail.com

To Whom it May Concern

Letter of Support for the repair and stabilisation project of Larnach's Byre

On behalf of the Otago Peninsula Community Board, this letter is in support of the repair and stabilisation project of Larnach's Byre by the Hereweka Harbour Cone Management Trust.

The Board commends the hard work and dedication of all concerned in this venture and look forward to the beginning of this project in our community.



Paul Pope
Chairperson
Otago Peninsula Community Board



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20 March 2025

To the Chair and the Chief Executive
Otago Regional Council

Email Gretchen.Robertson@orc.govt.nz
Richard.Saunders@orc.govt.nz

Kia ora korua

Presentation of Petition regarding Otago Peninsula Bus Services

Please find attached the petition from the Otago Peninsula Community regarding the provision of public transport to and from the Otago Peninsula.

Some years back the community rallied over the public transport services provided by the Council and that led to changes in the routes and timing of services that better met the needs of our commuters.

Since that time our service has been pushed to its limits and many children and parents in our community face the daily challenge of securing a place on the public transport service, from the city to the Otago Peninsula. The bus, especially during school hours, is often full, leaving many young people stranded at stops and unable to reach their destinations. It has resulted in stress and frustration for the community as they scramble to manage their schedules around an over-subscribed transport system.

This issue is not merely about the inconvenience of travelling. It is ultimately about the accessibility of education, employment, and important services. Without reliable public transport, we risk leaving our young people behind.

We appeal to the Council to acknowledge our predicament and thereby increase the frequency of bus services to the Otago Peninsula during peak hours to meet the demand. Increased services would help alleviate the pressure on existing transport facilities and provide much-needed access to vital services for our community.

The attached petition has 588 signatures from our community, with a population of 4500 people. It represents a significant portion of the Peninsula who see this issue on a day-to-day basis.



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I hope that the Otago Regional Council will accept this petition in the spirit that it is provided to you, not as a criticism, but of a growing need for increased services for the benefit of the community and public transport system as a whole.

I look forward to hearing from the Council over this matter and would be happy to answer any questions you might have.

Nāku, nā

Paul Pope
Chairperson

Encl: Petition for increase to bus services to Otago Peninsula during school hours.



From the Office of the Chairperson

24 March 2025

Paul Pope
Chairperson
Otago Peninsula Community Board

via email: lauren.riddle@dcc.govt.nz

Dear Paul,

Thank you for bringing forward the community's petition for additional bus services on the Peninsula. We appreciate the effort that has gone into this and acknowledge receipt of your submission.

Our Transport team has been hearing from many in the community about capacity issues across the network. This is a particular concern during this time of year, often referred to as 'March madness'. We recognize the challenges this creates for Peninsula residents, especially when tamariki are traveling to and from school.

At present, all compliant buses and drivers are fully utilized during peak times, and while increasing services, either through more frequent buses or additional routes, looks like a solution, there is currently no budget available for this from either ORC or NZTA.

That said, we want to assure you that future improvements are in the pipeline. The Peninsula bus service contract is up for renewal next year, and our Transport team is actively working on network optimisation. This includes reviewing frequency and routes, with any potential improvements set to take effect from late 2026.

In the meantime, there are two important opportunities for you and the community to help shape future decisions:

1. The Regional Public Transport Plan (RPTP) consultation opens Monday, with drop-in sessions around the region. This plan sets the strategic direction for transport, guiding how we manage and improve services.
2. The Annual Plan: This is where funding decisions are made, including consideration of additional services. Feedback is open now.

We encourage you to take part in these processes and share any ideas or solutions that could help address these challenges. Your input is invaluable in shaping the future of public transport in Otago.

Thanks again for your advocacy, and we look forward to hearing more from you through these consultation opportunities.

Kā mihi,



Cr Gretchen Robertson
Chairperson



PROJECT FUND - FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a breakdown of project funding allocation and funding applications received for the Board's consideration. As this is an administrative report only, the Summary of Considerations is not required.

Project Fund

- 2 The balance in the Project Fund available for allocation for the current financial year (2024-2025) is \$4,400, as \$1,000 is held in reserve for the Board's annual youth scholarship.
- 3 The following funds have been allocated to date for the 2024/2025 financial year by the Board.

| Meeting Date | Amount | Recipient | Purpose |
|---|---------|---|--|
| 5 September 2024 | \$1,000 | Caselberg Trust | Installation of double glazing to the windows at the Artist's residence at Broad Bay |
| 5 September 2024 | \$1,500 | Portobello Bowling Club | Installation of acoustic ceiling panels to the clubroom. |
| 5 September 2024 | \$300 | Portobello School | Board grant to support school community activities |
| 5 September 2024 | \$300 | Broad Bay School | Board grant to support school community activities |
| 5 September 2024 | \$300 | Macandrew Bay School | Board grant to support school community activities |
| 31 October 2024 | \$120 | Portobello Volunteer Fire Service | Donation in remembrance of founding OPCB member Bill Allen. |
| 28 November 2024 | \$440 | Broad Bay Community Centre | Board grant to support production of quarterly community newsletters |
| 28 November 2024 | \$600 | Portobello Incorporated. | Board grant to support production of quarterly community newsletters |
| | \$1,000 | Board's annual youth scholarship (2024-25 year) | (Funds held in reserve) |
| Funds spent to date | \$5,560 | | |
| Balance of funds available \$4,440 | | | |

Funding Applications

- 4 A funding application has been received from Portobello School for \$1,000 to support the purchase of a new cover for the community swimming pool. See Attachments A and B.
- 5 The balance held in the Project Fund available for allocation in the current financial year (2024-2025) is \$4,400 (as \$1,000 is held in reserve for the Board's annual youth scholarship).

Project completion report

- 6 The Board made a grant of \$1,000 at its 5 September 2024 meeting to the Caselburg Trust to contribute to the installation of double glazing to the windows at the Artist's residence.
- 7 The Trust has provided a project completion form together with pictures of the completed work for the Board's information (see Attachments C and D).

RECOMMENDATIONS

That the Board:

- a) **Grants/declines** the funding application from the Portobello School for \$1,000 towards purchase of a new cover for the community swimming pool.
- b) **Acknowledges** receipt of the project completion report from The Caselburg Trust for the installation of double-glazing windows at the Caselburg Trust Artist's residence.
- c) **Notes** the Project Fund Report.

Signatories

| | |
|-------------|--|
| Author: | Lauren Riddle - Governance Support Officer |
| Authoriser: | |

Attachments

| | Title | Page |
|--------------------|---|-------------|
| ↓A | Funding Application - Portobello School | 30 |
| ↓B | Quote information for pool cover | 31 |
| ↓C | Project completion form - Caselberg Trust | 33 |
| ↓D | Photos of new double-glazing installation - The Caselberg Trust | 35 |

**Application for Funding from the
Otago Peninsula Community Board**

Name of group applying for funds: Portobello School
 Contact person: Tom Hobbs
 Address: 30 Harrington Point Road.
 Phone Number: 03 4780605 Email: principal@portobello.school.nz.
 Position held: Principal

Has your group made an application to the Board for funding support within the last five years? Yes No

If granted, what was that money used for? pump for the pool.

How much assistance has your group received previously from the Otago Peninsula Community Board? \$ BE 1325.00.

Short description of present project: Our pool cover is beyond repair. It has many tears and the underlaying is flaking into the pool causing contamination of the water. The current cover is over 10 years old. The pool services both the school and the wider community.

Please attach any additional information which may be useful in explaining the project.

Total cost of project: \$ Between \$5300 + \$6300

Amount already raised: \$ _____

Amount sought from Otago Peninsula Community Board: \$ 1000.00.

Amount sought from any other Dunedin City Council source: \$ -

How will the rest of the project cost be covered? POPS (Pair of Portobello School) = \$500 will apply for other grants and school funds

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.
- Please attach bank details (i.e. copy of bank statement) for the applicant.

What is the timeframe for completing the project? [OR the date of your event/project?] immediately
 Is your project a one-off, annual or biennial event? ready for summer season

How will the project benefit your organisation/club? What are the benefits to the wider community of your project? It new pool cover will ensure the water stays at a constant temperature. This helps keep the running costs of the pool down as less electricity is required to heat the water.

NOTES: Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren Riddle (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.





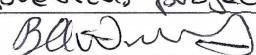
25 March 2025

To Otago Peninsula Community Board applications committee

Please find quotes received from the following pool cover suppliers;

1. [Daisy pool covers](#)
New 4.5mm thick thermal pool cover \$6432 GST inclusive
2. admin@crystalclearpools.co.nz
The price for 96m² of Duokote 3mm Thermal blanket would be \$6134.40 incl GST plus \$165 Freight
3. info@coombesaquatics.co.nz
Main Pool Cover Set: 1 @ 13.57 x 5.975m and 1 @ 1.25m x 1.690m =2 Covers
Total: \$5,060.00 plus GST and delivery

Kā mihi nui
Tom Hobbs
Principal

| Otago Peninsula Community Board | |
|---|---|
| Funding Assistance Project Completion Form | |
| <p>Please complete and return this form within three months of the project's completion. Return completed form to:</p> <p>The Governance Support Officer Otago Peninsula Community Board Dunedin City Council PO Box 5045 Dunedin 9058</p> <p>or email governance.support@dcc.govt.nz</p> | |
| Name of recipient organisation | ANNA & JOHN CASELBERG CHARITABLE TRUST |
| Contact person | BARBARA WILKINS |
| Phone Landline | - |
| Cell | [REDACTED] |
| Email | [REDACTED] |
| Date of grant | 05 Sept 2024 |
| Project name | DOUBLE GLAZING & REPAIR WINDOWS AT ARTISTS RESIDENCE BROADBAY |
| Project completion date | 28 February 2025 |
| Actual project cost (Please include detailed breakdown of expenditure) | <p>\$ 9,012.53</p> <p>Please see invoice with details of expenditure - MacMcDonald Builders.</p> |
| Comments | <p>The new windows are a significant improvement to warmth, comfort and lack of condensation - already commented on by the latest residents. They and all of us on the Trust are very grateful for your generous support for this and previous projects. THANK YOU!</p> |
| Signature |  |



COMMUNITY PLAN 2025-2026

Department: Civic

EXECUTIVE SUMMARY

The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.

The Board's Community Plan assists to contribute to the Council's 10-year plan with focus on:

- 1 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 10-year Plan
- 2 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding)
- 3 An update to the Community Plan's civil defence details are provided for the Board's noting.
- 4 A copy of the Board's community plan has been separately circulated to members.

Signatories

| | |
|-------------|--|
| Authoriser: | |
|-------------|--|

Attachments

There are no attachments for this report.

OTAGO PENINSULA COMMUNITY BOARD YOUTH SCHOLARSHIP 2024-2025

The report provides an update on the Board's annual scholarship.

Two applications have been received to date for consideration by the Board appointed Scholarship Panel.

The agreed scholarship criteria for all applications includes:

- Application form (including provision of current record of NCEA/NZQA academic achievements, copy of Driver's License, Student/School ID or copy of a valid passport)
- Covering letter (including an Executive Summary describing the statement of need, list of objectives and goals and what receiving the scholarship would mean to the candidate.
- A video or 500 – 1,000-word essay
- Resume (including 1-2 referees)

Applications close on 30 April each year, with 3 finalists being selected for interview in May each year by a Panel appointed by the Otago Peninsula Community Board.

Attachments

There are no attachments for this report.

BOARD UPDATES AND REPORT BACKS

Department: Civic

EXECUTIVE SUMMARY

- 1 Board Members will provide verbal updates and report backs on portfolios and activities including:
 1. **Keep Dunedin Beautiful** – Cheryl Neill
 2. **Harwood (and Lower Peninsula)** – Cheryl Neill
 3. **School programme/scholarships** – Cheryl Neill/Stacey Kokaua
 4. **Peninsula Roads** – Lox Kellas
 5. **Back Bays (and Highcliff)** – Lox Kellas
 6. **Civil Defence/Community Response Planning** – Lox Kellas
 7. **Te Umu Kuri (Wellers Rock)** – Paul Pope/Edna Stevenson
 8. **Macandrew Bay** – Edna Stevenson
 9. **Broad Bay/Portobello** – Stacey Kokaua
 10. **Harington Point/Otakou** – Hoani Langsbury
 11. **Rūnaka Liaison and Biodiversity** – Hoani Langsbury
 12. **Tomahawk** – Paul Pope
 13. **Social networks/communications** – Paul Pope

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board updates.

Signatories

| | |
|-------------|--|
| Authoriser: | |
|-------------|--|

Attachments

There are no attachments for this report.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Andrew Whiley will provide an update on matters of interest to the Board.

RECOMMENDATIONS

That the Board:

- a) **Notes** the report from Cr Whiley.

Signatories

| | |
|-------------|--|
| Authoriser: | |
|-------------|--|

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

The Chairperson will provide a verbal update on matters of interest including:

- DCC 9 Year 2025-2034 plan and Local Water Done Well – Board planning for consultation and submission period.
- ORC draft Regional Public Transport Plan – Board planning for consultation and submission period.
- Portobello Store closing.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report.

Signatories

| | |
|-------------|--|
| Authoriser: | |
|-------------|--|

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair?

Attachments

There are no attachments for this report.