

## Otago Peninsula Community Board MINUTES

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Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 03 April 2025, commencing at 10:00 a.m.

### PRESENT

<b>Chairperson</b>	Paul Pope	
<b>Deputy Chairperson</b>	Hoani Langsbury	
<b>Members</b>	Lox Kellas	Stacey Kokaua-Balfour
	Cheryl Neill	Edna Stevenson

**IN ATTENDANCE** Jeanine Benson, Manager Transport (Senior Officer)

**Governance Support Officer** Lauren Riddle

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Cheryl Neill provided an opening reflection and referenced an article on the history of the peninsula cycleway and the importance of the community to submit to the DCC 9 Year Plan 2025-2034 in support of the completion of the unfinished section from Portobello to Harington Point.

### 1 PUBLIC FORUM

#### 1.1 Public Forum

Cheryl Neill spoke in support of the Portobello School's funding application of \$1,000 to support the replacement of the cover for the school/community swimming pool. She advised that the cover had deteriorated badly and was unable to be used.

### 2 APOLOGIES

Moved (Paul Pope/ Lox Kellas):

That the Board:

**Accepts** the apology from Cr Whiley for absence.

**Motion carried.**

### 3 CONFIRMATION OF AGENDA

Moved (Paul Pope/ Edna Stevenson):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried.**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Paul Pope – no longer Project Manager for Te Rūnaga o Ōtākou  
Hoani Langsbury – is an Independent Commissioner for DCC Reserve Management Plans

Moved (Paul Pope/ Lox Kellas):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried.**

#### **5 CONFIRMATION OF MINUTES**

##### **5.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 4 FEBRUARY 2025**

Moved (Paul Pope/ Lox Kellas):

That the Board:

**Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 04 February 2025 as a correct record.

**Motion carried (OPCB/2025/003)**

#### **PART A REPORTS**

##### **6 GOVERNANCE SUPPORT OFFICER'S REPORT**

The Civic report provided an update of activities relevant to the Board area.

###### **Transport**

A verbal update was provided by Jeanine Benson (Group Manager Transport) on transport matters relating to the peninsula area, including the capital and operation budget presented to the Council 9 Year Plan meeting for inclusion in the 9 Year Plan 2025-34 consultation document.

Ms Benson responded to questions from the Board.

###### **ANZAC Day services**

Hoani Langsbury agreed to represent the Board at the Portobello ANZAC Day service in Paul's absence.

Stacey Kokaua agreed to attend the Macandrew Bay service with Edna Stevenson.

### **Tomahawk Lagoon update**

Tom Dyer, ORC General Manager Science and Resilience provided the Board with an update on the progress for investigations into long term improvements to the Tomahawk Lagoon for flood resilience capacity. Concept design plans were tabled for the Board's information

Mr Dyer responded to questions from the Board.

Moved (Paul Pope/Cheryl Neill):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Approves** payment for the additional ANZAC wreath for the Macandrew Bay service.

#### **Motion carried (OPCB/2025/004)**

Discussion was held on the Board's preparation for submissions to the DCC 9 Year Plan, the DCC Local Water Done Well plan and the ORC Regional Public Transport Plan with the Board

Members agreed for the Chair and Deputy Chair to represent the Board at the public hearings for the DCC 9 Year Plan and DCC Local Water Done Well, on Wednesday 7 May at 9:15 a.m.

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

- b) **Agrees** to submit to the DCC 9 Year Plan 2025-2034.
- c) **Agrees** to submit to the DCC Local Water Done Well.
- d) **Agrees** to submit to the ORC Regional Public Transport Plan.
- e) **Agrees** for the Board Chairperson to prepare the submissions on the Board's behalf.
- f) **Agrees** for the Board Chair and Deputy Chair to present the submission on behalf of the OPCB to the public hearings in May 2025.

#### **Motion carried (OPCB/2025/005)**

## **7 PROJECT FUND - FUNDING APPLICATIONS**

The balance of the Project Fund, available for allocation for the current financial year (2024-2025) was noted as \$5,400. It was noted that this included the \$1,000 held in reserve for the Board's annual youth scholarship.

A funding application from the Portobello School for \$1,000 sought the Board's consideration to assist with the purchase of a new cover for the community swimming pool.

Cheryl Neill and Stacey Kokaua-Balfour declared a conflict of interest and sat back from the item.

Moved (Member Lox Kellas/Member Edna Stevenson):

That the Board:

- a) **Grants** \$1,000 to the Portobello School to contribute towards the purchase of a new cover for the community swimming pool.

**.Motion carried (OPCB/2025/006)** with Cheryl Neill and Stacey Kokaua-Balfour abstained from voting.

A Project completion report form was received from the Caselberg Trust reporting on the use of the grant from the Board in 5 September 2024, for installation of double glazing to the windows at the Caselberg Trust Artist's residence.

Moved (Lox Kellas/ Edna Stevenson):

That the Board:

- b) **Acknowledges** receipt of the project completion report from The Caselberg Trust for the installation of double-glazing windows at the Caselberg Trust Artist's residence.
- c) **Notes** the Project Fund Report

**Motion carried (OPCB/2025/007)**

## **8 COMMUNITY PLAN 2025-2026**

Discussion was held on updates to the 2024-2025 Community Plan, for section 5.1 Emergency Response of the Plan to reflect the role of the Board and the importance of community resilience groups.

Paul Pope confirmed the Board's top priorities remained as set out in the Community Plan and would form the basis of the submissions to the DCC 9YP.

## **9 OTAGO PENINSULA COMMUNITY BOARD YOUTH SCHOLARSHIP 2024-2025**

Stacey Kokaua advised that two youth scholarship applications had been received to date but had been returned to the applicants, as they were incomplete. No completed applications have been received to date.

The Board supported promotion of the scholarship through the Board's Facebook page to encourage applications prior to the 30 April cut off.

## **10 BOARD UPDATES AND REPORT BACKS**

Board Members provided verbal updates and report backs on portfolios and activities including:

**Harwood (and Lower Peninsula)** – Cheryl Neill confirmed surveillance cameras have been installed at the Hoopers Inlet recycling centre. She advised that there had been an increase of freedom campers at Harwood and community report of use of the public toilet facilities at Scott Hall for the dumping of waste from campervans.

**Peninsula Roads** – Lox Kellas advised the condition of the roads as good with recent gravel and grading completed.

**Back Bays (and Highcliff)** – Lox Kellas advised that the Pukehiki Hall community group had received funding from the Dunedin Heritage Fund for external work on the frontage of the hall.

**Portobello** – Stacey Kokaua advised that as requested by the Board she had made contact with Portobello Inc to see if there was interest in the group leading/advancing the use of part of the A & P domain as a dog park area. She advised that group were interested in progressing the idea.

Lox Kellas advised the Board of the upcoming retirement of local GP, Dr Peter Cooke.

The Board agreed that the Chairperson send a letter to Dr Cooke to recognise his service to the community since 1983.

**Harington Point/Otakou** – Hoani Langsbury raised the issue of improved signage needed at Te Rauone beach for awareness of the presence of wildlife as they have been reports of negative interactions by people and dogs with sea lions on the beach.

Paul Pope (as Chair) will write to the Department of Conservation about the improved signage at Te Rauone beach.

Moved (Paul Pope/ Lox Kellas):

That the Board:

- a) **Notes** the Board updates.

**Motion carried.**

## **11 COUNCILLOR UPDATE**

There was no Councillor's update provided due to the apology for absence from Cr Whiley.

## **12 CHAIRPERSON'S REPORT**

The Chairperson provided a verbal update on matters of interest including:

- Contractors have commenced maintenance work on the overgrown horticultural plantings along Portobello Road.
- Wellers Street – road alignment work underway.
- Install of the speed hump at Tomahawk has been completed by the Transport team.

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

**Notes** the Chairperson's report.

**Motion carried.**

## **13 ITEMS FOR CONSIDERATION BY THE CHAIR**

There were no items for consideration by the Chair.

The meeting concluded at 12:01 p.m.

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CHAIRPERSON