

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

**Date:** Wednesday 9 April 2025  
**Time:** 5.30 pm  
**Venue:** Karitāne Hall, Coast Road, Karitāne

Sandy Graham  
Chief Executive Officer

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**Waikouaiti Coast Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Alasdair Morrison	
<b>Deputy Chairperson</b>	Andy Barratt	
<b>Members</b>	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	
<b>Senior Officer</b>	Mike Cartwright, Quality Improvement Specialist	
<b>Governance Support Officer</b>	Rebecca Murray	

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Rebecca Murray  
Governance Support Officer

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[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## **1 PUBLIC FORUM**

### **1.1 Blueskin Youth Community Association and Waitati Volunteer Fire Brigade**

Paul Clements will be in attendance to speak to the Blueskin Youth Community Association funding application and provide an update on Waitati Volunteer Fire Brigade.

### **1.2 Karitāne Bowling Club**

A representative from the Karitāne Bowling Club will be in attendance in support of their funding application.

### **1.3 Warrington Basketball Court**

Mandy Mayhem-Bullock will be in attendance to speak on behalf of community members.

### **1.4 Warrington Basketball Court**

Sam Jewell will be in attendance to speak about the Warrington Basketball Court.

### **1.5 Warrington Basketball Court**

Johnny Simmons will be in attendance to speak about the Warrington Basketball Court.

## **2 APOLOGIES**

An apology has been received from Cr Jim O'Malley.

That the Board:

**Accepts** the apology from Cr Jim O'Malley.

## **3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

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## DECLARATION OF INTEREST

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### EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Waikouaiti Coast Community Board Register of Interest	6

Waikouaiti Coast Community Board Register of Interest - April 2025				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt (Deputy Chairperson)	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-chair	River-Estuary Care Waikouaiti-Karitane	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sonya Bilyard	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	East Otago Blokes Shed	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Mark Brown	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director and Shareholder	Blueskin Nurseries Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director and Shareholder	St Brigids Estate Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Founding member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	W M Brown and Sons	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris McBride	Owner/Director	Packit Packaging Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Director	Trust S Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholding Director	Site Weld NZ (2023) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Tenant	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Chris McBride Cont.	Owner/Director	Enex Group Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Director	Rest Area Solutions Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Defence Force	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	<b>Member</b>	<b>East Otago Catchment Group</b>	<b>No conflict identified</b>	<b>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</b>
	Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Northern AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

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## CONFIRMATION OF MINUTES

### WAIKOUAITI COAST COMMUNITY BOARD MEETING - 12 FEBRUARY 2025

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#### RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 12 February 2025 as a correct record.

#### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A↓</a>	Minutes of Waikouaiti Coast Community Board meeting held on 12 February 2025	9



## Waikouaiti Coast Community Board

### MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Blueskin Bay Library Meeting Room, Harvey Street, Waitati on Wednesday 12 February 2025, commencing at 5.30 pm

#### PRESENT

<b>Chairperson</b>	Alasdair Morrison	
<b>Deputy Chairperson</b>	Andy Barratt	
<b>Members</b>	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	

**IN ATTENDANCE** Mike Cartwright (Quality Improvement Specialist).

**Governance Support Officer**

#### 1 PUBLIC FORUM

##### 1.1 Policing Matters

Constable Toby White was in attendance and provided an update on policing in the area. He commented that most of his work in the area related to the State Highway and older residents being scammed.

#### 2 APOLOGIES

An apology for lateness was received from Cr Jim O'Malley.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Accepts** the apology for lateness from Cr Jim O'Malley.

**Motion carried**

### 3 CONFIRMATION OF AGENDA

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

**Confirms** the agenda without addition or alteration

**Motion Carried**

Cr Jim O'Malley entered the meeting at 5.45 pm.

### 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Geraldine Tait updated her register of interest with adding member of the East Otago Catchment Group.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

- a) **Amends** the Elected Members' Interest Register attached; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried (WCCB/2025/001)**

### 5 CONFIRMATION OF MINUTES

#### 5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 6 NOVEMBER 2024

Moved (Andy Barratt/Mark Brown):

That the Board:

**Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 06 November 2024 as a correct record.

**Motion carried (WCCB/2025/002)**

**PART A REPORTS**

**6 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS**

A report from Civic provided an update on the Board's discretionary fund.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Notes** the discretionary fund update.

**Motion carried (WCCB/2025/003)**

The Chairperson advised that the Puketeraki Lookout required upgrading as the information board had been vandalised. It was agreed that the Board provide funding to upgrade the lookout and the project funding managed by Progress of Waikouaiti Area (POWA.)

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Allocate** up to \$700 (excl GST) to Progress of Waikouaiti Area to undertake the repair of the information plaque and remedial work to the handrails at Puketeraki Lookout.

**Motion carried (WCCB/2025/004)**

The Chairperson advised that he had spoken to Angela Lyon who has asked to be able to restore the Waitati Public Toilet Mural. He has also spoken to City Property who have agreed to meet the cost of the materials, approximately \$500. Ms Lyon has offered to do the work with no labour charge.

Moved (Geraldine Tait/Chris McBride):

That the Board:

**Allocate** a grant of \$250 to Ms Angela Lyon to thank her for her work on upgrading the Waitati Public Toilet Mural as a Board Project.

**Motion carried (WCCB/2025/005)**

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

**Notes** the Funding Assistance Project Completion Form from Waikouaiti Riding for the Disabled.

**Motion carried (WCCB/2025/006)**

## 7 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic informed the Board of activities relevant to the Board's area.

Discussion took place on the OAR "Round the Boards" programme. It was felt that the Board did not get a lot of benefit from the programme.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

**Declines** to participate in the OAR 'Round the Boards' radio programme.

### **Motion carried (WCCB/2025/007)**

Discussion took place on whether to make submissions on the Draft Waste Management and Minimisation Plan and the Draft Reserves Management Plan General Policies Review. Members are to provide feedback to the Chairperson by 21 February with comments.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Decides** to make a submission to the Draft Waste Management and Minimisation Plan 2025.
- d) **Decides** to make a submission to the Draft Reserves Management Plan General Policies Review.

### **Motion carried (WCCB/2025/008)**

## 8 REVISED MEETING SCHEDULE FOR 2025

At its meeting held on 10 and 11 December 2024 Council approved a revised meeting schedule for 2025 moving the 9 year plan deliberation dates to the week commencing 26 May 2025.

As a result of the approved revised meeting schedule the Board's 28 May 2025 meeting needs to be rescheduled.

The proposed new date is 4 June 2025 with the venue of Karitāne Hall commencing at 5.30 pm.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

- a) **Approves** the meeting date change from 28 May 2025 to 4 June 2025.
- b) **Notes** the meeting venue of Karitāne Hall with the meeting commencing at 5.30 pm.

### **Motion carried (WCCB/2025/009)**

## 9 COMMUNITY PLAN

Cr Jim O'Malley withdrew from discussion on this item.

Consideration was given to the Community Plan. The Chairperson had updated the plan and members were requested to provide feedback.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Agrees** that the Chairperson will update the Community Plan for the 2025-26 year, as discussed, noting it will be adopted at the April meeting.

**Motion carried (WCCB/2025/010)**

## 10 BOARD REPRESENTATION AND ROLES

Board members provided an update on activities, which included:

### **Civil Defence Emergency Management (CDEM)**

Alasdair Morrison and Sonya Billyard advised that a workshop was being held on 5 March 2025

### **Cycleways**

The Coastal connection cycleway was proceeding well. The design for the clip on of Karitāne Railway bridge has been lodged with Kiwi Rail. The section from Waitati to Blueskin Road was proceeding well.

### **Keep Dunedin Beautiful**

Geraldine Tait advised that a meeting was going to be held on 13 February 2025.

### **Liaison with Funding Applicants**

Alasdair Morrison advised that the Music Festival went well with over 1000 people in attendance.

### **Matanaka Drive Replanting Project**

Mark Brown advised that there was no progress as the funding had dried up.

### **North Coast Tourism Initiatives**

Mark Brown advised that this item was no longer required.

### **OneCoast Recycling**

Geraldine Tait advised that a planning day was held recently and the use of the recycling service was continuing to increase.

### **Community Engagement**

Sonya Billyard and Andy Barratt advised that the deadline for the newsletter was 11 March 2025.

Moved (Alasdair Morrison/Jim O'Malley):

That the Board:

**Notes** the Board updates.

**Motion carried (WCCB/2025/011)**

## **11 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest, including that the Blueskin Show was being held on 6 April 2024

Following on from the presentation at the previous Board meeting from Jude Molyneux the Chairperson commented that he would like to use some of the project fund to install speed humps in Karitāne. He advised that he had discussed the matter with Transport Staff and they had agreed the Board could install speed humps as long as they met the required criteria. The Board discussed paying for two of the speed humps, and would ask if the Transport Department pay for the other two.

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

**Allocate** up to \$2,800.00 plus GST for the installation of speed humps at Karitāne.

**Motion carried (WCCB/2025/012)**

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

**Notes** the Chairperson's update.

**Motion carried (WCCB/2025/013)**

## **12 COUNCILLOR UPDATE**

Councillor Jim O'Malley provided an update on items of interest.

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

**Notes** the Council Activities Update.

**Motion carried (WCCB/2025/014)**

**13 ITEMS FOR CONSIDERATION BY THE CHAIR**

It was noted that Hiroshima day will take place on 6 August 2025. The Board will mark this day by planting donated Ginko Trees. Andy Barrett, Mark Brown and Geraldine Tait will be providing suggestions as to how the day might proceed.

The meeting concluded at 7.43 pm .

.....  
CHAIRPERSON

## PART A REPORTS

### INSTALLATION OF HALF BASKETBALL COURT - WARRINGTON

Department: Civic

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#### EXECUTIVE SUMMARY

- 1 The DCC is in the process of installing a half basketball court in Warrington with groundworks already underway.
- 2 A number of complaints have been received from the community opposing this installation. Based on the feedback received the Board is requested to either approve or decline the installation of the half basketball court.
- 3 The General Manager, Culture and Recreation, Jeanette Wikaira and Group Manager Parks and Recreation, Heath Ellis will be in attendance.

#### RECOMMENDATIONS

That the Board:

- a) **Approves/Declines** the installation of the half basketball court at Warrington.

#### Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - Quality Improvement Specialist

#### Attachments

There are no attachments for this report.



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## HAWKSURY LAGOON - FLOOD MITIGATION MEASURES OTAGO REGIONAL COUNCIL UPDATE

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Otago Regional Council, General Manager Science and Resilience, Tom Dyer, and Consultant, Josh Von Pein, will be in attendance to update the Board on Hawksbury Lagoon flood mitigation measures.

### Attachments

There are no attachments for this report.

## BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report provides a copy of funding applications for the Board’s consideration and an update on the amount in the Board’s discretionary fund.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Considers** the funding request from Blueskin Youth Community Association.
- c) **Considers** the funding request from Karitāne Bowling Club.

### DISCRETIONARY FUND

- 3 The Board has been allocated \$10,000.00 for the 2024/25 year.
- 4 The balance remaining in the Project Fund for allocation for the current financial year is \$3,152.65. The following funds have been allocated in the 2024/25 financial year:

Meeting Date	Amount	Recipient/Purpose
11 September 2024	\$730.00	Waikouaiti Riding for the Disabled – towards a Chromebook for their coach to use to assist with their study for the New Zealand Certificate in Equine (Therapeutic Riding – Assistance Coach) (Level 3)
11 September 2024	\$667.35	Waiputai Trust – towards improving the accessibility of the Waiputai Hub’s facilities by installing a disability grab rail and a baby changing station in the larger toilet with the following condition: Ensure the grab rail and baby changing station meet safety standards.
11 September 2024	\$1,600.00	Waitati Music Festival Inc Soc - towards ensuring adequate toilets, sanitation, and waste management for the Waitati Mini Fest to be held on 23 November 2024 and the Waitati Music Festival to be held on 25 January 2025.
11 September 2024	\$100.00	Kati Huirapa Runanga ki Puketeraki – Koha.

12 February 2025	\$700.00	POWA (as the umbrella org) - towards the repair of the information plaque and remedial work to the handrails at Puketeraki Lookout.
12 February 2025	\$250.00*	Ms Angela Lyon – to thank her for her work on upgrading the Waitati Public Toilet mural as a Board Project.
12 February 2025	\$2,800.00**	Allocates up to \$2,800.00 plus GST for the installation of speed humps at Karitāne.
<b>Total</b>	<b>\$6,847.35</b>	

\*Still to be paid

\*\*Final total for this project still to be advised

### Funding Applications

- 5 Blueskin Youth Community Association has requested \$1,200.00 towards a handrail on the estuary track on a small portion of the track to assist with mobility (Attachment A).
- 6 Karitāne Bowling Club has requested \$2,317.47 towards a new fence between Karitāne Bowling Club and the neighbouring property. The current fence is two metres inside the neighbour's property and has requested a new fence be erected on the legal boundary line (Attachment B).

### Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - Quality Improvement Specialist

### Attachments

	<b>Title</b>	<b>Page</b>
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<a href="#">↓B</a>	Karitāne Bowling Club Funding Application	22

**APPLICATION FOR FUNDING FROM THE  
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 20 March 2025

Name of group applying for funds: Blueskin Youth Community Association

Contact person: Paul Clements Position held: Chair

Address: [REDACTED]

Post Code: 9085

Contact Phone Number [REDACTED] Email [REDACTED]

Short description of the project you are seeking funding for: hand rail on the Eastury track on a small portion of the track to assist mobility

\_\_\_\_\_

\_\_\_\_\_

*Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.  
Please note if considered necessary the Board may seek additional information prior to making a decision.*

Amount sought from Waikouaiti Coast Community Board: \$ \$1200

Total cost of project: \$ 3149.72

Amount already raised: \$ 1200.00

How will the rest of the project cost be funded? from existing funds

What is the timeframe for completing the project? [OR What is the date of your even/project?] as soon as possible

Is your project a one-off, annual or biennial event? one off

Detail the benefits to your organisation and/or the wider community which will result from this project. this track is visited by 10.000 plus persons per year this will make it safer for all those who walk the track

\_\_\_\_\_

\_\_\_\_\_

Has your group made an application to the Board for funding within the last five years?  
 Yes /  No

If granted, how much and what was that money used for? \_\_\_\_\_

\_\_\_\_\_

*All approved funding is subject to the following:*

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

**NOTES:** Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.  
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058  
Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)  
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

## GUIDELINES FOR ALLOCATIONS FROM THE WAIKOUAITI COMMUNITY BOARD DISCRETIONARY FUND

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The Waikouaiti Coast Community Board may make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria:

### **Category A: Community Grants**

Available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds under Category A will be required to complete the *Application for Funding from the Waikouaiti Coast Community Board* form.

Applications are subject to community/public scrutiny and comment. Therefore applications are to be lodged no less than 10 days before the Community Board meeting at which it is to be considered.

Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project (or the stage of the project to which the application relates) will proceed.

Organisations/Groups **must** report back to the Board within six months of the project completion or six monthly until completed.

### **Category B: Board Projects/Activities**

For Community Board initiated community projects and the Board's related activities for example such items as attendance at conferences or training workshops, advertising and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

The Board will make allocations under Category B as the need arises.

**APPLICATION FOR FUNDING FROM THE  
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 17 March 2025

Name of group applying for funds: Karlane Bowling Club

Contact person: Slenys Barnett Position held: Secretary

Address: 106<sup>B</sup> Stornaway Street Karlane  
East otago Post Code: 9440

Contact Phone Number: [REDACTED] Email: Karlanebowlingclub@gmail.com

Short description of the project you are seeking funding for: We are applying for a new fence between Karlane Bowling Club and the neighbouring property. The old fence was 2 metres inside the neighbours property and he wants a new fence on the legal boundary line.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.  
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 2,317.47

Total cost of project: \$ 6,109.00

Amount already raised: \$ 1,000

How will the rest of the project cost be funded? We are applying for our share of the cost (\$3117.47) the neighbour is funding the rest

What is the timeframe for completing the project? [OR What is the date of your even/project?] 31<sup>st</sup> may

Is your project a one-off, annual or biennial event? one-off

Detail the benefits to your organisation and/or the wider community which will result from this project.  
The benefit is that it clearly defines the neighbour property from the Karlane Bowling Clubs Property. The existing fence is unable to be recycled.

Has your group made an application to the Board for funding within the last five years?  
 Yes  No

If granted, how much and what was that money used for? N/A

All approved funding is subject to the following:  
1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.  
2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

**NOTES:** Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.  
Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058  
Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)  
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384





Bunnings Ltd (New Zealand)  
GST REG 24-882-403

Dunedin Warehouse  
18 Strathallan Street  
Otago SI 9012  
Phone 03 466 2000

**Quotation**

Customer: **S MCQUEEN** Date: 18/02/2025  
[Redacted]

Delivery Address:  
Contact: **S MCQUEEN**  
Phone: [Redacted]  
Delivery Instructions: TBC  
Delivery Date: 03/03/2025

We have pleasure in submitting our Quotation No: 321882849 for the following job:  
Job Address: OPP-27953113

Summary	Total Excl Gst	GST Payable	Total Incl Gst
AS PER SCHEDULE			
200 HARDWARE	147.78	22.17	169.95
200 TIMBER	2,279.64	341.94	2,621.58
Prices in this quotation are valid for a period of 30 days from the date of the Quotation, after which Bunnings will requote if required.			
<b>Total</b>	<b>\$2,427.42</b>	<b>\$364.11</b>	<b>\$2,791.53</b>

\*\*\* Quote Valid until 20-MAR-2025 \*\*\*  
For further enquiries concerning this Quotation would you please contact our representative.  
Cheyenne 204899 Tel No: 03 466 2000

**IMPORTANT NOTES**

- Bunnings takes all reasonable care in preparing quotations and orders but is unable to accept any responsibility for any errors or omissions in its quotation or in the plans, drawings, or specifications you provide to us for the purpose of quoting. It is your responsibility to carefully check and confirm all items, quantities, and measurements before placing an order. Where Bunnings accepts any order placed, unless specifically agreed otherwise, it does so on the basis that you bear full responsibility for ensuring the accuracy of all items, quantities and measurements and that they comply with any plans, drawings or other specifications provided.
- Any purchase order or customer terms provided when accepting a Bunnings quote will not apply. Bunnings accepts your order on the basis of Bunnings' standard terms and conditions of supply.

**Subject to Bunnings Standard Terms & Conditions of Supply as set out in this Quotation.**  
**\* This Quotation is strictly confidential \***



Nick Terry — nick@customfencing.net.nz  
021 614100 — office@customfencing.net.nz

**Quote**

**QT00608**

Scott McQueen	<b>Reference</b>	Drive posts	<b>Date</b>	17 February 2025
			<b>Expiry Date</b>	19 March 2025
			<b>GST Number</b>	114-798-304

Firstly, I would like to take this opportunity to thank you for the chance to quote for the fencing to be completed.

I would like to give you a bit of a bit of a background on Custom Fencing.

We currently employ 8 full time staff and have 4 tractor and post drivers to utilize, with rural and lifestyle fencing being our specialty, these units are set up to deal with even the most difficult conditions we face from time to time. We also run a 1.7-ton digger on a trailer, great for getting into the hard-to-reach places.

Although we specialize in rural and lifestyle fencing, we are more than capable to handle any residential, security fencing, we also work in closely with our sister company Custom Construction 2020 LTD.

No matter what we will be able to tailor a project to suit your needs, and with a great supplier data base with use the right materials for the job every time.

We have a 9-step process in place to ensure all work is done to a very high standard. These are completed by staff even before the project gets underway.

These steps include but are not limited to, checking for services, health and safety site inspections etc. having an on-site meeting to discuss the best way to install the fencing for the longevity of the fence lines life.

We are also approved contractors through the fencing association of New Zealand. This means the association has been through the company with a fine-tooth comb to make sure all relevant steps are in place for running a successful business for our clients.

Please feel free to visit our website at [www.customfencing.co.nz](http://www.customfencing.co.nz) or check out our Facebook page to see a range of work that we have completed.

**By accepting this quote, you agree to our terms and conditions listed on our website [www.customfencing.co.nz](http://www.customfencing.co.nz). If you would like a copy of these T&C's then please call or email me on Nick@customfencing.net.nz or 021614100**

Specs of fencing

Materials to be used listed below.



Description	Quantity	Unit Price	Amount
Post 2.7m x 150mm H4	27	30.732	829.76
Tractor and Post Driver	7	110.00	770.00
Labour - Michael	10	68.50	685.00
Labour - Oscar	10	60.00	600.00
		Subtotal	2,884.76
		Total 15% GST	432.71
<b>Total NZD</b>			<b>3,317.47</b>

Thanks for the opportunity to price for the following work.  
 Please note our payment terms are 20th of the following should this quote be accepted.  
 Should you have any question please feel free to get in touch.  
 Email: [nick@customfencing.net.nz](mailto:nick@customfencing.net.nz)  
 Phone: 021614100

Regards  
 Nick Terry

## **GOVERNANCE SUPPORT OFFICER'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board area including:
  - Coastal Hazard Screening
  - DCC Draft Waste Management and Minimisation Plan submission
  - Draft DCC 9 year plan and Local Water Done Well consultations
  - Draft ORC Annual Plan 2025/26 consultation
  - Draft ORC Public Transport Plan 2025-2035
  - What Dunedin City Council is currently consulting on
  - What Otago Regional Council is currently consulting on
  - Roadworks schedule
  - Dunedin City Council updates
  
- 2 As this is an administrative report, there are no options or summary of considerations.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratify** the Board's draft DCC Waste Management and Minimisation Plan submission retrospectively.
- c) **Decides** to submit to the DCC 9 year plan 2025-2034, noting it will be ratified at the next Board meeting being held on 4 June 2025.
- d) **Decides** to submit to the DCC Local Water Done Well, noting it will be ratified at the next Board meeting being held on 4 June 2025.
- e) **Decides** to submit to the ORC Annual Plan 2025/26, noting it will be ratified at the next Board meeting being held on 4 June 2025.
- f) **Decides** to submit to the ORC Regional Public Transport Plan, noting it will be ratified at the next Board meeting being held on 4 June 2025.

### **Coastal Hazard Screening**

- 3 A report will be presented to a future Council meeting which identifies coastal hazards for the whole coastline including the south coast. Further work needs to be done to investigate the hazards in each area and develop a plan based on the findings of this work. The work will be dependent on decisions from Council.

### **DCC Draft Waste Management and Minimisation Plan Submission**

- 4 The draft Waste Management and Minimisation Plan submission is attached for ratifying (Attachment A).

### **What Dunedin City Council is Currently Consulting On**

#### **Draft 9 year plan 2025-2034 and Local Water Done Well**

- 5 Public consultation for the 9 Year Plan 2025-2034 in parallel with Local Water Done Well commenced on 31 March with the submission period closing at 12 noon on 30 April 2025.
- 6 The draft 9 Year Plan consultation document was adopted by Council on 26 March 2025. Following consultation, deliberations will take place in mid-May, and the 9 Year Plan will be adopted by 30 June 2025.
- 7 Information on the 9 Year Plan is available via the following link:  
<https://www.dunedin.govt.nz/council/annual-and-long-term-plans/9-year-plan-2025-2034>

#### *Consultation Process*

- 8 The *Local Water Done Well* (LWDW) consultation is a separate process from the 9 Year Plan consultation, however, the consultations are being run in parallel.
- 9 The consultation period for both LWDW and the 9 Year Plan opens on 31 March 2025 and closes on 30 April 2025 at 12 noon. Combined hearings are scheduled for 5 to 8 May 2025, where speakers can talk to one, or both, of the consultations.
- 10 The Board needs to decide if they would like to submit on either or both, of the LWDW and 9 Year Plan consultations.

#### *Local Water Done Well*

- 11 Local Water Done Well (LWDW) is the Coalition Government's plan to address Aotearoa New Zealand's long-standing water infrastructure challenges.
- 12 The Council is required under the Preliminary Act to prepare and submit a Water Services Delivery Plan (WSDP) to the Secretary for Local Government by 3 September 2025.
- 13 A key requirement of the WSDP is the identification of a Water Services Delivery Model (WSDM) - "the anticipated or proposed model or arrangements for delivering water services (including whether the territorial authority is likely to enter into a joint arrangement)". Two options for the WSDM are being considered; 1) water services remain in-house (preferred option), or 2) water services are managed by a new Council-Controlled Organisation (CCO).

- 14 The draft LWDW consultation document was adopted by Council on 26 March 2025. Following consultation, deliberations will take place in mid-May to enable staff to continue preparation of the WSDP to meet the statutory deadline in September 2025.
- 15 Information on Local Water Done Well is available via the following link: <https://www.dunedin.govt.nz/council/council-projects/local-water-done-well-reform>
- 16 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

## What Otago Regional Council is Currently Consulting On

### Draft Otago Regional Council Annual Plan 2025-2026

- 17 The Otago Regional Council is seeking feedback on its draft Annual Plan 2025-2026.
- 18 Information on the draft Annual Plan 2025-2026 is available via the following link - <https://www.orc.govt.nz/your-council/plans-and-strategies/annual-plans/>
- 19 Consultation is open until 15 April 2025.

### Draft ORC Regional Public Transport Plan 2025-2035

- 20 Public consultation for the Draft ORC Regional Public Transport Plan 2025-2035 commenced on 24 March. In-person consultation sessions will be held from 25 March to 16 April. Feedback is able to be provided through the ORC website at:  
<https://www.orc.govt.nz/your-council/plans-and-strategies/transport-plans-and-policies/regional-public-transport-plans-rptp/feedback-on-regional-public-transport-plan-2025/>
- 21 Links to the ORC draft Regional Public Transport plan as well as summary of the draft plan are available through the following links.  
<https://www.orc.govt.nz/media/02pp5udw/pt-rtp-report-document-a4-mar-2025-web-2.pdf>  
<https://www.orc.govt.nz/media/x21b2mm1/pt-rtp-summary-document-a4-mar-2025-web.pdf>
- 22 Consultation is open until 2 May 2025.

### Roadworks Schedule

- 23 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

**Dunedin City Council Updates**

- 24 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 25 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

**Signatories**

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - Quality Improvement Specialist

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Draft Waste Management and Minimisation Plan submission	30



**WAIKOUAITI COAST  
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9058 | New Zealand  
E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

The Chief Executive  
Dunedin City Council  
P.O. Box 5045  
Dunedin

28<sup>th</sup> February 2025

**Draft Waste Management and Minimisation Plan 2025**

Thank you for the opportunity to make this submission to the above plan. We are pleased to note the comments you make below on Page 7 of the Plan :-

*- Improve opportunities for community-based resource recovery – a community-based approach to resource recovery is often more effective and builds better social outcomes. This is also a priority in Ōtepoti Dunedin's Zero Carbon Plan 2030.*

*- Take a regional approach to waste management and minimisation as opposed to focusing solely on Ōtepoti Dunedin.*

On 20<sup>th</sup> September 2017 a public meeting was held at the East Otago Events Centre in Waikouaiti. One of the topics was what to do with the fact that the Waikouaiti Landfill was to be closed for waste acceptance, and capping of the landfill would occur in the coming years. The site would be used as a Transfer Station and discussion took place about how to minimise waste and maximise recycling. A local group of volunteers was formed, and that group has become known as 'OneCoast'. It has developed into one of the most effective and efficient community groups in the wider Dunedin City area. You will be receiving a submission to this plan from OneCoast, so we will avoid duplication here.

The work carried out by OneCoast fits with the guiding principles and objectives of this WMMP 2025, but they are hampered at times by a lack of consistent funding and the need to keep applying for grants of varying values from various sources. Our request is simple – we ask that Dunedin City Council provides OneCoast with an annual grant of \$30,000.00. This will provide them with some operational certainty and will allow them to maximise their undoubted potential. We and OneCoast will be happy to expand on this at the time of the hearings.

**Wheelie Bins**

The implementation of the new Red/Green/Yellow/Blue kerbside collection on 1<sup>st</sup> July last year has been successful, but there is some room for improvement relating to the wheelie bin collections in some rural areas. It appears that the new, fairly sophisticated, collection trucks have difficulty turning around on narrow no-exit roads, and they have some difficulty with some unsealed roads, particularly steep roads. One solution to this is to use dedicated smaller trucks on certain routes; the other is to provide collection points where residents can place their bins in accessible areas. The change from black rubbish bags to red wheelie bins has been a real challenge

for some residents. We would be keen to discuss this with DCC Staff so that we can maximise efficient waste collection in our North Coast area.

#### **Rural Waste**

Outside Dunedin's built-up area there are large tracts of agricultural land. Different types of farming generate different types of waste, e.g silage & hay plastic wrap; plastic containers for various herbicides, drenches and the likes. While there are processing facilities in various parts of the South Island, we believe that a more centralised collection point could be established in or around Waikouaiti to cater for such waste and we would be keen to discuss this further.

#### **Summary**

We were really pleased to see that this Plan has been created, and we are in general support of its objectives. As a Community Board we are ready, willing and able to do our part in bringing the objectives to fruition in our area. We do note the definition of the word 'Plan' : *'a detailed proposal for doing or achieving something'*. So we look forward to helping you to get things done.

I wish to appear at any future hearing in support of this submission.

Kind Regards



Alasdair Morrison  
Chairman  
Waikouaiti Coast Community Board  
Email: [info@calmarine.co.nz](mailto:info@calmarine.co.nz)  
Ph: 0274 354 384

## **COMMUNITY PLAN**

Department: Civic

### **EXECUTIVE SUMMARY**

- 1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.
- 2 The Board’s Community Plan assists to contribute to the Council’s 9-year plan with focus on:
- 3 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9-year Plan.
- 4 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding).
- 5 Below is a minute extract from the meeting held on 12 February 2025.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Agrees** that the Chairperson will update the Community Plan for the 2025-26 year, as discussed, noting it will be adopted at the April meeting.

**Motion carried (WCCB/2025/001)**

- 6 The updated Community Plan 2025-26 will be circulated at the meeting.
- 7 Following the Board’s adoption of the updated Community Plan 2025-26 a copy will be available on the DCC website as soon as practicable.

### **RECOMMENDATIONS**

That the Board:

- a) **Adopts** the Board’s Updated Community Plan for the 2025-26 year.

### **Signatories**

<b>Author:</b>	Rebecca Murray - Governance Support Officer
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### **Attachments**

There are no attachments for this report.



## **BOARD REPRESENTATION AND ROLES**

Department: Civic

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### **EXECUTIVE SUMMARY**

1 Board members may provide an update on activities including:

**Civil Defence Emergency Management (CDEM)** – Alasdair Morrison & Sonya Billyard

**Cycleways** - Geraldine Tait

**Freedom Camping** - Alasdair Morrison

**Keep Dunedin Beautiful** - Geraldine Tait

**Liaison with Funding Applicants** - Alasdair Morrison

**Matanaka Drive Replanting Project** - Mark Brown

**Moana Gow Swimming Pool Committee** - Andy Barratt

**OneCoast Recycling** - Geraldine Tait

**Community Engagement** - Sonya Billyard & Andy Barratt

**Truby King Recreation Reserve Management Committee** - Andy Barratt

**Recreation Activities** - Andy Barratt

2 As this is an administration report the Summary of Consideration is not required.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Board updates.

### **Signatories**

Author:	Rebecca Murray - Governance Support Officer
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### **Attachments**

There are no attachments for this report.

## CHAIRPERSON'S REPORT

Department: Civic

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### EXECUTIVE SUMMARY

The Chairperson will provide a verbal update on items of interest, including:

9 year plan

Blueskin Show – 6 April 2025

Civil Defence

Karitāne Road Safety

Karitāne Wharf

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's update.

### Signatories

Author:	Rebecca Murray - Governance Support Officer
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### Attachments

There are no attachments for this report.

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## **ITEMS FOR CONSIDERATION BY THE CHAIR**

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Any items for consideration by the Chair.