

West Harbour Community Board MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 02 April 2025, commencing at 5.30 pm.

PRESENT

Chairperson	Angela McErlane
Deputy Chairperson	Kristina Goldsmith
Members	Barbara Anderson Cr Mandy Mayhem

IN ATTENDANCE	Paul Henderson (Acting General Manager Customer and Regulatory), Senior Officer
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Governance Support Officer	Jennifer Lapham
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1 PUBLIC FORUM

Mr John Innes spoke to the Board regarding health and safety issues at Back Beach. He suggested that a effluent dump station be installed for camper vans. He was also express his concern of the speed of vehicles travelling in the Back Beach area.

2 APOLOGIES

Apologies were received from Barbara Anderson, Jarrod Hodson and Wayne Sefton for absence.

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

Accepts the apologies from Barbara Anderson, Jarrod Hodson and Wayne Sefton.

Motion carried

3 CONFIRMATION OF AGENDA

Moved (Angela McErlane/Cr Mandy Mayhem):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

The Chairperson advised that Vision Port Chalmers was no longer active.

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 5 FEBRUARY 2025

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 5 February 2025 as a correct record.

Motion carried (WHCB/2025/008)

PART A REPORTS

6 GOVERNANCE SUPPORT OFFICER'S REPORT

In a report from Civic the Governance Support Officer provided an update on matters of interest to the Board area.

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (WHCB/2025/009)

Discussion took place on the draft 9 year plan and Local Water Done Well consultation.

Cr Mayhem withdrew from this item.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- b) **Agrees** to make a submission on the DCC's 9 year plan and Local Water Done Well.

Motion carried (WHCB/2025/010)

Discussion took place on the Otago Regional Council's Draft Annual Plan and Regional Public Transport Plan.

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- c) **Agrees** to make a submission on the Otago Regional Council's Draft Annual Plan and draft Regional Public Transport Plan.

Motion carried (WHCB/2025/011)

7 COMMUNITY PLAN

Consideration was given to the 2025-26 Community plan. A number of minor amendments were made including:

- High Priority to prepare for extreme weather conditions
- Request funding be included for Public toilets at St Leonards and Purakaunui
- Request that safety measures be installed at Back Beach to reduce the speed of traffic
- Installation of a disability park in the Council car park, and that the potholes be repaired.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- a) **Adopts** the Community Plan, as amended, for the 2025-26 year.

Motion carried (WHCB/2025/012)

8 BOARD UPDATES

Those Board members present had previously circulated their reports and these were taken as read. There was no reports from the absent members.

The Chairperson provided an update on her attendance alongside other Community Boards with the Otago Civil Defence Emergency Management team for the role of community response groups.

Comment was made regarding the West Harbour Community Board's Community Awards and that they would be held at the end of June.

Moved (Duncan Eddy/Kristina Goldsmith):

That the Board:

- a) **Notes** the Board Updates
- b) **Allocates** up to \$800 (excl. GST) for the Community Awards.

Motion carried (WHCB/2025/013)

9 CHAIRPERSON'S REPORT

The Chairperson advised that the Port Chalmers Librarian, Ainsley Heather had retired. The Board acknowledged her contribution to the Port Chalmers Community.

It was agreed that the Board would meet on Wednesday 16 April, in the Rolfe Room, to discuss the DCC 9 year plan, Local Water Done Well and the Otago Regional Council Draft Annual Plan submissions. .

It was moved (Angela McErlane/Kristina Goldsmith)

That the Board:

Adjourn the meeting.

Motion carried

The meeting adjourned at 6.25 pm and reconvened at 6.30 pm

10 COUNCILLOR'S UPDATE

Councillor Mayhem spoke on the information panels and suggested there maybe funding available from Vision Port Chalmers. It was agreed that herself and Duncan Eddy would co-ordinate the information panels project.

She also suggested that the names should be reinstated on the War Memorial at Chalmers Place for ANZAC Day 2026.

11 ITEMS FOR CONSIDERATION BY THE CHAIR

It was suggested that the issue of the dinghies at Deborah Bay be followed up.

The meeting concluded at 6.55 pm.

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CHAIRPERSON