

Notice of Meeting:

I hereby give notice that an ordinary meeting of the District Licensing Committee will be held on:

Date: Friday 2 May 2025
Time: 1:00 pm
Venue: Council Chamber, top floor, Dunedin Public Art Gallery, the Octagon, Dunedin

Sandy Graham
Chief Executive Officer

District Licensing Committee
Opposed Special Licence – West Taieri Rugby Football Club
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Colin Weatherall
Members	Katie Lane Karen Elliot
Senior Officer	Kevin Mechen, Secretary, District Licensing Committee
Governance Support Officer	Lynne Adamson

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
Lynne.Adamson@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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PART A REPORTS

REPORT FOR OPPOSED SPECIAL LICENCE, WEST TAIERI RUGBY FOOTBALL CLUB, 102 FORMBY STREET, OUTRAM – FROM SECRETARY, DISTRICT LICENSING COMMITTEE

Department: Civic

APPLICATION DESCRIPTION

Applicant's Name:	West Taieri Rugby Football Club Incorporated
Site Address	102 Formby Street, Outram
Trading Name:	West Taieri Rugby Football Club
Style of Licence	Special Licence
Application Number	SP-93-2025
Date received by Council	11 April 2025

EXECUTIVE SUMMARY

- 1 This is a report for an application for a special licence made by the West Taieri Rugby Football Club Incorporated for their premises situated at 102 Formby Street, Outram. The criteria found at section 142 of the Sale and Supply of Alcohol Act 2012 (the Act) apply to this application.
- 2 The applicant is seeking the special licence for the club's 125th jubilee celebrations on 9, 10 and 11 May 2025.
- 3 The application was not publicly advertised but the Licensing Inspector and Medical Officer of Health Delegate have opposed the application.

APPLICANT AND APPLICATION

- 4 The Applicant is a long established rugby club covering the West Taieri area. The currently hold a club licence. The jubilee celebrations are being arranged by a Jubilee Committee established for the role.
- 5 The days and hours sought in this application are:
 - a) Friday 9 May 2025 7.00 pm to 12.00 midnight

- b) Saturday 10 May 2025 10.00 am to 1.00 am the following day
 - c) Sunday 11 May 2025` 10.00 am to 3.00 pm.
- 6 They are seeking a ‘supervised’ designation.
- 7 The nominated manager for the event had a manager’s certificate but it expired on 11 April 2025 and at the time of writing this report, there has been no application to renew the certificate.

AGENCY OPPOSITION

- 8 The application was not required to be advertised but it was circulated to the reporting agencies, the Police, Medical Officer of Health, and Licensing Inspector. The Police have not reported however, both the Inspector and Medical Officer of Health Delegate have opposed the application.

Objections

- 9 The Inspector and Medical Officer of Health Delegate undertook a joint compliance visit on Saturday 12 April 2025. They found the following areas of concern:
- a) No duty manager’s name was displayed as required in the legislation and the staff member present was unable to confirm who the manager was for the club.
 - b) There was no food available with the kitchen having closed about two hours earlier.
 - c) A glass containing beer and a separate bottle of beer were found outside the premises. several empty beer bottles were found along the driveway and a group of males were seen walking away while drinking from cans. This suggested alcohol was being consumed outside the licensed area for the club.
 - d) One patron was visibly intoxicated with slurred speech, unsteady balance, and ‘unfocused’ eyes. He attempted to leave the premises with a drink in hand but was instructed not to do so. There was no obvious host responsibility interventions or staff management in the premises.
 - e) Fresh vomit was present outside the premises main entrance.
- 10 The staff member present had only been at the club 3 – 4 weeks and had only recently completed their LCQ training. She indicated she was the main person running the bar.
- 11 Both the Inspector and Medical Officer of Health Delegate oppose the application pursuant to sections:
- a) S.142(1)(c) – suitability of the Applicant. Too many breaches identified to be a suitable licence holder.
 - b) S.142(1)e – amenity and good order of the locality would likely be reduced.
 - c) S.142(1)(h) – appropriate systems, staff, and training. These would all appear to be lacking.

- d) S.142(1)(a) – object of the Act. The object of the Act would not be met if the licence was granted.

CONCLUSION

- 12 The club was visited during a compliance check and found to be in breach of several areas of the legislation.
- 13 The hours sought are very long and the agencies are concerned the Applicant does not have the appropriate systems, staff nor processes to comply with the law.
- 14 The 1.00 am finish for the Saturday night is beyond the midnight closing time as stipulated in the Dunedin Local Alcohol Policy. This can be extended if the Committee so chooses.
- 15 This short notice hearing allows the parties the opportunity to present their cases for the Committee to make a determination.

Signatories

Author:	Kevin Mechen - Alcohol, Psychoactive Substances and Gambling Advisor
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Attachments

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From: [Colin Weatherall](#)
To: [Kirsten Allan](#); [Kevin Mechen](#); [Lynne Adamson](#)
Cc: [Colin Weatherall](#)
Subject: RE: Special licence under 20 working days - West Taieri Rugby Club Jubilee, 09/05/2025
Date: Friday, 11 April 2025 03:40:08 p.m.

Kirsten ok to proceed on timeline be it challenged with Easter & Anzac Day in the Mix

I will await response , as discussed with Kevin just today , I have some overall concerns with Club responsibility/ actions since start of this club Season

Await next step

Regards Colin W
Chair DLC

-----Original Message-----

From: Kirsten Allan <Kirsten.Allan@dcc.govt.nz>
Sent: Friday, 11 April 2025 2:16 pm
To: Colin Weatherall <Colin.Weatherall@dcc.govt.nz>; Kevin Mechen <Kevin.Mechen@dcc.govt.nz>; Lynne Adamson <Lynne.Adamson@dcc.govt.nz>
Subject: Special licence under 20 working days - West Taieri Rugby Club Jubilee, 09/05/2025

Hello

The attached special licence application received today is under 20 working days - 17 working days.

Please note that Ian originally contacted us about this application on February 26, and I have spoken to him several times since then (28 March and 2 April).

Ok to proceed with the application?

Thanks

Kirsten

-----Original Message-----

From: Ian Chalmers [REDACTED]
Sent: Friday, 11 April 2025 2:02 p.m.
To: Dunedin Licensing Agency <dla@dcc.govt.nz>
Subject: West Taieri rugby club jubilee

I believe I was late at sending in the application form. I thought I was on time but I have been known to be ring before

Reasons. I have had problems with your form. I would down load. Fill out and when to save it all numbers and letters would disappear I tried several times to phone your number but no reply. I was also stuck in the North Island for an extra week because of a vehicle break down. When I got back tried to ring you again. No reply. I then got Bernadette to help me. After many attempts and much swearing we finally Managed to send to you. My next step was to deliver a paper copy to you this morning if I didn't get through. Hope this will not cause any problems. I do apologise

Yours faithfully

Ian chalmers
Sent from my iPhone

Hello

This special licence application is under 20 working days (17 working days).

Can you please provide a late explanation for the DLC to consider.

Many thanks

Kirsten

From: Bernadette Hay [REDACTED] >
Sent: Thursday, 10 April 2025 5:43 p.m.
To: Dunedin Licensing Agency <dla@dcc.govt.nz>
Cc: Ian Chalmers [REDACTED] >
Subject: special licence for West Taieri Rugby Club

Hi

I am emailing this on behalf of Ian Chalmers as he is currently having an issue with his email. Attached are files for a special licence application. Please confirm receipt of this email.

Kind regards
Bernadette



APPLICATION FOR SPECIAL LICENCE

Incomplete applications will not be processed

Applications must be lodged at least 20 working days before the event, unless special circumstances apply (see below).

Short notice applications (less than 20 working days before the event date) must be accompanied by an explanation for the District Licensing Committee (DLC) to consider. Applications received outside this deadline may not be accepted.

The application must be accompanied by the correct fee (fees are non-refundable).

Please use separate pages to provide extra information where necessary.

If you have any questions while completing this form, please contact Dunedin DLC staff on 03 474 3481 or email dla@dcc.govt.nz.

Please read and complete the following checklist before submitting the application

- Written statement from the owner of the building or property giving you approval to sell and supply alcohol and allow its consumption on the premises. An email is acceptable, this can be sent to dla@dcc.govt.nz with the name of the event and applicant included as a reference.
- If a body corporate: certificate of incorporation (or equivalent document)
- A list/menu of all food, non-alcohol and low-alcohol beverages (less than 2.5% alcohol)
- A scale plan of the premises showing the principal entrance and the areas where alcohol is to be sold, supplied and consumed, with an indication of which areas are to be:
 - undesignated – anyone of any age allowed
 - supervised – minors must be with their parent/guardian
 - restricted – R18.
- Copies of promotional material and event entry ticket
- Copy of host responsibility policy
- Alcohol management plan for large events
- Risk mitigation plan detailing how you will ensure the impact on the community will be minimised, e.g. control of noise and litter, parking, dispersal of patrons.

Calculate your application fee (please note fees are set by the Ministry of Justice and are non-refundable)

Class 1	One large event (400+ people), more than three medium events (100–400 people) or more than 12 small events (fewer than 100 people)	\$575.00
Class 2	One to three medium events (100–400 people) or 3–12 small events (fewer than 100 people)	\$207.00
Class 3	One or two small events (fewer than 100 people)	\$63.25

Appropriate fee \$

Office use only

Under 20 days Date received: Date of event:

Pre-pay Invoice Emailed Posted

APPLICATION FOR SPECIAL LICENCE

Section 138 of the Sale and Supply of Alcohol Act 2012

To the Secretary, Dunedin District Licensing Committee

Application for a special licence is made in accordance with the particulars set out below:

Type of special licence sought

On-site: s.22(2) On-site special licences permit a licensee to sell or supply alcohol for consumption on those premises to people attending an event as described in the application. Additionally, the holder of an on or club licence may be permitted to sell or supply alcohol for consumption on the premises at a time not ordinarily permitted by the licence or in an area not specified in the licence.

Off-site: s.22(5) Off-site special licences permit the holder of a special licence to sell, at an event as described in the licence, the licensee's alcohol for consumption somewhere else. While the off-site special licence is being used, the licensee may also supply free alcohol, as a sample, for consumption on the premises.

Late application explanation

If this application has been lodged less than 20 working days before the date of the event please explain why.

Contact person

Name: Ian Chalmers

Phone: [REDACTED]

Email: [REDACTED]

Postal address for service: [REDACTED]

Applicant details

Applicant status (please select from the below options)

- | | | |
|---|--|--|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Partnership | <input type="checkbox"/> Body corporate |
| <input type="checkbox"/> Public company | <input type="checkbox"/> Private company | <input checked="" type="checkbox"/> Club |
| <input type="checkbox"/> Trustee | <input type="checkbox"/> Local authority | <input type="checkbox"/> Licensing trust |
| <input type="checkbox"/> Government department or other instrument of the Crown | <input type="checkbox"/> Manager under the Protection of Personal Property Rights Act 1988 | <input type="checkbox"/> Board, organisation or other body |

Full legal name or names to be on the licence

Legal name(s) of the person(s) or organisation that will receive any proceeds from alcohol or ticket sales. Include any other names you may be known by.

West Taieri Rugby Club

Phone: [REDACTED]

Email: president@wtrugby.com

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If a body corporate, please state authority under which this is incorporated, e.g. Companies Act 1993, Incorporated Societies Act 1908, Charitable Trusts Act 1957.

Business details (please describe principal business, any other businesses etc.)

What experience and training does the applicant have in relation to premises/events licensed to sell and/or supply alcohol?

Manager details

Provide the below details for each manager or proposed manager.

Full name	Date of birth	Manager's certificate number	Expiry date
		258990	?

If the proposed manager does not hold a manager's certificate, please state recent and relevant experience and their date of birth (this requires an exemption by the DLC under s213):

Criminal convictions

Has the applicant or any proposed manager been convicted of an offence? Yes No

Please state all criminal convictions other than convictions for offences against provisions of the Land Transport Act 1998 not contained in part 6, and convictions for offences to which the Criminal Records (Clean Slate) Act 2004 applies.

Full name	Conviction	Date of conviction

Event details

Name of the event:

Main purpose of the event:

Type of event (describe):

Address where the event will be held:

When is the event? Date: 09.05.25 Day of the week: Friday Start time: 1900 End time:

If a series of events, attach a schedule or use the template on page 8

Estimated number to attend: 250 Likely age range of those attending: 20-90

Is the event public? Yes No

If yes, is entry by ticket? Yes No

Alcohol sales by cash bar? Yes No

Will security be employed? Yes No

Which types of alcohol beverages will be available for sale at your event? (tick as many as appropriate)

Beer Wine RTDs Spirits

Does the applicant supply or sell, or intend to supply or sell, any goods other than alcohol and food?

Yes No If yes, provide details:

Does the applicant provide, or intend to provide, any services other than those related to the sale or supply of alcohol or food?

Yes No If yes, provide details:

Details of premises or conveyance

For premises:

Name/trading name of the building: West Taieri Rugby Club

Address of the premises: 102 Formby Street Outram

Is there a current licence? Yes No If yes, provide licence number: 069/CL/02/2021

For a conveyance:

Type of conveyance: (e.g. ship, bus, train):

Trading name of conveyance:

Registration number:

Address where based:

Does the applicant own the premises or conveyance? Yes No

If 'no', please provide the full legal name and address of the owner:

A written statement is required from the owner of the building or property giving you approval to sell and supply alcohol and allow its consumption on the premises. This can be sent to dla@dcc.govt.nz with the name of the event and applicant included as a reference.

What type of lease does the applicant have and when does it expire?

Is the licence conditional on completion of building/mechanical work? Yes No

If 'yes', details:

Is there a current and operable fire evacuation scheme in place for the premises? Do you understand the procedures should the premises need to be evacuated?

Yes No (If unsure, please contact your local Fire Service for advice)

Conditions – designations

What designation(s) are required for the event:

- Undesignated (people of any age are permitted at event)
- Supervised event (people under 18 years must be accompanied by parent or legal guardian)
- Restricted event (people under 18 years not permitted)

Other conditions

1. What provision does the applicant intend to make for the sale and/or supply of:

i) food (describe type and range and when it will be served, attach menu)

Morning and afternoon tea, supper and 3 course main dinner on Saturday
Nibbles available at bar

ii) non-alcoholic drinks (describe type and range)

Water, soft drinks,

iii) low-alcohol drinks (2.5% alcohol by volume or less, describe type and range)

Speights mid 2.5% and summit 0%

2. What containers will the alcohol be served in?

Plastic tumblers or bottles

3. To what extent, and where, will drinking water be freely available to patrons?

Bottled water at bar on request
Water on dining table
Water on tap at club rooms

4. If no access to mains water supply is available, how will clean drinking water be made available?

5. What steps will be taken to provide help with, and information about, transport options from the premises?

Taxi numbers posted at bar
2x club courtesy coaches

6. How does the applicant intend to staff the premises to ensure compliance with the Act? Please provide the number of staff and their experience.

Bar manager and six experienced club barmen

7. What steps will be taken to prevent the sale and supply of alcohol to prohibited people? (minors and intoxicated people)

Intoxicated person not served
Bar staff to check IDs
Security to monitor wellbeing of crowd

8. What other steps does the applicant propose to promote the responsible consumption of alcohol?

Committee members and security have right to remove intoxicated or troublesome peoples.
Encouraged not to patron bar during rugby match on Sunday

Signed: Ian Chalmers

Date: 2.4.25

Place: Mosgiel

If required by the DLC, the applicant must give public notice of it in the form described in the regulation (form 7) within 20 working days after filing this application. The notice must be given in compliance with regulation 36 or 38 of the Sale and Supply of Alcohol Regulations 2013 (whichever applies to this application).

Privacy statement

The information you provide in this application, and any supporting documents, will be used by the Dunedin City Council to process your application under the Sale and Supply of Alcohol Act 2012. The information will be shared with the Dunedin District Licensing Committee (DLC), DCC Licensing Inspectors, Police and the Medical Officer of Health as part of the approval process. If required, the information may form part of a public hearing before the DLC and may be used in any subsequent decision relating to your application. The decision will be publicly available.

If your application is publicly advertised, the associated information will be publicly available.

The DCC is required to keep a statutory register of all alcohol licence applications and anyone can request a copy of the information under the Local Government Official Information and Meetings Act 1987. This information may also be used or shared for other purposes in line with the Privacy Act 2020. If you would like a copy of the personal information we hold about you, or to have the information corrected, please contact us at privacy@dcc.govt.nz or 03 477 4000.

Special licence - series of events

In this context, this means the events are related in some way and are located at the same address.

	Name and description of event	Day, date, month, year	Start time	End time	Number attending
1	West Taieri Rugby club jubilee welcoming	Friday 9 May 2025	1900	0000	250 max
2	West Taieri rugby club jubilee main day	Saturday 10 May	1000	0100	250 max
3	West Taieri rugby club jubilee, rugby game and closing ceremony	Sunday 11 May	1000	1500	250 max
4					
5					
6					
7					
8					
9					
10					
11					
12					

Hello

My Name is Ian Chalmers

I am applying for a liquor licence for the up and coming Jubilee for the West Taieri Rugby club

I hope I have everything filled out correctly

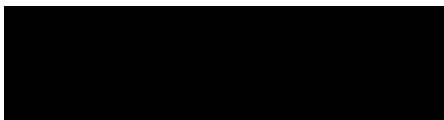
The West Taieri Rugby Club have a club licence. Im not sure if any details off that can be used I noticed the club licence did not have an expiry date on it, so I could not fill that section out completely

I have not submitted a site plan because I do not have the exact spec's There has been a building permit granted for the marquee and it maybe easier for you to get the details form your fallow DCC employees than it will be from me and they will probably have the exact details I can only go on what I am told !!

I know time is running out so I have put in all that I have and can provide please contact me if there is anything that I may have to sort still

Thank You

Ian Chalmers



Technical support for Jubilee

Host Responsibility Plan – West Taieri Rugby Club

West Taieri Rugby Club acknowledges the need for host responsibility when selling and service alcohol at our event . As a committee we agree to uphold the following as part of our plan for host responsibility. It is the role of the Bar Manager to proactively manage the patrons. This is to be achieved by:

- Entry to our productions will be refused is a person is intoxicated on arrival.
- Any potential problems during productions need to be reported to the Bar Manager.
- Alcohol is only to be sold and served in the bar area of the Marquette
- Reduce the risk of patrons becoming intoxicated on the premises.
- Appropriately and safely deal with patrons who require intervention.
- Identify a 'safe place' that can be used for the care and protection of an intoxicated patron until they can be safely removed from the premises.

MINORS

The Taieri Rugby Club acknowledges that it is against the law to serve alcohol on licensed to anyone under 18 years of age unless you are their parent or legal guardian.

Any person appearing to be under 25 years of age will be asked for photo ID before being served.

SIGNAGE

The Taieri Rugby Club agrees that the Bar Manager must ensure the following signs are displayed in the foyer/bar area of the venue:

- Liquor License
- Duty Manager's name
- Taxi names and phone numbers

FOOD

The Front of House Manager is to ensure that the food listed on our menu is available at all times.

LOW AND NON-ALCOHOL BEVERAGES

The Bar Manager is to ensure a good range of low alcohol and non-alcohol beverages are available at all times.

SAFE TRANSPORT

Taxi number to be displayed in the bar area and a phone will be available for patrons to use if need be.

Anyone appearing to be intoxicated at time of leaving will be asked how they intend to get home. The Courtesy coaches may be able to deliver them home or alternative arrangements made if need be.

Risk Management Plan - West Taieri Rugby Club

Control of Noise

The event is being held in a marquee

However is situated in a ruby field behind the club rooms which will deaden the noise The club rooms are between the marquee and the Town Housing

The only night there will be a band is the Saturday night

As it is a jubilee a lot of the attendees are older and the band chosen is a quarter band

Litter

Rubbish bins will be placed in the marquee and out side for people to use

Each day any loose rubbish will be cleaned up by the persons in-charge of litter

Parking

The club ground has a large parking area and extra parking area on grass has been allocated for cars etc

Exit from car park is on to a quiet street so no congestion is expected

Inspectors Report on an application for Special Licence	
Applicant:	West Taieri Rugby Football Club Incorporated
Pathway Number:	SP-93-2025
Location of the event:	102 Formby Street Outram
Day, date & time of the event:	Friday 9 May 2025 from 7.00 pm to 12.00 midnight, Saturday 10 May 2025 from 10.00 am to 1.00 am the following day, Sunday 11 May 2025 from 10.00 am to 3.00 pm
Number of attendees:	Approx 250 persons, aged 20-90 years
The object of this Act:	Primarily the Act requires that the sale of alcohol should be undertaken safely and responsibly and that harm should be minimised. The application reflects this.
The nature of the particular event for which the licence is sought (reason why licence is required, other goods and services to be provided)	Private event not covered by the licence – Jubilee celebrations
The suitability of the applicant	See Inspector’s comment
Any relevant local alcohol policy	<p>While there is no objection to the issuing of this licence the committee should give consideration as to whether there is a relationship between these events as stated in 6.2 of the LAP.</p> <p>6.2 Maximum Trading Hours For premises holding a club licence, special licenses will be granted only for the maximum number of hours for the premises as stipulated in the LAP. Greater hours will only be granted in exceptional circumstance as determined by the DLC.</p> <p>The LAP guides maximum hours for clubs of 12am (midnight). The request for hours until 1am on Saturday 10th May (into the wee hours of Sunday morning 11th May), contravene the LAP provisions.</p>
The amenity and good order of the locality	It is unlikely that the good order and amenity will be reduced further by more than a minor extent.
The design and layout of the premises concerned	No known issues
Appropriate systems, staff and training	<p><u>Manager(s) of the event:</u> Robert Musgrave – Expires 11/04/25. As of 14 April 2025, no application for renewal had been received.</p> <p>DCC records indicate Connor Jenkins may be the manager associated with the club, however Mr Jenkins was not listed within the application.</p> <p><u>Alcohol Management Plan/HR:</u> Included within application. Host responsibility policy within application differs to that on display within the clubrooms – refer to inspector’s comment below.</p>
Designation required	Supervised
Prohibited persons	Intoxicated and unruly – refer to Inspector’s comment
Non-alcoholics and food	<p><u>Describe food provision:</u> Morning and afternoon tea, along with supper and 3-course dinner on Saturday. Nibbles at bar – not specified. See inspector’s comment below.</p> <p><u>Non-alcoholics:</u> Water, soft drinks, 0% beer.</p>

Low-alcohol drinks	Speights mid
Alternative forms of transport	Signage displayed, 2x courtesy coaches available.
Any matters dealt with in any report from the Police, the Medical Officer of Health	No Police report as of 14/04/25. Opposition Delegated Medical Officer of Health.
Fire Service	No report as of 14/04/25
<p>Inspectors comment: Routine monitoring was conducted at this club on Saturday 12 April 2025, at approximately 7.50pm, by myself and Delegated Medical officer of health, Aaron Whipp.</p> <p>Refer to full monitoring report attached, however, in summary the following issues were identified:</p> <ul style="list-style-type: none"> No food available – kitchen had closed 1-2 hours before our arrival. Upon asking staff about food, we were told none was available as the kitchen was closed, even though menus were on display alongside an outdated host responsibility policy and other signage near the bar saying food was available at all times. Water was available at the bar by asking staff only – no accessible water station observed. An intoxicated male patron was observed onsite. Fresh vomit was evident outside the main club entrance upon our exit. (Photo taken) A glass of beer alongside a big bottle of Speights was observed outside near the rubbish area, along with bottles up the driveway. (Photos taken) The bar staff worker was unaware of who the duty manager for the club is. It is unknown if Connor Jenkins is still associated with the club or not. If not, the club do not have a current duty manager. <p>It is my understanding that building consent has been sought for the marque tent planned to be used for this event. The Planning department are also fielding enquiries about a land use consent on 14 April 2025 for this event. Given the duration of the event (over 3 days), minimal information has been provided around noise management/a noise mitigation plan that would form part of the resource consent. A Council planner and myself, met with a Jubilee committee representative on the afternoon of Monday 14th April to discuss noise provisions, and requested more information to be provided towards noise mitigation to enable Environmental Health to comment on the resource consent application.</p> <p>The duration for Saturday 10th May, seeking licensing hours from 10am until 1am the following day (15 hours duration) is a very long period of time. The LAP refers to a maximum licensing time of 12am for clubs, a stance I would support for this application as opposed to granting a licence until 1am.</p> <p>Given the issues identified via recent monitoring, I believe the committee would benefit from hearing from the applicant directly with regards to this application. I oppose this application based upon suitability (section 105 (b)), due to licence breaches observed around intoxicated persons being present onsite, a lack of food availability and a lack of systems, staff, and training that enables alcohol to seemingly be taken offsite from the clubrooms by patrons. These observations from recent monitoring do not provide confidence that the object of the Act (section 105 (a)) is being upheld.</p>	

Signature: Tanya Morrison



Date: 14/04/25

From: [Melissa Joyce](#)
To: [Dunedin Licensing Agency](#)
Cc: [Aaron Whipp](#)
Subject: OPPOSITION SP-93-2025 West Taieri Rugby Club Jubilee
Date: Monday, 14 April 2025 02:00:11 p.m.
Attachments: [image001.png](#)
[image002.png](#)
[West Taieri Rugby Club Compliance Report.pdf](#)

14 April 2025

Ref: SP-93-2025
Application received: 14 April
2025
Applicant: West Taieri Rugby
Club

Premises: 102 Formby Street,
Outram
Event: Jubilee
Date of Event: 9-11 May 2025

Health holds an opposition to this special licence application.

This opposition is based on concerns arising from recent observations and compliance activity relating to the operation and management of the premises.

These matters raise questions about the applicant's ability to comply with the object and requirements of the *Sale and Supply of Alcohol Act 2012*.

Health submits an opposition and refers the Committee to the attached summary report, with specific reference to the following sections of the Act:

- **Section 105(1)(b)** – The suitability of the applicant.
- **Section 105(1)(h)** – Whether the amenity and good order of the locality would be likely to be reduced.
- **Section 105(1)(j)** – Whether the applicant has appropriate systems, staff, and training to comply with the law.
- **Section 142** –)(a)(c)(h)(l) - The object of the Act; The suitability of the applicant; Whether the applicant has appropriate systems, staff, and training to comply with the law; Any matters dealt with in any report from the Police, an inspector

...

The summary report provides evidence of breaches and areas of concern observed during a recent compliance check and is submitted for the Committee's consideration in determining this application.

Regards



Aaron Whipp

Health Compliance Officer

Health New Zealand | Te Whatu Ora – Southern

Alcohol Licensing - Alcohol and other drugs | Delegated Functions of Medical Officer of Health SASAA

2012 | Smokefree Enforcement Officer

027 204 7195 | 03 4769857 | aaron.whipp@tewhatauora.govt.nz

369 Taieri Road, Dunedin | Private Bag 1921, Dunedin 9054



Health New Zealand | Te Whatu Ora

Statement of confidentiality: This email message and any accompanying attachments may contain information that is IN-CONFIDENCE and subject to legal privilege. If you are not the intended recipient, do not read, use, disseminate, distribute or copy this message or attachments. If you have received this message in error, please notify the sender immediately and delete this message

Appendix : Summary of Chief Licensing Inspector’s Field Report – Compliance Check at West Taieri Rugby Club

Date of Visit: Saturday, 12 April 2025

Time: Approximately 2030 hours

Attending Officers:

- Chief Licensing Inspector
- Health Compliance Officer - Medical Officer of Health Delegated SASAA2012

Purpose:

To conduct a joint compliance check at West Taieri Rugby Club as part of the ongoing monitoring process under the Sale and Supply of Alcohol Act 2012, specifically relating to its obligations under a club licence.

Summary of Observations and Findings

Duty Manager Not Displayed or Clearly Identified

No duty manager’s name was displayed on the premises, contrary to statutory requirements. The staff member present (“Cath”) was unable to confirm who the certified duty manager was, mentioning someone possibly named “Connor”.

Alcohol Consumption Beyond the Licensed Premises

A glass half-filled of beer and a separate bottle of beer were observed outside the venue. (The chief licensing inspector has photographic evidence). Several empty beer bottles were found up the driveway. A group of males was seen walking away from the club, up the road, while drinking from cans. These observations suggest alcohol was being consumed outside the licensed area, indicating poor control over licensed premises and a potential breach of licence conditions.

Signs of Patron Intoxication

One male patron was visibly intoxicated: slurred speech, wobbly balance, and unfocused eyes. He attempted to leave the premises with an alcoholic drink but was instructed not to do so. No visible host responsibility interventions or staff management of the situation were observed.

Public Nuisance

Fresh vomit was present outside the main entrance of the club. This raises amenity concerns and suggests a lack of effective intoxication management.

Staff Experience and Oversight

The staff member on duty had only recently completed her LCQ and had been at the club for approximately 3–4 weeks. She indicated she would be the main person running the bar but demonstrated limited knowledge of licensing requirements or club licence obligations.

Relevant Legislative References

-Section 142(1)(a)(c)(h)(i) - The object of the Act; The suitability of the applicant; Whether the applicant has appropriate systems, staff, and training to comply with the law; Any matters dealt with in any report from the Police, an inspector ...

-Section 60 – Club license permits sale or supply only to authorised members, their guests, and visitors, for consumption on the premises.

- Section 62 – Consumption limited to authorised individuals; unauthorised sale or service is prohibited.

- Section 64(1)(b)-(c) – The conduct of the club must align with the object of the Act; appropriate systems and trained staff must be in place.

- Sections 248 & 252 – Offences relating to service of, or failure to manage, intoxicated persons.

- Section 105(1)(h)-(j) – Amenity, good order, and compliance capability of the licensee.

Conclusion

The compliance check at West Taieri Rugby Club revealed several concerns regarding the operation and management of the licensed premises. These include failure to identify a duty manager; evidence of uncontrolled alcohol consumption beyond the licensed area; poor intoxication management; lack of clear operational oversight; and negative impact on amenity and good order in the surrounding environment.

These matters are submitted to the District Licensing Committee for consideration as part of the current special licence application or renewal process.



PO Box 5045
DUNEDIN 9054

West Taieri Rugby Football Club Incorporated
PO Box 12
Outram 9062

Debtor No:	184401
Invoice No:	1086760
Payment Ref:	1731135
Invoice Date:	11 April 2025
Licence No:	SP-93-2025

Tax Invoice
GST No: 51-997-891

DESCRIPTION	AMOUNT (incl GST)
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Licensee: West Taieri Rugby Football Club Incorporated

Location: 102 Formby Street Outram

West Taieri Rugby Club

Fee Category Special Licence - (small events, three to twelve)

Special Licence	207.00
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Payment due upon receipt of invoice

DIRECT CREDIT DEPOSIT DETAILS - 03 0905 0184000 07
Please include your debtor number in your reference

TOTAL GST:	\$27.00	TOTAL DUE:	\$207.00
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Licence number: SP-93-2025
Licensee name: West Taieri Rugby Football Club
Incorporated
Debtor number: 184401
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INVOICE NO:	1086760
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