

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the District Licensing Committee will be held on:

**Date:** Tuesday 19 August 2025  
**Time:** 1.00 p.m.  
**Venue:** Council Chamber, top floor, Dunedin Public Art Gallery, the Octagon, Dunedin

Sandy Graham  
Chief Executive Officer

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**District Licensing Committee**  
**Opposed On and Off Licence Renewal – St Kilda Tavern**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Colin Weatherall
<b>Members</b>	Katie Lane Karen Elliot
<b>Senior Officer</b>	Kevin Mechen, Secretary, District Licensing Committee
<b>Governance Support Officer</b>	Lynne Adamson

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Lynne Adamson  
Governance Support Officer

Telephone: 03 477 4000  
Lynne.Adamson@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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## **APPLICANT AND APPLICATION**

### *Applicant*

- 5 The applicant in this matter is the owner of the building and is seeking to renew the on and off-licences for the business operating from the premises. They do not live locally.
- 6 In the past two years there have been two previous operators at the premises utilising temporary authorities while their own applications were determines. The first was opposed by the agencies and they withdrew their application before the matter was heard by the Committee.
- 7 The second operator’s applications were also opposed. After a hearing before the Dunedin District Licensing Committee, the applications were declined.
- 8 A third person has indicated an interest in the premises and is operating on a temporary authority.
- 9 The underlying licences for the premises expired on 14 April 2025 so, in order for the interested party to operate, the applicant seeks to renew the underlying on and off-licences.

## **PUBLIC NOTICE**

- 10 Public notice of the applications did not attract any objections. The Medical Officer of Health Delegate did not oppose the applications and the Police did not submit a report.
- 11 The Licensing Inspector has expressed concern that the application is not based on any current trading practice and the applicant is no longer actively involved with the business. The Inspector commented that it was unclear how the object of the Act could be upheld when the application was not based on any trade practice.
- 12 The suitability of the applicant could not be assessed by the Inspector because they are no longer active in the business operated from the premises.
- 13 The Inspector believes the Committee would benefit from hearing the matter so they may understand the nature of the business and how it is intended to be run in the future.

## **CONCLUSION**

- 14 This hearing is an opportunity for the applicant to explain the purpose of the licence renewals, the future direction of the business, and to satisfy the Committee that the renewals are required.

## **Signatories**

Author:	Kevin Mechen - Alcohol, Psychoactive Substances and Gambling Advisor
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## **Attachments**

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## **PUBLIC NOTICE**

### **Section 101(a), Sale and Supply of Alcohol Act 2012**

St Kilda Tavern (2002) Limited has made application to the District Licensing Committee at Dunedin for the renewal of an on licence number ON-5434-2006 in respect of the premises situated at 2 Prince Albert Road Dunedin and known as St Kilda Tavern

The general nature of the business conducted under the licence is Tavern.

The applicant seeks the licence on the following hours:

Sunday to Thursday 10.00 am to 12.00 midnight  
Friday and Saturday 10.00 am to 2.00 am the following day: EXCEPT THAT on the Thursday before Good Friday, and on Easter Saturday, and on Christmas Eve and on the day before Anzac Day, alcohol may only be sold between 10.00 am and 12.00 midnight.

First publication date: Wednesday, 16 April 2025

Second publication date: Wednesday, 23 April 2025

Objections Close 5:00 pm Monday, 26 May 2025

- The application may be inspected during ordinary office hours at the office of the Dunedin District Licensing Committee at 50 The Octagon, Dunedin, or on-line at <https://www.dunedin.govt.nz/services/licensing/alcohol-licence-applications>
- No objection to the issue of a licence may be made in relation to a matter other than a matter specified in section 105(1) of the Sale and Supply of Alcohol Act 2012
- Any person who is entitled to object and who wishes to object to the issue of the application may, not later than 25 working days after the date of the first publication of this notice, file a notice in writing of the objection with the Secretary of the Dunedin District Licensing Committee at 50 The Octagon, PO Box 5045, Dunedin 9058



## APPLICATION FOR ON-LICENCE RENEWAL

### Incomplete applications will not be processed

The application must be accompanied by the correct fee (see page 2).

The District Licensing Committee (DLC) will notify the public of this application via the Dunedin City Council website and the Otago Daily Times (the advertising cost is included in the application fee).

The contact person will be emailed a copy of the public notice to be displayed on the premises.

Please use separate pages to provide extra information where necessary.

If you have any questions while completing this form, please contact Dunedin DLC staff on 03 474 3481 or email [dla@dcc.govt.nz](mailto:dla@dcc.govt.nz).

### Please read and complete the following checklist before submitting the application

- A copy of both the food and drinks menus
- Map showing location of 'sensitive' locations, e.g. schools, early childhood facilities, hospitals and churches
- Copy of host responsibility policy – for high risk premises please also include an alcohol management plan explaining how you will implement the points of the policy
- Letter of authorisation if a consultant is completing this form on your behalf

Office use only

Date received:

**Calculate your application fee**

Select your premises type:

- ✓ **Class 1 restaurants** – restaurants with a significant separate bar area which, in the opinion of the DLC, operate that bar at least one night a week in the nature of a tavern (such as serving alcohol without meals to tables situated in the bar area)
- Class 2 restaurants** – restaurants that have a separate bar (including small bar areas) but which, in the opinion of the DLC, do not operate that area in the nature of a tavern at any time
- Class 3 restaurants** – restaurants that only serve alcohol to tables and do not have a separate bar area

Type of premises	Points
Class 1 restaurant, nightclubs, taverns, adult premises	15
Class 2 restaurant, hotels, function centres, universities, polytechnics	10
Class 3 restaurant, other premises not specified	5
Theatres, cinemas, BYO restaurants, cellar doors	2
Premises points	15

Select the latest time you intend to sell alcohol:

Latest alcohol sales time	Points
2am or earlier	0
Between 2.01am and 3am	3
3am onwards	5
Trading hours points	0

Add the premises points and trading hours points together to get the total:

15

Use the table below to work out the fee payable:

Total points	Risk rating	Application fee (GST inc)	Annual fee (GST inc)	Total fee required
0-2	Very low	\$368.00	\$161.00	\$529.00
3-5	Low	\$609.50	\$391.00	\$1000.50
6-15	Medium	\$816.50	\$632.50	\$1449.00
16-25	High	\$1,023.50	\$1,035.00	\$2058.50
26 plus	Very high	\$1,207.50	\$1,437.50	\$2645.00

## APPLICATION FOR ON-LICENCE RENEWAL

Section 127 (2), Sale and Supply of Alcohol Act 2012

TO the Secretary, Dunedin District Licensing Committee

Application for the renewal of an on-licence is made in accordance with the particulars set out below:

### Contact person

Name: Ian Tolerton  
Phone: 0274323700  
Email: stkildatavern@gmail.com  
Postal address for service: P.O. Box 1591  
Nelson Postcode: 7040

### Applicant details

Applicant status (please select from the below options)

- Individual     Partnership     Body corporate     Public company     Private company  
 Club     Trustee     Local authority     Licensing trust  
 Government department or other instrument of the Crown  
 Manager under the Protection of Personal Property Rights Act 1988  
 Board, organisation or other body

Full legal name or names to be on the licence: St. Kilda Tavern (2002) Ltd

Legal name(s) of the person(s) or organisation that will receive any proceeds from alcohol sales. Include any other names you may be known by.

Address: P.O. Box 1591 Nelson 7040

Occupation: Tavern Keepers

Phone: 0274323700

Email: stkildatavern@gmail.com

Applicant's place and date of birth (if an individual):

Gender (if an individual):

Have there been any changes to the licensee status?  Yes  No

A change would include a change of any shareholders, directors or partners.

If yes, please outline the changes: There is a Temporary Licence in place expiring at the time of this renewal

Is this your principal business?  Yes  No

Please state any other businesses:

**Criminal convictions**

Has the applicant or any director or shareholder been convicted of an offence?  Yes  No

Please state all criminal convictions other than convictions for offences against provisions of the Land Transport Act 1998 not contained in part 6, and convictions for offences to which the Criminal Records (Clean Slate) Act 2004 applies.

Full Name	Conviction	Date of Conviction

**Details of premises**

Trading name: **St. Kilda Tavern (2002) Ltd**

Name of the building (if applicable):

Address of the premises: **2 Prince Albert Rd, St. Kilda**

**Dunedin** Postcode: **9012**

Does the building have a current building warrant of fitness (BWF)?  Yes  No

What is the maximum occupancy of your premises including outside areas? **250**

Please describe in detail the number and nature of the toilet arrangements, e.g. number of male and female toilets, number of urinals, unisex facilities and accessible facilities:

Downstairs - one Male, one Female, one Unisex, one urinal. Upstairs - one Male, one Female, one urinal.

**Fire evacuation declaration – Fire and Emergency Act 2017**

Which of the following fire evacuation statements applies to you?  
If unsure, check with Fire and Emergency New Zealand.

- The owner of the building in which the premises is situated provides and maintains an evacuation scheme as required by section 76 Fire and Emergency Act 2017
- Because of the building's current use, the owner is not required to provide and maintain an evacuation scheme
- Because of the nature of the building, the owner is exempt from the requirement to provide and maintain an evacuation scheme

Signed:  Date: **10/04/2025**

**Details of conveyance**

Type of conveyance (e.g. ship, bus or train):

Trading name of conveyance:

Registration number:

Address where based:

Postcode:

::

**Business details**

What is the general nature of the business to be conducted under the licence?

Tavern/bar     Café/restaurant     Hotel     Nightclub     Entertainment     Other (specify)

On which days and during which hours do you sell alcohol:

Day	<input checked="" type="checkbox"/> Mon	<input checked="" type="checkbox"/> Tues	<input checked="" type="checkbox"/> Wed	<input checked="" type="checkbox"/> Thurs	<input checked="" type="checkbox"/> Fri	<input checked="" type="checkbox"/> Sat	<input checked="" type="checkbox"/> Sun
Start time	10.00.a.m.	10.00.a.m.	10.00.a.m.	10.00.a.m.	10.00.a.m.	10.00.a.m.	10.00.a.m.
End time	12.00.a.m.	12.00.a.m.	12.00.a.m.	12.00.a.m.	2.00.a.m.	2.00.a.m.	12.00.a.m.

Are there any changes to the current licensed hours?    Yes     No

*An extension to the existing hours may require resource consent, check with City Planning staff.*

If yes, describe changes:

What designations apply to the premises?

Undesignated (people of any age are permitted)

Supervised (people under 18 years must be accompanied by a parent or legal guardian)

Restricted (people under 18 years not permitted)

Is the applicant seeking any changes to the current licensed areas or designations?

Yes     No    If yes, provide details:

Is accommodation provided?    Yes     No

Is the sale of alcohol the principal purpose of the business?     Yes    No

If no, provide details:

Does the applicant supply or sell any goods other than alcohol and food?

Yes    No    If yes, provide details: Tobacco

Does the applicant provide any services other than those related to the sale or supply of alcohol or food?

Yes    No    If yes, provide details: Gaming room, TAB

**Manager details**

Provide the below details for each manager or proposed manager.

Full name	Date of birth	Manager's certificate number	Expiry date
To be advised			

**Conditions**

1) What provision does the applicant make for the sale and/or supply of:

i. food (describe type and range and when it will be served, attach menu)

Menu to be decided. Will include hot pies, chips, toasted sandwiches, ready to eat meals and pizzas

ii. non-alcoholic drinks (describe type and range)

Fruit juices, post mix, bottled cordials and water, free tea and coffee and tap water.

iii. low-alcohol drinks (2.5% alcohol by volume or less, describe type and range)

At least one beer on tap. Always two, sometimes three, bottled beers. Also a "light" wine option.

2) To what extent, and where, will drinking water be freely available to patrons?

Chilled urn on bar, or via post mix

3) If no access to mains water supply is available, how will clean drinking water be made available?

We have mains water access - if supply interrupted, we have bottled water available

4) What steps are taken to provide help with, and information about, transport options from the premises?

See Host Responsibility statement





















































