

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Dunedin City Council will be held on:

Date: Tuesday 24 February 2026
Time: 9.00 am
Venue: Council Chamber, Dunedin Public Art Gallery, the Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Council
PUBLIC AGENDA

MEMBERSHIP

Mayor	Mayor Sophie Barker	
Deputy Mayor	Cr Cherry Lucas	
Members	Cr John Chambers	Cr Christine Garey
	Cr Doug Hall	Cr Marie Laufiso
	Cr Russell Lund	Cr Mandy Mayhem
	Cr Benedict Ong	Cr Andrew Simms
	Cr Mickey Treadwell	Cr Lee Vandervis
	Cr Steve Walker	Cr Brent Weatherall
Senior Officer	Sandy Graham, Chief Executive	
Governance Support Officer	Lynne Adamson	

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Geshe Lobsang Dhonye and Geshe Losang Gyatso will open the meeting with a prayer.

2 PUBLIC FORUM

AT THE CLOSE OF THE AGENDA PUBLIC FORUM REGISTRATIONS WERE STILL BEING TAKEN. THE SPEAKERS WILL BE CONFIRMED FOLLOWING THE CLOSURE OF REGISTRATIONS 24 HOURS BEFORE THE MEETING BEGINS, I.E. 9:00 AM ON MONDAY 23 FEBRUARY 2026.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Council Interest Register 17 February 2026				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mayor Sophie Barker	Shareholder	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Patron	New Zealand International Science Festival	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Patron	Dunedin Horticultural Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Grow Dunedin Partnership (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Heritage Advisory Group (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6) (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-Chair	Ōtepoti Dunedin Destination Management Plan Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Family Member	Family Member employed at Wilkinson Rogers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr John Chambers	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otakau Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Opera Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Daughter employee	Halo Project	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Ashburn Hall Charitable Trust Board	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Performing Arts Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Sophia Charter (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	St Paul's Cathedral Foundation (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Theomin Gallery Management Committee (Olveston) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Doug Hall	Trustee	Cronus Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Clickfix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - which owns property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Expert Panel Member	Health Coalition Aotearoa Public Health Infrastructure Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Ōtepoti Community Builders Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee/Secretary	Refugee Support Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Southway Enterprises	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Shanghai Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tūhura Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtepoti Dunedin Destination Management Plan Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Poāri a Pukekura (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgjel-Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Russell Lund	Shareholder	Loan & Mercantile Trust includes:	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Produce Place Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Dunedin Grain Store Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Loan & Mercantile 2000 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Lund South Trust includes:	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Lund South Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Lund Dunedin Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Resource Values Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Sherwood Manor Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Lund Central Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Lund South Administration Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director	Construction Operatives Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Lund South Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	RV Lund Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	BDCRS Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Lund Frankton Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Ariki Amateur Athletic & Harrier Club	Ariki is a member of Athletics Otago which receives grant funding from DCC.	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Member	Heritage Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Theatre Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mandy Mayhem	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Ōtepoti Dunedin Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency Response Group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Zone Representative and Board Member	Keep New Zealand Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Coastal Community Cycleway Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Disability Issues Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Performing Arts Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr Benedict Ong	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Listed Stocks	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Simms	Director	Landseer Motor Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Landseer Motor Investments Auckland Limited t/a Andrew Simms - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Stephen Duff Motors Limited t/a Andrew Simms Dunedin - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Three Diamond Automotive t/a Ralliart NZ - Race car preparation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Finance Limited - Financial Services	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	The Landseer Group Limited - Investments	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Otago Motorhome Centre Limited - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Landseer Motor Investments Henderson Limited - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Landseer Motor Investments Moorhouse Limited - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Minaret Property Investments Limited - Property Investment	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Newfoundland Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Moturata Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Trails Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Cricket Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgil AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property, Andersons Bay Road, Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Heritage Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tūhura Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Micky Treadwell	Director	Atawhai Interactive Tapui Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Otago Polytechnic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtepoti Dunedin Live Music Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential and Lifestyle Farm Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Various publicly Audio and Lighting - Hire, Sales and Service Business	May contrace and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Steve Walker	Trustee	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Justice of the Peace		No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Predator Free Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweke Harbour Cone Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Masters Games Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtepoti Dunedin Live Music Advisory Panel	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Predator Free Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Brent Weatherall	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Business George Street, Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Brent Weatherall Jeweller Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Weatherall Trustee Company	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Residential Rental Properties	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 11 November 2025					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Sandy Graham	19/09/2018	Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	25/07/2019	Trustee	Trustee of the Taieri Airport Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/09/2024	Member	St Clair Golf Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/09/2024	Vendor	Property purchased by senior member of ORC staff.	No conflict identified.	Transaction was arms length through an agent with no direct interaction.
	17/09/2024	Client	Various local contractors (glazing, carpet, fencing and kitchen upgrades)	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	12/11/2025	Family member	Family member works for the DCC	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Nicola Morand	09/05/2022	Owner	Residential Property Dunedin	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	09/05/2022	Owner	Residential Property in Otago	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	20/09/2023	Trustee	Riki Te Mairiki Talaroa Trust	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	09/05/2022	Partner	Morand Painting & Decorating	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	12/11/2025	Member	Te Runanga o Otakou	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	12/11/2025	Member	Kati Huirapa Runaka ki Puketeraki	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	12/11/2025	Family member	Family member works for the DCC	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
David Ward	28/07/2022	Director	Ward Property Rentals	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Member	Water New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Member	IPWEA (Institute of Public Works Engineering Australasia)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	21/02/2024	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Fellow	The Institution of Civil Engineers	No conflict identified.	Any decisions relating to The Institution of Civil Engineers will be referred to the CEO
Scott MacLean	23/01/2024	Owner	Residential property	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	23/01/2024	Trustee	Te Poari a Pukekura Charitable Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	23/01/2024	Spouse is Chair	Dunedin Wildlife Hospital Trust (DWHT)	DCC has funded the DWHT	Take no part in discussions or decision making about the Trust or participate in any transactions between the Trust and DCC.

Executive Leadership Team - Register of Interest - current as at 11 November 2025					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Carolyn Allan	01/03/2024	Owner	Residential property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	01/03/2024	Owner	Residential rental property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	01/03/2024	Member	Mountain Bike Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Paul Henderson	15/01/2025	Owner	Residential property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	15/01/2025	Associate Member	Building Officials Institute of NZ (through to 31 Dec 2025 then expires)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	15/01/2025	Playing Member	Dunedin City Royal Football Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	10/10/2025	Navigator Member	Taituarā	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	10/10/2025	Partner	Ruru Workplace Solutions Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mike Costelloe	10/10/2025	Owner	Residential properties x 2	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Council MINUTES

Minutes of an ordinary meeting of the Dunedin City Council held in the Council Chamber, Dunedin Public Art Gallery, the Octagon, Dunedin on Thursday 12 February 2026, commencing at 9.00 am

PRESENT

Mayor	Mayor Sophie Barker	
Deputy Mayor	Cr Cherry Lucas	
Members	Cr John Chambers	Cr Christine Garey
	Cr Doug Hall	Cr Marie Laufiso
	Cr Russell Lund	Cr Mandy Mayhem
	Cr Benedict Ong	Cr Andrew Simms
	Cr Mickey Treadwell	Cr Lee Vandervis
	Cr Steve Walker	Cr Brent Weatherall

IN ATTENDANCE

Sandy Graham (Chief Executive), Carolyn Allan (Chief Financial Officer), Scott MacLean (General Manager City Services), David Ward (General Manager 3 Waters, Property and Urban Development), Nicola Morand (Manahautū - General Manager Community and Strategy), Paul Henderson (General Manager Corporate and Regulatory Services), Mike Costelloe (General Manager, Arts, Culture and Economic Development), Hayden McAuliffe (Manager Financial Services), Richard Davey (Treasurer Dunedin City Holdings Ltd), Gina Hu'akau (Manager Community Partnerships), Manager Corporate Policy (Nadia Wesley-Smith), Danielle Tolson (Policy Analyst), Teresa Fogerty (Manager Destination Dunedin), Dan Hendra (Team Leader Events), Dr Anna Johnson (Manager City Planning), Bede Morrissey (Senior Planner City Development), Anna Nilsen (Group Manager Property), John McAndrew (Head of 3 Waters), and Jackie Harrison (Manager Governance)

Governance Support Officer Rebecca Murray

1 OPENING

Rev Alofa Lale, Associate Minister, First Church of Otago opened the meeting with a prayer.

2 PUBLIC FORUM

- 2.1 Aaron Hawkins spoke on behalf of Housing Alliance regarding Otago Housing and thanked the Council for its continued support of local home-insulation initiatives and provided an update on the strong outcomes achieved through DCC and OCT funding, noting both the significant number of Dunedin households assisted and the wider public benefits of improving housing quality.
- 2.2 Jerome Cousins and Andrea Liberatore representing NZ International Science Festival briefed elected members on the positive impact of Council grants on recent festivals and provided comments regarding the current grants review.
- 2.3 Joy Davis and Lois Scott-Muir on behalf of Ōtepoti Community Builders spoke to elected members about the Grants Review and emphasised the benefits of establishing a Grants Subcommittee with community and mana whenua representation.

Moved: (Mayor Sophie Barker/Cr Cherry Lucas)

That the Council:

Extend Public Forum beyond 30 minutes.

Motion carried

- 2.4 Haren Makaea spoke to elected members about experiences of racism in Dunedin, highlighting concerns about exclusion and the challenges of feeling included as someone from another country.

3 APOLOGIES

There were no apologies.

4 CONFIRMATION OF AGENDA

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

Confirms the agenda without addition or alteration.

Motion carried (CNL/2026/012)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

- a) **Notes** the Elected Members' Interest Register; and

- b) **Confirms** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

Motion carried (CNL/2026/013)

6 CONFIRMATION OF MINUTES

6.1 ORDINARY COUNCIL MEETING - 26 JANUARY 2026

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

Confirms the public part of the minutes of the Ordinary Council meeting held on 26 January 2026 as a correct record.

Motion carried (CNL/2026/014)

6.2 ORDINARY COUNCIL MEETING - 29 JANUARY 2026

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

Confirms the public part of the minutes of the Ordinary Council meeting held on 29 January 2026 as a correct record.

Motion carried (CNL/2026/015)

REPORTS

7 NEW YEARS EVE CELEBRATION FEEDBACK

This report provided an overview of community feedback on the 2025/26 New Year's Eve event, highlighting the aspects attendees enjoyed, acknowledging opportunities for improvement, and outlining options to enhance future celebrations within existing budget settings.

Chief Executive (Sandy Graham), General Manager – Arts, Culture and Economic Development (Mike Costelloe), Manager Destination Dunedin (Teresa Fogerty) and Team Leader Events (Dan Hendra) spoke to the report and responded to questions.

Moved (Mayor Sophie Barker/Cr Steve Walker):

That the Council:

Adjourns the meeting for 15 minutes.

Motion carried

The meeting adjourned at 10.28am and reconvened at 10.42am.

Moved (Cr Andrew Simms/Mayor Sophie Barker):

That the Council:

- a) **Notes** the feedback from the community on the 2025/26 New Years Eve event
- b) **Commits** to building on the previous event for the 2026/27 New Years celebration within the existing budget
- c) **Asks** staff to work with the ED portfolio leads to cost alternative options (including fireworks at various locations) with appropriate consultation and bring costed options back to Council by April 2026.

Motion carried (CNL/2026/016)

8 RESIDENTS' OPINION SURVEY QUARTERLY UPDATE: OCTOBER - DECEMBER 2025

The report provided a summary of the Residents' Opinion Survey (ROS) quarterly results for Quarter Two 2025/2026 (October-December 2025).

Manahautū - General Manager Community and Strategy (Nicola Morand) and Manager Corporate Policy (Nadia Wesley-Smith) responded to questions.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

Notes the Residents' Opinion Survey quarterly results for the period of October-December 2025 (Quarter Two 2025/26).

Motion carried (CNL/2026/017)

9 PLANNING BILL AND NATURAL ENVIRONMENT BILL - SUBMISSION

This report sought approval for the draft submission from the DCC to the Environment Select Committee on the Planning Bill and the Natural Environment Bill.

General Manager 3 Waters, Property and Urban Development (David Ward), Manager City and Development (Dr Anna Johnson) and Senior Planner City Development (Bede Morrissey) spoke to the report and responded to questions.

Cr Doug Hall left the meeting at 12pm and returned to the meeting at 12.06pm.

Moved (Cr Cherry Lucas/Mayor Sophie Barker):

That the Council:

- a) **Approves** the draft Dunedin City Council submission on the Planning Bill and the Natural Environment Bill, with any amendments requested, to the Environment Select Committee.
Addition to Section 7.3 of the submission:

DCC recommends that the new planning system explicitly enable territorial authorities to require developer-provided infrastructure to be designed and constructed to accommodate the maximum density permitted by the base zoning, rather than the density proposed by the developer at the time of development. This is necessary to ensure that infrastructure capacity aligns with the full development potential anticipated by the planning framework. Where infrastructure is designed only for the initially proposed density, subsequent intensification may exceed available capacity, resulting in additional costs (to councils and ratepayers), disruption, and inefficiencies.

- b) **Authorises** the Chief Executive to make any minor editorial amendments to submission.
- c) **Notes** that the Mayor or delegate will speak to any hearings in regard to this submission.

Motion carried (CNL/2026/018) with Cr Vandervis recording his vote against.

Moved (Mayor Sophie Barker/Cr Steve Walker):

That the Council:

Adjourns the meeting until 2.15pm.

Motion carried

The meeting adjourned at 1.28pm and reconvened at 2.16pm.

10 INQUIRY INTO THE 2025 LOCAL ELECTIONS SUBMISSION

The report sought approval for the Dunedin City Council (DCC) draft submission to the Inquiry into the 2025 Local Elections (the Inquiry).

Chief Executive (Sandy Graham), Manahautū - General Manager Community and Strategy (Nicola Morand), Manager Corporate Policy (Nadia Wesley-Smith) and Policy Analyst (Danielle Tolson) responded to questions.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

Adjourns the meeting for two minutes.

Motion carried

The meeting adjourned at 2.37pm and reconvened at 2.38pm.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

- a) **Approves** the draft Dunedin City Council submission to the Inquiry into the 2025 Local Elections.

- b) **Authorises** the Chief Executive to make any minor editorial amendments to the draft submission.
- c) **Authorises** the Mayor or delegate to speak at any hearings.

Motion carried (CNL/2026/019) with Cr Vandervis recording his vote against.

11 OTAGO LOCAL AUTHORITIES' TRIENNIAL AGREEMENT 2026-2029

This report provided an overview of the 2026–2029 Otago Triennial Agreement, outlining the statutory requirement for a coordinated regional approach among Otago’s local authorities and seeking Council approval of the agreement in its required format.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

- a) **Approves** the Otago Local Authorities’ Triennial Agreement 2026-2029.
- b) **Authorises** the Mayor to sign the Otago Local Authorities’ Triennial Agreement 2026-2029 on behalf of the Dunedin City Council.
- c) **Notes** that the Triennial Agreement requires the Otago Mayoral Forum to identify and oversee progress on ‘regional focus areas’ – areas where a regional approach is either required or an improve outcomes for Otago.

Motion carried (CNL/2026/020)

12 GRANTS REVIEW

This report provided an overview of the 2025 DCC Grants Review, outlining recommended core policy settings to improve clarity, transparency, and strategic alignment across the grants system, and seeking Council agreement on these settings and the proposed next steps.

Manahautū - General Manager Community and Strategy (Nicola Morand) and Manager Community Partnerships (Gina Hu’akau) responded to questions.

Moved (Mayor Sophie Barker/Cr Christine Garey):

That the Council:

Adjourns the meeting until 3pm.

Motion carried

The meeting adjourned at 2.55pm and reconvened at 3.02pm.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

Adjourns the meetings for two minutes.

Motion carried

The meeting adjourned at 3.20pm and reconvened at 3.23pm.

During discussion Mayor Sophie left the meeting at 3.48pm. Deputy Mayor Lucas chaired the meeting.

Mayor Sophie returned to the meeting at 3.53pm and resumed the Chair. Following Deputy Mayor Cherry Lucas moving and Mayor Sophie Barker seconding a motion. Cr Mandy Mayhem moved an amendment to Item 1 (e). Cr Marie Laufiso seconded the amendment.

Moved (Cr Mandy Mayhem/Cr Marie Laufiso):

That the Council:

- e) **Confirms** its preferred Governance Structure for Grant Decisions is a Grants Subcommittee + Staff Delegations + Council Oversight where:
 - a) Staff allocate small grants under delegation.
 - b) A Grants Subcommittee (which include community representatives) allocates mid-tier grants, multi-year and large grants.

Division

The Council voted by division

For: Crs John Chambers, Christine Garey, Doug Hall, Marie Laufiso, Mandy Mayhem, Benedict Ong, Andrew Simms, Mickey Treadwell and Steve Walker (9).

Against: Crs Cherry Lucas, Russell Lund, Lee Vandervis, Brent Weatherall and Mayor Sophie Barker (5).

Abstained: Nil

The division was declared CARRIED by 9 votes to 5

Motion carried (CNL/2026/021)

Moved (Cr Cherry Lucas/Mayor Sophie Barker):

That the Council:

- 1 **Adopts** the following policy settings for Grants:
 - a) **Defines** a Council Grant as:

A non-repayable financial contribution to an external organisation or individual for a specific project that advances strategic goals the Council cannot deliver alone. It supports community-led activities and services that deliver a measurable public benefit, as outlined in the Council's Long-Term Plan, without expectation of commercial return. While primarily targeting not-for-profit organisations, grants may support for-profit activities where a clear and distinct community benefit is delivered and is demonstrably separated from private gain.
 - b) **Confirms** Council's Role and Purpose in Grant-Making is:

- i) Stewardship – ensuring public funds are allocated fairly, transparently, and strategically;
 - ii) Partnership – working with community organisations as co-deliverers of community outcomes;
 - iii) Enabler – reducing barriers and administrative burden; and
 - iv) Accountability – maintaining oversight and alignment with Council priorities
- c) **Agrees** its priorities for Grant-Making are to:
- i) Prioritise the development of grant approaches that more directly advance its community outcomes; and
 - ii) Refine grant structures and budget settings over time to strengthen this alignment, with further options to be considered through a future Annual Plan process.
- d) **Confirms** its preferred approach to delivering grants is consolidation plus development of new community outcomes grants, including:
- i) Consolidation of existing grant categories to improve clarity and consistency; and
 - ii) Development of new partnership-based grants aligned to priority community outcomes (for example housing, youth wellbeing, and health), subject to future budget and implementation decisions.
- f) **Notes** that grant funding levels will be set through the Annual Plan and Long-Term Plan processes.
- 2 **Notes** That the agreed policy settings will inform the update of the Grants Management Policy (2019) and associated governance, delegations, and operational arrangements.
- 3 **Requests** that staff
- a) Draft an updated Grants Management Policy reflecting the agreed policy settings;
 - b) Develop implementation and transition arrangements, including any required updates to delegations and committee terms of reference;
 - c) Undertake pre-procurement analysis for a grants management system aligned with the agreed policy framework; and
 - d) Report back to Council through a future Annual Plan process with detailed options to strengthen alignment between grant-making.

Motion carried (CNL/2026/022)

Moved (Cr Cherry Lucas/Mayor Sophie Barker):

That the Council:

- e) **Confirms** its preferred Governance Structure for Grant Decisions is a Grants Subcommittee + Staff Delegations + Council Oversight where:

- i) Staff allocate small grants under delegation.
- ii) A Grants Subcommittee (which include community representatives) allocates mid-tier grants, multi-year and large grants.

Division

The Council voted by division

For: Crs John Chambers, Christine Garey, Doug Hall, Marie Laufiso, Mandy Mayhem, Andrew Simms, Mickey Treadwell and Steve Walker (8).

Against: Crs Cherry Lucas, Russell Lund, Benedict Ong, Lee Vandervis, Brent Weatherall and Mayor Sophie Barker (6).

Abstained: Nil

The division was declared CARRIED by 8 votes to 6

Motion carried (CNL/2026/023)

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

Adjourns for 10 minutes.

Motion carried

The meeting adjourned at 4.17pm and reconvened at 4.25pm.

13 GRANTS ALLOCATED \$5K AND UNDER

This report provided details of the Waste Minimisation Community grants that were awarded under the Chief Executive Officer's delegation in the September 2025 round, and the Waste Minimisation Small grants awarded by the former Grants Subcommittee Chair during the period March 2025 and October 2025.

Moved (Mayor Sophie Barker/Cr Mandy Mayhem):

That the Council:

- a) **Notes** that the Waste Minimisation Grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- b) **Notes** the approved funding allocated to organisations for Waste Minimisation Small Projects and Waste Minimisation Community grants.

Motion carried (CNL/2026/024)

14 APPOINTMENT OF ADVISORY PANEL TO CONSIDER DISTRICT LICENSING COMMITTEE COMMISSIONER APPLICATIONS

This report provided an overview of the statutory requirements for maintaining the District Licensing Committee, outlining proposed steps to ensure continuity and adequate hearing

capacity through the recruitment of additional commissioners and the establishment of an advisory panel to assess applicants.

Moved (Mayor Sophie Barker/Cr Mandy Mayhem):

That the Council:

- a) **Notes** that applications will be invited for District Licensing Committee commissioner roles.
- b) **Appoints** an Advisory Panel of Councillor Lucas (as Chair), Councillor Garey and Councillor Walker to consider the applications received to be commissioners of the Dunedin District Licensing Committee.
- c) **Approves** the draft Terms of Reference for the Advisory Panel (with any amendment).
- d) **Requires** the Advisory Panel to:
 - i) make recommendations for appointment to the Chief Executive, and
 - ii) appoint a chairperson for the District Licensing Committee and
 - iii) (if desired) appoint a deputy chairperson.

Motion carried (CNL/2026/025)

15 REVIEW OF DANGEROUS, INSANITARY AND AFFECTED BUILDINGS POLICY

This report provided an update on the scheduled review of the Dangerous, Insanitary and Affected Buildings Policy and sought Council approval to consult on proposed minor amendments in accordance with statutory requirements.

Cr Russell Lund entered the meeting at 4.28pm
Cr Andrew Simms entered the meeting at 4.28pm.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

Adjourns the meeting for two minutes.

Motion carried

The meeting adjourned at 4.32pm and reconvened at 4.34pm

Moved (Cr Steve Walker/Cr Mandy Mayhem):

That the Council:

- a) **Notes** the review of the Dangerous, Insanitary and Affected Buildings Policy

- b) **Approves** the proposed Dangerous, Insanitary and Affected Buildings Policy at Attachment A and the statement of proposal at Attachment B for consultation.
- c) **Notes** that Hearings Committee members to hear and consider submissions for this review will be appointed by the Chair of the Hearings Committee in due course.

Motion carried (CNL/2026/026)

16 RESOLUTION TO STOP PART OF NEILL STREET, ABBOTSFORD

This report provided an overview of the road stopping process for land adjoining 26 Neill Street, confirming that statutory consultation has been completed with no objections and seeking to conclude the formal decision-making process.

Moved (Cr Brent Weatherall/Cr Cherry Lucas):

That the Council:

- a) **Resolves** that under Section 342 of the Local Government Act 1974 the part of unformed road described as Sections 1 & 2 SO 619506 are stopped.
- b) **Notes** that no objections were submitted during the public notice period.
- c) **Authorises** a public notice declaring that the road is stopped.

Motion carried (CNL/2026/027)

17 WAIPORI FUND - QUARTER ENDING 31 DECEMBER 2025

This report provided an update from Dunedin City Treasury Limited on the results of the Waipori Fund for the quarter ended 31 December 2025.

Chief Financial Officer (Carolyn Allan) and Treasurer Dunedin City Holdings Ltd (Richard Davies) spoke to the report and advised that DCHL were underway with the review of the SIPO and will provide an update to Council on 25 March 2026 and responded to questions.

Moved (Cr Lee Vandervis/Cr Cherry Lucas):

That the Council:

- a) **Notes** the report from Dunedin City Treasury Limited on the Waipori Fund for the quarter ended 31 December 2025.

Motion carried (CNL/2026/028)

18 FINANCIAL REPORT - PERIOD ENDED 31 DECEMBER 2025

This report provided the financial results for the period ended 31 December 2025 and the financial position as at that date.

Chief Executive (Sandy Graham), Chief Financial Officer (Carolyn Allan), General Manager Corporate and Regulatory Services (Paul Henderson), General Manager City Services (Scott

MacLean), Manager Financial Services (Hayden McAuliffe), Head of 3 Waters (John McAndrew), Group Manager Property (Anna Nilsen) responded to questions.

Moved (Cr Lee Vandervis/Cr Cherry Lucas):

That the Council:

- a) **Notes** the Financial Performance for the period ended 31 December 2025 and the Financial Position as at that date.

Motion carried (CNL/2026/029)

19 PROPOSED EVENT ROAD CLOSURES

A report from Transport sought approval of the temporary road closure applications relating to the following events:

- i) Graduation Parade
- ii) South Dunedin Street Festival
- iii) Three Peaks Running Race
- iv) Baseline

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

- a) **Resolves** to close the roads detailed below (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)):

i) Graduation Parade

Friday, 13 March 2026	10.30am to 11.00am	<ul style="list-style-type: none"> • Great King Street, between Frederick Street and Albany Street
	10.40am to 11.30am	<ul style="list-style-type: none"> • Frederick Street, between Great King Street and George Street • Filleul Street, between Moray Place and St Andrew Street
	10.40am to 12.00pm	<ul style="list-style-type: none"> • Moray Place, between George Street and upper Stuart Street • George Street, between Frederick Street and Moray Place

ii) South Dunedin Street Festival

Saturday, 14 March 2026	7.00am to 4.30pm	<ul style="list-style-type: none"> • King Edward Street, between Hillside Road and Macandrew Road
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		<ul style="list-style-type: none"> • Lorne Street, between Rankeilor Street and King Edward Street • McBride Street, between Rankeilor Street and King Edward Street • Sullivan Avenue, between Glasgow Street and King Edward Street • Carey Avenue, between Glasgow Street and King Edward Street
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iii) Three Peaks Running Race

Sunday, 15 March 2026	6.00am to 6.10am AND 9.00am to 9.10am	• Woodhaugh Street - entire length
	9.00am to 3.00pm	• Leith Valley Road, between Islay Street and Pigeon Flat Road

iv) Baseline

Saturday, 28 March 2026	10.00am to 11.59pm	• Logan Park Drive, between Anzac Avenue and Butts Road
Sunday, 29 March 2026	12.00am to 10.00am	

Motion carried (CNL/2026/030)

20 TERMS OF REFERENCE - COUNCIL CONTROLLED ORGANISATION TRANSITION STEERING REPORT

This report provided an overview of the proposed Terms of Reference to guide the transition and consultation process for potentially establishing Enterprise Dunedin as a standalone Council Controlled Organisation, ensuring strategic oversight and alignment with Council priorities.

Chief Executive (Sandy Graham) and General Manager Arts, Culture and Economic Development (Mike Costelloe) responded to questions.

Moved (Mayor Sophie Barker/Cr Andrew Simms):

That the Council:

- a) **Adopts** the terms of reference without amendment for the Economic Development Agency Transition Steering Group.

- b) **Appoints** Mayor Barker, Cr Simms and three external advisors as members of the Transition Steering Group.

Motion carried (CNL/2026/031)

The meeting closed at 5.27pm.

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MAYOR

REPORTS

ACTIONS FROM RESOLUTIONS OF COUNCIL MEETINGS

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to show progress on implementing resolutions made at Council meetings.
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Council:

- a) **Notes** the Open and Completed Actions from resolutions of Council meetings as attached.

DISCUSSION

- 3 This report also provides an update on resolutions that have been actioned and completed since the last Council meetings. Note that items on the Forward Work Programme are not included in the attached schedules.

NEXT STEPS

- 5 Updates will be provided at future Council meetings.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Nicola Morand - Manahautū (General Manager Community and Strategy)

Attachments

	Title	Page
↓A	Open Action List	31
↓B	Closed Action List	35

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS					
OPEN ACTION LIST					
FEBRUARY 2026					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Status
28/11/2023	CNL/2023/277	Right of Way Easement over part Dunedin Town Belt for 139 Harbour Terrace, Dunedin	<p>Acting in its capacity as the administering body of the Dunedin Town Belt Recreation Reserve pursuant to the Reserves Act 1977:</p> <p>Approves the partial surrender of an existing vehicular Right of Way easement as it relates to Lot 2 DP 390403 (Instrument 8489286.2)</p> <p>Grants a Right of Way easement over part of the Dunedin Town Belt Recreation Reserve to land held as Lot 1 DP 575078 located at 139 Harbour Terrace, Dunedin, subject to the conditions outlined in this report.</p> <p>Approves increasing of the existing annual fee for the Right of Way from \$1,265.00 including GST to \$1,500.00 including GST for use of the Dunedin Town Belt Recreation Reserve for access to the property at 139 Harbour Terrace, Dunedin.</p> <p>Decides that the criteria for exemption from public notification has been met.</p> <p>Acting under delegation from the Minister of Conservation dated 12 June 2013, and pursuant to section 48 of the Reserves Act 1977;</p> <p>Approves the partial surrender of an existing vehicular Right of Way easement as it relates to Lot 2 DP 390403 (Instrument 8489286.2) and</p> <p>Consents to the grant of a Right of Way easement over part of the Dunedin Town Belt Recreation Reserve to land held as Lot 1 DP 575078 located at 139 Harbour Terrace, Dunedin, subject to the conditions outlined in this report.</p>	Parks and Recreation	February 2026 – The existing Right of Way is being varied so that the partial surrender and registration of the new easement over DCC land can then be registered. The easement variation is currently in the process of being registered.
30/01/2024	CNL/2024/011	Approval to Grant Electricity Easement to Aurora Energy Limited – Part Local Purpose (Esplanade) Reserve at Burnside, Dunedin	<p>Grants, as administering body of the Local Purpose (Esplanade) Reserve, pursuant to Section 48 of the Reserves Act 1977, an easement in gross to Aurora Energy Limited for the installation of an underground fibre cable and associated cabling over part of the Local Purpose (Esplanade) Reserve at Burnside (Record of Title 201821).</p> <p>Decides the criteria for exemption from public notification has been met.</p> <p>Acting under its delegation from the Minister of Conservation dated 12 June 2013 and pursuant to Section 48 of the Reserves Act 1977, approves an easement in gross to Aurora Energy Limited for the installation of an underground fibre cable and associated cabling over part of the Local Purpose (Esplanade) Reserve at Burnside (Record of Title 201821).</p>	Parks and Recreation	February 2026 – Unchanged. A separate matter relating to mining rights in Council's reserve land is being co-ordinated by DCC's Legal Team. These mining rights are to be transferred to Council. Once the mining rights have been transferred then the Aurora Easement will be registered.

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS					
OPEN ACTION LIST					
FEBRUARY 2026					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Status
10/12/2024	CNL/2024/249	Unitary Authority	Progresses discussions about a possible unitary authority for Otago with an initial meeting in early 2025 of elected members of the Councils in Otago or their representatives.	Office of the Mayor	February 2026 – Government changes in this sphere have been announced (Simplifying Local Government). A submission will be considered at the 19 February 2026 Council meeting.
26/02/2025	CNL/2025/079	Memorandum of Understanding with Christchurch City Council – Potential for Shared Services	Approves the Memorandum of Understanding between Dunedin City Council and Christchurch City Council. Notes that the Council’s consultation document under the Local Government (Water Services Preliminary Arrangements) Act 2024 will record that Dunedin City Council and Christchurch City Council are working together to investigate whether there are opportunities for certain shared water services. Delegates to the Council’s Chief Executive Officer the authority to finalise and sign the Memorandum of Understanding on behalf of Council.	3 Waters/Legal	February 2026 – Staff continue to work constructively with colleagues in Christchurch in the areas of procurement, asset management and engineering/data standards.
26/03/2025	CNL/2025/089	Te Awa Ōtākou – Issues and Opportunities Report	Requests staff arrange a meeting between the DCC and ORC Councillors to discuss governance matters related to Te Awa Ōtākou Issues and Opportunities report.	Parks and Recreation	February 2026 – The ORC has advised that a review of the ORC’s Integrated Catchment Management (ICM) programme has been undertaken and the results reported to ORC Council on 25 September 2025. Unfortunately, a Dunedin focused ICM programme will not be initiated this year as originally intended.
26/08/2025	CNL/2025/251	Request to Lift Alcohol Ban in the Lower Octagon and Bath Street on 7 February 2026	Approves the temporary lifting of the Dunedin Alcohol Ban in the Lower Octagon and Bath Street on 7 February 2026 between 10.00am and 9.00pm.	Enterprise Dunedin and Civic	February 2026 – the Alcohol Ban will be lifted for 7 February 2026.
26/08/2025	CNL/2025/257	Proposed Road Stopping – Adjoining 40 Halfway Bush Road	Approves public notification of the Council’s intention to stop a section of legal road at 40 Halfway Bush Road, subject to the Minister for Land Information’s consent and the applicants agreeing to: Pay the Council the non-refundable fee for processing the road stopping. Pay the Council the actual costs incurred for the road stopping, regardless of whether or not the stopping reaches a conclusion, and the market value of the stopped road, assessed by the Council’s valuer. Amalgamate the stopped portion of road with the title of the adjacent land at 40 Halfway Bush Road, being the land contained within Record of Title OT11A/251.	Property	February 2026 – There is no change, the conditional agreement for sale and purchase is with the applicant.

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS OPEN ACTION LIST FEBRUARY 2026					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Status
			<p>Accept the application of the standards contained within the Dunedin City Council Code of Subdivision and Development to the stopped road.</p> <p>Register any easements over the stopped portion of road in favour of utilities or adjoining owners (if required).</p>		
26/08/2025	CNL/2025/262	Proposed Event Road Closures	<p>Resolves to close the roads detailed in the agenda (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)) for the following events:</p> <p>Weet Bix Kids TRYathlon – Sunday 1 March 2026</p>	Transport	February 2026 – the roads will be closed for the event.
27/11/2025	CNL/2025/322	Resolution to Stop Part of Glengyle Street, Vauxhall	<p>Resolves that under Section 342 of the Local Government Act 1974 the part of unformed road described as Section 1 SO 610112 is stopped.</p> <p>Authorises a public notice declaring that the road is stopped.</p>	Property	February 2026 – The public notice declaring the road stopping was published in the Otago Daily Times on 6 December 2025. A new title for the land was issued in DCC's name on 12 January 2026. The settlement of this transaction is scheduled to be completed on 19 February 2026.
11/12/2025	CNL/2025/341	NZTA State Highway Response to the new Dunedin Hospital	<p>Requests that NZTA works with Health New Zealand to establish sufficient additional car parking in very close proximity to the new hospital.</p>	Transport	February 2026 – NZTA continues to work alongside Health NZ for the best outcome for the NDH's relationship to the SH network but NZTA is not responsible for providing parking in local authority areas.
11/12/2025	CNL/2025/244	Rates Relief Grants	<p>Approves Rates Relief grants (as per Attachments C and D) of \$547,715.56 including a grant of \$5,234.56 for the Taieri Bowling Club.</p> <p>Authorises an overspend of the DCC Rates Relief grant fund by \$5,234.56</p>	Community Partnerships	February 2026 – the grants will be paid in February 2026.
11/12/2025	CNL/2025/350	Sports Ground Management Plan Review	<p>Approves the Statement of Proposal and Sports Ground Management Plan Feedback Form</p> <p>Authorises the commencement of the public consultation process required by s. 41(5) of the Reserves Act 1977 as outlined in Option One below.</p>	Parks and Recreation	February 2026 – Stage 1 of the public consultation is due to start on Monday 2 February 2026 and finish on Monday 2 March 2026. Feedback from consultation will be used to develop the new draft Sportsground Management Plan.
11/12/2025	CNL/2025/351	Town Belt Active Travel Trial	<p>Approves the approach outlined in this report to implement the Town Belt Active Travel Trial.</p> <p>Notes that the trial is the first step in delivering on the Town Belt Reserve Management Plan's objectives and implementation plan.</p> <p>Notes that at the conclusion of the trial staff will report back to Council on the results of the trial, including community feedback.</p>	Parks and Recreation	February 2026 – The Town Belt Active Travel Trial started on Monday 26 January 2026 and will run for 3 months. The road has been temporarily closed to traffic. Submissions are being collated and will form the basis of a report to Council on the results of the trial once it is completed.

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS					
OPEN ACTION LIST					
FEBRUARY 2026					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Status
11/12/2025	CNL/2025/358	Proposed Event Road Closures	Resolves to close the roads as detailed in the report (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)) for the following event: Royal NZ Pipe Band Association Otago Centre Competitions – 28 February and 1 March 2026.	Transport	February 2026 – the roads will be closed for the events
29/01/2026	CNL/2026/008	Appointment Process for Independent Members of the Audit, Risk and Assurance Committee	Approves the appointment process outlined in the report. Agrees that the appointment panel would consist of the Mayor, Deputy Mayor, Councillors John Chambers, Andrew Simms and Lee Vandervis; and the Chief Financial Officer. Notes that the appointment panel would make a recommendation to Council on the appointment of the new independent members being the Chairperson and Deputy Chairperson.	Civic	February 2026 – Expressions of Interest closed on Thursday 5 February 2026. A skills matrix, similar to the one used for Dunedin City Holdings Limited was used to assess the applicants and short-list 3 applicants who will be interviewed by the Appointment Panel. A report recommending the appointments will be presented to Council on 4 March 2026.

NOTICE OF MOTION RESOLUTIONS					
27/03/2024	CNL/2024/066 and CNL/2024/067	Notice of Motion – Single Use Cups	Declares a commitment to Dunedin City becoming Single Use Cup (SUC) free as part of its broader waste minimisation goals. Directs the DCC CEO to make the following Dunedin City Council venues SUC free by the end of 2024: Civic Centre Dunedin Public Library Toitū DPAG	Civic	February 2026 – Dunedin Public Art Gallery and the libraries are single use cup free.
			Includes in the DCHL Letter of Expectation 25/26 a requirement that Dunedin Venues Management Limited and the venues it controls or manages are SUC free by the end of 2025.		February 2026 – This has been included in the DVML Statement of Intent to strive to be single cup free wherever practical.
			Promotes the SUC free initiative to the business and hospitality communities through Council networks and events;		November 2025 – Staff will continue to promote this initiative to business communities through networks and events.

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS COMPLETED ACTION LIST FEBRUARY 2026					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion
11/12/2025	2025/354	Drinking Water Quality Assurance Rules (Large Supplies) – Rules Review 2025 – Submission	<p>Approves the draft DCC submission to the Water Services Authority – Taumata Arowai on proposed changes to the Drinking Water Quality Assurance Rules (DWQAR) for large drinking water supplies at Attachment A.</p> <p>Authorises the Mayor and/or her delegate to speak to the submission.</p> <p>Authorises the Chief Executive to make any minor editorial changes if needed.</p>	3 Waters	The submission was sent on 12 December 2025.
23/09/2025	CNL/2025/285	Proposed Event Road Closures	<p>Resolves to close the roads detailed in the agenda (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)) for the following events:</p> <p>Brighton Gala Day – Sunday 18 January 2026</p> <p>Vintage Car Run – Saturday 25 January 2026</p> <p>Waitangi Day Celebrations – Friday 6 February 2026</p> <p>George Street Market Day – Saturday 7 February 2026</p> <p>MG Car Club Display – Sunday 8 February 2026</p> <p>Chinese New Year Celebrations – Sunday 15 February 2026</p>	Transport	The roads were closed for the events.
27/11/2025	CNL/2025/328	New Zealand Masters Games Statement of Intent and Service Level Agreement 2025-2027	<p>Approves the 2025 – 2027 Dunedin (New Zealand) Masters Games Trust Statement of Intent.</p> <p>Approves the 2025 – 2027 Dunedin (New Zealand) Masters Games Trust Service Level Agreement.</p>	Events	The Masters Games were advised of the approval.
27/11/2025	CNL/2025/329	2026 New Zealand Masters Games Operational and Financial Update	Approves the 2026 New Zealand Masters Games proceeding.	Events	The Masters Games were held in February 2026.
27/11/2025	CNL/2025/330	Dunedin City Council Submission on the Otago Regional Council Indigenous Biodiversity Strategy 2025	<p>Approves the draft Dunedin City Council submission, with minor editorial amendments, on the Otago Regional Council’s Indigenous Biodiversity Strategy 2025.</p> <p>Authorises the Chief Executive to make any minor editorial amendments to the submission.</p>	Corporate Policy	The submission was sent.

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS COMPLETED ACTION LIST FEBRUARY 2026					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion
27/11/2025	CNL/2025/319	Amendment to Road Naming Policy	Approves the proposed amendments to the Road Naming Policy.	Transport	The road naming policy has been amended and published on the Dunedin City Council website.
11/12/2025	CNL/2025/353	Proposed Data Collection Approach and Content for the Census Submission	Approves the draft Dunedin City Council submission, with any amendments, to Stats NZ Tauranga Aotearoa on the Proposed data collection approach and content for the census. Authorises the Chief Executive to make any minor editorial amendments to the submission. Notes that the Mayor or delegate will speak to any hearings in regard to this submission.	Corporate Policy	The submission was sent.
30/07/2025	CNL/2025/220	Proposed Event Road Closures	Resolves to close the roads as detailed in the report (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)) for the following events: December Graduation Parades – Various Streets – 6, 10 and 13 December 2025.	Transport	The roads were closed for the event.
23/09/2025	CNL/2025/282	Hearing Committee Recommendations on the Draft Reserves Management Plan General Policies	Adopts the Reserves Management Plan General Policies.	Parks and Recreation	The adopted plan is now operative and available for viewing on the DCC website.
23/09/2025	CNL/2025/283	Hearing Committee Recommendations on the Draft Mosgiel Recreation Area Reserve Management Plan	Adopts the Mosgiel Recreation Area Reserve Management Plan 2025.	Parks and Recreation	The adopted plan is now operative and available for viewing on the DCC website.
23/09/2025	CNL/2025/285	Proposed Event Road Closures	Resolves to close the roads detailed in the agenda (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)) for the following events: St Andrews Day Celebration – Sunday 23 November 2025 Orange Parade – Friday 28 November 2025 Santa Parade – Sunday 30 November 2025	Transport	The roads were closed for the events

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS COMPLETED ACTION LIST FEBRUARY 2026					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion
			<p>Green Island Market Day – Saturday 6 December 2025</p> <p>Community Christmas Event – Sunday 14 December 2025</p> <p>New Years Eve Celebrations and Parade – Wednesday 31 December 2025 – Thursday 1 January 2026</p> <p>Brighton Gala Day – Sunday 18 January 2026</p> <p>Vintage Car Run – Saturday 25 January 2026</p> <p>Waitangi Day Celebrations – Friday 6 February 2026</p> <p>George Street Market Day – Saturday 7 February 2026</p> <p>MG Car Club Display – Sunday 8 February 2026</p> <p>Chinese New Year Celebrations – Sunday 15 February 2026</p> <p>Friday 20 February 2026 and Saturday 21 February 2026</p>		
11/11/2025	CNL/2025/311	Elected Member Remuneration for the 2025-2028 Triennium	<p>Approves annual remuneration of \$145,008 for the Deputy Mayor.</p> <p>Approves annual remuneration of \$100,577 for Councillors.</p> <p>Approves annual remuneration of \$84,496 for Councillors with no additional responsibilities.</p>	Civic	The remuneration authority issued an updated determination which was effective from 17 October 2025.
11/12/2025	CNL/2025/352	Reserve Management Plan Review Schedule	Approves the Reserve Management Plan Schedule.	Parks and Recreation	The Reserve Management Plan Schedule was approved. The next Reserve Management Plan reviews will be the Hills Reserves Management Plan and the Coastal Dune Reserves Management Plan.
26/08/2025	CNL/2025/263	Lead in Soil	<p>Notes the concerns regarding the Council’s current interpretation of the Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011 (NESCS) as it relates to lead in soil for residential development.</p> <p>Requests staff to seek urgent formal guidelines from the Ministry for the Environment on how the Council should interpret and apply the NESCS.</p> <p>Request an urgent Council report on the application of the Ministry for the Environment guidance to residential development across Dunedin City.</p>	Community and Planning	A report was presented to the 11 December 2025 Council meeting providing an update on the response from MfE. Council approved that based on the MfE responses, expert technical, legal advice and data collected to date, DCC should continue its existing approach in line with Regulations. (CNL/2025/349)

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS COMPLETED ACTION LIST FEBRUARY 2026					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion
11/12/2025	CNL/2025/348	DCHL Letter of Expectation for the Year Ended 30 June 2027	<p>Approves the draft Letter of Expectation to the Board of Dunedin City Holdings Ltd from the Council, as Shareholder.</p> <p>Authorises the CEO to make any changes to the Letter of Expectation following Council's feedback.</p> <p>Authorises the Mayor to sign the Letter of Expectation on behalf of the Council as Shareholder.</p>	Civic	The Letter of Expectation was sent.
11/12/2025	CNL/2025/345	Waste Minimisation Innovation and Development (Commercial) Grants Applications	<p>Approves the funding request from Reliance Recovery NZ for \$35,000.00 from the Waste Minimisation Innovation and Development (Commercial) Grants fund.</p> <p>Declines the remainder of the grant requests.</p>	Waste and Environment	The grant has been paid to Reliance Recovery NZ and the remaining applicants have been advised that their grants were declined. A notification report is on the agenda.
30/07/2025	CNL/2025/212	Appointment of Chair, Music Advisory Panel	Defers a decision on the appointment of a Chair for the Music Advisory Panel until after the 2025 triennial election.	Ara Toi	Francisca Griffin was confirmed as the Chair of the Music Advisory Panel at the meeting on 3 December 2025.
27/11/2025	CNL/2025/332	DCC Theatre Fund Grants	<p>Declines DCC Professional Theatre Funding to HicSunt Dracones Productions (under auspice of Stage South Charitable Trust); and</p> <p>Declines DCC Professional Theatre funding to Stage South Charitable Trust.</p>	Ara Toi	All applicants have been advised of the outcomes of their grant applications.
27/11/2025	CNL/2025/333	DCC Theatre Fund Grants	<p>Approves DCC Professional Theatre funding of:</p> <ul style="list-style-type: none"> i) \$8,474.00 to Afterburner (under auspice of WOW! Productions) ii) \$15,000.00 to Birds of a Feather (under the auspice of He Waka Eke Noa Charitable Trust) iii) \$14,000.00 to Carol Brown Dances and Collaborations iv) \$16,000.00 to Curiouser & Curiouser (under auspice of Stage South Charitable Trust) v) \$14,000 to Dunedin Summer Shakespeare (under auspice of Castle Charitable Trust) vi) \$9,826.00 to Glorious Ruins (under the auspice of Stage South Charitable Trust) vii) \$6,000.00 to Improsaurus Incorporated <p>\$14,900.00 to Stage South Charitable Trust</p>	Ara Toi	All applicants have been advised of the outcomes of their grant applications.

Key	
Changes to timeframes	
Progress to date update	Bold

PUBLIC COUNCIL RESOLUTIONS COMPLETED ACTION LIST FEBRUARY 2026					
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion
29/01/2026	CNL/2026/007	Remuneration of External Appointees to Council Committees Policy	Approves , the Draft Remuneration of External Appointees to Council Committees Policy.	Civic	The policy has been updated and published to the Council website. Payroll were advised of the change.
27/11/2025	CNL/2025/323	Lower Value Grants – Process Amendment	<p>Amends the Chief Executive Officer’s delegations to enable approval of Dunedin City Council–funded and administered grant applications (excluding Rates Relief) valued at \$5,000 or less, as follows:</p> <p>The Chief Executive is delegated the power to approve or decline applications for grants that are funded and administered by the Council, provided that:</p> <ul style="list-style-type: none"> i) The grant was within an approved budget; and ii) The maximum possible grant value awarded to an applicant does not exceed \$5,000; and iii) The power to approve or decline the grant has not been reserved to the Council under this Manual or by resolution. <p>The Chief Executive may sub-delegate this authority to any other officer of the Council, subject to:</p> <ul style="list-style-type: none"> i) The sub-delegation being in writing and suitably recorded; and ii) The grant being signed off by the relevant General Manager. <p>This delegation would expire on 31 December 2025</p>	Civic and Corporate Policy	The Chief Executive’s delegations were changed to approve or decline applications for lower value grants.
11/12/2025	CNL/2025/356	Remuneration and Governance Update	<p>Approves annual remuneration of \$145,008 for the Deputy Mayor.</p> <p>Approves annual remuneration of \$99,340 for Councillors.</p>	Civic and Payroll	The updated roles and remuneration proposal was submitted to the Remuneration Authority on 15 January 2026, ahead of the 30 January 2026 deadline.
23/09/2025	CNL/2025/285	Proposed Event Road Closures	<p>Resolves to close the roads detailed in the agenda (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)) for the following events:</p> <p>Friday 20 February 2026 and Saturday 21 February 2026</p>	Transport	The roads were closed for the event.

PROPOSED WATER SUPPLY BYLAW 2026

Department: 3 Waters

EXECUTIVE SUMMARY

- 1 This report proposes making a new bylaw to manage the use of the Dunedin City Council (DCC) water supply network as part of Council's response to recent legislative and regulatory changes relating to three waters services.
- 2 Staff have developed a draft proposed Water Supply Bylaw 2026 (attached to this report as Attachment A) and a draft Statement of Proposal (attached to this report as Attachment B) for the Council's consideration.
- 3 Although the proposed Bylaw would be made under the Local Government (Water Services) Act 2025 (LGWSA), aspects of the bylaw-making process requirements set out in the Local Government Act 2002 (LGA) still apply. This report recommends that the Council makes the determinations required by section 155 of the LGA, which are that:
 - a) A bylaw is the most appropriate way to manage the use of the DCC water supply network;
 - b) The proposed Bylaw is the most appropriate form of bylaw; and
 - c) The proposed Bylaw does not give rise to any implications under, and is not inconsistent with, the New Zealand Bill of Rights Act 1990.
- 4 This report also recommends the Council approves the draft proposed Water Supply Bylaw 2026 and the associated draft Statement of Proposal for notification for public consultation, using the special consultative procedure set out in the LGA.

RECOMMENDATIONS

That the Council:

- a) **Determines** that a bylaw is the most appropriate way to manage the use of the Dunedin City Council water supply network.
- b) **Determines** that the draft proposed Water Supply Bylaw 2026 at Attachment A is the most appropriate form of bylaw.
- c) **Determines** that the draft proposed Water Supply Bylaw 2026 at Attachment A does not give rise to any implications under the New Zealand Bill of Rights Act 1990 and is not inconsistent with that Act.

- 12 The LGA sets out the nature and procedure for the making and review of bylaws. Section 155 of the LGA requires the local authority to determine that a bylaw is the most appropriate way of addressing the perceived problem (which in this case is the management of the use of the water supply network), a proposed bylaw is the most appropriate form of bylaw, and that a proposed bylaw is not inconsistent with the New Zealand Bill of Rights Act 1990 (NZBORA).
- 13 In addition, the LGA requires local authorities to consult the public prior to making a bylaw.

DISCUSSION

- 14 Dunedin's existing local rules for managing the use of the DCC water supply network have been in place for many years and need updating to:
 - a) Align with the provisions of the LGWSA and the Water Services Act 2021 (and associated standards and compliance rules)
 - b) Reflect current operational, safety and compliance requirements
 - c) Improve clarity regarding water supply areas, layout and location of points of supply, metering, boundary backflow prevention requirements and compliance enforcement.
- 15 Making a new bylaw under the LGWSA is appropriate due to the substantial changes and developments in national-level legislation and regulation relating to water supply management over the past five years, culminating in the recent enactment of the LGWSA and the acceptance of the DCC's Water Services Delivery Plan.
- 16 If a new bylaw is made, it will need to be reviewed no later than five years after the date on which it was made.

Overview of proposed Water Supply Bylaw 2026

- 17 The purpose of the proposed Water Supply Bylaw 2026 (the proposed Bylaw) is to manage the use of the DCC water supply network in a manner that:
 - a) Enables efficient and effective management of the water supply network, including connections to the water supply network, in a manner that supports the Council to maintain levels of service, and to service areas where growth is anticipated.
 - b) Protects the Council's water supply and water supply network and equipment from contamination and against damage, misuse or interference.
 - c) Protects against water wastage to better conserve drinking water.
- 18 To achieve this, the proposed Bylaw would:
 - a) Establish requirements for the responsible use of the water supply network, including requirements relating to connections to the water supply network, and by defining the terms and conditions of water supply.
 - b) Set enforceable obligations for customers relating to water use and boundary backflow prevention.

- 19 The proposed Bylaw would replace the DCC Water Bylaw 2011. Much of the substance of the Water Bylaw 2011 would be retained in the proposed Bylaw, but some updated and new requirements would be introduced to reflect current legislation and regulations and current operating conditions, including Dunedin’s growth and development.
- 20 Section 4 of the draft Statement of Proposal attached to this report at Attachment B includes an analysis of the proposed Bylaw that highlights aspects of the proposed Bylaw that are substantively different from the Water Bylaw 2011. The reasons for taking new approaches generally respond to one or both of:
- a) Changes in national-level legislation and regulations
 - b) Internal and external feedback on the application of the Water Bylaw 2011 gathered during its lifetime.

Analysis: determinations under section 155 of the LGA

- 21 The following paragraphs provide analysis to support the Council to consider the recommended determinations, which section 155 of the LGA requires the council to make before making a new bylaw.

Section 155(1): Is a bylaw the most appropriate way to address the perceived problem?

- 22 The DCC water supply network is a public asset that enables an essential service for the community. Most activities related to management and use of the water supply and the water supply network can be managed adequately using non-regulatory methods such as education campaigns.
- 23 However, there are some instances where it is necessary for the DCC to use a regulatory instrument like a bylaw to set rules and provide the ability to legally enforce compliance. These instances relate to:
- a) protecting water supply network infrastructure from misuse and/or damage
 - b) managing water demand
 - c) protecting the safety of drinking water.
- 24 A bylaw is the most appropriate way to manage the DCC water supply network because it enables the Council to:
- a) Establish rules and requirements related to the provision of water supply services, including to protect the network against damage, misuse, interference, or contamination that can pose a risk to public health and safety and/or levels of service;
 - b) Define who is entitled to use the network, establish the process to approve connections to the water supply system, provide the mechanisms for charging for different uses of the network, and set out the roles and responsibilities of both customers and the Council in relation to use of the network; and
 - c) identify offences and to take enforcement action if offences are committed.

- 25 Without a bylaw, the DCC would have limited tools available to regulate the use of the water supply network, and would essentially be left with the Water Services Act 2021 and the LGWSA to achieve any meaningful regulation of its network. These pieces of legislation do not contain the detailed administrative powers that a bylaw can provide, for example specific controls for catchment access and use, point of supply layout and location requirements, and customer responsibilities for boundary backflow prevention. The absence of these detailed administrative powers could adversely impact public health and safety and/or the performance of the water supply network, as well as the DCC's ability to fulfil its duties and obligations as a water supplier under national-level legislation and regulations.

Section 155(2)(a): Is the proposed bylaw the most appropriate form of bylaw?

- 26 Section 258 of the LGWSA specifically provides that a territorial authority may make a bylaw for the purposes of regulating aspects of water services provision, including:

- a) Connections to, and disconnections from, a water supply network
- b) The provision of water services
- c) Conserving drinking water provided in the territorial authority's district
- d) The use of equipment or devices for the purposes of providing water services.

- 27 The proposed Bylaw is an appropriate form of bylaw because it addresses these aspects of water supply provision by the DCC in Dunedin.

- 28 In addition, the proposed Bylaw is the most appropriate form of bylaw because it is:

- a) Aligned with all relevant legislative and regulatory requirements
- b) Not inconsistent with any other Council bylaw
- c) Structured clearly and logically, covering:
 - i) Protection of the water supply network
 - ii) Conditions of supply
 - iii) Breaches and infringement offences
 - iv) Administrative matters
- d) User-friendly, with the inclusion of explanatory notes to assist with the interpretation and application of the bylaw by its users.

- 29 The proposed Bylaw's form is consistent with nationwide practice for bylaws relating to water services infrastructure and services.

Section 155 (2)(b): Is the proposed Bylaw consistent with the NZBORA?

- 30 Under section 155(3) of the LGA a bylaw must not be inconsistent with the New Zealand Bill of Rights Act 1990 (NZBORA). The Council must consider whether the proposed Bylaw gives rise to any implications under the NZBORA.

- 40 If approved, public consultation on the Statement of Proposal and proposed Bylaw will be open from Monday 2 March 2026 to Thursday 2 April 2026. Provision will be made for members of the public to view the consultation material both online (via the DCC website) and at DCC libraries and service centres. Provision will be made for written submissions to be provided online and via other channels (e.g. by post).
- 41 Arrangements will be made for hearings if requested by submitters. A Hearings Panel will be convened for the purpose of considering submissions, and for the purpose of hearings if required. Hearings would likely take place in April 2026.

OPTIONS

Option One – make the recommended determinations and adopt the attached draft proposed Bylaw and draft Statement of Proposal for consultation (Recommended Option)

- 42 This option involves making the recommended LGA determinations and proceeding with public consultation on the attached draft proposed Bylaw and Statement of Proposal, as part of the process towards making a new water supply bylaw for Dunedin.

Advantages

- Complies with the statutory requirements for bylaw-making and associated public consultation
- Enables the DCC to progress towards making a new bylaw to manage use of the DCC water supply network that reflects current legislative and regulatory provisions

Disadvantages

- None identified

Option Two – do not make the recommended determinations and/or do not adopt the attached draft proposed Bylaw and draft Statement of Proposal for consultation (Status Quo)

- 43 This option could involve either:
- a) not progressing towards making a new bylaw to manage use of the DCC water supply network; or
 - b) asking staff to make changes to the draft proposed Bylaw and draft Statement of Proposal before returning to Council for LGA determinations and approvals at a later date.

Advantages

- Enables the Council to request further analysis prior to making decisions

Disadvantages

- Delays progress towards DCC putting in place a new water supply bylaw that reflects current legislative and regulatory provisions

NEXT STEPS

- 44 If the Council approves the recommended option, the proposed Bylaw and Statement of Proposal will be notified for public consultation in accordance with the requirements of the LGA. The consultation will be open from Monday 2 March 2026 to Thursday 2 April 2026.
- 45 Staff will summarise feedback received and prepare a report for consideration by the Hearings Committee. Staff will arrange hearings if requested by submitters.
- 46 After any hearings, staff will report back to the Council with the Hearing Committee’s recommendations and a final proposed Bylaw (incorporating any recommended amendments) for the Council’s consideration.

Signatories

Author:	Katherine Quill - Policy Analyst Scott Campbell - Regulation and Policy Team Leader
Authoriser:	Jared Oliver - Planning Manager John McAndrew - Head of 3 Waters David Ward - General Manager, 3 Waters, Property and Urban Development

Attachments

	Title	Page
↓A	Draft Proposed Water Supply Bylaw 2026	51
↓B	Draft Statement of Proposal: Proposed Water Supply Bylaw 2026	95

SUMMARY OF CONSIDERATIONS			
<i>Fit with purpose of Local Government</i>			
This decision enables democratic local decision making and action by, and on behalf of communities.			
<i>Fit with strategic framework</i>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Future Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>
This report has been prepared with reference to Dunedin’s strategic framework.			

SUMMARY OF CONSIDERATIONS

Māori Impact Statement

There are no known specific impacts for Māori related to this report and the decisions sought. Māori individuals and organisations will have the opportunity to provide feedback on the proposed Bylaw via the public consultation process.

Sustainability

The proposed Bylaw is intended to enable the DCC to manage use of the water supply network in a manner that supports the long-term sustainability of the water supply network and the environment.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report and the recommended decisions have no immediate direct implications for these plans and strategies. However, the proposed Bylaw is intended to enable the DCC to manage use of the water supply network in a manner that supports the DCC to achieve the objectives set out in these plans and strategies (including, for example, level of service performance targets for water supply).

Financial considerations

There are no known specific financial implications related to this report and the recommended decisions. The costs of public consultation and immediate implementation of the proposed Bylaw (if subsequently adopted) can be met from existing budgets. Additional funding (if required) for longer-term implementation activities would be sought through budgets included in the first Water Services Strategy in 2027.

Significance

This report and the recommended decisions have been assessed as medium significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

The draft proposed Bylaw and draft Statement of Proposal have been reviewed by an external legal reviewer.

Staff have considered external feedback received on the Water Bylaw 2011 over a number of years while developing the proposed Bylaw.

Engagement - internal

Staff from the following departments have contributed to the development of this report and/or the attached draft proposed Bylaw and draft Statement of Proposal: 3 Waters, City Growth, Governance, Building Services, Business Information Services, Council Communications and Marketing, and In-House Legal.


Risks: Legal / Health and Safety etc.

None identified.

Conflict of Interest

None identified.

DRAFT – SUBJECT TO COUNCIL APPROVAL

WATER SUPPLY BYLAW 2026			
Approved by:			
Date approved:			
Date of effect:		Reviewed:	
Next review date:		DOC ID:	

This bylaw is made under the authority of the Local Government (Water Services) Act (2025).

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1 APPLICATION

1.1. This bylaw applies to Dunedin City.

2 PURPOSE

2.1. The purpose of this bylaw is to provide for the management and use of the Council’s water supply network in a manner that:

- (a) Enables efficient and effective management of the water supply network, including connection to the water supply network, in a manner that supports the Council to maintain levels of service, and to service areas where growth is anticipated.
- (b) Protects the Council’s water supply and water supply network and equipment from contamination and against damage, misuse or interference.
- (c) Protects against water wastage to better conserve drinking water.

3 DEFINITIONS

3.1. In this bylaw, unless the context otherwise requires:

ACT	Means the Local Government (Water Services) Act 2025 (and any amendments).
AIR GAP	Means a minimum vertical air gap as defined by the Building Code G12 Water Supplies between the outlet of the water supply fitting which fills a storage tank, and the highest overflow water level of that storage tank.
ANCILLARY UNIT	Has the same meaning as defined in the Dunedin District Plan.
APPROVAL OR APPROVED	Means approval or approved in writing by the Council.
BACKFLOW	Means the unplanned reversal of flow of water or mixtures of water and contaminants into the public water supply network.
BOUNDARY BACKFLOW PREVENTION DEVICE	Means a device that prevents backflow and is installed at or near the point of supply to prevent backflow occurring into the public water supply network.
BUILDING WORK	Has the same meaning as in the Building Code, namely, work for or in connection with the construction, alteration, demolition, or removal of a building; and includes sitework. The Building Code defines sitework as work on a building site, including earthworks, preparatory to or associated with the construction, alteration, demolition, or removal of a building.

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COMPLIANCE OFFICER	Means a person appointed by the Council under section 278 of the Act, and as an enforcement officer under section 177 of the Local Government Act 2002.
COUNCIL	Means the Dunedin City Council inclusive of its officers and/or agents.
CUSTOMER	Means a person who uses or has the right to use or direct the manner of use of water supplied by the Council to any property. (EXPLANATORY NOTE: The customer is normally the owner and/or ratepayer of the property.)
DEDICATED FIRE SUPPLY	Means a category of on-demand supply used solely for the operation of an automatic fire suppression system (e.g. sprinklers) as opposed to other purposes such as drinking water and water for sanitation.
DETACHED MINOR RESIDENTIAL UNIT	Has the same meaning as in the Resource Management (National Environmental Standards for Detached Minor Residential Units) Regulations 2025, namely, a minor residential unit that is completely detached from its principal residential unit.
DRINKING WATER QUALITY ASSURANCE RULES	Means the Drinking Water Quality Assurance Rules 2022 (revised 2024) and any subsequent revisions.
EMERGENCY CONDITIONS	An emergency has been declared under the Water Services Act 2021, the Civil Defence Emergency Management Act 2002, the Hazardous Substances and New Organisms Act 1996, or the Biosecurity Act 1993 and immediate action is necessary to respond to the emergency; or any officer, employee, or agent of the Council believes, on reasonable grounds, that a specified serious risk exists.
EXCESSIVE	In relation to water use, means the amount of water used at a property is greater than the amount of water use reasonably expected for an ordinary supply.
EXTRAORDINARY SUPPLY	Means a category of on-demand supply of metered water for extraordinary use that may be subject to specific conditions and limitations and includes: <ul style="list-style-type: none"> (a) Properties situated within a water supply area that do not meet the definition of an ordinary supply (i.e. because the water use at the property is an 'extraordinary use'); or (b) Properties where a connection has been installed or located outside a water supply area prior to 1 April 2011 and that has subsequently been approved by the Council.
EXTRAORDINARY USE	Means the use of water for the following purposes other than ordinary use and includes, but is not limited to: <ul style="list-style-type: none"> (a) Commercial and business use (b) Industrial use (c) Horticultural use (d) Viticultural use

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	<ul style="list-style-type: none"> (e) Agricultural use (f) Use at a property zoned Rural or Rural Residential (g) Use at an educational facility (e.g. schools, early-childhood centres, tertiary education institutions) (h) Use at any property that is over 1ha in size that is zoned Large Lot Residential, Low Density Residential or Township and Settlement (i) Use at any property where livestock (excluding poultry) is kept (j) Fire protection systems other than sprinkler systems installed to comply with NZS4517 which have prior approval of the Council (k) Temporary supply (l) Use at any property with: <ul style="list-style-type: none"> (i) A spa in excess of 10m³ capacity (ii) A swimming pool in excess of 10m³ capacity (iii) A fixed garden irrigation system (iv) A water service pipe with a diameter greater than 25mm (v) Any other nominated use as provided by a decision pursuant to clause 5.6 (m) Use of water at a property outside the water supply area boundary (n) Excessive water use.
FEES AND CHARGES	Means the list of items, terms and prices for services associated with the supply of water as adopted by the Council in accordance with the Act and the LGA.
INFRINGEMENT FEE	In relation to an infringement offence, means the infringement fee for the offence specified in this bylaw made under the Act.
INFRINGEMENT OFFENCE	Means an offence that is identified in this bylaw made under the Act as being an infringement offence and is an offence as outlined in clause 6.10 of this bylaw.
LGA	Means the Local Government Act 2002 (and any amendments).
MULTIPLE OWNERSHIP	Includes the following forms of property ownership: Company Share/Block Scheme (Body Corporate), Leasehold/Tenancy in Common Scheme (Cross Lease), Strata Title, and Unit Title (Body Corporate).
NOTICE	Means written notice.
OWNER	Means the person owning the property to which water is supplied.
ON-DEMAND SUPPLY	Means a supply of water that is available on demand directly from the point of supply. It includes ordinary supply, extraordinary supply and dedicated fire supply.
ORDINARY SUPPLY	Means a category of on-demand supply to a property within a water supply area used solely for ordinary use.

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ORDINARY USE	<p>Means the use of water solely for domestic purposes in a dwelling (which may include use for accommodation rental activities in a residential unit, ancillary unit or a detached minor residential unit, e.g. Airbnb). This includes the use of a hose for:</p> <ul style="list-style-type: none"> (a) Washing down a car, or other domestic vehicle, boat, house, windows or the like (b) Filling a spa or swimming pool with a capacity of up to and including 10m³ (c) Garden watering by hand (d) Garden watering by a portable sprinkler (e) Water blasting <p>A property that uses water solely for domestic purposes in a dwelling and meets the definition of extraordinary use will be managed as an extraordinary supply.</p>
PERSON	Means a natural person, and includes a corporation sole, a body corporate and an unincorporated body.
POINT OF SUPPLY	Means the point on the service pipe that marks the boundary of responsibility between the customer and the Council, irrespective of a property boundary, as determined under clause 5.20.
PROPERTY	Means the land and buildings to which water is supplied.
RAW WATER SUPPLY PIPELINE	A Council pipeline that conveys untreated water (raw water) abstracted from the environment to a storage facility or a water treatment plant facility.
RESTRICTED SUPPLY	Means water supply that is restricted due to non-compliance with the bylaw and is different from restricted flow supply.
RESTRICTED FLOW SUPPLY	Means a supply where a small continuous flow is supplied by a flow control device, and storage is provided by the customer to cater for the customer's demand fluctuations.
RURAL WATER SUPPLY AREAS	Means areas serviced by a restricted flow supply and/or on-demand supply but not necessarily with firefighting capability. These are shown on maps on the DCC's website.
SERVICE PIPE	Means a section of water pipe between a Council watermain and the point of supply, that is owned and maintained by the Council.
SERVICE VALVE	Means the valve at the end of the service pipe, which is on the Council side of the point of supply and is owned and maintained by the Council.
SPECIFIED SERIOUS RISK	<p>Has the same meaning as in section 256 of the Act, namely, a serious risk of, or to, any of the following relating to the delivery of water services:</p> <ul style="list-style-type: none"> (a) Illness, injury or death

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	<ul style="list-style-type: none"> (b) Public health (c) The natural or built environment (d) Water services infrastructure (e) Sites of cultural significance
STORAGE TANK	Means any tank having a free water surface.
SUPPLY PIPE	Means the section of pipe between the point of supply and the customer's property through which water is conveyed to the property and owned and maintained by the customer.
TERMS AND CONDITIONS	Means those clauses outlined in this bylaw that apply to the supply of water by the Council.
URBAN WATER SUPPLY AREAS	Means areas serviced by a reticulated water supply network that is intended to supply water to customers via an on-demand supply with firefighting capability. These are shown on maps on the DCC's website.
WATER SERVICES INFRASTRUCTURE	<p>Has the same meaning as in section 4 of the Act, namely,</p> <ul style="list-style-type: none"> (a) means infrastructure that is associated with, or necessary for, providing water services; and (b) includes the capability and capacity of that infrastructure to perform necessary processes, including the attenuation, treatment, and conveyance of water. <p>In the context of this bylaw, water services infrastructure relates specifically to the water supply network.</p>
WATER SUPPLY NETWORK	<p>Has the same meaning as in section 4 of the Act, namely, the infrastructure and processes that are –</p> <ul style="list-style-type: none"> (a) used to provide a water supply service; and (b) owned by, or operated by, for, or on behalf of, the Council. <p>In relation to the Council's water supply network, this includes but is not limited to: wells, infiltration galleries, intake structures, open raw water storage ponds/lakes, raw water pipelines, treatment plants, treated water reservoirs, trunk mains, service mains, watermains, rider mains, pump stations and pumps, valves, hydrants, service pipes, boundary assemblies, meters, manifolds, service valves, Council-owned boundary backflow preventers and tobies.</p>
WATER UNIT	Means one water unit that is delivered at the rate of 1m ³ per day (1,000 litres) and is the basis of measurement for a restricted flow supply in a rural water supply area.
WORKING DAY	<p>Means any day of the week, other than:</p> <ul style="list-style-type: none"> (a) A Saturday, a Sunday, Waitangi Day, Otago Anniversary Day, Good Friday, Easter Monday, Anzac Day, the Sovereign's Birthday, Matariki Observance Day, Labour Day; and

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	(b) A day in the period commencing with the 25th day of December in a year and ending with the 2nd day of January in the following year.
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- 3.2. Part 2 of the Legislation Act 2019 applies to the interpretation of this bylaw.
- 3.3. Every schedule to this bylaw forms part of the bylaw.
- 3.4. Every appendix to this bylaw does not form part of the bylaw, and may be inserted, altered or removed at any time without any formal process. Appendices are provided for information purposes only.
- 3.5. Explanatory notes are not part of the bylaw, and the Council may add, amend or delete explanatory notes at any time without amending the bylaw.

EXPLANATORY NOTE: Explanatory notes are used to explain the intent of a clause in less formal language and/or to include additional helpful information.

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4 PROTECTION OF THE WATER SUPPLY NETWORK

Access to the system

- 4.1. No person other than the Council and its authorised agents shall access any part of the water supply network except to connect to the point of supply, where a connection is approved, and to operate the service valve.

No person to connect to or interfere with the water supply network

- 4.2. Except as set out in clauses 4.3 and 4.4, no person may connect to, or otherwise interfere with, any part of the water supply network.

Fire Hydrants

- 4.3. Drawing water from fire hydrants through the use of a standpipe is not permitted except by Fire and Emergency New Zealand, other emergency services, the drinking water supplier, or authorised contractors to the drinking water supplier where it is reasonably necessary to access the network for the operation of the drinking water supply.

Approvals to access water

- 4.4. A person may make a written application to the Council using the appropriate form supplied by the Council for approval to access water from a Council water tanker filling station. Any approval is valid only for the term specified, and subject to compliance with all terms and conditions specified on the approval.

Working around buried water services infrastructure

- 4.5. Approval from the Council must be obtained prior to carrying out building work over or near Council water services infrastructure. Applications for approval must be in writing using the appropriate form supplied by the Council. For the purposes of this clause, building work is near water services infrastructure if it is:
- (a) Less than 2 metres from a water services infrastructure pipe that is less than 300mm in diameter; or
 - (b) Less than 10 metres from a water services infrastructure pipe that is 300mm or more in diameter.

EXPLANATORY NOTE: The Council keeps accurate permanent records (as-builts) of the location of its buried water services infrastructure. This information is available for inspection at no cost to the public. Reasonable charges may apply to cover the costs of providing copies of this information.

- 4.6. Any person proposing to carry out excavation or building work must view the as-built information to establish whether or not components of the Council's water services infrastructure are located in the vicinity. At least five working days' notice in writing must be given to the Council of an intention to excavate in the vicinity of its water services infrastructure.
- 4.7. A fee may be payable if the Council considers it is appropriate to mark out to within +/- 0.5m on the ground the location of its water services infrastructure and to advise in writing any restrictions on the work it considers necessary to protect its services.

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- 4.8. When excavating and working around buried services due care must be taken to ensure the services are not damaged, and that bedding and backfill are reinstated in accordance with the appropriate Council specifications.
- 4.9. Any damage that occurs to Council water services infrastructure must be reported to the Council immediately. The person causing the damage must reimburse the Council for all costs associated with repairing the damaged service, and any other costs the Council incurs as a result of the incident.

EXPLANATORY NOTE: Excavation within roadways is also subject to the permit process of the appropriate Roadway Authority. Excavation and building work around Council water services infrastructure may also be subject to the requirements of the Council's District Plan. Electronic maps showing indicative locations of buried DCC water services infrastructure are available on the DCC website (water services map) and via beforeudig.co.nz.

Water Supply Catchment Management

Catchment Classes

- 4.10. Both surface water and groundwater catchment areas from which water is abstracted for the purposes of the water supply service are classified as:

- (a) Controlled;
- (b) Restricted;
- (c) Open.

Council's water supply catchments and their classifications are set out in Schedule 1.

Controlled catchments

- 4.11. The following conditions apply to controlled catchments or any area held by the Council as a water reserve.

Entry

- (a) These areas must not be entered by any person except those specifically approved by the Council. Within controlled catchments a person must not:
 - (i) Camp;
 - (ii) Take, or allow to stray, any livestock;
 - (iii) Bathe or wash anything;
 - (iv) Deposit dirt, rubbish or foul material of any kind;
 - (v) Defecate;
 - (vi) Undertake any new activity related to dredging or mining of any kind.

Approvals

- (b) A person may apply in writing to the Council using the appropriate form supplied by the Council for approval to enter a controlled catchment. Any approval is valid only for the term specified, and subject to compliance with all terms and conditions specified on the approval. Approvals may forbid or impose conditions to regulate activities such as:

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- (i) Hunting, trapping, shooting or fishing;
 - (ii) Lighting or maintaining any fire;
 - (iii) Taking of any dog or other animal into a catchment area;
 - (iv) Damaging or destroying any trees, shrubs, or other existing cover, or interference with any property;
 - (v) Excavation;
 - (vi) Carrying of any firearm or weapon of any kind, any trap or any fishing gear which may be used for the hunting or catching of birds, fish or animals; and
 - (vii) Use of any pesticide or toxic substance for any purpose whatsoever.
- (c) Every person issued with an approval by the Council under this clause of the bylaw must produce their approval for inspection by a compliance officer.
- (d) An approval issued under this clause cannot be transferred.
- (e) The Council may at any time, by notice in writing delivered to the holder, suspend any approval for such time as stated in the notice, or may revoke the approval.
- Interference and obstruction*
- (f) If requested by the Council a person must immediately leave a controlled catchment or land held by the Council as a water reserve.

EXPLANATORY NOTE: The person may also be liable for a breach of any of the provisions of this bylaw. Failure to leave the area constitutes a further offence.

- (g) A person must not obstruct or hinder any compliance officer in the exercise of any powers under this bylaw.

Restricted Catchments

4.12. Within a restricted catchment, persons undertaking the following activities will be allowed unrestricted entry:

- (a) Tramping;
- (b) Hunting;
- (c) Trapping;
- (d) Fishing.

For any other activities, the restricted catchment area will be managed as if it was a controlled catchment area (see clause 4.11).

Open Catchments

4.13. In open catchments there is no restriction on activities under this bylaw, except:

- (a) any new activity related to dredging or mining of any kind;
- (b) where a reservoir is in an open catchment as set out in clause 4.14.

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For any new activity related to dredging or mining of any kind, the open catchment will be managed as if it was a controlled catchment area (see clause 4.11).

EXPLANATORY NOTE: There may also be provisions of regional plans, district plans and/or National Environmental Standards that apply to activities in controlled, restricted and open catchments.

Reservoirs

- 4.14. Swimming, bathing, boating or any similar activity is prohibited in all Council reservoirs. No person, or their pets, may enter the following:
- (a) Southern Reservoir;
 - (b) Rossville Reservoir;
 - (c) Cedar Farm Reservoir;
 - (d) Ross Creek Reservoir;
 - (e) Sullivans Dam;
 - (f) Mt Grand Reservoir;
 - (g) West Taieri Reservoir.

Spillages and adverse events

- 4.15. The person responsible for any spillage or other event that releases or is likely to release hazardous substances into the waters of any catchment, or may compromise any part of the water supply network, must advise the Council immediately. This requirement is in addition to other notification procedures required by other authorities.

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5 CONDITIONS OF SUPPLY

Water Supply Areas

- 5.1. The urban and rural water supply areas are in Schedule 2 of this bylaw.
- 5.2. No new supply connections will be permitted to properties lying outside a water supply area.
- 5.3. Where a water supply connection was installed or located outside the water supply area boundaries prior to 1 April 2011 without any formal approval by the Council, the Council will review the connection to ensure the safety and integrity of the water supply network. Following the review the Council at its discretion, may approve the connection as an extraordinary supply or take any other reasonable actions to preserve the safety and integrity of the water supply network.

EXPLANATORY NOTE: In rare instances where the water supply area boundary bisects a property, the Council will determine whether the property is to be treated as falling within or outside of the water supply area, taking into account the proportions of the property within and outside the water supply area, the zoning of property as defined in the Dunedin City District Plan, and the availability of appropriate water supply network infrastructure to establish a water supply connection at the property.

Application for Supply

- 5.4. Any person wishing to:
 - (a) Establish a point of supply;
 - (b) Change the use of an existing supply;
 - (c) Make a change to boundary backflow prevention measures; or
 - (d) Use water for any purpose other than ordinary useshall make a written application to Council using the appropriate form supplied by the Council.
- 5.5. A person may apply in writing to the Council to connect to a water supply using the appropriate form supplied by the Council and accompanied by payment of the prescribed charges. The application must provide all the details required by Council.
- 5.6. The Council will follow the 3-step approval process below:
 - (a) *Step 1:* Assess the concept plan for a water connection, to ensure that the water supply network has enough capacity for the proposed supply and will comply with the requirements of clauses 5.19-5.52 (Point of Supply and Types of Supply). If satisfied of these matters, the Council will approve the concept plan.
 - (b) *Step 2:* Assess the engineering plans for a water supply connection, to ensure that the proposed activity can be implemented. If satisfied that the plan can be implemented, the Council will approve the engineering plans.

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(c) *Step 3: Final approval and sign off* – if the Council is satisfied, after considering the inspections of completed works and supporting documentation, that the work has been completed to an acceptable standard and in accordance with the approvals given under steps 1 and 2, the Council will give final approval and sign off for the connection.

5.7. All applicants who apply for a water supply connection:

- (a) May apply for an approval of more than one step in clause 5.6 at the same time.
- (b) May amend the application for approval at any stage before the application has been approved.
- (c) May amend the application for approval after the Council has made its decision (in which case the Council will consider the amended application using the same process as outlined above in clause 5.6).

5.8. The applicant must obtain any other relevant resource consents, before the Council makes the connection to the water services network and confirm with the Council that any relevant resource consents have been obtained, before completing the connection to the water services network.

5.9. If not advised earlier, following approval under Step 1, the Council will inform the applicant of the type of supply, the size of the connection, any conditions applicable and the general terms and conditions under which water will be supplied.

5.10. If an applicant has applied for more than one step at the same time, the Council may approve more than one step of the approval process at the same time.

5.11. If the application for a water connection is declined, the applicant may apply in writing to the Council for an internal review of that decision within 20 working days of the original decision coming to the applicant's notice. An internal review of the decision must proceed in accordance with sections 151-157 of the Act.

EXPLANATORY NOTE: Council does not approve new connections to private watermains that have been established historically. If a person wants to establish a new connection to a private watermain they should seek their own advice as to their authority to connect.

Council authorisation for the supply of water by way of an Application for Supply (as provided for in this bylaw) is still required.

Connections Process

5.12. No connection may be made to the water supply network without approval from the Council.

5.13. The Council will supply and install the service pipe and associated fittings (including the service valve) up to the point of supply at the customer's cost; or may allow the supply and installation of the service pipe and associated fittings (including the service valve) up to the point of supply to be carried out by approved contractors engaged by the customer at the customer's cost.

Timeframe and process

- 19 The new committee structure should be set up in time to allocate the second tranche of Creative New Zealand CCS funding, ie: before the end of the financial year 2025/26.
- 20 In the past, this funding round was administered between March and May because it needed to fit Council's meeting schedule. There is no requirement to adhere strictly to this timeframe; CNZ allows grants rounds to be scheduled to suit individual communities.
- 21 The timing of future CCS assessment rounds will be evaluated to ensure that the timeframes work for applicants, committee members, and staff workloads.
- 22 Ara Toi/Creative Partnerships staff will work closely with new CCS Assessment Committee members to provide induction, support, and advice throughout the assessment process.

This would include hands-on workshops and provision of appropriate resources; CNZ also provides training for committee members.

OPTIONS

Option One – Recommended Option.

Council approves the establishment of a community-based Creative Communities Scheme Assessment Committee.

Impact assessment

- 23 This option has no impact on debt, rates, or city-wide and DCC emissions.

Advantages

- Dunedin City Council meets Creative New Zealand requirements for the administration, assessment, and decision-making of the Creative Communities Scheme grants.
- There is certainty about the grants processes for Creative New Zealand, local creative practitioners, and staff.
- The establishment of an Assessment Committee and the induction and training of its members can start.
- All members of the Assessment Committee are actively interested in and involved with diverse arts, creative, and cultural activities of the city.
- Community involvement in the process has the potential to increase the visibility of these grants and the creative activities that take place in the city.

Disadvantages

- There are no identified disadvantages.

Option Two – Status Quo

Council does not approve the establishment of a community-based Creative Communities Scheme Assessment Committee.

Impact assessment

24 This option has no impact on debt, rates, or city-wide and DCC emissions.

Advantages

- There are no identified advantages to this option.

Disadvantages

- Dunedin City Council does not meet the requirements of its agreement with Creative New Zealand.
- There is no certainty about the CCS grants process for Creative New Zealand, local creative practitioners, or staff.
- The establishment of an Assessment Committee and the induction and training of its members are delayed.
- There is no guarantee of community involvement in the decision-making process as required by Creative New Zealand.

NEXT STEPS

25 If approved, Ara Toi/Creative Communities staff will:

- start the process for setting up a community-based CCS Assessment Committee
- develop and implement a communications plan to inform creative communities of the changes as early as possible

Signatories

Author:	Lisa Wilkie - Kaiārahi – Team Leader Creative Partnerships
Authoriser:	Mike Costelloe - General Manager, Arts, Culture & Economic Development

Attachments

	Title	Page
↓A	2025-2028 DCC-CCS Agreement	115
↓B	CNZ Guidelines - Assessment Committees	125
↓C	Examples - CCS Assessment Committee	129
↓D	DCC_CCS Process	130
↓E	CNZ Letter of Support	131

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by communities.
This decision promotes the cultural and social well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Future Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

The recommended option contributes to the desired outcomes of the Ōtepoti Live Music Action Plan and the Festivals and Events Plan.

Māori Impact Statement

The flexibility of the recommended option provides greater opportunity for Māori involvement in the assessment and decision-making processes for the Creative Communities Scheme.

Sustainability

Greater community involvement in the decision-making process for the CCS grants promotes awareness of and inclusion in the Ōtepoti Dunedin’s creative eco-system, which encourages the growth of sustainable and beneficial creative networks.

Zero carbon

No impact on city-wide or DCC emissions.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

No impact on Levels of Service or Performance Measures.

Financial considerations

No financial implications.

Significance

This decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

No formal external community engagement has been undertaken, although staff have spoken with current CCS representatives on the Grants Subcommittee. Staff have spoken with Creative New Zealand representatives and staff from other Territorial Authorities individually and in online hui.

DUNEDIN HERITAGE FUND - CHANGE OF BALANCE DATE

Department: Finance

EXECUTIVE SUMMARY

- 1 The Dunedin Heritage Fund (DHF) is a registered charity with the Department of Internal Affairs - Charities Services. The DHF currently has a reporting period ending 31 March in line with clause 6.3 of the Deed that established the DHF. This date does not align with the Dunedin City Council, (DCC), balance date of 30 June, and therefore creates inefficiencies for financial reporting.
- 2 This report proposes changing the balance date from 31 March to 30 June to align with the DCC financial year.
- 3 To make this change, the Deed requires Heritage New Zealand Pouhere Taonga (The Trust) and the DCC to agree to change the balance date from 31 March to 30 June.

RECOMMENDATIONS

That the Council:

- a) **Approves** changing the balance date of the Dunedin Heritage Fund from 31 March to 30 June.
- b) **Notes** that if approved by Council, staff will seek approval from Heritage New Zealand Pouhere Taonga, and then will advise the Charities Services of the change in balance date within three months of the change being approved.

BACKGROUND

- 4 The DHF was established on 26 August 1993 by a Deed between the New Zealand Historic Places Trust and DCC (DHF Deed). A copy of the DHF Deed is attached as Attachment A.
- 5 The DHF Deed is between DCC and the New Zealand Historic Places Trust (now, through legislation, called Heritage New Zealand Pouhere Taonga).
- 6 The DHF is a registered charity with the Department of Internal Affairs - Charities Services. Charities have legal duties under a range of legislation, including the Charities Act 2005. Each year DHF is required to submit audited or reviewed financial statements within 6 months of balance date to Charities Services. The DHF currently has a balance date of 31 March.
- 7 As the DHF is considered a Council Controlled Organisation (CCO) the financial statements of DHF are consolidated into the Annual Report for the DCC Group.
- 8 The DCC has a balance date of 30 June.

DISCUSSION

- 9 This report outlines the proposal to change the DHF balance date from 31 March to 30 June, effective for the 2025/26 reporting period.
- 10 The primary reason for this change is to align the DHF's financial reporting period with the DCC Group's financial year-end. This alignment would streamline reporting processes and improve administrative efficiency, particularly around consolidated reporting, and audit/review coordination. Through aligning the balance dates, the change is expected to reduce duplication of work and enhance the consistency and comparability of financial information.
- 11 This proposed change would mean the 2025/26 financial year will become a one-off, extended 15-month reporting period covering 1 April 2025 to 30 June 2026. While this may cause some initial confusion during the transitional year (particularly in terms of comparative analysis and year-on-year reporting) it is a one-time adjustment that will result in improved alignment with Group financial reporting.
- 12 This change will also affect the statutory filing deadline for the DHF's Annual Performance Report with Charities Services, shifting from the current 30 September deadline to 31 December.
- 13 This change will not affect the operations of DHF, including the timing and administration of funding rounds, which will proceed as currently scheduled.
- 14 Clause 6.3 of the DHF Deed states that: "Council shall keep a good and proper account of all moneys received and expended by the Fund, and shall produce an annual balance sheet showing the assets and liabilities of the Fund as at 31st day of March each year."
- 15 Clause 13 of the DHF Deed states: "The Trust and the Council may by agreement amend the terms of this Deed provided that such amendments do not conflict with or detract from the charitable objects of the Fund."
- 16 The decision to amend the balance date is effectively an amendment to clause 6.3 of the Deed and requires approval from both Council and Heritage New Zealand Pouhere Taonga to amend the balance date from 31 March to 30 June.
- 17 If Council approves the change of balance date, staff will also seek approval from Heritage New Zealand Pouhere Taonga to the change of balance date.
- 18 Charities Services is not required to pre-approve this change, as the reporting period will not exceed 15 months. Staff will notify the Charities Commission of the balance date within three months of the change being approved, in line with the Charity Services requirements.
- 19 The DHF performance report will continue to be subject to an audit or review.

OPTIONS

- 20 There are two options to consider, changing the date to align with the DCC 30 June balance date or staying with the status quo of the current balance date of 31 March.

Option One – Recommended Option to change the date to 30 June.

Advantages

- Streamlining reporting processes.
- Improve administrative efficiency, particularly around consolidated reporting and audit/review coordination.
- Reduce duplication of work and enhance the consistency and comparability of financial information.

Disadvantages

- There are no identified disadvantages.

Option Two – Status Quo

Advantages

- There are no identified advantages.

Disadvantages

- The current balance date requires additional time to process year end consolidations for the DCC annual report.

NEXT STEPS

- 21 If Council approves the change in balance date to 30 June, then approval will be sought from Heritage New Zealand Pouhere Taonga.
- 22 If Heritage New Zealand Pouhere Taonga approves the change in balance date to 30 June, staff will advise Charity Services of the new balance date.

Signatories

Author:	Hayden McAuliffe - Financial Services Manager
Authoriser:	David Ward - General Manager, 3 Waters, Property and Urban Development Karilyn Canton - Chief In-House Legal Counsel

Attachments

	Title	Page
↓A	Dunedin Heritage Fund Deed - 1993	138

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Future Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

The recommended option would improve alignment with DCC financial and reporting timeframes.

Māori Impact Statement

No known impacts for Māori.

Sustainability

No implications for sustainability.

Zero carbon

No impacts for zero carbon.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The recommended option would improve alignment with DCC financial and reporting timeframes.

Financial considerations

There are no financial implications.

Significance

This decision is considered low in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement on this report.

Engagement - internal

Finance, Legal and City Development have been engaged in preparing this report.

Risks: Legal / Health and Safety etc.

No known risks.

Conflict of Interest

No known conflict of interests.

GRANTS SUBCOMMITTEE DELEGATION

Department: Corporate Policy

EXECUTIVE SUMMARY

- 1 This paper seeks Council approval of the Grants Subcommittee delegation for the 2025/2028 triennium.
- 2 The proposed delegation (**attachment A**) reflects Council's previously confirmed governance structure for grants decision-making.
- 3 If approved, the 2026 Committee Structure and Delegations Manual will be updated to reflect the new Committee Structure and associated delegations.
- 4 As this is an administrative report, there is no summary of considerations.

RECOMMENDATIONS

That the Council:

- a) **Approves** the Grants Subcommittee delegation for the 2025-2028 triennium.

BACKGROUND

- 5 Under Section 41A of the Local Government Act 2002, mayors have the authority to establish committees of the Council and appoint their respective Chairs and Deputy Chairs.
- 6 Section 41A does not prevent Council from discharging or reconstituting committees, appointing additional committees, or amending Chairperson appointments in accordance with Schedule 7 of the Act.
- 7 Under the Act, the Mayor is an ex-officio member of every committee of Council, with full voting rights when present.
- 8 On 12 February 2026 Council resolved to confirm its preferred governance structure for grants decisions as:

Moved (Cr Mandy Mayhem/Cr Marie Laufiso):

That the Council:

- e) **Confirms** its preferred Governance Structure for Grant Decisions is a Grants Subcommittee + Staff Delegations + Council Oversight where:
 - a) Staff allocate small grants under delegation.
 - b) A Grants Subcommittee (which include community representatives) allocates mid-tier grants, multi-year and large grants.

Division

The Council voted by division

For: Crs John Chambers, Christine Garey, Doug Hall, Marie Laufiso, Mandy Mayhem, Benedict Ong, Andrew Simms, Mickey Treadwell and Steve Walker (9).

Against: Crs Cherry Lucas, Russell Lund, Lee Vandervis, Brent Weatherall and Mayor Sophie Barker (5).

Abstained: Nil

The division was declared CARRIED by 9 votes to 5

Motion carried (CNL/2026/021)

Moved (Cr Cherry Lucas/Mayor Sophie Barker):

That the Council:

- e) **Confirms** its preferred Governance Structure for Grant Decisions is a Grants Subcommittee + Staff Delegations + Council Oversight where:
 - i) Staff allocate small grants under delegation.
 - ii) A Grants Subcommittee (which include community representatives) allocates mid-tier grants, multi-year and large grants.

Division

The Council voted by division

For: Crs John Chambers, Christine Garey, Doug Hall, Marie Laufiso, Mandy Mayhem, Andrew Simms, Mickey Treadwell and Steve Walker (8).

Against: Crs Cherry Lucas, Russell Lund, Benedict Ong, Lee Vandervis, Brent Weatherall and Mayor Sophie Barker (6).

Abstained: Nil

The division was declared CARRIED by 8 votes to 6

Motion carried (CNL/2026/023)

DISCUSSION

- 9 the proposed delegation gives effect to Council’s decision to establish a Grants Subcommittee with responsibility for allocation mid-tier, multi-yr and large grants.
- 10 The delegation clarifies the respective roles of staff, the Subcommittee, and Council, ensuring appropriate oversight while enabling efficient and transparent grant decision-making.

OPTIONS

- 11 There are no options presented in this report. The report gives effect to a previous Council resolution.

NEXT STEPS

- 12 Staff will undertake and Expression of Interest process to seek community representatives and invite mana whenua to nominate a representative.
- 13 Selection of community representatives will be undertaken by the elected members of the Grants Subcommittee. A recommendation will then be reported to Council for approval.

Signatories

Author:	Nicola Morand - Manahautū (General Manager Community and Strategy)
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Attachments

	Title	Page
↓A	Delegation	149

RESOLUTION TO EXCLUDE THE PUBLIC

That the Council excludes the public from the following part of the proceedings of this meeting (pursuant to the provisions of the Local Government Official Information and Meetings Act 1987) namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Confirmation of the Confidential Minutes of Ordinary Council meeting - 11 November 2025 - Public Excluded	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	.	
C2 Confirmation of the Confidential Minutes of Ordinary Council meeting - 11 December 2025 - Public Excluded	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	.	
C3 Confidential Council Action List Update	S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

	<p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>		
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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.