

Notice of Meeting:

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

Date: Wednesday 25 February 2026
Time: 6.00 pm
Venue: Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham
Chief Executive Officer

West Harbour Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Jarrold Hodson	
Deputy Chairperson	Barbara Olah	
Members	Duncan Eddy Angela McErlane Wayne Sefton	Cr Doug Hall Marian Poole
Senior Officer	Cam McCracken, Director DPAG and Toitū, Lan Yuan & Olveston	
Governance Support Officer	Wendy Collard	

Wendy Collard
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Aedan Lehr

Aedan Lehr will be in attendance to speak to his scholarship application.

1.2 Port Chalmers Swim Club

Libby Caldwell, Co-President, Port Chalmers Swim Club, will be in attendance to speak to their funding application.

1.3 Quarantine Island/Kamau Taurua

Paul Clements, Chairperson of the Quarantine Island/Kamau Taurua Council will be in attendance to provide an update on Quarantine Island.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓A	Register of Interests	6

West Harbour Community Board Register of Interest as at 13 February 2026				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Jarod Hodson	Owner	Residential Property, Ravensbourne	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Barbara Olah	Member (Parent Representative)	Port Chalmers School Board	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Duncan Eddy	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Port Chalmers Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	The Stories Behind the Street Names in Historical Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	Main Street Historic Buildings of Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Halo Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blueskin News	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Ange McErlane	Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Justice of the Peace	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Marian Poole	Chairperson	Deborah Bay Residents' Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Wayne Sefton	Owner	Hotel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Longbeach	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Section, Carey's Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member and Sponsor	Harbour RFC	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Returned Services Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	NZ Fight and Fitness Academy gym	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Doug Hall	Sponsor	West Harbour Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Cronus Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Clickfix Limited	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin District Licensing Committee (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	

CONFIRMATION OF MINUTES

WEST HARBOUR COMMUNITY BOARD MEETING - 26 NOVEMBER 2025

RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 26 November 2025 as a correct record.

Attachments

	Title	Page
A↓	Minutes of West Harbour Community Board meeting held on 26 November 2025	9

West Harbour Community Board MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 26 November 2025, commencing at 6.00 pm.

PRESENT

Chairperson Jarrod Hodson
Deputy Chairperson Barbara Olah

Members Duncan Eddy Cr Doug Hall
Angela McErlane Marian Poole

IN ATTENDANCE Cam McCracken (Director DPAG and Toitū, Lan Yuan & Olveston).

Governance Support Officer Wendy Collard

1 PUBLIC FORUM

1.1 Ravensbourne School

Jo Wilson, Tumuaki /Principal of Ravensbourne School outlined a project the school is planning which includes the creation of a picnic area, orchard table and the refurbishment of a playground area. The school is seeking funding support for the project from the Board.

Ms Wilson tabled a funding application.

Ms Wilson responded to questions.

1.2 Steve Duder

Steve Duder spoke to the Board on the issue of roadside litter within the West Harbour area, in particular from Careys Bay to Aramoana; and Blueskin Bay Road. He commented on the large amount of litter (mostly cans, fast food wrappers and bottles) that he had recently collected.

Mr Duder responded to questions.

2 APOLOGIES

Moved (Jarrod Hodson/Duncan Eddy):

That the Board:

Accepts the apology from Wayne Sefton.

Motion carried (WHCB/2025/042)

3 CONFIRMATION OF AGENDA

Following discussion on email correspondence which had been received, the Chair (Jarrod Hodson) provided the reasons for its exclusion from the agenda.

Moved (Jarrod Hodson/Duncan Eddy):

That the Board:

Confirms the agenda with the deletion of Item 9 – Project Fund report as Port Chalmers Swim Club withdrew its funding application.

Motion carried (WHCB/2025/043)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Jarrod Hodson/Barbara Olah):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2025/044)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 4 NOVEMBER 2025

Moved (Jarrod Hodson/Marian Poole):

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 04 November 2025 as a correct record.

Motion carried (WHCB/2025/045)

PART A REPORTS

6 PROJECT FUND

This report was removed from the agenda as the Port Chalmers Swim Club had withdrawn its funding application.

7 COMMUNITY PLAN

Following discussion on the Community Plan, the Board agreed to hold a workshop in the New Year to consider possible updates to the plan.

Moved (Jarrod Hodson/Barbara Olah):

That the Board:

- a) **Agrees** to hold a workshop to discuss the West Harbour Community Board Community Plan.

Motion carried (WHCB/2025/046)

8 MEETING SCHEDULE

A report from Civic requested the Board consider a date in February 2026 for the next West Harbour Community Board meeting.

Following discussion, it was agreed that the next meeting would be held on Wednesday, 25 February 2026 commencing at 6.00 pm.

Moved (Jarrod Hodson/Duncan Eddy):

That the Board:

- a) **Confirms** that its meeting week will be held on 25 February 2026 commencing at 6.00 pm.
- b) **Notes** that the meeting schedule for the remainder of 2026 will be considered by the Board at the 25 February 2026 meeting.

Motion carried (WHCB/2025/047)

9 BOARD UPDATES

The Board gave consideration to the allocation of board representation on organisations or liaison with local community groups.

The Board requested a staff member from Civil Defence be invited to the Board's next meeting to provide an update.

Moved (Jarrod Hodson/Angela McErlane):

That the Board:

- a) **Approves** the Board Representation as follows:
 - i) Port Noise Liaison Committee – Jarrod Hodson, Ange McErlane and Marian Poole
 - ii) Ravensbourne Liaison – Jarrod Hodson
 - iii) Infrastructure Liaison – Ange McFarlane
 - iv) Long Beach and Pūrākaunui Liaison – Duncan Eddy
 - v) Aramoana Liaison – Barbara Olah
 - vi) West Harbour Emergency Response Group – Barbara Olah and Ange McErlane
 - vii) Policing Matters – Wayne Sefton
 - viii) Social Media – Duncan Eddy and Jarrod Hodson
 - ix) Historic Information Panels – Marian Poole
 - x) Community Housing – Duncan Eddy
 - xi) West Harbour Community Board Grants Liaison – Marian Poole.

Motion carried (WHCB/2025/048)

10 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board's area which included:

- a) Project Fund
- b) Appointment to Keep Dunedin Beautiful – the Board noted that Marian Poole was currently attending the Keep Dunedin Beautiful meetings.

- c) OAR “Round the Boards Package” – Following discussion, it was agreed that the Board would not participate in the OAR ‘Round the Board’ programme.
 - d) Roadworks Schedule
 - e) Currently consulting on
 - f) Dunedin City Council Updates
- Moved (Jarrod Hodson/Angela McErlane):

That the Board:

- a) **Notes** the Governance Support Officer’s Report.
- b) **Appoints** Marian Poole as the Board Representative to Keep Dunedin Beautiful
- c) **Agrees** not to participate in the OAR “Round the Boards” programme.

Motion carried (WHCB/2025/049)

11 CHAIRPERSON'S REPORT

The Chairperson welcomed the new board members and thanked the returning members for their work in the last triennium.

Moved (Jarrod Hodson/Barbara Olah):

That the Board:

- a) **Notes** the Chairperson’s report

Motion carried (WHCB/2025/050)

12 COUNCILLOR UPDATE

Councillor Doug Hall provided an update on items of interest which included:

Fix It forms – Cr Hall noted that when lodging requests for repairs or maintenance, it is recommended to include photos and specific locations to accompany the “fix it form” or other request.

Moved (Jarrod Hodson/Duncan Eddy):

That the Board:

- a) **Notes** the Council Activities Update

Motion carried (WHCB/2025/051)

13 ITEMS FOR CONSIDERATION BY THE CHAIR

The following items for consideration were requested:

Marian Poole requested an update on the proposed playground at Watson park.

Ange McErlane requested an update on the sealing of the DCC carpark on George Street, Port Chalmers.

The Chairperson commented on the on-going issues with the road on Wanaka Street, Ravensbourne.

It was noted that the Ravensbourne School funding application tabled at the meeting would be considered at the February 2026 Board meeting.

The meeting concluded at 7.20 pm.

.....
CHAIRPERSON

PART A REPORTS

PROJECT FUND

Department: Civic

EXECUTIVE SUMMARY

- 1 An application from the Port Chalmers Swimming Club Inc for \$938.60 towards the cost of the engraving of trophies, ribbons and medals for their upcoming swim season events.
- 2 An application from Ravensbourne School for \$5,000.00 towards the cost of the creation of a picnic area and refurbishment of the sandpit area and playground.
- 3 A scholarship application has been received from Aedan Lehr for \$500.00.
- 4 The balance remaining in the Project Fund is \$7,222.00.
- 5 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Approves/declines** the application from the Port Chalmers Swimming Club Inc towards the cost of the engraving of trophies, ribbons and medals for their upcoming swim season events.
- b) **Approves/declines** the application from Ravensbourne School towards the cost of the creation of a picnic area and refurbishment of the sandpit area and playground.
- c) **Approves/declines** the scholarship application from Aedan Lehr.

Signatories

Author:	Wendy Collard - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

Attachments

	Title	Page
↓A	Port Chalmers Swim Club application	16
↓B	Ravensbourne School application	24
↓C	Aedan Lehr scholarship application	38

Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds: Port Chalmers Swimming Club Inc

Address: [REDACTED]

Contact person: Position held/phone & email: Libby Caldwell - Co-President, [REDACTED]
or portswimclub@gmail.com

Alternate contact person: Position held/phone & email: Antonia Wood - Committee member
[REDACTED]

Short description of project (please continue on a separate sheet if needed):
Port Chalmers Swim Club is seeking financial support to enable ribbons, medals and engraving of trophies for our swimming club members. Our swim club teaches people to swim in the West Harbour community from 5 years and up. As a community-based swimming club, our purpose is to make swimming accessible to as many people as possible. We provide affordable, inclusive opportunities for children, young people, and adults to learn and develop swimming and water safety skills in a supportive environment. As part of our role we provide events such as club champs, a dash and splash and swimathon event where we provide prizes to competitors and we are seeking funding to support ribbons, medals and engraving of trophies for the swim club events.

Funding Sources	Requested/raised	Received/raised
WHCB		
Total		

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/
project?] The swimming club season runs from the 7th October 2025 until 26th March 2026 throughout the season we have events which include: Swimathon- 9 November, Club Nights – 24 Oct, 21 Nov, 6 March. There is a Christmas Carnival 11 Dec and Dash N Spash 22 Feb. Final Prizegiving is on 29 March.

Is your project a one-off, annual or biennial event? Annual events

How will the project benefit your organisation?

Funding medals, ribbons and engraving of trophies will help our swim club by making swimming more accessible, fun, and motivating for our members. Providing recognition and encouragement for swimmers of all ages and abilities, rewarding effort, improvement, and achievement builds confidence and helps with retention, keeping people engaged in a healthy, lifelong sport.

Rewarding swimmers also allows us to run more inclusive events and competitions, ensuring that all participants feel valued. This support strengthens our club community, helps foster teamwork and sportsmanship, and creates positive experiences for families involved in swimming.

This funding will reduce costs to members and reinvest our own limited funds into training and equipment ensuring the long-term sustainability of the club.

What are the benefits to the wider community of your project?

Providing awards at our swimming club has wider benefits for the community by encouraging participation and helping swimmers of all ages stay engaged in sport. Recognising effort and achievement builds confidence, creates role models, and inspires younger members to get involved. Prize-givings also bring families, friends, and supporters together, strengthening community ties and celebrating shared success. By highlighting not only winning but also effort, improvement, and teamwork, awards promote inclusion and support healthy, active lifestyles across our community.

Has your group made an application to the Board for funding support within the last five years? Yes No

If granted, how much & what was that money used for? _____

NOTES: Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on www.dunedin.govt.nz.

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

Bank Account: please supply ONE of the following:

- pre-printed deposit slip
- copy of a bank statement
- bank verified handwritten deposit slip with your/your organisation's name, account number & bank details
- screen shot from internet banking showing clearly your/your organisation's name, account number & bank details

Contact: governance.support@dcc.govt.nz or telephone 477 4000, or Francisca Griffin with any questions (refer to <https://www.dunedin.govt.nz/your-council/community-boards/west-harbour> for contact details)

Privacy Statement: Please note that the information contained in this application will be available to the media and public. If you wish to have any information withheld please contact the Governance Support Officer.

Return completed form to: West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058 or email to governance.support@dcc.govt.nz

Category	Item	Quote 1 (\$)	Quote 2 (\$)	Preferred Supplier
Engraving	Trophies	\$195.5	326.09	Brandwell Moller Ltd
Ribbons	Place ribbons (1st-3rd)	350.75	313.95	RibbonsInc (\$313.95)
Medals	Standard medals for dash n splash places.	429.15		Brandwell Moller Ltd
Total requested		\$938.6		

BRANDWELL MOLLER (2008) Ltd, PO Box 5322, 24 Mc Bride Street, Dunedin, New Zealand
Tel +64 3 477 6332 fax +64 3 479 2317 Email: office.brandwellmoller@gmail.com



TAX INVOICE

GST registration number: 99-222-344

Invoice date: 5/03/2025
Invoice Number: 339605
Page Number: 1
Your order number: Medals
Our internal reference:

Port Chalmers Swim Club
[Redacted]
Customer Code: PORTSWIM

Deliver to :
Licia
[Redacted]

Description	Quantity	Price	Amount
12 x Gold / 9 x Silver / 6 x Bronze			
Scroll medal with Duathlon disc (Run/Swim)	27.00	\$6.00	\$162.00
Red, White & Blue ribbon supplied	27.00	\$1.60	\$43.20
Supply vinyl label on back	48.00	\$3.50	\$168.00

<p>Customer Code: PORTSWIM</p> <p>Invoice number: [Redacted]</p> <p>TO PAY ONLINE [Redacted] PLEASE INCLUDE CUSTOMER NUMBER AND INVOICE NUMBER.</p>	Total Net	\$373.20
	Rounding	-\$0.03
	GST	\$55.98
	Invoice Total Including GST	\$429.15

Terms - Payment on receipt of Invoice

BRANDWELL MOLLER (2008) Ltd, PO Box 5322, 24 Mc Bride Street, Dunedin, New Zealand
Tel +64 3 477 6332 fax +64 3 479 2317 Email: office.brandwellmoller@gmail.com



TAX INVOICE

GST registration number: 99-222-344

Invoice date: 14/04/2025
Invoice Number: 340421
Page Number: 1
Your order number: Shop
Our internal reference:

Port Chalmers Swim Club
[Redacted]
Customer Code: PORTSWIM

Deliver to :
[Redacted]

Description	Quantity	Price	Amount
Engraving on trophies	31.00	\$5.00	\$155.00
Repair Broken Cup	1.00	\$15.00	\$15.00

Customer Code: PORTSWIM Invoice number: 340421 TO PAY ONLINE: [Redacted] PLEASE INCLUDE CUSTOMER NUMBER AND INVOICE NUMBER.	Total Net	\$170.00
	GST	\$25.50
	Invoice Total Including GST	\$195.50

Terms - Payment on receipt of Invoice

Quote to:
Port Chalmers Swim Club Dunedin



412 Tuam Street
Phillipstown
Christchurch 8011
Phone +64 3 366 6336
0800 222 789
info@ribbonsandrosettes.co.nz
www.ribbonsandrosettes.co.nz

Quote

Date	22/09/2025	Estimate #	1600
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Description	Quantity	Unit	Rate	Total
Lapel Ribbons 50mm x 220mm	300		0.90	270.00
Set Up	1		25.00	25.00
Freight - A4 bag (allow extra for rural)	1		10.00	10.00

<p style="color: red;">- Valid for 60 days from date of estimate -</p> <p><i>If you have any questions regarding this estimate, please do not hesitate to contact us.</i></p>	Subtotal	\$305.00
	GST	\$45.75
	TOTAL	\$350.75

Estimate #	1600
On acceptance of estimate, please confirm by email	

John Swan 2015 Ltd (615386)

TAX INVOICE

366 Moray Place
Dunedin, 9016 03 4772064

DATE	INVOICE NO.
10/09/2020	14867

GST:61-235-647

INVOICE TO
PORT CHALMERS SWIMMING CLUB
[REDACTED]

Order No	TERMS	DUE DATE
	Due 20th month	20/10/2020

JOB DESCRIPTION	QUANTITY	Unit	RATE	GST AMT	GST	AMOUNT
engrave trophies	25		13.0434	48.91	S	326.09
TO SUPPLY ENGRAVED TROPHY	1		47.826	7.17	S	47.83
Dedication to fitness						
Repair and supply handles	3		17.3913	7.83	S	52.17
refurb Doherty Family TRophy	1		24.3478	3.65	S	24.35

For Accounts: accounts@johnswan.co.nz
For Orders: orders@johnswan.co.nz

Subtotal	\$450.44
GST	\$67.56
Total	\$518.00

Remittance Advice

For electronic banking remit to John Swan
Account No [REDACTED]

John Swan 2015 Ltd 366 Moray Place Dunedin 9016

RibbonsInc

13A Churchill Road
RD 2 Churchill
Huntly 3772

ribbonsinc@xtra.co.nz



QUOTE

GST No 014-720-502

Cash Customers
Port Chalmers Swim Club.
Dunedin
Att:Antonia Wood [REDACTED]

Quote No 68
Date 22/09/25
Customer code C
Reference Port Chalmers Swim

Code	Description	Unit	Qty	Price	GST	Total
R300	Prize Ribbon 50 x 300mm 1st x red x 100 2nd x Royal x 100 3rd x Yellow x 100 Printed WHITE with Club Logo and Swimmer		300.0	0.85	38.25	255.00
FREIGHT	Courier to your Door. Sent Via: NZ Post		1.00	18.00	2.70	18.00

SUB TOTAL	273.00
GST	40.95
TOTAL DUE	313.95

Bank Account Details Are: BNZ Papakura [REDACTED] Thank you . Look forward to seeing you again!!

Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds: *Ravensbourne School*

Address: *8 Wanaka St, Ravensbourne*

Contact person: Position held/phone & email: *Jo Wilson, Principal, [redacted] principal@ravensbourne.school.nz*

Alternate contact person: Position held/phone & email: *Wendy Butler - Admin, [redacted] office@ravensbourne.school.nz*

Short description of project (please continue on a separate sheet if needed):

*Creation of a picnic area beside the pool + orchard for families who hire the pool can sit + eat + relax -
Plus refurbishment of the sandpit area + playground so it is safe + usable for the community -*

Funding Sources	Requested/raised	Received/raised
<i>School fundraisers lookbook</i>	<i>\$1000</i>	
WHCB	<i>\$5000</i>	
Total	<i>\$6000</i>	

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/project?] *Before the end of Term 1 2026*

Is your project a one-off, annual or biennial event?

It is a one off.

How will the project benefit your organisation?

The playground will be more user friendly for our tamānaki + for neighbouring families -

What are the benefits to the wider community of your project?

The wider community will have a safe, attractive, user friendly space to use in the school grounds

Has your group made an application to the Board for funding support within the last five years?

Yes

No

If granted, how much & what was that money used for? *\$1200 towards a mural at the front of the school*

NOTES: Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on www.dunedin.govt.nz.

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

Bank Account: please supply ONE of the following:

- pre-printed deposit slip
- copy of a bank statement
- bank verified handwritten deposit slip with your/your organisation's name, account number & bank details
- screen shot from internet banking showing clearly your/your organisation's name, account number & bank details

Contact: governance.support@dcc.govt.nz or telephone 477 4000, or Francisca Griffin with any questions (refer to <https://www.dunedin.govt.nz/your-council/community-boards/west-harbour> for contact details)

Privacy Statement: Please note that the information contained in this application will be available to the media and public. If you wish to have any information withheld please contact the Governance Support Officer.

Return completed form to: West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058 or email to governance.support@dcc.govt.nz

Ravensbourne School- Community picnic area creation and playground upgrade.

Community picnic area- beside pool		
Area	Detail	Cost
Area under pre fab	Community workers	\$0
Digger and Truck-KB's Hourly Rate:	knock down concrete piles and remove and clear area under pre fab and level.	per hour excluding GST includes operator per hour 3.5 tonne excavator-\$122.5 5 tonne excavator -\$130 truck -smaller class 2 -\$100 larger class 2- \$120.00 class 4- \$145.00 tip fees -\$44.40 per tonne of material Positive attitude - Free \$1000

Topsoil- Footes Haulage	4 cubic metres	\$475
Grass seed-PGG Wrightsons	DuraScape® All Purpose lawn seed is a blend of dark turf perennial ryegrasses, creeping red fescue, chewings fescue and browntop.	\$99.99 Incl GST 5 kg to cover 80 square metres
Community Pizza oven		approx. \$800-\$1200 if built \$600 - \$2000 if bought.
Fill existing planters	2 cubic metres Super dirt from Footes	\$245
Lime trees-Mitre 10		Lime trees x 2 \$60
Picnic tables x 2 standard	Cargills	\$910

		\$3990

Playground upgrade.		
Paint all climbing frames	Edgetech	\$5520
Fresh woodbark	Footes	\$850
Shade sails- Haverford	Grey right angle	\$49.60
Tidy sandpit edging	Builders Crack	\$800
Sand to refill pit	Nicols \$65 per scoop x 5	\$325
Sandpit cover	J McGraths	\$950yellow
Playground court lines repainted	Line Marking specialists.	
		\$8494



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A wide range of landscaping supplies in Dunedin

For all your firewood and landscaping supplies in Dunedin , H.A. Foote Haulage Ltd are the team to call for the most competitive rates in the industry. For more information or for pricing details, please do not hesitate to call us.

WOODLAND PRODUCTS BULK DELIVERY RATES

11TH SEPT 2025

AVAILABLE MONDAY - FRIDAY

***Please add Surcharge where Applicable for delivery to areas below
Please enquire for mixed loads or Quantities outside these delivery Areas

LANDSCAPE SUPPLIES

	1mtr	2mtr	3mtr	4mtr	5mtr	6mtr	7mtr	8mtr	9mtr	10mtr
WOODCHIPS	\$101	\$157	\$213	\$269	\$325	\$381	\$437	\$493	\$589	\$645
TOPSOIL	\$145	\$245	\$345	\$465	\$565	\$665	\$785	\$885	\$985	\$1085
FINE BARK	\$145	\$245	\$345	\$445	\$545	\$645	\$745	\$885	\$985	\$1085
SUPERDIRT	\$145	\$245	\$345	\$445	\$545	\$665	\$765	\$885	\$985	\$1085
COARSE BARK	\$155	\$265	\$375	\$485	\$595	\$705	\$815	\$925	\$1075	\$1185
MEDIUM BARK	\$160	\$275	\$390	\$505	\$620	\$735	\$850	\$965	\$1120	\$1235
PEAT	\$180	\$315	\$450	\$585	\$720	\$855	\$990	\$1125	\$1300	\$1435

SEASONED FIREWOOD

	1mtr	2mtr	3mtr	4mtr	5mtr	6mtr	7mtr	8mtr	9mtr	10mtr
OFFCUTS	\$140	\$235	\$330	\$425	\$520	\$615	\$710	\$805	\$940	\$1035
LARGE PINEBLOCK	\$155	\$265	\$375	\$485	\$595	\$705	\$815	\$925	\$1055	\$1165

SPLIT PINE	\$155	\$265	\$375	\$485	\$595	\$705	\$815	\$925	\$1055	\$1165
MACRO SLAB	\$165	\$285	\$405	\$525	\$645	\$765	\$885	\$1005	\$1165	\$1285
OLDMAN PINE	\$175	\$305	\$435	\$565	\$695	\$825	\$955	\$1085	\$1255	\$1385
MACRO OREGON	\$190	\$335	\$480	\$625	\$770	\$915	\$1060	\$1205	\$1370	\$1515

**\$25 SURCHARGE FOR: SAWYERS BAY, FAIRFIELD, WARDRONVILLE,
MACANDREW BAY (PASS ST RONANS ROAD), ST LEONARDS.**

\$30 SURCHARGE FOR: MOSGIEL, PORTCHALMERS, BRIGHTON, BROADBAY,

\$40 SURCHARGE FOR: CAREYS BAY, PORTOBELLO.

\$50 SURCHARGE FOR: ARAMOANA, HARWOOD

\$55 SURCHARGE FOR: WAITATI, ALLANTON, OTAKOU, OUTRAM.

\$65 SURCHARGE FOR: WARRINGTON, PURAKANUI, OSBOURNE, DOCTORS PT, KURIBUSH.

\$70 SURCHARGE FOR: TAIERI MOUTH, SEACLIFF.

\$75 SURCHARGE FOR: WAIKOUAITI, KARITANE.

\$85 SURCHARGE FOR : WAIHOLA

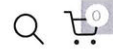
\$150 SURCHARGE FOR: MILTON, PALMERSTON



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Home Heavy Duty Shade Sails

Heavy Duty Shade Sails

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20% Off Storewide Sale

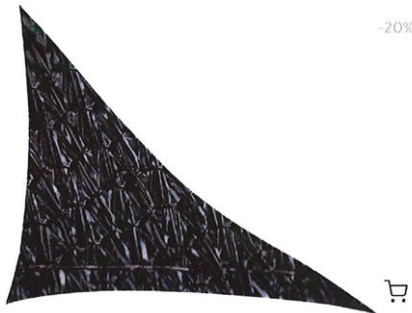
Black Friday Sales, our BIGGEST sale of the year!



Black Rectangle Shade Sail

★★★★★ 2 reviews

~~\$80.00~~ From **\$64.00**



Black Right Angle Triangle Shade Sail

★★★★★ 5 reviews

~~\$62.00~~ From **\$49.60**



Black Square Shade Sail

★★★★★ 2 reviews

~~\$78.00~~ From **\$62.40**



Black Triangle Shade Sail
\$94.00 From **\$75.20**

-20%



Grey Rectangle Shade Sail
★★★★★ 2 reviews
\$80.00 From **\$64.00**

-20%



Grey Right Angle Triangle Shade Sail
★★★★★ 7 reviews
\$62.00 From **\$49.60**

-20%



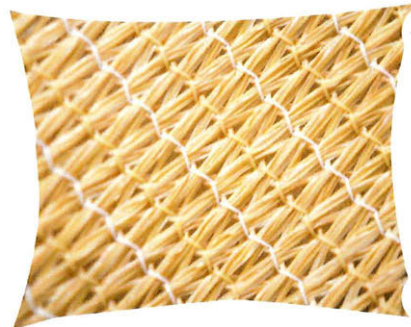
Grey Square Shade Sail
★★★★★ 1 review
\$78.00 From **\$62.40**

-20%



Grey Triangle Shade Sail
☆☆☆☆☆ 1 review
\$94.00 From **\$75.20**

-20%



Sand Rectangle Shade Sail
★★★★★ 3 reviews
\$80.00 From **\$64.00**

-20%

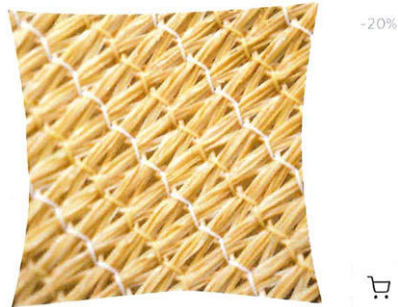




Sand Right Angle Triangle Shade Sail

★★★★★ 3 reviews

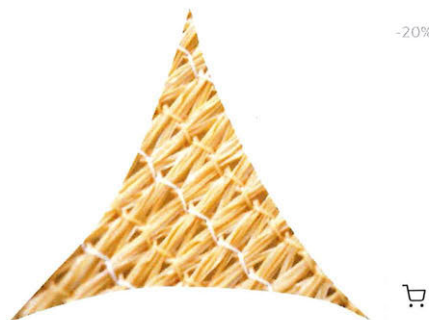
~~\$62.00~~ From **\$49.60**



Sand Square Shade Sail

★★★★★ 1 review

~~\$78.00~~ From **\$62.40**



Sand Triangle Shade Sail

~~\$94.00~~ From **\$75.20**

Our extensive range of tried and tested Heavy Duty shade sails are designed for both Residential and Commercial DIY shade installations. A quality shade solution can add both a functional and aesthetic improvement to your outdoor space.

DIY Shade sails are an ideal option for creating shade for the following applications:

- **Shade for pets and other animals**
- **Outdoor entertaining areas**
- **Covering a car, bike or caravan**
- **Swimming Pools**
- **Business or residential**
- **Gardening (Horticultural and Agricultural applications)**

The following table represent a comprehensive assessment of our shade sails' performance under demanding conditions. These results highlight the effectiveness, durability, and sun protection capabilities that set our shade sails apart, ensuring that you can confidently enjoy the outdoors while staying shielded from harsh UV rays and extreme weather.

ARPANSASample Reference	Description	Cover Factor	Shade Factor	UV-Vis Trans %	UVR Trans %	UVR Block %	PAR Trans %	Designation	Colour Code	UVE %	Protection Category
UVR_23-0054-1	Sand Knitted Shade Fabric	89.0	76.8	23.2	10.8	89.2	24.9	Extra-heavy Cover	Lime Green	88.0	Effective
UVR_23-0054-2	Grey Knitted Shade Fabric	88.0	80.5	19.5	11.9	88.1	20.5	Extra-heavy Cover	Lime Green	87.0	Effective
UVR_23-0054-3	Black Knitted Shade Fabric	92.0	92.0	8.0	7.9	92.1	7.9	Extra-heavy Cover	Lime Green	90.0	Effective

Download the full test results here.

A DIY shade sail provides much-needed protection from the harmful rays of the harsh Australian sun and our extensive range of attractive large shade sails ensures there's a suitable option for your space and budget. Made of durable 280GSM shade cloth, robust edging and quality finishes, Shade Matters offers a high quality product with quick and reliable delivery Australia Wide.

Shade Sail Features:

- **Heavy Duty 280GSM Shade Sails designed for permanent outdoor use**
- **Available in three designer colours (Grey, Black or Sand)**
- **Available in a huge range of Pre-Made DIY sizes**
- **Available in Square, Rectangular, Triangle or Right-Angled Triangle**
- **Heavy Duty Webbed Perimeter edging and UV stabilized sewing thread**
- **8mm Stainless Steel attachment corner rings**
- **Custom made colours or sizes are not available**
- **Our fabric is manufactured using German Karl Mayer Machines to ensure the highest possible quality**

Our Heavy Duty Shade Cloth Sails are designed to create shade, but will not keep out rain (if you require an option that creates shade and keep the rain out, you will need to look at our waterproof Shade Sail category)

Installation instructions are included with all our Shade Sails.

Get in touch

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the West Harbour Community Board on activities relevant to the Board's area including:
- Project Fund
 - Community Board Executive Committee Nominations
 - Dunedin City Council By-Election
 - Dunedin Libraries expanding Tech-Help programme
 - Roadworks Schedule
 - Currently consulting on
 - Dunedin City Council Updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Votes** for a Community Boards' Executive Committee's (CBEC) Zone Six Representative.

Project Fund

- 2 The balance remaining in the Project Fund for allocation for the current financial year is \$7,222.00. The following funds have been allocated in the 2025/26 financial year in funds available for distribution for the 2025/26 year.

Meeting Date	Recipient	Amount
6 August 2025	Rothesay News (annual cost for Community Board advertisement)	\$1,500.00
6 August 2025	Scholarship – Ngaki Koire (attendance at the Nga Manu Korero national speech competition (15-19 September 2025))	\$500.00
6 August 2025	Metonymic Trust for "Line of Flight" music festival (16-18 October 2025)	\$700.00
6 August 2025	Cost of printing an additional historic information panel for the Board project.	\$78.00
	Total spent to date	\$2,778.00

Community Boards' Executive Committee

- 3 The Community Board Executive Committee (CBEC) represents all community boards in New Zealand. It's an advisory committee to Local Government New Zealand. The CBEC has one member from each zone. Dunedin City Council Community Boards are in Zone 6.
- 4 Following the closure of the nominations for the Zone 6 representative on the Community Board Executive Committee, three nominations were received. The Board needs to vote for one candidate. The voting form and the nominees' bios are attached (Attachments A & B).
- 5 Over the past several years, the CBEC has played an important role in advocating for the interests of community boards at a national level, including contributing to LGNZ policy discussions, promoting best practice, and providing strategic guidance on matters affecting local communities. The Zone 6 representative participates in regular meetings, helps shape the work programme, and ensures the views of southern community boards—including those within Dunedin—are well represented.
- 6 The Board is now asked to consider the attached information and cast its vote for the preferred Zone 6 representative. The completed voting form will be returned to LGNZ in accordance with the specified process by 27 February 2026.

Dunedin City Council By-Election

- 7 The polling day for the by-election following the passing of sitting councillor Jules Radich will be Tuesday 12 May 2026, 12 noon. Nominations opened on 2 February and close at midday on Monday 2 March 2026.

<https://www.dunedin.govt.nz/council/electoral-information/2026-by-election-information-for-candidates>

Dunedin Libraries expanding Tech-Help programme

- 8 Dunedin City Libraries is expanding its popular Tech Help 1-2- programme to help address the digital divide. Free drop-in sessions will be run monthly at five community libraries, with the Mosgiel Library on Wednesday 18 February at 2.00pm. The free drop-in sessions provide up to one hour of personalise, one to one assistance and follow up sessions can also be booked.
- 9 For more information visit [Events | Dunedin Public Library official website](#) (search for "tech help")

Roadworks Schedule

- 10 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Currently Consulting On

- 11 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Dunedin City Council Updates

- 12 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 13 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Wendy Collard - Governance Support Officer
Authoriser:	Cam McCracken - Director DPAG and Toitū, Lan Yuan & Olveston

Attachments

	Title	Page
↓A	CBEC Voting Form	48
↓B	CBEC Zone 6 Nominee Bios	49

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

The Chairperson will provide a verbal update on matters of interest since the last meeting.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Doug Hall will provide an update on items of interest.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Council Activities Update

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.