DUNEDIN CITY COUNCIL | kaunihera a-rohe o Ōtepoti

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

Date:	**Wednesday 2 December 2026**
Time:	**1:00 pm**
Venue:	**Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin**

Richard Briggs
Chief Executive Officer

Saddle Hill Community Board

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Weir	
Deputy Chairperson	Tracey Boereboom	
Members	Cr Marie Laufiso	Lianna MacFarlane
	Barry McLellan	John Moyle
	Vianney Santagati	
Senior Officer	Mike Cartwright, City Growth and Advisory Services Manager	
Governance Support Officer	Roxanne Davies	

Roxanne Davies
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: *Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.*

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1 PUBLIC FORUM

1.1 Public Forum

We have two public forum speakers.

2 APOLOGIES

An apology has been received from John Moyle.

That the Board:

Accepts the apology from John Moyle.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

a) **Notes / Amends if necessary**, the Elected Members' Interest Register attached as Attachment A; and

b) **Confirms / Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
⇩A	Saddle Hill Community Board Register of Interest November 2026	6

Saddle Hill Community Board Register of Interest November 2026				
Name	**Responsibility (ie: Chairperson etc)**	**Declaration of Interests**	**Nature of Potential Interest**	**Proposed Management Plan**
Paul Weir Chairperson	Parent of pupils	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Owner	Residential Property	No conflict identified	Withdraw from discussion and voting and leave the room.
	Coach	Green Island Junior Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Dunedin Junior Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Emergency Response Team Member	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Crucial Behaviours Opinion Leader	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Chair	Smooth Hill Community Liaison Group	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Delegate	Oceana Gold	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Tracey Boereboom Deputy Chairperson	Team Manager	Green Island Junior Football Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Lianna MacFarlane	Owner/Operator	BodynSoul Well-Being Consulting	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Brighton Club Inc	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	Showcase Jewellers, Mosgiel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Barry McLellan	Member	Brighton Club Inc	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
John Moyle	Board Member	Sunnyvale Combined Sports Centre	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	Freshchoice Supermarket	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Vianney Santagati	To be updated			
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - which owns property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Saddle Hill Community Board Register of Interest November 2026				
Name	**Responsibility (ie: Chairperson etc)**	**Declaration of Interests**	**Nature of Potential Interest**	**Proposed Management Plan**
Cr Marie Laufiso (Cont.)	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Expert Panel Member	Health Coalition Aotearoa Public Health Infrastructure Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Ōtepoti Community Builders Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee/Secretary	Refugee Support Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	**Saddle Hill Community Board (Council Appointment)**	**No conflict identified**	**Seek advice prior to the meeting if actual or perceived conflict of interest arises.**
	Member	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

SADDLE HILL COMMUNITY BOARD MEETING - 21 OCTOBER 2026

RECOMMENDATIONS

That the Board:

a) **Confirms** the minutes of the Saddle Hill Community Board meeting held on 21 October 2026 as a correct record.

Attachments

	Title	Page
A⇩	Minutes of Saddle Hill Community Board meeting held on 21 October 2026	9

DUNEDIN CITY COUNCIL | kaunihera a-rohe o Ōtepoti

Saddle Hill Community Board

MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Fairfield Bowling Club, Main Road, Fairfield on Wednesday 21 October 2026, commencing at 1:00 pm

PRESENT

Deputy Chairperson	Tracey Boereboom	
Members	Cr Marie Laufiso	Lianna MacFarlane
	John Moyle	Vianney Santagati
IN ATTENDANCE	Mike Cartwright (City Growth and Advisory Services Manager), Luke McKinlay (Urban Designer) and Seta Sharif (Urban Designer).	
Governance Support Officer	Roxanne Davies	

1 PUBLIC FORUM

1.1 Public Forum - Ms Julie Pearse and Mr Ohad Dah

Ms Julie Pearse addressed the Board regarding the proposed speed limit changes for McMaster Road as part of the upcoming speed limit consultation. She spoke in support of reducing the speed limit and outlined ongoing concerns relating to road safety, road conditions, and the impacts of traffic on residents and other road users.

2 APOLOGIES

Moved (Tracey Boereboom/Vianney Santagati):

That the Board:

Accepts the apologies from Barry McLellan and Paul Weir.

Motion carried (SHCB/2026/063)

3 CONFIRMATION OF AGENDA

Moved (Tracey Boereboom/Lianna MacFarlane):

That the Board:

Confirms the agenda without addition or alteration.

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Tracey Boereboom/John Moyle):

That the Board:

a) **Notes** the Elected Members' Interest Register attached as Attachment A; and

b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (SHCB/2026/064)

5 CONFIRMATION OF MINUTES

5.1 SADDLE HILL COMMUNITY BOARD MEETING - 12 AUGUST 2026

Moved (Tracey Boereboom/John Moyle):

That the Board:

a) **Confirms** the minutes of the Saddle Hill Community Board meeting held on 12 August 2026 as a correct record.

Motion carried (SHCB/2026/065)

PART A REPORTS

6 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATION

The report provided an update on the Board's discretionary fund and included a project completion report from Fairfield School relating to improvements to the Fairfield Community

Pool. It was noted that no funding applications had been received and that a balance of $8,475 remained available for allocation from the Board's discretionary fund.

Moved (Deputy Chairperson Tracey Boereboom/Member Vianney Santagati):

That the Board:

a) **Notes** the discretionary fund update.

b) **Notes** the project completion report received from Fairfield School**.**

Motion carried (SHCB/2026/066)

7 COMMUNITY PLAN

The report provided the Saddle Hill Community Board Community Plan for review and discussion. The Plan identifies the Board's priorities and matters it wishes to see delivered within the community and assists in informing the Council's 10 year plan and Annual Plan processes.

Moved (Deputy Chairperson Tracey Boereboom/Member Lianna MacFarlane):

That the Board:

a) **Notes** that there were no updates to the Saddle Hill Community Board 2026/27 Community Plan.

Motion carried (SHCB/2026/067)

8 GOVERNANCE SUPPORT OFFICER'S REPORT

The report provided an update on activities relevant to the Saddle Hill Community Board area, including a proposed amendment to the December 2026 meeting schedule, the Representation Review, transport updates, the Ōtepoti Pathways Strategy, the DCC Homeless Outreach Service, and other Council matters.

Moved (Tracey Boereboom/Vianney Santagati):

That the Board:

a) **Notes** the Governance Support Officer's Report.

i) **Approves** an amendment to the adopted meeting schedule to reschedule the December 2026 meeting from 9 December 2026 to 2 December 2026.

Motion carried (SHCB/2026/068)

9 COUNCILLOR UPDATE

Councillor Marie Laufiso provided a verbal update on matters of interest to the Board area, including:

a) The DCC Homeless Outreach Service and encouraged members to support the service's work in building relationships and assisting people experiencing homelessness.

b) Members were advised that Richard Briggs had commenced as Chief Executive and would be providing regular updates on Council activities.

c) An update was provided on the Representation Review, including plans for the appointment of an independent panel to undertake the review.

d) It was noted that local government amalgamation was not currently being progressed.

Cr Laufiso responded to questions.

Moved (Tracey Boereboom/Vianney Santagati):

That the Board:

a) **Notes** the Council Activities Update

Motion carried (SHCB/2026/069)

10 BOARD REPRESENTATION AND ROLES

Board members provided an update on activities, which included:

1 Keep Dunedin Beautiful – Vianney Santagati

The Brighton Boat Shed painting project was entered into the Keep Dunedin Beautiful Awards and will be assessed as part of the broader beautification initiatives within the community. Additionally, Vianney highlighted the completion of a mural in the Alpine Garden, which is part of the Keep Dunedin Beautiful initiative and reflects community beautification efforts worth visiting.

2 Community Pantries – Tracey Boereboom

An update was provided on the community pantries, highlighting the importance of ongoing maintenance and monitoring. Attention was drawn to the condition of the Brighton pantry, with a review of items held there suggested to determine whether they should be retained, treated as lost property, or removed.

3 Youth Ambassador Awards – John Moyle

An update was provided on the Youth Ambassador Awards, noting that award recipient Fern McBride had been selected for the New Zealand Under-16 Māori Women's Football Team.

4 Toy Box – Lianna MacFarlane

The Toy Box remained in place and was reported to be approximately half full. Discussion focused on replenishing toys through suitable community donations and ensuring that donated items were in good condition, with any broken toys removed as required.

5 Dunedin Trails Trust – John Moyle

An update was provided on the Dunedin Trails Trust, noting strong community use of a recently opened trail. Progress on future trail connections, potential funding opportunities, and wider cycling and walking network links was discussed. Further information will be provided to the Board as it becomes available.

Moved (Tracey Boereboom/John Moyle):

That the Board:

a) **Notes** the Board updates.

Motion carried (SHCB/2026/070)

11 DEPUTY CHAIRPERSON'S REPORT

The Deputy Chairperson provided a verbal update on items of interest including:

a) Fairfield Community Pool renovations.

b) A meeting at the Kaikorai Estuary Car Park scheduled for 28 October 2026 at 2.00 pm.

c) Inspections of culverts and waterways following significant rainfall.

d) The launch of Saddle Hill: Landmark in Time, a book on the history of Saddle Hill, to be held on 20 November 2026 at 2.00 pm.

e) School bus route changes, correspondence with the Otago Regional Council regarding those changes, and bus shelters in Green Island.

Moved (John Moyle/ Vianney Santagati):

That the Board:

a) **Notes** the Deputy Chairperson's update.

Motion carried (SHCB/2026/071)

12 ITEMS OF CONSIDERATION BY THE CHAIR

There were no items for consideration.

The meeting concluded at 2.05 pm.

.....
CHAIRPERSON

PART A REPORTS

PUBLIC TRANSPORT UPDATE (OTAGO REGIONAL COUNCIL)

Julian Phillips, Implementation Lead – Transport, Otago Regional Council will be in attendance to address the bus and timetable changes as of 1 October 2026, impacting the Saddle Hill area.

Attachments

There are no attachments for this report.

BOARD DISCRETIONARY FUND UPDATE

Department: Civic

EXECUTIVE SUMMARY

1 This report provides an update on the balance of the Board's discretionary fund.

2 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

a) **Notes** the discretionary fund update.

b) **Holds** $1,000 in reserve in the Board's Discretionary Fund for the Youth Scholarship Award for 2026-27 financial year.

DISCRETIONARY FUND

3 The Board has been allocated $10,000.00 for the 2026/27 financial year.

4 The balance remaining in the fund for allocation for the current financial year is $8,475.00.

5 The full allocation of the Board's Discretionary Project Fund for the 2026/27 financial year is detailed below:

Meeting Date	Amount	Recipient/Purpose
18/03/2026	$ 525.00	F McBride - Youth Ambassador Award Recipient
12/08/2026	$ 1,000.00	Ōtokia Creek and Marsh Habitat Trust – Tree protectors
Total	**$ 1,525.00**	

Funding Assistance Project Completion

6 There were no funding assistance project completion forms received.

Funding Application

7 No funding applications had been received.

Signatories

Author:	Roxanne Davies - Governance Support Officer
Authoriser:	Mike Cartwright - City Growth and Advisory Services Manager

Attachments

There are no attachments for this report.

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

1 The Community Board Plan is attached for discussion at each meeting for the purpose of review and updating as required by the Board.

2 The Board's Community Plan assists to contribute to the Council's 10-year plan and Annual Plan with the focus on:

a) **New and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 10-year Plan.

b) **Items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding

3 The Community Plan 2026-27 was adopted at the 10 June 2026 meeting.

https://www.dunedin.govt.nz/__data/assets/pdf_file/0010/964495/SHCB-Community-Plan-2026-27.pdf

RECOMMENDATIONS

That the Board:

a) **Considers** any updates to the Saddle Hill Community Board Community Plan.

Signatories

Author:	Roxanne Davies - Governance Support Officer

Attachments

There are no attachments for this report.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

1 This report is to inform the Saddle Hill Community Board on activities relevant to the Board's area including:

a) Transport Updates

b) Coastal Dune Reserves Management Plan Review

c) Keeping of Animals Bylaw – proposal for cats to be microchipped and de-sexed

d) Online Dunedin walking track directory

e) What Dunedin City Council is Currently Consulting On

f) Roadworks Schedule

g) Dunedin City Council Updates

RECOMMENDATIONS

That the Board:

a) **Notes** the Governance Support Officer's Report.

Transport Updates

2 Consultation on the proposed speed limit changes is expected to commence in the coming weeks. The proposal includes a speed limit change on McMaster Road to 60 km/h. Submissions will close on 30 November 2026.

3 Visit the consultation page on https://www.dunedin.govt.nz/services/roads-and-footpaths/projects/proposed-speed-limit-changes for more information.

Coastal Dune Reserves Management Plan Review

4 Review of the draft management plan for Dunedin's coastal dune reserves, which will guide the future management, protection, and use of these areas. Public feedback is invited as part of the review process.

5 Further information is available on the Council website: https://www.dunedin.govt.nz/community-facilities/parks-and-reserves/management-plan-reviews/coastal-dune-reserves-management-plan-review

Keeping of Animals Bylaw – proposal for cats to be microchipped and de-sexed

6 The DCC Hearing Committee's recommendations for the Review of the Keeping of Animals Bylaw were adopted by Council on 29 October 2026.

7 Council approved a revised draft of the Bylaw and is now undertaking further consultation about a proposal to require owners to have cats over four months old microchipped and de-sexed, with some exceptions. A second option is to promote responsible cat ownership.

8 Details of the proposal are available at: https://www.dunedin.govt.nz/do-it-online/have-your-say/current-consultations/cat-requirements

9 Consultation will close at **5pm, Friday 11 December 2026**. Submissions can be made via this form: https://www.dunedin.govt.nz/do-it-online/have-your-say/cat-restrictions-feedback

Online Dunedin walking track directory

10 A directory of Dunedin walking tracks, including some in the Mosgiel-Taieri area, is now live on the Dunedin City Council website: https://www.dunedin.govt.nz/community-facilities/walking-tracks/track-directory. It contains key information for walkers about each track.

What Dunedin City Council is Currently Consulting On

11 The Board may wish to note the following Dunedin City Council consultation opportunities currently open for public feedback. Details of these and other active consultations are available on the Council website: www.dunedin.govt.nz/council/currently-consulting-on.

Roadworks Schedule

12 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links:

a) www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule; and

b) www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures.

Dunedin City Council Updates

13 Board members and members of the public are encouraged to report operational issues or service requests, such as potholes, overgrown vegetation, damaged infrastructure, or water leaks, to the Dunedin City Council Customer Services Centre on 03 477 4000 or via email at dcc@dcc.govt.nz.

14 Non-urgent service requests can also be lodged online using Council's Fix It form: www.dunedin.govt.nz/do-it-online/report/fix-it-form.

15 Where Board members consider that a reported issue has not been addressed within an appropriate timeframe, they are encouraged to raise the matter with the Governance Support Officer or the Senior Staff Member appointed to the Board for follow-up.

Signatories

Author:	Roxanne Davies - Governance Support Officer
Authoriser:	Mike Cartwright - City Growth and Advisory Services Manager

Attachments

There are no attachments for this report.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

1 Councillor Laufiso will provide an update on items of interest.

2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

a) **Notes** the Council Activities Update

Signatories

Author:	Roxanne Davies - Governance Support Officer

Attachments

There are no attachments for this report.

BOARD REPRESENTATION AND ROLES

Department: Civic

EXECUTIVE SUMMARY

1 Board members may provide an update on activities including:

a) Civil Defence Emergency Management (CDEM) – Barry McLellan

b) Keep Dunedin Beautiful – Vianney Santagati

c) Community Pantries – Tracey Boereboom

d) Youth Ambassador Awards – John Moyle

e) Toy Box – Lianna MacFarlane

f) Dunedin Trails Trust – John Moyle

2 As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

a) **Notes** the Board updates.

Signatories

Author:	Roxanne Davies - Governance Support Officer

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

1 The Chairperson will provide a verbal update on items of interest.

2 As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

a) **Notes** the Chairperson's update.

Signatories

Author:	Roxanne Davies - Governance Support Officer

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.