
Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 16 February 2023, commencing at 10:08 am.

PRESENT

Chairperson	Paul Pope	
Members	Lox Kellas	Stacey Kokaua-Balfour
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	

IN ATTENDANCE Jeanine Benson (Group Manager Transport).

Governance Support Officer Lauren Riddle

1 OPENING

Paul Pope opened the meeting with a reflection on the devastating impact on communities by Cyclone Gabrielle, the long recovery ahead and raised awareness and preparedness for the peninsula community.

2 PUBLIC FORUM

2.1 Dog Park - Harwood

Dave Fenwick spoke on the interest/possibility of establishing of a dog park on DCC reserve land on Tidewater Drive, Harwood. He advised he was initially seeking community “buy in” and guidance from the Community Board on how to progress the idea further. The Board indicated its support for more dog parks on the peninsula.

2.2 Peninsula Connection Project

Alex Sutherland from Fulton Hogan provided an update on Peninsula Connection project works underway at Portobello, including sealing work, install of seating and landscaping and the completion of the first three retaining walls at Broad Bay.

2.3 Portobello School Community Pool

Thomas Hobbs spoke to the retrospective funding application from the school for the cost of a replacement pump for the community pool.

2.4 BROAD BAY COMMUNITY HALL FUNDING APPLICATION

Zoe Fox spoke to the funding application for a new sign on the Broad Bay Community Hall. She advised the sign had been designed to be cohesive with the existing murals on the building.

3 APOLOGIES

Moved (Lox Kellas/Edna Stevenson):

That the Board:

Accepts the apology of Hoani Langsbury

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Notes** Elected Members' Interest Register and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 1 DECEMBER 2022

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

Confirms the minutes of the Otago Peninsula Community Board meeting held on 01 December 2022 as a correct record with the correction to the date for ratifying acceptance of retrospective funding applications as 16 February 2023.

Motion carried (OPCB/2023/001)

PART A REPORTS

6 GOVERNANCE SUPPORT OFFICER'S REPORT

The report informed the Board of activities relevant to the Board area.

Project Fund balance as of 16 February 2023 was noted as \$5,650.

Correspondence

An email from a resident regarding safety concerns for the crossing of Portobello Road at The Cove to/from the designated bus stop. The matter was discussed under the Chairperson's Report (Item 11).

Zone 6 Community Board Executive Committee (CBEC) nomination

Consideration was given by members to the Zone 6 CBEC nominees. Cheryl Neill withdrew from the item due to a conflict of interest as a nominee.

Moved (Paul Pope/Lox Kellas):

That the Board:

Votes for Cheryl Neill as the Zone 6 representative on the Community Boards' Executive Committee (CBEC).

Motion carried (OPCB/2023/002)

Presentation to the Civic Affairs Committee

Discussion was held on the issues the Board intended to highlight at the presentation to the Civic Affairs Committee on 6 March 2023.

Moved (Paul Pope/Edna Stevenson):

That the Board:

Notes the Governance Support Officer's Report.

Motion carried (OPCB/2023/003)

7 FUNDING APPLICATIONS

The report provided a copy of funding applications received for the Board's consideration from:

- Broad Bay Community Centre request for \$920.00 to erect a new sign on the Broad Bay Community Hall.
- Portobello School request for \$1,325.55 as the cost to replace the pool pump at the Portobello community pool.

The Board discussed consideration of approving a retrospective scholarship grant for Taylor McLean for her attendance at the Under 17 Gillette Women's cricket tournament held in December 2022. An updated application (from the original 2021 application) was expected to be submitted by early March 2023.

Moved (Paul Pope/Cheryl Neill):

That the Board:

- a) **Approves** the funding of \$600 to the Broad Bay Community Centre to support the completion of a new sign on the Broad Bay Community Hall.

Motion carried (OPCB/2023/004)

Moved (Lox Kellas/Edna Stevenson):

That the Board:

- b) **Approves** the retrospective funding application from Portobello School of \$1,325.55 for the purchase of a new pump for the Portobello Community Pool.

Motion carried (OPCB/2023/005)

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

- c) **Approves** in principle the awarding of a retrospective scholarship for Taylor MacLean of \$300.00 for her attendance at the Gillette Under 17 Women's cricket tournament held in December 2022, on receipt of the appropriate application documentation.

Motion carried (OPCB/2023/006)

Moved (Paul Pope/Lox Kellas):

That the Board:

- d) **Ratifies** the acceptance of retrospective funding applications on a case by case basis.
- e) **Notes** the Funding Applications report.

Motion carried (OPCB/2023/007)

8 COMMUNITY PLAN

The Chairperson advised that he would prepare a draft Community Plan, based on the comments made at the workshop held in December 2022, for consideration at the 30 March 2023 meeting.

9 BOARD UPDATES

Board members provided updates on activities including:

- Keep Dunedin Beautiful - Committee meetings have not yet commenced for 2023.
- Community Meetings –community “drop in sessions/clinics” to be held for the Board’s Community Plan and upcoming 2023-2024 Annual Plan.
- Civil Defence/Community Response Planning – The Board agreed that holding community clinics for the Annual Plan would provide an opportunity to raise awareness of the need for response readiness by peninsula residents and to reaffirm the role of the Community Board in a Civil Defence emergency.

Lox Kellas requested that the Board consider the purchase of a portable battery operated radio for use during an emergency response. Costings to be provided to the 30 March 2023 meeting for consideration.

- Te Rauone Reserve – new playground equipment currently being installed.
- Sealion fence (Hoopers Inlet) – the fencing almost complete.
- Te Umu Kuri signage –seeking response from staff on the delay to install of interpretive signage.
- Cycleway – Stacey Kokaua-Balfour to provide feedback to staff on behalf of the Board on the Council run safe cycling programme at peninsula schools.
- Portobello Incorporated fundraising for the pump track successfully completed.
- Beaconsfield footpath – seeking a status update on the repair work as the footpath has been closed for many months.
- The Pyramid signage at Victory Beach – a request was made for staff to report back on repair and update of the now dilapidated signage.

- 40km speed limit signage – presentation to be made to the Infrastructure Services Committee on 23 March 2023 on the proposed shortening of the 40 km speed limit area in two locations on the peninsula.

Moved (Paul Pope/Edna Stevenson):

That the Board:

- a) **Notes** the Board Updates.

Motion carried (OPCB/2023/008)

10 COUNCILLOR'S UPDATE

Councillor Andrew Whiley provided a verbal update on matters of interest to the Board from recent Council meetings, including the use of pesticides around the city and capital projects currently over budget.

Moved (Paul Pope/Lox Kellas):

That the Board:

- a) **Notes** the report from Cr Whiley.

Motion carried (OPCB/2023/009)

11 CHAIRPERSON'S REPORT

Paul Pope provided a verbal update on matters of interest including:

- Broad Bay bus shelters (art murals) – artwork has been selected
- Smaills Beach/Tomahawk Reserve – residents have expressed increasing concern around traffic speed in the area
- Safety concerns re pedestrian access to the bus stop on Portobello Road at The Cove
- Challis Point (disruption to traffic flow due to pump station work)
- Weed spraying and Wilding Pines maintenance schedule
- Interpretive signage along the Peninsula

Moved (Paul Pope/ Cheryl Neill):

That the Board:

- a) **Notes** the update from the Chairperson.

Motion carried (OPCB/2023/010)

The meeting concluded at 11:59 am.

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CHAIRPERSON