

## West Harbour Community Board MINUTES

---

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 07 February 2024, commencing at 5:30 p.m.

### PRESENT

<b>Chairperson</b>	Angela McErlane	
<b>Deputy Chairperson</b>	Kristina Goldsmith	
<b>Members</b>	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem

**IN ATTENDANCE** Paul Henderson, Manager Building Services

**Governance Support Officer** Clare Sullivan

---

### 1 PUBLIC FORUM

Shannon McNatty from the Murray McGeorge Toy Library spoke in support of their funding application.

#### 1.2 EMERGENCY MANAGEMENT OTAGO

Claire Charleton on behalf of Taylor Hendl from Emergency Management Otago briefed the Board on their role and how the Board can support their communities.

### 2 APOLOGIES

Moved (Angela McErlane/Barbara Anderson):

That the Board:

**Accepts** the apology from Wayne Sefton.

**Motion carried (WHCB/2024/001)**

### 3 CONFIRMATION OF AGENDA

A late funding application was received from Otago Access Radio for the Round the Boards segment.

Moved (Angela McErlane/Jarrood Hodson):

That the Board:

**Confirms** the agenda with the addition of a funding application from Otago Access Radio for the Round the Board segment.

**Motion carried (WHCB/2024/002)**

### 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Changes in the Interest Register were noted from Barbara Anderson and Kristina Goldsmith.

Moved (Angela McErlane/Jarrood Hodson):

That the Board:

- a) **Amends** the Elected Members' Interest Register and
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2024/003)**

### 5 CONFIRMATION OF MINUTES

#### 5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 1 NOVEMBER 2023

Moved (Angela McErlane/Barbara Anderson):

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 01 November 2023 as a correct record subject to an amendment under Otago Access Radio in the Board Update section to delete the words 'can be' and insert the word 'are' .

**Motion carried (WHCB/2024/004)**

## PART A REPORTS

### 7 FUNDING APPLICATIONS

Members advised that funding decisions resolved at the meeting on 1 November 2023 for two funding applications (\$600 for the Port Chalmers Swim Club and \$1,000 to the Aramoana League) will not be uplifted. The balance of \$3,550 remains available for allocation.

The Board considered two applications for funding.

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- a) **Writes** to the Toy Library and invites it to make a separate application to the Board for a small operational grant and encourages the Toy Library apply to Ravensdown for funding for the water tank, provide a letter of support to the Toy Library's application, obtain additional quotes for the supply and installation of a water tank.

**Motion carried (WHCB/2024/005)**

Moved (Angela McErlane/Mandy Mayhem):

That the Board:

- b) **Approves** the funding request of \$220.00 from Otago Access Radio for the "Round the Boards" segment for the West Harbour Community Board.

**Motion carried (WHCB/2024/006)**

### 8 MEETING SCHEDULE 2024

The Board considered a report proposing a meeting schedule for 2024.

Moved (Angela McErlane/Barbara Anderson):

That the Board:

- a) **Approves** the 2024 meeting schedule for the West Harbour Community Board subject to the June meeting being held on Thursday 20 June.

**Motion carried (WHCB/2024/007)**

## 9 GOVERNANCE SUPPORT OFFICER'S REPORT

The Board considered a report from the Governance Support Officer.

Moved (Angela McErlane/Barbara Anderson):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** retrospectively the Board's submission on parking restrictions on Beach St.

**Motion carried (WHCB/2024/008)**

## 10 BOARD UPDATES

### **Port Noise Liaison Committee**

No update at this meeting.

### **Ravensbourne Liaison including Ravensdown Community Liaison Group**- Jarrod Hodson

The mural at Ravensbourne School has been completed. An update from the Community Liaison Group will be available following their next meeting. Following up on some maintenance issues.

### **Keep Dunedin Beautiful**

Keep Dunedin Beautiful was meeting on 8 February. A seat at the end of shared path as a memorial for former Board Chair Jan Tucker, will be unveiled shortly.

### **Infrastructure Liaison**

The intersection at George St, Beach St, Grey St and Mount St was discussed in relation to safety.

### **Otago Access Radio**

Recent updates included the Ravensbourne school mural, the proposed parking changes in Beach St, the next segment will note the submission process on the Future Development Strategy and the unveiling of the memorial seat for Jan Tucker.

### **Long Beach and Pūrākaunui Amenities Society**

The Long Beach AGM will be held in March, the reroofing of the hall is underway.

### **Aramoana Liaison**

Check on progress of carpark at the Aramoana Domain, there is a need for clearer signage on map where camping is permitted or not permitted – especially at Aramoana; recognition of service of John Davis, 40 years of service as secretary of the Aramoana League.

### **West Harbour Emergency Response Group**

Noted the briefing earlier in the meeting, the 'gets ready' site will be promoted and information shared.

### **Policing Matters**

No update

## **Social Media**

Social media is increasing and will look at establishing an instagram account

Moved (Angela McErlane/Jarrood Hodson):

That the Board:

- a) **Notes** the Board updates and appointed Kristina Goldsmith as the Board representative on Keep Dunedin Beautiful.

**Motion carried (WHCB/2024/009)**

## **11 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest. The Board will discuss making a submission on the Future Development Strategy and the 10 Year Plan. The Chair will write to the Regional Council acknowledging the efforts made this season for transport for cruise ship passengers.

Moved (Angela McErlane/Mandy Mayhem):

That the Board:

- a) **Notes** the Chairperson's report.

**Motion carried (WHCB/2024/010)**

## **12 COUNCILLOR'S UPDATE**

Cr Mayhem provided an update on the 10 year plan, the rollout of the new kerbside recycling system and reiterated the messages for emergency management.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- a) **Notes** the Councillor's update.

**Motion carried (WHCB/2024/011)**

## **13 ITEMS FOR CONSIDERATION BY THE CHAIR**

FAQs for Kerbside collection

The meeting concluded at 7.30 pm.

.....  
CHAIRPERSON