

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

**Date:** Thursday 18 April 2024  
**Time:** 10:00am  
**Venue:** Portobello Bowling Club, Sherwood Street, Portobello

Sandy Graham  
Chief Executive Officer

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**Otago Peninsula Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Paul Pope	
<b>Deputy Chairperson</b>	Hoani Langsbury	
<b>Members</b>	Lox Kellas	Stacey Kokaua-Balfour
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	
<b>Senior Officer</b>	Jeanine Benson, Group Manager Transport	
<b>Governance Support Officer</b>	Lauren Riddle	

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Lauren Riddle  
Governance Support Officer

Telephone: 03 477 4000  
governance.support@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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<b>PART A REPORTS (Otago Peninsula Community Board has power to decide these matters)</b>		
6	Kerbside Collection system and Hoopers Inlet recycling hub	
	<b>Kerbside Collection System and Hoopers Inlet recycling centre</b>	
	Waste management services staff will be in attendance to speak to the upcoming changes to the kerbside collection system and the recent upgrade of the Hoopers Inlet recycling centre.	
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**1 PUBLIC FORUM**

**1.1 Public Forum**

At the close of the agenda no Public Forum requests have been received

**2 APOLOGIES**

Apologies have been received from Cr Andrew Whiley and Deputy Chairperson Hoani Langsbury.

That the Board:

**Accepts** the apologies from Cr Andrew Whiley and Deputy Chairperson Hoani Langsbury.

**3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

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## DECLARATION OF INTEREST

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### EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	OPCB Register of Interests as at April 2024	6

Otago Peninsula Community Board Register of Interest to April 2024					
Name	Date of Entry	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Pope (Chairperson)	14/10/2021	Board Chairperson/Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		President	Dunedin Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Consultant	Upfront Environmental	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		OPCB representative	Portobello Hall (liaison)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chair	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson)	24/09/2020	Manager	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Deputy Chairperson	Dark Skies Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		External Issues Komiti	Te Runanga o Otakou	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		TBA	Te Runanga o Otakou-Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Otakou Alternate	Te Runanga o Ngai Tahu	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	DoC Te Roopu Kaitaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Committee Member	Arki Athletics Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Predator Free Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Peninsula Biodiversity Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Wild Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	15/04/2021	Member	Technical Advisory Group to the New Zealand Battery Project	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		OPCB representative	Wellers Rock and Wellers Jetty project	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	14/10/2021	Panel Member	Dunedin Hospital Build	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/08/2023	Member	Site Led Committee - Otago Regional Council	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	09/02/2024	Member	Future Development Strategy Hearing Panel	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/08/2023	Committee Member	ORC Regional Leadership Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Lox Kellas	04/11/2022	Life Member	Dunedin RSA	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	02/02/2023	District President Otago Southland	Otago Southland Returned Services Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Otago Southland Returned Services Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	04/11/2022	Trustee and Deputy Chair	Dunedin RSA Welfare Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	23/01/2020	Trustee	Southern Heritage Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	04/11/2022	Life Member	Coastguard Dunedin	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Stacey Kokaua-Balfour	22/06/2023	Member	<del>Portobello Community Incorporated</del>	<del>Possible conflict if group applies for funding.</del>	<del>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</del>
		Member	Portobello School Board	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Treasurer	<del>Portobello Toy Library</del>	<del>No conflict identified.</del>	<del>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</del>
	22/06/2023	Employee	Te Hou Ora Whānau Services Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	22/06/2023	Member	External Pacific Advisory Committee for te Pūkenga	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	09/02/2024	Board Member	Pacific Trust Otago	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	22/06/2023	Member	Te Vaka Cook Islands of Dunedin Incorporated	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cheryl Neill		Teacher	Portobello School	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		OPCB representative	Harwood Hall (liaison)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	08/02/2024	Board Member	Dunedin Night Shelter	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Edna Stevenson	24/09/2020	President	Portobello Library	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	22/06/2023	Club Captain	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Andrew Whiley  Cr Andrew Whiley Cont.	17/11/2016	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.	
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
	09/02/2024	Board Chair and Acting Chief Executive	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Grow Dunedin Partnership (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Dunedin Shanghai Association (Sister City Society) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.	
	09/06/2022	President	New Zealand PGA (Professional Golfers Association)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Puketāi Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member		Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member		Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	



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## CONFIRMATION OF MINUTES

### OTAGO PENINSULA COMMUNITY BOARD MEETING - 8 FEBRUARY 2024

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#### RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 08 February 2024 as a correct record.

#### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A↓</a>	Minutes of Otago Peninsula Community Board meeting held on 8 February 2024	10

## Otago Peninsula Community Board

### MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 08 February 2024, commencing at 10:00am

#### PRESENT

<b>Chairperson</b>	Paul Pope	
<b>Deputy Chairperson</b>	Hoani Langsbury	
<b>Members</b>	Lox Kellas	Stacey Kokaua-Balfour
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	

**IN ATTENDANCE** Jeanine Benson, Senior Officer (Group Manager Transport)

**Governance Support Officer** Lauren Riddle

#### 1 WELCOME AND REFLECTION

Paul Pope welcomed members to the first meeting of 2024 and provided a reflection on the privilege of being able to live securely and safely in New Zealand in comparison to other countries.

##### 1.1 Public Forum

There were no speakers for the Public Forum.

#### 2 APOLOGIES

There were no apologies.

#### 3 CONFIRMATION OF AGENDA

Moved (Paul Pope/Edna Stevenson):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (OPCB/2024/001)**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Updates to the Register of Interest were provided as:

Cheryl Neil - Board member of the Dunedin Night Shelter.

Stacey-Kokaua-Balfour - Board member of the Pacific Trust Otago and is no longer a member of Portobello Incorporated or the Portobello Toy Library.

Hoani Langsbury - member of the DCC Future Development Strategy Hearings Panel.

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Amends** the Elected Members' Interest Register
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried (OPCB/2024/002)**

#### **5 CONFIRMATION OF MINUTES**

##### **5.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 2 NOVEMBER 2023**

Moved (Paul Pope/Edna Stevenson):

That the Board:

**Confirms** the minutes of the Otago Peninsula Community Board meeting held on 02 November 2023 as a correct record.

**Motion carried (OPCB/2024/003)**

#### **PART A REPORTS**

#### **6 MEETING SCHEDULE FOR 2024**

The proposed meeting schedule for 2024 was discussed, with the start time and venue for the meetings agreed to remain 10:00am at the Portobello Bowling Club Rooms. Members also agreed to a change of date for the June meeting, from 13 to 20 June 2024.

Moved (Paul Pope/Hoani Langsbury):

That the Board:

**Approves** the Otago Peninsula Community Board meeting schedule for 2024 with the following amendment – that the proposed meeting of 13 June be held on 20 June 2024.

**Motion carried (OPCB/2024/004)**

**7 COMMUNITY PLAN**

There were no updates required to the Board’s Community Plan.

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

**Endorses** the Board’s Community Plan

**Motion carried (OPCB/2024/005)**

**8 GOVERNANCE SUPPORT OFFICER'S REPORT**

**Correspondence Inwards:**

A safety concern was raised by Mrs Gray for injuries her husband sustained from a cycling accident with the concrete bollards on the shared pathway.

Following discussion the Board suggested that when any damaged bollards replaced (as part of the maintenance programme) that they be replaced with the smooth edge “lozenge” style concrete bollard.

Jeanine Benson, Group Manager Transport noted the Board’s suggestion.

Mr Michael expressed his concern at the lack of directional signage, resulting in a high number of tourists mistakenly entering Hatchery Rd on their intended journey to Taiaroa Head. Members acknowledged that there was a lack of signage into Portobello from Highcliff Road.

Following discussion the Board requested that Mr Michael’s letter be provided to the DCC Transport team, for consideration of improvement to directional signage on Highcliff Road and at the Portobello Road roundabout.

**Ten Year Plan 2024-2034**

Paul Pope led discussion on refining the Board’s priorities for submission to the 10 Year Plan 2024-2034. The Board discussed prioritising two main issues: the completion of the Peninsula Connection (from Portobello School through to Harrington Point); and the completion of the agreed landscape design works for at the old Tomahawk School site

**ORC – 10 Year Plan**

Members discussed the focus of the Board’s submission to the ORC 10 Year Plan would be on the public transport needs on the Peninsula.

**Scholarship grant**

Members gave consideration to the revised scholarship grant, criteria and application form which had been circulated with the agenda.

Moved (Paul Pope/ Cheryl Neill):

That the Board:

- a) **Notes** the Governance Support Officer’s Report.

- b) **Ratifies** the Otago Peninsula Community Board Scholarship grant criteria and application form, effective from 8 February 2024.

**Motion carried (OPCB/2024/006)**

## 9 FUNDING APPLICATION

The Board considered a funding application from the Kamautaurua/Quarantine Island Community Inc. of \$2,903.87 for partial roof repair to the Lodge on Kamautaurua/Quarantine Island.

Moved (Lox Kellas/Edna Stevenson):

That the Board:

- a) **Grants** the Kamautaurua/Quarantine Island Community Incorporated the amount of \$1,000 for the cost of materials to repair the Lodge roof on Kamautaurua/Quarantine Island.
- b) **Notes** the Funding Application report.

**Motion carried (OPCB/2024/007)**

## 10 BOARD UPDATES AND REPORT BACKS

Board Members provided verbal updates and report backs on portfolios and activities.

Cheryl Neill spoke on the following matters:

- The next meeting of the Keep Dunedin Beautiful Committee - 8 February 2024.
- Portobello Boat Shed mural – work is progressing on behalf of the Board with Ara Toi to seek Expressions of Interest from local artists for the proposed mural.
- Hoopers Inlet recycling hub – The recycling site has been very busy over the summer months with the contractor providing additional collections from the recycling hub, due to the demand.

A local resident has requested that a sign to be placed at the recycling hub, instructing that cardboard boxes should be broken down flat before placing in the recycling bins as the bins are currently overfilled with materials that are not broken down.

Paul Pope and Cheryl Neill will follow up the matter with the service contractor and DCC Waste and Environmental Services.

- Harwood (and Back Bays) - Cheryl to lodge a DCC service request for action on overgrown vegetation and will provide feedback from the Board to Mr Fenwick on his enquiry to establish a dog park at Harwood.

Lox Kellas reported on the following matters:

- Peninsula Roads - gravel roads in reasonable condition and road inspection vehicles have been monitoring the road conditions.
- Civil Defence/Community Response Planning –no update.

- Soldiers Monument 100<sup>th</sup> anniversary commemoration event - research still underway for the WWI soldiers named on the monument in preparation of the marking of the 100<sup>th</sup> anniversary.

Edna Stevenson spoke to the following matters:

- Te Umu Kuri (Wellers Rock) – still awaiting approval from Aukaha as part of the consultation with Rūnaka on the signage.

Stacey Kokaua-Balfour reported on the following matters:

- Broad Bay/Portobello area - Concern about loose gravel left by roading contractors on the walkway by Frances St and Moerangi Street.
- Portobello Pump track - A request has been received for a sheltered structure of some type to be built for use by visitors to the park.

Hoani Langsbury spoke to the following matters:

- Roadside vegetation at Ōtākou had been cut back but remedial planting has not occurred.
- Te Umu Kuri (Wellers Rock) – Hoani expressed concern about silt from a roadside gutter opposite (Wellers Rock) entering into the harbour.
- Otakou/Harington Point section (Peninsula Connection) – Hoani sought the consideration by Council of the completion of the Otakou/Harington Point section of the Peninsula Connection as a priority for the Council’s planned roading works. He advised that this section of the connection was a road safety concern due to narrow carriageway especially on corners such as Otakou Fisheries with near collisions a regular concern for motorists.

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

**Notes** the Board updates

**Motion carried (OPCB/2024/008)**

## **11 COUNCILLOR UPDATE**

Cr Whiley provided feedback on the Council resolution for use of herbicides for weed control. He also spoke on the upcoming kerbside collection changes.

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

**Notes** the report from Cr Whiley.

**Motion carried (OPCB/2024/009)**

## **12 CHAIRPERSON'S REPORT**

The Chairperson provided a verbal update on matters of interest including:

- Tomahawk Road closure due to sea lion activity

- Tomahawk speed humps – a request was made directly to the DCC Chief Executive for an additional two speed humps, which has been granted.
- Sea Lions (Smalls Beach)
- Litter contracts over the summer period – Paul commented that he considered there needed to be a level of improvement in the frequency of rubbish collection due to the increased numbers enjoying the Peninsula attractions (beaches, parks and reserves).
- A complaint has been received about an unofficial Bus Stop in use on Beaconsfield Road. – Paul Pope requested that Edna Stevenson make contact with the complainant to get additional detail and provide to him as Board Chair.
- The Cove safety works - confirmed as budgeted for completion in the 2024-2025 financial year.
- Schools programme – Cheryl Neill and Stacey Kokaua-Balfour were requested to bring a plan to the April meeting for representatives from the local primary schools to come and run a future Community Board meeting.

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

**Notes** the Chairperson’s report

**Motion carried (OPCB/2024/010)**

### **13 ITEMS FOR CONSIDERATION BY THE CHAIR**

There were no items for consideration by the Chair.

The meeting concluded at 11:47 am.

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CHAIRPERSON

## PART A REPORTS

### EMERGENCY MANAGEMENT OTAGO - COMMUNITY RESILIENCE

Department: Civic

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#### EXECUTIVE SUMMARY

- 1 Taylor Hendl, Emergency Management Advisor for Dunedin City will be in attendance to introduce herself to the Board and provide an update on Emergency Management Otago including the draft Community Resilience Guide previously circulated to Board Members.

#### RECOMMENDATIONS

That the Board:

- a) **Notes** the presentation from Emergency Management Otago on the draft Community Resilience Guide for the Otago Peninsula

#### Signatories

Authoriser:	Clare Sullivan - Manager Governance
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#### Attachments

There are no attachments for this report.



## FUNDING APPLICATION

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report provides a copy of the funding application received for the Board’s consideration. As this is an administrative report only, the Summary of Considerations is not required.
- 2 A funding application has been received from the Portobello Hotel seeking a grant of \$1,500 to assist with the production of a book to mark the 150-year history of the Portobello Hotel.
- 3 The balance of project funds available to the Board as at 18 April 2024 is \$3,742.80.
- 4 The application seeks funding support from the Board to assist with the production of an historical account of the Portobello Hotel, its publicans, and customers. The book is intended for release in time to mark the hotel’s 150<sup>th</sup> anniversary in April 2024.

### RECOMMENDATIONS

That the Board:

- a) **Considers** the funding application from the Portobello Hotel for the production a book providing an historical account of the 150-year history of the hotel.
- b) **Notes** the Funding Application report.

### Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

### Attachments

	Title	Page
<a href="#">↓A</a>	Funding application for 150th anniversary of the Portobello Hotel	18

**Application for Funding from the  
Otago Peninsula Community Board**

Name of group applying for funds: The Portobello Hotel 150th Anniversary

Contact person: Sarah Cuningham

Address: 2 Harington Point Road

Phone Number: 03 4780 759 Email: portobellohotel@email.com

Position held: Director

Has your group made an application to the Board for funding support within the last five years? Yes  No

If granted, what was that money used for? \_\_\_\_\_

How much assistance has your group received previously from the Otago Peninsula Community Board? \$ None

Short description of present project: Producing a historical account in the form of a book about the 150 year history of the Portobello Hotel, its customers and publicans with the assistance of Jim Sullivan, to be released for the pubs 150th Anniversary in April 2024.

*Please attach any additional information which may be useful in explaining the project.*

Total cost of project: \$ 9000

Amount already raised: \$ 4000

Amount sought from Otago Peninsula Community Board: \$ 1500

Amount sought from any other Dunedin City Council source: \$ 0

How will the rest of the project cost be covered? Sponsorship being sort from Lion Nathan and additional funding from sales of book and the Portobello Hotel

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.
- Please attach bank details (i.e. copy of bank statement) for the applicant.

What is the timeframe for completing the project? [OR the date of your event/project?] 17th April 2024

Is your project a one-off, annual or biennial event? one-off

How will the project benefit your organisation/club? What are the benefits to the wider community of your project?  
Provide a historical account of the area as it relates to the Portobello Hotel, including details about people that have been prominent in the community- celebrate the history of a community asset.

**NOTES:** Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

**Contact:** Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren Riddle (Governance Support Officer) 474 3428 with any questions.

**Deadline for Applications:** Applications must be lodged no less than two weeks prior to each Board meeting.

## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:
  - a) Project Fund
  - b) Correspondence
  - c) Draft Annual Plan 2024-25– Dunedin City Council
  - d) Aurora Energy consultation
  - e) Long Term Plan – Otago Regional Council
  - f) Waste Management and Minimisation Plan (2020)
  - g) Coastal Erosion
  - h) Dog Control Bylaw and Policy Review (update)
  - i) DCC currently consulting on
  - j) Roadworks Schedule
  - k) Dunedin City Council updates
  
- 2 As this is an administrative report, there are no options or summary of considerations.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Decides** if the Board will prepare a submission to the draft DCC Annual Plan 2024/25, noting that it will be ratified at the next Board meeting being held on 20 June 2024.
- c) **Decides** if the Board will prepare a submission to the Aurora Energy Proposal, noting that it will be ratified at the next Board meeting being held on 20 June 2024.
- d) **Decides** if the Board will prepare a submission to the draft Otago Regional Council Draft Long Term Plan, noting that it will be ratified at the next Board meeting being held on 20 June 2024.

### Project Fund

- 3 The balance remaining in the Project Fund available for allocation for the current financial year is \$3,742.80. The following funds have been allocated in the 2023/24 financial year by the Board.

Meeting Date	Amount	Recipient	Purpose
24 August 2023	\$1,000	Save the Peninsula Inc (STOP)	To fund the cost of herbicides and equipment for pest plant control by the Seek Weeds and Terminate (SWAT) group for the 2023-24 financial year.
24 August 2023	\$600.00	OPCB Board project	To produce 3 "Litter Libraries", supply of equipment for each selected location on the peninsula.
28 September 2023	\$2,207.20	Board project	To purchase a Motorola R7 Premium portable radio as part of the OPCB's emergency response resources for the peninsula.
28 September 2023	\$200.00	Board Project	To support the cost of 2 blank rounds for a field gun salute by the Dunedin Gunners Association at the 100 <sup>th</sup> anniversary of the Soldiers Memorial in November 2023.
28 September 2023	\$250.00	Board Project	Commemoration wreath to mark the 100 <sup>th</sup> anniversary of the Soldiers Memorial in November 2023.
8 February 2024	\$1,000.00	Kamautaurua/Quarantine Island Community Inc.	To contribute to the cost of materials to repair the Lodge roof on Kamautaurua/Quarantine Island.
8 February 2024	\$1,000	Scholarship Grant	Annual Scholarship grant for 2024.
Funds allocated \$6,257.20			
Funds held for release \$2,050.00			
<b>BALANCE OF FUNDS TO DATE - \$3,742.80</b>			

### Correspondence

- 4 Correspondence In – Letter from Portobello School re pedestrian safety (23 February 2024).
- 5 Correspondence Out - The Board's submission to Council on the Reserve Management Plan Review (25 March 2024).

### Draft Annual Plan 2024-25– Dunedin City Council

- 6 The Dunedin City Council Draft Annual Plan consultation period opened on 28 March 2024 and remains open for submissions until 12 noon on 24 April 2024. Hearings will be held in May and the Annual Plan will be adopted by 30 June 2024.
- 7 Information on the Annual Plan is available on the following link:  
<https://www.dunedin.govt.nz/council/annual-and-long-term-plans/annual-plan-2024-2025>

### **Aurora Energy Consultation**

- 8 The Dunedin City Council owns Aurora Energy which is the electricity company that distributes power to households and businesses across the regions of Dunedin, Central Otago and Queenstown Lakes.
- 9 The Council is considering the possibility of selling Aurora Energy and is seeking feedback from the community on the proposal. The consultation period is open from 28 March 2024 until 12 noon on 2 May 2024. The hearings will be held on 14, 15 and 16 May 2024 and the deliberations and decision process undertaken late May – early June.
- 10 Information on the potential sale of Aurora Energy is available on the following link: <https://www.dunedin.govt.nz/council/council-projects/aurora-energy-proposal> This link also provides details on upcoming drop-in sessions which provides the opportunity to speak to Councillors and/or Executive Management Staff. There will be one held at the Village Green at 2.00 pm on Thursday 11 April 2024.
- 11 The Board needs to decide if they would like to submit on the Aurora Energy Consultation.

### **Long Term Plan – Otago Regional Council**

- 12 The Otago Regional Council is seeking feedback on the Otago Regional Council Long Term Plan 2024-34.
- 13 Information on the Long Term Plan, drop in events and topics is available on the following link: <https://www.orc.govt.nz/news-and-events/news-and-media-releases/2024/march/orc-chair-urges-ratepayers-to-have-their-say> The link provides information on the topics and drop in events. The consultation is open until 26 April 2024.
- 14 The Board needs to decide if they would like to submit on the Regional Council's Long-Term Plan.

### **Waste Management and Minimisation Plan 2020 (WMMP)**

- 15 The Waste and Environmental Solutions team are reviewing Dunedin's Waste Management and Minimisation Plan (2020). This Plan guides the work undertaken in waste minimisation and management over the next six years. As part of undertaking the review, early input is being sought from rural communities about what actions they would like to be included in the Plan.
- 16 If the Board has some thoughts on what it would like to contribute on or wishes to engage with the Waste and Environmental Solutions team working on this, they are welcome to attend a meeting to be held on Wednesday the 24<sup>th</sup> of April, at 4pm-5.30pm in the Plaza Conference Room at the DCC Civic Centre. Alternatively, email Leigh McKenzie the Waste Minimisation Strategy Officer, at [Leigh.McKenzie@dcc.govt.nz](mailto:Leigh.McKenzie@dcc.govt.nz)
- 17 The draft Plan is also going out for full public consultation in the third quarter of 2024 so there will be an opportunity to submit at this stage as well.
- 18 The questions to be covered at the meeting on 24 April 2024, are:
  - What actions would you like Council to do to improve waste minimisation and move towards a circular economy?
  - What actions are happening in your community to improve waste minimisation and move towards a circular economy?

- What actions could we collaborate on to improve waste minimisation and management, and move to a circular economy?
- 19 Staff are looking forward to hearing from you to incorporate your community's wishes for the new Waste Management and Minimisation Plan. If you plan to attend the meeting, please email Leigh to RSVP.
- 20 The current Waste Management and Minimisation Plan 2020 here: [www.dunedin.govt.nz/council/policies,-plans-and-strategies/plans/waste-minimisation-and-management-plan-2020](http://www.dunedin.govt.nz/council/policies,-plans-and-strategies/plans/waste-minimisation-and-management-plan-2020)

### **Coastal Erosion**

- 21 Staff have provided the following update on coastal erosion.
- 22 Coastal hazard screening is currently being undertaken and is expected to be completed within a month. This will provide details on the areas to focus on regarding erosion. The preliminary results show that coastal assets are exposed to erosion hazard within the boundaries of the community board.
- 23 To provide the most efficient response to the erosion, a monitoring program will be implemented (in collaboration with the Otago Regional Council) for the areas most exposed to erosion. While the data is being collecting, options for erosion mitigation will be developed. Once there is enough data collected to make an informed decision on which options will be the most efficient, durable and sustainable, they will be presented to the community and representatives of the community board. The selected options will then be implements.
- 24 It is noted that the data collection may take a few years to build the full pictures of the impact of climate change on the coastline.

### **Dog Control Bylaw and Policy review (update)**

- 25 Results from the early engagement in November 2023 for the Dog Control Bylaw and Policy review, along with the proposed changes, will be reported to the Customer and Regulatory Committee on 21 May 2024. Formal consultation on proposed changes is planned for June/July 2024.
- 26 In relation to the dog control as part of the Otago Harbour Reserves Management Plan, Parks and Recreation staff are part of the project team and are working with the Department of Conservation to ensure that dog controls are appropriate for all areas, including harbour reserves.

### **What DCC is Currently Consulting On**

- 27 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

### Roadworks Schedule

- 28 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures>.

### Dunedin City Council Updates

- 29 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 30 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

### Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

### Attachments

There are no attachments for this report.

**SUMMARY OF CONSIDERATIONS**

***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	✓

***Māori Impact Statement***

There are no known impacts for Māori

***Sustainability***

There are no implications.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no financial implications.

***Financial considerations***

There are no financial implications.

***Significance***

This decision is considered low significance in terms of the Council’s Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

This report provides information on activities in or relevant to the Board’s area.



## NAMING OF TWO PUBLIC ROADS AND ONE PRIVATE WAY

Department: Transport

### EXECUTIVE SUMMARY

- 1 This report seeks support from the Otago Peninsula Community Board on the proposed naming of two public roads and one private way in Ocean Grove, Dunedin.
- 2 The new road names proposed by the developer are:
  - **‘Ocean Heights Drive’** as the preferred name for the first public road in the subdivision. This option does not fully comply with the DCC Road Naming Policy but is the developer’s preferred option and could still be supported by the Board.
  - **‘Ocean Grove Drive’** as the alternative name for the first public road in the subdivision. This option complies with the DCC Road Naming Policy.
  - **‘Kingfisher Place’** as the preferred name for the second public road in the subdivision. This option does not fully comply with the DCC Road Naming Policy but is supported by staff. No alternative name is proposed.
  - **‘Teal Lane’** as the preferred name for the private access way of the subdivision. This option fully complies with the DCC Road Naming Policy. No alternative name is proposed.

### RECOMMENDATIONS

That the Board:

- a) **Supports** the naming of the first public road of the subdivision to be named, as **‘Ocean Grove Drive’**.
- b) **Supports** the naming of the second public road of the subdivision to be named road as **‘Kingfisher Place’**.
- c) **Supports** the naming of the private way (access way) of the subdivision to be named, as **‘Teal Lane’**.

### BACKGROUND

- 3 The DCC Road Naming Policy provides the framework for timely and consistent naming of roads that reflect the identity of the local community. The DCC Road Naming Policy (the Policy) requires that Community Boards consider proposed names for roads in their area. For reference, the Road Naming Policy and Road Naming Procedure can be accessed on the DCC website at [www.dunedin.govt.nz/road-naming](http://www.dunedin.govt.nz/road-naming).

- 4 A 'legal road' is similar to a 'public road' and refers to any road that is legally vested in the council for the purpose of being a road.
- 5 A 'private way' is a privately owned driveway, lane, or access way which serves as access from private properties to a public road.
- 6 The Road Naming Policy requires staff to consult with Community Boards where road names are proposed for Community Board areas.
- 7 The two public roads and one private way to be named are part of the subdivision located at 11 Centre Road and are part of the Otago Peninsula Community Board.

## DISCUSSION

- 8 The table presented below provides a summary of the road names proposed for this subdivision. Additional details including a full assessment for the proposed road name and a map of the new private way are provided in Attachments A to E.
- 9 It should be noted that the Policy places less weight on the appropriateness criteria with respect to private ways. The size of the subdivision is also a relevant factor in the assessment process.
- 10 The locations of first and second public roads and the private access way can be seen as Attachment E (map of the subdivision).

Development details	Location of road	Preferred road name	Alternative road name	Recommended road name
SUB-2021-130 11 Centre Road, Ocean Grove	Public road off Centre Road	Ocean Heights Drive	Ocean Grove Drive	' <b>Ocean Heights Drive</b> ' does not fully comply with the Road Naming Policy but is the developer's preferred option  ' <b>Ocean Grove Drive</b> ' fully complies with the Road Naming Policy but is not the developers' preferred option
SUB-2021-130 11 Centre Road, Ocean Grove	Public road off Centre Road via "Ocean Heights Drive"	Kingfisher Place		' <b>Kingfisher Place</b> ' does not fully comply with the Road Naming Policy but is supported by staff
SB-2021-130 11 Centre Road, Ocean Grove	Private access way off Centre Road via "Ocean Heights Drive"	Teal Lane		' <b>Teal Lane</b> ' fully complies with the Road Naming Policy and is the developers preferred option

### New first public road, 11 Centre Road

- 11 The developer has proposed '**Ocean Heights Drive**' as the preferred option and, '**Ocean Grove Drive**' as the alternative option for the first public road off Tomahawk Road.
- 12 The preferred name '**Ocean Heights Drive**' has geographical significance as the land is located at height near a view to the ocean. However, this option does not fully comply with the

appropriateness criteria of the Road Naming Policy as it coincides with the commercial name of the development which is 'Ocean Heights'. Section 4.4 of the policy states: 'Roads should not be named after any commercial organisation...'

- 13 Staff requested the developer propose a different name, but the developer advised that they wished to proceed with this name. Staff note that although the preferred option does not fully comply with the Policy, the name **'Ocean Heights Drive'** is easily identifiable and otherwise appropriate for the area and may still be supported by the Board and the Infrastructure Services Committee (the Committee). **'Ocean Heights Drive' does not fully comply with the Road Naming Policy; however, it is the developers preferred option and the Board and Committee could still support the name.**
- 14 **'Ocean Grove Drive'** is the alternative option for the first public road off Tomahawk Road and complies with the road naming policy.

#### **New second public road, 11 Centre Road**

- 15 The developer has proposed **'Kingfisher Place'** as the preferred option, with no alternative name offered for the public road coming off Centre Road, via the proposed 'Ocean Heights Drive'.
- 16 The preferred name **'Kingfisher Place'** was chosen by the developer to reflect the geographical connection to the area. The Ocean Grove/Tomahawk Lagoon area contains a Department of Conservation-Wildlife Management Reserve and Kingfishers are sighted in the area. It is noted that **'Kingfisher Place'** is 16 characters long, including spaces. **The Policy recommends that names are 15 or less characters. However, staff are not concerned by this, as the name would still fit on a road name sign.**

#### **New private access way, 11 Centre Road**

- 17 The developer has proposed **'Teal Lane'** as the preferred option, with no alternative name offered for the private access way coming off Centre Road, via the proposed 'Ocean Heights Drive'.
- 18 The preferred name **'Teal Lane'** was selected by the developer to reflect the geographical connection to the area and has ornithological significance, given that Grey Teal Duck are sighted at the Tomahawk Lagoon.
- 19 **'Teal Lane' does fully comply with the Road Naming Policy and is the developers preferred option. Staff recommend supporting this option.**

#### **OPTIONS**

- 20 There are three options:

**Option One – Recommended Option - The Board supports the alternative option 'Ocean Grove Drive' for the first public road and, the preferred road name options proposed as 'Kingfisher Place' for the second public road and 'Teal Lane' for the private way**

#### *Advantages*

- The roads will be named, and sections of landowners gain a street address allowing them to progress with building and access to services.

- The use of marketing names (Ocean Heights) are avoided.

*Disadvantages*

- There are no disadvantages identified with this option.

**Option Two – The Board supports all the preferred options as ‘Ocean Heights Drive’ for the first public road , ‘Kingfisher Place’ for the second public road and ‘Teal Lane’ for the private way**

*Advantages*

- The roads will be named, and landowners gain a street address allowing them to progress with building and access to services.

*Disadvantages*

- Approving this option does not deter future developers from using commercial names.

**Option Three – Status Quo – The Board does not support either of the options proposed as ‘Ocean Heights Drive’, ‘Ocean Grove Drive’, ‘Kingfisher Place’ or ‘Teal Lane’ for the new roads to be named**

*Advantages*

- There are no advantages identified with this option.

*Disadvantages*

- The roads will not have a name until new options are presented and this will inconvenience new or potential new property owners within the subdivision.

**NEXT STEPS**

- 21 Once the Board has decided on its position regarding the options proposed, Staff will bring the report to the Infrastructure Services Committee for consideration.

**Signatories**

Author:	Paula Barragan - Senior Transport Planner
Authoriser:	Jeanine Benson - Group Manager Transport Scott MacLean - General Manager, Climate and City Growth

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Attachment A-Assessment for Ocean Heights Drive	31
<a href="#">↓B</a>	Attachment B-Assessment for Ocean Grove Drive	32
<a href="#">↓C</a>	Attachment C-Assessment for Kingfisher Place	33
<a href="#">↓D</a>	Attachment D-Assessment for Teal Lane	34
<a href="#">↓E</a>	Attachment E-Map of the Development -11 Centre Road	35

**SUMMARY OF CONSIDERATIONS**

***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic, environmental and cultural well-being of communities in the present and for the future

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Spatial Plan	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

This is an administrative function

***Māori Impact Statement***

Staff continue to work to add Māori names to the Road Name Register in a way that is meaningful for mana whenua

Staff have not consulted with mana whenua with respect to naming of roads in this development

***Sustainability***

There are no implications for sustainability

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications for the 10 year plan

***Financial considerations***

There are no financial implications

***Significance***

The significance of this decision is considered low in terms of the Council’s Significance and Engagement Policy

***Engagement – external***

There has been engagement with the developers/surveyors

***Engagement - internal***

There has been engagement within the Transport Group and Business Information Services

***Risks: Legal / Health and Safety etc.***

There are no known risks

**SUMMARY OF CONSIDERATIONS**

***Conflict of Interest***

There are no known conflicts of interest

***Community Boards***

Support from the Otago Peninsula Community Board is being sought

**Dunedin City Council proposed road name assessment**  
**Assessment for a new public road off Centre Road, Dunedin**

Proposed road name	'Ocean Heights Drive' (Developer's preferred option for first road)	
<b>Description</b>	Ocean Heights is associated with the geographical area where the development is located and coincides with the commercial name of the development	
<b>Road Naming Policy criteria</b>	<b>Complies</b>	<b>Transport comment</b>
New road names shall not be the same as, or similar to, existing road names within the city	Yes	'Ocean Heights' is not the same as, or similar to any other road names in Dunedin
Roads are to have only one name	Yes	'Ocean Heights' complies. The road has no other name
Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person	Yes	'Ocean Heights' accurately reflects the landscape surrounding the development and is also associated with the commercial name of the development (Ocean Heights)
Roads should not be named after any commercial organisation or any living or recently deceased person	No	'Ocean Heights' is the commercial name of the development
Road names must not be anagrams, amalgamations or derivatives of people's names	Yes	'Ocean Heights' is not an anagram or amalgamation or derivative of people's names
Names should be 15 characters or less including spaces but excluding suffix	Yes	'Ocean Heights' is 13 characters including spaces but excluding the suffix
Short names should be proposed for short streets for mapping purposes	N/A	N/A
Road name suffix	Yes	Applicant proposes 'Drive' as the suffix  The Road Naming Policy defines 'Drive' as a " <i>an especially scenic road or street. A main connecting route in a subdivision or suburb</i> "  Staff consider 'Drive' to be an appropriate suffix for the road
Community Board	Yes	Support from the Otago Peninsula Community Board is sought for the name proposed for this subdivision
Consultation	Yes	Applicant has advised that the naming of this road will not affect residents nearby
<b>Overall assessment</b>	<b>'Ocean Heights Drive' does not fully comply with the Road Naming Policy as it refers to the commercial name of the development</b>	

**Dunedin City Council proposed road name assessment**

**Assessment for a new public road off Centre Road, Dunedin**

<b>Proposed road name</b>	<b>'Ocean Grove Drive' (Developer's alternative option for first road)</b>	
<b>Description</b>	Ocean Grove is associated with the geographical area where the development is located	
<b>Road Naming Policy criteria</b>	<b>Complies</b>	<b>Transport comment</b>
New road names shall not be the same as, or similar to, existing road names within the city	Yes	'Ocean Grove' is not the same as, or similar to any other road names in Dunedin but it the same to the name of the suburb where the development is located
Roads are to have only one name	Yes	'Ocean Grove' complies. The road has no other name
Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person	Yes	'Ocean Grove' relates to the landscape surrounding the development and coincides with the name of the suburb (Ocean Grove) where the subdivision is located. However, Land Information New Zealand (LINZ) has no concerns about its use
Roads should not be named after any commercial organisation or any living or recently deceased person	Yes	'Ocean Grove' does not coincide with any commercial organisation or any living or recently deceased person
Road names must not be anagrams, amalgamations or derivatives of people's names	Yes	'Ocean Grove' is not an anagram or amalgamation or derivative of people's names
Names should be 15 characters or less including spaces but excluding suffix	Yes	'Ocean Grove' is 11 characters including spaces but excluding the suffix
Short names should be proposed for short streets for mapping purposes	N/A	N/A
Road name suffix	Yes	Applicant proposes 'Drive' as the suffix  The Road Naming Policy defines 'Drive' as a " <i>an especially scenic road or street. A main connecting route in a subdivision or suburb</i> "  Staff consider 'Drive' to be an appropriate suffix for the road
Community Board	Yes	Support from the Otago Peninsula Community Board is sought for the name proposed for this subdivision
Consultation	Yes	Applicant has advised that the naming of this road will not affect residents nearby
<b>Overall assessment</b>	<b>'Ocean Grove Drive' fully complies with the Road Naming Policy</b>	



**Dunedin City Council proposed road name assessment**  
**Assessment for a new public road off Centre Road, Dunedin**

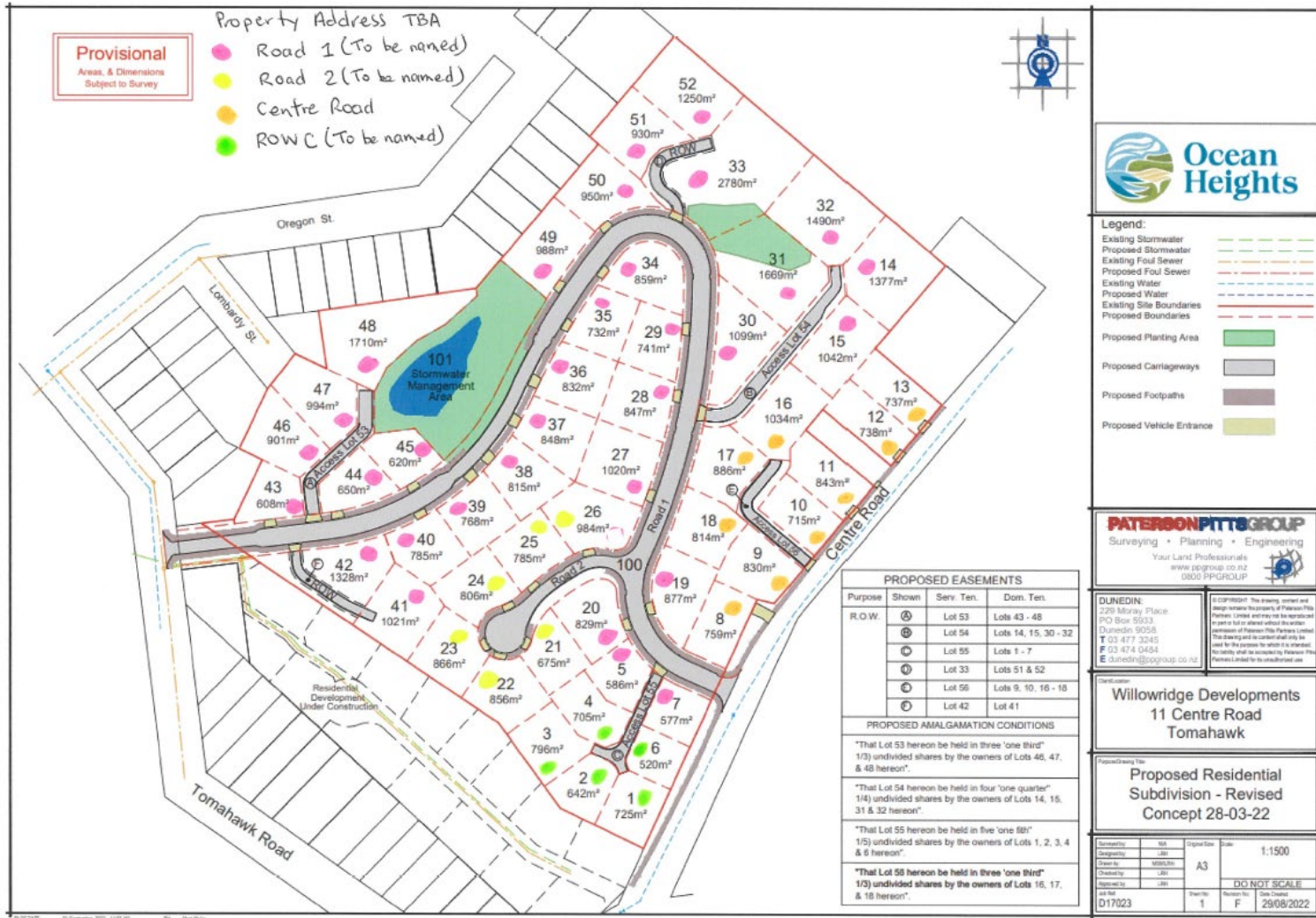
<b>Proposed road name</b>	<b>'Kingfisher Place' (Preferred option for the second public road)</b>	
<b>Description</b>	'Kingfisher Place' is associated with the geographical area where the development is located, featuring bird life that exists in the area	
<b>Road Naming Policy criteria</b>	<b>Complies</b>	<b>Transport comment</b>
New road names shall not be the same as, or similar to, existing road names within the city	Yes	'Kingfisher Place' is not the same as, or similar to any other road names in Dunedin
Roads are to have only one name	Yes	'Kingfisher Place' complies. The road has no other name
Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person	Yes	'Kingfisher Place' reflects the fauna of the geographical area where the development is located. The Ocean Grove/Tomahawk Lagoon area contains a Department of Conservation-Wildlife Management Reserve where Kingfishers are sighted
Roads should not be named after any commercial organisation or any living or recently deceased person	Yes	'Kingfisher Place' does not coincide with any commercial organisation or any living or recently deceased person
Road names must not be anagrams, amalgamations or derivatives of people's names	Yes	'Kingfisher Place' is not an anagram or amalgamation or derivative of people's names
Names should be 15 characters or less including spaces but excluding suffix	No	'Kingfisher Place' is 16 characters including the space but excluding the suffix. This does not meet the Policy but staff consider it is unlikely that this would cause any issues
Short names should be proposed for short streets for mapping purposes	N/A	N/A
Road name suffix	Yes	Applicant proposes 'Place' as the suffix  The Road Naming Policy defines 'Place' as a " <i>short sometimes narrow enclosed roadway; cul-de-sac</i> "  Staff considers 'Place' to be an appropriate suffix for the road
Community Board	Yes	Support from the Otago Peninsula Community Board is sought for the name proposed for this subdivision
Consultation	Yes	Applicant has advised that the naming of this road will not affect residents nearby
<b>Overall assessment</b>	<b>'Kingfisher Place' is the preferred option by the developer but does not fully comply with the Road Naming Policy as it exceeds the recommended character count for the name; however, this is unlikely to cause any issues</b>	

**Dunedin City Council proposed road name assessment**

**Assessment for a new access way off Centre Road, 11 Centre Road, Ocean Grove**

Proposed road name	'Teal Lane' (Preferred option for private access way)	
Description	'Teal Lane' is associated with the geographical area where the development is located, featuring bird life that exists in the area	
Road Naming Policy criteria	Complies	Transport comment
New road names shall not be the same as, or similar to, existing road names within the city	Yes	'Teal Lane' is not the same as, or similar to any other road names in Dunedin
Roads are to have only one name	Yes	'Teal Lane' complies. The road has no other name
Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person	Yes	'Teal Lane' reflects the fauna of the geographical area where the development is located. Teals can be seen in the Ocean Grove/Tomahawk Lagoon area
Roads should not be named after any commercial organisation or any living or recently deceased person	Yes	'Teal Lane' does not coincide with any commercial organisation or any living or recently deceased person
Road names must not be anagrams, amalgamations or derivatives of people's names	Yes	'Teal Lane' is not an anagram or amalgamation or derivative of people's names
Names should be 15 characters or less including spaces but excluding suffix	Yes	'Teal Lane' is 4 characters excluding the suffix
Short names should be proposed for short streets for mapping purposes	N/A	N/A
Road name suffix	Yes	Applicant proposes 'Lane' as the suffix  The Road Naming Policy defines 'Lane' as a "A narrow way, path, country road or street. A narrow passage between hedges or buildings. Also used for service lanes"  Staff considers 'Lane' to be an appropriate suffix for the road
Community Board	Yes	Support from the Otago Peninsula Community Board is sought for the name proposed for this subdivision
Consultation	Yes	Applicant has advised that the naming of this road will not affect residents nearby
<b>Overall assessment</b>	<b>'Teal Lane' is the preferred option by the developer and is fully compliant with the Road Naming Policy</b>	

MAP OF THE OCEAN HEIGHTS DEVELOPMENT, 11 CENTRE ROAD



Notes:  
Road 1 – 'Ocean Heights Drive'  
Road 2 – 'Kingfisher Place'  
Right of Way C – 'Teal Lane'



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## COMMUNITY PLAN

Department: Civic

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### EXECUTIVE SUMMARY

The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.

The Board's Community Plan assists to contribute to the Council's 10-year plan with focus on:

- 1 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 10-year Plan
- 2 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding)

### Signatories

Authoriser:	Clare Sullivan - Manager Governance
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### Attachments

There are no attachments for this report.

## **BOARD UPDATES AND REPORT BACKS**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Board Members will provide verbal updates and report backs on portfolios and activities including:
  - Keep Dunedin Beautiful
  - Mural for Portobello Boat Shed
  - Hoopers Inlet recycling Hub
  - Harwood (and Back Bays)
  - Peninsula Roads
  - Civil Defence/Community Response Planning
  - Soldiers Monument 100<sup>th</sup> anniversary commemoration event
  - Te Umu Kuri (Wellers Rock)
  - Macandrew Bay
  - Broad Bay/Portobello
  - Individual member report backs

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Board updates

### **Signatories**

Authoriser:	Clare Sullivan - Manager Governance
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### **Attachments**

There are no attachments for this report.

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## CHAIRPERSON'S REPORT

Department: Civic

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### EXECUTIVE SUMMARY

The Chairperson will provide a verbal update on matters of interest including:

- Consultation for the 2024-2025 Annual Plan (Community Plan initiatives and priorities)
- Otago Harbour Reserves Management Plan (dog control bylaw)
- Allans Beach Road Safety
- Broad Bay Housing Development Meeting
- Hereweka Harbour Cone
- Portobello Signage
- Update on Portobello School Road
- Request for speed reduction Pukehiki

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report

### Signatories

Authoriser:	Clare Sullivan - Manager Governance
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### Attachments

There are no attachments for this report.

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## **ITEMS FOR CONSIDERATION BY THE CHAIR**

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Any items for consideration by the Chair?

### **Attachments**

There are no attachments for this report.