

Customer & Regulatory Committee

MINUTES

Minutes of an ordinary meeting of the Customer & Regulatory Services Committee held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Tuesday 21 May 2024, commencing at 11.00 am.

PRESENT

Chairperson	Cr Carmen Houlahan	
Deputy Chairperson	Cr Andrew Whiley	
Members	Cr Bill Acklin	Cr Sophie Barker
	Cr David Benson-Pope	Cr Christine Garey
	Cr Kevin Gilbert	Cr Marie Laufiso
	Cr Cherry Lucas	Cr Mandy Mayhem
	Cr Jim O'Malley	Mayor Jules Radich
	Cr Lee Vandervis	Cr Steve Walker
	Cr Brent Weatherall	

IN ATTENDANCE

Sandy Graham (Chief Executive Officer), Jeanette Wikaira (General Manager Arts, Culture and Recreation), Paul Henderson (Building Services Manager), Ros MacGill (Manager Compliance Solutions), Anne Gray (Policy Analyst) and Clare Sullivan (Manager Governance)

Governance Support Officer Jennifer Lapham

1 OPENING

Cr Carmen Houlahan opened the meeting with a karakia timatanga.

2 PUBLIC FORUM

There was no Public Forum.

3 APOLOGIES

Apologies were received from Mayor Radich and Cr Laufiso

Moved (Cr Carmen Houlahan/Cr Cherry Lucas):

That the Committee:

Accepts the apologies from Mayor Radich and Cr Laufiso

Motion carried (CRC/2024/003)

4 CONFIRMATION OF AGENDA

Moved (Cr Carmen Houlahan/Cr Bill Acklin):

That the Committee:

Confirms the agenda without addition or alteration.

Motion carried (CRC/2024/004)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Carmen Houlahan/Cr Cherry Lucas):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (CRC/2024/005)

6 CONFIRMATION OF MINUTES

6.1 CUSTOMER & REGULATORY COMMITTEE MEETING - 12 SEPTEMBER 2023

Moved (Cr Carmen Houlahan/Cr Andrew Whiley):

That the Committee:

- a) **Confirms** the minutes of the Customer & Regulatory Committee meeting held on 12 September 2023 as a correct record.

Motion carried (CRC/2024/006)

PART A REPORTS

7 CUSTOMER AND REGULATORY COMMITTEE FORWARD WORK PROGRAMME

A report from Civic provided an update of the Customer and Regulatory Committee forward work programme showing areas of activity, progress and expected timeframes for decision making across a range of work.

The Building Services Manager, Mr Paul Henderson spoke to the report responded to questions.

Moved (Cr Carmen Houlahan/Cr Jim O'Malley):

That the Committee:

- a) **Notes** the Customer and Regulatory Committee forward work programme.

Motion carried (CRC/2024/007)

8 UPDATE ON ANIMAL SERVICES EDUCATION SESSIONS

In a report from Customer and Regulatory an update was provided on the Animal services' free dog education sessions being provided to Dunedin primary schools.

The Building Services Manager, Mr Paul Henderson, the Manager Compliance Solutions, Ms Ros MacGill and Policy Analyst, Ms Anne Gray spoke to the report and responded to questions.

Moved (Cr Carmen Houlahan/Cr Bill Acklin):

That the Committee:

- Notes** the update on Animal Services education sessions.

Motion carried (CRC/2024/008)

9 REVIEW OF DOG CONTROL BYLAW AND DOG CONTROL POLICY

A report from Customer and Regulatory advised that August 2023, the Council resolved to commence review of the Dog Control Bylaw (the Bylaw) and Dog Control Policy (the Policy). This review must be carried out under requirements of the Dog Control Act 1996 (the Act) and the Local Government Act 2002 (LGA).

In order to meet requirements of the Act and the LGA, and for consultation purposes, the report asked the Committee to:

- a) Approve a draft Dog Control Bylaw
- b) Approve a draft Dog Control Policy
- c) Adopt a statement of proposal (SOP)

The Building Services Manager, Mr Paul Henderson, the Manager Compliance Solutions, Ms Ros MacGill and Policy Analyst, Ms Anne Gray spoke to the report and responded to questions.

Moved (Cr Carmen Houlahan/Cr Jim O'Malley):

That the Committee:

- a) **Notes** the review's early engagement results.
- b) **Approves** the draft Dog Control Bylaw and draft Dog Control Policy for consultation purposes, subject to any amendment.
- c) **Adopts** the Statement of Proposal, for consultation purposes, subject to any amendment.
- d) **Resolves** that the proposed draft Dog Control Bylaw meets the requirements of section 155 of the Local Government Act, in that:
 - i) the proposed Bylaw is the most appropriate form of Bylaw
 - ii) the proposed Bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990.

Motion carried (CRC/2024/009)

Moved (Cr Carmen Houlahan/Cr Jim O'Malley):

That the Committee:

Adjourn the meeting.

Motion carried

The meeting adjourned at 12.03 pm and reconvened at 12.06 pm

10 TRADING IN PUBLIC PLACES BYLAW REVIEW

A report from Customer and Regulatory the Committee advised The Trading in Public Places Bylaw (The Bylaw) was made on 27 October 2020 and came into effect on 1 January 2021. The Local Government Act 2002 (The Act) requires that a bylaw must be reviewed within five years after being made.

The report recommended that the Customer and Regulatory Committee (the Committee) determines that a bylaw continues to be the most appropriate way to address public trading issues in Dunedin.

The Building Services Manager, Mr Paul Henderson, the Manager Compliance Solutions, Ms Ros MacGill and Policy Analyst, Ms Anne Gray spoke to the report and responded to questions.

Cr Whiley entered the meeting at 12.07 pm

Moved (Cr Carmen Houlahan/Cr Jim O'Malley):

That the Committee:

- a) **Determines** that a bylaw is the most appropriate way to address public trading issues in Dunedin.
- b) **Approves** commencement of the review of the Trading in Public Places Bylaw.

Motion carried (CRC/2024/010)

11 CUSTOMER AND REGULATORY ISSUES AND TRENDS REPORT

In a report from Customer and Regulatory an update was provided on the Issues and Trends report for the six months to 31 March 2024.

The Building Services Manager, Mr Paul Henderson, the Manager Compliance Solutions, Ms Ros MacGill, the Customer Services Manager, Hayley Brown and the Resource Consents Manager, Alan Worthington spoke to the report and responded to questions.

Moved (Cr Carmen Houlahan/Cr Cherry Lucas):

That the Committee:

- a) **Notes** the Customer and Regulatory Issues and Trends report.

Motion carried (CRC/2024/011)

12 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration.

13 KARAKIA WHAKAMUTUNGA

Cr Carmen Houlahan closed the meeting with a Karakia Whakamutunga.

The meeting concluded at 12.22pm.

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CHAIRPERSON