

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Grants Subcommittee will be held on:

**Date:** Thursday 19 September 2024  
**Time:** 9.30 am  
**Venue:** Council Chamber, Dunedin Public Art Gallery, The Octagon,  
Dunedin

Sandy Graham  
Chief Executive Officer

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**Grants Subcommittee**  
**Place-Based Community**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Cr Marie Laufiso	
<b>Deputy Chairperson</b>	Cr Bill Acklin	
<b>Members</b>	Cr Sophie Barker	Adam Keane
	Cr Cherry Lucas	Cr Mandy Mayhem
	Hannah Molloy	Anna Parker
	Jonathan Usher	Cr Andrew Whiley
<b>Senior Officer</b>	Nicola Morand, Manahautū (General Manager Māori Partnerships and Policy)	
<b>Governance Support Officer</b>	Rebecca Murray	

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Rebecca Murray  
Governance Support Officer

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Rebecca.Murray@dcc.govt.nz  
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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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<b>PART A REPORTS (Subcommittee has power to decide these matters)</b>		
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7	Karakia Whakamutunga	
	The meeting will close with a Karakia Whakamutunga.	

**1 KARAKIA TIMATANGA**

The meeting will open the meeting with a Karakia Timatanga.

**2 APOLOGIES**

An apology has been received from Jonathan Usher.

That the Subcommittee:

**Accepts** the apology from Jonathan Usher.

**3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

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## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected or independent representative and any private or other external interest they might have.
2. Elected or independent members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Subcommittee:

- a) **Notes/Amends** if necessary the Elected or Independent Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected or Independent Members' Interests.

### **Attachments**

	<b>Title</b>	<b>Page</b>
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Grants Subcommittee - Register of Interest - current as at September 2024				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in public excluded, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	BIAS Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	<b>Secretary</b>	Dunedin Abrahamic Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	Refugee Support Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Chairperson	Grants Subcommittee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr Bill Acklin	Shareholder/Director	Dunedin Brokers Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	APRA - AMCOS	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Entertainer	Various functions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Casual Employee	Insulmax	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Sophie Barker (cont)	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Blue Penguins Pukekura	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Dunedin Food and Drink Tourism Story Group	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Connecting Dunedin (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel-Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Te Poāri a Pukekura Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr Mandy Mayhem	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Mandy Mayhem (cont)	Chairperson	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Waitati Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency response group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Zone Representative and Board Member	Keep New Zealand Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Coastal Community Cycleway Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Disability Issues Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Chair	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand PGA (Professional Golf Association)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Community House Executive Committee	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Andrew Whiley (cont)	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Shanghai Association (Sister City Society) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Masters Games Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Dunedin Christmas Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Adam Keane	Volunteer	Dunedin Pride Inc.	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	Idea Services (IHC)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Registered member	Te Rūnanga o Ngāi Tahu	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	Te Whatu Ora	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Registered member	Kāti Huirapa ki Puketeraki	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Hannah Molloy	Reviewer	Theatreview	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Good Bitches Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	NZ International Science Festival	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Te Mana Āhua Ake Charitable Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Māori & Pāsifika Education Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Arai Te Uru Kōkiri Training Centre	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Volunteer South	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Otago Festival of the Arts Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Hannah Molloy (cont)	Volunteer	Ōtepoti Community Builders	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Ōtepoti Futures Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Board Chair	Fundraising Institute NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Just Atelier Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Mentor	Dance Ōtepoti	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Anna Parker	Trustee	Weave Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Vanora Charitable Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Co-Presiding Member	Ōpoho School Board of Trustees	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-President	Working for Ōtepoti Women Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mātāwai Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Community Consultant	Mātāwai Associates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Ōtepoti Community Builders	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Current work contract	Inspiring Communities	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.	
Jonathan Usher	Director	This Way Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Sillpery Jandal Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Peter McKenzie Project	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Jayar Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Rotary Club of Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Retailer	Z Energy Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Jonathan Usher (cont)	Partner/Spouse Director	This Way Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner/Spouse Director	Slippery Jandal Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner/Spouse Retailer	Z Energy Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

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## **CONFIRMATION OF MINUTES**

### **GRANTS SUBCOMMITTEE MEETING - 27 JUNE 2024**

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#### **RECOMMENDATIONS**

That the Subcommittee:

- a) **Confirms** the minutes of the Grants Subcommittee meeting held on 27 June 2024 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A↓</a>	Minutes of Grants Subcommittee meeting held on 27 June 2024	13

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**Grants Subcommittee**  
**City Service City Project**  
**MINUTES**

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Minutes of an ordinary meeting of the Grants Subcommittee held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Thursday 27 June 2024, commencing at 9.32 am

**PRESENT**

<b>Chairperson</b>	Cr Marie Laufiso	
<b>Deputy Chairperson</b>		
<b>Members</b>	Cr Sophie Barker	Cr Cherry Lucas
	Cr Mandy Mayhem	Hannah Molloy
	Anna Parker	Cr Andrew Whiley

**IN ATTENDANCE**

Scott MacLean (General Manager Climate and City Growth), Wai Piggott (Financial Analyst), Lisa Wilkie (Team Leader Creative Partnerships), Gina Hu'akau (Manager Community Partnerships), Mai Tamimi (Team Leader Community Development), Jay Phillips (Community Advisor), Mere Taana-Jouanides (Community Advisor) and Kari Morseth (Community Advisor)

**Governance Support Officer** Rebecca Murray

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**1 KARAKIA TIMATANGA**

The Chair opened the meeting with a Karakia Timatanga.

**2 APOLOGIES**

Apologies were received from Cr Bill Acklin, Jonathan Usher and Adam Keane.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

**Accepts** the apologies from Cr Bill Acklin, Jonathan Usher and Adam Keane.

**Motion carried (GS/2024/039)**

**3 CONFIRMATION OF AGENDA**

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

**Confirms** the agenda without addition or alteration.

**Motion carried (GS/2024/040)**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion carried (GS/2024/041)**

**5 CONFIRMATION OF MINUTES**

**5.1 GRANTS SUBCOMMITTEE MEETING - 10 MAY 2024**

Moved (Cr Marie Laufiso/Cr Andrew Whiley):

That the Subcommittee:

**Confirms** the minutes of the Grants Subcommittee meeting held on 10 May 2024 as a correct record.

**Motion carried (GS/2024/042)**

**PART A REPORTS**

**6 CITY SERVICE CITY PROJECT 2024/2025 GRANTS**

The report presented the applications received for City Service City Project Grants for 2024/25.

The Manager Community Partnerships (Gina Hu'akau) and Team Leader Creative Partnerships (Lisa Wilkie) responded to questions.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

**Adjourns** the meeting for 15 minutes.

**Motion carried**

The meeting adjourned at 10.37 am and reconvened at 10.52 am.

ARTS AND CULTURE

The Team Leader Creative Partnerships (Lisa Wilkie) spoke to the Arts and Culture applications and responded to questions.

Anna Parker declared a conflict of interest with Item 7 - Dunedin Midwinter Celebrations and Item 8 - Māori & Pāsifika Education Trust and withdrew from these items.

Hannah Molloy declared a conflict of interest with Item 3 - Dance Ōtepoti and Item 8 - Māori & Pāsifika Education Trust and withdrew from these items.

Cr Mandy Mayhem left the meeting at 11.12 am and returned to the meeting at 11.17 am.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

**Adjourns** the meeting until 11.35 am.

**Motion carried**

The meeting adjourned at 11.24 am and reconvened at 11.35 am.

Hannah Molloy withdrew from this item.

Moved (Cr Mandy Mayhem/Cr Andrew Whiley):

That the Subcommittee:

**Approves** the following City Service and City Project application:

3	Dance Ōtepoti	\$20,000.00
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**Motion carried (GS/2024/043)**

Hannah Molloy returned to the meeting.

Anna Parker withdrew from this item.

Moved (Cr Cherry Lucas/Cr Mandy Mayhem):

That the Subcommittee:

**Approves** the following City Service and City Project application:

7	Dunedin Midwinter Celebrations	\$7,500.00
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**Motion carried (GS/2024/044)**

Hannah Molloy and Anna Parker withdrew from this item.

Moved (Cr Sophie Barker/Cr Mandy Mayhem):

That the Subcommittee:

**Approves** the following City Service and City Project application:

8	Māori & Pāsifika Education Trust	\$12,000.00
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**Motion carried (GS/2024/045)**

Hannah Molloy and Anna Parker returned to the meeting.

Moved (Hannah Molloy/Cr Sophie Barker):

That the Subcommittee:

**Approves** the following City Service and City Project applications:

6	Dunedin Fringe Arts Trust	\$12,550.00
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9	Mayfair Theatre Charitable Trust	\$12,500.00
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**Motion carried (GS/2024/046)**

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

**Approves** the following City Service and City Project applications:

1	City Choir Dunedin (Dunedin Choral Society) (Dunedin Choral Society t/a City Choir Dunedin)	\$15,000.00
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2	Connections Education and Development Trust (Studio2) (Connections Studio Account)	\$20,000.00
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4	Dunedin Civic Orchestra Inc. TA Dunedin Symphony Orchestra (Dunedin Civic Orchestra Incorporated)	\$106,000.00
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5	Dunedin Collaborative Theatre Trust	\$22,000.00
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10	Opera Otago (The Dunedin Opera Company Inc.)	\$4,000.00
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**Motion carried (GS/2024/047)**

**SOCIAL WELLBEING**

The Manager Community Partnerships (Gina Hu'akau), Team Leader Community Development (Mai Tamimi) and Community Advisors (Jay Phillips, Mere Taana-Jouanides and Kari Morseth) spoke to the Social Wellbeing applications and responded to questions.

Cr Andrew Whiley declared a conflict of interest with Item 23 - The Dunedin Community House Inc and Item 26 - Volunteer South | Kaituao o te Taitonga (Volunteer South) and withdrew from these items.



Hannah Molloy declared a conflict of interest with Item 26 - Volunteer South | Kaituao o te Taitonga (Volunteer South) and withdrew from this item.

Moved (Cr Marie Laufiso/Anna Parker):

That the Subcommittee:

**Adjourns** the meeting for 5 minutes.

**Motion carried**

Cr Cherry Lucas left the meeting at 12.43 pm.

The meeting adjourned at 12.34 pm and reconvened at 1.00 pm.

Moved (Cr Sophie Barker/Hannah Molloy):

That the Subcommittee:

**Declines** the following City Service and City Project applications:

- |    |  |
|----|--|
| 15 | K9 Medical Detection New Zealand Charitable Trust (K9 Medical Detection NZ Charitable Trust) |
| 16 | KiwiHarvest Ltd  |
| 25 | The Landscape Connections Trust  |

**Motion carried (GS/2024/048)**

Cr Andrew Whiley withdrew from this item.

Moved (Hannah Molloy/Cr Mandy Mayhem):

That the Subcommittee:

**Approves** the following City Service and City Project application:

- |    |                                 |             |
|----|---------------------------------|-------------|
| 23 | The Dunedin Community House Inc | \$30,000.00 |
|----|---------------------------------|-------------|

**Motion carried (GS/2024/049)**

Cr Andrew Whiley and Hannah Molloy withdrew from this item.

Moved (Anna Parker/Cr Mandy Mayhem):

That the Subcommittee:

**Approves** the following City Service and City Project application:

- |    |   |             |
|----|---|-------------|
| 26 | Volunteer South   Kaituao o te Taitonga (Volunteer South) | \$20,000.00 |
|----|---|-------------|

**Motion carried (GS/2024/050)**

Cr Andrew Whiley and Hannah Molloy returned to the meeting.

Moved (Hannah Molloy/Cr Sophie Barker):

That the Subcommittee:

**Approves** the following City Service and City Project applications:

11	Age Concern Otago (Age Concern (Otago) Inc)	\$15,000.00
12	Citizens Advice Bureau Dunedin Inc (CAB) (Citizens Advice Bureau Dunedin)	\$20,000.00
13	Dunedin Community Accounting (DCA) (Dunedin Community Accounting)	\$7,000.00
14	Dunedin Night Shelter Trust	\$25,000.00
17	Ko Ngā Rourou Manaaki	\$9,000.00
18	Methodist Mission Southern	\$15,000.00
19	NZ Council of Victim Support Groups Inc (Dunedin Victim Support)	\$15,000.00
20	Orokonui Ecosanctuary	\$7,000.00
21	Our Food Network (Dunedin) Inc	\$12,000.00
22	Te Hou Ora Whānau Services	\$26,550.00
24	The Hills Radio Trust	\$30,000.00

**Motion carried (GS/2024/051)**

**8 KARAKIA WHAKAMUTUNGA**

The Chair closed the meeting with a Karakia Whakamutunga.

The meeting concluded at 1.13 pm.

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CHAIRPERSON

## **PART A REPORTS**

### **2024/2025 PLACE-BASED COMMUNITY GRANT APPLICATIONS**

Department: Community Services

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#### **EXECUTIVE SUMMARY**

- 1 The Grants Subcommittee is delegated to allocate the Place-Based Fund for the 2024/25 year on behalf of Council.
- 2 The Grants Subcommittee's delegations are outlined in the Dunedin City Council (DCC) Committee Structure and Delegations Manual (2023).
- 3 A total of \$460,000 was approved in the 10-year plan 2021-2031 for the Place-Based Community Grants Fund in the 2021/22 year.
- 4 In August 2024, 10 place-based groups have submitted an application to the DCC's Place Based Fund (see Attachment A).
- 5 In total, the applicants have applied for \$533,307.33, from a total of nearly \$2 million related to their operational costs. The remaining funds are sourced from other funders.

#### **RECOMMENDATIONS**

That the Subcommittee:

- a) **Decides** the Place-Based Community Fund grants to be allocated in the 2024/25 financial year.

#### **BACKGROUND**

- 6 On 6 August 2024, an update report on Place-Based Community Groups (PBCGs) was presented to the Civic Affairs Committee. The background information from the August 2024 report has been copied here for the Grants Subcommittee's reference.
- 7 PBCGs undertake community-led development in communities and suburbs, with the purpose of improving the lives and wellbeing of residents. In 2023, the Subcommittee approved funding for nine PBCGs across Ōtepoti/Dunedin.
- 8 Each PBCG group is structured in a manner that best reflects the community that they serve, and the geographical area in which they work and deliver activities in. Some are Charitable Incorporated Societies, others are Charitable Trusts, one is a voluntary informal group that will be supported by an 'umbrella charitable entity' to access funding.
- 9 PBCGs deliver activities and services in their local community which are geographically defined. They are resident-led, with a focus on meeting diverse needs by strengthening local

relationships through the delivery of services and/or activities, such as improving transport options and green spaces within their local area.

- 10 PBCGs have been operating in Ōtepoti / Dunedin for several decades, with some local groups growing and others retracting over time as key local people join and leave.
- 11 The DCC's Place-Based Community Grants Fund (Fund) was first approved at the 10-year plan 2018–2021 deliberations, with \$300,000 budgeted annually as a means of supporting community wellbeing. The Fund was increased to \$400,000 in the 2021 – 2031 10-year plan deliberations along with approval for annual increases of \$30,000 from 2022/23, with the Fund reaching a maximum of \$550,000 in 2026/27.
- 12 In August 2023, nine PBCGs applied for \$642,289 from a total of nearly \$2 million related to their operational costs. The Subcommittee approved \$460,000 for nine PBCGs for the 2023/24 financial year.
- 13 In June 2024, Council resolved to not increase the Place-Based Funding pool for the 2024/25 financial year.

In accordance with Standing Order 26.1, the following Notice of Motion was received from Deputy Mayor Cherry Lucas. During discussion it was moved (Deputy Mayor Cherry Lucas/Cr Mandy Mayhem):

That the Council:

- a) **Directs** staff not to distribute the \$30,000 increase in the Place-Based Funding pool for the 2024-25 year as per Council resolution (CNL/2021/121).
- b) **Notes** that resolution (CNL/2021/121) would be subject to further consideration once the Grants Review has been completed as part of the nine-year plan.

#### **Division**

The Council voted by division

For: Crs Sophie Barker, Kevin Gilbert, Cherry Lucas, Mandy Mayhem, Jim O'Malley, Lee Vandervis, Brent Weatherall and Andrew Whiley (8).

Against: Crs David Benson-Pope, Christine Garey, Carmen Houlahan, Marie Laufiso and Steve Walker (5).

Abstained: Nil

The division was declared CARRIED by 8 votes to 5

**Motion carried (CNL/2024/124)**

## **DISCUSSION**

### ***DCC Place Based Fund and Summary of Applications received for 2024/25***

- 14 Applications to the Fund for the 2024/25 financial year opened 22 July 2024 and closed on 16 August 2024.

- 15 In preparation for the 9-year plan as well as the DCC's Grants Review, for the 2024/25 financial year only, applications for multi-year grants from the Fund have not been made available to applicants.
- 16 In total, 10 applications were received for the 2024/25 Fund round. The applications are for operational costs that will be incurred by the groups over the next 12 months.
- 17 The applications are from the nine PBCGs who received funding last year (October 2023), and one new applicant – the Caversham Community Group (Caversham). This group has received DCC Place-Based funding before but did not apply in 2023.
- 18 In total, the applications show operational costs of nearly \$2 million across the 10 PBCGs.
- 19 The total amount that the 10 applications have applied for from the Fund are \$533,307.28. The difference will be sourced from other funders, and through PBCGs fundraising activities.
- 20 Nine out of the 10 PBCGs have applied for greater amounts, in comparison with their grant allocation in the 2023 financial year. The exception was Āraiteuru Marae who was granted \$40k in 2023 and have applied for \$30k in the 2024/25 Fund round.
- 21 The range of grant amounts applied for in the 2024/25 Fund round are \$7.8k on the low end, through to the highest amount of \$85k. The median amount applied for is \$53k.
- 22 Applications to the DCC Fund, show that all PBCGs are sourcing funding from other funding entities. In analysing their financial details, eight PBCGs are requesting for less than 50% of their operating costs. Only two PBCGs have requested grants which are over 50% of their operating costs. All 10 PBCGs meet the DCC's requirements for eligibility to apply to the Fund.
- 23 Staff have verified that all of the 10 PBCG's that have applied to the 2024/25 Fund have demonstrated they are providing wellbeing and building resilience among their local community. This position has been established through reviewing each of the PBCG's accountability report in relation to Council funding, through staff site visits and their interaction with PBCGs staff and governance representatives, and via feedback from residents who have participated in engagement activities with their local PBCGs.

#### **Summary Data and Analysis related to the 10 Applicants**

- 24 The 10 applications and related material, and staff assessment summaries have been made available to the Grants Subcommittee.
- 25 Each applicant's details including key data, is provided to the Grants Subcommittee in (Attachment A).
- 26 In the past, staff have proposed grant amounts using the budget and some assessment of each group's needs to determine a specific recommended amount. Although the final decision remained with the Grants Subcommittee, this particular approach did not always provide the Grants Subcommittee with a strong rationale as to how the amounts for each PBCG was determined. Staff also did not provide options to the Grants Subcommittee to consider fully funding or to decline a group's application.
- 27 For the 2024/25 cohort, and as Council prepares itself for its 9-year plan, staff have prepared analysis frameworks in order to support good governance discussion and decision making by the Grants Subcommittee members. The frameworks were;

- A. **Equality:** all applicants are allocated funding the same way, regardless of their needs or the needs of the communities that they work with. The budget is divided based on equal allocations.
- B. **Equity:** each PBCG is assessed in relation to a range of equity needs based on the needs of the communities that they are working with. This framework also considers each PBCG’s capability and capacity in meeting those needs.
- C. **Needs Analysis:** identified community-led areas, and then reviewed each PBCG and their application against each area. The rationale is that each PBCG is on a journey in strengthening its community-led approach. Staff produced a ‘heatmap’ of each PBCG showing its needs. Staff also identified what support and resourcing could be applied within Council’s remit to grow a PBCG’s community-led approach.
- D. **Mixed method:** Combines all of the approaches above (that is, A, B and C) to determine grant allocations.

28 In applying the analysis frameworks, the approved budget remained a key factor.

**Summary of findings**

- 29 In summary there are many different ways to rationalise how to distribute funds depending on what aspects the Grants Subcommittee deem as important.
- 30 The analysis suggests that in recognising a PBCG’s development needs and equity challenges, there are PBCGs that can be prioritised to be fully funded in regard to their grant applications. The analysis was also used to check for the potential risk of under-funding. In completing the analysis, staff propose that there are no PBCGs who should be ‘not funded’ as each are providing diverse and bespoke needs for their communities.

**Other Place Based Groups**

- 31 Staff are aware of at least one other community group who is interested in developing a place-based group, but no formal approach has been made to the DCC.

**Options**

- 32 There are no options as the Grants Subcommittee has the delegation to allocate grants funds.

**Next Steps**

- 33 Staff will notify applicants of the Grants Subcommittee decisions, and administer the funds in line with the DCC Grants Management Policy and processes.

**Signatories**

Author:	Gina Hu'akau - Community Partnerships Manager
Authoriser:	Nicola Morand - Manahautū (General Manager Māori Partnerships and Policy)

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#"></a>	Summary of Place Based Community Grant Applications 2024/2025	25

**SUMMARY OF CONSIDERATIONS**

***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic, environmental and cultural wellbeing of communities in the present and for the future.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

The activity of PBCGs supports many of the DCC’s plans and strategies. Some PBCGs are also being asked to offer their advice in regard to Parks, Transport and Planning and have participated in DCC forums.

***Māori Impact Statement***

The majority of PBCGs work alongside Māori whānau in their local areas. A few PBCGs have engaged or are engaging with their local Marae, others are yet to develop their relationships with mana whenua or māta waka communities. Āraiteuru Marae is the exception being a significant place for Māori and other communities in Ōtepoti/Dunedin.

***Sustainability***

Many of the PBCGs are implementing sustainability practices into their services and activities. This includes sustainability plans for themselves as groups and in wanting to diversify their income in order to grow their community work.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

PBCGs deliver community-led development. Working in partnership with the DCC, means that many of the activities relate well the to DCC’s LTP and Annual Plan.

***Financial considerations***

There are no financial implications. The budget for the Fund has been approved by Council (CNL/2021/121).

***Significance***

There are no matters of significance.

***Engagement – external***

Staff have engaged with all of the PBCG applicants to ensure that their information is correct for the Grants Subcommittee and to understand the future aspirations of each PBCG.

***Engagement - internal***

The Community Partnerships Team are the lead department for PBCGs and the Fund. Other departments were engaged with when needing to verify information which included Māori Partnerships, Property, Parks and Recreation, and Waste.

***Risks: Legal / Health and Safety etc.***

There are no legal implications.

***Conflict of Interest***

There are no conflicts of interests.

***Community Boards***

The PBCGs who are operating within Community Board areas have reported that they work well together despite having a different focus. Community Boards advocate to the DCC on behalf of community needs as per their terms of reference. PBCGs are independent of the DCC and deliver activities and services that are community-led and developed, in order to create or support positive change in their community.



<b>Place-Based Community Fund - 2024/2025</b>					
No	Name of organisation	Bank Account Name	Purpose of Funding	Total Operational Costs - FY 24	Amount Requested from Place Based Fund 2024 - 2025
1	Āraiteuru Marae Council Incorporated	Araiteuru Marae Council Inc	Application is for a contribution towards staffing costs including; part-time Caretaker (Kaitiaki) (0.75 FTE), a part-time Administrator (0.4 FTE) and Manager (Kaiwhakarite) ( proposal to increase from 0.4 to 1.0 FTE).	\$ 255,580.00	\$ 30,000.00
2	BIAS Charitable Trust	BIAS Charitable Trust	Application is for staffing costs. Proposal is to expand the BIAS Community Team by employing a full-time Community Manager and two part-time Community Advisors	\$ 235,928.00	\$ 70,000.00
3	Caversham Community Group	The Caversham Community Group	Application is to support the delivery of three community initiatives; Newsletter, Summer Surprise Picnic Day and activities for the Caversham Elderly Group.	\$ 11,185.00	\$ 7,807.30
4	Corstorphine Community Hub Trust	Corstorphine Community Hub	Application is for staffing costs (wages) for staff; Place Based Coordinator, Cleaner and Grounds person. Proposal includes operational costs associated with two community events, mara kai (community garden), and koha for volunteers.	\$ 122,000.00	\$ 52,000.00
5	Greater Green Island Community Network Charitable Trust	Greater Green Island Community Network	Application is for a contribution towards staff wages.	\$ 341,060.00	\$ 65,000.00
6	North East Valley Community Development (The Valley Project) Trust	The Valley Project	Application is for costs associated with place-based operations, and a contribution towards staff wages.	\$ 405,232.15	\$ 69,999.98
7	Progress of Waikouaiti Area (POWA) - Incorporated Society	POWA (Progress of Waikouaiti Area)	Application is for costs associated with place-based operations, and a contribution towards staff wages for a Community Engagement Co-Ordinator and a Newsletter Editor.	\$118,237.00	\$ 43,500.00
8	South Dunedin Community Network Incorporated	The South Dunedin Community Network Inc	Application is for costs associated with place-based operations, and a contribution towards staff wages to help fund staff wages and operational costs to continue the work of SDCN.	\$ 249,949.00	\$ 85,000.00
9	Strath Taieri Connect Charitable Trust	Strath Taieri Connect Charitable Trust	Application is for costs associated with place-based operations, and a contribution towards staff wages for a part-time Co-Ordinator and contracted support, when needed for large events and projects.	\$110,148.72	\$ 45,000.00
10	Taieri Network Charitable Trust	Taieri Network	Application is for costs associated with place-based operations, and a contribution towards staff wages for a Taieri Network Coordinator.	\$ 106,888.40	\$ 65,000.00
<b>Total cost of all applicants projects</b>				\$1,956,208.27	
<b>Total requested</b>					\$ 533,307.28
<b>Total available for distribution</b>				\$ 460,000.00	