

Waikouaiti Coast Community Board MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Puketeraki Marae, 520 Apes Road, Karitāne on Wednesday 11 September 2024, commencing at 5.30 pm

PRESENT

Deputy Chairperson	Andy Barratt	
Members	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	

IN ATTENDANCE Mike Cartwright (Quality Improvement Specialist).

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

1.1 Waikouaiti Riding for the Disabled

Louise Stone (Horse Manager and Coach) and Tania Henderson (President) from Waikouaiti Riding for the Disabled spoke in support of their funding application and responded to questions.

1.2 Waiputai (Blueskin Bay) Trust

Samantha Ashdown from Waiputai (Blueskin Bay) Trust spoke in support of their funding application and responded to questions.

1.3 Waitati Music Festival Inc Society

Chris Linsell (Treasurer) from the Waitati Music Festival Inc Society spoke in support of their funding application and responded to questions.

2 APOLOGIES

An apology was received from Alasdair Morrison.

Moved (Andy Barratt/Sonya Billyard):

That the Board:

Accepts the apology from Alasdair Morrison.

Motion carried (WCCB/2024/041)

3 CONFIRMATION OF AGENDA

Moved (Andy Barratt/Cr Jim O'Malley):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WCCB/2024/042)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Andy Barratt/Mark Brown):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WCCB/2024/043)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 19 JUNE 2024

Moved (Andy Barratt/Mark Brown):

That the Board:

Confirms the Waikouaiti Coast Community Board meeting held on 19 June 2024 as a correct record.

Motion carried (WCCB/2024/044)

PART A REPORTS

6 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

The report provided a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.

Waikouaiti Riding for the Disabled has requested \$2,455.00 towards two items. A Chromebook for their coach to use to assist with their study for the New Zealand Certificate in Equine (Therapeutic Riding – Assistant Coach) (Level 3) \$730.00. Funding to pay for their 2024 accountant review by Saxton Chartered Accountants \$1,725.00.

Moved (Mark Brown/Cr Jim O'Malley):

That the Board:

- b) **Approves** the funding application from Waikouaiti Riding for the Disabled (NZ Riding for the Disabled Waikouaiti) for \$730.00 towards a Chromebook for their coach to use to assist with their study for the New Zealand Certificate in Equine (Therapeutic Riding – Assistant Coach) (Level 3).

Motion carried (WCCB/2024/045)

Geraldine Tait withdrew from this item.

Waiputai (Blueskin Bay) Trust has requested \$667.35 towards improving the accessibility of the Waiputai Hub's facilities by installing a disability grab rail and a baby changing station in the larger toilet.

Moved (Mark Brown/Chris McBride):

That the Board:

- c) **Approves** the funding application from the Waiputai (Blueskin Bay) Trust (Waiputai Trust) for \$667.35 towards improving the accessibility of the Waiputai Hub's facilities by installing a disability grab rail and a baby changing station in the larger toilet with the following condition:

Ensure the grab rail and baby changing station meet safety standards.

Motion carried (WCCB/2024/046)

Geraldine Tait returned to the meeting.

Waitati Music Festival Inc Soc has requested \$2,000.00 towards ensuring adequate toilets, sanitation and waste management for the Waitati Mini Fest being held on 23 November 2024 and the Waitati Music Festival being held on 25 January 2025.

Moved (Cr Jim O'Malley/Geraldine Tait):

That the Board:

- d) **Approves** the funding application from Waitati Music Festival Inc Soc. (Waitati E) for \$1,600.00 towards ensuring adequate toilets, sanitation, and waste management for the Waitati Mini Fest to be held on 23 November 2024 and the Waitati Music Festival to be held on 25 January 2025.

Motion carried (WCCB/2024/047)

Moved (Andy Barratt/Sonya Billyard):

That the Board:

- a) **Notes** the discretionary fund update.
- e) **Notes** the Project Completion email from OneCoast.

Motion carried (WCCB/2024/048)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic informed the Board on activities in the Board's area.

Moved (Andy Barratt/Cr Jim O'Malley):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Nominates** Geraldine Tait as a representative for the Waste Minimisation Management Plan – Community Based Resource Recovery process.

Motion carried (WCCB/2024/049)

8 COMMUNITY PLAN

The Board considered the Waikouaiti Coast Community Board Community Plan 2024-34.

Moved (Andy Barratt/Mark Brown):

That the Board:

Update the Board's Community Plan to be retrospectively ratified at the next Board meeting.

Motion carried (WCCB/2024/050)

9 BOARD REPRESENTATION AND ROLES

Board members provided an update on activities, which included:

Civil Defence Emergency Management (CDEM)

Sonya Billyard advised the Waikouaiti group were updating their response guide and work was continuing on to have a Karitāne response group. She had also approached property services to have an external plug fitted to the East Otago Events Centre to enable a generator to be used at the venue. If this was approved to proceed a safe storage area would be required to have fuel available.

Cycleways

Geraldine Tait advised work on the Waitati to Ecosantuary section was amazing and acknowledged the great effort by landowners.

OneCoast Recycling

Geraldine Tait advised a fourth container to be placed on site and that a working bee had been carried out on site recently.

Truby King Recreation Reserve Management Committee

Andy Barratt provided an update on the works carried out to date on the carpark upgrade.

Chris McBride left the room at 6.57 pm

He spoke of the implementation process to follow the historic significance report and advised some information may be redacted before being released.

Chris McBride returned to the meeting at 6.59 pm.

Moved (Andy Barratt/Sonya Billyard):

That the Board:

Notes the Board updates.

Motion carried (WCCB/2024/051)

10 DEPUTY CHAIRPERSON'S REPORT

The Deputy Chairperson provided a verbal update at the meeting, which included:

New Kerbside Collection Services
Buses
Karitāne Estuary
Speed at the Waitati Curve
Community Board Chair's meeting with the Mayor
Hui on Water at the East Otago Events Centre
Horses on the Roads

Moved (Andy Barratt/Chris McBride):

That the Board:

Notes the Deputy Chairperson's update.

Motion carried (WCCB/2024/052)

11 COUNCILLOR UPDATE

Councillor Jim O'Malley provided an update on items of interest, which included:

9 year plan
Committee meetings
Dog Control Bylaw Hearing

Moved (Andy Barratt/Chris McBride):

That the Board:

Notes the Council Activities Update.

Motion carried (WCCB/2024/053)

12 ITEMS FOR CONSIDERATION BY THE DEPUTY CHAIR

There were no items for consideration by the Deputy Chair.

The meeting concluded at 7.13 pm.

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DEPUTY CHAIRPERSON