
Dunedin Heritage Fund MINUTES

Minutes of an ordinary meeting of the Dunedin Heritage Fund held in the Plaza Conference Room, Civic Centre,, The Octagon, Dunedin on Thursday 15 May 2025, commencing at 9:30 a.m.

PRESENT

Deputy Chairperson	Cr David Benson-Pope	
Members	Alison Breese (Heritage NZ)	Joanne Galer (Southern Heritage Trust)
	Sarah Gallagher (Heritage NZ)	Mark Mawdsley
IN ATTENDANCE	Heather Bauchop, Heritage Advisor; Annette Greene, Administrator - Planning	

WELCOME

Cr David Benson-Pope welcomed attendees to the meeting.

Sarah Gallagher announced she was leaving the Committee to uptake a new role at the Dunedin City Council as Tumuaki Wharepukapuka o Otepoti/Director of Library Services.

The Committee welcomed Alison Breese as the temporary Heritage New Zealand representative.

1 APOLOGIES

Moved (Cr David Benson-Pope/ Sarah Gallagher):
That the Committee:

Accepts the apology from Anna Johnson for absence and from Cr Sophie Barker for lateness.

Motion carried

2 CONFIRMATION OF AGENDA

Moved (Cr David Benson-Pope/ Mark Mawdsley):
That the Committee:

Confirms the agenda without addition or alteration

Motion carried

3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

No updates were provided.

Moved (Cr David Benson-Pope/Member Mark Mawdsley):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried.

4 CONFIRMATION OF MINUTES

5.1 DUNEDIN HERITAGE FUND MEETING - 20 FEBRUARY 2025

Moved (Cr David Benson-Pope/Member Sarah Gallagher):

That the Committee:

- a) **Confirms** the public part of the minutes of the Dunedin Heritage Fund meeting held on 20 February 2025 as a correct record.

Motion carried (DHF/2025/008)

PART A REPORTS

6 DHF FUNDING REPORT FOR 2023-2024

A report on the funding provided from the Dunedin Heritage Fund for the financial year 2023-24 presented to Council at the meeting held 30 April 2025 was tabled for the information of the Committee.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Cr David Benson-Pope/Member Sarah Gallagher):

That the Committee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
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C1 Dunedin Heritage Fund meeting - 20 February 2025 - Public Excluded	S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	.
C2 Dunedin Heritage Fund - Heritage Advisor Summary report, Financial Update to 30 April 2025 and Round 4, 2024/2025 funding applications.	S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried (DHF/2025/009)

The meeting moved in to public excluded meeting at 9:35 a.m.

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CHAIRPERSON