
Grants Subcommittee

DCC Arts, CNZ Creative Communities Scheme, Community Events, Community, Waste Minimisation Community Projects/Initiatives and Dunedin Biodiversity Fund

MINUTES

Minutes of an ordinary meeting of the Grants Subcommittee held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Wednesday 21 May 2025, commencing at 9.30 am

PRESENT

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Bill Acklin	
Members	Don Hunter	Cr Cherry Lucas
	Cr Mandy Mayhem	Anna Parker
	Jonathan Usher	Cr Andrew Whiley

IN ATTENDANCE

Nicola Morand (Manahautū – Policy and Partnerships), Cam McCracken (Acting General Manager Arts and Culture), Wai Piggott (Financial Analyst), Lawrie Warwood (Financial Analyst), Mark McConville (Financial Analyst), Lisa Wilkie (Team Leader Creative Partnerships), Amie Taua (Creative Partnerships Advisor), Sean Norling (Creative Partnerships Advisor), Becky Gell (Creative Partnership Administrator), Sian Sutton (Dunedin Destination Manager), Dan Hendra (Team Leader Events), Olha Viazenko (Events Advisor), Philippa Norton (Events Advisor), Allison Wallace (Events Coordinator), Gina Hu’akau (Community Partnerships Manager), Mai Tamimi (Team Leader Community Development), Mere Taana-Jouanides (Community Advisor), Waiariki Parata-Taiapa (Community Advisor), Janine Hunt-Ross (Project Support Coordinator), Cath Gledhill (Supervisor Waste Minimisation), Melanie Hardiman (Waste Minimisation Officer) and Zoe Lunniss (Biodiversity Advisor)

Governance Support Officer Rebecca Murray

1 KARAKIA TIMATAKA

The Chair opened the meeting with a Karakia Timataka.

2 APOLOGIES

Apologies were received from Cr Sophie Barker, Adam Keane, Hannah Molloy, Peter Hayden and Emma Burns.

Moved (Cr Marie Laufiso/Cr Andrew Whiley):

That the Subcommittee:

Accepts the apologies from Cr Sophie Barker, Adam Keane, Hannah Molloy, Peter Hayden and Emma Burns.

Motion carried (GS/2025/001)

3 CONFIRMATION OF AGENDA

Moved (Cr Marie Laufiso/Cr Andrew Whiley):

That the Subcommittee:

Confirms the agenda with the following alteration:

That Item 13 Dunedin Biodiversity Fund - Final Reports on Completed Projects be taken before Item 12 Dunedin Biodiversity Fund Applications.

Motion carried (GS/2025/002)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried (GS/2025/003)

5 CONFIRMATION OF MINUTES

5.1 GRANTS SUBCOMMITTEE MEETING - 13 NOVEMBER 2024

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

Confirms the minutes of the Grants Subcommittee meeting held on 13 November 2024 as a correct record.

Motion carried (GS/2025/004)

PART A REPORTS

6 CHAIRS REPORT - GRANTS REVIEW UPDATE

A report from the Chair updated the Grants Subcommittee on the progress of the Grants Review.

Cr Marie Laufiso spoke to the report and responded to questions.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Notes the content of the Chairs update report.

Motion carried (GS/2025/005)

7 DCC ARTS, DCC SMALL ARTS PROJECT, AND CNZ CREATIVE COMMUNITIES SCHEME GRANTS

A report summarised grant applications to the Dunedin City Council (DCC) Arts Grants and the Creative New Zealand Creative Communities Scheme funds for the March 2025 round. It also provided an update of the grants approved from the Small Arts Project Grants fund between 1 July 2024 and 30 April 2025.

DCC Arts

The Team Leader Creative Partnerships (Lisa Wilkie) and Creative Partnership Advisors (Amie Taua and Sean Norling) spoke to the DCC Arts applications and responded to questions.

Anna Parker declared a conflict of interest with Item 8 - Manu Scripts Publishing (Māori & Pasifika Education Trust) and withdrew from this item.

Cr Marie Laufiso declared a conflict of interest with Item 8 - Manu Scripts Publishing (Māori & Pasifika Education Trust) and withdrew from this item.

Cr Bill Acklin left the meeting at 10.00 am.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Declines the following DCC Arts applications:

- 2 Dunedin Chinese Art Instrument Association (Dunedin Chinese Art/Instrument Assoc)
- 14 Otago University Students Association
- 16 Sarah McGaughran (under auspices of Blue Oyster) (The Blue Oyster Arts Trust)
- 18 The Theatreview Trust

Motion carried (GS/2025/006)

Cr Marie Laufiso and Anna Parker withdrew from this item. Cr Cherry Lucas chaired the meeting while this application was considered.

Moved (Cr Cherry Lucas/Jonathan Usher):

That the Subcommittee:

Approves the following DCC Arts application:

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|---|--|------------|
| 8 | Manu Scripts Publishing (Māori & Pasifika Education Trust)
(Maori and Pasifika Education Trust T/A) | \$2,500.00 |
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Motion carried (GS/2025/007)

Cr Marie Laufiso and Anna Parker returned to the meeting. Cr Marie Laufiso resumed the Chair.

Moved (Cr Marie Laufiso/Jonathan Usher):

That the Subcommittee:

Approves the following DCC Arts applications:

- | | | |
|----|--|------------|
| 1 | Brighton Club Incorporated | \$2,500.00 |
| 3 | Dunedin Fringe Arts Trust | \$3,000.00 |
| 4 | Dunedin Opera Company Incorporated (Opera Otago Dunedin Opera Company Inc) | \$2,750.00 |
| 5 | Dunedin Performing Arts Competitions Society (Dunedin Performing Arts Society) | \$1,000.00 |
| 6 | Indian Ink Trust (Indian Ink Theatre Company Ltd) | \$3,000.00 |
| 7 | iNDx | \$2,500.00 |
| 9 | Metonymic Trust | \$3,000.00 |
| 10 | Music Education Otago (Otago Society for Music Education Inc) | \$3,000.00 |
| 11 | Naatya School of Indian Dance (under auspice of Dance Ōtepoti) (Anna Katherine Noonan T/A Dance Ōtepoti) | \$2,000.00 |

12	National Flash Fiction Day (National Flash Competition T/A National)	\$2,500.00
15	Rasa (Lisa Wilkinson T/A Rasa School of Dance)	\$2,500.00
17	Studio2 (Connections Studio)	\$1,498.97
19	Wakari Art Group (Wakari Art Group Inc)	\$1,245.00
20	West Harbour Arts Charitable Trust	\$2,000.00

Motion carried (GS/2025/008)

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following DCC Arts application:

13	NZ Society of Authors (PEN NZ Inc) Otago Southland Branch (NZ Society of Authors)	\$1,206.03
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Motion carried (GS/2025/009)

CNZ Creative Communities Scheme

The Team Leader Creative Partnerships (Lisa Wilkie) and Creative Partnership Advisors (Amie Taua and Sean Norling) spoke to the CNZ Creative Communities Scheme applications and responded to questions.

Anna Parker declared a conflict of interest with Item 13 - Manu Scripts Publishing (Māori & Pasifika Education Trust) and withdrew from this item.

Cr Marie Laufiso declared a conflict of interest with Item 13 - Manu Scripts Publishing (Māori & Pasifika Education Trust) and withdrew from this item.

Don Hunter declared a conflict of interest with Item 22 - Rosie Hill and withdrew from this item.

Cr Marie Laufiso and Anna Parker withdrew from this item. Cr Cherry Lucas chaired the meeting while this application was considered.

Moved (Cr Cherry Lucas/Jonathan Usher):

That the Subcommittee:

Declines the following CNZ Creative Communities Scheme application:

13	Manu Scripts Publishing (Māori & Pasifika Education Trust) (Maori and Pasifika Education Trust T/A)
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Motion carried (GS/2025/010)

Cr Marie Laufiso and Anna Parker returned to the meeting. Cr Marie Laufiso resumed the Chair.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Declines the following CNZ Creative Communities Scheme applications:

- 10 James Gillies Brodie
- 12 Lili Eve Wyant
- 14 Marshall Lorenzo
- 20 Otago University Students Association

Motion carried (GS/2025/011)

Don Hunter withdrew from this item.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following CNZ Creative Communities Scheme application:

- 22 Rosie Hill \$1,500.00

Motion carried (GS/2025/012)

Don Hunter returned to the meeting.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following CNZ Creative Communities Scheme applications:

- 1 Alan Gray \$1,500.00
- 2 Dance Ōtepoti (Anna Katherine Noonan T/A Dance Ōtepoti) \$3,000.00
- 3 dance.happy.doom.crew (Joerg Daniel Bendt) \$2,269.00
- 4 Dunedin Edinburgh Sister City Society \$2,000.00
- 5 Dunedin Folk Club (New Edinburgh Folk Club) \$3,500.00
- 7 E-Kare (Piupiu Maya Turei) \$3,500.00
- 8 Garthruth Ganaii \$2,715.00
- 9 GASP! Dance Trust (Gasp Dance Collective) \$1,500.00
- 11 Jess Nicholson (Jess Nicholson T/A Sick Ceramics) \$3,000.00
- 15 Metonymic Trust \$920.00
- 16 Music Education Otago (Otago Society for Music Education Inc) \$1,450.00
- 17 Naga Harshietha Dhandapani \$2,340.00

18	Nathaniel Otley (Nathaniel George McLean Otley)	\$2,855.50
19	Oliver Connew	\$2,250.00
21	Rock Quest Charitable Trust	\$2,000.00
23	Sarah McGaughran	\$3,820.00
24	Swing Riot Dunedin (Swing Riot Dunedin Inc)	\$3,000.00
25	Teokotai Tautua (Teokotai Tereva Tautua)	\$4,500.00
26	Zehavit Darlington	\$1,000.00

Motion carried (GS/2025/013)

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following CNZ Creative Communities Scheme application:

6	Dunedin Workers' Education Association Te Wāhi Ākoranga o Ōtepoti Inc. (Dunedin Workers' Educational Association)	\$4,144.15
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Motion carried (GS/2025/014)

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Notes the funds allocated between 1 July 2024 and 30 April 2025 for Small Arts Projects grants.

Motion carried (GS/2025/015)

Don Hunter left the meeting at 10.35 am.

8 COMMUNITY EVENTS GRANTS REPORT

A report summarised applications for Community Events funding received in March 2025 round including profiling two events.

The Dunedin Destination Manager (Sian Sutton), Team Leader Events (Dan Hendra), Events Advisors (Olha Viazenko and Philippa Norton) and Events Coordinator (Allison Wallace) spoke to the applications and responded to questions.

Moved (Cr Marie Laufiso/Jonathan Usher):

That the Subcommittee:

Declines the following Community Events application:

12	Taste Nature Social Enterprise
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Motion carried (GS/2025/016)

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following Community Events applications:

1	Dunedin Folk Club	\$6,500.00
2	Dunedin Fringe Arts Trust	\$6,770.00
3	Dunedin Senior Chinese Association	\$3,222.50
4	Dunedin Town Hall Organ Trust	\$977.50
5	Fire In Ice Outrigger Canoe Club (Fire in Ice)	\$2,000.00
6	Indian Students Association	\$1,500.00
7	NZ Competitive Aerobics Federation	\$2,110.00
8	Otago Bersatu Games 2025 (Bersatu Games 2025)	\$3,825.00
9	Pakistan Association of Otago (Pakistan Association of Otago Inc)	\$4,400.00
10	Rohit Jain Dunedin Indian Association (Dunedin Indian Association)	\$7,500.00
11	Taieri Amateur Wrestling Club	\$2,800.00

Motion carried (GS/2025/017)

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Adjourns the meeting for 20 minutes.

Motion carried

The meeting adjourned at 10.51 am and reconvened at 11.14 am.

Cr Bill Acklin returned to the meeting at 11.14 am.

9 DCC COMMUNITY GRANTS (MARCH) AND SMALL GRANTS REPORT

This report summarises grant applications to the Dunedin City Council (DCC) Community Grants fund for the March 2025 round. It also provides an update of the grants approved from the Small Project and Neighbourhood Matching Grants fund between 1 July 2024 and 30 April 2025.

The Community Partnerships Manager (Gina Hu'akau), Team Leader Community Development (Mai Tamimi) and Community Advisors (Mere Taana-Jouanides and Waiariki Parata-Taiapa) spoke to the applications and responded to questions.

Cr Marie Laufiso declared a conflict of interest with Item 22 - Ōtākou Māori Women's Welfare League and withdrew from this item.

Jonathan Usher declared a conflict of interest with Item 35 - The Southern Youth Development Trust Board and withdrew from this item.

Moved (Cr Marie Laufiso/Jonathan Usher):

That the Subcommittee:

Declines the following Community application:

- 20 New Zealand Familial Breast and Ovarian Cancer Trust (NZFBOC Trust)

Motion carried (GS/2025/018)

Cr Marie Laufiso withdrew from this item. Cr Bill Acklin chaired the meeting while this application was considered.

Moved (Anna Parker/Jonathan Usher):

That the Subcommittee:

Approves the following Community application:

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| 22 | Ōtākou Māori Women's Welfare League | \$2,100.00 |
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Motion carried (GS/2025/019)

Cr Marie Laufiso returned to the meeting and resumed the Chair. Jonathan Usher withdrew from this item.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following Community applications:

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| 35 | The Southern Youth Development Trust Board | \$5,000.00 |
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Motion carried (GS/2025/020)

Jonathan Usher returned to the meeting.

Moved (Cr Bill Acklin/Cr Marie Laufiso):

That the Subcommittee:

Approves the following Community applications:

- | | | |
|---|--|------------|
| 1 | Aphasia New Zealand Charitable Trust (Aphasia New Zealand Charitable Trust) | \$1,000.00 |
| 2 | Aroha Ki Te Tamariki Trust. TA: Whakaata Tohu Tohu, Mirror Services (Aroha Ki Te Tamariki Trust T/A Mirror Counselling Services) | \$4,000.00 |
| 3 | Autism New Zealand | \$1,000.00 |
| 4 | Caversham Baptist Church | \$3,000.00 |
| 5 | Caversham Toy Library | \$3,000.00 |
| 6 | CCS Disability Action Otago Inc | \$2,000.00 |

7	Disability Resource Centre Services Trust (YES Disability Resource Centre Services Trust)	\$1,000.00
8	Dunedin Bedding Bank	\$2,500.00
9	Dunedin Korean Language & Culture Society	\$3,000.00
10	Dunedin Parents Centre	\$1,500.00
11	Dunedin Revival Centre Tonga AOG Youth	\$4,000.00
12	Dunedin Tongan Community (Dunedin Tongan Community Inc)	\$4,000.00
13	Enabling NZ (Enabling Love & Friendship) (Enabling NZ)	\$4,000.00
14	English Language Partners Dunedin (English Language Partners NZ Trust)	\$4,000.00
15	Epilepsy New Zealand (Epilepsy Association of New Zealand)	\$1,000.00
16	Kura Kai	\$1,000.00
17	Life Matters Suicide Prevention Trust	\$5,000.00
18	Little Miracles Trust	\$3,000.00
19	Muslim University Student Association	\$2,000.00
21	North East Valley Cricket Club	\$1,000.00
23	Pioneer Opportunities and Resources Trust	\$2,000.00
24	Pregnancy Help Inc Dunedin Branch	\$5,000.00
25	Presbyterian Support Otago Inc	\$5,000.00
26	Red Frogs NZ Trust (Red Frogs New Zealand Trust)	\$4,000.00
27	Royal New Zealand Plunket Trust (Royal New Zealand Plunket Trust Otago Area)	\$1,000.00
28	Sailability Otago	\$3,000.00
29	Shakti community Council Inc	\$4,000.00
30	St Kilda Surf Life Saving Club	\$5,000.00
31	Taieri Tennis Club Inc	\$2,000.00
32	The CanInspire Charitable Trust	\$1,500.00
33	The Order of St John South Island Regional Trust Board (The Order of St John South Island Region)	\$1,000.00
34	The South Island (Te Waipounamu) Branch of the Muscular Dystrophy Assn of NZ Inc.	\$1,000.00
36	Turning Point Counselling Service, East Taieri Church (East Taieri Church)	\$4,000.00
37	West Taieri Pony Club Inc	\$731.45

Motion carried (GS/2025/021)

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Notes the funds allocated between 1 July 2024 and 30 April 2025 for Small Project and Neighbourhood Matching Grants.

Motion carried (GS/2025/022)

10 UPDATE REPORT ON SERVICE LEVEL AGREEMENTS OVERSEEN BY COMMUNITY PARTNERSHIPS

A report updated the Grants Subcommittee on the two Service Level Agreements overseen by Community Partnerships with the Dunedin Budget Advisory Service Incorporated and the Cosy Homes Charitable Trust.

The Community Partnerships Manager (Gina Hu’akau) spoke to the report and responded to questions.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Notes the Update Report on Service Level Agreements overseen by Community Partnerships.

Motion carried (GS/2025/023)

11 WASTE MINIMISATION COMMUNITY PROJECTS/INITIATIVES AND SMALL GRANT APPLICATIONS

A report summarised applications received during March 2025 for the Waste Minimisation Community Project/Initiative funding round and a summary of the Waste Minimisation Small Project Grants.

The Supervisor Waste Minimisation (Cath Gledhill) and the Waste Minimisation Officer (Melanie Hardiman) spoke to the applications and responded to questions.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following Waste Minimisation Community Project/Initiative applications:

1	Corstorphine Kindergarten (Corstorphine Komiti)	\$1,209.36
2	Dunedin Midwinter Celebrations	\$2,660.00
3	Pregnancy Choice Dunedin - Inspire Upcycling (Pregnancy Choice Dunedin)	\$4,100.80
4	One Coast Incorporated	\$4,384.00
5	Pregnancy Help Incorporated Dunedin Branch (Pregnancy Help Incorporated Dunedin Branch)	\$5,000.00
6	The Gift Trust (Sew on Period Care) (The Gift Trust)	\$5,000.00

Motion carried (GS/2025/024)

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

- a) **Notes** that the Waste Minimisation Grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- b) **Notes** the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

Motion carried (GS/2025/025)

Anna Parker and Jonathan Usher left the meeting at 12.21 pm.

13 DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS

A report summarised the grants claimed for funded projects that have been completed since the last project completion report to the Grants Subcommittee in November 2024. The project completion reports are required to satisfy grant conditions and outline how the projects were completed.

The Biodiversity Officer (Zoe Lunniss) spoke to the report and responded to questions.

Cr Cherry Lucas declared a conflict of interest with completed project applicant BIO-2022-25 - Pukekura Trust and withdrew from this item.

Moved (Cr Andrew Whiley/Cr Marie Laufiso):

That the Subcommittee:

Notes the project completion reports for projects supported by the Dunedin Biodiversity Fund.

Motion carried (GS/2025/026)

12 DUNEDIN BIODIVERSITY FUND APPLICATIONS

A report summarised the applications for the March 2025 round of the Dunedin Biodiversity Fund opened on 1 March 2025 and closed on 31 March 2025.

The Biodiversity Officer (Zoe Lunniss) spoke to the applications and responded to questions.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Declines the following Dunedin Biodiversity Fund applications:

BIO-2025-06	Brighton Trapping Group
BIO-2025-09	Ōwhiro Catchment Group

Motion carried (GS/2025/027)

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Approves the following Dunedin Biodiversity Fund applications:

BIO-2025-01	Matai Hill Trust (Ben Ponne)	\$4,400.00
BIO-2025-02	Steven Nichol	\$5,000.00
BIO-2025-03	Tim Ritchie	\$4,378.81
BIO-2025-04	Julie and Pete Dryden	\$4,000.00
BIO-2025-05	Peter and Priya Williams	\$5,000.00
BIO-2025-07	Reid Family Trust (Claire Reid)	\$4,400.00
BIO-2025-08	Tomahawk-Smailles Beach Care Trust	\$3,500.00
BIO-2025-10	Karin Ludwig	\$3,050.00
BIO-2025-11	Alister Young	\$2,500.00
BIO-2025-12	Tom Brownlie	\$4,000.00
BIO-2025-13	Mid Taieri Wai (Strath Taieri Agriculture & Rural Tourism Trust)	\$4,500.00
BIO-2025-15	Evan Hurst (Pacific View Limited)	\$4,000.00

Motion carried (GS/2025/028)

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Grants Subcommittee meeting - 19 September 2024 - Public Excluded		S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item

Motion carried (GS/2025/029)

The went into non-public at 12.36 pm and then concluded at 12.38 pm.

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CHAIRPERSON