
West Harbour Community Board

MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 21 May 2025, commencing at 5.30 pm

PRESENT

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| Chairperson | Angela McErlane |
| Deputy Chairperson | Kristina Goldsmith |
| Members | Duncan Eddy |
| | Jarrold Hodson |
| | Wayne Sefton |
| | Cr Mandy Mayhem |

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| IN ATTENDANCE | Paul Henderson, Acting General Manager Customer and Regulatory |
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Governance Support Officer

1 PUBLIC FORUM

1.1 Port Chalmers School

Ms Colette Parai, PTA Chair, Port Chalmers School spoke to the funding application for assistance to install football goal posts.

1.2 Stuart Neill

Mr Neill spoke to the Board about NZTA Waka Kotahi and other related matters.

1.3 TS Neptune Navy Cadets

Kristina Goldsmith withdrew from the table.

Jonny Goldsmith spoke to the funding application from the TS Neptune Navy Cadets for funding towards buoys and mooring equipment for the sailing programme.

2 APOLOGIES

An apology was received from Barbara Anderson.

Moved (Angela McErlane/Jarrood Hodson):

That the Board:

Accepts the apology from Barbara Anderson.

Motion carried (WHCB/2025/014)

3 CONFIRMATION OF AGENDA

A funding application was received from Duncan Eddy towards the printing costs of a new local history booklet – “historic Main Street Buildings of Port Chalmers” after the agenda was circulated.

Moved (Angela McErlane/Jarrood Hodson):

That the Board:

Confirms the agenda with the addition of the funding application from Duncan Eddy to be taken as part of item 6.

Motion carried (WHCB/2025/015)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2025/016)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 2 APRIL 2025

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- a) **Confirms** the minutes, as amended, of the West Harbour Community Board meeting held on 02 April 2025 as a correct record.

Motion carried (WHCB/2025/017)

PART A REPORTS

6 PROJECT FUND

Consideration was given to the funding application received.

Kristina Goldsmith withdraw from this item.

Consideration was given to a funding application from TS Neptune Navy Cadets for \$911.80 towards buoys and mooring equipment for the sailing programme.

Moved (Duncan Eddy/Wayne Sefton):

That the Board:

- a) **Approves** a grant of \$911.80 to the TS Neptune Navy Cadets towards buoys and mooring equipment for the sailing programme, subject to 2 quotes being received prior to 30 June 2025.

Motion carried (WHCB/2025/018)

Consideration was to a funding application from the Port Chalmers Primary School Board of Trustees for \$1000.00 towards for football goal posts.

Moved (Duncan Eddy/Kristina Goldsmith):

That the Board:

- b) **Approves** a grant of \$1000.00 to the Port Chalmers Primary School Board of Trustees for funding towards for football goal posts. subject to 2 quotes being received prior to 30 June 2025.,

Motion carried (WHCB/2025/019)

Duncan Eddy withdrew from this item.

Consideration was given to a funding application from Duncan Eddy towards publishing a "Historic Main Street Buildings of Port Chalmers" Booklet

Moved (Jarrod Hodson/Cr Mandy Mayhem):

That the Board:

- c) **Approves** funding of \$155.00 (incl GST) towards the publication of a “Historic Main Street Buildings of Port Chalmers” Booklet

Motion carried (WHCB/2025/020)

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- d) **Notes** the Report Back’s from the Pioneer Opportunities and Resources Trust and Harbourside Junior Football Club.

Motion carried (WHCB/2025/021)

Consideration was given to the proposal from Cr Mayhem towards the installation of Historic Information boards.

Moved (Duncan Eddy/Kristina Goldsmith):

That the Board:

Approves funding of up to \$722.20 towards the installation of Historic Information Boards.

Motion carried (WHCB/2025/022)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

In a report from Civic an update was provided on matters of interest.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- a) **Notes** the Governance Support Officer’s Report.
- b) **Ratifies** the Board’s submission to the DCC 9 Year Plan 2025-2034
- c) **Ratifies** the Board’s submission to the ORC Regional Annual Plan.
- d) **Ratifies** the Board’s submission to the Regional Transport Plan.

Motion carried (WHCB/2025/023)

8 COMMUNITY PLAN

Discussion took place on the Community Plan noting that it had been adopted at the previous meeting.

9 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest.

10 COUNCILLOR'S UPDATE

Cr Mayhem provided an update on matters of interest.

11 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration.

The meeting concluded at 7.23 pm .

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CHAIRPERSON