

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Community Services Committee will be held on:

Date: Wednesday 18 June 2025
Time: 1:00 p.m. or at the conclusion of the previous meeting, whichever is the later.
Venue: Council Chambers, Dunedin Public Art Gallery, The Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Community Services Committee

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Mandy Mayhem	
Members	Cr Bill Acklin	Cr Sophie Barker
	Cr David Benson-Pope	Cr Christine Garey
	Cr Kevin Gilbert	Cr Carmen Houlahan
	Cr Cherry Lucas	Cr Jim O'Malley
	Mayor Jules Radich	Cr Lee Vandervis
	Cr Steve Walker	Cr Brent Weatherall
	Cr Andrew Whiley	

Senior Officer Cam McCracken, Acting General Manager Arts and Culture

Governance Support Officer Lauren Riddle

Lauren Riddle
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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	The meeting will close with a Karakia Whakamutunga	

1 KARAKIA TIMATANGA

The meeting will open with a Karakia Timatanga.

2 PUBLIC FORUM**2.1 PALESTINE- ISRAEL CONFLICT**

REV. CANON MICHAEL WALLACE JP WISHES TO SPEAK ON THE PALESTINE-ISRAEL CONFLICT.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Committee:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Register of Interests - June 2025	6

Community Services Committee Interest Register 11 June 2025				
Councillors are members of all committees				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mayor Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Council of Social Services (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Sector Steering Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Bill Acklin	Shareholder/Director	Dunedin Brokers Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	APRA - AMCOS	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Entertainer	Various functions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Casual Employee	Insulmax	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Blue Penguins Pukekura	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Dunedin Food and Drink Tourism Story Group	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Women of Ōtepoti	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Sophia Charter (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Study Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Ashburn Hall Charitable Trust Board	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	St Paul's Cathedral Foundation (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Theomin Gallery Management Committee (Olveston) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Kevin Gilbert	Owner	Gipfel Limited - Bakery	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlup Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	BNI	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Business South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Air New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Biddies Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Food Equity and Education Dunedin (FEED) Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Industry Advisors Group Food and Beverage (Workforce Development Council)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	KBCLR Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Theatre Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in public excluded, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	Dunedin Abrahamic Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	Refugee Support Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Ōtepoti Community Builders Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Grants Subcommittee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taiari Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Taiari Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Te Poāri a Pukekura Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mandy Mayhem	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Waitati Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency response group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Zone Representative and Board Member	Keep New Zealand Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Coastal Community Cycleway Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Disability Issues Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Music Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Northern AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Steve Walker	Trustee	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Music Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Justice of the Peace		No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Predator Free Dunedin	No conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Predator Free Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Brent Weatherall	Member	Urban Access	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Business George Street, Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Brent Weatherall Jeweller Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Weatherall Trustee Company	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Residential Rental Properties	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Whiley	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Chair	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand PGA (Professional Golf Association)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Community House Executive Committee	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Shanghai Association (Sister City Society) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Masters Games Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Dunedin Christmas Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES


GRANTS SUBCOMMITTEE MEETING - 19 SEPTEMBER 2024

RECOMMENDATIONS

That the Committee:

- a) **Notes** the minutes of the Grants Subcommittee meeting held on 19 September 2024.

Attachments

	Title	Page
A 	Minutes of Grants Subcommittee meeting held on 19 September 2024	16

Grants Subcommittee

Place-Based Community

MINUTES

Minutes of an ordinary meeting of the Grants Subcommittee held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Thursday 19 September 2024, commencing at 9.30 am.

PRESENT

Chairperson	Cr Marie Laufiso
Deputy Chairperson	Cr Bill Acklin
Members	Cr Sophie Barker
	Cr Cherry Lucas
	Hannah Molloy
	Cr Andrew Whiley

IN ATTENDANCE

Nicola Morand (Manahautū – General Manager Policy and Partnerships), Gina Hu’akau (Manager Community Partnerships), Wai Piggott (Financial Analyst), Mai Tamimi (Team Leader Community Development), Jay Phillips (Community Advisor), Mere Taana-Jouanides (Community Advisor) and Margo Reid (Community Advisor – via Zoom)

Governance Support Officer	Rebecca Murray
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1 KARAKIA TIMATANGA

The Chair opened the meeting with a Karakia Timatanga.

2 APOLOGIES

Apologies were received from Cr Mandy Mayhem, Anna Parker, Adam Keane and Jonathan Usher. An apology for lateness was received from Cr Andrew Whiley.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Accepts the apologies from Cr Mandy Mayhem, Anna Parker, Adam Keane and Jonathan Usher and the apology for lateness for Cr Andrew Whiley.

Motion carried (GS/2024/052)

3 CONFIRMATION OF AGENDA

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Confirms the agenda with the addition of going into non-public.

Motion carried (GS/2024/053)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried (GS/2024/054)

5 CONFIRMATION OF MINUTES

5.1 GRANTS SUBCOMMITTEE MEETING - 27 JUNE 2024

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Confirms the minutes of the Grants Subcommittee meeting held on 27 June 2024 as a correct record.

Motion carried (GS/2024/055)

PART A REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

Grounds: S48(1)(a) - The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

Reason: S7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried (GS/2024/056)

The meeting went into non-public at 9.37 am and returned to public at 10.18 am.

While the meeting was in non-public Cr Andrew Whiley entered the meeting at 9.44 am

6 2024/2025 PLACE-BASED COMMUNITY GRANT APPLICATIONS

A report from Community Partnerships the Grants Subcommittee was requested to allocate the Place-Based Community Grants 2024-25 on behalf of the DCC, as per the delegations set out within the Council's Committee Structure and Delegations Manual.

The Manahautū – General Manager Policy and Partnerships (Nicola Morand), Community Partnerships Manager (Gina Hu'akau) and Team Leader Community Development (Mai Tamimi), Community Advisors (Jay Phillips and Mere Taana-Jouanides) and Community Advisor (Margo Reid via Zoom) spoke to the report and responded to questions.

Cr Marie Laufiso declared a conflict of interest with Item 2 - BIAS Charitable Trust and withdrew from this item.

Moved (Cr Marie Laufiso/Cr Cherry Lucas):

That the Subcommittee:

Adjourns the meeting for two minutes.

Motion carried

The meeting adjourned at 11.13 am and reconvened at 11.20 am.

Cr Marie Laufiso withdrew from this item and Cr Bill Acklin Chaired the meeting while this application was considered.

Moved (Cr Andrew Whiley/Cr Sophie Barker):

That the Subcommittee:

Approves the Place-Based Community Fund application as follows:

2	BIAS Charitable Trust	\$70,000.00
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Motion carried (GS/2024/057)

Cr Marie Laufiso returned to the meeting and resumed the Chair.

Moved (Cr Bill Acklin/Hannah Molloy):

That the Subcommittee:

a) **Approves** the Place-Based Community Fund application as follows:

1	Āraiteuru Marae Council Incorporated	\$30,000.00
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b) **Instructs** staff to report back to the Subcommittee at the November 2024 meeting on the conditions for their Service Level Agreement taking into consideration the previous Service Level Agreement from 2023/24 where the conditions were not fully achieved.

Motion carried (GS/2024/058)

Moved (Hannah Molloy/Cr Marie Laufiso):

That the Subcommittee:

a) **Approves** the Place-Based Community Fund application as follows:

4	Corstorphine Community Hub Trust	\$52,000.00
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b) **Instructs** staff to report back to the Subcommittee at the November 2024 meeting on the conditions for their Service Level Agreements taking into consideration the previous Service Level Agreement from 2023/24 where the condition were not fully achieved.

c) **Instructs** staff to release funding in three tranches (60%, 20% and 20%) on satisfaction of the SLA conditions being met.

Motion carried (GS/2024/059)

Moved (Cr Andrew Whiley/Cr Bill Acklin):

That the Subcommittee:

Approves the Place-Based Community Fund applications as follows:

3	Caversham Community Group	\$7,807.30
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5	Greater Green Island Community Network Charitable Trust (Greater Green Island Community Network)	\$43,871.35
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6	North East Valley Community Development (the Valley Project) Trust (The Valley Project)	\$49,671.35
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7	Progress of Waikouaiti Area (POWA) – Incorporated Society	\$39,150.00
8	South Dunedin Community Network Incorporated (The South Dunedin Community Network Inc)	\$75,000.00
9	Strath Taieri Connect Charitable Trust	\$40,500.00
10	Taieri Network Charitable Trust (Taieri Network)	\$52,000.00

Motion carried (GS/2024/060)

7 KARAKIA WHAKAMUTUNGA

The Chair closed the meeting with a Karakia Whakamutunga.

The meeting concluded at 11.38 am.

.....
 CHAIRPERSON

GRANTS SUBCOMMITTEE MEETING - 13 NOVEMBER 2024

RECOMMENDATIONS

That the Committee:

- a) **Notes** minutes of the Grants Subcommittee meeting held on 13 November 2024.

Attachments

	Title	Page
A↓	Minutes of Grants Subcommittee meeting held on 13 November 2024	22

Grants Subcommittee

DCC Arts, CNZ Creative Communities Scheme, Community Events, Community Waste Minimisation Grants and Dunedin Biodiversity Fund

MINUTES

Minutes of an ordinary meeting of the Grants Subcommittee held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Wednesday 13 November 2024, commencing at 9.31 am.

PRESENT

Chairperson

Deputy Chairperson

Members

Cr Bill Acklin

Emma Burns

Don Hunter

Cr Mandy Mayhem

Anna Parker

Peter Hayden

Cr Cherry Lucas

Hannah Molloy

Cr Andrew Whiley

IN ATTENDANCE

Nicola Morand (Manahautū – Policy and Partnerships), Jeanette Wikaira (General Manager Arts, Culture and Recreation), Wai Piggott (Financial Analyst), and Joanne Wornin (Assistant Management Accountant – Finance), Lisa Wilkie (Team Leader Creative Partnerships), Amie Taua (Creative Partnerships Advisor), Sean Norling (Creative Partnerships Advisor), Dan Hendra (Team Leader Events), Olha Viazenko (Events Advisor), Philippa Norton (Events Advisor), Mai Tamimi (Team Leader Community Development), Jay Phillips (Community Advisor), Mere Taana-Jouanides (Community Advisor), Cath Gledhill (Supervisor Waste Minimisation), Leigh McKenzie (Waste Minimisation Strategy Officer), Melanie Hardiman (Waste Minimisation Officer) and Zoe Lunniss (Biodiversity Advisor)

Senior Officers

Nicola Morand (Manahautū – Policy and Partnerships) and Jeanette Wikaira (General Manager Arts, Culture and Recreation)

Governance Support Officer

Lauren Riddle

1 KARAKIA TIMATANGA

Anna Parker opened the meeting with a Karakia Timatanga.

2 APOLOGIES

Apologies were received from Cr Marie Laufiso, Cr Sophie Barker, Adam Keane and Jonathan Usher and an apology for early departure from Cr Cherry Lucas.

Moved (Cr Andrew Whiley/Cr Cherry Lucas):

That the Subcommittee:

Accepts the apologies from Cr Marie Laufiso, Cr Sophie Barker, Adam Keane and Jonathan Usher and the apology for early departure from Cr Cherry Lucas.

Motion carried (GS/2024/061)

3 CONFIRMATION OF AGENDA

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

Confirms the agenda without addition or alteration.

Motion carried (GS/2024/062)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 GRANTS SUBCOMMITTEE MEETING - 19 SEPTEMBER 2024

Moved (Cr Bill Acklin/Cr Andrew Whiley):

That the Subcommittee:

Confirms the public part of the minutes of the Grants Subcommittee meeting held on 19 September 2024 as a correct record.

Motion carried (GS/2024/063)

PART A REPORTS**6 DCC ARTS, PROFESSIONAL THEATRE, CREATIVE COMMUNITIES SCHEME, COMMUNITY EVENTS, COMMUNITY AND SMALL GRANTS APPLICATION**

A report summarised funding applications received for the Dunedin City Council's (DCC) Arts, Professional Theatre Fund, Creative New Zealand (CNZ) Creative Communities Scheme, Community Events and Community Grants in September 2024.

DCC Arts

The Team Leader Creative Partnerships (Lisa Wilkie) and Creative Partnerships Advisor (Amie Taua and Sean Norling) spoke to the applications and responded to questions.

Peter Hayden declared a conflict of interest with Item 1 - Blue Oyster (The Blue Oyster Arts Trust) and Item 11 - Middlemarch Harakeke Weaving Workshops (under auspice of Strath Taieri Connect Charitable Trust) and withdrew from these items.

Hannah Molloy declared a conflict of interest with Item 3 - Dance Ōtepoti, Item 6 - Dunedin Youth Orchestra, Item 8 - Good Company Arts (Daniel Belton and Good Company Trust) (Anna Katherine Noonan T/A Dance Ōtepoti), Item 9 - International Festival of Environment, Science and Technology (NZ International Science Festival Inc) and Item 10 - Jeremy Beck (under auspice of Dance Ōtepoti) (Anna Katherine Noonan T/A Dance Ōtepoti) and withdrew from these items.

Hannah Molloy withdrew from this item.

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

Declines the following DCC Arts application:

3 Dance Ōtepoti

Motion carried (GS/2024/064)

Hannah Molloy returned to the meeting.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Subcommittee:

Declines the following DCC Arts application:

12 New Zealand Sea Lion Trust

Motion carried (GS/2024/065)

Peter Hayden withdrew from these items.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following DCC Arts applications:

1	Blue Oyster (The Blue Oyster Arts Trust)	\$2,500.00
11	Middlemarch Harakeke Weaving Workshops (under auspice of Strath Taieri Connect Charitable Trust)	\$2,950.00

Motion carried (GS/2024/066) Peter Hayden sat back from the item.

Peter Hayden returned to the meeting.
Hannah Molloy withdrew from these items.

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

Approves the following DCC Arts applications:

6	Dunedin Youth Orchestra	\$3,500.00
8	Good Company Arts (Daniel Belton and Good Company Trust) (Anna Katherine Noonan T/A Dance Ōtepoti)	\$2,000.00
9	International Festival of Environment, Science and Technology (NZ International Science Festival Inc)	\$2,000.00
10	Jeremy Beck (under auspice of Dance Ōtepoti) (Anna Katherine Noonan T/A Dance Ōtepoti)	\$3,000.00

Motion carried (GS/2024/067)

Hannah Molloy returned to the meeting.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following DCC Arts applications:

2	Chamber Music New Zealand Trust	\$2,500.00
4	Dunedin Choral Society (performing as City Choir Dunedin)	\$3,000.00
5	Dunedin Jazz Club (Dunedin Jazz Foundation)	\$3,000.00
7	GASP Dance Charitable Trust (GASP Dance Collective)	\$3,000.00
13	Poonah Torabian (under auspice of Dunedin Multicultural Council (Dunedin Multi Ethnic Council)	\$3,500.00
14	Spectacle (under auspice of Dunedin Fringe Arts Trust)	\$1,750.00
15	The Hills Radio Trust (OAR FM) (The Hills Radio Trust T/A OAR FM Dunedin)	\$3,500.00

Motion carried (GS/2024/068)

Professional Theatre Fund

The Team Leader Creative Partnerships (Lisa Wilkie) and Creative Partnerships Advisor (Amie Taua and Sean Norling) spoke to the applications and responded to questions.

Hannah Molloy declared a conflict of interest with Item 1 - Afterburner (under auspice of Wow! Productions Trust) (WOW Productions), Item 4 - Hic Sunt Dracones Productions (under auspice of Stage South Charitable Trust) and Item 6 - Theatreworks Ltd and withdrew from these items.

Moved (Cr Mandy Mayhem/Hannah Molloy):

That the Subcommittee:

Approves increase in funding grant to \$17,200.00 for:

2	Birds of a Feather (under auspice of He Waka Eke Noa Charitable Trust)	\$16,000.00
	Plus additional funding granted	\$1,200.00
		\$17,200.00

Motion carried (GS/2024/069)

Hannah Molloy withdrew from these items.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following Professional Theatre Fund applications:

1	Afterburner (under auspice of Wow! Productions Trust) (WOW Productions)	\$17,000.00
4	Hic Sunt Dracones Productions (under auspice of Stage South Charitable Trust)	\$18,000.00
6	Theatreworks Ltd	\$18,000.00

Motion carried (GS/2024/070)

Hannah Molloy returned to the meeting.

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

Approves the following Professional Theatre Fund applications:

3	Dunedin Summer Shakespeare (under auspice of Castle Charitable Trust (Castle Trustees Limited)	\$18,000.00
5	Improsaurus Incorporated (Improsaurus)	\$10,000.00

Motion carried (GS/2024/071)

CNZ Creative Communities Scheme

The Team Leader Creative Partnerships (Lisa Wilkie) and Creative Partnerships Advisor (Amie Taua and Sean Norling) spoke to the applications and responded to questions.

Hannah Molloy declared a conflict of interest with Item 7 - Dunedin Youth Orchestra and Item 24 - Yellow Eye Ltd and withdrew from these items.

Anna Parker declared a conflict of interest with Item 13 - Pacific Otago Trust and withdrew from this item.

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

Declines the following CNZ Creative Communities Scheme applications:

- 1 Bailey Gardner & Tara Leckie (B M Gardner)
- 17 Script to Screen Te Tari Tuhi Kupu a Whakaahua (Script to Screen)
- 20 Spectacle (Jessica Deserie Mary Covell)
- 21 The Barden Party (Laura Irish)
- 22 The Caninspire Charitbale Trust
- 23 The Toroa Foundation (C Gardner)

Motion carried (GS/2024/072)

Anna Parker withdrew from this item.

Moved (Hannah Molloy/Cr Mandy Mayhem):

That the Subcommittee:

- a) **Increase** the funding for application 13 – Pacific Otago Trust by \$1,300.00, from \$7,200.00 to \$8,500.00
- b) **Decrease** funding for application 5 – Dunedin Midwinter Celebrations by \$1,300.00, from \$3,500.00 to \$2,200.00.

The Subcommittee voted by division

For: Cr Bill Acklin, Don Hunter, Cr Mandy Mayhem and Hannah Molloy (4).

Against: Peter Hayden, Cr Cherry Lucas and Cr Andrew Whiley (3).

The division was declared CARRIED by 4 votes to 3

Motion carried (GS/2024/073)

Anna Parker returned to the meeting.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following CNZ Creative Communities Scheme applications:

- | | | |
|---|-------------------------|------------|
| 7 | Dunedin Youth Orchestra | \$2,500.00 |
|---|-------------------------|------------|

14	Penina o le Moana – Siva Samoa (Penina o le Moana)	\$1,500.00
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Motion carried (GS/2024/074)

Moved (Hannah Molloy/Cr Mandy Mayhem):

That the Subcommittee:

a)	Approves a \$500.00 increase to grant application:	
11	Naga Harshietha Dhandapani	\$1,000.00
b)	Approves a \$250 decrease each for grant applications:	
3	Christine Keller (Christine Keller T/A Weaving On)	\$4,000.00
8	East Otago Musical Theatre Incorporated (East Otago Musical Theatre Inc)	\$4,000.00

The Subcommittee voted by division

For: Don Hunter, Cr Mandy Mayhem, Hannah Molloy and Anna Parker (4).
 Against: Cr Bill Acklin, Peter Hayden, Cr Cherry Lucas and Cr Andrew Whiley (4).
 Abstained: Nil

An equality of votes was recorded 4:4 following which the Chairperson used his casting vote against the motion.

The motion was lost.

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

Approves the following CNZ Creative Communities Scheme applications:

2	Baroque Music Community and Educational Trust of New Zealand (Baroque Music Community & Education)	\$1,000.00
3	Christine Keller (Christine Keller T/A Weaving On)	\$4,000.00
4	Dunedin Concerto Competition Charitable Trust (Dunedin Concerto Competition Incorporated)	\$2,000.00
6	Dunedin Writers and Readers Festival Trust (Dunedin Writers & Readers Trust)	\$3,000.00
8	East Otago Musical Theatre Incorporated (East Otago Musical Theatre Inc)	\$4,000.00
9	Josiah Morgan (J J Morgan)	\$1,500.00
10	Middlemarch Harakeke Weaving Group (Andrea Bosshard)	\$2,500.00
11	Naga Harshietha Dhandapani	\$1,000.00
12	Ōtākou Māori Womens Welfare League	\$2,000.00
15	RASA Dance Dunedin (Lisa Wilkinson T/A RASA School of Dance)	\$2,000.00

16	Refugee Support Group (Refugee Support Group – Otago)	\$3,000.00
18	Siau-Jiun Lim	\$4,500.00
19	South Dunedin Street Festival (The South Dunedin Community Network Inc)	\$3,000.00
24	Yellow Eye Ltd	\$1,000.00

Motion carried (GS/2024/075) Don Hunter, Hannah Molloy and Anna Parker abstained from the vote.

Peter Hayden and Don Hunter left the meeting at 10.28am.

Community Events

The Team Leader Events (Dan Hendra), Events Advisors (Olha Viazenko and Philippa Norton), Allison Wallace and Sian Sutton spoke to the applications and responded to questions.

Hannah Molloy declared a conflict of interest with Item 1 - Aotearoa NZ Folk Alliance and Item 4 - Dance Ōtepoti and withdrew from these items.

Cr Bill Acklin declared a conflict of interest with Item 6 - Dunedin Christmas Charitable Trust and withdrew from this item.

Cr Andrew Whiley declared a conflict of interest with Item 6 - Dunedin Christmas Charitable Trust and withdrew from this item.

Moved (Cr Bill Acklin/Cr Andrew Whiley):

That the Subcommittee:

Declines the following Community Events applications:

- 17 Hope Church Dunedin Incorporated (Hope Church Dunedin)
- 21 Otago Kennel Association
- 23 RASA Dance Dunedin (Lisa Wilkinson T/A RASA)
- 24 Students for Sensible Drug Policy Dunedin

Motion carried (GS/2024/076)

Cr Bill Acklin withdrew from this item. Cr Cherry Lucas Chaired the meeting while this item was considered.

Cr Andrew Whiley withdrew from this item.

Moved (Cr Cherry Lucas/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following Community Events applications:

- 6 Dunedin Christmas Charitable Trust \$2,500.00

Motion carried (GS/2024/077)

Cr Bill Acklin returned to the meeting and resumed the Chair.
Cr Andrew Whiley returned to the meeting.
Hannah Molloy withdrew from this item.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following Community Events applications:

1	Aotearoa NZ Folk Alliance	\$1,500.00
4	Dance Ōtepoti	\$2,975.00

Motion carried (GS/2024/078)

Hannah Molloy returned to the meeting.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following Community Events applications:

2	Brighton Gala Experience	\$1,500.00
3	Cycling Otago	\$2,000.00
5	Diving Ōtākou (Diving Ōtākou (2015) Incorporated)	\$2,000.00
7	Dunedin Concerto Charitable Trust (Dunedin Concerto Competition)	\$2,000.00
8	Dunedin Grass Kart Club Inc	\$2,000.00
9	Dunedin Ice Skating Club (Dunedin Ice Skating Club Inc)	\$2,000.00
10	Dunedin Multicultural Council Inc (DMCC)	\$1,300.00
11	Dunedin Poultry, Pigeon & Cage Bird Club	\$1,360.00
12	Dunedin Sri Lankan Society	\$1,800.00
13	Dunedin Super League	\$880.00
14	Dunedin Tamil Society	\$700.00
15	Dunedin Theatre Reviewers Collective	\$670.00
16	East Otago Musical Theatre Incorporated	\$2,675.00
18	Middlemarch Ploughing Association	\$2,000.00
19	Mountain Bike Otago (Mountainbiking Otago)	\$3,892.00
20	Otago and Southland Chinese Association (Otago/Southland Chinese Association)	\$2,840.00
22	Piping and Dancing Association of NZ Inc Otago Centre (The Piping & Dancing Assn of NZ Inc Otago Branch)	\$2,000.00

25	The Green Island Competitions Society Incorporated (Green Island Competitions Society)	\$1,500.00
26	Vintage Car Club of New Zealand Inc, Otago Branch Inc	\$1,513.00

Motion carried (GS/2024/079) Hannah Molloy abstained from the vote.

Cr Andrew Whiley left the meeting at 10.50 am.

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

Adjourns the meeting for five minutes.

Motion carried

The meeting adjourned at 10.55 am and reconvened at 11.02 am.

Community

The Team Leader Community Development (Mai Tamimi), Community Advisors (Jay Phillips and Mere Taana-Jouanides) and Gina Hu'akau (Manager Community Partnerships) spoke to the applications and responded to questions.

Cr Andrew Whiley returned to the meeting at 11.43 am.

Anna Parker declared a conflict of interest with Item 1 - Anglican Family Care and Item 4 - Catholic Social Services and withdrew from these items.

Cr Mandy Mayhem declared a conflict of interest with Item 45 - WEKA Wellness Empathy Kindness Aotearoa and withdrew from this item.

It was noted that Item 37 – StarJam Charitable Trust was withdrawn.

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

Declines the following Community applications:

- 19 International Student Rescue Mission
- 20 K9 Medical Detection NZ Charitable Trust

Motion carried (GS/2024/080)

Cr Mandy Mayhem withdrew from this item.

Moved (Anna Parker/Cr Cherry Lucas):

That the Subcommittee:

Decreases the following grants by \$500.00 to receive:

17	Hold On To Your Friends Incorporated	\$2,000.00
27	Opoho Playcentre	\$1,000.00

22	Life Education Trust Coastal Otago	\$1,500.00
43	The Royal New Zealand Society for the Prevention of Cruelty to Animals Incorporated O Dunedin Branch	\$1,500.00

Increase the grants to the following applications by \$500.00 to receive:

2	Bellyful New Zealand NZ	\$1,500.00
6	Deaf Aotearoa Holdings Ltd (Otago Branch)	\$1,500.00
12	Dunedin Curtain Bank Trust	\$4,500.00
25	New Zealand Riding for the Disabled, Waikouaiti Group Incorporated	\$3,000.00
40	Taieri Fit and Fun Group	\$2,500.00

Increase the grants to the following applications by \$1,000.00 to receive:

14	E.F.K.S Youth Group	\$4,000.00
45	WEKA Wellness Empathy Kindness Aotearoa	\$3,000.00
46	YSAR Trust	\$3,450.00

Increase the following grant application by \$1,500.00 to receive:

33	Refugee Support Group – Otago	\$4,000.00
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Motion carried (GS/2024/081)

Cr Mandy Mayhem returned to the meeting.
Anna Parker withdrew from this item.

Moved (Cr Cherry Lucas/Cr Bill Acklin):

That the Subcommittee:

Approves the following Community applications:

1	Anglican Family Care	\$1,000.00
4	Catholic Social Services	\$1,000.00

Motion carried (GS/2024/082)

Anna Parker returned to the meeting.

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

Approves the following Community applications:

3	Cancer Society, Otago & Southland Division	\$1,000.00
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5	Connecting Otago Charitable Trust	\$1,500.00
7	Diabetes New Zealand	\$1,000.00
8	Disability Information Service Inc T/A Livingwell Disability Resource Centre	\$2,500.00
9	Drug Injecting Services in Canterbury Trust	\$3,500.00
10	Dunedin Budget Advisory Service	\$3,500.00
11	Dunedin Community Transport Trust	\$3,500.00
12	Dunedin Curtain Bank Trust	\$4,500.00
13	Dunedin Group Riding for the Disabled Association Incorporated	\$2,500.00
15	Hearing Support Otago	\$3,000.00
16	Heart Kids New Zealand Incorporated	\$1,000.00
18	Ignite Consultants	\$1,500.00
21	Kiwi Family Trust	\$1,500.00
23	Mosgiel Memorial RSA Incorporated	\$3,000.00
24	Neighbours Day Aotearoa Charitable Trust	\$2,000.00
26	OneCoast Incorporated	\$2,500.00
28	Otago Multiple Sclerosis Society Inc	\$1,500.00
29	Parkinson's New Zealand Charitable Trust	\$1,500.00
30	Probus Club of Mosgiel	\$1,000.00
31	Quarantine Island/kamau Taurua Community Incorporated	\$2,500.00
32	Rape Crisis (Dunedin) inc T/A Ōtepoti Communities Against Sexual Abuse (ŌCASA)	\$4,000.00
34	Saddle Hill Foundation Trust	\$3,500.00
35	Senior-Link	\$3,500.00
36	South Dunedin Hall Trust	\$1,000.00
38	Stopping Violence Dunedin Inc	\$3,000.00
39	Taieri Christian Care	\$2,000.00
41	The Brain Injury Association (Otago) Inc	\$1,000.00
42	The Rothesay News Inc	\$2,500.00
44	The Work Opportunities Trust	\$3,500.00

Motion carried (GS/2024/083)

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Subcommittee:

Notes the funds allocated between 1 May 2024 and 30 September 2024 for Small Project and Neighbourhood Matching grants.

Motion carried (GS/2024/084)

7 WASTE MINIMISATION COMMUNITY PROJECTS/INITIATIVES, INNOVATION AND DEVELOPMENT (COMMERCIAL) AND SMALL GRANT APPLICATIONS

A report summarised applications received during September 2024 for the Waste Minimisation Community Project/Initiative and Waste Minimisation Innovation and Development (Commercial) funding round.

Waste Minimisation Community Project/Initiative Grants

The Supervisor Waste Minimisation (Cath Gledhill) and Waste Minimisation Officer (Melanie Hardiman) spoke to the report and responded to questions.

Anna Parker declared a conflict of interest with Item 5 - Pacific Otago Trust and withdrew from this item.

Hannah Molloy declared a conflict of interest with Item 3 - iD Dunedin Fashion Inc and withdrew from this item.

Cr Mandy Mayhem declared a conflict of interest with Item 8 - Waitati Music Festival and withdrew from this item.

Cr Andrew Whiley declared a conflict of interest with Item 7 - The Dunedin Community House and withdrew from this item.

Anna Parker withdrew from this item.

Moved (Hannah Molloy/Cr Andrew Whiley):

That the Subcommittee:

- a) **Decreases** the following grant applications by \$200.00 to:

1	Cargill Enterprises (Disabled Citizens Society (Otago) Inc T/A Cargill Enterprises)	\$4,560.50
2	Dunedin Curtain Bank Trust	\$4,560.50
4	Our Food Network (Our Food Network Dunedin (OFN) Incorporated)	\$4,560.50
6	South Dunedin Community Network Incorporated	\$4,560.50
8	Waitati Music Festival (Waitati-e)	\$3,179.50
- b) **Increases** the following grant application by \$1,000.00:

5	Pacific Otago Trust (Pacific Trust Otago)	\$2,886.00
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Motion carried (GS/2024/085)

Anna Parker returned to the meeting.

Moved (Cr Bill Acklin/Cr Andrew Whiley):

That the Subcommittee:

Resolve to rescind the previous motion **GS/2024/085**.

Motion carried (GS/2024/086)

Moved (Anna Parker/Cr Andrew Whiley):

That the Subcommittee:

Reduce the following grant applications by \$200.00 each to:

1	Cargill Enterprises (Disabled Citizens Society (Otago) Inc T/A Cargill Enterprises)	\$4,560.50
2	Dunedin Curtain Bank Trust	\$4,560.50

Motion carried (GS/2024/087)

Hannah Molloy withdrew from this item.

Moved (Cr Bill Acklin/Cr Andrew Whiley):

That the Subcommittee:

Reduce the following grant application by \$200.00 to:

3	iD Dunedin Fashion Inc (iD Dunedin Fashion Incorporated Society)	\$4,180.50
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Motion carried (GS/2024/088)

Hannah Molloy returned to the meeting.

Moved (Cr Bill Acklin/Cr Andrew Whiley):

That the Subcommittee:

Reduce the following grant application by \$200.00 to:

4	Our Food Network (Our Food Network Dunedin (OFN) Incorporated)	\$4,560.50
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Motion carried (GS/2024/089)

Moved (Cr Bill Acklin/Cr Andrew Whiley):

That the Subcommittee:

Reduce the following grant application by \$200 to:

6	South Dunedin Community Network Incorporated	\$4,560.50
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Motion carried (GS/2024/090)

Cr Mandy Mayhem withdrew from this item.

Moved (Cr Bill Acklin/Cr Andrew Whiley):

That the Subcommittee:

Reduce the following grant application by \$200.00 to:

8	Waitati Music Festival (Waitati-e)	\$3,179.50
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Motion carried (GS/2024/091)

Cr Mandy Mayhem returned to the meeting.
Anna Parker withdrew from this item.

Moved (Hannah Molloy/Cr Andrew Whiley):

That the Subcommittee:

Increase the following grant application by \$1,200.00 to:

5	Pacific Otago Trust (Pacific Trust Otago)	\$3,086.00
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Motion carried (GS/2024/092) Anna Parker sat back from the item.

Anna Parker returned to the meeting.
Cr Andrew Whiley withdrew from this item.

Moved (Hannah Molloy/Cr Cherry Lucas):

That the Subcommittee:

Approves the following Waste Minimisation Community Project/Initiative Grants application:

7	The Dunedin Community House (The Dunedin Community House Inc)	\$1,312.00
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Motion carried (GS/2024/093)

Cr Andrew Whiley returned to the meeting.
Cr Cherry Lucas left the meeting at 12.16 pm.

Waste Minimisation Innovation and Development (Commercial) Grants

The Supervisor Waste Minimisation (Cath Gledhill) and Waste Minimisation Strategy Officer – (Leigh McKenzie) spoke to the report and responded to questions.

Moved (Cr Bill Acklin/Hannah Molloy):

That the Subcommittee:

Declines the following Waste Minimisation Innovation and Development (Commercial) Grants application:

2	Business South Incorporated
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Motion carried (GS/2024/094) Cr Andrew Whiley recorded a vote against.

Moved (Cr Bill Acklin/Hannah Molloy):

That the Subcommittee:

Approves the following Waste Minimisation Innovation and Development (Commercial) Grants applications:

1	Augustines of Central T/A Augustines of Portobello (Augustines of Central Limited)	\$7,500.00
3	Cook Brothers Construction (Cook Brothers Construction Limited)	\$7,500.00
4	Dunedin Craft Distillers	\$17,500.00
5	Mizen Automation (Mizen Automation Limited)	\$21,000.00
6	Pedals Dunedin (Pedals Dunedin Limited)	\$5,000.00
7	Spout Alternatives (Spout Alternatives Limited)	\$11,500.00

Motion carried (GS/2024/095) Cr Andrew Whiley recorded a vote against.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Subcommittee:

- a) **Notes** that the Waste Minimisation Grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- b) **Notes** the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

Motion carried (GS/2024/096)

Anna Parker and Hannah Molloy left the meeting at 12.27 pm.

Emma Burns, Department of Conservation Representative entered the meeting at 12.27 pm

8 DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS

A report summarised the grants claimed for funded projects that have been completed since the last project completion report to the Grants Subcommittee in May 2024.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Subcommittee:

Notes the project completion reports for projects supported by the Dunedin Biodiversity Fund.

Motion carried (GS/2024/097)

9 DUNEDIN BIODIVERSITY FUND APPLICATIONS

A report provided a summary of the applications to support the Subcommittee in allocating funding for the September 2024 Dunedin Biodiversity Fund round.

The Biodiversity Officer (Zoe Lunniss) and Department of Conservation Representative (Emma Burns) spoke to the applications and responded to questions.

Moved (Cr Bill Acklin/Cr Andrew Whiley):

That the Subcommittee:

Declines the following Dunedin Biodiversity Fund application:

BIO-2024-20 Machiki Niimi

Motion carried (GS/2024/098)

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Subcommittee:

Approves the following Dunedin Biodiversity Fund applications:

BIO-2024-11	Springwater Ag Ltd (Ray Parker)	\$3,700.00
BIO-2024-12	Dunedin City Baptist Church (Malcolm Cowan)	\$1,300.00
BIO-2024-13	Yellow Eyed Penguin Trust	\$4,000.00
BIO-2024-14	Ohad Dar	\$3,200.00
BIO-2024-15	Tracey Hooper	\$4,000.00
BIO-2024-16	Otago Golf Club	\$3,050.00
BIO-2024-17	Melissa Cheah	\$3,500.00
BIO-2024-18	Rhys Millar	\$4,000.00
BIO-2024-19	Nicola McGrouther	\$4,000.71
BIO-2024-21	Phillip Cunningham	\$2,700.00
BIO-2024-22	Thomas Hayward	\$4,000.00
BIO-2024-23	Judith Ferguson and Kevin Hayward	\$4,000.00

Motion carried (GS/2024/099)

Due to lack of quorum – Item C1 - Public Excluded minutes of the Grants Subcommittee meeting of 19 September 2024 would be held over to the next meeting of the Subcommittee.

The meeting concluded at 12:34pm.

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CHAIRPERSON


TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 4 MARCH 2025

RECOMMENDATIONS

That the Committee:

- a) **Notes** the minutes of the Toitū Otago Settlers Museum Board meeting held on 04 March 2025.

Attachments

	Title	Page
A 	Minutes of Toitū Otago Settlers Museum Board meeting held on 4 March 2025	40

Toitū Otago Settlers Museum Board

MINUTES

Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Otago Settlers Association Board Room, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Tuesday 04 March 2025, commencing at 9:30 a.m.

PRESENT

Chairperson	Mr Phil Dowsett
Members	Cr Bill Acklin Cr Cherry Lucas Mr Peter Smith

IN ATTENDANCE Cam McCracken, Senior Officer (Minute taker) -
Director DPAG, Toitū and Olveston

Governance Support Officer Lauren Riddle (apology)

1 APOLOGIES

Moved (Mr Phil Dowsett/Cr Cherry Lucas):

That the Committee:

Accept the apologies from Cr Kevin Gilbert and Moira Styles.

Motion carried

2 CONFIRMATION OF AGENDA

Moved (Mr Phil Dowsett/Mr Peter Smith):

That the Committee:

Confirms the agenda with the following addition of discussion of the 9 Year Plan 2025-2034 under General Business.

Motion carried

3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

No updates provided.

Moved (Mr Phil Dowsett/Mr Peter Smith):

That the Committee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried

4 CONFIRMATION OF MINUTES

4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 19 NOVEMBER 2024

Moved (Mr Phil Dowsett/Cr Cherry Lucas):

That the Committee:

Confirms the public part of the minutes of the Toitū Otago Settlers Museum Board meeting held on 19 November 2024 as a correct record.

Motion carried (TOSM/2025/001)

REPORTS

5 TOITŪ OTAGO SETTLERS MUSEUM ACTIVITY REPORT

The report provided an update on activities of Toitū Otago Settlers Museum (Toitū) from 1 October to 31 December 2024.

Cam McCracken, Director Toitū, DPAG and Olveston. provided highlights of the report and responded to questions.

Moved (Mr Phil Dowsett/Cr Bill Acklin):

That the Committee:

- a) **Notes** the Toitū Otago Settlers Museum Activity Report for the period 1 October to 31 December 2024.

Motion carried

6 GENERAL BUSINESS

Discussion was held on the consultation period and hearings for the 9 Year Plan 2025-2024.

Cam McCracken confirmed the consultation period for the 9YP was from 31 March through to 1 May, with hearings for the submissions being held 5-9 May, and deliberations by Council on submissions 26-30 May 2025.

Board members confirmed their intent to submit to the 9YP in regard to propose entrance charges for international visitors to Toitū.

The meeting concluded at 10:15am.

.....
CHAIRPERSON


COMMUNITY SERVICES COMMITTEE MEETING - 16 OCTOBER 2024

RECOMMENDATIONS

That the Committee:

- a) **Confirms** the public part of the minutes of the Community Services Committee meeting held on 16 October 2024 as a correct record.

Attachments

	Title	Page
A 	Minutes of Community Services Committee meeting held on 16 October 2024	44

Community Services Committee

MINUTES

Minutes of an ordinary meeting of the Community Services Committee held in the Council Chambers, Dunedin Public Art Gallery, The Octagon, Dunedin on Wednesday 16 October 2024, commencing at 1:30pm.

PRESENT

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Mandy Mayhem	
Members	Cr Sophie Barker	Cr Carmen Houlahan
	Cr Christine Garey	Cr Cherry Lucas
	Cr Kevin Gilbert	Cr Jim O'Malley
		Cr Steve Walker
		Cr Andrew Whiley

IN ATTENDANCE

Jeanette Wikaira (General Manager Arts, Culture and Recreation) and Nicola Morand (Manahautū - General Manager Policy and Partnerships), Scott Maclean (Group Manager Climate and City Growth), Anne-Maree Wigley (Director Library Services), Lisa Wilkie (Kaiarahi – Team Leader Creative Partnerships), Nicky Page – Director, City Literature), Cam McCracken (Director DPAG, Toitū, Lan Yuan and Olveston), Tammy Jackman (Events and Special Projects Coordinator), Health Ellis (Acting Group Manager Parks and Recreation), Gina Hu'akau (Community Partnerships Manager) and Clare Sullivan (Manager Governance)

Governance Support Officer Jennifer Lapham

1 OPENING

The meeting opened the meeting with a Karakia Timatanga.

2 PUBLIC FORUM

2.1 Public Forum

There was no public forum.

3 APOLOGIES

Apologies were received from Mayor Jules Radich, Cr Bill Acklin, Cr Lee Vandervis, Cr David Benson-Pope, and Cr Brent Weatherall

That the Committee (Cr Marie Lauifiso/Cr Mandy Mayhem)

Accepts the apologies from Mayor Jules Radich, Cr Bill Acklin, Cr Lee Vandervis, Cr David Benson-Pope and Cr Brent Weatherall for absence.

Motion Carried

4 CONFIRMATION OF AGENDA

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

Confirms the agenda without addition or alteration.

Motion carried

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

- a) **Notes** the Elected Members' Interest Register and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

6 CONFIRMATION OF MINUTES

6.1 COMMUNITY SERVICES COMMITTEE MEETING - 20 AUGUST 2024

Moved (Cr Marie Laufiso/Cr Kevin Gilbert):

That the Committee:

- a) **Confirms** the minutes of the Community Services Committee meeting held on 20 August 2024 as a correct record.

Motion carried (CSC/2024/024)

6.2 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 9 JULY 2024

Moved (Cr Cherry Lucas/Cr Andrew Whiley):

That the Committee:

Notes the minutes of the Toitū Otago Settlers Museum Board meeting held on 9 July 2024 .

Motion carried (CSC/2024/025)

6.3 GRANTS SUBCOMMITTEE MEETING - 26 JUNE 2024

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

Notes the minutes of the Grants Subcommittee meeting held on 26 June 2024.

Motion carried (CSC/2024/026)

6.4 GRANTS SUBCOMMITTEE MEETING - 27 JUNE 2024

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

Notes the minutes of the Grants Subcommittee meeting held on 27 June 2024.

Motion carried (CSC/2024/027)

PART A REPORTS

7 COMMUNITY SERVICES COMMITTEE - FORWARD WORK PROGRAMME

The Civic report provided an update of the Community Services Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work.

Jeanette Wikaira (General Manager Arts, Culture and Recreation) spoke to the report and responded to questions.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Committee:

Notes the Community Services Committee forward work programme for October 2024.

Motion carried (CSC/2024/028)

8 COMMUNITY SERVICES ACTIVITY REPORT APRIL 2024 - JUNE 2024

The multi team report provided oversight of community assets, community development and community wellbeing across arts, culture, community development and recreation services for the period April to June 2024.

Health Ellis (Acting Group Manager Parks and Recreation), Anne-Maree Wigley (Director Library Services), Lisa Wilkie (Kaiarahi – Team Leader Creative Partnerships), Nicky Page – Director, City Literature), Cam McCracken (Director DPAG, Toitū, Lan Yuan and Olveston), Tammy Jackman (Events and Special Projects Coordinator) and responded to questions.

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Committee:

Notes the Community Services Activity Report for April 2024 to June 2024.

Motion carried (CSC/2024/029)

9 SUMMARY OF ADVISORY GROUP MEETINGS (JULY - SEPTEMBER 2024)

The Community Services report provided a summary of the meetings and actions of the DCC's Social Wellbeing Advisory Group, Disabilities Issues Advisory Group and Dunedin Former Refugee Steering Group during the period 1 July – 30 September 2024.

Nicola Morand Manahautū (General Manager Māori Partnerships and Policy) Gina Hu'uaki (Community Partnerships Manager) spoke to the report and responded to questions.

Cr Houlahan left the meeting at 2.46 pm.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

Notes the summary of the DCC's Social Wellbeing Advisory Group, Disabilities Issues Advisory Group and Dunedin Former Refugee Steering Group during the period 1 July – 30 September 2024.

Motion carried (CSC/2024/030)

10 ITEMS FOR CONSIDERATION BY THE CHAIR

Cr Garey raised the difficulty of people getting humanitarian visas and asked that the Council look into ways in which they can advocate on this matter.

11 KARAKIA WHAKAMUTUNGA

The meeting closed with a Karakia Whakamutunga.

The meeting concluded at 2.58 pm.

.....
CHAIRPERSON

PART A REPORTS

COMMUNITY SERVICES COMMITTEE - FORWARD WORK PROGRAMME

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to provide a regular update of the Community Services Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work. (Attachment A). As this is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Community Services Committee forward work programme for June 2025.

DISCUSSION

- 2 The forward work programme will be a regular agenda item which shows areas of activity, progress and expected timeframes for decision making across a range of areas of work.
- 3 As an update report, purple highlights show changes to timeframes. New Items added to the schedule will be highlighted in yellow. Items that have been completed or updated are shown as bold.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Cam McCracken - Director DPAG, Toitū, Lan Yuan and Olveston

Attachments

	Title	Page
 A	Forward Work Programme - June 2025	49

New item	
Changes to timeframes	
Completed; progress to date update	Bold
No meeting month	

Community Services Committee Forward Work Programme 2024/2025 - June 2025						
Area of Work	Reason for Work	Council role (decision and/or direction)				
			June	July	Aug	Sept
Destination playground	Prepare an options report for the development of a new destination playground, in time for the 2022/23 Annual Plan. (Council - 31 May 21; CNL/2021/130)	Progress to date: Destination Playgrounds have been included in the 9 year plan 2025-2034. Design work on Marlow Park will begin in the 25/26 financial year.				
Freedom Camping	Freedom camping statistics for the season 1 November - 30 April each year.	Consider end of season Freedom Camping Report in June each year. End of 2024-2025 Freedom Camping season report as per the agenda (June 2025)	Report			
Performing Arts Venue	Following approval of funding to the Dunedin Theatre Network (DTN) towards costed design options, enter into a Memorandum of Understanding with the DTN. (CNL/2023/104) Update report on work undertaken on Council's decision to retain \$17.1 million for a mid sized theatre development. (CNL/2023/106) Potential future funding for the Playhouse Theatre, New Athenaeum, and a new build Performing Arts Centre approved by Council as part of 9YP deliberations. Facilitate the creation of a Performing Arts Action Plan with stakeholders. (Council 26 May 2025)	Consider the Dunedin Theatre Network costed design options for performing arts venues. Progress to date: A report on the Performing Arts Venue was presented to Council at the January 2025 Council meeting. Draft Terms of Reference for Performing Arts Working Party, to be presented to Council for consideration/approval in July 2025.		Council Report		

Community Services Committee Forward Work Programme 2024/2025 - June 2025						
Area of Work	Reason for Work	Council role (decision and/or direction)				
			June	July	Aug	Sept
Ōtepoti Live Music Action Plan	<p>Report back to the Community Services Committee by the end of July on the allocation of staff resourcing within existing budgets for the delivery of the Ōtepoti Live Music Action Plan and report back to Council to inform the draft 9 Year Plan on longer term investment options for the Ōtepoti Live Music Action Plan. (Council 28 May 2024 CNL/2024/092)</p> <p>Ōtepoti Live Music Action Plan 2025/26 budget approval at Council 9YP deliberations (Council 26 May 2025)</p>	<p>Consider Investment Options for the Live Music Action Plan.</p> <p>Progress to date: A report on the investment options for the Ōtepoti Live Music Action Plan was presented to Council at the January 2025 Council meeting.</p> <p>Ōtepoti Live Music Action Plan and Music Advisory Panel updates to be provided as part of Ara Toi/Creative Partnerships Activity Reporting.</p>				
Ōtepoti Dunedin Housing Plan	<p>Consider the Ōtepoti Dunedin Housing Plan. Update reports to be provided six monthly.</p> <p>Updates against the Ōtepoti Dunedin Housing Plan 2022 and its Implementation Plan 2023 - 2024 and the 2024-2026 Implementation Plan based on the vision and goals of the Ōtepoti Dunedin Housing Plan 2022 noted.- Council 25 November 2024 (CNL/2024/211)</p>	<p>Progress to date: Ōtepoti Dunedin Housing Plan update report was presented to the April 2024 Community Services Committee meeting. An update report was presented to the 25 November 2024 Council meeting.</p> <p>Staff will continue to work on the development costed housing incentive options and will be presented to the 9 year plan Council meeting May 2025.</p> <p>Update report for Ōtepoti Dunedin Housing Plan to the 18 June Committee meeting.</p>	Report			

Community Services Committee Forward Work Programme 2024/2025 - June 2025						
Area of Work	Reason for Work	Council role (decision and/or direction)				
			June	July	Aug	Sept
Ōtepoti Rakatahi Taiohi Young People's Action Plan	Staff to develop a draft Ōtepoti Rakatahi Taiohi Young People's Action Plan in consultation with key Māori and Pasifika agencies. (Council 28 May 2024 CNL/2024/093)	<p>Progress to date: A report was presented to the November 2024 Council meeting.</p> <p>Work will commence on a plan and an update will be provided to Council early in the 2025-2028 triennium, allowing for time to engage with the Youth Community.</p>				
Te Whare o Rūkutia	<p>Staff to review the operation of Te Whare o Rūkutia;</p> <p>The review to consider: operational modelling, bookings, costs, promotion and use of space, comparisons with other similar local and regional performing arts venues.</p> <p>Cost benefit analysis of a venue operating with a curated programme of events.</p> <p>Cost benefit analysis of a venue operating solely as a bookable community performing arts space.</p> <p>Workshop with Dunedin Fringe Arts Trust Board and elected members on Te Whare o Rūkutia (Council 28 May 2024 CNL/2024/089)</p>	<p>Progress to date:</p> <p>Approval of 3 years' operational funding for management of venue by DFAT approved at Council 9YP deliberations (Council 26 May 2025)</p> <p>Service Level Agreement will be drafted and signed to formalise the partnership between DCC and DFAT to support the continued operation and development of Te Whare o Rūkutia. Under the SLA, DCC will provide 20 Princes Street rent-free, cover electricity costs, and contribute operational funding of \$50,000 p.a. (adjusted annually for inflation) for three years. In return, DFAT will operate the venue, maintain its technical assets, as well as provide skilled staff, and its established ticketing and marketing platforms. The SLA will enable DFAT to operate Te Whare o Rūkutia as a well-supported, community-focused venue, ensuring the delivery of professional services, affordable access, and continued growth.</p> <p>Updates on Te Whare o Rūkutia to be provided as part of Ara Toi/Creative Partnerships Activity Reporting.</p>				

Community Services Committee Forward Work Programme 2024/2025 - June 2025						
Area of Work	Reason for Work	Council role (decision and/or direction)				
			June	July	Aug	Sept
Activity Report	To provide updates on activities.	Notes the update report. Progress to date: Activity Reports were presented at the June and October 2024 meetings. Activity Reporting for June Q1 and Q2 of 2025 required from: Arts and Culture, Parks, Housing and Community Partnerships.				
Minutes of related groups	Work of the: - Grants Subcommittee - Toitū Otago Settlers Museum Board Summary of Advisory Group meetings: Social Wellbeing Advisory Group; Disabilities Issues Advisory Group; Dunedin Refugee Steering Group	Minutes for noting will be presented to the June 2025 meeting. A summary of the Advisory Group meetings from October 2024 to June 2025 will be reported to the June 2025 meeting.	Noting Reports			
Submissions to central government and other external parties.	Provide feedback on proposals from central government and other external parties.	Consider and decide on draft submission on central government and other external parties proposals. Progress to date: Submissions will be presented as required under the Community Services Committee delegation.				

Completed work from last schedule:		
Area of Work	Reason for Work	

SUMMARY OF ADVISORY GROUP MEETINGS (1 OCTOBER 2024 - 6 JUNE 2025)

Department: Community Services

EXECUTIVE SUMMARY

- 1 This report provides a summary of the meetings and actions of the DCC's Disabilities Issues Advisory Group and Dunedin Former Refugee Steering Group during the period 1 October 2024 – 31 March 2025.

RECOMMENDATIONS

That the Committee:

- a) Notes the summary of the DCC's Disabilities Issues Advisory Group and Dunedin Former Refugee Steering Group during the period 1 October 2024 – 31 March 2025.

BACKGROUND

- 2 The Disabilities Issues Advisory Group (DIAG) and Dunedin Former Refugee Steering Group (DFRSG) are advisory groups mandated by Council.
- 3 They provide advice to Council on issues relevant to the wellbeing of communities and whānau, marginalised groups, former refugees, and people with disabilities. The groups have no decision-making powers and are chaired by Councillors.
- 4 The Terms of Reference for all three groups state that they will report to the Community and Culture Committee. A quarterly summary is provided to the Committee.
- 5 In addition to this, there is a council resolution that approved operational funding related to community development support for migrants and refugees. Activities related to this funding is overseen by the DFRSG:

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Council:

- a) **Approves** an annual increase of \$80,000 in the operational Community and Planning budget to support community development for migrants and refugees.

Motion carried (TEN/2018/044) Cr Vandervis recorded his vote against

Community and Culture Committee
14 August 2018

- 6 In previous reports, staff have also reported on the Social Wellbeing Advisory Group (SWAG). As they have not met during 1 October 2024 – 31 March 2025, no report has been provided.

DISCUSSION

- 7 DIAG met four times during the period 1 October 2024 – 30 March 2025, on 17 October, 4 December 2024 and 22 January, 19 March 2025 (see Attachments A, B C, and D). Key topics discussed were:

- **Terms of Reference:** Proposal to expand membership by inviting additional organisations (e.g., Deaf Aotearoa Holdings, Blind Citizens Otago, Muscular Dystrophy). Emphasis on involving people with lived experiences. Suggestion to implement a rotating co-chair role supported by Councillor. Plans to seek another neurodivergent representative and explore improved meeting formats for better participation.
- **Tandem Bikes for the Blind & Storage:** Need for storage of one tandem bike; Edgar Centre lacks space. Suggested storage options were explored.
- **Emergency Preparedness:** Discussion of a workshop for emergency preparedness for people with disabilities.
- **Transport:** Suggestions for enhancing transport accessibility – longer accessible car parks and reorganising the South Dunedin Library car park. Reference to a DCC map listing 110 accessible car parks in Dunedin.
- **October Flood Response Reflections** (Civil Defence): Identified the need for better communication, tailored transport bookings, and coordinated support for evacuated individuals. Proposals include creating accessible emergency brochures, establishing local networks, a localized GPS map, and improved scheduling for service companies.
- **Evacuation Site Management:** Prioritise South Dunedin evacuation site with proper transport and earlier alert notifications. Need for better site preparation, including animal control.
- **Positive Recognition:** thank-you letters are agreed upon and sent to different groups each month.
- **Flamingo (scooters):** Flamingo's latest report and safety awareness campaign was discussed. Concerns raised about unauthorised scooter parking impacting accessible zones and CAPT awareness on George Street.
- **Peninsula & Accessibility Improvements:** Discussions on removing obstructions (bricks) blocking accessible pathways in the Peninsula area.
- **Public Facilities:** Proposal for a Changing Places toilet at the Railway Station, with support from DIAG and Councillor Mayhem drafting a letter of support.

- ***Presentations by various groups:*** including the Fern Collective, an independent social work and therapeutic coaching practice offering neurodiverse affirming wraparound support for all ages and families.
- 8 DFRSG met twice during the period 1 October 2024 - 31 March 2025, on 13 February and 10 April 2025 (see Attachments E and F). The November 2024 meeting did not proceed due to a lack of quorum. Key topics discussed were:
- ***MSD's Traffic Light System and Community Impact.*** In April, the group discussed the community impact of MSD's Traffic Light System, introduced by a guest speaker. The system monitors job seekers' compliance with benefit obligations. Concerns were raised about the lack of multilingual resources, which may disadvantage migrant and former refugee communities. Further engagement with MSD is needed to ensure these communities understand their rights and responsibilities.
 - ***Community Issues and DFROG Updates.*** Ongoing challenges were highlighted, including parking fines, kerbside bin removals, and rental difficulties for reunification arrivals. These issues underscore the need for improved multilingual communication and support. Updates were also shared from the Dunedin Former Refugee Operational Group (DFROG).
 - ***Welcome Video for New Arrivals.*** The welcome video for families arriving through Māngere is nearing completion, with the final segment currently being added.
 - ***Interpreting Services Funding.*** The DCC's interpreting services budget has been fully spent for the financial year due to the high demand on these services by non-governmental social services' agencies, placing pressure on resettlement services, and limiting access to essential support. While alternatives like CAB's Connecting Now were noted, the service gap remains a concern.
 - ***Refugee Participation and Community Initiatives.*** A Project Coordinator, funded through the Meaningful Participation Contract (MBIE), was appointed to the Community Partnerships team and begun engaging with community groups to explore the formation of a Former Refugees' Platform. Other initiatives discussed include driver licensing support for women and sustaining the Arabic School.
 - ***Draft Action Plan: Feedback and Next Steps.*** The group emphasized the need for greater language accessibility, consistent messaging across agencies, and community testing of the draft Action Plan. A focus group of former refugees will be convened, and a community hui is being planned by the new Project Coordinator.
- 9 In relation to Council's resolution in paragraph 5, the Community Partnership team allocates \$30k for translation services, and \$40k to support the DFRSG's action plan. The remaining \$10k supports operational activity associated with the action plan such as hosting meetings and undertaking community engagement/activities.

OPTIONS

- 10 There are no options, as the report is for noting only.

NEXT STEPS

- 11 There are no more meetings scheduled for SWAG for 2025.
- 12 DIAG is next scheduled to meet on 16 July 2025.

13 DFRSG is next scheduled to meet on 31 July 2025.

Signatories

Author:	Gina Hu'akau - Community Partnerships Manager
Authoriser:	Nicola Morand - Manahautū (General Manager Policy and Partnerships)

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Future Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

The advisory groups provide feedback and advice relevant to a number of strategies.

Māori Impact Statement

The advisory groups provide feedback and advice relevant to a number of the strategic values listed in Te Taki Hararu. At times, the communities will also seek advice and support from mana whenua, māta waka, Māori.

Sustainability

The advisory groups provide feedback and advice relevant to sustainability including transport, housing and living sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications regarding levels of services (LoS), however the advisory groups, do comment if a LoS is appropriate for the communities that they represent.

Financial considerations

There are no financial implications.

Significance

There are no issues of significant in accordance with section 2.2 of Council's Significance and Engagement Policy.

Engagement – external

There has been external engagement with the advisory groups and the minutes/notes summarise this.

Engagement – internal

There has been no internal engagement.

Risks: Legal / Health and Safety etc.

There are no legal or health and safety risks.

SUMMARY OF CONSIDERATIONS

Conflict of Interest

There is no conflict of interest.

Community Boards

There are no implications for Community Boards.

COMMUNITY SERVICES ACTIVITY REPORT JULY 2024 - MAY 2025

Department: Community Services, Corporate Policy, Parks and Recreation, Ara Toi, Arts and Culture, Events and Policy and Partnerships

EXECUTIVE SUMMARY

- 1 The Community Services Committee provides oversight of community assets, community development, and community wellbeing across arts, culture, community development and recreation services.
- 2 This report updates the Committee on relevant Resident Opinion Survey results and provides activity reporting from the following areas:
 - a) Dunedin Public Libraries
 - b) Dunedin Cultural Facilities - Art Gallery, Toitū, Lan Yuan Chinese Gardens and Olveston
 - c) Dunedin City of Literature
 - d) Creative Partnerships
 - e) Community Partnerships
 - f) Housing
 - g) Events
 - h) Parks and Recreation.
- 3 Each area has provided a brief activity overview including key highlights, challenges, trends and issues over the period July 2024 to May 2025.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Community Services Activity Report for July 2024 to May 2025.

BACKGROUND

Residents' Opinion Survey (ROS)

- 4 The ROS is a monitoring tool utilised by the DCC to collect statistically reliable results measuring residents' satisfaction with the DCC services and facilities, overall perceptions of Dunedin, and perceptions of Council performance. It has been commissioned by the DCC every year since 1994 in varying forms and provides quarterly and an annual snapshot.

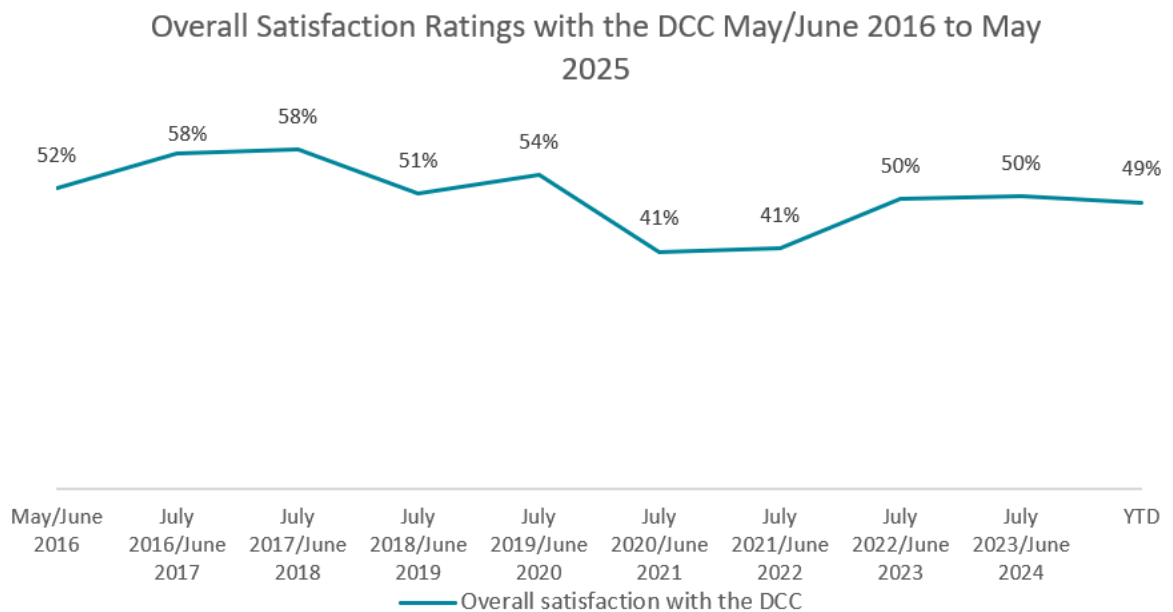
- 5 The current ROS questionnaire asks respondents to rate their satisfaction levels on a scale from 1-10 from very dissatisfied to very satisfied. Results are now provided to Council in quarterly reports. Some key ROS results have been included as part of the Community Services activity reporting.

Some Key ROS Results

- 6 *Overall Satisfaction Ratings with the DCC over the past 9 years: May/June 2016 to May 2025*

The overall satisfaction with the DCC and Council remains steady over time.

Graph 1 shows the overall satisfaction ratings with the DCC across all areas of services, facilities, and facilities from May/June 2016 to May 2025.

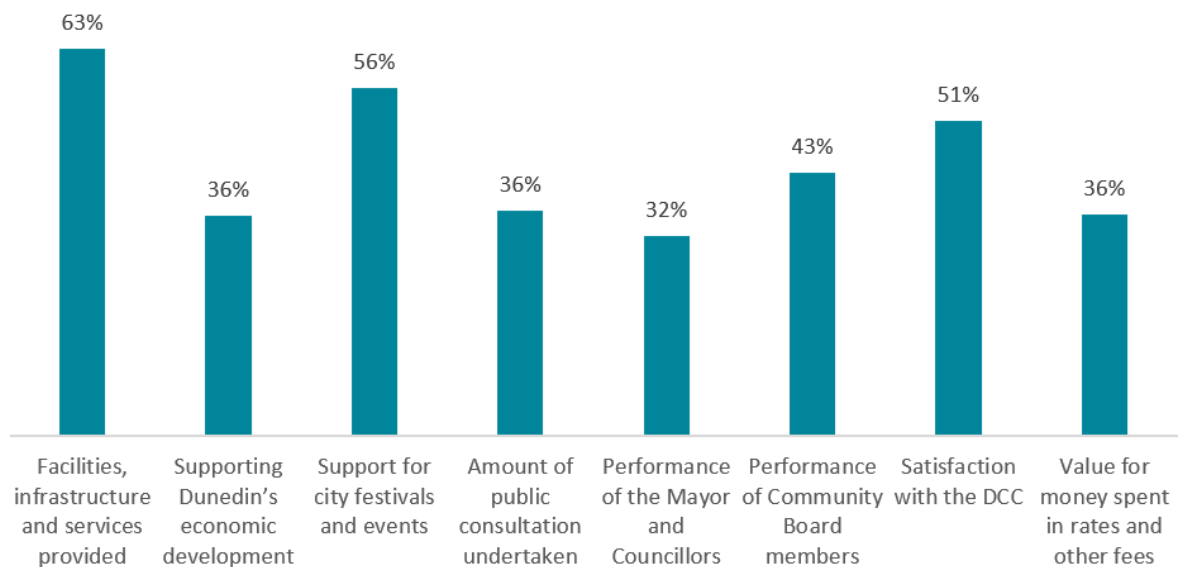


7 Overall Satisfaction by Facilities/Service Areas – Year to Date (YTD) May 2025

Overall satisfaction with facilities, infrastructure, and services provided and support for city festivals and events remain the highest.

Graph 2 shows the overall satisfaction ratings with the DCC by facilities/service areas from June 2024 to May 2025.

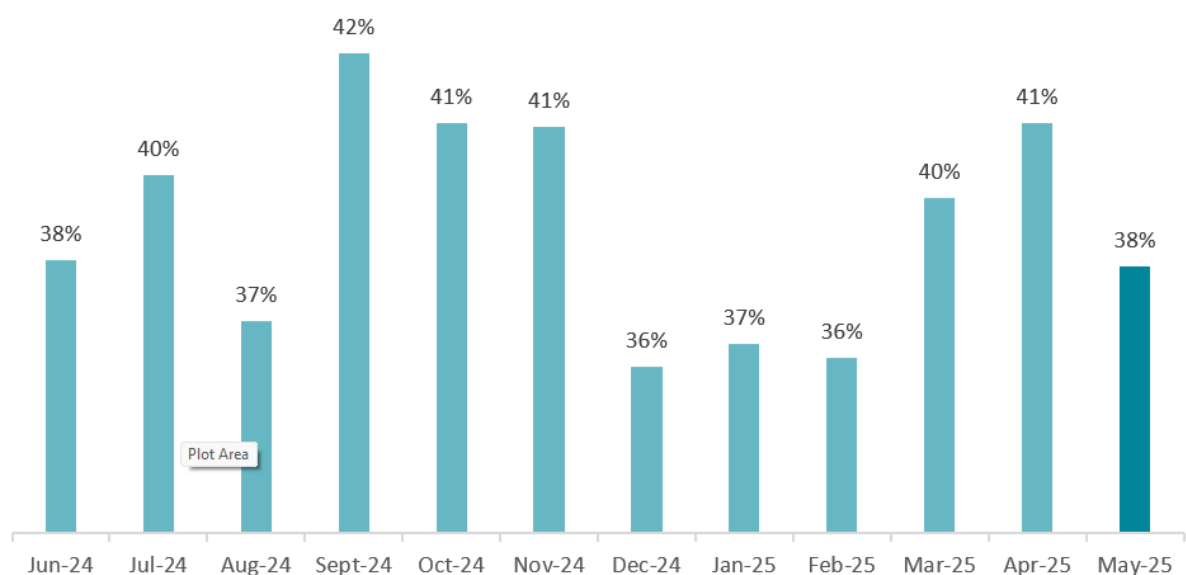
Overall Satisfaction with Facilities/Service Areas - May 25 (Year to Date)



8 Perceptions of Dunedin – Dunedin is a thriving city – June 2024 to May 2025

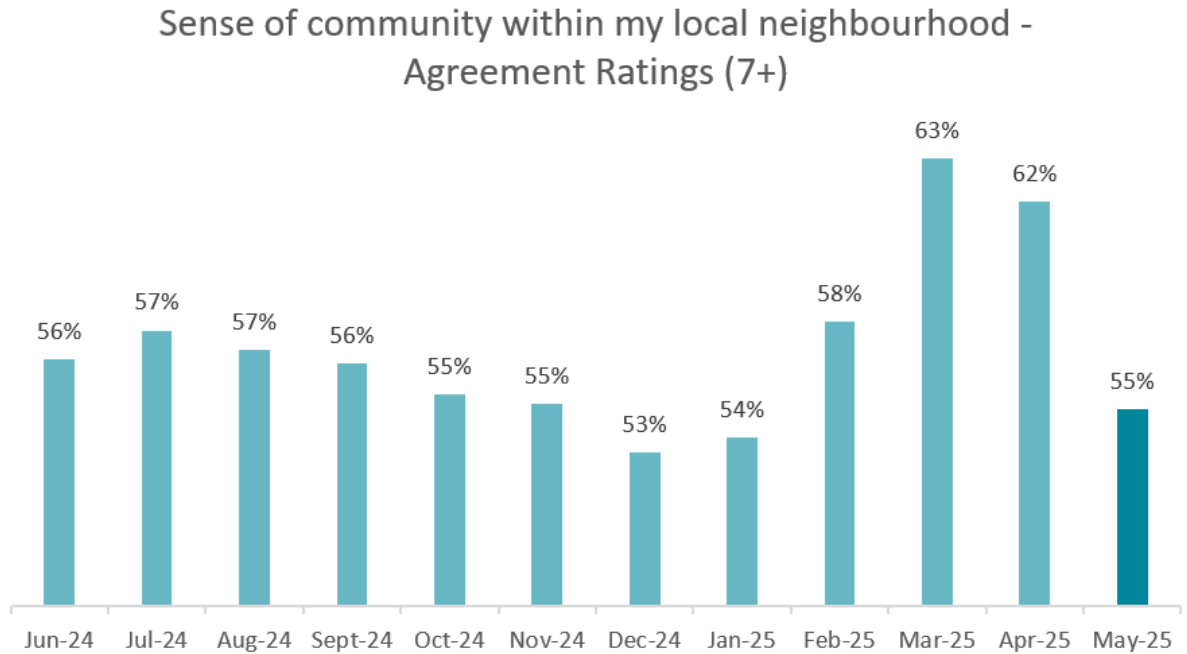
Graph 3 shows the level of residents' perception that 'Dunedin is a thriving city' over the last year June 2024 to May 2025.

Dunedin is a thriving city - Agreement Ratings (7+)



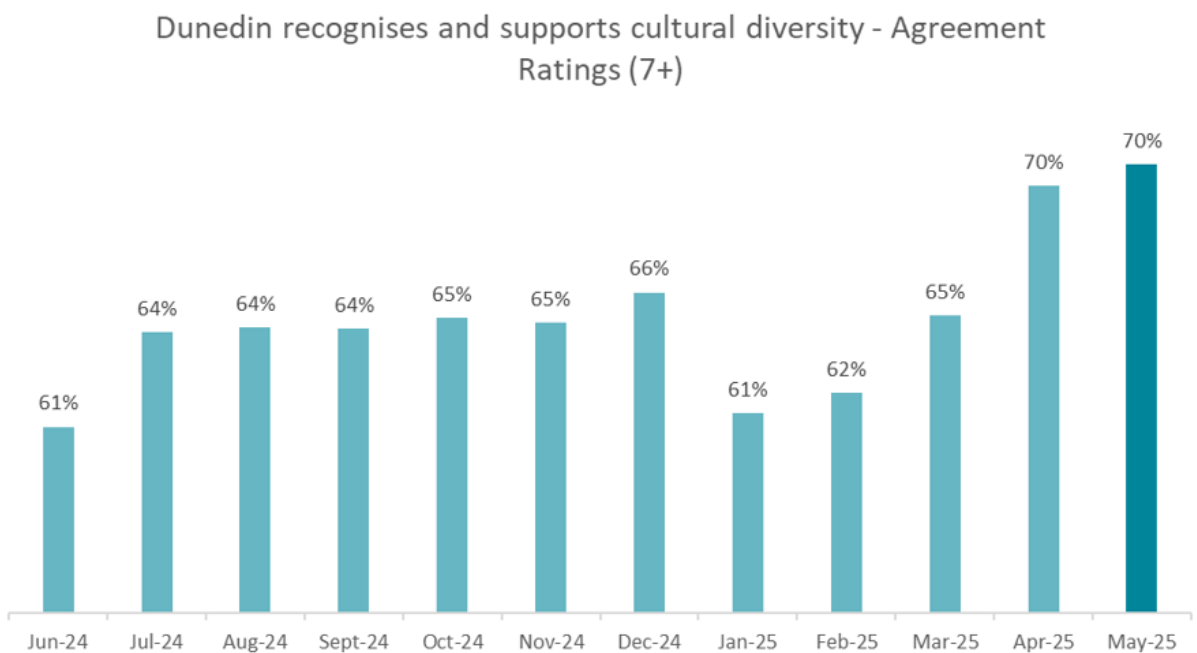
9 *Perceptions of Dunedin - Sense of Community – June 2024 to May 2025*

Graph 4 shows the level of residents' perception that there is a 'Sense of community within their local neighbourhood' over the last year June 2024 to May 2025.



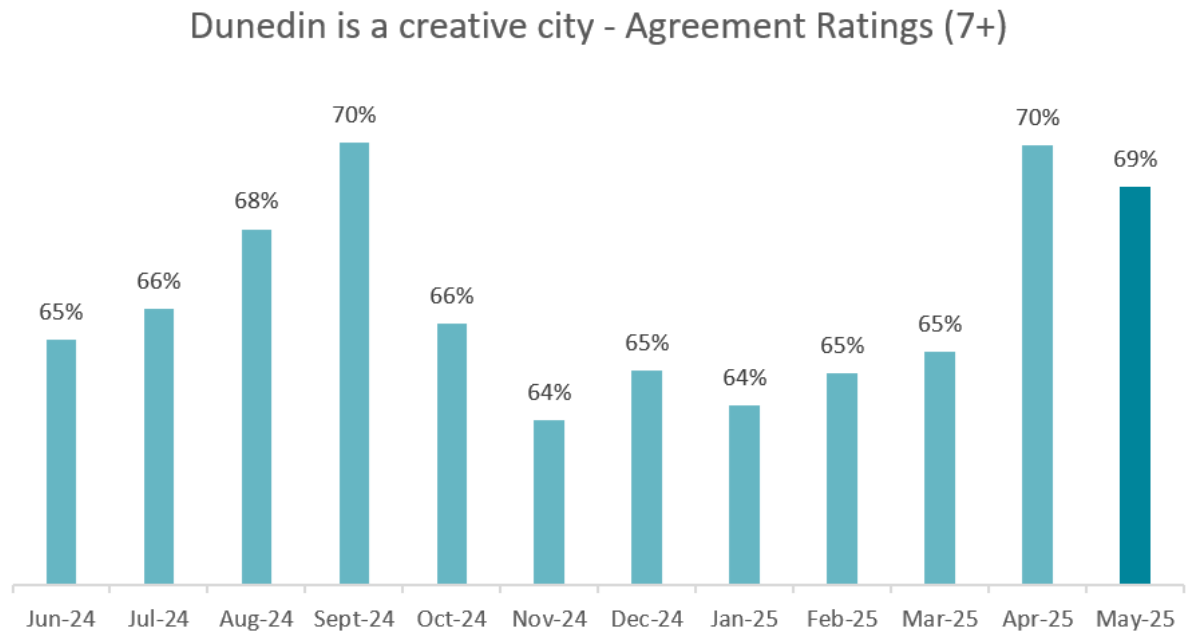
10 *Perceptions of Dunedin – Dunedin recognises and supports cultural diversity – June 2024 to May 2025*

Graph 5 shows the level of residents' perception that 'Dunedin recognises and supports cultural diversity' over the last year June 2024 to May 2025.



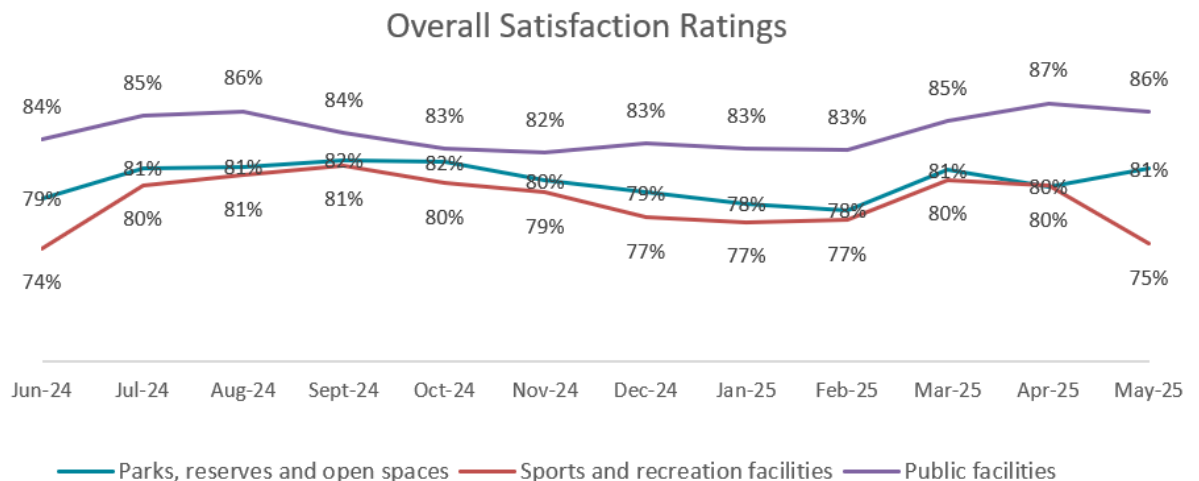
11 *Perceptions of Dunedin – Dunedin is a creative city – June 2024 to May 2025*

Graph 6 shows the level of agreement of residents' perception that 'Dunedin is a creative city' over the last year July 2024 to May 2025.



12 *Overall Satisfaction Ratings for Community Recreation Facilities (Parks, Reserves and Open Spaces, Sports and Recreation Facilities) and Creative and Cultural Vibrancy Facilities (Public Facilities)– June 2024 to May 2025*

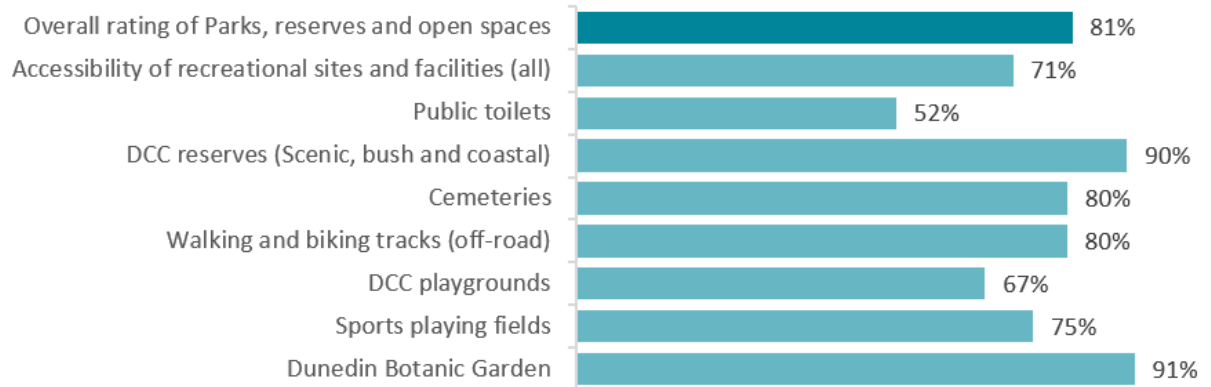
Graph 7 shows overall satisfaction rates across Parks, Sports Facilities, and Cultural Facilities.



13 Satisfaction with Community Recreation Facilities – May 2025 (YTD)

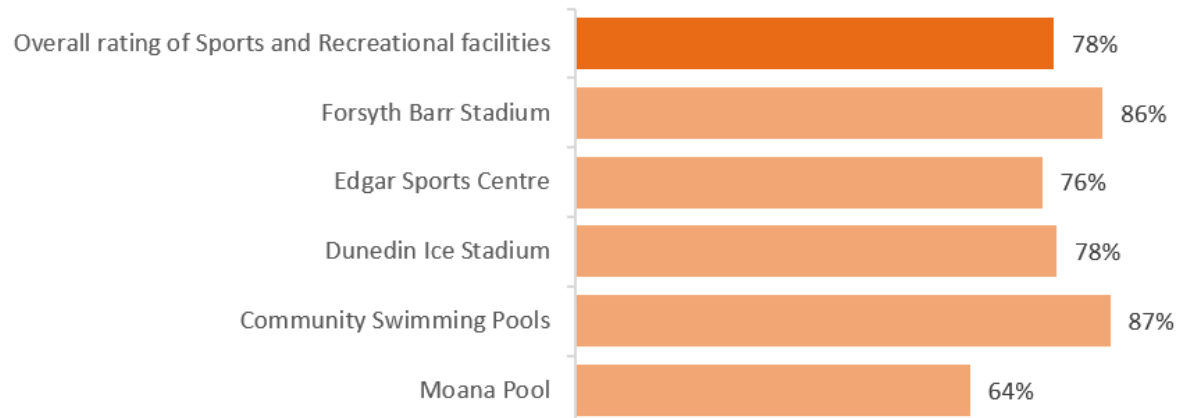
Graph 8 shows satisfaction rates of users across Parks, Reserves, and Open Spaces May 2025 (YTD).

**Satisfaction Ratings across Parks, Reserves, and Open Spaces
May 25 (YTD) - USERS ONLY**



Graph 9 shows satisfaction rates of users across Sport and Recreation Facilities May 2025 (YTD).

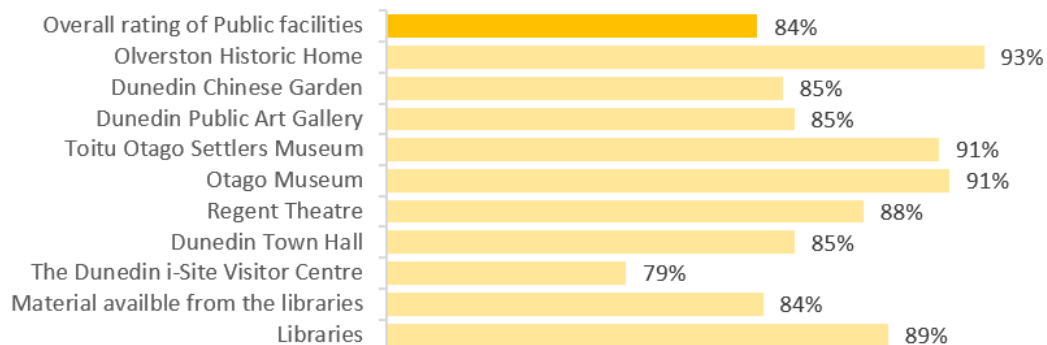
**Satisfaction Ratings across Sports and Recreation Facilities
May 25 (YTD) - USERS ONLY**



14 Satisfaction with Facilities providing Creative and Cultural Vibrancy

Graph 10 shows satisfaction rates of users across Cultural Facilities May 2025 (YTD).

**Satisfaction Ratings across Creative and Cultural Facilities
May 25 (YTD) - USERS ONLY**



DISCUSSION

Dunedin Public Libraries Activity Reporting

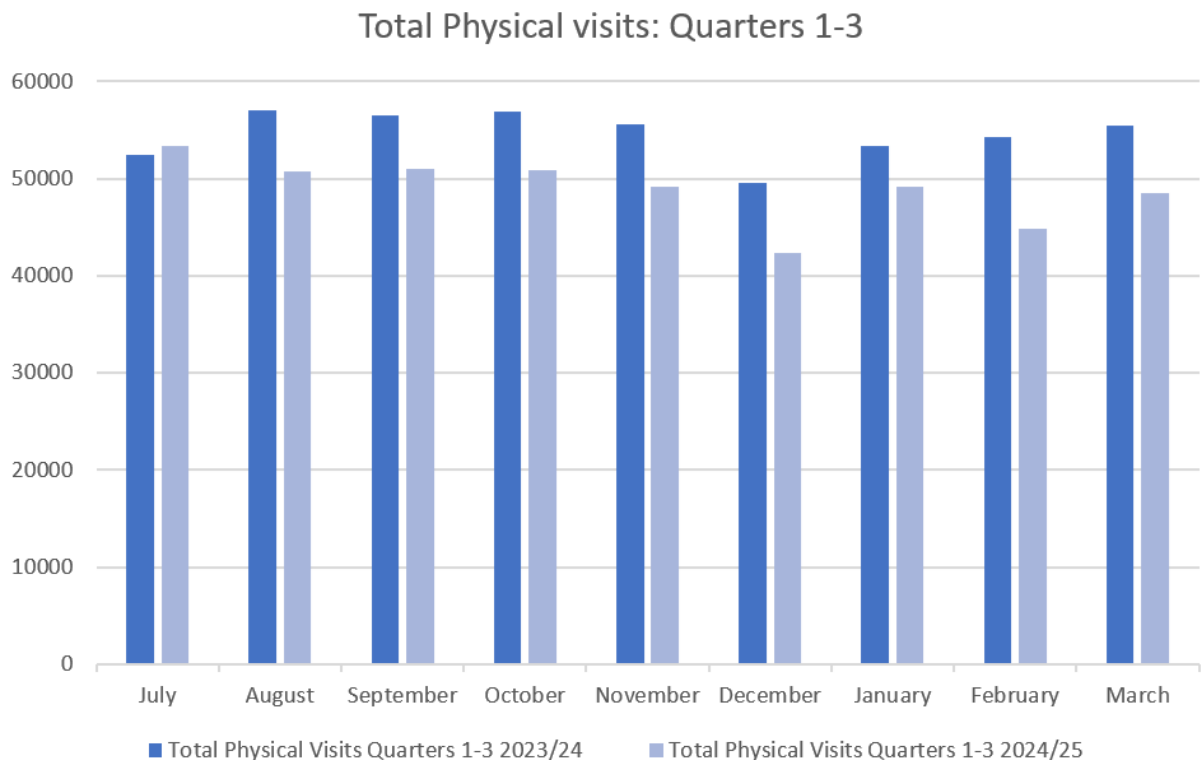
15 At a high-level the Dunedin Public Libraries operational activities are summarised below.

Accessible collections and information	We provide access to library collections and information in both physical and digital formats to the community.
Development of collections:	We enrich arts and culture through the development, management, and preservation of library collections.
Community Engagement:	We provide opportunities for lifelong learning through programmes and information sharing and awareness of library collections and services.
Community spaces:	We provide spaces that are safe, inclusive, welcoming, and accessible.

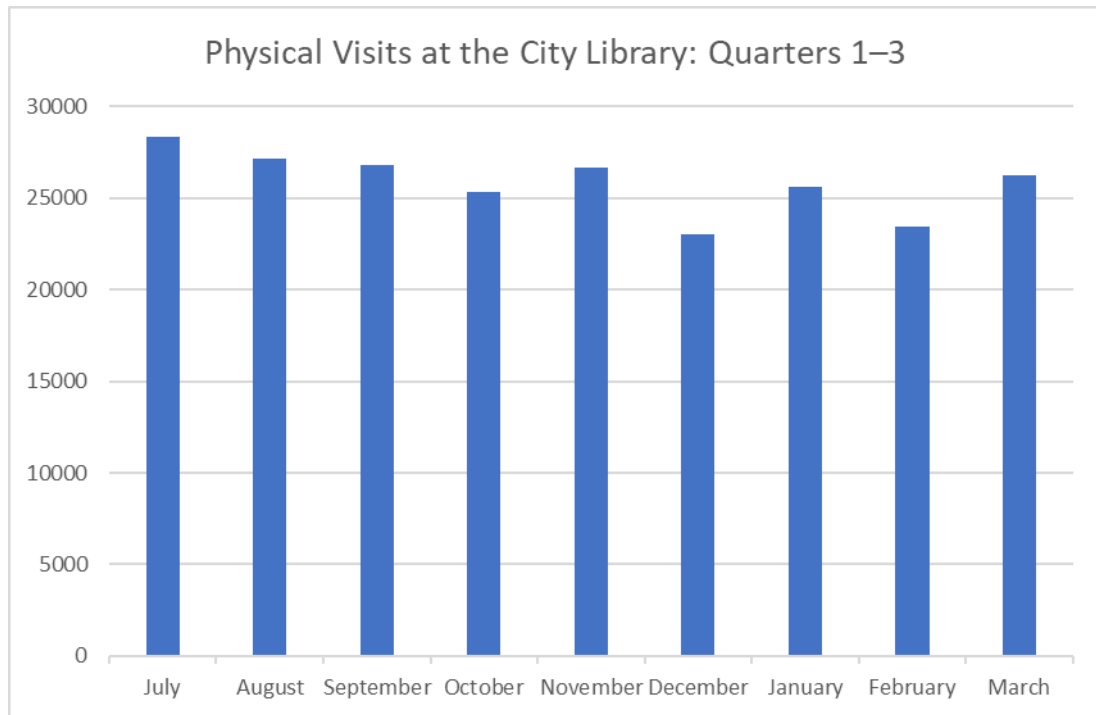
Overview of key library activity

16 Graph 11 shows Total Physical Visits to all Libraries in the network over quarters 1–3, showing a slight decrease in the average number of visits per month over the previous year except for July. December's figures were affected by the Christmas closed dates.

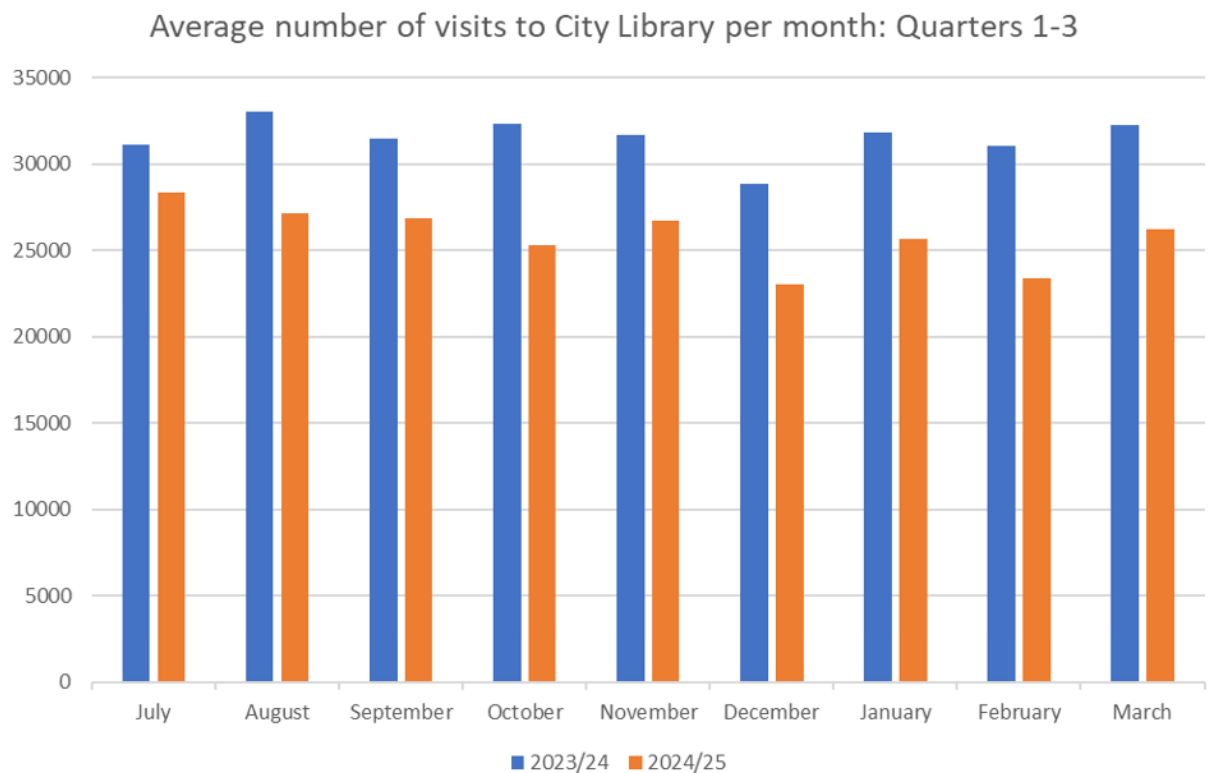
17



- 18 Graph 12 shows Physical Visits at the City Library over quarters 1–3.

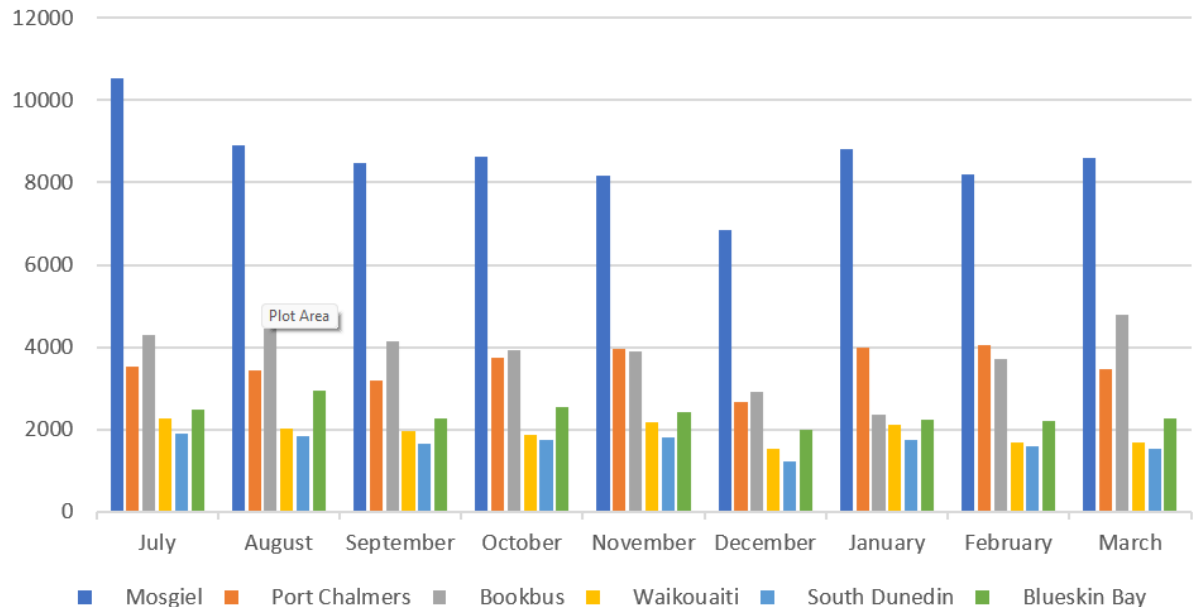


- 19 Graph 13 shows the average number of visits to City Library per month over the previous year. December is down due to limited service at City between Christmas and New Year.



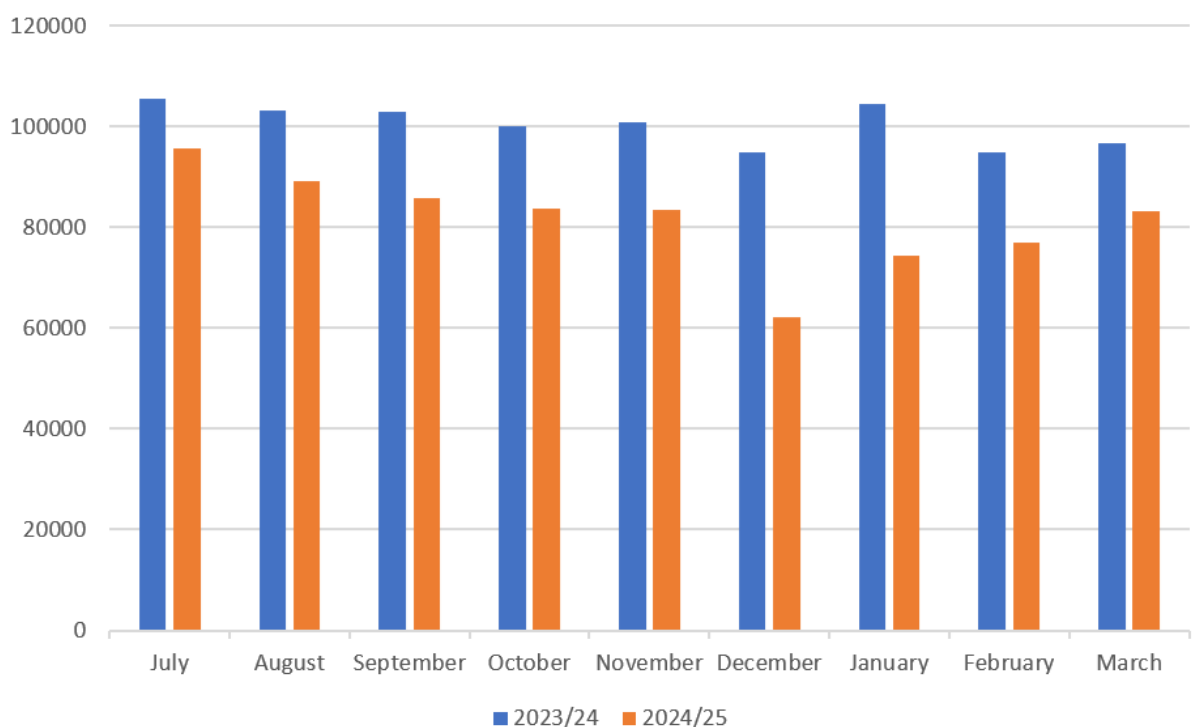
- 20 Graph 14 shows Physical Visits by Branch Libraries over quarters 1–3, with numbers largely remaining steady.

Physical visits to branch libraries: Quarters 1-3

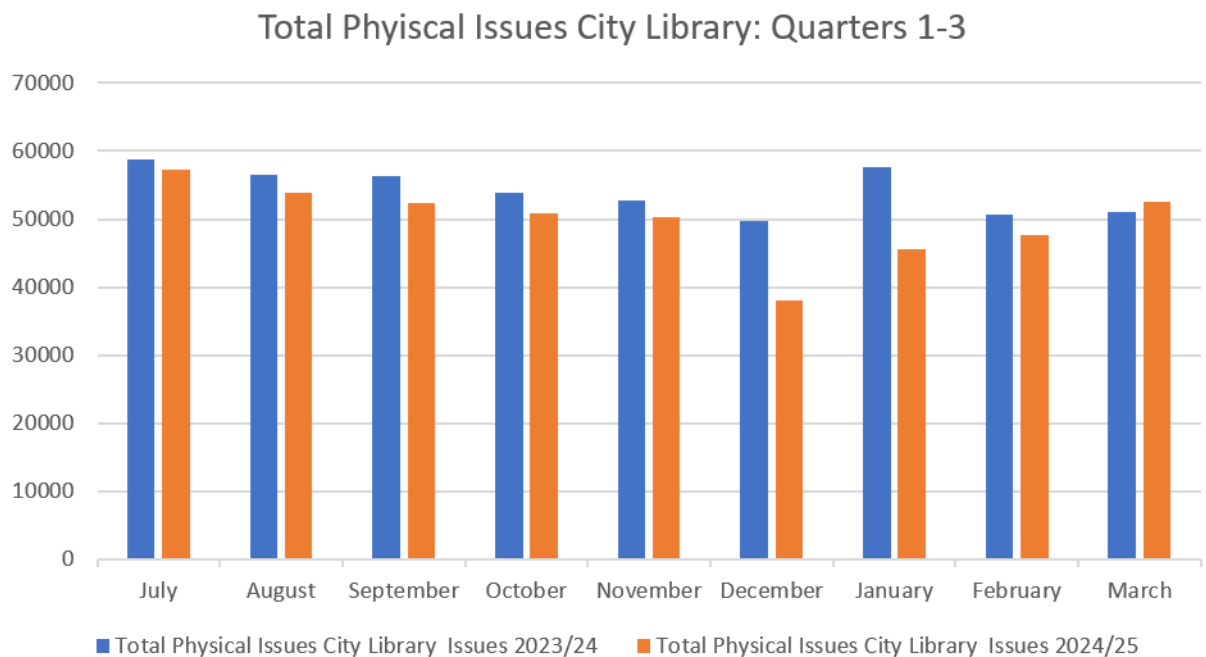


- 21 Graph 15 shows Total Physical Issues over quarters 1-3, with a slight decrease in average number of physical issues per month over the previous year. December issues were affected by the Christmas closure period.

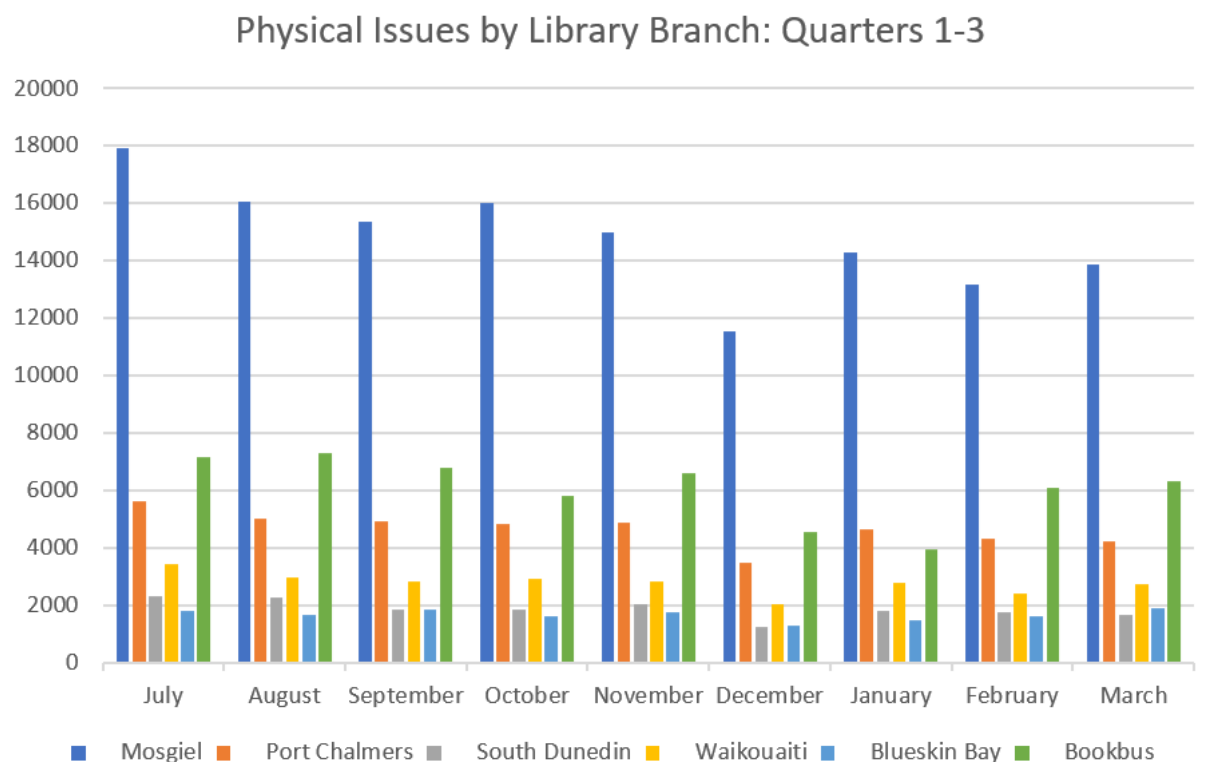
Total physical issues: Quarters 1-3



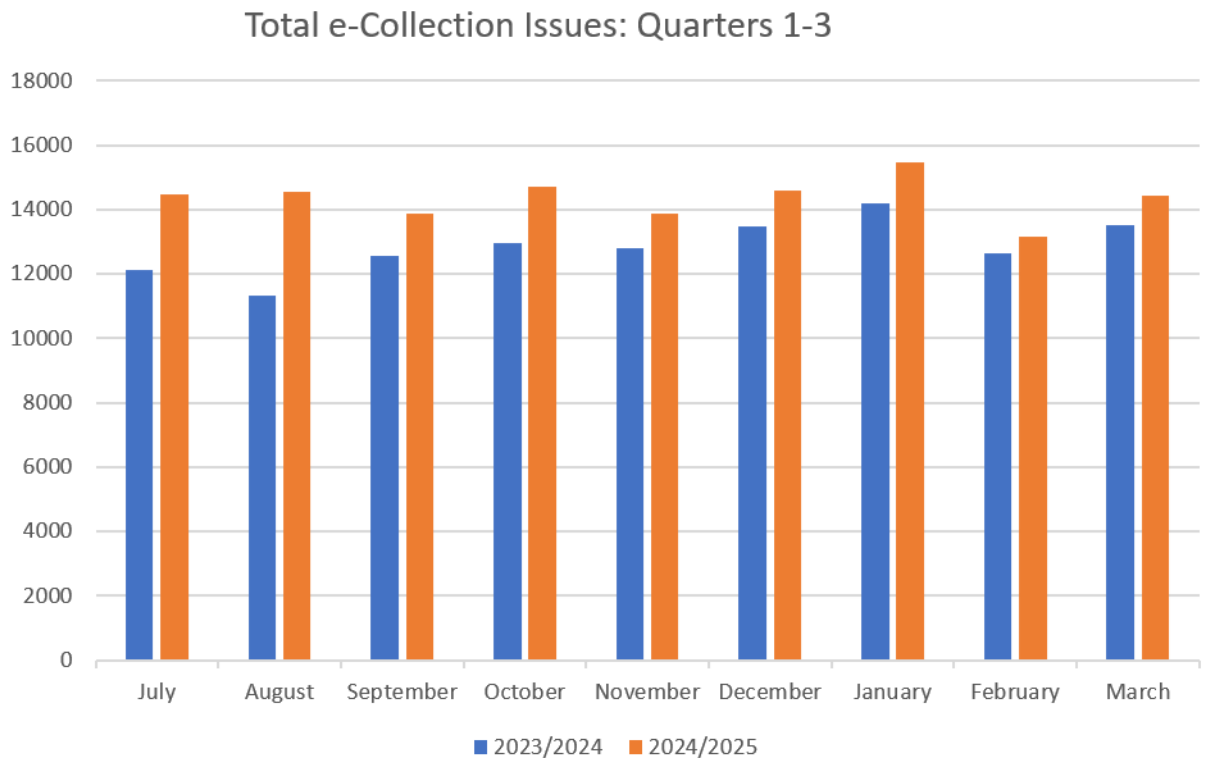
- 22 Graph 16 shows Physical Issues at City Library over quarters 1-3, with numbers largely remaining steady with December and January as the exceptions.



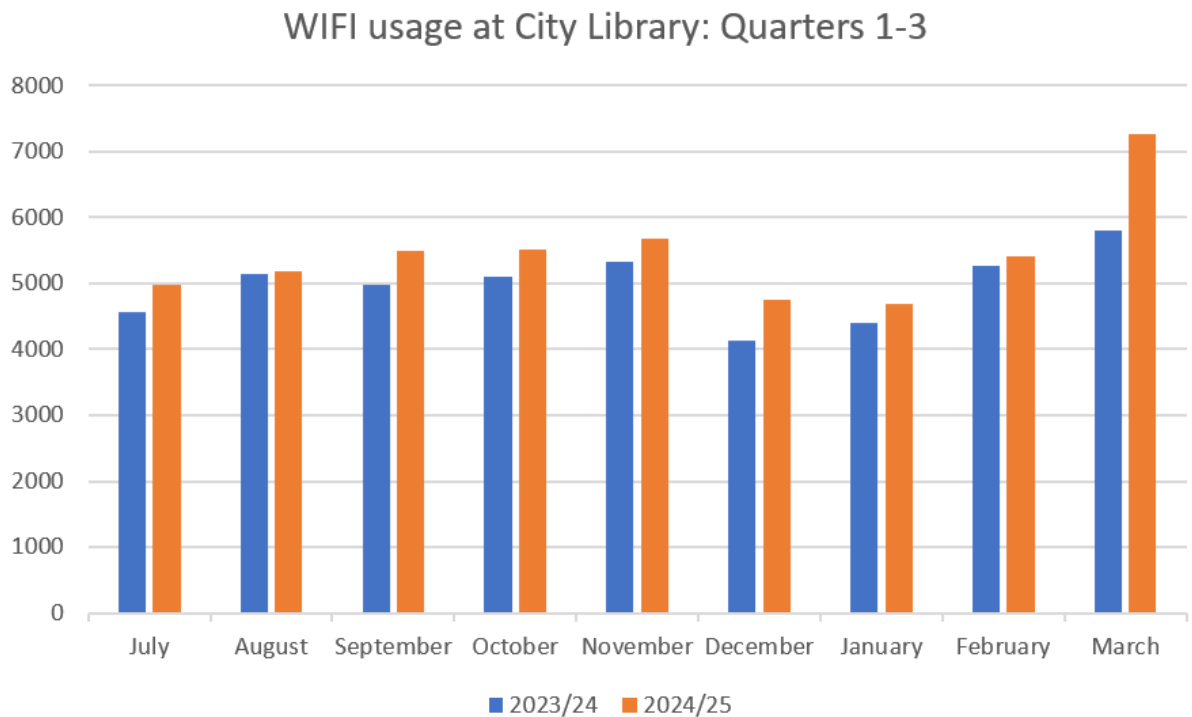
- 23 Graph 17 shows Physical Issues by Library Branch over the quarters 1-3, with numbers largely remaining steady.



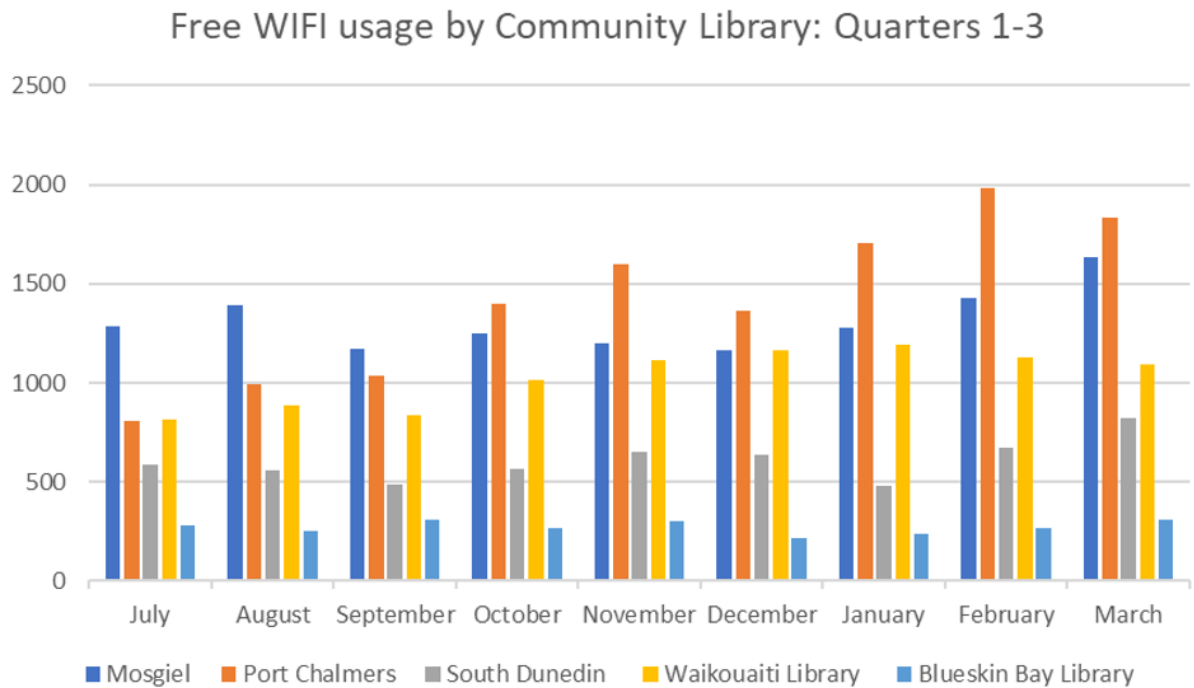
- 24 Graph 18 Total e-Collection Issues over the quarters 1-3, with a 11.6% increase in e-Collection issues over the previous year.



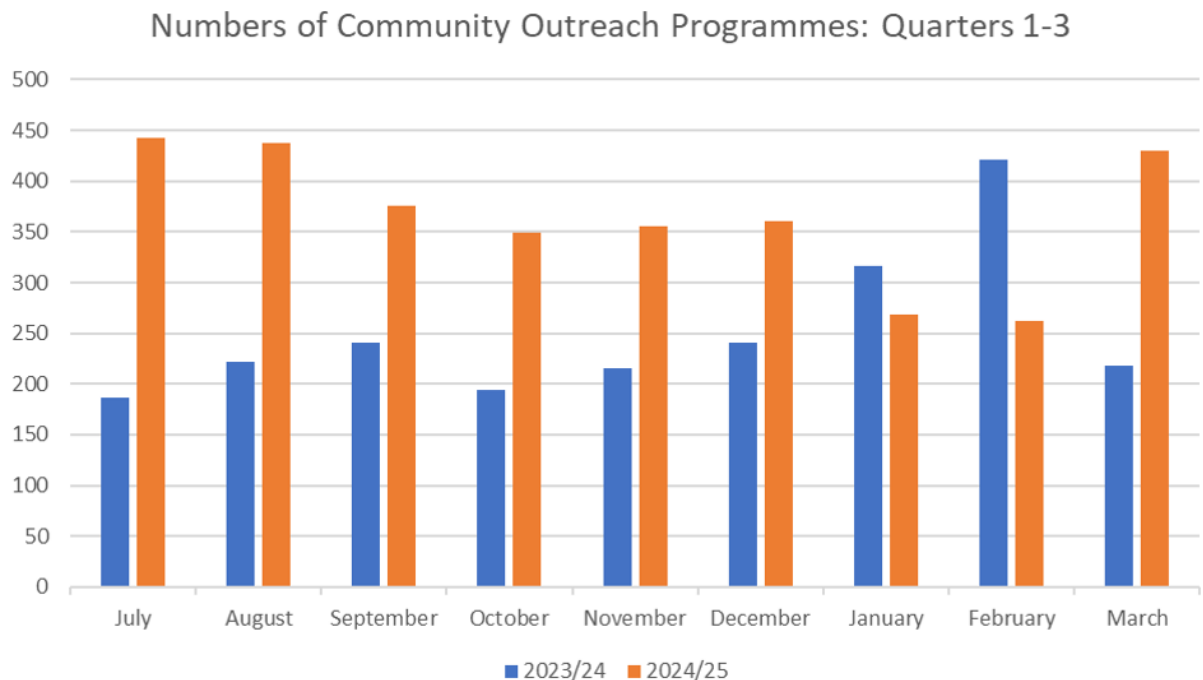
- 25 Graph 19 shows Free WIFI Usage at City Library over quarters 1-3, showing a rise in WIFI usage on the previous year.



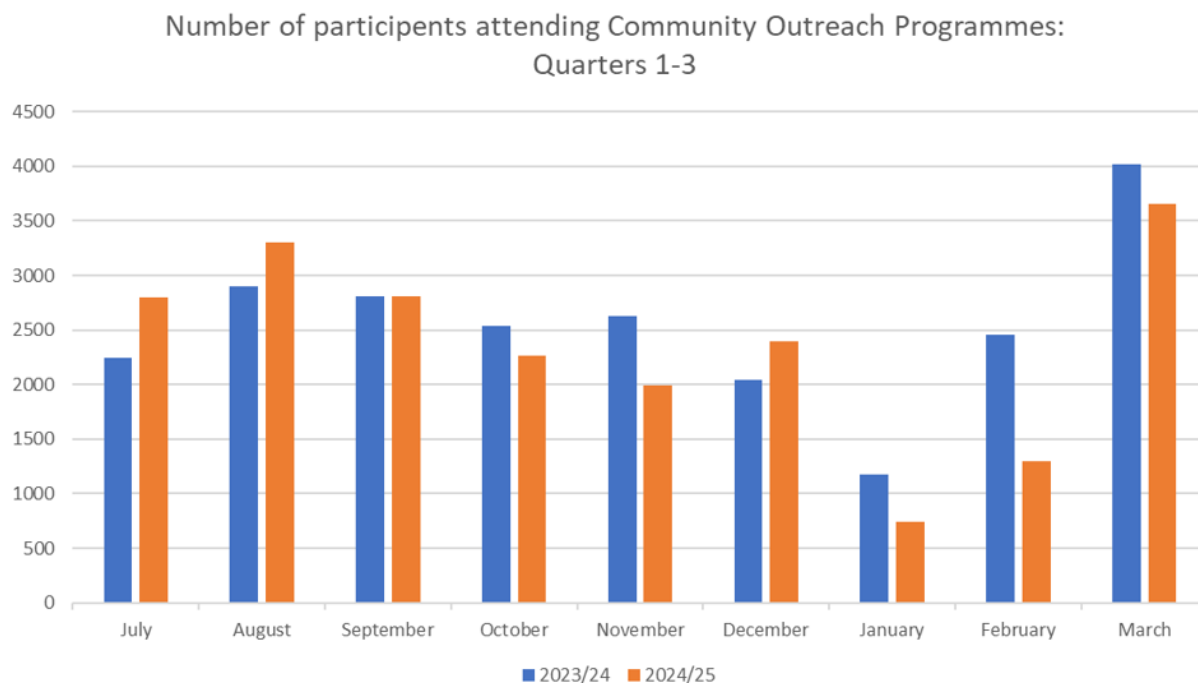
- 26 Graph 20 shows Free WIFI usage at Community Libraries over quarters 1-3. The figures at Port reflect the increase in usage during the cruise ship season.



- 27 Graph 21 shows Numbers of Community Outreach Programmes delivered over quarters 1-3.



- 28 Graph 22 shows Number of Participants Attending Community Outreach Programmes over quarters 1-3



Library Highlights

Heritage Collection

- 29 'The Library of Ralph Hotere' ran as the Reed Gallery Exhibition from 15 November 2024 to 16 March 2025. The exhibition included books and ephemera, including notes, postcards and vinyl albums, selected from 780 items that were donated by Hotere's wife, fellow artist Mary McFarlane in 2021. The collection is a personal working library and includes books on a wide range of topics such as music, sculpture, social issues, te ao Māori, New Zealand history, dictionaries and encyclopaedias, cookbooks, and the Cuban Revolutionary War, especially Che Guevara. An article by David Eggleton about the exhibition was published in the Autumn 2025 issue of Art New Zealand magazine.

South Dunedin Library

- 30 Planning and preparation continued for the opening of the new South Dunedin Library, including work by the library's Collection Development staff to select new material for the library. This included curating the first dedicated collection of works reflecting the culture, heritage and histories of the Pacific Island nations, the Tangata Moana Collection. Books reflecting te ao Māori will also be a featured collection, expanding on the City Libraries Taiehu Collection.

Te Puawai Plan

- 31 Work began on Te Puawai ō kā wharepukapuka ō Ōtepoti - Reimagining Dunedin Public Libraries, a project that takes a strategic, long term and planned approach to reimagining the future of Dunedin Public Library. During this reporting period senior staff led a programme of staff and community consultation to help inform the plan.

Events

- 32 In August the library ran a successful *Rediscover Your Library* social media campaign to highlight the many benefits of library membership. This included musing on libraries from well-known Dunedinites including Grant Robertson and Martin Phillipps.
- 33 In September the library hosted a Chinese Language Week Dumpling Day Bi-lingual Story Time. This was supported through the donation of over 100 Chinese picture books by the NZ Chinese Language Week Trust. The event was well attended and received.
- 34 In March two leaves from a French Book of Hours, ca. 1500, were purchased via the Reed Trust Fund from Maggs Brothers of London in commemoration of the 150th birthday of A H Reed (1875-1975), the donor of the Reed Collections.
- 35 On 22 March 2025 the library hosted a Rainbow Stories for Rainbow Families event. Families, whānau, caregivers, tamariki, and whanaunga were invited to come for a storytime with a dance party, face painting, colouring in, and snacks. The event ran smoothly with no disruption.

Library Challenges

- 36 There are continuing issues with the rising costs of shipping and supply. The magazine industry has particularly suffered with several titles ceasing publication or becoming digital only. eResource vendor Borrowbox added digital magazines to their platform and their usage has increased dramatically over this period. The costs of having materials arrive shelf ready has also increased.
- 37 There is a growing need to support the public by providing access to the internet, printing and technology. Many government agencies have moved their processes and forms online and staff regularly assist the public access these sites. *Tech Help 1:1* sessions have been developed and staff continue to assist with the provision of Skinny Jump modems and set up to those most at risk from digital exclusion.

Library Trends and Issues

- 38 The use of electronic resources (e-books and e-audio resources) continues to grow as patrons increasingly move towards the online digital environment. Other digital resources including the movie steaming service Beamafilm and Press Reader, an online database allowing access to thousands of newspapers and magazines from around the world, have continued to increase in popularity and staff are trained to promote and support these platforms.
- 39 There have been more requests for outreach services and staff have been working on programmes to take out to the community. This also featured in community surveys conducted as a part of the Te Puawai public consultation process.

Cultural Facilities: Art Gallery, Toitū, Lan Yuan and Olveston Activity Reporting

40 At a high-level the Dunedin Cultural Facilities operational activities are summarised below.

Accessible collections:	We collect, maintain, and provide access to collections of art, taoka and social history.
Development of collections:	We enrich arts and culture through the development, management, and preservation of art and taoka collections.
Community Engagement:	We offer a range of programmes and cultural experiences.
Community spaces:	We provide safe, inclusive, welcoming, and accessible spaces.
Cultural sites:	We maintain and provide access to sites of cultural significance.

Exhibition and Collection Highlights

Dunedin Public Art Gallery

- 41 The exhibition *Groundbreakers* examined the early careers of pioneering women artists Grace Joel and Frances Hodgkins. Set in late-19th-century Dunedin, a period of progressive civic ideals and the founding of New Zealand's first art institution. The show highlighted how these artists and their contemporaries broke new ground in portraiture and landscape painting.
- 42 *THIS IS NOM*d*: Celebrating four decades of the fashion label NOMd, this major exhibition explores the brand's distinctive aesthetic, which blends conceptual design with Dunedin's independent creative spirit. Featuring garments from 38 collections alongside photographs, films, and runway footage, the show traced NOMd's evolution and collaborative ethos.

Toitū Otago Settlers Museum

- 43 *Eden in Dunedin: Highlights from the Eden Hore Central Otago fashion collection* showcases a striking collection of high-end fashion garments originally assembled by Central Otago farmer Eden Hore. Known for his flair and vision, Hore built his collection to attract visitors to his Glenshee Station in the Maniototo, transforming a rural tractor shed into an unlikely fashion museum. The exhibition offers a rare glimpse into this bold blend of glamour and rural life, celebrating Hore's eccentric legacy and his contribution to New Zealand's fashion and tourism history.
- 44 Upgrade of Costume and Textile Collection Store: A Lotteries funded project to upgrade the costume and textile store is complete. This work significantly enhances the museum's ability to preserve and care for its extensive textile collection, which includes delicate garments, uniforms, and fashion pieces of historical significance. The improved storage environment ensures these fragile items are kept in optimal conditions for long-term preservation and strengthens Toitū's role as a custodian of Aotearoa's textile heritage.
- 45 Collection Acquisitions: This reporting period 208 items have been added to the Toitū collection. Among the many highlights were 35 "Dunedin sound" gig posters from the collection of Martin Phillipps, as well as an important slide guitar he once owned, a ship chest from the Christie family who brought it with them on the Philip Laing 1847-48 and several souvenir ceramics from the 1925-26 South Seas Exhibition.

- 46 Heritage Tram Deaccession: Staff recently completed the deaccession of two heritage trams from the collection; the Takapuna DCT No. 66, and the Sydney Bogie. Both were transferred to the Tramways Historical Society in Christchurch, with the Takapuna tram scheduled for full restoration and the Sydney Bogie to be used for parts and as pattern-making reference. The decision reflects Toitū's commitment to responsible collection management, ensuring that significant transport heritage remains preserved and accessible through more appropriate custodianship.

Visitor Programme Highlights

- 47 Hands-on interactive workshops: DPAG, Toitū and Lan Yuan offer a wide variety of paid, free entry and 'drop-in and have a go' style workshops and activities to meet the diverse age groups and interests of the community.
- 48 'A Toitū Christmas' attracts significant visitor numbers during December period. This includes Santa photos, the ever-popular Pixie Town, a Pixies' Tinker Town craft area, workshops, and festive music performances. We also offered several popular quiet hour sessions Pixie Town for the neurodiverse community.
- 49 An annual programme of cultural festivities are regularly developed in collaboration with the Chinese community and celebrated at Lan Yuan. These included the Moon Festival celebrations and the Chinese New Year celebration week concluding with a Lantern Festival.

Education Highlights

- 50 DCC holds an Enriching Local Curriculum (ELC) Ministry of Education contract to deliver programmes at the DPAG, Toitū and Lan Yuan, and via our outreach service at schools or early learning centres. These programmes offer wide -ranging and bespoke learning outcomes in all curriculum areas.
- 51 For the reporting period 1 July 2014 – 31 March 2025, 7,973 ākonga, or students, participated in one of our ELC programmes.

Cultural Sites

- 52 A comprehensive, richly illustrated publication about Olveston will be launched in September. Written by John Walsh, with photography by Jane Ussher, the book details the fascinating history of the Theomin family and the home they gifted to the people of Dunedin.
- 53 Work continues at Lan Yuan as part of the building maintenance programme that will ready the Lan Yuan facility for the busy summer period.

Trends and Issues

- 54 A total of 422,271 people visited the cultural facilities this reporting period. Visitation trends from earlier in the year have continued at DPAG and Toitū. The winter months are traditionally quieter at Lan Yuan and Olveston. The table below shows a breakdown of visitation numbers.

Visitation 1 July 2024 – 31 March 2025	
Dunedin Public Art Gallery	140,136
Toitū Otago Settlers Museum	242,511
Lan Yuan Dunedin Chinese Garden	22,987
Olveston Historic Home	16,637
Total	422,271

Ōtepoti He Puna Auaha - Dunedin UNESCO City of Literature Activity Reporting

55 At a high level the City of Literature’s operational activities are summarised below.

Connections	We build sustainable creative collaborations and connections locally, nationally and internationally to source inclusive opportunities for Ōtepoti’s established and emerging writers
Collaboration	We work collaboratively and creatively with our local writing community to build national and international connections
Sustainability	We facilitate and support inclusive access and participation in literary and creative opportunities to highlight local literature.
Innovation	We explore diverse models of creative collaboration to foster connection between people and place and across genres, media, age and demographics.

City of Literature Key Activity

- 56 Ōtepoti He Puna Auaha Dunedin UNESCO City of Literature celebrates original local writing in te reo Māori, English and all other languages, including fiction, non-fiction, children’s books, poetry, spoken word, scripts for theatre and film, and lyrics. The team also works to progress UNESCO’s 17 Sustainable Development Goals to improve outcomes for communities and the planet. Participation in Creative Cities programmes offers the chance to shine a light on Ōtepoti’s extraordinary writers on the world stage. In partnership with mana whenua, the team collaborates with writers, illustrators, publishers, libraries, booksellers, arts practitioners, community groups, festivals, galleries, tertiary institutions, and pre-schools, and runs free hands-on workshops in primary schools. The Director sits on the Steering Group for the Cities of Literature Network.
- 57 Caselberg Trust Margaret Egan Cities of Literature Writers Residency: The City of Literature and the Caselberg Trust announced Sihle Ntuli, poet, editor and classicist from Durban City of Literature, as the Caselberg Trust Margaret Egan Cities of Literature Writers Resident 2025. The

residency, made possible by the Trust's bequest from the late Margaret Egan, is offered every second year to writers from the other 52 Cities of Literature, and solely to applicants from Aotearoa every other year. The external judges were impressed by the high standard of the 79 applications received from 28 Cities of Literature around the world. Sihle will live and write in the Caselberg House in Broad Bay for six weeks from October, timed to coincide with the Dunedin Writers & Readers Festival.

City of Literature Highlights

- 58 The City of Literature is partnering with Dr Susan Wardell from the University of Otago, co-organiser of the Energy-in-Motion Conference 2025 in Dundee, to showcase a programme of local environmental poets who will perform live onscreen followed by a Q&A. An online writing workshop will also be led by local writer, poet and editor Michelle Elvy.
- 59 Ōtepoti City of Literature has been invited to collaborate with Québec City UNESCO City of Literature's Morrin Centre on its *'Poetry Pen Pals'* initiative. The project is an opportunity to connect our communities through the ongoing exchange of handwritten poems by both established and brand-new poets. Hee-Won Son, Morrin Centre Heritage and Tours Coordinator delivered the first bundle of poems in person when visiting the city on a personal trip. The poems were created at a bespoke event which invited Morrin Centre visitors to write a poem especially for Dunedin City of Literature.
- 60 Ōtepoti's first package of poems for the Québec City exchange were written by South Dunedin's SuperGrans during a series of workshops led last year by City of Literature South D Poet Lorikeet, Jenny Powell. These poems were also recently published by the City of Literature as the book *Wish*, with original artworks in response to the poems by artists from Studio2.
- 61 City of Literature South D Poet Lorikeet Jenny Powell joined the Enviroschools team and students on their Great Southern Bioblitz hui at Tomahawk Lagoon, and together they created original poems inspired by the day. The City of Literature then worked with Marketing and Design to publish the poems and photographs as a collection for schools and whānau.
- 62 Poet Emma Neale's latest collection *Liar, Liar, Lick, Spit*, winner of the Mary and Peter Biggs Award for Poetry in the Ockham New Zealand Book Awards, has been accepted for the 'Cities of Literature Book Club' in the Bendigo Writers Festival 2025, at which a panel of highly regarded Australian writers will discuss the collection in front of a live audience.
- 63 The City of Literature is collaborating with WellSouth on a series of free workshops 'Writing for Wellness'. City of Literature South D Poet Lorikeet Jenny Powell joins Health Improvement Practitioners to offer writing skills for self-care, such as writing for sleep, grief, connection and joy.

Creative Partnerships Activity Reporting

64 At a high-level Creative Partnerships operational activities are summarised below.

Creative capability	We connect with Ōtepoti Dunedin's creative communities to support creative capability.
Creative Partnership	We collaborate with organisations and community groups to help achieve great arts, creative and cultural wellbeing outcomes for Ōtepoti Dunedin.
Creative Advocacy	We champion the creative sectors' contribution to community wellbeing and to a vibrant Ōtepoti Dunedin.

Creative Partnerships key Activity

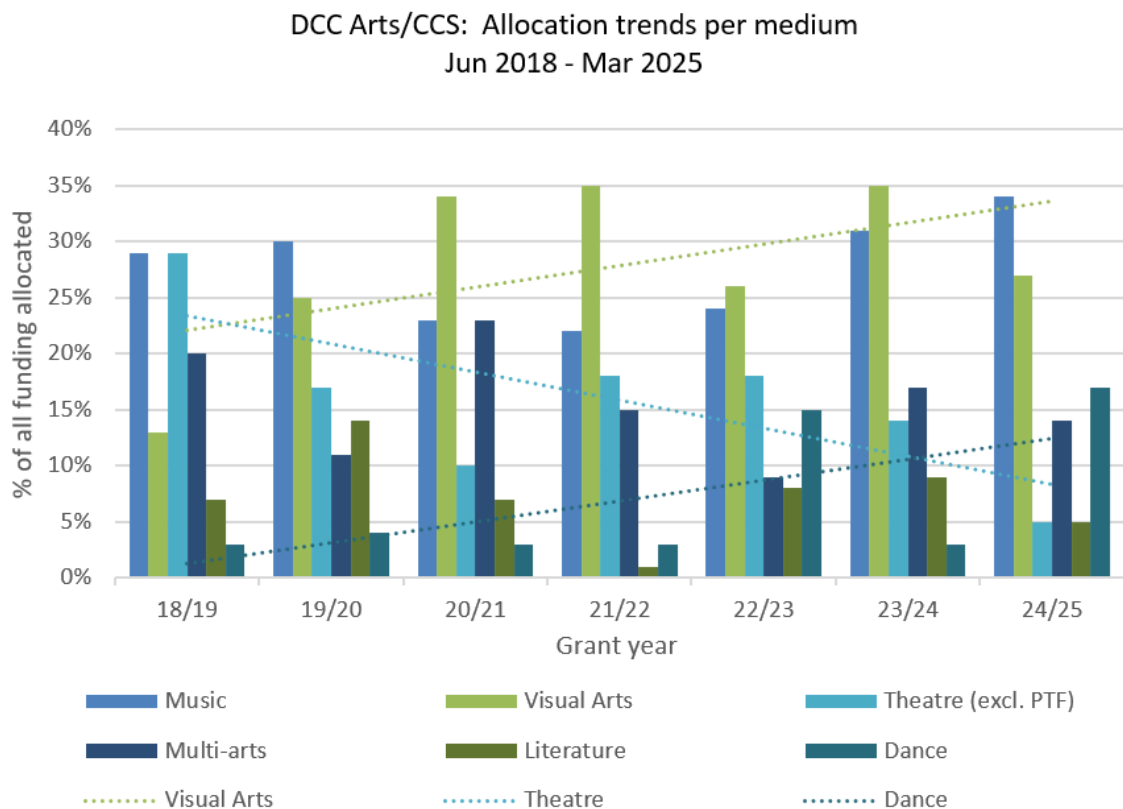
- 65 The Creative Partnerships team proactively works with organisations and individual artists and assists them with project development, potential studio spaces, festival and event logistics, capability development, and funding plans.
- 66 Staff take relationship-based approach to this community engagement, and to minimise barriers for potential applicants, will often meet outside work hours or at locations that best suit applicants.
- 67 The team supports and promotes the visibility and successes of local creative and cultural activities through its long-form newsletter *Toi Oho*, weekly gig guide *Te Ōtepoti Hou*, and its new podcast *Ara Toi on Air*. The team regularly promotes local events, creative practices, and arts businesses on its growing social media platforms.
- 68 As part of its Creative Capabilities programme, Ara Toi/Creative Partnerships works with groups to provide opportunities for developing proficiency in areas such as business practice, marketing and promotion, project management, fund-raising.
- 69 Creative communities identify their specific capability needs and the team helps to put together appropriate learning and support programmes. This includes finding appropriate mentors and teachers, as well as running some activities in-house.

Music Advisory Panel

- 70 The inaugural meeting of the Panel took place in February. Discussions focused on current ŌLMAP-related activities led by DCC and the Ara Toi/Creative Partnerships team. Staff presented a draft of the 2025/26 *Te Ōtepoti Hou* project, which aims to engage musicians, technicians, and recording studios in showcasing the diversity of local music practices. The Panel responded positively and expressed support for the initiative.

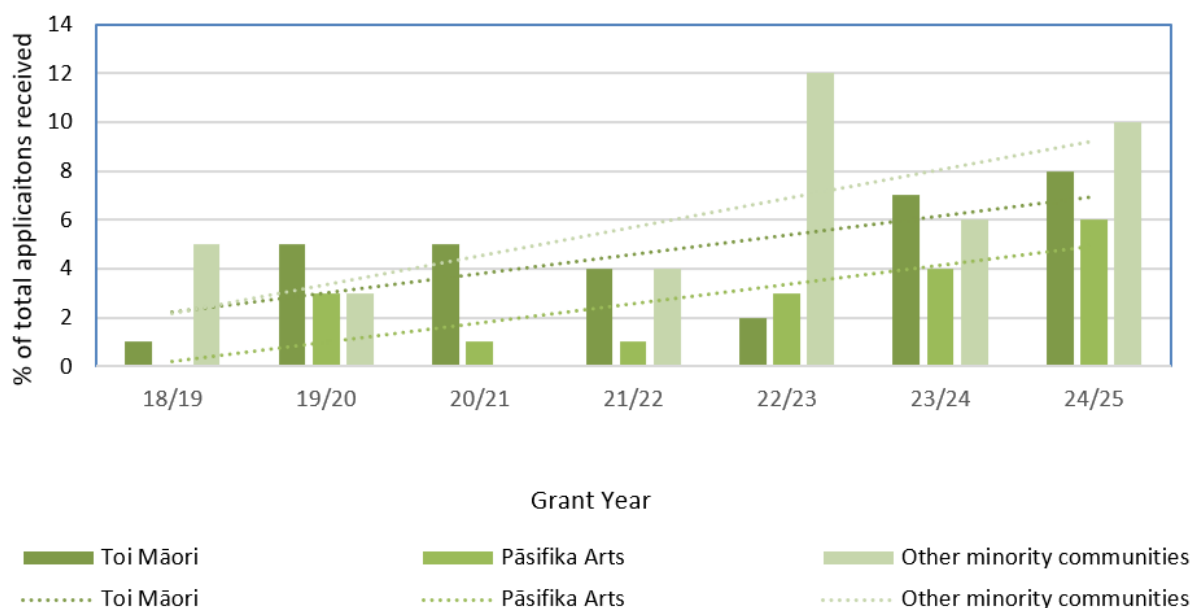
Creative Grants Summary

- 71 Graph 23 shows the percentage of total DCC Arts and CNZ Creative Communities Scheme grants allocated across creative medium for the seven years to March 2025. The data track where applications are coming from, where funding is allocated, and allows staff to identify trends over time. This in turn is used to help staff prioritise outreach and engagement. Please note that these data do not include Professional Theatre Fund or City Service grants.



- 72 Graph 24 shows the percentage of total DCC Arts and CNZ Creative Communities Scheme grants allocated across Māori, Pāsifika, other minority communities for the seven years to March 2025. The team is happy with the general trend upwards and will continue to work to improve results in these areas.

DCC Arts/CCS applications:
Toi Māori, Pāsifika Arts, other minority communities
Jun 2018 - Mar 2025



Creative Partnerships Highlights

- 73 For NZ Music Month, staff published a music-themed edition of *Toi Oho*, featuring five young women writing about Ōtepoti music, from feminist punk to contemporary classical. A social media call-out for writers caught the attention of the NZ Music Commission, who shared the publication and profiled contributor Grace Shaw in their national *Sounds Like Home* campaign. This initiative supports the Ōtepoti Live Music Action Plan and highlights local music on a national stage.
- 74 This reporting period staff ran a range of workshops for creatives, with our partners including Boosted, Otago Community Trust, Script to Screen, Film Otago/Southland, and Copyright NZ. Topics covered included arts funding and grant writing, budgeting, admin tools, scriptwriting and production, and copyright in visual arts and music.

Creative Partnerships Trends and Issues: The national context.

- 75 Manatū Taonga released its draft creative and cultural strategy, *Amplify*, for consultation in November 2024. *Amplify* promotes a focus on growing sector capacity by developing mutually beneficial partnerships for creative and cultural collaboration and skills sharing, as well as exploring non-government funding avenues. There is a focus on skills development, including vocational training, supporting the use of new technology, increasing business skills, and capability training for organisations. It aims to boost cultural tourism, economic growth, and creative export outputs.
- 76 In March 2025, Creative New Zealand (CNZ) released its draft long-term strategic plan, highlighting challenges such as artists' financial insecurity, strain on creative infrastructure, and the marginalisation of arts in decision-making. The plan proposes a shift towards people-focused, community-led, and relationship-based funding. From 2027, CNZ will replace its Toi

Tōtara Haemata and Toi Uru Kahikatea programmes with a general Arts Organisations and Groups Fund. Local Kahikatea-funded groups, the Dunedin Symphony Orchestra, Blue Oyster, and DPAG have funding secured to 2025, with possible extension to the end of 2026.

Community Partnerships Activity Reporting

73 At a high-level Community Partnerships operational activities are summarised below.

Community	Supporting groups to achieve their collective goals for a better future through advice, activities, and grant advice and support, in alignment with DCC strategies.
Youth	Empowering young people through the Dunedin Youth Council and Ōtepoti Youth Vision, fostering youth-led positive experiences.
Taskforce Green	Helping volunteers build confidence and skills through meaningful work that benefits the DCC and community groups. Long term partnership with MSD who supports 3 paid supervisor roles every 6 months.
Enviroschools	Partnering with 35 Ōtepoti/Dunedin schools in turning environmental ideas into action, including hosting four annual hui that promotes sustainability for teachers and students.
Keep Dunedin Beautiful	Partnering with KDB Trust and other community groups to support sustainability projects, community clean-ups, and graffiti response efforts.

Community Activity

Grants:

77 In Quarter 1, the place based fund distributed \$460,000 across 10 place based groups. For Quarter 2, 46 Community Grant applications were assessed and \$98,000 distributed. In Quarter 3, 38 Community Grant applications were assessed with just over \$97,000 distributed.

78 Standard Operating Procedures for grant assessments have been drafted to increase efficiency and consistency.

Council Mandated Advisory Groups:

79 The was support provided for the Social Wellbeing Advisory Group's workshop with Councillors regarding the Social Wellbeing Strategy.

80 There has been ongoing support for Dunedin Former Refugee Steering Group and Disability Issues Advisory Group.

Community Engagement:

81 There have been regular meetings with Pasifika, Former Refugee and other ethnic communities.

82 There has also been participation in community events like Polyfest, South Dunedin Street Festival, and Moananui Festival.

83 A new Community Advisor was appointed in Quarter 3 who has a focus on growing engagement with Māori.

Service Level Agreements:

- 84 Oversight of Cosy Homes Trust and Dunedin Budgetary Advisory Services agreements continued during Quarter 1 and 2. In Quarter 3 an update report on the agreements with both organisations was submitted to the Grants Subcommittee. **Youth Activities**

Dunedin Youth Council (DYC):

- 85 DYC has been busy with:
- Soundwave Festival
 - Attending national youth forums
 - Otago Polyfest engagement
 - End-of-term celebration
 - ORC Bus Safety Campaign
 - Recruitment and induction of 9 new DYC members
 - Participation in Health & Safety and Policy workshops
- 86 Staff met with the Youth Hub group and attended Youth Intervention meetings.
- 87 The Youth Vision Survey is with the Policy team for review. A need has been identified for more youth-led and creative activities.

Taskforce Green

- 88 The following table listed the volunteer hours that contributed to DCC and Community Group work programmes.

Quarter 1	Quarter 2	Quarter 3
3,460 hours	4,500+ hours	4,830 hours

- 89 The various projects have included flood support, firewood delivery, graffiti removal, renovating eight park benches and support for ten major events.

Enviroschools

- 90 Quarter 1 saw 2,177 students involved in 394 hours of sustainability projects. There were 1,669 students involved in 378.5 hours of projects in Quarter 2.
- 91 Other highlights were the Teacher Cluster Café, a student hui, a Principals' Breakfast, hosting events like BioBlitz and Toi Moana and the recruitment of a new facilitator.

Keep Dunedin Beautiful

- 92 During the reporting period, staff participated in a range of clean-up and beautification efforts. This included the removal of over 500kg of rubbish in Quarter 3, graffiti removal, and both the planning and completion of murals. Additionally, staff participated in clean-up activities at community events such as the Brighton Gala Day, O-Week, and the Hyde Street Party.

Housing Activity Reporting

- 93 At a high-level Housing operational activities are summarized below:

Policies:	Create policies – homelessness and DCC land use.
Collaboration:	Create collaboration opportunities.
Improved quality:	Investigate ways to increase the quality of our housing.
Increase supply:	Create mechanisms to increase housing supply.
Our vulnerable:	Look after our most vulnerable.
Resources:	Increase access to information.

- 94 A full update report will be provided at this meeting and will provide a comprehensive overview of ongoing work.

Implementation Plan

- 95 The 2024/2026 Implementation Plan was adopted at the 26 November 2024 Council meeting. The report presented at this meeting articulates the progress against each of the actions.

Recent Highlights

- 96 The Advisor spoke at a national conference on Affordable Housing.
- 97 The Outcomes Star database continues to progress with a total of 16 frontline staff members across 10 agencies, NGOs and charities.
- 98 The Advisor has taken the convenor role in the motu-wide council group of staff working in the homeless space.
- 99 The Advisor has actively been working with an affordable housing developer and a community group to create housing for vulnerable people.

Community Events Activity Reporting

100 At a high-level Community Events operational activities are summarised below:

Being ourselves	Encourage and provide opportunities for our community to celebrate its identity, environment, diversity and talent.
Getting the basics right	Make it easier to put on great events in Dunedin.
Aiming high	Put everything in place to attract exceptional major city events that showcase Dunedin.
Putting the word out	Promote Dunedin's rich calendar of events to locals, visitors and the world
Enhancing skills and resources	Strengthen the city's framework of funding, support and people to help festivals and events flourish and develop.
Making it work for Dunedin	Recognise and make the most of the particular benefits each event can bring to the city.

Event Team Overview

101 In early 2024, Events transferred into the Enterprise Dunedin team, strengthening the alignment between events, tourism, and economic development. Staff report increased innovation and stronger alignment with the draft *Festival and Events Plan*.

102 Key events to note from July 2024 – May 2025 are:

- Remembrance Day (Nov): ~300 attendees
- Christmas in the Garden (Nov): New family event, ~1,500 attendees
- New Year's Eve (Dec): Octagon celebration, ~3,000 attendees
- Sunday Sounds (Feb–Mar): Music at Botanic Garden, ~800/day
- Waitangi Day (Feb): ~500 attendees, strong community engagement
- Chinese Cultural Festival: Expanded programme, ~4,000 attendees, 96% satisfaction
- George Street Market: 49,000 visitors, high vendor and public satisfaction
- ANZAC Day (Apr): ~5,000 attendees
- Matariki mā Puaka (June): Night market and drone shows planned; 15,000+ expected
- 2026 Masters Games: Planning underway, event scheduled for Jan–Feb 2026

All Blacks Test Activation (July 2025)

- 103 A hub in the Octagon is planned and will feature live music, food vendors, and a controlled licensed area. Transport options from the hub will include Park'n'Ride services, buses, and a guided walking route to the stadium.

Other Supported Events

- 104 Since January 2025, 49 events have been supported, including national sports and community festivals.

Festival and Events Plan

- 105 A new plan drafted post-consultation. There has been \$4.4M allocated in draft 9-Year Plan.

Event Funding

- 106 Over two rounds of Community Grants, \$82K has been awarded.
- 107 Fifteen applications have been received for Major/Premier Grants and there is \$525,000 to distribute
- 108 Five events received \$113,000 from the Regional Events Promotional Fund.
- 109 Otago Community Trust provided \$15,000 for the Matariki Grants and 15 groups have received funding.

Engagement and Support

- 110 Two industry workshops held (budgeting, health and safety) and more workshops planned for late 2025. The Events Toolkit has been updated.

Parks and Recreation Services Activity Reporting

- 111 At a high-level Parks and Recreational services operational activities are summarised below:

Our community is active	We provide accessible sport, recreation and outdoor activities and events for the community to enjoy being active.
Our parks and facilities support the community to thrive	We provide parks and facilities that contribute to improving community wellbeing.
Our parks, natural landscapes, flora and fauna are treasured by the community	We protect, restore and ensure the community understands the importance of our ecosystems and biodiversity.
We work with others	We build strong community relationships and partnerships with mana whenua

Aquatics

Highlights

- 112 Waterworld indoor waterpark set up at Moana Pool during the September 2024 school holidays. The activity was extremely popular, with sold out sessions each day. Waterworld will be back at Moana Pool in September this year.
- 113 Hydrotherapy aqua fitness class at Te Puna Whakaehu has continued to grow in popularity averaging 90% capacity.
- 114 St Clair Hot Salt Water Pool recorded 40,250 visits for the 24/25 season (Oct '24 – Mar '25), this is an increase of 1300 visits, or 3.5%, compared to the previous year.
- 115 This reporting period there were 36,379 hydroslide users.
- 116 A new mural was commissioned to brighten up the long-term hoarding on the edge of the sun terrace area outside the leisure pool at Moana Pool. Local street artist Koryu Aoshima has activated this space with his work *Where the Land Meets the Sea*, depicting land and marine environments filled with plants and animals commonly seen in Dunedin, blending local nature into the narrative.
- 117 Te Puna o Whakaehu continues to be popular, attracting 144,696 visitors, at an average of 14,470 visits per month (July '24 – Dec '25). This trend continues to be higher than the estimated 11,660 monthly visits predicted in the feasibility / planning phase for the new pool.
- 118 The Moana pool refurbishment programme of works since July 2024:
- 119 Family Change room improvements – new Traxite flooring, cubicle replacements, new cultural theme wall tiling and updated emergency lighting.
- 120 Learners Pool – new external roof, new air ventilation ducts, walls painted, minor concrete repairs.
- 121 Grid A (West wall) – removal of asbestos contaminated ground, new external Kingspan insulated panels, internal Asona acoustic panels and new cultural theme wall tiling.
- 122 Asbestos removal – Plant Room stages 1 and 2 complete.
- 123 Staff Change rooms – The contractors have commenced work which is progressing well.
- 124 Design work – Site wide emergency lighting replacement, site wide fire alarm upgrade, Hydro-slide refurbishment assessment, completion to Developed Design of Heat Recovery and Ventilation upgrade, Design and Build of new roof and ceiling replacement between Main Pool and Leisure Pool.

Challenges

- 125 Demand for pool space across all aquatic facilities remains high during peak times. A range of popular sports such as water polo, diving, underwater hockey, and synchronized swimming require access to deep water. These needs must be balanced with those of community users, including aqua joggers, casual lane swimmers, and aqua aerobics participants.

- 126 Phase two of the refurbishment at Moana Pool is ongoing, requiring periodic closures of certain areas as work progresses. These disruptions can be challenging for both staff and the public as they impact daily routines, available space, and access to activities.

Trends and Issues

- 127 The Hydrotherapy aqua fitness class at Te Puna Whakaehu continues to grow in popularity, averaging 90% capacity.
- 128 This class provides an important opportunity for those with accessibility and movement challenges to participate in a structured group exercise environment. Many of these participants are able to progress to more physically challenging classes offered by the Aquatics team.
- 129 Moana Pool Gym continues to prove popular averaging 8,300 visits per month (July 2024 – March 2025).

Sportsbook and facilities bookings

Highlights

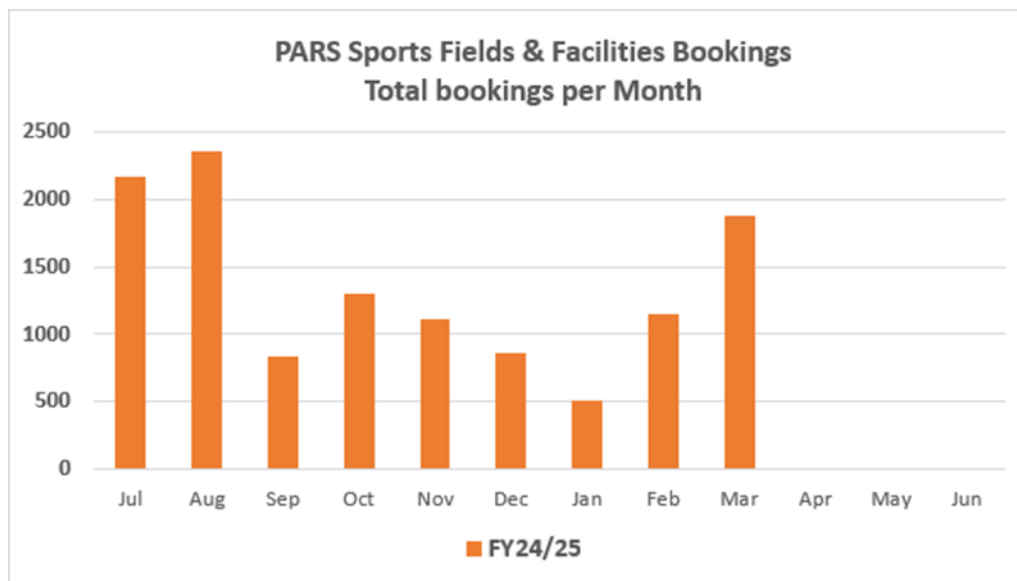
- 130 In the past seven years, there has been just one general sport field closure for weekend sport. This was during the 2024 October major rain event, where fields were closed as a precaution. This reflects the success of the proactive approach staff and contractors take to maintenance.
- 131 Upgrade work on the Tahuna playing fields is completed. This has included leveling and the installation of a new irrigation system. This compliments the 2023 upgrade of the grandstand complex, completed for the FIFA Women's World Cup.

Challenges

- 132 Sports clubs are experiencing rising operating and insurance costs, which can place pressure on their ability to maintain their facilities. As a result, there has been an increase in requests for Council assistance with the upkeep or replacement of club-owned assets.

Trends and Issues

- 133 Graph 25 below shows the total monthly bookings for sports fields and facilities from July 2024 to March 2025.



- 134 Summer bookings for Touch, Softball and Cricket commence in February as the School/College terms begin.

DCC Cemeteries and Crematorium

Trends

- 135 Total number Cremations and Burials for the 9-month period to End of March 2025 are slightly ahead of the same 9-month period in 2023/24, 752 vs 716 respectively.

Challenges

- 136 Continued cost increases of LPG, with the expectation of further increases, has led to the planned installation of an oxygen analyzer in each of our crematorium furnaces. Installation of each analyzer is estimated to provide up to 30% savings in fuel consumption and will be completed this financial year.

Botanic Garden

Highlights

- 137 The Friends of the Dunedin Botanic Garden, mana whenua and the Dunedin City Council were delighted to open the upgraded children's playground in September 2024. Its modern design encourages natural play, with a focus on connecting children with nature and the forest. The playground is designed to be inclusive for children of all abilities and was extremely popular during the summer months.
- 138 The Botanic Garden is playing a key role in a Department of Conservation project to conserve *Craspedia argentea* as part of their 'Species on the Brink' initiative. Nursery staff have been assisting by growing plants in pots, hand pollinating flowers, collecting seed and recording results. The team have been advising on how best way to grow plants for translocation and direct sowing back to the wild.

- 139 The inaugural Christmas in the Park event was held in the Lower Garden in December and attracted an audience of approximately 2000. Staff collaborated with community and events team colleagues, and look forward to building on this success in 2025.
- 140 The Botanic Garden combined with International Plant Propagators held a one-day symposium 'A career in Horticulture' 3 November 2024. About 40 people attended. Propagation staff provided tours, assisted with event organisation, and hosted for the event.
- 141 The aviary has continued its rehabilitation partnership with the Dunedin Wildlife Hospital. This season staff assisted with wild kākā, tui and a busy hoiho breeding season.
- 142 The South Island kākā breeding program was quieter this season with only 2 chicks produced and several infertile eggs laid.

Parks and Planning

Highlights

- 143 Mayfield Avenue Playground – a new modular pump track and car parking were installed and opened in February 2025
- 144 Logan Park Hockey Turf Resurfacing – Both hockey turfs have recently been renewed with new shock pad underlay and playing surfaces. Work was completed in March, in time for the beginning of the new Hockey season.
- 145 In the 22 February 2023 Council passed the following motion:

OUTRAM GLEN - FACILITIES UPGRADE

A report from Property provided an update on the cost to upgrade the facilities at Outram Glen which included the provision of a new toilet and road sealing options.

The General Manager, Corporate and Quality (Robert West) and Group Manager, Property Services (Anna Nilsen) spoke to the report and responded to questions.

Moved (Cr Cherry Lucas/Cr David Benson-Pope):

That the Council:

Approves the installation of new toilets and BBQ, and regrade and resurface the accessway with Otta seal.

Motion carried (CNL/2023/023)

- 146 Work is progressing well on the Outram Glen BBQ area and is on track to be completed this financial year.
- 147 Council had resolved to use otta seal on the accessway into Outram Glen but latest advice from the Transport team is that Finlayson Rd AP32 would be more suitable and cost effective finish due to the area being prone to flooding which would cause the otta seal finish to lift.

- 148 2024-2025 Playspaces Implementation Plan. New Capital projects. Mayfield Street pump track, Kirriemuir Street Playground half basketball court, Portobello Domain basketball and skate are completed. Brockville Park basketball and skate will be completed by 30 June.
- 149 2024-2025 Playspaces Implementation Plan. Playground Capital refurbishments. Botanic Garden Playground completed, and St Clair Playground will be completed by 30 June.
- 150 Hearings have been held for Signal Hill Reserve Management Plan, Town Belt RMP and Otago Harbour RMP.
- 151 The Ross Creek carpark accessibility carpark installed, making the Ross Creek tracks more accessible for people with mobility issues.
- 152 Jubilee Park tracks upgrades to provide two loops- one with walker/buggy friendly function.
- 153 IDEA services (litter collection at parks in South Dunedin) received the Keep Dunedin Beautiful Award this year for their effort!
- 154 New community group joining the conservation effort on DCC land – Hikaroroa Mt Watkin Community Conservation Group
- 155 Working with Ben Rudd’s Trust, QEII, ORC, and Aukaha on rowan control in Flagstaff to help stop the spread into the trust land
- 156 Improved volunteer information webpage for easier registration. It bumped up the number of enquiries from 4 (Mar 2024) to 23 (Mar 2025).
- 157 Organised Volunteer Celebration event in February with guest speakers to explore the ideas of Miyawaki-inspired planting method. Received feedback from attendees that it was inspiring.

Challenges

- 158 There is currently strong interest in volunteering and DCC is looking for suitable sites to match the capabilities of the groups. Most volunteers are interested in one-off opportunities rather than making a long-term commitment.
- 159 Work continues to educate campers of the recent legislative changes to the Freedom Camping Act regarding new self-containment standards.

City Sanctuary - Predator Free Dunedin

Overview

- 160 This year City Sanctuary’s predator free trapping community has stepped up in support of the project since 3 of City Sanctuary’s core staff members left the project in January. Volunteers have shown a real commitment to the project and understanding of our staffing issues which has been demonstrated by the increase in volunteer contributions.
- 161 In March, a South Island Robin population was detected in the Ross Creek Reserve for the first time in approximately 10 years. The return of these birds to the area could be directly related

to the intensive predator control at the site over the past 5 years. South Island Robin specialists continue to monitor the birds and tagging them may be an option in the future.

162 City Sanctuary implemented its Five-minute Bird Count (5MBC) programme in January 2025 and volunteers have been enlisted to manage the quarterly monitors.

163 Across the city, there have been mysterious sightings of Weka. Footage was captured on a City Sanctuary trail camera, two birds are resident at Seconds beach, and several other sightings have been made from residential backyards in North East Valley. City Sanctuary is working closely with Birds Otago to map and monitor their movements.

164 Attended to over 60 wasp nest reports from urban reserves.

Highlights

165 This year, City Sanctuary has recruited 12 more volunteers bringing the total number of active volunteers to 148. There are also presently 474 active backyard trappers across the 9000ha City Sanctuary operating area.

166 For the period January – March 2025, volunteers have contributed 5162.5 hours towards the project. This marks an 11% increase in volunteer participation compared to January – March 2024 (4591 hours).

167 The total number of predators (rats, mice, possums, hedgehogs, and mustelids) removed for the period January – March 2025 was 959, this marks a 7% decrease compared to the same period last year where 1034 predators were removed.

Trends and Issues

168 This year wasp reports across city reserves have increased by approximately 50%. This increase follows a nationally observed trend. Contractors have agreed that a city-wide wasp management plan will need to be developed in order to stay on top of the issue, particularly in our high use recreational reserves. Data is presently being collated and mapped to develop a DCC Reserves Wasp Management Plan for implementation in December 2025 – March 2026.

OPTIONS

169 As this is a report for noting, there are no options.

NEXT STEPS

170 Work programmes and initiatives outlined in this activity report will continue as described.

Signatories

Author:	Gina Hu'akau - Community Partnerships Manager Rula Abu-Safieh Talahma - Senior Policy Analyst Heath Ellis - Group Manager Parks and Recreation Nicky Page - Director, City of Literature Cam McCracken - Director DPAG, Toitū, Lan Yuan and Olveston Dan Hendra - Team Leader - Events Gill Brown - Principal Policy Advisor Housing
Authoriser:	Nicola Morand - Manahautū (General Manager Policy and Partnerships) Scott MacLean - General Manager, Climate and City Growth Cam McCracken - Director DPAG, Toitū, Lan Yuan and Olveston

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The refresh of the DCC's four wellbeing strategies is a critical piece of work that is overseen by the Panel.

Māori Impact Statement

Alignment of the four wellbeing strategies with Te Taki Haruru is central to the work updated in this report.

Sustainability

Alignment of the four wellbeing strategies with Council's commitment to sustainability is central to the work updated in this report.

Zero carbon

This is not applicable to this report

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The activity updates reported are included in the 10 Year Plan and Annual Plan.

Financial considerations

The activity updates reported are within existing budgets.

Significance

This is considered low in terms of the Significance and Engagement Policy.

Engagement – external

As this is an activity update report, no external engagement has been undertaken.

Engagement - internal

As this is an activity update report, no internal engagement has been undertaken.

Risks: Legal / Health and Safety etc.

There are no identified risks.

SUMMARY OF CONSIDERATIONS

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Any specific issues are discussed with the appropriate Community Board.

FREEDOM CAMPING 2024/25 END OF SEASON REPORT

Department: Parks and Recreation

EXECUTIVE SUMMARY

- 1 This report provides a summary of 2024/25 Freedom Camping Season Statistics (Attachment A).
- 2 Freedom camping in Dunedin is managed through education and enforcement of the Camping Control Bylaw 2015 (the Bylaw).
- 3 Nightly freedom camping compliance patrols during the 2024/25 season were conducted over a three-month patrol period between 18 December 2024 and 17 March 2025 of known freedom camping sites. Compliance officers also responded to individual complaints of non-compliant freedom camping outside this period.
- 4 Data collected during nightly compliance patrols showed an 8% decrease in freedom camper numbers compared with data collected during the 2023/2024 freedom camping season.
- 5 Ten thousand, five hundred and forty-one (10,541) freedom camping vehicles were counted across Dunedin City during the period 18 December 2024 to 17 March 2025. Over the extent of the camping season (1 November 2024 – 31 May 2025), 42 Bylaw infringement notices were issued and 70 complaints regarding freedom camping were made to Dunedin City Council (DCC) staff.
- 6 New self-containment standards for rental camping vehicles came into effect on 7 December 2024. The Ministry for Business Employment and Innovation (MBIE) announced an extension to the transition period for privately owned camping vehicles, which will now need to comply to the new standards by 7 June 2026.
- 7 Due to consistently high levels of Bylaw compliance over successive seasons, compliance patrols will transition to a response-based model during the 2025/2026, in which officers will only attend sites in which Bylaw offences have been reported.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Freedom Camping 2024/25 End of Season Report.

BACKGROUND

Management of the Camping Control Bylaw

- 8 The Bylaw permits freedom camping in certified self-contained vehicles on hard-stand (gravelled or sealed) DCC parking spaces, excluding scheduled prohibited areas. The Bylaw also provides freedom camping for all vehicle types at three unrestricted sites: the Warrington Domain,

Thomas Burns Street carpark (from 1 November to 30 April each year) and Ocean View Reserve. Camping is permitted for up to two consecutive nights at all sites and campers must obey on-site signage to be Bylaw-compliant.

- 9 Freedom camping compliance officers patrol known camping sites nightly during the freedom camping season. If Bylaw non-compliance is encountered, officers may issue infringement notices.
- 10 Complaints of non-compliant freedom camping received by DCC are referred to compliance officers for investigation. Officers investigate all complaints, during daylight hours or as part of their nightly patrols, depending on the nature of the complaint and the availability of resources.
- 11 In addition to the freedom camping compliance programme, the DCC, in partnership with the Department of Conservation (DOC), employs three Community Rangers between 27 October and 30 April as part of a joint education initiative.
- 12 The Community Rangers visit known freedom camping sites during the day to provide campers with freedom camping regulatory information. The seasonal Community Ranger programme has been operational since 2018.
- 13 Both the Community Ranger programme and the camping compliance programme gather data on camper numbers and behaviour. These data sets inform future management programmes.

Self-Contained Motor Vehicles Legislation Act 2023

- 14 The Self-Contained Motor Vehicles Legislation Act (SCMVLA) received Royal Assent on 6 June 2023. The Act amended the Freedom Camping Act 2011 and the Plumbers, Gasfitters and Drainlayers Act 2006 to reduce the adverse effects of freedom camping. The major changes introduced by the Act include:
 - a) The requirement for vehicle-based freedom campers to use a certified self-contained vehicle when staying on council land, unless the council designates a site as suitable for non-self-contained vehicles through a bylaw;
 - b) The establishment of a regulated system for the certification and registration of self-contained vehicles;
 - c) An amendment to the definition of freedom camping to prohibit enforcement action against homeless people;
 - d) A requirement for vehicles to have a fixed toilet to be certified as self-contained;
 - e) Strengthening of the infringement system and an increase in infringement fees;
 - f) An extension of the Freedom Camping Act to include land managed by Waka Kotahi New Zealand Transport Agency and Toitū Te Whenua Land Information New Zealand.
- 15 Existing self-containment certificates are being phased out over a transition period, allowing vehicle owners time to modify their vehicles to meet the new certification requirements. Rental vehicles were required to comply by 7 December 2024, while private vehicle owners were initially given until 7 June 2025. Certification standards have changed from blue warrant certificates to green warrant certificates.

- 16 As of 7 December 2024, the transition period for rental vehicle providers ended. All rental camping vehicles must now display a green certificate as proof of compliance with the new self-containment requirements.
- 17 On 27 February 2025, the Ministry of Business, Innovation and Employment (MBIE) announced an extension of the transition period for private vehicle owners, pushing the compliance deadline out to 7 June 2026.

DISCUSSION

- 18 Compliance officers patrolled known freedom camping sites nightly over the three-month period from 18 December 2024 to 17 March 2025 and issued infringement notices for Bylaw offences. Officers also investigated reports of non-compliant freedom camping, outside of their standard patrol areas.
- 19 Three Community Rangers were employed under a joint agreement with the Department of Conservation (DOC). The 2024/2025 Community Ranger programme was shortened to reduce costs, with Rangers patrolling from 18 November 2024 to 4 April 2025.
- 20 Community Rangers provided freedom campers with Bylaw information and guidance on the changes brought forth by the SCMVLA during daily patrols of popular sites, with focus on the recent increase in infringement fees and changes to self-containment requirements.
- 21 Community Rangers conducted a survey of private self-contained vehicle owners to gain insight into awareness of the transition to green certificate self-containment requirements.
- 22 Of 190 private vehicle owners surveyed:
 - a) 171 (90%) were aware that certification requirements for their vehicles were changing
 - b) 112 (59%) planned to obtain green certification, making changes to their vehicles as necessary
 - c) 10 (5%) believed their vehicle would not need modifying to obtain green certification
 - d) 33 (17%) experienced difficulty understanding the green certification requirements, or were struggling to meet the costs of modifying their vehicles
 - e) 68 (36%) planned to sell their vehicle without obtaining green certification and return to their home country
- 23 Community Rangers reported a high level of compliance with rental vehicles displaying green certification. In cases of non-compliance, campers were warned of potential infringements and encouraged to discuss the issue with the vehicle provider.
- 24 Compliance officers counted ten thousand, five hundred and forty-one (10,541) freedom camping vehicles across Dunedin City during the period 18 December 2024 to 17 March 2025.
- 25 This was an 8% decrease in vehicles counted over the same period during the 2023/2024 season (11517 vehicles counted), marking the first seasonal decrease in camping vehicle numbers since the 2020/2021 season, which was affected by Covid-19 lockdowns and border restrictions.

- 26 Peak vehicle numbers over the December – March period (15,375) were observed during the 2019/2020 season, shortly before Covid-19 travel restrictions were introduced.
- 27 Information provided by Stats NZ shows increases in overseas visitor arrivals over the 2024/2025 freedom camping in season, when compared to the 2023/2024 season.
- 28 The DCC's three unrestricted freedom camping sites remained popular with campers and accommodated 6,181 (59%) of the vehicles counted. The Warrington Domain was the most popular with 2,710 vehicles; the Thomas Burns Street carpark accommodated 2,253 vehicles and the Ocean View Reserve, 1,219 vehicles.
- 29 Camper numbers at the Thomas Burns Street site decreased, while numbers at the Warrington Domain and Ocean View Reserve increased when compared to the previous season.
- 30 Of the vehicles staying at unrestricted sites, 2957 (48%) were certified self-contained. This was a decrease from 54% self-contained during the previous season.
- 31 The Brighton Domain and St Clair Esplanade were the most popular restricted sites with 1,571 and 600 vehicles counted, respectively. The Kensington Oval saw an 83% decrease in freedom camping vehicle numbers, from 775 during the 2023/2024 season, to 129 during the 2024/2025 season.
- 32 Vehicles staying at restricted sites must display an NZS 5465:2001 self-containment certificate to be Bylaw-compliant.
- 33 Forty-two (42) infringement notices were issued for non-compliant camping during the 2024/25 season, of which, 14 were subsequently waived. This is an increase from 7 notices issued during the 2023/2024 season in which compliance officers were tasked with an education-first approach, due to recent changes in legislation. Infringement notices peaked during the 2018/19 season with 682 issued.
- 34 The majority of infringement notices were issued to vehicles camping in a restricted area without displaying a valid self-containment certificate (25 infringements issued) and to vehicles exceeding the two-consecutive-night maximum permitted stay (15 infringements issued).
- 35 Seventy (70) complaints of non-compliant freedom camping were received between 1 November 2024 and 14 May 2025. This equates to 0.7 complaints per 100 freedom camping vehicles counted.
- 36 The definition of freedom camping was amended under the SCMVLA to exclude people who are 'unable to live in appropriate residential accommodation' from enforcement action, provided they are not in New Zealand on a visitor visa.
- 37 MBIE is currently seeking feedback from Councils on the effects of this amendment, as part of a review required by the SCMVLA.
- 38 Compliance officers that encounter homeless campers provide information regarding the Ministry of Social Development's Emergency Housing service in the first instance, with personal details then referred to DCC's team for follow-up, if these details have been provided.
- 39 Year-to-date freedom camping compliance costs totalled \$116,472.

OPTIONS

40 As this report is for noting only, no options are presented.

NEXT STEPS

- 41 Staff will commence planning for the upcoming 2025/2026 freedom camping season. Focus points will include:
- a) Continued education of campers regarding the new requirements of the SCMVLA through the Community Ranger program
 - b) Monitoring the effects of the SCMVLA on camper numbers at Council's unrestricted freedom camping sites
- 42 Compliance officers will transition to a reactive patrol function during the 2025/2026 freedom camping season. This is expected to reduce enforcement costs by only deploying enforcement officers to address specific reports of non-compliant freedom camping.

Signatories

Author:	Stephen Hogg - Parks and Recreation Planner John Brenkley - Planning and Partnerships Manager
Authoriser:	Heath Ellis - Group Manager Parks and Recreation Scott MacLean - General Manager, Climate and City Growth

Attachments

	Title	Page
↓A	2024/2025 Freedom Camping Season Statistics	101

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.
 This decision promotes the social well-being of communities in the present and for the future.
 This decision promotes the economic well-being of communities in the present and for the future.
 This decision promotes the cultural well-being of communities in the present and for the future.

This report allows communities to be informed of decision-making that effects their social, economic and environmental well-being.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	✓

Māori Impact Statement

The management of the freedom camping programme and the Camping Control Bylaw 2015 (and any subsequent amendments), does not limit or affect the rights in relation to nohaonga entitlements under the Ngai Tahu Claims Settlement Act 1998.

Sustainability

Effective monitoring and management of freedom camping is necessary to ensure positive outcomes with regard to social and environmental sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The operational costs of managing freedom camping are currently provided for in the 10-year plan 2021-2031.

Financial considerations

There are no financial considerations as this report is for noting only.

Significance

The findings within this report are considered low in terms of the Council's Significance and Engagement policy.

Engagement – external

There has been no external engagement.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Parks and Recreation Services engage directly with the Customer Services Agency, Fleet Services, Communications and Marketing departments during the freedom camping season.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Freedom camping sites are located throughout the city. Community Boards work closely with staff in identifying and resolving freedom camping issues when these arise in their communities.

Attachment A: Freedom Camping Statistics 2024-2025

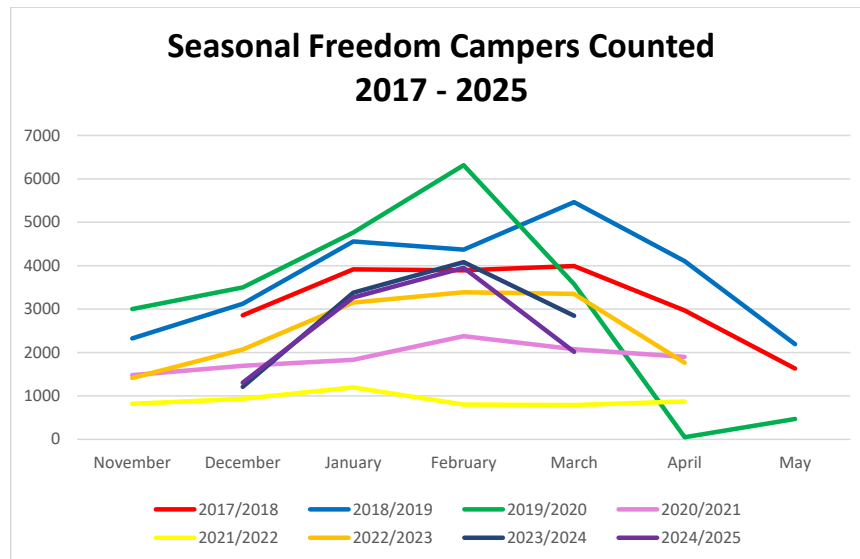


Figure 1.

*Freedom campers were counted from 18 December - 17 March during the 2023/2024 and 2024/2025 seasons

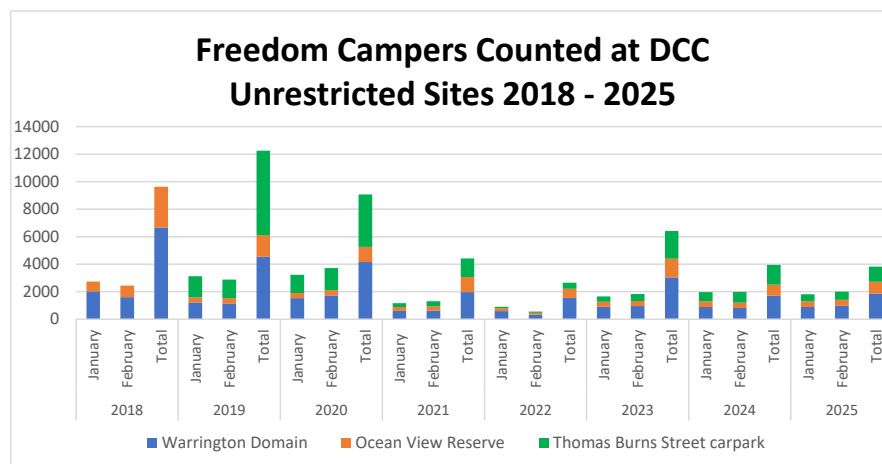


Figure 2

*Graph shows the number of freedom campers counted staying at DCC's three unrestricted sites during the months of January and February each year. These months are typically the busiest of the freedom camping season.

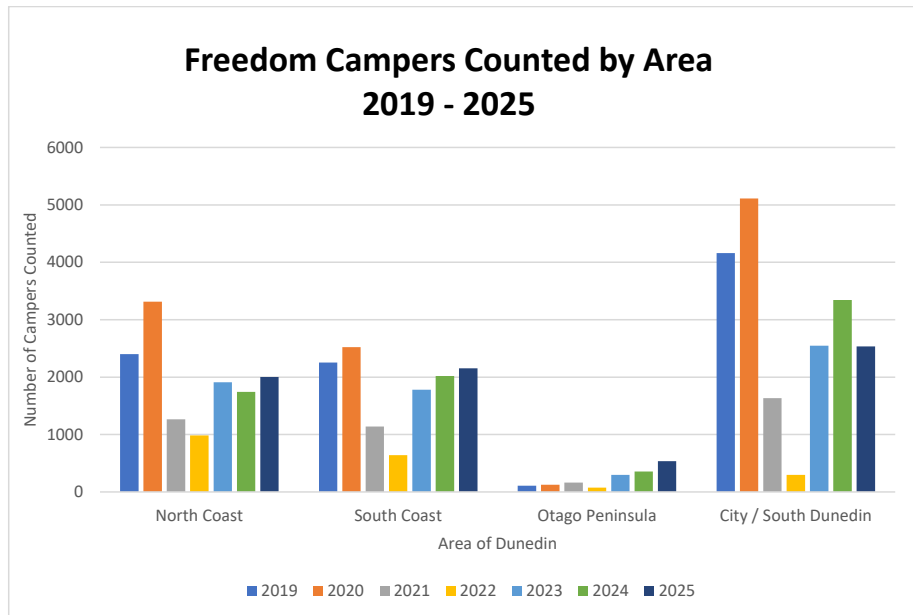


Figure 3

**Graph shows total campers counted during the months of January and February each year*

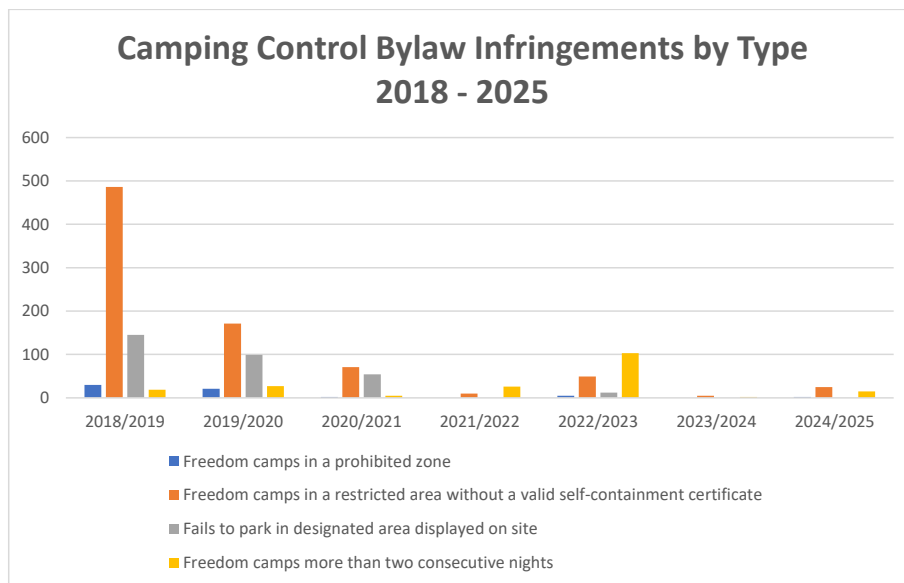


Figure 4

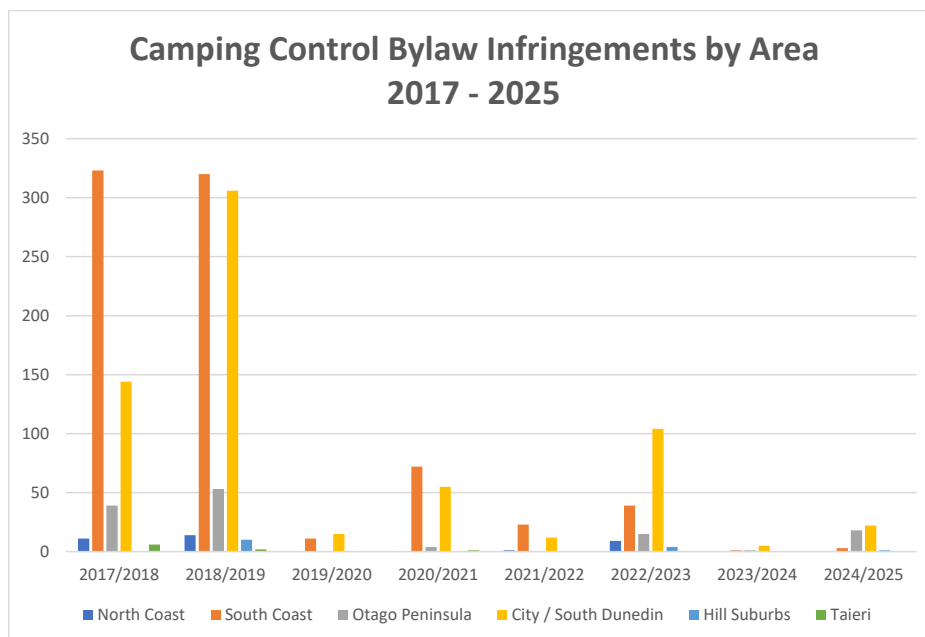


Figure 5

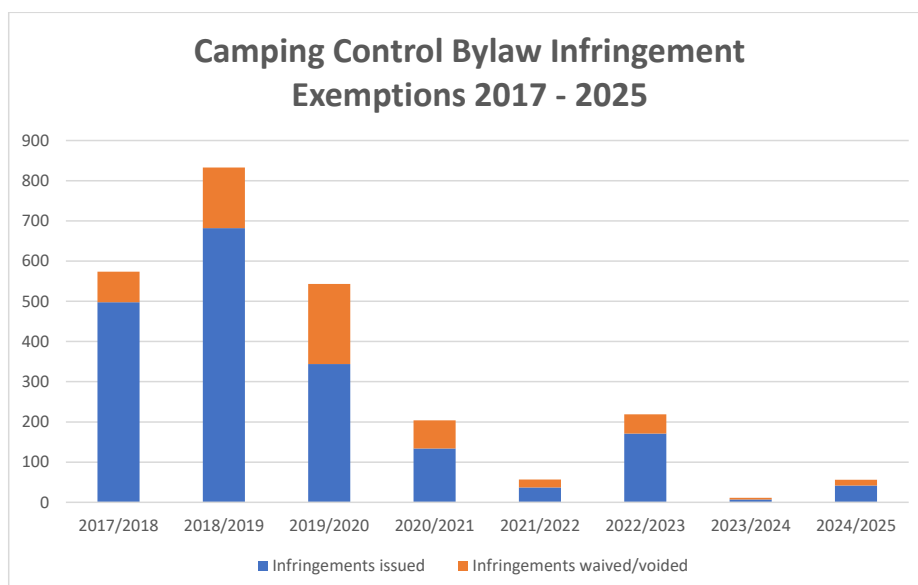


Figure 6

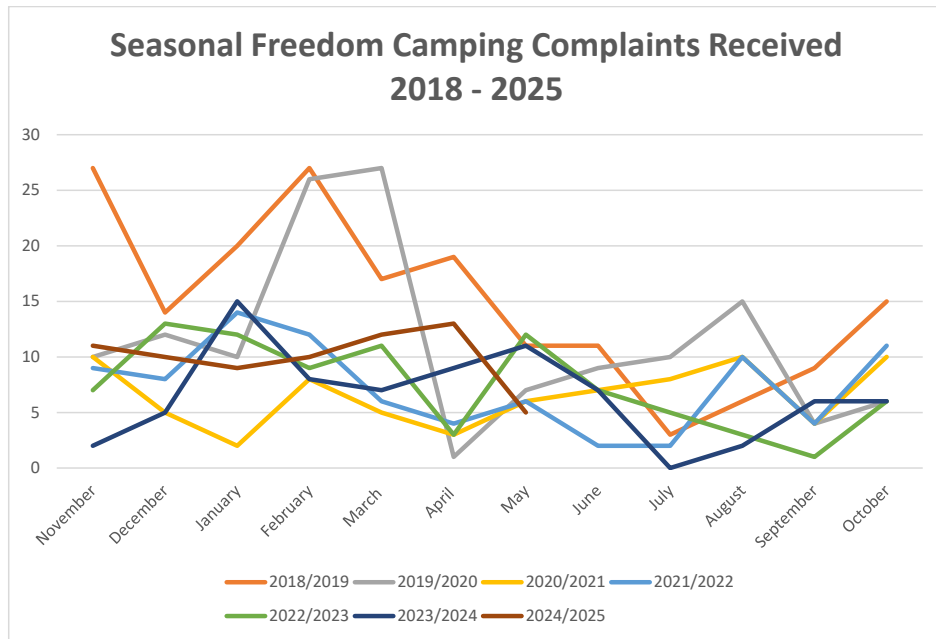


Figure 10

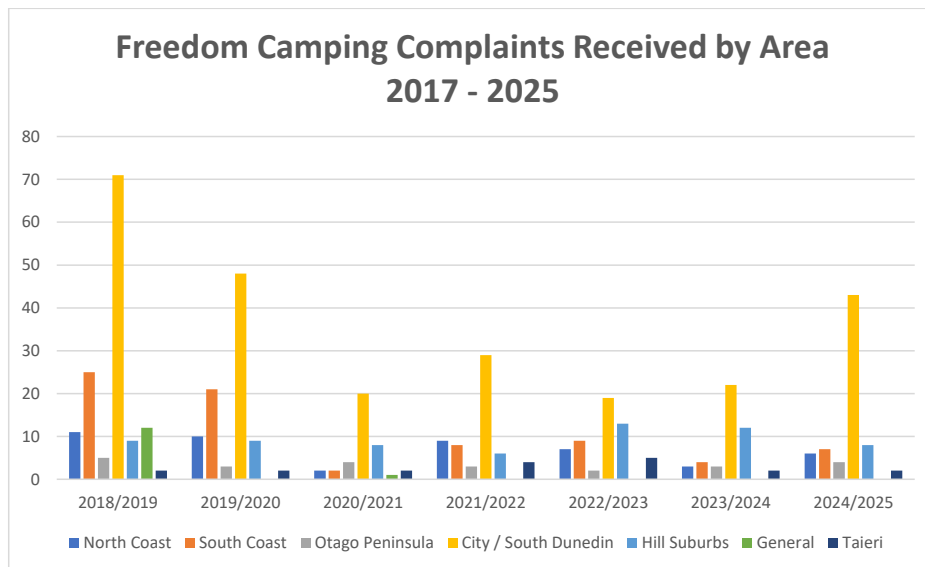


Figure 11

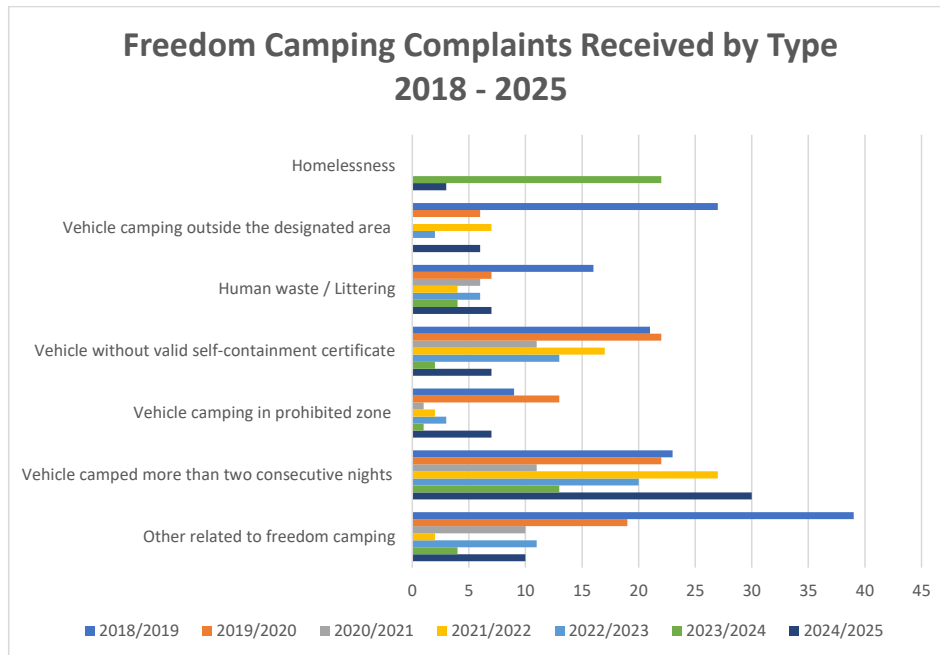


Figure 12

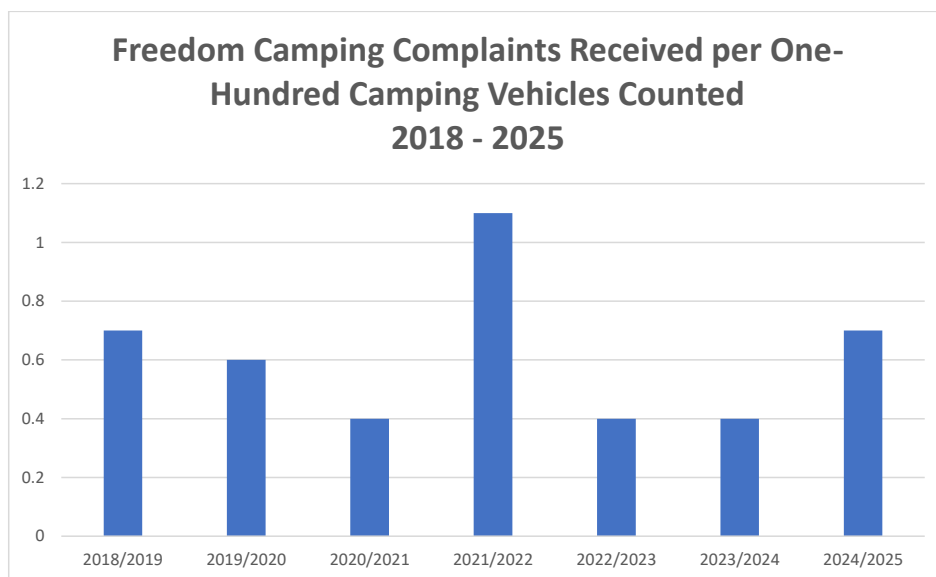


Figure 13

ŌTEPOTI DUNEDIN HOUSING PLAN UPDATE

Department: Māori, Partnerships and Policy

EXECUTIVE SUMMARY

- 1 This report is an update on the work towards the Ōtepoti Dunedin Housing Plan 2022 (The Plan) adopted by Council on 30 August 2022.
- 2 It outlines the progress made by staff against each of the 15 action points of the Plan's second Implementation Plan 2024-2026 which was noted by Council on 25 November 2024.
- 3 Staff have initiated work against the 15 actions outlined in the Implementation Plan 2024 – 2026. This report provides an update on work completed, started and/or progressed.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the update against the Ōtepoti Dunedin Housing Plan 2022 and its Implementation Plan 2024 – 2026.

BACKGROUND

- 4 The Implementation Plan 2024 - 2026 has 15 actions against six priority work areas. The actions were developed and prioritised in consultation with stakeholders.
- 5 The priority work areas for 2024-2026 are:
 - Complete the vulnerable people and DCC land use policies.
 - Create collaboration opportunities.
 - Progress ways to improve the quality of our housing.
 - Create mechanisms to utilise Dunedin City Council owned land to increase housing supply.
 - Continue work towards our functional zero approach to homelessness.
 - Continue the update of the website and easy to read resources.

- 6 The Implementation Plan 2024 – 2026 actions have been identified in consultation with groups and individuals in DCCs database.

DISCUSSION

Complete the vulnerable people and Dunedin City Council Land Use Policies.

Action 1 – complete policy work around managing homeless groups (including belongings) and DCC residential land use/disposal.

- 7 Both policies work are currently in the research phase. This includes:
- Reviewing relevant bylaws and legislation, including clarifying legislative hierarchies.
 - Exploring national and international approaches.
 - Engaging with internal teams and external stakeholders.
- 8 The Corporate Policy team is supporting this work.
- 9 DCCs Principal Policy Advisor (the Advisor) Housing now convenes the national council group Te Kāuru, which collaborates with LGNZ and the Ministry of Housing and Urban Development. Lessons from this work will inform the policy.

Create Collaboration Opportunities.

Action 2 – lead engagement across NGOs, Central Government, community housing providers and developers to overcome barriers to building affordable homes.

- 10 Staff regularly meet with developers to connect them with landowners keen to build affordable or community/social housing.
- 11 Staff also participate in numerous external housing-related groups, including the Otago Housing Alliance.

Action 3 - Look for funding and collaboration opportunities for increasing housing stock in the city.

- 12 Staff continue to engage with local and national developers to discuss housing opportunities.
- 13 The upcoming DCC Land Use Policy will outline how council-owned residential land can support affordable, rental, and social housing development.

Progress ways to improve the quality of our housing.

Action 4 - Co-ordinate the building incentives investigations across council.

- 14 Internal teams with existing or planned housing incentives have met to collate offerings. Work is temporarily paused to align with the 9-Year Plan but remains active.

Create mechanisms to utilise Dunedin City Council owned land to increase housing supply.

Action 5 – Design and implement mechanisms to enable development of housing on Dunedin City Council land.

Action 6 – Explore partnerships options with and between external groups to build affordable, accessible or social housing.

Action 7 – Create a communications plan to socialise land use options.

15 These actions rely on adopting the DCC Land Use Policy to ensure equitable housing outcomes aligned with the Ōtepoti Dunedin Housing Plan 2022: A Home for Everyone.

Action 8 – Continue to advocate for investment in housing in Dunedin City Council.

16 The Advisor has taken several advocacy opportunities, including presenting at the Aotearoa Homeless Summit and the Affordable Housing Development and Investment Summit. The Advisor highlighted the lack of Central Government investment and services in Dunedin, including:

- Kāinga Ora pausing developments (e.g., a 41-unit build on Carroll Street),
- Limited community housing providers and constrained funding access for smaller ones,
- No Housing First provider or outreach funding,
- Insufficient services such as shelters, hygiene facilities, and laundry.

17 The presentation prompted valuable conversations with summit participants.

Continue to work towards our Functional Zero approach to homelessness.

Action 9 – Review data collected, analyse and support advocacy or advocate for services.

18 The Outcomes Star has 16 frontline staff across 10 agencies actively licenced. There is already data coming from the initial interactions but the numbers at this point are still small which was anticipated.

19 The Outcomes Star identifies, across the main factors that cause homelessness what an individual is 'stuck' on. The graph attached identifies the current data.

Action 10 – Expand provider/agency involvement.

Action 11 – Run further Dunedin training.

20 An Outcomes Star training session was delivered in April, with participants from Budgeting Dunedin, Dunedin Night Shelter, and DCC.

21 Te Whatu Ora has chosen not to renew its licenses, citing limited value. However, it remains engaged, shares internal data, and continues to participate in the Community of Practitioners facilitated by council for frontline staff.

Action 12 – Create council-wide guidelines for interactions with our homeless citizens and their belongings.

22 Staff are progressing this initiative in collaboration with departments such as Parks, Parking, Property, and Libraries. Once completed, the approach will be shared across council and with the wider community, including those experiencing homelessness

Action 13 – Complete emergency planning response to extreme weather events, natural disasters and social emergencies for our homeless and vulnerable communities.

- 23 Council staff consulted with Christchurch City Council and will now convene a working group including Te Whatu Ora, FENZ, NZ Police, MSD, CDEM, and mana whenua.
- 24 The recent fire at a temporary shelter highlights the urgent housing crisis. The latest census indicates a 29.5% national increase in homelessness, with 267 Dunedin residents now unsheltered.
- 25 The census also reports 933 people in temporary housing, 792 in overcrowded conditions, and 2,100 in uninhabitable homes (e.g., due to mould or disrepair).
- 26 This brings the total number of Dunedin residents in urgent need of housing to 4,092.
- 27 These figures do not include individuals in housing stress due to high rents or mortgages.
- 28 Dunedin households spend 24.3% of income on rent (Infometrics, 20/05/2025).
- 29 Mortgage payments account for 44.1% of average income (Infometrics, 20/05/2025).

Action 14 – Facilitate a Homeless Hui.

- 30 This workstream has not yet been started.

Continue the update of the website and easy to read resources.

Action 15 – Finalise updated web-page and increase links

- 31 The webpage has been refreshed and will continue to be updated and expanded.

OPTIONS

- 32 There are no options as this report is for noting.

NEXT STEPS

- 33 Staff will continue work against the 15 actions of the Implementation Plan 2024 – 2026.

Signatories

Author:	Gill Brown - Principal Policy Advisor Housing
Authoriser:	Nicola Morand - Manahautū (General Manager Policy and Partnerships)

Attachments

	Title	Page
↓A	Star Report	112

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision promotes the social well-being of communities in the present and for the future.
This decision promotes the economic well-being of communities in the present and for the future.
This decision promotes the cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Future Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Ōtepoti Dunedin Housing Plan 2022 and the Implementation Plan 2024 – 2026 contributes to an effective housing eco-system for the city and contributes to the DCC's strategic framework.

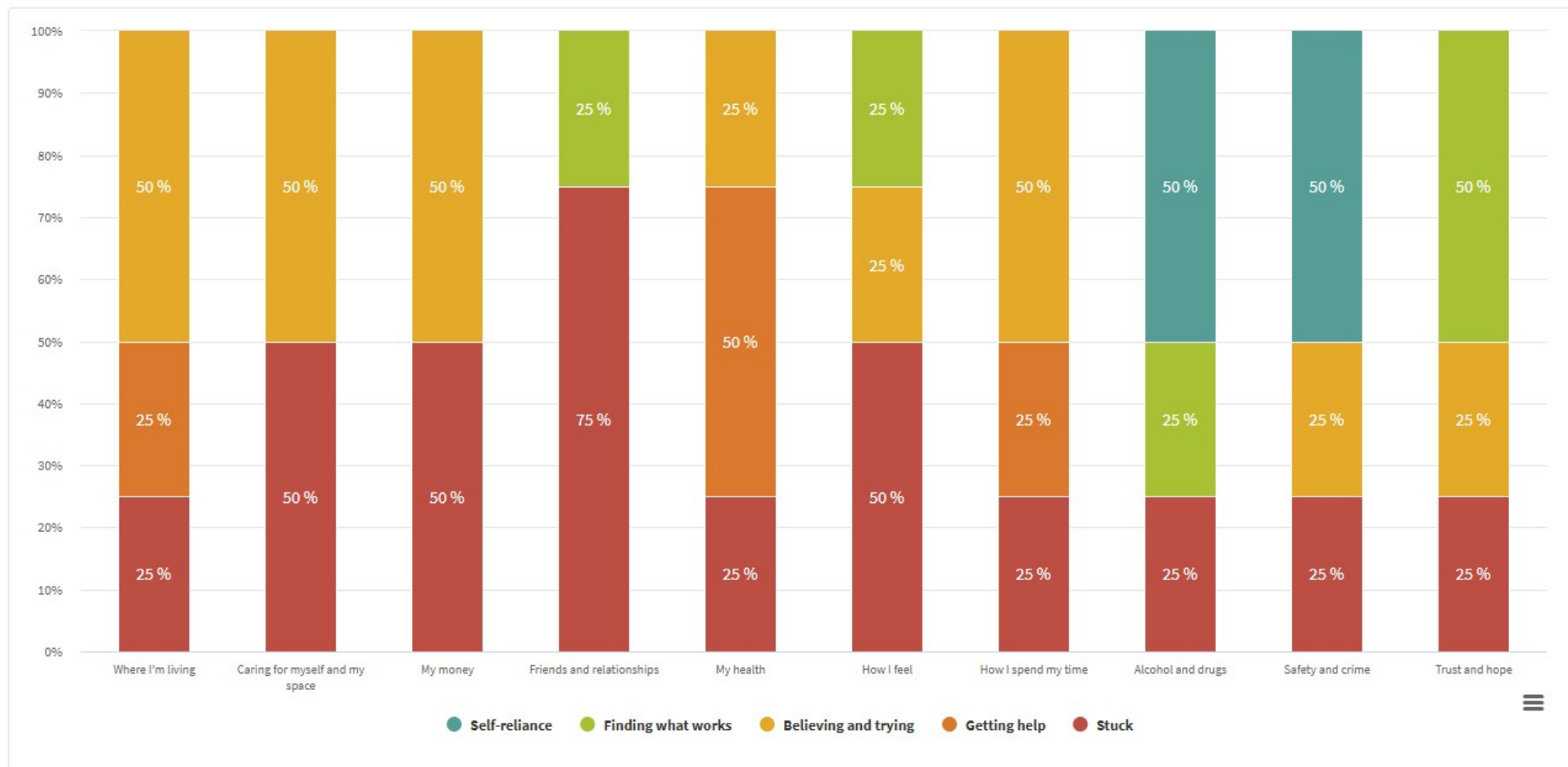
Māori Impact Statement

Housing cuts across many aspects of Māori wellbeing, such as whānau health, acquisition and use of te reo Māori, care of whenua and the environment, the ability to provide sustenance and hospitality for themselves and others, and many aspects of wellbeing that are unique to Māori culture. There are a number of large multidisciplinary and multi-agency research projects working alongside Māori communities to empower Māori in the housing sector and developing the knowledge needed to address severe housing deprivation, homelessness, social housing, affordable rental options, ownership and papakainga development. The Policy and Partnerships team is in touch with a number of these large research projects, to develop relationships and exchange information to inform the development of the Council's Strategic priorities and commitment to Te Taki Haruru.c

Sustainability

Sustainability has been identified as a key issue through ongoing consultation with the community and stakeholders. There is alignment of goals between the Ōtepoti Dunedin Housing Plan and the Zero Carbon Plan.

<p>Zero carbon</p> <p>This update has no impact on greenhouse gas emissions.</p>
<p>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</p> <p>This work is in line with the Long Term Plan 2025-2034.</p>
<p>Financial considerations</p> <p>Funding for the Principal Policy Advisor – Housing, Eco-Designer and a small operational budget is included in the current Long Term Plan 2025 - 2034.</p>
<p>Significance</p> <p>This report is considered of low significance in terms of the Councils Significance and Engagement Policy.</p>
<p>Engagement – external</p> <p>External engagement with stakeholders across the city continues.</p>
<p>Engagement - internal</p> <p>Internal engagement across many DCC departments continues.</p>
<p>Risks: Legal / Health and Safety etc.</p> <p>There are no identified risks.</p>
<p>Conflict of Interest</p> <p>There are no known conflicts of interest.</p>
<p>Community Boards</p> <p>There are no direct implications for Community Board areas.</p>



APPOINTMENT OF CHAIR, MUSIC ADVISORY PANEL

Department: Ara Toi

EXECUTIVE SUMMARY

- 1 The purpose of this report is to recommend the Community Services Committee appoints a Chair for the Music Advisory Panel.

RECOMMENDATIONS

That the Committee:

- a) **Appoints** a Chair for the Music Advisory Panel

BACKGROUND

- 2 At the Community Services Committee meeting on 20 August 2024, the Committee approved the following:

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Committee:

- a) Approves, the draft Terms of Reference for the Music Advisory Panel with the following amendments:
 - i) (5.4.4) the membership to consist of two councillors.
 - ii) (5.7) The Quorum is five members, one must be a councillor.
- b) Notes that if the draft Terms of Reference for the Music Advisory Panel is approved, that next steps include:
 - i) A public notification process will be undertaken to receive expressions of interest for potential members for the Music Advisory Panel.
 - ii) Following the public notification process, staff will prepare a further report for the Community Services Committee to consider nominees for the Music Advisory Panel.
- c) The Chief Executive is authorised to make minor amendments, as necessary.

Motion carried (CSC/2024/020) Cr Vandervis recorded his vote against.

- 3 As per clause 5.6 of the Terms of Reference for the Music Advisory Panel, a Chair will be appointed by the Community Services Committee.

5.6 The Chair is appointed by the Community Services Committee.

- 4 Expressions of Interest for positions on the Panel were sought from the public. A total of 17 applications were received for the five community places and the following were approved:

- Francisca Griffin
- Abby Wolfe
- Karl Brinsdon
- Dave Bennett
- Stephen Stedman
- Charlie Brough (youth representative)

- 5 Te Rūnanga o Ōtākou and Te Rūnaka o Kāti Huirapa ki Puketeraki were approached to provide a mana whenua representative. Both Rūnaka have insufficient capacity to fill this position at present.

- 6 Councillors Walker and Mayhem were appointed as the two Councillors on the Panel.

- 7 The Community Services Committee has not met since the community Panel members were appointed, so has not had an opportunity to appoint a Chair.

DISCUSSION

- 8 The Panel has met three times to date, with the Team Leader, Creative Partnerships attending in support.

- 9 With the Community and Council Panel appointments now confirmed, the Community Services Committee may now consider the appointment of a Chair.

- 10 The appointment of a Chair will ensure that the Panel is constituted in accordance with the Terms of Reference and will provide leadership for Panel meetings.

OPTIONS

- 11 Option One – Recommended Option The Community Services Committee appoints a Chair for the Music Advisory Panel.

Impact assessment

- This option has no impact on debt, rates, or city-wide and DCC emissions.

Zero carbon

- This option has no impact on city or DCC greenhouse emissions.

Advantages

- The Music Advisory Panel is constituted according to the Council-approved Terms of Reference.
- The Music Advisory Panel meetings proceed with a Chair in place.

Disadvantages

- There are no perceived disadvantages.

Option Two – Status Quo

12 The Community Services Committee does not appoint a Chair for the Music Advisory Panel.

Impact assessment

- This option has no impact on debt, rates, or city-wide and DCC emissions.

Zero carbon

- This option has no impact on city or DCC greenhouse emissions.

Advantages

- There are no perceived advantages.

Disadvantages

- The Music Advisory Panel continues to operate without a Chair.
- The Music Advisory Panel Terms of Reference are not met.

NEXT STEPS

13 Members of the Music Advisory Panel will be advised if a Chair is appointed.

Signatories

Author:	Lisa Wilkie - Kaiarahi - Team Leader Creative Partnerships
Authoriser:	Cam McCracken - Director DPAG, Toitū, Lan Yuan and Olveston

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables community engagement with local decision-making. It also promotes the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Future Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

This decision supports the implementation of the Ōtepoti Live Music Action Plan

Māori Impact Statement

Te Taki Haruru, DCC's Māori Strategic Framework was taken into consideration in the development of the terms of reference for the Music Advisory Panel. A mana whenua representative will be appointed on to the Music Advisory Panel. Mana whenua engagement was undertaken in the development of the Ōtepoti Live Music Action Plan.

Sustainability

The Music Advisory Panel helps the local live music ecosystem to develop in ways that are creatively, socially, environmentally, and economically sustainable.

Zero carbon

This option has no impact on city or DCC greenhouse emissions.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

No implications

Financial considerations

No implications

Significance

This report is considered to be of low significance in terms of the Significance and Engagement Policy

Engagement – external

The Music Advisory Panel provides an avenue for ongoing engagement with local music stakeholders.

Engagement - internal

Internal engagement has included Creative Partnerships and Governance Support

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

The functioning of the Music Advisory Panel will be of interest to all Community Boards as the Ōtepoti Live Music Action Plan supports all forms of live music across the city.

NOTICE OF MOTION - UNLAWFUL OCCUPATION OF PALESTINE SANCTIONS BILL

EXECUTIVE SUMMARY

- 1 In accordance with Standing Order 26.1, the following Notice of Motion was received from Cr Christine Garey at least five working days before the meeting, for inclusion on the agenda for the meeting being held on Wednesday, 18 June 2025.

RECOMMENDATIONS

That the Committee:

- a) **Receives** the Notice of Motion.

Attachments

	Title	Page
↓A	Notice of Motion - Cr Christine Garey	119
↓B	Unlawful occupation of Palestine Sanctions Bill	120

for 1pm on Wednesday, June 18th, 2025.

MOVED: Christine Garey

That the Committee:

Agrees to support the Unlawful Occupation of Palestine Sanctions Bill and requests that the Mayor writes to both the Prime Minister and the Minister of Foreign Affairs asking that Government MPs support the Bill.



Cr Christine Garey

DRAFT FOR CONSULTATION

Unlawful Occupation of Palestine Sanctions Bill

Member's Bill

Explanatory note

General policy statement

This Bill is based on the existing Russia Sanctions framework. It allows Aotearoa New Zealand to implement sanctions in response to the presence of Israel (the State of Israel) in the Occupied Palestinian Territory, which the United Nations General Assembly Resolution ES-10/24 held to be unlawful. The Bill will allow for sanctions to be imposed and enforced on individuals or entities that are responsible for, associated with, or involved in the unlawful presence of Israel in the Occupied Palestinian Territory.

It will prevent individuals or entities from moving assets to Aotearoa New Zealand or using Aotearoa New Zealand's financial system to circumvent sanctions that may be imposed by other countries in the future. It will also enable Aotearoa New Zealand to freeze assets already located here.

This Bill also allows sanctions to be imposed and enforced on designated assets or services (such as trade and financial services). Sanctions could also restrict access to Aotearoa New Zealand territory.

The tenth emergency session of the United Nations General Assembly was convened in 1997 following the United Nations Security Council's failure to address Israel's presence in the Occupied Palestinian Territory.

In the tenth emergency session of the United Nations General Assembly on 18 September 2024, Aotearoa New Zealand joined 123 other member states in supporting United Nations General Assembly Resolution ES-10/24 "Advisory opinion of the International Court of Justice on the legal consequences arising from Israel's policies and practices in the Occupied Palestinian Territory, including East Jerusalem, and from the illegality of Israel's continued presence in the Occupied Palestinian Territory".

This resolution affirmed the advisory opinion of the International Court of Justice, called upon all States to comply with their obligations under international law, and, amongst other actions, called up all States to implement sanctions, including travel bans and asset freezes, against natural and legal persons engaged in the maintenance of Israel's unlawful presence in the Occupied Palestinian Territory, including in relation to settler violence. The Bill implements that action from the resolution.

The Bill puts Aotearoa New Zealand's condemnation of the unlawful presence of Israel in the Occupied Palestinian Territory into practical legislative changes to live up to the resolutions we supported in the United Nations General Assembly.

This Bill utilises the existing sanctions framework implemented in response to Russian aggression.

The Bill, without limiting the Minister's ability to implement further sanctions, also directs the Minister to immediately implement sanctions using the framework on the following classes of person, assets, and services:

- Ministers of the Government of Israel
- Members of the Knesset of Israel who supported either of two recent resolutions deepening Israel's unlawful occupation of Palestine
- Members of the General Staff of the Israel Defence Forces
- Trade of weapons, ammunition, military vehicles and equipment, and spare parts or accessories
- Services, including financial services, which assist with the export, manufacture, or transfer of the above military assets
- Any other assets or services of economic or strategic importance to the Government of Israel.

The Bill advances a foreign policy for Aotearoa New Zealand that is built on the foundations of peace, justice, and international solidarity.

Clause by clause analysis

Clause 1 is the Title clause.

Clause 2 states when the Bill is to come into force, which is on the day after it receives the Royal assent.

Part 1

Preliminary provisions

Clause 3 sets out the purpose of the Bill. The purpose is to enable the New Zealand Government to impose and enforce sanctions in response to Israel's occupation of, and military actions in, the Occupied Palestinian Territory.

Clause 4 provides for the application of the Bill. The Bill empowers regulations that may apply in certain circumstances to action outside New Zealand by New Zealand

citizens and companies, people who are ordinarily resident in New Zealand, and dealings on New Zealand ships or aircraft.

Clause 5 contains definitions of terms used in the Bill. The key terms are asset, service, dealing with assets, and dealing with services.

An example of an asset might be computer code or other data. A related example of a service might be coding. Examples of services provided in the Bill's definition include—

- advice, assistance, or training:
- electronic services (for example, relating to information technology):
- communications services:
- bunkering services:
- carriage services:
- financial, accounting, and insurance services (including for example, a service relating to cryptocurrency):
- military activities.

clause 6 contains a definition of sanction, which provides that the term denotes a prohibition or restriction imposed by regulations made under the Bill. Sanctions can be prohibitions or restrictions on—

- persons travelling to, entering, or remaining in New Zealand; or
- dealing with assets; or
- dealing with services.

Clause 7 provides that the Bill is to bind the Crown.

Part 2 **Sanctions**

Clause 8 sets out the threshold for when the Minister may make a recommendation for regulations to be made under the Bill. The Minister may do so only if the Minister is satisfied that the regulations are necessary to respond to Israel's unlawful presence in the Occupied Palestinian Territory.

A response is appropriate if the Minister considers it demonstrates New Zealand's condemnation of the unlawful presence, including—

- if it is designed to exert pressure on Israel (or an assisting country); or
- because it complements or reinforces sanctions by other countries.

Additionally, the Minister must be satisfied that the United Nations Security Council is unlikely to act or has acted (or is likely to act) insufficiently.

Clause 9 requires the Minister to recommend the making of regulations under *clause 9* in respect of certain specified classes of person, asset, and services as soon as practicable after the commencement of this Act.

Clause 10 requires that regulations that prescribe a sanction must include—

- a statement of the purpose of the regulations:
- a description of the persons or class of persons, assets or class of assets, or services or class of services affected:
- a description of the relevant prohibitions or restrictions:
- a description of any duties or requirements in relation to compliance with the sanction.

Clause 11 sets out other aspects about the scope and effect of sanctions regulations. *Clause 11(1)* allows the regulations to be of general application or to relate only to specified countries. *Clause 11(2)* provides that regulations in relation to a designated person may cover their associates (including their relatives). *Clause 11(5)* provides for the regulations to set out how assets may be preserved or managed during the time they are prohibited or restricted. The regulations may also provide that the owner can be charged for that preservation or management. *Clause 11(6)* allows sanctions relating to dealing with assets or dealing with services to modify (with or without conditions), extend, disapply, exempt, or suspend any specified rule in any other legislation.

Clause 12 enables the Secretary to further identify persons, assets, or services described in sanctions regulations. This may be done by a designation notice. Designation notices must identify the persons, assets, or services consistently with the descriptions in the regulations, and must be required for the purpose of the regulations.

Clause 13 provides for regulations and designation notices to have a fixed term (unless extended under that clause).

Clause 14 allows those affected to seek an exemption for a particular specified situation, in relation to particular persons, assets, or services and for particular events or dealings. An application may be made because of humanitarian need or for any other reason.

Clause 15 requires the Secretary of Foreign Affairs and Trade to maintain an online register listing all current sanctions and exemptions from sanctions.

Clause 16 requires duty holders (such as registered banks and certain others) in possession or in immediate control of assets that they suspect are designated assets or assets owned or controlled (directly or indirectly) by a designated person to report that suspicion to the Commissioner of Police. The same obligation to report suspicions falls on those that are to deal with or that are dealing with services that they suspect are designated services.

Regulations made under *clause 33* may extend this obligation onto other duty holders for the purposes of the Bill.

Clause 17 protects the identity of people making reports under *clause 16*.

Clause 18 provides an immunity for people with obligations imposed by or under the Bill from liability in criminal and civil proceedings for any act or omission to comply with the obligations if the act or omission was reasonable and done in good faith.

Part 3 **Enforcement**

Clause 19 prohibits contracting out of the Bill.

Clause 20 provides that no person is entitled to compensation or other remedy for good faith and reasonable actions or omissions by those acting under the Bill.

Civil enforcement

Clauses 21 to 24 create a civil liability regime for people who breach a sanction (without lawful justification or reasonable excuse). The regime also applies if there are reasonable grounds to believe that a person is likely to breach a sanction.

The Attorney-General may issue a formal warning to a person to whom the regime applies or accept an enforceable undertaking from the person and then seek an order of the court if the undertaking is breached. Alternatively, the Attorney-General may seek an injunction restraining a person from breaching a sanction.

Criminal enforcement

Clause 25 sets out offences under the Bill.

Clause 26 provides for an additional penalty if offending involved commercial gain. A court may order a convicted person to pay up to 3 times the value of any gain.

Extraterritorial application

Clause 27 sets out the extraterritorial jurisdiction for offences under the Bill. This is modelled on the precedent section of 7A of the Crimes Act 1961 and section 26 of the Russia Sanctions Act 2022.

Attorney-General's consent

Clause 28 provides that the Attorney-General must consent to any prosecution under the Bill.

Application of Customs and Excise Act 2018

Clause 29 provides that the provisions of the Customs and Excise Act 2018 that apply to prohibited imports or prohibited exports apply (with any necessary modifications) with respect to assets that are subject to, or that otherwise relate to, a sanction. The provisions apply as if the importation or exportation of the assets were prohibited under that Act.

Part 4

Review of Act and miscellaneous provisions

Review of Act

Clause 30 requires a review about the operation and effectiveness of the Act after 2 years. The Minister must present a report of the review to the House of Representatives.

Information gathering and sharing powers

Clause 31 provides powers for the Commissioner of Police to order documents to be produced. *Clause 31* is similar to the Commissioner of Police's powers in the Anti-Money Laundering and Countering Financing of Terrorism Act 2009.

Clause 32 provides that a government agency may disclose to the Secretary certain information if the agency considers that the disclosure is necessary or desirable for specified purposes relating to sanctions.

Other regulation-making powers

Clause 33 provides for other regulation-making powers.

Consequential amendments

Clauses 34 to 36 consequentially amend 3 other Acts.

Chlöe Swarbrick

Unlawful Occupation of Palestine Sanctions Bill

Member's Bill

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Consequential amendments

34	Anti-Money Laundering and Countering Financing of Terrorism Act 2009 amended	21
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The Parliament of New Zealand enacts as follows:

1 Title

This Act is the Unlawful Occupation of Palestine Sanctions Act **2024**.

2 Commencement

This Act comes into force on the day after Royal assent.

Part 1

Preliminary provisions

3 Purpose

The purpose of this Act is to enable New Zealand to impose and enforce sanctions in response to Israel's continuing occupation of, and military actions in, the Occupied Palestinian Territory.

4 Application of this Act

This Act empowers regulations that may apply in relation to—

- (a) persons travelling to, entering, or remaining in New Zealand; and
- (b) dealing with assets or dealing with services, including—
 - (i) dealing inside New Zealand with assets outside New Zealand or with services to or for persons outside New Zealand; and
 - (ii) dealing outside New Zealand by New Zealand citizens, ordinary residents, and entities (*see section 27*).

5 Interpretation

In this Act, unless the context otherwise requires,—

asset—

- (a) means everything that is capable of being owned, whether it is—
 - (i) real or personal property; or
 - (ii) in tangible or intangible form; or
 - (iii) inside or outside New Zealand; and
- (b) includes, without limitation,—

Part 1 cl 5

Unlawful Occupation of Palestine Sanctions Bill

- (i) any legal or equitable estate or interest in property; and
- (ii) the proceeds of dealing with any asset

Example

Cryptocurrency is an example of an asset.

Commissioner means the Commissioner of Police

constable has the meaning given in section 4 of the Policing Act 2008

court means the High Court

craft includes any aircraft, ship, or other machine or vessel, used or capable of being used for the transportation of goods or persons by air or by water

dealing with assets—

- (a) means using, receiving, providing, or otherwise exchanging, trading, or controlling assets in any way and by any means (whether commercially or not); and
- (b) includes, without limitation,—
 - (i) operating an asset (for example, operating a craft):
 - (ii) possessing or acquiring possession of assets:
 - (iii) transferring, holding, lending, hiring, carrying, supplying, procuring, paying for, buying, selling, importing, exporting, assigning, sharing, gifting, or disposing of, or providing access to, assets:
 - (iv) allowing or facilitating dealing with assets

dealing with services—

- (a) means using, receiving, providing, or otherwise exchanging, trading, or controlling services in any way and by any means (whether commercially or not); and
- (b) includes, without limitation,—
 - (i) supplying, brokering, arranging, procuring, paying for, buying, selling, gifting, or transferring services:
 - (ii) disrupting, intercepting, or disabling services, or interfering with services:
 - (iii) allowing or facilitating dealing with services

designated asset means an asset to which a sanction applies because the asset is described in or under, or is within a class of assets described in or under, regulations made under **section 9**

designated person means a person to whom a sanction applies because the person is described in or under, or is within a class of persons described in or under, regulations made under **section 9**

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Part 1 cl 5

designated service means a service to which a sanction applies because the service is described in or under, or is within a class of services described in or under, regulations made under **section 9**

designation notice means a notice given under **section 12**

duty holder means—

- (a) a reporting entity within the meaning given in section 5(1) of the Anti-Money Laundering and Countering Financing of Terrorism Act 2009;
- (b) a person who is declared by regulations made under **section 33** to be a duty holder

entity means any of the following:

- (a) a company or other body corporate;
- (b) a corporation sole;
- (c) in relation to a trust,—
 - (i) if the trust has only 1 trustee, the trustee acting in the person's capacity as trustee;
 - (ii) if the trust has more than 1 trustee, the trustees acting jointly in their capacity as trustees;
- (d) an unincorporated body (including a partnership);
- (e) an organisation or association set up for a political purpose;
- (f) a person or body that performs or exercises a public function, duty, or power conferred on that person or body by Israel or by another country that may be assisting Israel (including, for example, military or information technology functions, duties, or powers)

government agency has the meaning given in section 5(1) of the Anti-Money Laundering and Countering Financing of Terrorism Act 2009

Israel means the State of Israel

Ministry means the Ministry of Foreign Affairs and Trade

New Zealand citizen has the meaning given in section 4 of the Immigration Act 2009

Occupied Palestinian Territory means the West Bank and Gaza, including East Jerusalem

person means—

- (a) an individual; or
- (b) an entity

prescribed means prescribed in or under regulations made under this Act

privileged communication has the meaning given in section 42 of the Anti-Money Laundering and Countering Financing of Terrorism Act 2009

sanction has the meaning given in **section 6**

Part 1 cl 6

Unlawful Occupation of Palestine Sanctions Bill

Secretary means the Secretary of Foreign Affairs and Trade
service—

- (a) means a service of any kind, whether dealt with inside or outside New Zealand; and
- (b) includes, without limitation,—
 - (i) advice, assistance, or training;
 - (ii) an electronic service (for example, relating to information technology);
 - (iii) a communications service;
 - (iv) a bunkering service;
 - (v) a carriage service;
 - (vi) a financial, accounting, or insurance service (including, for example, a service relating to cryptocurrency);
 - (vii) a military activity;
 - (viii) a service that facilitates, or is provided in relation to, any activity.

Compare: 2022 No 6 s 5

6 Meaning of sanction

In this Act, **sanction** means a prohibition or restriction imposed by or under this Act in relation to—

- (a) persons travelling to, entering, or remaining in New Zealand; or
- (b) dealing with assets; or
- (c) dealing with services.

Compare: 2022 No 6 s 6

7 Act binds the Crown

This Act binds the Crown.

Part 2 Sanctions

8 Threshold for recommending sanction by regulation

- (1) The Minister may recommend that regulations be made under **section 9** only if the Minister is satisfied that the regulations are appropriate to respond to Israel's unlawful presence in the Occupied Palestinian Territory.

Example

Examples of a response are—

- sanctioning persons responsible for, or associated with, the unlawful presence; or

Unlawful Occupation of Palestine Sanctions Bill

Part 2 cl 9

- sanctioning persons, assets, or services involved (or that may be involved) in the unlawful presence; or
 - sanctioning persons, assets, or services that will have, currently have, or have had some economic or strategic relevance or connection to the unlawful presence; or
 - sanctioning persons from, or assets or services to or from, a country participating in the unlawful presence.
- (2) A response is appropriate if the Minister considers it demonstrates New Zealand's condemnation of the unlawful presence, including by either or both of the following:
- (a) being designed to exert pressure on Israel (or a country that may be assisting Israel), including by interrupting economic relations; or
 - (b) because it complements or reinforces sanctions by other countries.
- (3) The Minister must also be satisfied that the United Nations Security Council—
- (a) is unlikely to act in response to the unlawful presence under the Charter of the United Nations (whether because of the exercise of a veto by a permanent member of the Security Council or otherwise); or
 - (b) has acted (or is likely to act) in response to the unlawful presence, but the action is (or may be) insufficient.

Compare: 2022 No 6 s 8

Regulations and designation notices

9 Regulations

- (1) The Governor-General may, by Order in Council made on the recommendation of the Minister, make regulations imposing sanctions.
- (2) The regulations must—
- (a) include a statement of their purpose; and
 - (b) describe any of the following, or any classes of the following, to which the regulations apply:
 - (i) persons;
 - (ii) assets;
 - (iii) services; and
 - (c) set out the prohibitions or restrictions imposed on or in relation to—
 - (i) designated persons, which may be,—
 - (A) in the case of individuals who are not New Zealand citizens or holders of a residence class visa, prohibitions or restrictions on travelling to or entering New Zealand or prohibitions or restrictions on remaining in New Zealand; or

7

Part 2 cl 10

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- (B) prohibitions or restrictions on or in relation to dealing with specified assets by, with, for, or from designated persons; or
- (C) prohibitions or restrictions on or in relation to dealing with specified services by, with, for, or from designated persons; and
- (ii) specified dealing with designated assets; and
- (iii) specified dealing with designated services; and
- (d) set out any duties or requirements in relation to compliance with the sanction (for example, a duty to register with the Ministry before engaging in dealings that are, or may be, dealings to which the sanction applies).
- (3) In this section, **holder** and **residence class visa** have the same meanings as in section 4 of the Immigration Act 2009.
- (4) Regulations made under this section are secondary legislation (*see* Part 3 of the Legislation Act 2019 for publication requirements).

Compare: 2022 No 6 s 9

10 Minister must recommend certain sanctions be imposed

- (1) The Minister must recommend the making of regulations under **section 9** imposing sanctions on the following classes of person:
 - (a) a person who is a Minister in the Government of Israel:
 - (b) a person who, while a member of the Knesset of Israel, voted in favour of 1 or both of the following:
 - (i) the Law to Extend the Emergency Regulations (Judea and Samaria—Jurisdiction and Legal Aid 5727-1967 in January 2023:
 - (ii) the Implementation of the Disengagement Plan (Amendment No. 7), 5783-2023 in March 2023:
 - (c) a person who is a member of the general staff of the Israel Defence Forces.
- (2) The Minister must recommend the making of regulations under **section 9** imposing sanctions in respect of the following classes of asset and services:
 - (a) arms or related materiel including, but not limited to, weapons, ammunition, military vehicles and equipment, and spare parts and accessories for any of those things:
 - (b) services (including but not limited to technical, brokering, financial and investment services, and the transfer of financial resources on certain technology) which assist with or relate to the supply, sale, export, transfer, manufacture, maintenance, or use of the assets listed in **paragraph (a)**:

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Part 2 cl 11

- (c) any other asset or service that the Minister considers is of economic or strategic importance to the Government of Israel.
 - (3) **Subsections (1) and (2):**
 - (a) do not limit the generality of **section 9**; and
 - (b) prevail over **section 8** to the extent that the Minister is not satisfied of the matters described in that section at the time of making the recommendation.
 - (4) The Minister must make the recommendations required by **subsections (1) and (2)** as soon as practicable after the commencement of this Act.
- 11 Scope and effect of regulations made under section 9**
- (1) Regulations may apply generally or only in relation to a specified country or specified countries.
 - (2) Regulations in relation to a designated person may also describe a class of persons who are associates of, or relatives of, the designated persons (**associates**) and apply to those associates as if they were designated persons.
 - (3) Regulations that prohibit or restrict a designated person from travelling to or entering New Zealand are an exclusion for the purposes of section 15(1)(e) of the Immigration Act 2009.
 - (4) Regulations that prohibit a designated person from remaining in New Zealand—
 - (a) make the person liable for deportation under section 157 of the Immigration Act 2009; and
 - (b) are a sufficient reason for the purposes of section 157(1) of that Act; and
 - (c) mean that a deportation liability notice must be served on the person under section 170 of that Act; and
 - (d) mean that section 157(2) of that Act does not apply to the person; and
 - (e) for the purposes of Parts 6 and 9 of that Act, mean that the liability for deportation and the reason for any detention and monitoring arise under that Act.
 - (5) Regulations that prohibit or restrict dealing with assets may—
 - (a) set out how the assets may or must be held or managed during the time they are prohibited or restricted; and
 - (b) provide that the costs of this be charged to the owner.
 - (6) Regulations may, in relation to any specified provision in any other legislation,—
 - (a) modify it and apply the modifications (with or without conditions); or
 - (b) extend it; or
 - (c) disapply it, with or without modifications or replacement; or

Part 2 cl 12

Unlawful Occupation of Palestine Sanctions Bill

- (d) exempt any person from it; or
- (e) suspend it.

Compare: 2022 No 6 s 10

12 Designation notice identifying persons, assets, or services described in regulations

- (1) If desirable to assist the users of regulations made under **section 9**, the Secretary may give (as provided in **subsection (2)**) further details of who or what is covered by a description in the regulations.
- (2) The Secretary may, by notice, in relation to a description, designate—
 - (a) a person meeting that description, or within the class described, as a designated person; or
 - (b) an asset meeting that description, or within the class described, as a designated asset; or
 - (c) a service meeting that description, or within the class described, as a designated service.
- (3) The Secretary must not give a designation notice unless the Secretary is satisfied that the notice—
 - (a) identifies persons, assets, or services in a way that is consistent with the description in regulations made under **section 9**; and
 - (b) is required for the purpose of the regulations.
- (4) A designation notice given under this section is secondary legislation (*see* Part 3 of the Legislation Act 2019 for publication requirements).

Compare: 2022 No 6 s 11

13 Regulations and designation notices to have fixed term unless extended

- (1) Regulations and designation notices must include a date on which they are revoked, and that date must be the earliest of—
 - (a) the close of the day that is 3 years after the date on which the regulations or notice came into force; and
 - (b) a date specified in the regulations or notice.
- (2) A designation notice is revoked on the date on which the regulation to which it relates is revoked.
- (3) However, despite **subsection (1)**, on or before the revocation date, that date may be extended (by amending it in the regulations or notice) if,—
 - (a) in relation to regulations, the Minister recommends an extension because the Minister is satisfied that the regulations are still required for the purpose of the regulations;
 - (b) in relation to a designation notice, the Secretary is satisfied that the designation—

Unlawful Occupation of Palestine Sanctions Bill

Part 2 cl 14

- (i) currently identifies persons, assets, or services in a way that is consistent with the description in regulations made under **section 9**; and
 - (ii) is still required for the purpose of the regulations.
- (4) The extended revocation date must be the earliest of—
 - (a) the close of the day that is 3 years after the date on which the extension came into effect; and
 - (b) a date specified in the regulations or notice; and
 - (c) in the case of a notice, the date on which the regulation to which it relates is revoked.

Compare: 2022 No 6 s 12

Applications for revocation, amendment, or exemption

14 Applications for revocation, amendment, or exemption

- (1) Any person may apply to the Minister, on the basis of humanitarian need or for any other reason, to request—
 - (a) that the Minister recommend the amendment or revocation of a regulation made under **section 9**; or
 - (b) that the Minister ask the Secretary to amend or revoke a designation notice; or
 - (c) an exemption from a sanction for a particular specified situation, in relation to—
 - (i) particular persons, assets, or services; and
 - (ii) particular events or dealings in relation to those persons, assets, or services.
- (2) An application must—
 - (a) be in writing; and
 - (b) include the applicant's contact details; and
 - (c) set out the circumstances relied on by the applicant to justify the revocation, amendment, or exemption.
- (3) The Minister must decide the application in a way that is consistent with the purpose of the regulations providing for the sanction.
- (4) The Minister must decide the application as soon as is reasonably practicable after receiving it and must notify the applicant of the decision.
- (5) The Minister is not required to consider an application for the amendment or revocation of a regulation or a designation notice if the applicant, or any other person on behalf of the applicant, has made another application in relation to substantially the same matter within 6 months preceding the application.

Compare: 2022 No 6, s 13

Part 2 cl 15

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Sanctions register

15 Sanctions register

- (1) The Secretary must maintain a register that lists all current sanctions under this Act, including—
 - (a) descriptions of any designated person, designated asset, and designated service (or any classes of those things), and of any prohibited or restricted dealings; and
 - (b) exemptions granted under **section 14**.
- (2) The Secretary must publish the register on an Internet site maintained by, or on behalf of, the Ministry.
- (3) Any failure to comply with this section does not invalidate the sanction or exemption involved.

Compare: 2022 No 6 s 14

Duty to report suspicions

16 Duty to report suspicions

- (1) A duty holder in possession or in immediate control of assets that the duty holder suspects on reasonable grounds are (or may be)—
 - (a) designated assets; or
 - (b) assets owned or controlled, directly or indirectly, by a designated person—

must, as soon as practicable after forming that suspicion (but no later than 3 working days afterwards), report it to the Commissioner.
- (2) A duty holder that is to deal with or is dealing with services that the duty holder suspects on reasonable grounds are, or may be,—
 - (a) designated services; or
 - (b) services in relation to a designated person—

must, as soon as practicable after forming that suspicion (but no later than 3 working days afterwards), report it to the Commissioner.
- (3) A report under **subsection (1) or (2)** must be provided in any prescribed manner and contain any prescribed details.
- (4) However, if the urgency of the situation requires, a report under **subsection (1) or (2)** may be made orally to a constable or an employee of the Police but, in that case, the duty holder must, as soon as practicable (but no later than 3 working days afterwards), provide the Commissioner with a report in any prescribed manner that contains any prescribed details.
- (5) The Commissioner—

Unlawful Occupation of Palestine Sanctions Bill

Part 2 cl 18

- (a) must disclose any information reported under this section to the Ministry; and
 - (b) may disclose any information reported under this section to any government agency for the purposes of this Act and regulations made under it if satisfied that the agency has a proper interest in receiving the information.
- (6) Nothing in this section requires a lawyer to disclose any privileged communication.

Compare: 2022 No 6 s 15

Protection for persons with obligation or duty imposed by or under this Act

17 Protection of identity of persons making reports

- (1) This section applies to the following information:
 - (a) any report under **section 16**;
 - (b) any information the disclosure of which will identify, or is reasonably likely to identify, any person—
 - (i) as a person who, in the person's capacity as a worker or agent of a duty holder, has been involved with assets or services that were the subject of a report under **section 16**; or
 - (ii) as a person who has provided a report under **section 16**;
 - (c) any information that discloses or is reasonably likely to disclose the existence of a report under **section 16**.
- (2) The Commissioner, constables, and employees of the Police or the Ministry must not disclose any information to which this section applies except for the purposes of the enforcement of this Act or any regulations made under this Act, or for the purposes of the detection, investigation, or prosecution of an offence against **section 25**.
- (3) Nothing in **subsection (2)** limits the provision of assistance under the Mutual Assistance in Criminal Matters Act 1992.
- (4) No person may disclose, in any judicial proceeding (within the meaning of section 108 of the Crimes Act 1961), any information to which this section applies unless the Judge or the person presiding at the proceeding is satisfied that the disclosure of the information is necessary in the interests of justice.

Compare: 2022 No 6 s 16

18 Protection for persons with obligation or duty imposed by or under this Act

A person with an obligation or a duty imposed by or under this Act is immune from liability in criminal and civil proceedings for any act done or omitted to be done to comply with that obligation or duty if the act or omission—

Part 3 cl 19

Unlawful Occupation of Palestine Sanctions Bill

- (a) was in good faith; and
- (b) was reasonable in the circumstances.

Compare: 2022 No 6 s 17

Part 3

Enforcement

19 No contracting out

- (1) A sanction applies despite any contract or other agreement.
- (2) A provision in a contract or other agreement has no effect if it apparently requires a person to do either or both of the following:
 - (a) deal with assets or deal with services in a way that breaches a sanction:
 - (b) not make a report under **section 16** or withdraw a report.

Compare: 2022 No 6 s 18

20 No entitlement to compensation

No person is entitled to compensation or any other remedy for good faith and reasonable actions or omissions by the Minister, the Secretary, the Commissioner, constables, or others acting in pursuance or intended pursuance of their duties, functions, or powers under this Act.

Compare: 2022 No 6 s 19

Civil enforcement

21 Civil enforcement

- (1) This section and **section 22** apply to a person if the Attorney-General—
 - (a) considers that the person, without lawful justification or reasonable excuse, has breached a sanction; or
 - (b) considers that the person is likely to breach a sanction.
- (2) The Attorney-General may—
 - (a) issue a formal warning to the person (in any prescribed manner and containing any prescribed information):
 - (b) accept an enforceable undertaking from the person under **section 22**:
 - (c) seek an order under **section 23** against the person for breach of an enforceable undertaking:
 - (d) seek an injunction under **section 24** against the person.

Compare: 2022 No 6 s 20

22 Enforceable undertakings

- (1) The Attorney-General may accept a written undertaking given by a person in connection with the person's compliance with a sanction.

Unlawful Occupation of Palestine Sanctions Bill

Part 3 cl 24

- (2) The person may withdraw or vary the undertaking at any time, but only with the consent of the Attorney-General.

Compare: 2022 No 6 s 21

23 Enforcement of undertakings

- (1) If the Attorney-General considers that a person who gave an undertaking that has been accepted under **section 22** has breached it, the Attorney-General may apply to the court for an order under **subsection (2)**.
- (2) The court may, if satisfied that a person has breached an undertaking, make any or all of the following orders:
- (a) an order directing the person to comply with any of the terms of the undertaking;
 - (b) an order directing the person to pay to the Crown an amount up to the amount of any financial benefit that the person has obtained directly or indirectly from, and that is reasonably attributable to, the breach;
 - (c) any order that the court considers appropriate directing the person to compensate any other person who has suffered loss or damage as a result of the breach.

Compare: 2022 No 6 s 22

24 Injunctions

- (1) After an application by the Attorney-General, the court may grant an injunction restraining a person from breaching a sanction.
- (2) The injunction may be an interim one if the court thinks that is desirable, but the court must not—
- (a) require the Crown to give an undertaking as to damages as a condition of granting the interim injunction; or
 - (b) take into account that the Crown is not required to give an undertaking as to damages.
- (3) **Subsections (1) and (2)** apply whether or not the person—
- (a) intends to engage again, or to continue to engage, in conduct that breaches a sanction;
 - (b) has previously engaged in such conduct.
- (4) The powers in this section do not limit any other powers of the court relating to the granting of injunctions.

Compare: 2022 No 6 s 23

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Criminal enforcement

25 Offences

- (1) A person commits an offence if the person, without lawful justification or reasonable excuse, knowingly or recklessly breaches a sanction.
- (2) A person who commits an offence against **subsection (1)** is liable on conviction,—
 - (a) in the case of an individual, to imprisonment for a term not exceeding 7 years or a fine not exceeding \$100,000, or both; and
 - (b) in the case of an entity, to a fine not exceeding \$1 million.
- (3) A person commits an offence if the person, in connection with an application under **section 14**, provides (whether at the time of the application or not) any information or document that—
 - (a) includes anything that the person knows is false or misleading in a material particular; or
 - (b) omits anything the omission of which the person knows makes the information or document false or misleading in a material particular.
- (4) A person who commits an offence against **subsection (3)** is liable on conviction,—
 - (a) in the case of an individual, to imprisonment for a term not exceeding 7 years or a fine not exceeding \$100,000, or both; and
 - (b) in the case of an entity, to a fine not exceeding \$1 million.
- (5) A person commits an offence if the person—
 - (a) knowingly fails to provide a report required under **section 16**; or
 - (b) includes anything in a report required under **section 16** that the person knows is false or misleading in a material particular; or
 - (c) omits anything from a report required under **section 16** the omission of which the person knows makes the report false or misleading in a material particular.
- (6) A person who commits an offence against **subsection (5)** is liable on conviction,—
 - (a) in the case of an individual, to imprisonment for a term not exceeding 1 year or a fine not exceeding \$20,000, or both; and
 - (b) in the case of an entity, to a fine not exceeding \$200,000.
- (7) A person who knowingly breaches **section 17(4)** commits an offence and is liable on conviction to a fine not exceeding \$10,000.
- (8) If, in proceedings against an entity for an offence under this section, it is necessary to establish the state of mind of the entity, it is sufficient to show that 1

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Part 3 cl 27

individual working for the entity, acting within the scope of the person's actual or apparent authority, had that state of mind.

Compare: 2022 No 6 s 24

26 Additional penalty for offence involving commercial gain

- (1) In addition to any penalty the court may impose under **section 25**, the court may, on convicting a person of an offence specified in that section, order the person to pay an amount not exceeding 3 times the value of any commercial gain resulting from the commission of that offence if the court is satisfied that the offence was committed in the course of producing a commercial gain.
- (2) The value of any gain must be assessed by the court, and is recoverable in the same manner as a fine.

Compare: 2022 No 6 s 25

Extraterritorial application

27 Extraterritorial jurisdiction for offences

- (1) Even if the acts or omissions alleged to constitute an offence against **section 25** occurred wholly outside New Zealand, proceedings may be brought for an offence under that section—
 - (a) if the person to be charged—
 - (i) is a New Zealand citizen; or
 - (ii) is ordinarily resident in New Zealand; or
 - (iii) is an entity incorporated or registered under New Zealand law; or
 - (b) if any of the acts or omissions are alleged to have occurred on board—
 - (i) a ship registered, or required to be registered, under the Ship Registration Act 1992; or
 - (ii) a ship used as a ship of the New Zealand Defence Force; or
 - (iii) an aircraft registered, or required to be registered, in New Zealand under the Civil Aviation Act 1990; or
 - (iv) an aircraft for the time being used as an aircraft of the New Zealand Defence Force; or
 - (v) an aircraft that is leased to a lessee whose principal place of business is in New Zealand, or who is a New Zealand citizen or a person ordinarily resident in New Zealand.
- (2) The following sections of the Crimes Act 1961 do not apply in respect of an offence against **section 25**:
 - (a) section 8 (which relates to jurisdiction in respect of crimes on ships or aircraft beyond New Zealand):

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- (b) section 400 (which requires the consent of the Attorney-General to proceedings in certain cases for offences on ships or aircraft).
- (3) Nothing in this section limits the application of **section 25** in respect of—
 - (a) acts or omissions that occurred wholly in New Zealand; or
 - (b) the application of section 7 of the Crimes Act 1961 to the occurrence in New Zealand of—
 - (i) an act or omission forming part of an offence; or
 - (ii) an event necessary to the completion of an offence; or
 - (c) the application of section 8A of the Crimes Act 1961.
- (4) For the purposes of this section, **ordinarily resident in New Zealand** has the same meaning as in section 4 of the Crimes Act 1961.

Compare: 2022 No 6 s 26

Attorney-General's consent

28 Attorney-General's consent required

- (1) No charging document may be filed against any person in relation to an offence against **section 25** unless the Attorney-General consents to the filing of the charging document.
- (2) Even if the consent of the Attorney-General has not yet been obtained under **subsection (1)**,—
 - (a) a person alleged to have committed an offence may be arrested, or a warrant for their arrest may be issued and executed, and the person may be remanded in custody or on bail; but
 - (b) no further or other proceedings may be taken until the consent has been obtained.

Compare: 2022 No 6 s 27

Application of Customs and Excise Act 2018

29 Application of Customs and Excise Act 2018

All the provisions of the Customs and Excise Act 2018 that apply with respect to prohibited imports or to prohibited exports (except sections 388 to 391 of that Act) apply with respect to assets that are subject to, or that otherwise relate to, a sanction—

- (a) as if the importation or exportation of the assets were prohibited by or under section 96 or 97 of that Act; and
- (b) with any necessary modifications.

Compare: 2022 No 6 s 28

Part 4
Review of Act and miscellaneous provisions

Review of Act

30 Review of Act

- (1) The Minister must, as soon as practicable after the expiry of 2 years from the commencement of this Act,—
 - (a) commence a review of the operation and effectiveness of the Act; and
 - (b) prepare a report on that review.
- (2) The Minister must present the report to the House of Representatives as soon as practicable after it has been completed.

Compare: 2022 No 6 s 29

Information gathering and sharing powers

31 Commissioner's powers

- (1) The Commissioner may—
 - (a) order any duty holder to produce, or provide access to, all records, documents, or information that are relevant to analysing or investigating information received by the Commissioner under this Act, with or without a court order; and
 - (b) share information and intelligence with government agencies for the purposes of this Act and regulations made under it.
- (2) Nothing in this section requires any person to disclose any privileged communication.

Compare: 2022 No 6 s 30

32 Power to use and disclose information supplied or obtained under other enactments for purposes of this Act

- (1) A government agency may disclose to the Secretary any information supplied or obtained under an enactment listed in **subsection (3)**, if the government agency considers that the disclosure of that information is necessary or desirable for any of the purposes described in **subsection (2)**.
- (2) The purposes are to enable the Secretary—
 - (a) to advise the Minister about making (or considering whether to make, amend, or revoke) regulations;
 - (b) to advise the Minister about enforcing a sanction;
 - (c) to work with the Attorney-General or the Commissioner in relation to enforcing a sanction;

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- (d) to make a designation notice (or consider whether to make, amend, or revoke a designation notice):
 - (e) to advise the Minister about an application under **section 14**:
 - (f) to work with the Attorney-General or the Commissioner to ensure compliance with this Act and any regulations made under this Act.
- (3) The enactments referred to in **subsection (1)** are—
 - (a) the Anti-Money Laundering and Countering Financing of Terrorism Act 2009:
 - (b) the Charities Act 2005:
 - (c) the Companies Act 1993:
 - (d) the Customs and Excise Act 2018:
 - (e) the Customs and Excise Act 1996:
 - (f) the Deposit Takers Act 2023:
 - (g) the Financial Markets Authority Act 2011:
 - (h) the Financial Markets Conduct Act 2013:
 - (i) the Financial Service Providers (Registration and Dispute Resolution) Act 2008:
 - (j) the Financial Transactions Reporting Act 1996:
 - (k) the Fisheries Act 1996:
 - (l) the Gambling Act 2003:
 - (m) the Goods and Services Tax Act 1985:
 - (n) the Immigration Act 2009:
 - (o) the Income Tax Act 2007:
 - (p) the Insurance (Prudential Supervision) Act 2010:
 - (q) Parts 1 to 7 of the Intelligence and Security Act 2017:
 - (r) the KiwiSaver Act 2006:
 - (s) the Non-bank Deposit Takers Act 2013:
 - (t) the Overseas Investment Act 2005:
 - (u) the Criminal Proceeds (Recovery) Act 2009:
 - (v) the Racing Industry Act 2020:
 - (w) the Real Estate Agents Act 2008:
 - (x) the Reserve Bank of New Zealand Act 1989:
 - (y) the Reserve Bank of New Zealand 2021:
 - (z) the Secondhand Dealers and Pawnbrokers Act 2004:
 - (aa) the Tax Administration Act 1994:

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- (ab) the Terrorism Suppression Act 2002;
 - (ac) any other Act prescribed by regulations made under this Act.
- Compare: 2022 No 6 s 31

Other regulation-making powers

33 Other regulation-making powers

- (1) The Governor-General may, by Order in Council made on the recommendation of the Minister, make regulations for any or all of the following purposes:
 - (a) providing for anything this Act says may or must be provided for by regulations;
 - (b) prescribing the circumstances in which compensation may be payable to persons in relation to assets or services that are adversely affected by the imposition of sanctions, including the conditions applying to, the eligibility for, and the method of calculating the amount of, the compensation;
 - (c) declaring a person or class of persons to be a duty holder (and the circumstances and conditions in which a person or class of persons is to be a duty holder) for the purposes of **section 16**, because the Minister, when recommending the regulations, considers such persons are likely to—
 - (i) come into possession or immediate control of relevant assets; or
 - (ii) provide relevant services;
 - (d) prescribing the information to be included in a report required under **section 16** and the manner in which that report must be provided;
 - (e) prescribing the information to be included in a formal warning issued under **section 21(2)(a)** and the manner in which that warning must be issued;
 - (f) providing for anything incidental that is necessary for carrying out, or giving full effect to, this Act.
 - (2) Regulations made under this section are secondary legislation (*see* Part 3 of the Legislation Act 2019 for publication requirements).
- Compare: 2022 No 6 s 32

Consequential amendments

34 Anti-Money Laundering and Countering Financing of Terrorism Act 2009 amended

- (1) This section amends the Anti-Money Laundering and Countering Financing of Terrorism Act 2009.

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- (2) In section 5(1), definition of **law enforcement purposes**, paragraph (b), after subparagraph (vii), insert:

(viii) the Unlawful Occupation of Palestine Sanctions Act **2024**:

- (3) In section 140(2), after paragraph (ta), insert:

(tb) the Unlawful Occupation of Palestine Sanctions Act **2024**:

- (4) In section 142(kb), after “the Russia Sanctions Act 2022” insert and “the Unlawful Occupation of Palestine Sanctions Act **2024**”.

35 Companies Act 1993 amended

- (1) This section amends the Companies Act 1993.
 (2) In section 366(1B), definition of **law enforcement purposes**, after paragraph (ea), insert:

(eb) the enforcement of the Unlawful Occupation of Palestine Sanctions Act **2024**:

36 Tax Administration Act 1994 amended

- (1) This section amends the Tax Administration Act 1994.
 (2) In Schedule 7, Part C, after clause 23A, insert—

23AB Government agencies: Israel sanctions purposes

- (1) Section 18 does not prevent the Commissioner disclosing to the Ministry of Foreign Affairs and Trade or to another government agency information supplied or obtained under an Act referred to in **section 32** of the Unlawful Occupation of Palestine Sanctions Act **2024** that is necessary or desirable for the purposes of that section.
 (2) In this clause, **government agency** has the meaning given in section 5(1) of the Anti-Money Laundering and Countering Financing of Terrorism Act 2009.