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## Toitū Otago Settlers Museum Board MINUTES

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Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Otago Settlers Association Board Room, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Wednesday 04 June 2025, commencing at 9:31 a.m.

### PRESENT

#### Members

Cr Bill Acklin  
Cr Cherry Lucas  
Moira Styles

Cr Kevin Gilbert  
Mr Peter Smith

#### IN ATTENDANCE

Cam McCracken (Director – DPAG, Toitū, Lang Yuan and Olveston)

#### Governance Support Officer

Lauren Riddle

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Peter Smith welcomed attendees to the meeting and introduced new member, Moira Styles.

### 1 APOLOGIES

Moved (Mr Peter Smith/Cr Cherry Lucas):

That the Board:

**Accepts** the apologies from Mr Phil Dowsett and Cr Kevin Gilbert.

**Motion carried.**

### 2 CONFIRMATION OF AGENDA

Moved (Cr Bill Acklin/Cr Cherry Lucas):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried.**

### 3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

A correction to the spelling of Moira Styles was requested. No updates were provided to the register of interests for members.

Moved (Cr Bill Acklin/Mr Peter Smith):

That the Board:

- a) **Amends** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion carried.**

### 4 CONFIRMATION OF MINUTES

#### 4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 4 MARCH 2025

Moved (Cr Cherry Lucas/Mr Peter Smith):

That the Board:

**Confirms** the public part of the minutes of the Toitū Otago Settlers Museum Board meeting held on 04 March 2025 as a correct record.

**Motion carried (TOSM/2025/002)**

### REPORTS

#### 5 TOITŪ OTAGO SETTLERS MUSEUM ACTIVITY REPORT

The report provided an update on activities of Toitū Otago Settlers Museum (Toitū) from 1 January to 31 March 2025.

Cam McCracken provided highlights of the report and responded to questions.

Moved (Mr Peter Smith/Cr Bill Acklin):

That the Board:

- a) **Notes** the Toitū Otago Settlers Museum Activity Report for the period 1 January to 31 March 2025.

**Motion carried (TOSM/2025/003)**

The meeting concluded at 9:52 a.m.

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CHAIRPERSON