

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

**Date:** Wednesday 4 June 2025  
**Time:** 5.30 pm  
**Venue:** Warrington Hall, 11 Stephenson Street, Warrington

Sandy Graham  
Chief Executive Officer

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**Waikouaiti Coast Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Alasdair Morrison	
<b>Deputy Chairperson</b>	Andy Barratt	
<b>Members</b>	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	
<b>Senior Officer</b>	Mike Cartwright, Quality Improvement Specialist	
<b>Governance Support Officer</b>	Rebecca Murray	

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Rebecca Murray  
Governance Support Officer

Telephone: 03 477 4000  
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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## **1 PUBLIC FORUM**

### **1.1 Waikouaiti Coast Heritage Centre**

A representative will be in attendance to speak to the Waikouaiti Coast Heritage Centre funding application.

## **2 APOLOGIES**

Apologies have been received from Alasdair Morrison and Mark Brown.

That the Board:

**Accepts** the apologies from Alasdair Morrison and Mark Brown.

## **3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.



## DECLARATION OF INTEREST

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### EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### Attachments

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Waikouaiti Coast Community Board Register of Interest - May 2025				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt (Deputy Chairperson)	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-chair	River-Estuary Care Waikouaiti-Karitane	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sonya Billyard	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	East Otago Blokes Shed	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Mark Brown	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director and Shareholder	Blueskin Nurseries Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director and Shareholder	St Brigids Estate Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Founding member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	W M Brown and Sons	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris McBride	Owner/Director	Packit Packaging Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Director	Trust S Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholding Director	Site Weld NZ (2023) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Tenant	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Chris McBride Cont.	Owner/Director	Enex Group Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Director	Rest Area Solutions Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Defence Force	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	East Otago Catchment Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Northern AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

## **CONFIRMATION OF MINUTES**

### **WAIKOUAITI COAST COMMUNITY BOARD MEETING - 9 APRIL 2025**

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#### **RECOMMENDATIONS**

That the Board:

- a) **Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 09 April 2025 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A↓</a>	Minutes of Waikouaiti Coast Community Board meeting held on 9 April 2025	9

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**Waikouaiti Coast Community Board****MINUTES**

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**Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Karitāne Hall, Coast Road, Karitāne on Wednesday 09 April 2025, commencing at 5.30 pm**

**PRESENT**

<b>Chairperson</b>	Alasdair Morrison
<b>Deputy Chairperson</b>	Andy Barratt
<b>Members</b>	Mark Brown
	Chris McBride
	Geraldine Tait

**IN ATTENDANCE**

Mike Cartwright (Quality Improvement Specialist), Jeanette Wikaira (General Manager Culture and Recreation) and Heath Ellis (Group Manager Parks and Recreation)

<b>Governance Support Officer</b>	Rebecca Murray
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**1 PUBLIC FORUM****1.1 Blueskin Youth Community Association and Waitati Volunteer Fire Brigade**

Paul Clements spoke to the Blueskin Youth Community Association funding application. He also provided an overview of the work carried out by the Waitati Volunteer Fire Brigade. Mr Clements suggested a celebration of the outstanding work the northern coast volunteer groups could be held biannually. He responded to questions.

**1.2 Karitāne Bowling Club**

Alasdair Lindsay spoke in support of the Karitāne Bowling Club funding application and responded to questions.

**1.4 Warrington Basketball Court**

Sam Jewell spoke in support of the installation of the half basketball court in Warrington and responded to questions.

### 1.5 Warrington Basketball Court

Johnny Simmons spoke in support of the installation of the half basketball court in Warrington and responded to questions.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

**Extends** Public Forum.

**Motion carried**

### 1.3 Warrington Basketball Court

Mandy Mayhem-Bullock spoke on behalf of community members and presented a signed petition in support of installation of the half basketball court in Warrington and responded to questions.

### 1.6 Warrington Basketball Court

Rhys Owen spoke about the installation of the Warrington basketball court and raised his concerns regarding noise, who would use the court, location and if other play equipment could be used instead eg a pump track. He advised that if the project is resolved to continue that a compromise be reached by installing a sign of no noise after 9pm and if it could be moved away from the houses. Mr Owen responded to questions.

## 2 APOLOGIES

Apologies were received from Cr Jim O'Malley and Sonya Billyard.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

**Accepts** the apologies from Cr Jim O'Malley and Sonya Billyard.

**Motion carried (WCCB/2025/015)**

## 3 CONFIRMATION OF AGENDA

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (WCCB/2025/016)**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WCCB/2025/017)**

#### **5 CONFIRMATION OF MINUTES**

##### **5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 12 FEBRUARY 2025**

Moved (Chris McBride/Geraldine Tait):

That the Board:

**Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 12 February 2025 as a correct record.

**Motion carried (WCCB/2025/018)**

#### **PART A REPORTS**

##### **6 INSTALLATION OF HALF BASKETBALL COURT - WARRINGTON**

A report provided an overview of the works carried out to date on the installation of a half basketball court in Warrington.

A number of complaints had been received from the community opposing the installation. Based on the feedback received the Board was requested to either approve or decline the installation of the half basketball court.

The General Manager, Culture and Recreation, Jeanette Wikaira and Group Manager Parks and Recreation, Heath Ellis spoke to the report and responded to questions.

Moved (Andy Barratt/Geraldine Tait):

That the Board:

- a) **Approves** the installation of the half basketball court at Warrington and;
- b) **Asks** staff to investigate the following:
  - Fencing on the long side of the court
  - After hours no noise signage
  - If any of the residents' fears materialise that they would be addressed.

**Motion carried (WCCB/2025/019)**

**7 HAWKSURRY LAGOON - FLOOD MITIGATION MEASURES OTAGO REGIONAL COUNCIL UPDATE**

Otago Regional Council, General Manager Science and Resilience, Tom Dyer, and Consultant, Josh Von Pein, attended the meeting to update the Board on Hawksbury Lagoon flood mitigation measures. They responded to questions.

Moved (Alasdair Morrison/Chairperson Andy Barratt):

That the Board:

**Notes** the update from Otago Regional Council.

**Motion carried (WCCB/2025/020)**

**8 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS**

A report from Civic provided a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.

Blueskin Youth Community Association requested \$1,200.00 towards a handrail on the estuary track on a small portion of the track to assist with mobility.

Moved (Andy Barratt/Chris McBride):

That the Board:

- b) **Approves** the funding request from Blueskin Youth Community Association for \$1,200.00 towards a handrail on the estuary track on a small portion of the track to assist with mobility.

**Motion carried (WCCB/2025/021)**

Karitāne Bowling Club requested \$2,317.47 towards a new fence between Karitāne Bowling Club and the neighbouring property. The current fence is two metres inside the neighbour's property and they have requested a new fence be erected on the legal boundary line.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- c) **Lays** the funding request from Karitāne Bowling Club on the table to be considered at the 4 June 2025 Board meeting following a site visit and further information be provided.

**Motion carried (WCCB/2025/022)**

Moved (Alasdair Morrison/Chris McBride):

That the Board:

- a) **Notes** the discretionary fund update.

**Motion carried (WCCB/2025/023)**



**9 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic provided an update on activities relevant to the Board.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

**Motion carried (WCCB/2025/024)**

Moved (Andy Barratt/Geraldine Tait):

That the Board:

- b) **Ratifies** the Board's draft DCC Waste Management and Minimisation Plan submission retrospectively.

**Motion carried (WCCB/2025/025)**

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- c) **Decides** to submit to the DCC 9 year plan 2025-2034, noting it will be ratified at the next Board meeting being held on 4 June 2025.

**Motion carried (WCCB/2025/026)**

Moved ( Alasdair Morrison/Andy Barratt):

That the Board:

- d) **Decides** to submit to the DCC Local Water Done Well, noting it will be ratified at the next Board meeting being held on 4 June 2025.

**Motion carried (WCCB/2025/027)**

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- e) **Decides** to submit to the ORC Annual Plan 2025/26, noting it will be ratified at the next Board meeting being held on 4 June 2025.

**Motion carried (WCCB/2025/028)**

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- f) **Decides** to submit to the ORC Regional Public Transport Plan, noting it will be ratified at the next Board meeting being held on 4 June 2025.

**Motion carried (WCCB/2025/029)**

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- g) **Agrees** to change the venue for the 4 June 2025 meeting to Warrington Hall.

**Motion carried (WCCB/2025/030)**

## 10 COMMUNITY PLAN

Consideration was given to the Board's updated Community Plan.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- Adopts** the Board's updated Community Plan for the 2025-26 year.

**Motion carried (WCCB/2025/031)**

## 11 BOARD REPRESENTATION AND ROLES

Board members provided an update on activities.

### **Civil Defence Emergency Management (CDEM)**

Alasdair Morrison and Andy Barratt attended a Civil Defence meeting which included discussion on Community Response Groups and Community Board roles and how they work together in an event.

### **Cycleways**

Geraldine Tait provided an update on a portion of the proposed cycleway by Evansdale and the issues with this site.

### **Keep Dunedin Beautiful**

Geraldine Tait spoke about the new 'Welcome to Ōtepoti' mural under the Pine Hill overbridge and how good it looked.

### **Matanaka Drive Replanting Project**

Included in the updated Community Plan and to be included in the Board's submission to the 9 year plan.

### **OneCoast Recycling**

Geraldine Tait advised Stephanie Scott from the East Otago Catchment Group was looking into having an approved Ag Recovery collection site for drench 20l containers at the OneCoast Recycling site. She also advised Stephanie would like a letter of support from the Board to go with the proposal.

### **Truby King Recreation Reserve Management Committee**

Mark Brown advised the Botanical Society will meet with DCC and Delta contractor regarding the tree schedule. Alasdair Morrison advised the brown tourist signage would be installed soon.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Notes** the Board updates.

**Motion carried (WCCB/2025/032)**

## 12 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on items of interest, which included:

9 year plan

Blueskin Show – 6 April 2025

Civil Defence

Karitāne Road Safety

Karitāne Wharf

The Board held a moment of silence following the passing of Upoko David Ellison.

Moved (Alasdair Morrison/Chris McBride):

That the Board:

**Notes** the Chairperson's update.

**Motion carried (WCCB/2025/033)**

## 13 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

The meeting concluded at 7.39 pm.

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CHAIRPERSON

## PART A REPORTS

### BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

Department: Civic

#### EXECUTIVE SUMMARY

- 1 This report provides a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

#### RECOMMENDATIONS

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Approves** that POWA be the umbrella organisation for the Waitati Public Mural Project and the funding approved at the 12 February 2025 Board meeting of \$250 for Ms Angela Lyons be made to the POWA bank account for this project.
- c) **Uplifts** the funding application from the Karitāne Bowling Club.
- d) **Considers** the funding application from the Karitāne Bowling Club.
- e) **Considers** the funding request from Waikouaiti Coast Heritage Centre.

#### DISCRETIONARY FUND

- 3 The Board has been allocated \$10,000.00 for the 2024/25 year.
- 4 The balance remaining in the Project Fund for allocation for the current financial year is \$1,952.65. The following funds have been allocated in the 2024/25 financial year:

Meeting Date	Amount	Recipient/Purpose
11 September 2024	\$730.00	Waikouaiti Riding for the Disabled – towards a Chromebook for their coach to use to assist with their study for the New Zealand Certificate in Equine (Therapeutic Riding – Assistance Coach) (Level 3)
11 September 2024	\$667.35	Waiputai Trust – towards improving the accessibility of the Waiputai Hub's facilities by installing a disability grab rail and a baby changing station in the larger toilet with the following condition:

		Ensure the grab rail and baby changing station meet safety standards.
11 September 2024	\$1,600.00	Waitati Music Festival Inc Soc - towards ensuring adequate toilets, sanitation, and waste management for the Waitati Mini Fest to be held on 23 November 2024 and the Waitati Music Festival to be held on 25 January 2025.
11 September 2024	\$100.00	Kati Huirapa Runanga ki Puketeraki – Koha.
12 February 2025	\$700.00	POWA (as the umbrella org) - towards the repair of the information plaque and remedial work to the handrails at Puketeraki Lookout.
12 February 2025	\$250.00*	Ms Angela Lyon – to thank her for her work on upgrading the Waitati Public Toilet mural as a Board Project.
12 February 2025	\$2,800.00	Allocates up to \$2,800.00 plus GST for the installation of speed humps at Karitāne.
9 April 2025	\$1,200.00*	Blueskin Youth Community Association – towards a handrail on the estuary track on a small portion of the track to assist with mobility
<b>Total</b>	<b>\$8,047.35</b>	

\*Still to be paid

### Report Back

- 5 At the meeting held on 12 February 2025 the Board resolved to allocate funding for the installation of speed humps at Karitāne for safety.
- 6 The speed humps have now been installed. Please find below is an extract from an email sent to the Chair thanking the Board and DCC for carrying out this safety work in Karitāne from Jude Molyneux.

*"I just wanted to say thank you to you and the Community Board for taking on my cause and successfully getting the two Judder Bars installed in Sulisker Street and Roneval Street in Karitāne.*

*Can you also please pass on my thanks to the team at the DCC who made the effort to come out to Karitāne and visit us to see the situation first hand. I appreciate that access to funding is very difficult for you and them so hopefully what you have done will slow people down a bit.*

*Thanks again  
Best Regards  
Jude"*

### Funding Applications

#### Waitati Public Mural Project

- 7 At the Board meeting held on 12 February 2025 the Board resolved to grant the amount of \$250 to Ms Angela Lyon as a thank you for upgrading the Waitati Public Mural as a Board Project.

- 8 Waikouaiti Coast Community Board minute extract from the 12 February 2025 meeting below.

*Moved (Geraldine Tait/Chris McBride):*

*That the Board:*

**Allocate** a grant of \$250 to Ms Angela Lyon to thank her for her work on upgrading the Waitati Public Toilet Mural as a Board Project.

**Motion carried (WCCB/2025/001)**

- 9 As the upgrade work is now underway the Board is asked to approve that POWA be the umbrella organisation for this project and payment be made to their bank account.

**Karitāne Bowling Club**

- 10 At the Board meeting held 9 April 2025 the Board lay the funding application from Karitāne Bowling Club on the table. Waikouaiti Coast Community Board minute extract from 9 April 2025 below.

*Moved (Alasdair Morrison/Andy Barratt):*

*That the Board:*

- c) **Lays** the funding request from Karitāne Bowling Club on the table to be considered at the 4 June 2025 Board meeting following a site visit and further information be provided.

**Motion carried (WCCB/2025/002)**

- 11 Following the meeting, the Chairperson and Deputy Chairperson obtained further information through discussions and a site visit, and the Deputy Chairperson will provide an update at the meeting. For ease of reference the Karitāne Bowling Club Funding Application is (Attachment A).

**Waikouaiti Coast Heritage Centre**

- 12 Waikouaiti Coast Heritage Centre has requested \$2,000.00 towards the cost of stabilising a chimney on the bank building. On completion of this work the bank building will meet 100% earthquake compliance code. The Waikouaiti Coast Heritage Centre funding application is (Attachment B).

**Signatories**

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - Quality Improvement Specialist

**Attachments**

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**APPLICATION FOR FUNDING FROM THE  
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 17 March 2025

Name of group applying for funds: Karlane Bowling Club

Contact person: Glenns Barnett Position held: Secretary

Address: 106<sup>B</sup> Stornaway Street Karlane  
East Otago Post Code: 9440

Contact Phone Number: [REDACTED] Email: Karlanebowlingclub@gmail.com

Short description of the project you are seeking funding for: We are applying for a new fence between Karlane Bowling Club and the neighbouring property. The old fence was 2 metres inside the neighbours property and he wants a new fence on the legal boundary line.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.  
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 2,317.47

Total cost of project: \$ 6,109.00

Amount already raised: \$ 1,000

How will the rest of the project cost be funded? We are applying for our share of the cost (\$3117.47) the neighbour is funding the rest

What is the timeframe for completing the project? [OR What is the date of your even/project?] 31<sup>st</sup> May

Is your project a one-off, annual or biennial event? one-off

Detail the benefits to your organisation and/or the wider community which will result from this project.  
The benefit is that it clearly defines the neighbour property from the Karlane Bowling Clubs Property. The existing fence is unable to be recycled.

Has your group made an application to the Board for funding within the last five years?  
☐ Yes ☒ No

If granted, how much and what was that money used for? N/A

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

**NOTES:** Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.  
Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058  
Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)  
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384



Bunnings Ltd (New Zealand)  
GST REG 24-882-403

Dunedin Warehouse  
18 Strathallan Street  
Otago SI 9012  
Phone 03 466 2000

**Quotation**

Customer: S MCQUEEN

Date: 18/02/2025

Delivery Address:

Contact: S MCQUEEN  
Phone:

Delivery Instructions: TBC

Delivery Date: 03/03/2025

We have pleasure in submitting our Quotation No: 321882849 for the following job:

Job Address: OPP-27953113

Summary	Total Excl Gst	GST Payable	Total Incl Gst
AS PER SCHEDULE			
200 HARDWARE	147.78	22.17	169.95
200 TIMBER	2,279.64	341.94	2,621.58
Prices in this quotation are valid for a period of 30 days from the date of the Quotation, after which Bunnings will requote if required.			
Total	\$2,427.42	\$364.11	\$2,791.53

\*\*\* Quote Valid until 20-MAR-2025 \*\*\*

For further enquiries concerning this Quotation would you please contact our representative.

Cheyenne 204699

Tel No: 03 466 2000

**IMPORTANT NOTES**

- Bunnings takes all reasonable care in preparing quotations and orders but is unable to accept any responsibility for any errors or omissions in its quotation or in the plans, drawings, or specifications you provide to us for the purpose of quoting. It is your responsibility to carefully check and confirm all items, quantities, and measurements before placing an order. Where Bunnings accepts any order placed, unless specifically agreed otherwise, it does so on the basis that you bear full responsibility for ensuring the accuracy of all items, quantities and measurements and that they comply with any plans, drawings or other specifications provided.
- Any purchase order or customer terms provided when accepting a Bunnings quote will not apply. Bunnings accepts your order on the basis of Bunnings' standard terms and conditions of supply.

**Subject to Bunnings Standard Terms & Conditions of Supply as set out in this Quotation.**

**\* This Quotation is strictly confidential \***





Nick Terry — nick@customfencing.net.nz  
021 614100 — office@customfencing.net.nz

## Quote

**QT00608**

Scott McQueen

Reference Drive posts

Date 17 February 2025  
Expiry Date 19 March 2025  
GST Number 114-798-304

Firstly, I would like to take this opportunity to thank you for the chance to quote for the fencing to be completed.

I would like to give you a bit of a bit of a background on Custom Fencing.

We currently employ 8 full time staff and have 4 tractor and post drivers to utilize, with rural and lifestyle fencing being our specialty, these units are set up to deal with even the most difficult conditions we face from time to time. we also run a 1.7-ton digger on a trailer, great for getting into the hard-to-reach places.

Although we specialize in rural and lifestyle fencing, we are more than capable to handle any residential, security fencing, we also work in closely with our sister company Custom Construction 2020 LTD.

No matter what we will be able to tailor a project to suit your needs, and with a great supplier data base with use the right materials for the job every time.

We have a 9-step process in place to ensure all work is done to a very high standard. These are completed by staff even before the project gets underway.

These steps include but are not limited to, checking for services, health and safety site inspections etc. having an on-site meeting to discuss the best way to install the fencing for the longevity of the fence lines life.

We are also approved contractors through the fencing association of New Zealand. This means the association has been through the company with a fine-tooth comb to make sure all relevant steps are in place for running a successful business for our clients.

Please feel free to visit our website at [www.customfencing.co.nz](http://www.customfencing.co.nz) or check out our Facebook page to see a range of work that we have completed.

**By accepting this quote, you agree to our terms and conditions listed on our website [www.customfencing.co.nz](http://www.customfencing.co.nz). If you would like a copy of these T&C's then please call or email me on Nick@customfencing.net.nz or 021614100**

Specs of fencing

Materials to be used listed below.

Description	Quantity	Unit Price	Amount
Post 2.7m x 150mm H4	27	30.732	829.76
Tractor and Post Driver	7	110.00	770.00
Labour - Michael	10	68.50	685.00
Labour - Oscar	10	60.00	600.00
Subtotal			2,884.76
Total 15% GST			432.71
<b>Total NZD</b>			<b>3,317.47</b>

Thanks for the opportunity to price for the following work.  
 Please note our payment terms are 20th of the following should this quote be accepted.  
 Should you have any question please feel free to get in touch.  
 Email: [nick@customfencing.net.nz](mailto:nick@customfencing.net.nz)  
 Phone: 021614100

Regards  
 Nick Terry

**APPLICATION FOR FUNDING FROM THE  
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 13/05/2025

Name of group applying for funds: Waikouaiti Coast Heritage Centre

Contact person: Shirley McKewen Position held: Treasurer

Address: [REDACTED]

Waikouaiti Post Code: 9510

Contact Phone Number: [REDACTED] Email: [REDACTED]

Short description of the project you are seeking funding for: A Contribution towards the cost of stabilising a chimney. On completion the bank building will meet 100% Earthquake Compliance Code.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.  
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ ? 2000

Total cost of project: \$ 1k, 10k + GST.

Amount already raised: \$ 2000

How will the rest of the project cost be funded? Museum reserves, grants

What is the timeframe for completing the project? [OR What is the date of your even/project?] Within Six Months

Is your project a one-off, annual or biennial event? One off.

Detail the benefits to your organisation and/or the wider community which will result from this project. This is a small part of a major restoration project. Once restoration of the building is completed it will be a major visitor attraction, adding to the sustainability of the Heritage Centre and telling/illustrating the significant history of this area.

Has your group made an application to the Board for funding within the last five years?  
☒ Yes ☐ No

If granted, how much and what was that money used for? 2021 \$400 Morning tea for formal opening  
2023 \$500 Stage 2 Planning

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

**NOTES:** Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.  
Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058  
Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)  
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384



May 2025

To Waikouaiti Coast Community Board members

Since our previous application to the Board in 2023, I thought the Board might be interested in what progress has been made towards restoration of the bank building.

We applied to the DCC Heritage Fund in April 2023 to enable Origin Consultants to continue their work on Preliminary Design and Resource Consent preparation. We were granted \$20,000.

Investigations were made into the option of retaining the front verandah or removing it. Restoration of the front verandah was estimated to cost \$130,400. Removal of the verandah and restoration of the front façade was estimated to cost \$184,820 approx.

A community survey was undertaken in June 2024 to determine the views of the community. The result was twice the number of residents wanted the verandah removed.

In September 2024 a successful application was made to the Grassroots Trust for \$3000, this covered the cost of employing a Quantity Surveyor. As a result of his work, restoration of the building overall is estimated to cost approximately \$1m.

Earlier this year after gaining permission, a couple of volunteers removed the side portico which had become a health & safety issue.

In order to accumulate some funding reserves we hold a plant sale at Labour weekend, this raises approx. \$4500 each year. Unfortunately the \$\$\$ don't go far.

Once the chimney is stabilised, we will move on to repair slipped roof tiles and replace tiles where needed. Work will then begin to remove the front verandah. It is our intention to apply to the Otago Community Trust for funding towards this work. They have been very supportive in the past.

I would also like to extend the gratitude of our Committee for the ongoing support of the Waikouaiti Coast Community Board over the past years and for the years ahead. This will not be a short-term project.

In appreciation

*S McKewen*

Shirley McKewen

Treasurer

WCHC

On behalf of the Committee



14 Devon Street, Dunedin

P | 03 477 0027

E | [enquiries@zealsteel.co.nz](mailto:enquiries@zealsteel.co.nz) [www.zealsteel.co.nz](http://www.zealsteel.co.nz)

## Pricing

25<sup>th</sup> March 2025

Waikouaiti District Museum

Pricing for the stabilisation of chimney, from Hadley and Robinson Ltd drawing, version 2.

To Andrew Barsby, Origin Consultants.

We have priced to site measure, manufacture and install all as per drawing with the exception of hot dip galvanising. We would suggest arc spray metal coating to a hot dip equivalent, to avoid distortion of the angle irons during the dipping process.

We have priced as arc spray coating.

We have allowed for a cherry picker for site measure, and installation along with a Hiab on a tuck for the install.

Our three tags on our pricing are –

1. Google maps show a single wire between power poles, above the building, we have not allowed for tiger tails to isolate if needed.
2. We have priced with the intention of placing the Hiab to the left of the building, and the cherry picker out front. We have not allowed for any traffic management beyond our own cones and barriers.
3. Access to the main building for core drilling and mortar grouting – No remedials to wall linings.

Our price for the above works –

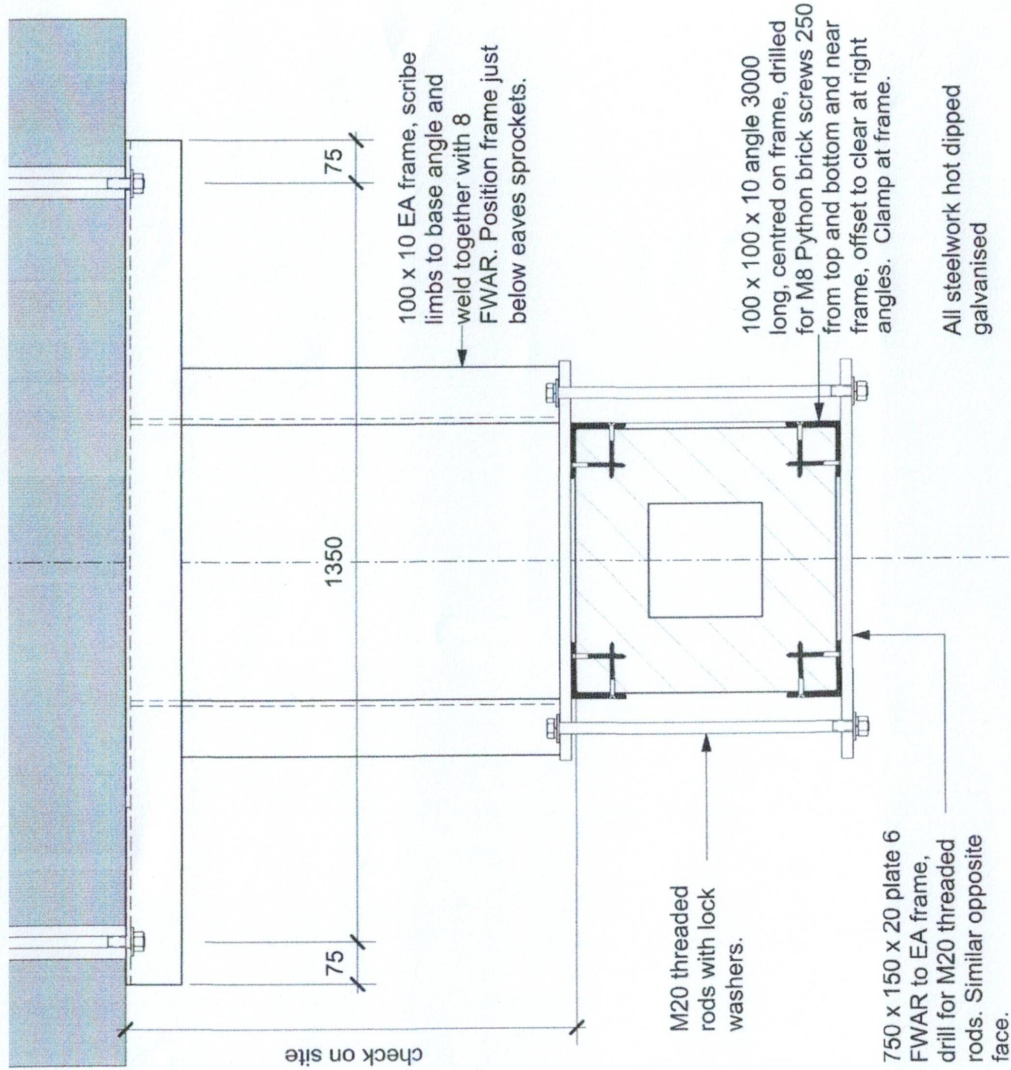
\$14,104.00 + gst.

Regards,  
Lawrie Forbes  
Zeal Steel Ltd

All prices exclude GST.

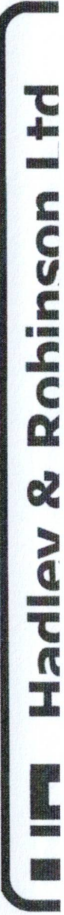
### Terms of Trade

- 1) Warranties - Where Goods or Services are being supplied by Zeal Steel for the purposes of a business, the Customer agrees that the Consumer Guarantees Act 1993 will not apply. All statutory, express or implied warranties by Zeal Steel including, without limitation, the implied warranties of merchantability and fitness for any particular purpose are expressly excluded (to the extent permitted by law).
- 2) Interest - If payment is not made then the Customer will be liable for debt recovery charges together with interest from the date of demand until the date of payment calculated at a rate of 5% per annum above the overdraft rate then currently charged by Zeal Steel's bank computed on a daily basis.



## Waikouaiti District Museum

Stabilisation of Chimney to Rare Version 2







## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

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### EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board area including:
  - Draft DCC 9 year plan Submission
  - Local Water Done Well Submission
  - Draft ORC Public Transport Plan 2025-2035 Submission
  - Elected Members Elections Protocol Session
  - What Dunedin City Council is Currently Consulting On
  - Roadworks Schedule
  - Dunedin City Council Updates
- 2 As this is an administrative report, there are no options or summary of considerations.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the DCC 9 year plan 2025-2034 submission retrospectively.
- c) **Ratifies** the Local Water Done Well submission retrospectively.
- d) **Ratifies** the ORC Regional Public Transport Plan submission retrospectively.

### Draft DCC 9 year plan 2025-2034 Submission

- 3 As agreed at the Board' April 2025 meeting, a draft submission was prepared and submitted on the DCC draft 9 year plan 2025-2034 consultation. The submission now needs to be formally ratified (Attachment A).



### **Draft DCC Local Water Done Well Submission**

- 4 As agreed at the Board' April 2025 meeting, a draft submission was prepared and submitted on the DCC Local Water Done Well. The submission now needs to be formally ratified (Attachment B).

### **ORC Regional Public Transport Plan Submission**

- 5 As agreed at the Board' April 2025 meeting, a draft submission was prepared and submitted on the ORC Regional Public Transport Plan consultation. The submission now needs to be formally ratified (Attachment C).

### **Elected Members Protocol Session**

- 6 Warwick Lamp from Electionsnz.com will be running an Elections protocol session useful for elected members who may be seeking re-election and balancing between being an elected member and a candidate.

### **What Dunedin City Council is Currently Consulting On**

- 7 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

### **Roadworks Schedule**

- 23 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

### **Dunedin City Council Updates**

- 24 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 25 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

### **Signatories**

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - Quality Improvement Specialist

## Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Waikouaiti Coast Community Board Draft DCC 9 year plan Submission	31
<a href="#">↓B</a>	Waikouaiti Coast Community Board Local Water Done Well Submission	36
<a href="#">↓C</a>	Waikouaiti Coast Community Board ORC Public Transport Plan Submission	37



**WAIKOUAITI COAST  
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9054 | New Zealand  
E [dec@dec.govt.nz](mailto:dec@dec.govt.nz) P +64 3 477 4000 [www.dunedin.govt.nz](http://www.dunedin.govt.nz)

The Chief Executive  
Dunedin City Council  
P. O. Box 5045  
Dunedin

29/04/2025

**Submission to Dunedin City Council 9 Year Plan : 2025-2034**

Thank you for the opportunity to make this submission to the 9 Year Long Term Plan. I make the following comments on behalf of the members of the Waikouaiti Coast Community Board.

I note that you have two consultations operating concurrently – this 9 Year Plan, and ‘Local Water Done Well’. There is a degree of duplication here so we will keep our comments brief in our submission to Local Water Done Well, and we will provide some degree of detail in this submission. I note that the hearings for both will run concurrently – from 5<sup>th</sup> to 8<sup>th</sup> May.

**1. Potable Water Supply.**

a) We would like an update on where things stand with the upgrade of the Waikouaiti Water Treatment Plant. At a large public meeting in Waikouaiti in 2021 regarding the lead-in-water issue, the Mayor at the time stated that the upgrade would be complete in 2023. Last year we were advised that the remaining taste & odour issues would be addressed by late 2025 and the whole project would be complete in late 2026, three years behind the previous Mayoral advice. Please give us a definitive statement that we can convey to our community. We look forward to the promised Quarterly Advice from 3 Waters staff which will provide regular updates on progress with the upgrade.

b) We are concerned about the resilience of the ‘big pipe’ water supply from Mount Grand which services Waitati, Warrington, Seacliff and some parts of Karitane/Merton. With the increase in new housing development in the North Coast area, there will presumably come a time when the system can no longer support additional consumers. We would like to know where things stand at present. What population growth figures are you using?

c) We are concerned with the somewhat bland statement on Page 18 of your plan that *“We plan to investigate and develop new or alternative groundwater supplies to the Waikouaiti, Outram and Dunedin city areas. Long term modelling shows future shortfalls in water supply capacity are possible in the river intakes which provide the bulk of the water supply to Dunedin city and Mosgiel. Changes to legislation or resource consent requirements are expected to result in changes to water take limits during low flow conditions in rivers and streams. Expanding sources of water supply by using new groundwater supply will provide better resilience to any future changes in consent conditions, drought and other climate related water supply issues”*. A real concern is that you have only earmarked this for 2029/30 – 2045/46. You have omitted to mention the concerns that Mana Whenua have with the current water take from the Waikouaiti River.

d) Regarding ‘Local Water Done Well’ we can advise that it is our preference to retain the ‘In House Model’. During the 2021 Lead-in Water issue, we were impressed with the knowledge and professionalism of the 3 Waters team, and the thought of creating an external CCO to manage this fills us with dread.

## **2. Wastewater (Sewerage)**

On Page 17 of this 9 Year Plan, you have the statement *“Construction of a new centralised wastewater treatment plant (WWTP) to manage flows from the Waikouaiti, Seacliff, and Warrington communities is planned. Consolidating the three rural WWTPs into one centralised facility will support capital efficiency by reducing maintenance costs, enhance plant efficiency, and streamline operational processes”*. We note that \$102 million has been allocated, but the time period is rather long : 2025/26-2038/39.

We would ask you to take note of the fact that the Warrington and Waikouaiti treatment plants are close to the end of their useful lives; their Resource Consents have expired or are close to expiring; they are located close to sea level, and we ask how much consideration has been given to this. Another concern has to be that Mana Whenua are not comfortable with the current location of these treatment plants. We have been advised that the proposed new treatment plant would have the capacity to accept wastewater from Waitati but we are unsure about when this might happen.

We were pleased to have a visual presentation from the 3 Waters team at our meeting in November regarding the technical aspects of the proposal. What we now request is a more detailed timeline of proposed progress, so that we might convey this to our community.

## **3. Recycling and Waste Minimisation + Wheelie bins**

### **‘One Coast’**

From modest beginnings at a public meeting in Waikouaiti around eight years ago, ‘One Coast’ has grown into a significant local entity which has the stated aim of providing first-class recycling facilities in the Waikouaiti area. We are grateful for the support provided thus far from DCC, and we ask that this support continues. It is a stated aim of ‘One Coast’ to develop a facility of which the City and the local community can be proud. We support the One Coast request to DCC for regular non-contestable funding. In our submission to the Draft Waste Management and Minimisation Plan we requested that an Annual Grant of \$30,000.00 be provided. We repeat that request now, and in the section of this document relating to Grants. We will be pleased to demonstrate at any upcoming hearing how this grant will be beneficial to Dunedin City as a whole.

### **Wheelie Bins**

The introduction last year of the Red/Green/Yellow/Blue kerbside collection system has been an undoubted success, but some parts of the wider Dunedin City area have ‘fallen through the cracks’, particularly relating to those ratepayers who live on rural and sometimes unsealed roads. We would like to discuss with appropriate staff about how those areas can be included in the weekly waste collection service.

## **4. Roadside Verges**

It is pleasing to note, on Page 20 of your document, that extra funding is proposed to improve the frequency of roadside vegetation control – whether it is a sufficient amount will remain to be seen. We believe that it is important to recognise that Roadside Vegetation Control is not just about Mowing the grass. There are frequent issues with overhanging trees; long grass reducing visibility at intersections; ditches and culverts becoming blocked. Later in this document, in the section about grants, we would like to explain how Community Boards can assist with this issue, with the provision of a small amount of extra funding.

## **5. Climate Change & Coastal Strategy**

On Page 33 of your plan you make comment about establishing a Climate Resilience Framework to look at the effects of climate change on our coastal environment. While we recognise that there is much emphasis on Kettle Park, St. Clair and St. Kilda, we ask that you take note of the fact that the coastal environment does not stop at Lawyers Head.

We have issues in Blueskin Bay; Warrington Spit; Karitane foreshore; Karitane Harbour including the deteriorating Fishermen's Wharf; Waikouaiti River Estuary and Wetlands; Waikouaiti foreshore along Matanaka Drive.

We are concerned that you are back down to only one Coastal Specialist, since the second one departed for Australia recently. With over 70 kilometres of coastline, we believe that it is essential to boost the in-house coastal engineering expertise. We look forward to discussing your Coastal Strategy with appropriate staff in the near future.

## **6. Reserves**

### Truby King Reserve

Since the revised Truby King Reserve Management Plan was accepted by Council in 2021, the professional horticulturalists on our Board have been working well with Delta staff and local people to improve the general condition and appearance of this special reserve.

Two items in the Management Plan are the carpark and the public toilet. The creation of the carpark is not a big job and will be completed fairly soon. We note that you have cancelled the provision of New public toilets in this 9-year plan. We would suggest to you that what we require for the reserve is a Replacement toilet since the existing one is in a very strange and hard to find location. We would like to see funding for the replacement toilet coming from a repair/rectification budget.

### Mount Watkin (Hikaroroa) Recreation Reserve

At our recent appearance before the Civic Affairs Committee, we made comment about Management Plans being created, but no follow-up work being carried out. The Reserve Management Plan for this rather special area (inland from Waikouaiti) is more than 14 years old and nothing has been done by the DCC. We are in dialogue with a group who have embarked on a significant pest management plan, and we will be working with them with a view to making significant improvements to this area. We would like to speak with Parks & Recreation staff about how some progress can be made at little or no cost to DCC.

## **5. Recreation Facilities**

We would like to thank Parks & Recreation staff for getting started on the construction of a half-basketball court on the playground at Warrington Domain. For many years we have been advocating for recreational equipment and facilities for older children and this is a very welcome step in the right direction.

### Moana Gow Swimming Pool

We are grateful for the annual financial support which is given to this valuable community asset. We enjoy regular updates about the pool from the Moana Gow Committee, of which one of our Board is a member.

## **6. Transport**

### Bus Services

We are making a submission to the Otago Regional Council's current Regional Public Transport Plan. There is no need to provide detail here, except to thank DCC for including a request for improvement to North Coast Bus Services in your submission to the ORC plan.

### Road Safety - State Highway 1

It was pleasing to see that NZTA installed our requested Driver Feedback Signs at the north and south entrances to Waikouaiti. But there is still much concern in the community about safe pedestrian access across the very busy main road in Waikouaiti. We ask for DCC support in our endeavours to get NZTA to give this issue some serious consideration.

### Road Safety - Local Roads

Following on from the much-publicised Speed Limit Review, we would like to know where things stand with this review.

### Travel Choices

We have noticed many comments emanating from DCC encouraging cycling and walking, and reducing the number of cars on the road. We acknowledge that this is possible around the flat areas of the city, but hardly practicable for elderly residents who live on the hill suburbs, and completely not applicable for the residents of our North Coast Communities.

During this year's 9-Year Plan we would like to see the implementation of 'Park & Ride' facilities at the northern and southern extremities of the city. This is very common overseas and could easily link into a bus loop service, either free or low cost, that would take people where they need/want to go.

### Cycleways

We are supportive of the efforts of the *Coastal Communities Cycleway Connection* group. We are impressed with the progress that is being made at the northern and southern ends of the project, and we ask that Dunedin City Council supports their efforts, perhaps by providing financial relief for any consenting issues.

### Parking in the city

Until practical alternatives are provided, it is unlikely that there will be a substantial reduction in the number of cars travelling into the city. It is evident that more parking will be required, likely in the form of at least one multi-storey car park building, and we would support this.

### Road & Footpath Maintenance

Despite the implementation of the recent 10-year maintenance contract, there are still issues that occur from time to time with vegetation control and footpath maintenance. We enjoy a good working relationship with DCC staff. We ask that there will be no reduction in maintenance budgets.

## **8. Emergency Management and Preparedness.**

We were pleased to note that Council has appointed a new Liaison Person to work with Community Boards on the topic of Emergency Management and Community Resilience. This, together with the appointment of new Community Advisers by Emergency Management Otago, gives us some confidence that much-needed improvements can be made to the assistance which can be provided by Council to Community Response Groups in our various community locations.

The recent Civil Defence Independent Review, chaired by Mr. Mike Bush, makes for some sobering reading. Together with the severe flooding events in the North Island, this report highlights the importance of communities when response to emergencies is required.

**9. Amenity**

Waikouaiti is the 'Birthplace of Otago' and is at the northern entrance to the wider City of Dunedin, yet its appearance is a bit tired and shabby. We seek the input of an Urban Designer who could work with the local POWA organisation, and with 'Keep Dunedin Beautiful', to make progress in presenting this northern extremity of the city in a better light, and working with NZTA to implement the design suggestions. We are not asking for money – just some DCC expert input.

**10. Grants Review**

We are pleased to see your comments on Page 29 relating to DCC Grants, and the fact that some unspent grant money is available.

a) We thank you for your financial support for POWA (Progress of Waikouaiti Area) through the place-based grants system, and we ask this will continue for this well organised and valuable local entity.

b) As advised earlier we support the request by 'One Coast' for an annual grant of \$30,000.00

c) We request an annual allocation of \$10,000.00, on a trial basis, to allow us to support the maintenance efforts of the Transportation and Parks & Recreation departments. Our proposal is to have two or three local people, with relevant practical skills and equipment, who could be hired on an hourly rate to attend to the many small urgent maintenance items that occur from time to time. This would obviate the need to interrupt the planned activities of the DCC main contractors. Such people would be approved by DCC to carry out such work. We would like to expand on this at the upcoming hearing.

Thank you once again for the opportunity to make this submission. I wish to be heard in support of it at your upcoming hearings. Late morning on Thursday 8<sup>th</sup> May would suit me, since I will be away in Auckland prior to that.

Kind Regards



Alasdair Morrison  
Chairman  
Waikouaiti Coast Community Board  
0274 354 384  
[info@calmarine.co.nz](mailto:info@calmarine.co.nz)



**WAIKOUAITI COAST  
COMMUNITY BOARD**

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30/04/2025

**Submission to 'Local Water Done Well'**

Thank you for the opportunity to make comment on the topic of 'Local Water Done Well'. We have included some detailed comments about this in our submission to the DCC 9 Year Plan so we do not see the need to duplicate our comments here.

The main thing that you are asking for is our opinion on the choices between an In-House model and the creation of a new Council Controlled Organisation.

The DCC 3 Waters Department has plenty of skilled, experienced and professional staff and we cannot see the need for creating a new entity to carry out the same work.

Our preference is therefore to have the In-House Model, and not the CCO model.

Yours faithfully



Alasdair Morrison  
Chairman  
Waikouaiti Coast Community Board  
Email: [info@calmarine.co.nz](mailto:info@calmarine.co.nz)  
Ph: 0274 354 384





**WAIKOUAITI COAST  
COMMUNITY BOARD**

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E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

The Chief Executive  
Otago Regional Council  
Private Bag 1954  
Dunedin 9054

1<sup>st</sup> May 2025

**Otago Regional Council  
Draft Otago Regional Public Transport Plan 2025-2035**

Thank you for the opportunity to make this submission. I write on behalf of the elected members of the Waikouaiti Coast Community Board, and also on behalf of those in our wider community who use public transport, or who would like to use public transport if the services suited their needs.

**Communication**

Over the years we have enjoyed good communication with ORC staff regarding patronage and timetables for the Route 1 bus service : Dunedin – Palmerston. This helped to provide some clarity regarding the implementation of the weekend service and the provision of extra buses to deal with overcrowding at certain times of day. However, we don't have recent patronage figures which would be of assistance as we endeavour to promote public transport in our North Coast area. We would like to see this rectified, and we believe that some modification to timetables might be advisable.

**Fares – Refer to your Summary Document**

a) On Page 12 – Topic 3 – you discuss the possibility of increasing bus fares, and you list some of the possible consequences of doing this. We agree with your comments in the 'Things to consider - - -' section.

We have no real issues with increasing the \$2 flat fare to \$2.50 – a weekly increase of \$5 for people making trips to and from the city 5 days a week. We understand your desire to have a well-functioning public transport service that is financially sustainable.

b) On Page 14 – Topic 4 – you discuss your proposal to bring back Zones for calculating fares, and increasing charges based on distance travelled. We are implacably opposed to this proposal, and we believe that it would undo much of the good work that has been achieved in recent years to increase bus patronage since the introduction of flat fares.

c) It is difficult for us to make any detailed comment on your zoning proposal since your document does not give us any idea of what the fare increases might be with the reintroduction of Zones. If your financial folk are using simple arithmetic of multiplying existing passenger numbers by the fare increase to help balance the books, we believe that this would give false figures since we are sure that patronage would decrease if Zones were to be introduced. All in all, we believe that introducing Zones would be a retrograde step.

d) So what should be done to have a financially sustainable public transport system, now and into the future?

i) Discuss the issue with Community Boards.

- ii) Look at how you can improve the service in various areas by adjusting the timetables to have buses travelling to places where people want them, and when people want them.
- iii) Take local demographics into consideration when doing the above. It is not widely recognised that there are parts of our North Coast area where the population is increasing as housing development grows.
- iv) Referring to your comments on Page 11, we suggest that you should challenge Central Government and its apparent 'One size-fits-all' philosophy. If the overall aim in this country is to reduce the number of cars on the road, then simply looking at dollars as a short term fix may not be the answer.

#### **Safety**

We are concerned about the occasions when some passengers have to stand on full buses from the Pine Hill end of the city towards Waitati and beyond. The buses travel at open-road speeds and the consequences of any sudden stop could be horrendous.

#### **Children**

On Page 16 – Topic 5 you discuss fares for children. We have no real issues with your proposals, but we feel that you should always have large families in mind when looking to increase teenage fares.

#### **Comparisons**

We believe that there is a case for increasing the frequency of buses servicing our North Coast, and there is certainly a case for including the increased population of Warrington in these increased services. A comparison of our current service with those on the Dunedin South Coast and on the Otago Peninsula makes for interesting reading and provides a basis for future discussion.

#### **Your ORC Presentations**

We would like to congratulate your Transport Team on the quality of your consultation documents. They are well laid out and present the issues in simple language.

I would like to speak to this presentation at any future hearing.

Kind Regards



Alasdair Morrison  
Chairman  
Waikouaiti Coast Community Board  
Email: [info@calmarine.co.nz](mailto:info@calmarine.co.nz)  
Ph: 0274 354 384

## COMMUNITY PLAN

Department: Civic

### EXECUTIVE SUMMARY

- 1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.
- 2 The Board's Community Plan assists to contribute to the Council's 9-year plan with focus on:
- 3 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9-year Plan.
- 4 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding).

### RECOMMENDATIONS

That the Board:

- a) **Considers** updating the Board's Community Plan for the 2025-26 year.

### Signatories

Author:	Rebecca Murray - Governance Support Officer
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### Attachments

There are no attachments for this report.

## BOARD REPRESENTATION AND ROLES

Department: Civic

### EXECUTIVE SUMMARY

- 1 Board members may provide an update on activities including:  
  
**Civil Defence Emergency Management (CDEM)** – Alasdair Morrison & Sonya Billyard  
  
**Community Engagement** - Sonya Billyard & Andy Barratt  
  
**Cycleways** - Geraldine Tait  
  
**Freedom Camping** - Alasdair Morrison  
  
**Keep Dunedin Beautiful** - Geraldine Tait  
  
**Liaison with Funding Applicants** - Alasdair Morrison  
  
**Matanaka Drive Replanting Project** - Mark Brown  
  
**Moana Gow Swimming Pool Committee** - Andy Barratt  
  
**OneCoast Recycling** - Geraldine Tait  
  
**Truby King Recreation Reserve Management Committee** - Andy Barratt  
  
**Waikouaiti Main Street Beautification Project** – to be advised
- 2 As this is an administration report the Summary of Consideration is not required.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Board updates.

### Signatories

Author:	Rebecca Murray - Governance Support Officer
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### Attachments

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<a href="#">↓B</a>	Roles and Responsibilities for Community Resilience in Dunedin	43

## Community Resilience Workshop Minutes

**Date:** 5 March 2025

**Time:** 09:00am

**Location:** Dunedin City Council Emergency Operations Centre, 54 Moray Place, Dunedin

### Attendees

Sandy Graham	Dunedin City Council (DCC), Chief Executive
Mike Perkins	Dunedin City Council, City Development Engineer & Civil Defence Liaison
Claire Charleton	Emergency Management Otago, Advisor – Dunedin City
Chris Brooker	Emergency Management Otago, Advisor – Dunedin City
Taylor Hendl	Emergency Management Otago, Advisor – Dunedin City
Paula Cathie	Emergency Management Otago, Coastal Team Leader
Glenn Mitchell	Emergency Management Otago, Group Team Leader
Tom Dyer	Otago Regional Council, General Manager Science & Resilience
Alasdair Morrison	Waikouaiti Coast Community Board, Chair
Andy Barrett	Waikouaiti Coast Community Board
Andrew Simms	Mosgiel-Taieri Community Board, Chair
Dean McAlwee	Mosgiel-Taieri Community Board
Anna Wilson	Strath Taieri Community Board
Paul Weir	Saddle Hill Community Board, Chair
Paul Pope	Otago Peninsula Community Board, Chair
Lox Kellas	Otago Peninsula Community Board
Ange McErlane	West Harbour Community Board, Chair

### 1. Welcome and Introductions

- Participants introduced themselves, including their experience with emergency management.

### 2. Objective of Workshop

- Sandy clarified that the objective is to define the role of Community Boards in community resilience and identify areas requiring additional support.
- Discussion on overlapping responsibilities in response efforts.

### 3. Presentations

- Overview of the statutory obligations of territorial authorities, the National Disaster Resilience Strategy, and Emergency Management Otago's Community Resilience Framework.
- Current Community Resilience Groups and Community Board structure.
- Tour of the bunker and its operational functions.

### 4. Discussion on Community Resilience Groups & Community Boards

- Noted the terminology change from 'Community Response Groups' to 'Community Resilience Groups' to better reflect their focus on resilience and readiness.

- Evaluated the necessity of both a Community Board and a Community Resilience Group.
- **Historical Role of Community Boards:** Traditionally acted as "eyes and ears" but require clearer role definition.
- **Waikouaiti:** Raised questions about equipment needs, funding, and accountability for resilience efforts.
- **Mosgiel Taieri:** Established framework with direct liaison to key emergency services and a directory of key contacts and resources.
- **Funding & Resource Allocation:** City has \$100,000 for community resilience, requiring a clear plan for allocation and distribution.

#### 5. Challenges Identified

- Role differentiation between Community Boards and Community Resilience Groups.
- Establishing membership requirements of Community Resilience Groups.
- Ensuring clarity in communication channels during an event.
- Defining accountability and governance of Community Resilience Groups.
- Need for consistency beyond electoral terms.
- Terminology alignment to avoid confusion.

#### 6. Operational Concerns

- **Information Flow:** Importance of structured communication between the Community Board, Community Resilience Groups, and the Emergency Operations Centre during an event.
- **Decision-Making in Emergencies:** The local controller is responsible for major decisions during a response. It is crucial that Community Resilience Groups and Community Boards understand their mandate and know how to escalate issues beyond their scope to the Emergency Operations Centre.
- **Civil Defence Centre Locations:** Clarification needed on the primary Civil Defence Centre location in each community.

#### 7. Proposed Actions

- Document the agreed roles and responsibilities of Community Resilience Groups and Community Boards, incorporating the discussions and outcomes of the meeting.
- Establish and document clear communication channels between Community Resilience Groups, Community Boards, and the Emergency Operations Centre during a response.
- Explore the delegation of a resilience portfolio to the Community Boards from the DCC.
- Identify necessary resources and funding mechanisms for Community Resilience Groups.
- Confirm designated locations for Community Emergency Hubs (community-led) that can, if necessary, be transitioned into Civil Defence Centres (council-led) within each community.
- DCC to review civil defence induction process for Counsellors.

**Meeting Adjourned at 11:36am.**

## Community-Led Resilience: Defining Roles for Community Boards and Community Resilience Groups in Dunedin

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## Background

The Civil Defence Emergency Management Act (2002) mandates local authorities to coordinate, through regional groups, planning, programmes, and activities related to civil defence emergency management in the areas of reduction, readiness, response, and recovery (Civil Defence Emergency Management Act, 2002, s.3).

Community resilience, as outlined in New Zealand's National Disaster Resilience Strategy (2019), refers to the capacity of communities to adapt, withstand, and recover from emergencies and disasters by utilising local knowledge, fostering strong social connections, and implementing effective planning to reduce risks and enhance overall preparedness.

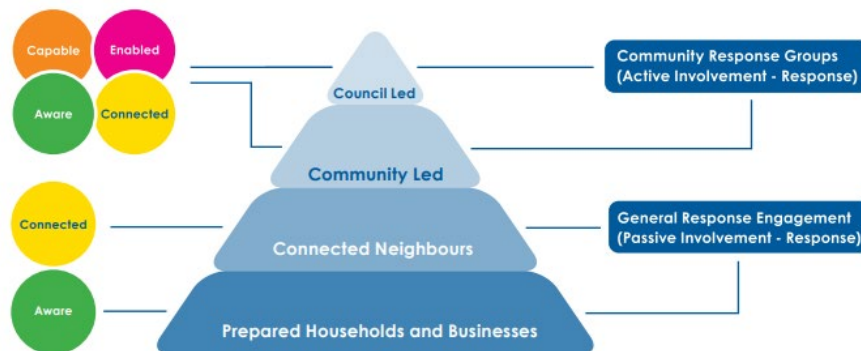
In Dunedin, Community Boards serve as a vital connection between local councils and communities, representing local interests, advocating for community needs, and supporting initiatives that enhance well-being. Covering areas that include 31% of Dunedin's population, they play a significant role in community engagement and local decision-making (Eagle Technology et al., 2024). In disaster resilience, Community Boards are essential in promoting preparedness, supporting local emergency planning, and strengthening ties between residents and emergency management organisations to ensure a coordinated response and recovery.

The purpose of this document is to outline the structure and processes for achieving community resilience in Dunedin through the collaboration of Community Boards and Community Resilience Groups. It will define the roles and responsibilities of each entity—Community Boards, Community Resilience Groups (CRGs), and Emergency Management Otago (EMO)—as well as the communication framework to be followed when the Emergency Operations Centre is activated during a response.

## Community Resilience Strategy

Emergency Management Otago's Community Resilience Strategy (2023) outlines a structured pathway for enhancing community resilience. The strategic approach, depicted in Figure One, illustrates the systematic approach of transforming resilience theory into operational practice by fostering capable, enabled, aware, and connected communities.

**Figure 1: Integrated Community Resilience Framework**



This strategy emphasises empowering communities to meet their own needs when appropriate, thereby reducing the operational demand on councils. CRGs play a pivotal role in engaging local

communities in emergency preparedness, response, and recovery efforts. Research indicates that community-led initiatives enhance disaster resilience by leveraging local knowledge, fostering resource-sharing, and promoting self-sufficiency, ultimately reducing reliance on external agencies (Imperiale & Vinclay, 2016; Mayer, 2019).

The primary purpose of these groups is to address the needs of their local communities while communicating and escalating issues that exceed their mandate in a manner consistent with the formal response process.

## Responsibilities and Roles Between Community Boards and Community Resilience Groups in Dunedin

The Community Resilience Strategy does not outline the specific responsibilities of Community Boards to Community Resilience Groups, and vice versa, particularly in the context of Dunedin and the established relationships between the two.

### Community Resilience Workshop (5 March 2025)

The Community Resilience Workshop, held on 5 March 2025, brought together members from all the Community Boards in Dunedin, along with representatives from Dunedin City Council (DCC) and Emergency Management Otago. The workshop discussed the historical role of Community Boards in civil defence activities and focused on defining clear relationships, roles, and responsibilities between the parties. The following agreements were made:

### Community Boards' Responsibilities:

1. **Representation in Community Resilience Groups (CRGs):** If a community in their area establishes a CRG, the board is required to ensure at least one of its members participates in the CRG.
2. **CRG Reporting:** Community Boards will receive a report from the CRG at each meeting.
3. **Funding Decisions:** Community Boards will review funding requests from CRGs and provide recommendations to the DCC.
4. **Communication during a Response:** During an emergency response, Community Boards will facilitate communication between the CRG and the Emergency Operations Centre (EOC).
5. **Civil Defence Agenda Item:** Community Boards shall include 'Civil Defence' as a standing item on their meeting agendas.

### Community Resilience Groups' Responsibilities:

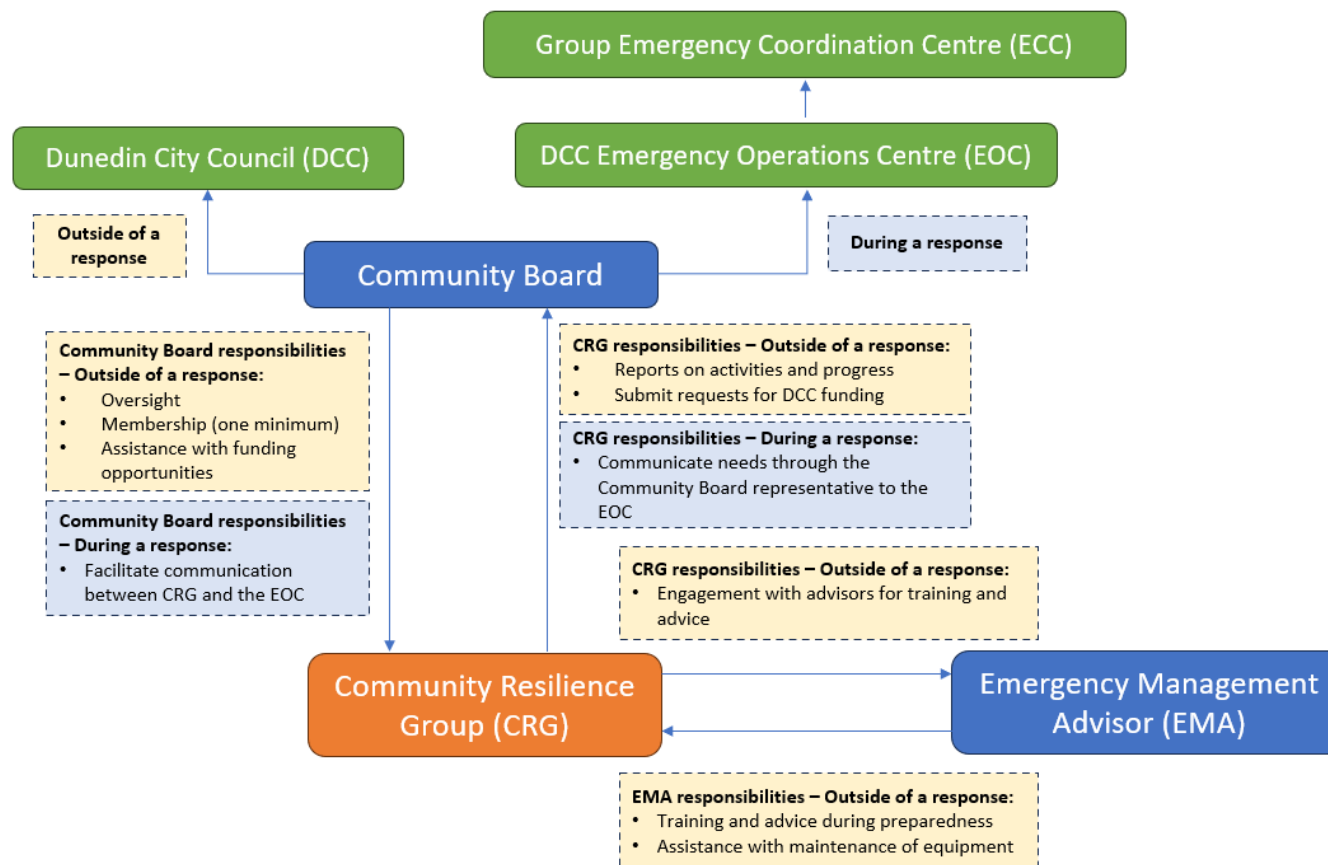
1. **Community Board Representation:** Each CRG must include at least one member from the relevant Community Board.
2. **Engagement with Emergency Management Advisors:** Outside of a response, CRGs will seek advice and training from Emergency Management Advisors in line with the Community Resilience Strategy.
3. **Reporting to the Community Board:** CRGs will provide regular updates on their activities and progress to the relevant Community Board, including a report at each Community Board meeting at a minimum.
4. **Communication during a Response:** During a response, CRGs will communicate with their designated Community Board representative. The Community Board will establish a single point of contact to the EOC via the Community Assessment team.

- a. If the designated representative is unavailable, the representative will delegate this task to another board member.

**Emergency Management Otago's Role:**

1. **Support and Training:** Emergency Management Otago will provide support, guidance, and training to Community Resilience Groups in accordance with the Community Resilience Strategy.
2. **Equipment Maintenance:** During preparedness the Emergency Management Advisors will support in the maintenance of equipment held by the CRG.

Figure 2: Relationship Structure Between Community Boards and Community Resilience Groups in Dunedin.



### Reference List

Civil Defence Emergency Management Act 2002. (2002). *New Zealand Legislation*.  
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Eagle Technology., Stats NZ – Tatauranga Aotearoa., & University of Otago. (2024). NZ key census 2023 insights and deprivation index 2023 (SA1).  
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## **DEPUTY CHAIRPERSON'S REPORT**

Department: Civic

### **EXECUTIVE SUMMARY**

- 1 The Deputy Chairperson will provide a verbal update on items of interest to the Board.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Deputy Chairperson's update.

### **Signatories**

Author:	Rebecca Murray - Governance Support Officer
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### **Attachments**

There are no attachments for this report.

## **COUNCILLOR UPDATE**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Councillor Jim O'Malley will provide an update on items of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Council Activities Update.

### **Signatories**

Author:	Rebecca Murray - Governance Support Officer
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### **Attachments**

There are no attachments for this report.

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## **ITEMS FOR CONSIDERATION BY THE DEPUTY CHAIR**

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- 1 Any items for consideration by the Deputy Chair.