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## Waikouaiti Coast Community Board

### MINUTES

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Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Warrington Hall, 11 Stephenson Street, Warrington on Wednesday 04 June 2025, commencing at 5.30 pm

#### PRESENT

**Deputy Chairperson**  
**Members**

Andy Barratt  
Sonya Billyard  
Cr Jim O'Malley

Chris McBride  
Geraldine Tait

#### IN ATTENDANCE

Mike Cartwright (Quality Improvement Specialist)

#### Governance Support Officer

Rebecca Murray

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## 1 PUBLIC FORUM

### 1.1 Waikouaiti Coast Heritage Centre

A representative from Waikouaiti Coast Heritage Centre was unable to attend.

### 1.2 Services provided by Council

Mr Ron Parks wishes to address the Board regarding services provided by Council and responded to questions.

Cr Jim O'Malley entered the meeting at 5.38pm.

## 2 APOLOGIES

Apologies were received from Alasdair Morrison and Mark Brown.

Moved (Geraldine Tait/Chris McBride):

That the Board:

**Accepts** the apologies from Alasdair Morrison and Mark Brown.

**Motion carried (WCCB/2025/034)**

### 3 CONFIRMATION OF AGENDA

Moved (Andy Barratt/Sonya Billyard):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (WCCB/2025/035)**

### 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Geraldine Tait updated her Register of Interest with adding Member of the East Otago Catchment Group.

Moved (Sonya Billyard/Cr Jim O'Malley):

That the Board:

- a) **Amends** the Elected Members' Interest Register attached; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WCCB/2025/036)**

### 5 CONFIRMATION OF MINUTES

#### 5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 9 APRIL 2025

Moved (Chris McBride/Geraldine Tait):

That the Board:

**Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 09 April 2025 as a correct record.

**Motion carried (WCCB/2025/037)**

### PART A REPORTS

#### 6 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

A report from Civic provided a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.

## Waitati Mural Project

Sonya Billyard withdrew from this item.

At the Board meeting held on 12 February 2025 the Board resolved to grant the amount of \$250.00 to Ms Angela Lyon as a thank you for upgrading the Waitati Public Mural as a Board Project.

As the upgrade work was underway the Board was asked to approve Progress of Waikouaiti Area (POWA) as the umbrella organisation for this project and payment be made to their bank account.

Moved (Andy Barratt/Chris McBride):

That the Board:

- b) **Approves** that POWA be the umbrella organisation for the Waitati Public Mural Project and the funding approved at the 12 February 2025 Board meeting of \$250 for Ms Angela Lyons be made to the POWA bank account for this project.

**Motion carried (WCCB/2025/038)**

Sonya Billyard returned to the meeting.

## Karitāne Bowling Club

At the Board meeting held on 9 April 2025 the Board lay the funding application from Karitāne Bowling Club on the table.

Following the meeting, the Chairperson and Deputy Chairperson obtained further information through discussions with the Club and a site visit.

Moved (Andy Barratt/Chris McBride):

That the Board:

- c) **Uplifts** the funding application from the Karitāne Bowling Club.
- d) **Declines** the funding application from the Karitāne Bowling Club as the Board cannot approve requests for funding for work already completed.

**Motion carried (WCCB/2025/039)**

## Waikouaiti Coast Heritage Centre

The Waikouaiti Coast Heritage Centre requested \$2000.00 towards the cost of stabilising a chimney on the bank building. On completion of this work the bank building would meet 100% earthquake compliance code.

Moved (Sonya Billyard/Cr Jim O'Malley):

That the Board:

- e) **Approves** the funding request from Waikouaiti Coast Heritage Centre (Waikouaiti District Museum Society) for \$1,952.65 towards the cost of stabilising a chimney on the bank building.

**Motion carried (WCCB/2025/040)**

Moved (Sonya Billyard/Chris McBride):

That the Board:

- a) **Notes** the discretionary fund update.

**Motion carried (WCCB/2025/041)**

## **7 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic provided an update on activities relevant to the Board.

Moved (Andy Barratt/Geraldine Tait):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the DCC 9 year plan 2025-2034 submission retrospectively.
- c) **Ratifies** the Local Water Done Well submission retrospectively.
- d) **Ratifies** the ORC Regional Public Transport Plan submission retrospectively.

**Motion carried (WCCB/2025/042)**

## **8 COMMUNITY PLAN**

Consideration was given to the Board's Community Plan.

Moved (Andy Barratt/Geraldine Tait):

That the Board:

**Considered** updating the Board's Community Plan for the 2025-26 year.

**Motion carried (WCCB/2025/043)**

## **9 BOARD REPRESENTATION AND ROLES**

Board members provided an update on activities.

### **Civil Defence Emergency Management (CDEM)**

Andy Barratt provided an overview of the recent CDEM meeting. He updated the Board regarding Community-Led Resilience and responded to questions.

### **Community Engagement**

Sonya Billyard and Andy Barratt advised work had commenced on an end of Triennium Newsletter.

### **Keep Dunedin Beautiful**

Geraldine Tait advised the Trees for Families Day was held recently and the Keep Dunedin Beautiful awards would be held in September.

### **Liaison with Funding Applicants**

Andy Barratt advised the Board's Safety Speed Hump Project in Karitāne was complete.

### **OneCoast Recycling**

Geraldine Tait advised OneCoast had recently employed another person and the aim was to have someone onsite whenever the Transfer Station was open. Work to be done regarding access to toilet facilities on site, parking. Andy Barratt advised a meeting would be held between Contractors, DCC Staff and OneCoast to discuss H&S and the emergency egress from the site.

### **Truby King Recreation Reserve Management Committee**

Andy Barratt advised that the approach signs for Truby King had been installed. He advised staff had commenced working with a locally qualified person with the interpretation signs and a quote for the carpark works had been submitted to DCC for approval.

### **Waikouaiti Main Street Beautification Project**

Sonya Billyard advised POWA had hosted a community hui with NZTA, DCC and Local Runaka in attendance which provided an overview of what can and cannot be included in this project. A feedback form from this event gathered a lot of information for next steps. This project is still in early stages and next steps was to work with local businesses and ensure issues such as speed and safe road crossing were taken into consideration.

Moved (Sonya Billyard/Cr Jim O'Malley):

That the Board:

**Notes** the Board updates.

**Motion carried (WCCB/2025/044)**

## **10 DEPUTY CHAIRPERSON'S REPORT**

The Deputy Chairperson provided a verbal update on items of interest to the Board, which included:

Hawksbury Lagoon  
Coastal Management Plan  
Local volunteer groups gathering  
Notification of rabbit pindone poisoning operation  
Buses  
Water treatment plant

Moved (Andy Barratt/Geraldine Tait):

That the Board:

**Notes** the Deputy Chairperson's update.

**Motion carried (WCCB/2025/045)**

## **11 COUNCILLOR UPDATE**

Councillor Jim O'Malley provided an update on items of interest, which included:

Infrastructure Services Committee Notice of Motion regarding in-house delivery  
OneCoast funding

Waste water treatment plant  
Coastal Management Plan

Moved (Sonya Billyard/Chris McBride):

That the Board:

**Notes** the Council Activities Update.

**Motion carried (WCCB/2025/046)**

## **12 ITEMS FOR CONSIDERATION BY THE DEPUTY CHAIR**

There were no items for consideration by the Deputy Chair.

The meeting concluded at 7.06pm.

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CHAIRPERSON