
Toitū Otago Settlers Museum Board

MINUTES

Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Otago Settlers Association Board Room, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Wednesday 27 August 2025, commencing at 10:00 a.m.

PRESENT

Chairperson	Mr Phil Dowsett	
Members	Cr Bill Acklin	Cr Kevin Gilbert
	Cr Cherry Lucas	

IN ATTENDANCE Cam McCracken (Director – DPAG, Toitū, Lang Yuan and Olveston)

Governance Support Officer Lauren Riddle

WELCOME

Phil Dowsett welcomed attendees to the final meeting of the 2022-2025 triennium.

1 APOLOGIES

Moved (Mr Phil Dowsett/Cr Bill Acklin):

That the Committee:

Accepts the apologies for absence from Moira Styles and Mr Peter Smith.

Motion carried.

2 CONFIRMATION OF AGENDA

Moved (Mr Phil Dowsett/Cr Kevin Gilbert):

That the Committee:

Confirms the agenda without addition or alteration

Motion carried.

3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

No updates were advised.

Moved (Mr Phil Dowsett/Cr Cherry Lucas):

That the Committee:

- a) **Notes** the Elected or Independent Members' Interest Register attached; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried.

4 CONFIRMATION OF MINUTES

4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 4 JUNE 2025

Moved (Cr Cherry Lucas/Cr Bill Acklin):

That the Committee:

Confirms the minutes of the Toitū Otago Settlers Museum Board meeting held on 04 June 2025 as a correct record.

Motion carried (TOSM/2025/004)

REPORTS

5 TOITŪ OTAGO SETTLERS MUSEUM ACTIVITY REPORT

The report provided an update on activities of Toitū Otago Settlers Museum (Toitū) from 1 April to 30 June 2025,

Cam McCracken (Director – DPAG, Toitū, Lang Yuan and Olveston) provided highlights of the report and responded to questions.

Moved (Mr Phil Dowsett/Cr Kevin Gilbert):

That the Committee:

Notes the Toitū Otago Settlers Museum Activity Report for the period 1 April to 30 June 2025.

Motion carried (TOSM/2025/005)

Phil Dowsett, as Chairperson thanked the elected members for their support of the Toitū Otago Settlers Museum Board for the 2022-25 triennium.

The meeting concluded at 10:36 p.m.

.....
CHAIRPERSON

.....
CHIEF EXECUTIVE OFFICER