

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

Date: Wednesday 13 August 2025
Time: 5.30 pm
Venue: East Otago Events Centre, Main Road, Waikouaiti

Sandy Graham
Chief Executive Officer

Waikouaiti Coast Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Alasdair Morrison	
Deputy Chairperson	Andy Barratt	
Members	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	
Senior Officer	Mike Cartwright, Acting Manager, City Growth and Advisory Services	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Public Forum	4
1.1	Warrington School	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	8
5.1	Waikouaiti Coast Community Board meeting - 4 June 2025	9
PART A REPORTS (Waikouaiti Coast Community Board has power to decide these matters)		
6	Board Discretionary Fund Update and Funding Applications	15
7	Governance Support Officer's Report	29
8	Community Plan	36
9	Board Representation and Roles	37
10	Chairperson's Report	38
11	Councillor Update	39
12	Items for Consideration by the Chair	40

1 PUBLIC FORUM**1.1 Warrington School**

Lucy Wing, Board of Trustees representative, will be in attendance to speak to the Warrington School funding application.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Waikouaiti Coast Community Board Register of Interest	6

Waikouaiti Coast Community Board Register of Interest - August 2025				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt (Deputy Chairperson)	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-chair	River-Estuary Care Waikouaiti-Karitane	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sonya Billyard	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	East Otago Blokes Shed	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Mark Brown	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director and Shareholder	Blueskin Nurseries Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director and Shareholder	St Brigids Estate Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Founding member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	W M Brown and Sons	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris McBride	Owner/Director	Packit Packaging Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Director	Trust S Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholding Director	Site Weld NZ (2023) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Tenant	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Chris McBride Cont.	Owner/Director	Enex Group Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Director	Rest Area Solutions Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Defence Force	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	East Otago Catchment Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Northern AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WAIKOUAITI COAST COMMUNITY BOARD MEETING - 4 JUNE 2025

RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 04 June 2025 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Waikouaiti Coast Community Board meeting held on 4 June 2025	9

Waikouaiti Coast Community Board

MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Warrington Hall, 11 Stephenson Street, Warrington on Wednesday 04 June 2025, commencing at 5.30 pm

PRESENT

Deputy Chairperson
Members

Andy Barratt	Chris McBride
Sonya Billyard	Geraldine Tait
Cr Jim O'Malley	

IN ATTENDANCE

Mike Cartwright (Quality Improvement Specialist)

Governance Support Officer

Rebecca Murray

1 PUBLIC FORUM

1.1 Waikouaiti Coast Heritage Centre

A representative from Waikouaiti Coast Heritage Centre was unable to attend.

1.2 Services provided by Council

Mr Ron Parks wishes to address the Board regarding services provided by Council and responded to questions.

Cr Jim O'Malley entered the meeting at 5.38pm.

2 APOLOGIES

Apologies were received from Alasdair Morrison and Mark Brown.

Moved (Geraldine Tait/Chris McBride):

That the Board:

Accepts the apologies from Alasdair Morrison and Mark Brown.

Motion carried (WCCB/2025/034)

3 CONFIRMATION OF AGENDA

Moved (Andy Barratt/Sonya Billyard):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WCCB/2025/035)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Geraldine Tait updated her Register of Interest with adding Member of the East Otago Catchment Group.

Moved (Sonya Billyard/Cr Jim O'Malley):

That the Board:

- a) **Amends** the Elected Members' Interest Register attached; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WCCB/2025/036)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 9 APRIL 2025

Moved (Chris McBride/Geraldine Tait):

That the Board:

Confirms the minutes of the Waikouaiti Coast Community Board meeting held on 09 April 2025 as a correct record.

Motion carried (WCCB/2025/037)

PART A REPORTS

6 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

A report from Civic provided a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.

Waitati Mural Project

Sonya Billyard withdrew from this item.

At the Board meeting held on 12 February 2025 the Board resolved to grant the amount of \$250.00 to Ms Angela Lyon as a thank you for upgrading the Waitati Public Mural as a Board Project.

As the upgrade work was underway the Board was asked to approve Progress of Waikouaiti Area (POWA) as the umbrella organisation for this project and payment be made to their bank account.

Moved (Andy Barratt/Chris McBride):

That the Board:

- b) **Approves** that POWA be the umbrella organisation for the Waitati Public Mural Project and the funding approved at the 12 February 2025 Board meeting of \$250 for Ms Angela Lyons be made to the POWA bank account for this project.

Motion carried (WCCB/2025/038)

Sonya Billyard returned to the meeting.

Karitāne Bowling Club

At the Board meeting held on 9 April 2025 the Board lay the funding application from Karitāne Bowling Club on the table.

Following the meeting, the Chairperson and Deputy Chairperson obtained further information through discussions with the Club and a site visit.

Moved (Andy Barratt/Chris McBride):

That the Board:

- c) **Uplifts** the funding application from the Karitāne Bowling Club.
- d) **Declines** the funding application from the Karitāne Bowling Club as the Board cannot approve requests for funding for work already completed.

Motion carried (WCCB/2025/039)

Waikouaiti Coast Heritage Centre

The Waikouaiti Coast Heritage Centre requested \$2000.00 towards the cost of stabilising a chimney on the bank building. On completion of this work the bank building would meet 100% earthquake compliance code.

Moved (Sonya Billyard/Cr Jim O'Malley):

That the Board:

- e) **Approves** the funding request from Waikouaiti Coast Heritage Centre (Waikouaiti District Museum Society) for \$1,952.65 towards the cost of stabilising a chimney on the bank building.

Motion carried (WCCB/2025/040)

Moved (Sonya Billyard/Chris McBride):

That the Board:

- a) **Notes** the discretionary fund update.

Motion carried (WCCB/2025/041)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board.

Moved (Andy Barratt/Geraldine Tait):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the DCC 9 year plan 2025-2034 submission retrospectively.
- c) **Ratifies** the Local Water Done Well submission retrospectively.
- d) **Ratifies** the ORC Regional Public Transport Plan submission retrospectively.

Motion carried (WCCB/2025/042)

8 COMMUNITY PLAN

Consideration was given to the Board's Community Plan.

Moved (Andy Barratt/Geraldine Tait):

That the Board:

Considered updating the Board's Community Plan for the 2025-26 year.

Motion carried (WCCB/2025/043)

9 BOARD REPRESENTATION AND ROLES

Board members provided an update on activities.

Civil Defence Emergency Management (CDEM)

Andy Barratt provided an overview of the recent CDEM meeting. He updated the Board regarding Community-Led Resilience and responded to questions.

Community Engagement

Sonya Billyard and Andy Barratt advised work had commenced on an end of Triennium Newsletter.

Keep Dunedin Beautiful

Geraldine Tait advised the Trees for Families Day was held recently and the Keep Dunedin Beautiful awards would be held in September.

Liaison with Funding Applicants

Andy Barratt advised the Board's Safety Speed Hump Project in Karitāne was complete.

OneCoast Recycling

Geraldine Tait advised OneCoast had recently employed another person and the aim was to have someone onsite whenever the Transfer Station was open. Work to be done regarding access to toilet facilities on site, parking. Andy Barratt advised a meeting would be held between Contractors, DCC Staff and OneCoast to discuss H&S and the emergency egress from the site.

Truby King Recreation Reserve Management Committee

Andy Barratt advised that the approach signs for Truby King had been installed. He advised staff had commenced working with a locally qualified person with the interpretation signs and a quote for the carpark works had been submitted to DCC for approval.

Waikouaiti Main Street Beautification Project

Sonya Billyard advised POWA had hosted a community hui with NZTA, DCC and Local Runaka in attendance which provided an overview of what can and cannot be included in this project. A feedback form from this event gathered a lot of information for next steps. This project is still in early stages and next steps was to work with local businesses and ensure issues such as speed and safe road crossing were taken into consideration.

Moved (Sonya Billyard/Cr Jim O'Malley):

That the Board:

Notes the Board updates.

Motion carried (WCCB/2025/044)

10 DEPUTY CHAIRPERSON'S REPORT

The Deputy Chairperson provided a verbal update on items of interest to the Board, which included:

Hawksbury Lagoon

Coastal Management Plan
Local volunteer groups gathering
Notification of rabbit pindone poisoning operation
Buses
Water treatment plant

Moved (Andy Barratt/Geraldine Tait):

That the Board:

Notes the Deputy Chairperson's update.

Motion carried (WCCB/2025/045)

11 COUNCILLOR UPDATE

Councillor Jim O'Malley provided an update on items of interest, which included:

Infrastructure Services Committee Notice of Motion regarding in-house delivery
OneCoast funding
Waste water treatment plant
Coastal Management Plan

Moved (Sonya Billyard/Chris McBride):

That the Board:

Notes the Council Activities Update.

Motion carried (WCCB/2025/046)

12 ITEMS FOR CONSIDERATION BY THE DEPUTY CHAIR

There were no items for consideration by the Deputy Chair.

The meeting concluded at 7.06pm.

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CHAIRPERSON

PART A REPORTS

BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Notes** the Funding Assistance Project Completion Form from Waitati Music Festival.
- c) **Considers** the funding request from Warrington School.

DISCRETIONARY FUND

- 3 The Board has been allocated \$10,000.00 for the 2025/26 year.
- 4 Spending for the 2024/25 financial year was as follows:

Meeting Date	Amount	Recipient/Purpose
11 September 2024	\$730.00	Waikouaiti Riding for the Disabled – towards a Chromebook for their coach to use to assist with their study for the New Zealand Certificate in Equine (Therapeutic Riding – Assistance Coach) (Level 3)
11 September 2024	\$667.35	Waiputai Trust – towards improving the accessibility of the Waiputai Hub's facilities by installing a disability grab rail and a baby changing station in the larger toilet with the following condition: Ensure the grab rail and baby changing station meet safety standards.
11 September 2024	\$1,600.00	Waitati Music Festival Inc Soc - towards ensuring adequate toilets, sanitation, and waste management for the Waitati Mini Fest to be held on 23 November 2024 and the Waitati Music Festival to be held on 25 January 2025.

11 September 2024	\$100.00	Kati Huirapa Runanga ki Puketeraki – Koha.
12 February 2025	\$700.00	POWA (as the umbrella org) - towards the repair of the information plaque and remedial work to the handrails at Puketeraki Lookout.
12 February 2025	\$250.00	Ms Angela Lyon – to thank her for her work on upgrading the Waitati Public Toilet mural as a Board Project.
12 February 2025	\$2,800.00	Allocates up to \$2,800.00 plus GST for the installation of speed humps at Karitāne.
9 April 2025	\$1,200.00	Blueskin Youth Community Association – towards a handrail on the estuary track on a small portion of the track to assist with mobility
4 June 2025	\$1,952.65	Waikouaiti Coast Heritage Centre – towards the cost of stabilising a chimney on the bank building.
Total	\$10,000.00	

Funding Assistance Project Completion

- 5 The Funding Assistance Project Completion Form from Waitati Music Festival is (Attachment A).

Funding Application

Warrington School

- 6 Warrington School has requested \$3,000.00 towards refurbishing the pool. The Warrington School funding application is (Attachment B).

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - Quality Improvement Specialist

Attachments

	Title	Page
A	Waitati Music Festival Project Completion Form	17
B	Warrington School Funding Application	18

Waikouaiti Coast Community Board	
Funding Assistance Project Completion Form	
Please complete and return this form within three months of the project's completion. Return completed form to:	
<p>The Governance Support Officer Waikouaiti Coast Community Board Dunedin City Council PO Box 5045 Dunedin 9054</p> <p>or email gso@dcc.govt.nz</p>	
Name of recipient organisation	Waitati Music Festival Inc. Soc.
Contact person	Katie Peppercorn
Phone Landline	[REDACTED]
Email	[REDACTED]
Date of grant	11 Sept 2024
Project name	Waitati Mini fest fundraiser and Waitati Music Fest
Project completion date	Mini fest (23/12/24), Music Fest (25/1/25)
Actual project cost (Please include detailed breakdown of expenditure)	<p>Costs for the Minifest were kept to \$1,551 because of donations of toilets (Dakins), volunteer labour and all musicians playing for free. We received \$6,390 in ticket sales, hence raising \$4,839 which was used to keep ticket prices low for the Music Festival in January. Because of the money raised by the Minifest we were able to set Music Festival ticket prices for adults at only \$40 to \$70 (children free). We believe that this was a major factor in having 700 paying adults attend. Costs for the Music Festival were \$96,919 (including the equivalent of \$41,288 in volunteer hours). Income for the Music Festival was \$103,537 919 (including \$27,279 in grants, \$34,970 in ticket sales and the equivalent of \$41,288 in volunteer hours).</p>
Comments	<p>Thank you for support with our community events.</p> <p>The Waitati Mini Fest fundraiser was not as well attended as we predicted either because of our need for a social media promotion specialist (i.e. facebook is no longer enough) or because it was a busy time of year for the community. However, we had managed to keep the costs low and did fundraise \$4,839, so it was worth the effort, and it also showed us that a single stage (cheaper) format would be suitable for future events on Bland Park and that would require less energy, infrastructure and reduce our financial risk.</p> <p>The Waitati Music Festival it was attended by 700 people aged 15 and over plus approximately 300 children, and 200 volunteers, performers or artists. Feedback was positive and it was an excellent fun day for our community, without any issues.</p>
Signature	Katie Peppercorn

APPLICATION FOR FUNDING FROM THE WAIKOUAITI COAST COMMUNITY BOARD	
Date:	17/07/2025
Name of group applying for funds:	Warrington School
Contact person:	Lucy Wing
Position held:	Board of Trustees
Address:	[REDACTED] Evansdale Dunedin
	Post Code: 9471
Contact Phone Number	[REDACTED]
Email	community@warrington.school.nz
Short description of the project you are seeking funding for: Refurbishing Our Pool At Warrington School we take water safety seriously and we are determined to provide a comprehensive and equitable program to develop water confidence and swimming skills on-site for all of our tamariki, removing barriers to access to swimming lessons that include material hardship, lack of transport or neurodiversities. But our 40 year old pool is beyond repair. We will replace our small (8 x 4 x 1.5m) above ground swimming pool with like-for-like and re-establish daily swimming and water safety lessons for all our tamariki every Term 1 and 4. We will re-establish our Carer and Infant Club and establish a new Movement and Mobility Group, embedding our school as the corner stone of our vibrant community. Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget. Please note if considered necessary the Board may seek additional information prior to making a decision.	
Amount sought from Waikouaiti Coast Community Board: \$3,000	
Total cost of project: \$ 68,000	
Amount already raised: \$11,570	
How will the rest of the project cost be funded? _____ <small>Bingo/ raffles/ events, private donations, fund giving Trusts (see attached budget)</small>	
What is the timeframe for completing the project? [OR What is the date of your even/project?] 06/10/25 - 09/01/26	
Is your project a one-off, annual or biennial event? <u>one-off</u>	
Detail the benefits to your organisation and/or the wider community which will result from this project. Tamariki thrive when they are empowered to develop independence, a sense of place and self-confidence as they move towards adulthood. By re-establishing our school pool and in-house swimming program, we are committing to providing equitable access for all our tamariki to the elementary skills that they need to begin their journey to independence, playing and exploring safely in our coastal environment. By re-establishing our Carer and Infants swim club, extending our reach to included a Movement and Mobility group we will bring social connection, health and wellbeing to new groups, building capacity and resilience in our vibrant community.	
Has your group made an application to the Board for funding within the last five years? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If granted, how much and what was that money used for? _____	
<i>All approved funding is subject to the following:</i> 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed. 2 The organisation/group <u>must</u> report back to the Board within six months of the project completion or six monthly until completed.	
NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. Any funds approved <u>MUST</u> be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.	
This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058 Email: governance.support@dcc.govt.nz Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384	

GUIDELINES FOR ALLOCATIONS FROM THE WAIKOUAITI COMMUNITY BOARD DISCRETIONARY FUND

The Waikouaiti Coast Community Board may make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria:

Category A: Community Grants

Available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds under Category A will be required to complete the *Application for Funding from the Waikouaiti Coast Community Board* form.

Applications are subject to community/public scrutiny and comment. Therefore applications are to be lodged no less than 10 days before the Community Board meeting at which it is to be considered.

Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project (or the stage of the project to which the application relates) will proceed.

Organisations/Groups **must** report back to the Board within six months of the project completion or six monthly until completed.

Category B: Board Projects/Activities

For Community Board initiated community projects and the Board's related activities for example such items as attendance at conferences or training workshops, advertising and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

The Board will make allocations under Category B as the need arises.

Warrington School funding application wording which may be hard to read on the application form.

Short description of the project you are seeking funding for:

Refurbishing Our Pool. At Warrington School we take water safety seriously and we are determined to provide a comprehensive and equitable program to develop water confidence and swimming skills on-site for all our tamariki, removing barriers to access to swimming lessons that include material hardship, lack of transport or neurodiversity's. But our 40-year-old pool is beyond repair. We will replace our small (8 x 4 x 1.5m) above ground swimming pool with like-for-like and re-establish daily swimming and water safety lessons for all our tamariki every Term 1 and 4. We will re-establish our Carer and Infant Club and establish a new Movement and Mobility Group, embedding our school as the corner stone of our vibrant community.

Detail the benefits to your organisation and/or the wider community which will result from this project.

Tamariki thrive when they are empowered to develop independence, a sense of place and self-confidence as they move towards adulthood. By re-establishing our school pool and in-house swimming program, we are committing to providing equitable access for all our tamariki to the elementary skills that they need to begin their journey to independence, playing and exploring safely in our coastal environment. By re-establishing our Carer and Infants swim club, extending our reach to include a Movement and Mobility group we will bring social connection, health and wellbeing to new groups, building capacity and resilience in our vibrant community.

Warrington Swimming Pool Project –Funding proposal

Total projected cost	\$63,800
Costs delivered in kind	
Technical drawings	Stefanie Chittock Black Box Design
Project management	Stefanie Chittock Black Box Design
Feasibility Study	Sam Callen Logic Group
Total Funds raised to date	
2023 Bingo Night	2435.74
2023 Blueskin Show Cafe	1300
Private Donation	540
2024 Blueskin Show BBQ	1570
Warrington Hall Quiz	2000
2025 Blueskin Show Cafe	1725
Warrington Hall Committee Donation	2000
Warrington School Board Uncommitted Funds	10,000
Shortfall	42,229.26
Future funding avenues	
Raffles and Bingo August 2025	4000
Otago Community Trust	15,000
Waikouaiti Coast Community Board	3000
Kinetic NZ	10,000
The Callis Charitable Trust	2,000
Air Rescue Services	2,000
Dunedin Casino Charitable Trust	3,000
2025 Canon Oceania Grant	5,000
Mercy Hospital	10,000
Possible capital available incl. contingency	54000

Sheet List		
#	Sheet	Rev
	Cover Page	
A101	Site Plan	
A201	Demolition Plan	
A202	Proposed Pool Works	

PROJECT:

New Pool & Pump Shed to Replace Existing (like for like)

CLIENT:

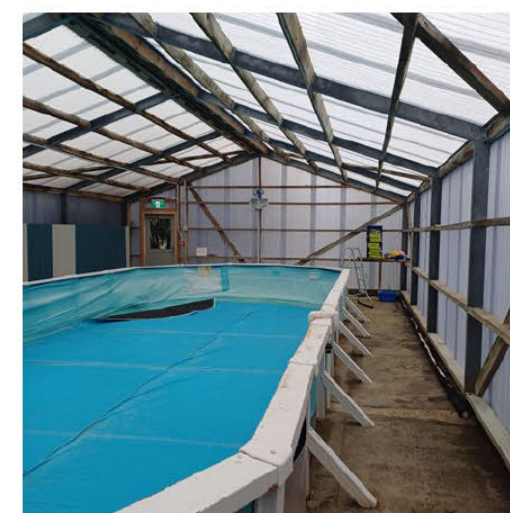
Warrington School
 3 Ferguson Street
 Warrington

JOB STATUS

Pricing

DATE

Monday, 16 June 2025



03 482 2605
 3 Ferguson St Warrington
www.warrington.school.nz



Site Information

Legal description: Lot 3, DP 139

Property location: 3 Ferguson Street

Building

Pool building area: 100m²

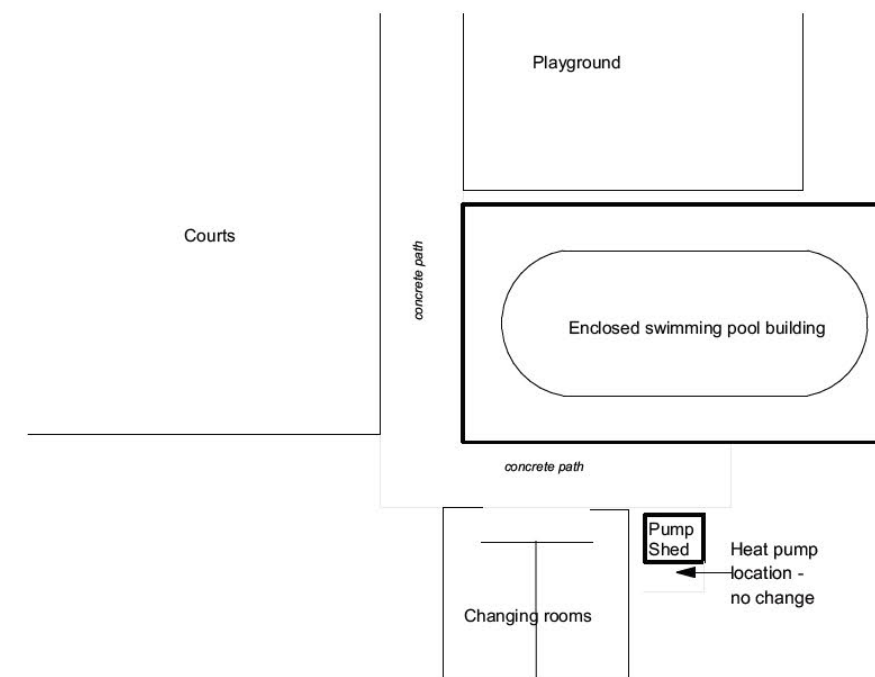
Note:

ALL DIMENSIONS SHOWN MEASURED TO SUBFLOOR EDGE, UNLESS SPECIFIED OTHERWISE.

Dimensions & levels to be confirmed on Site.



LOCATION PLAN N.T.S



Site Plan

1:200

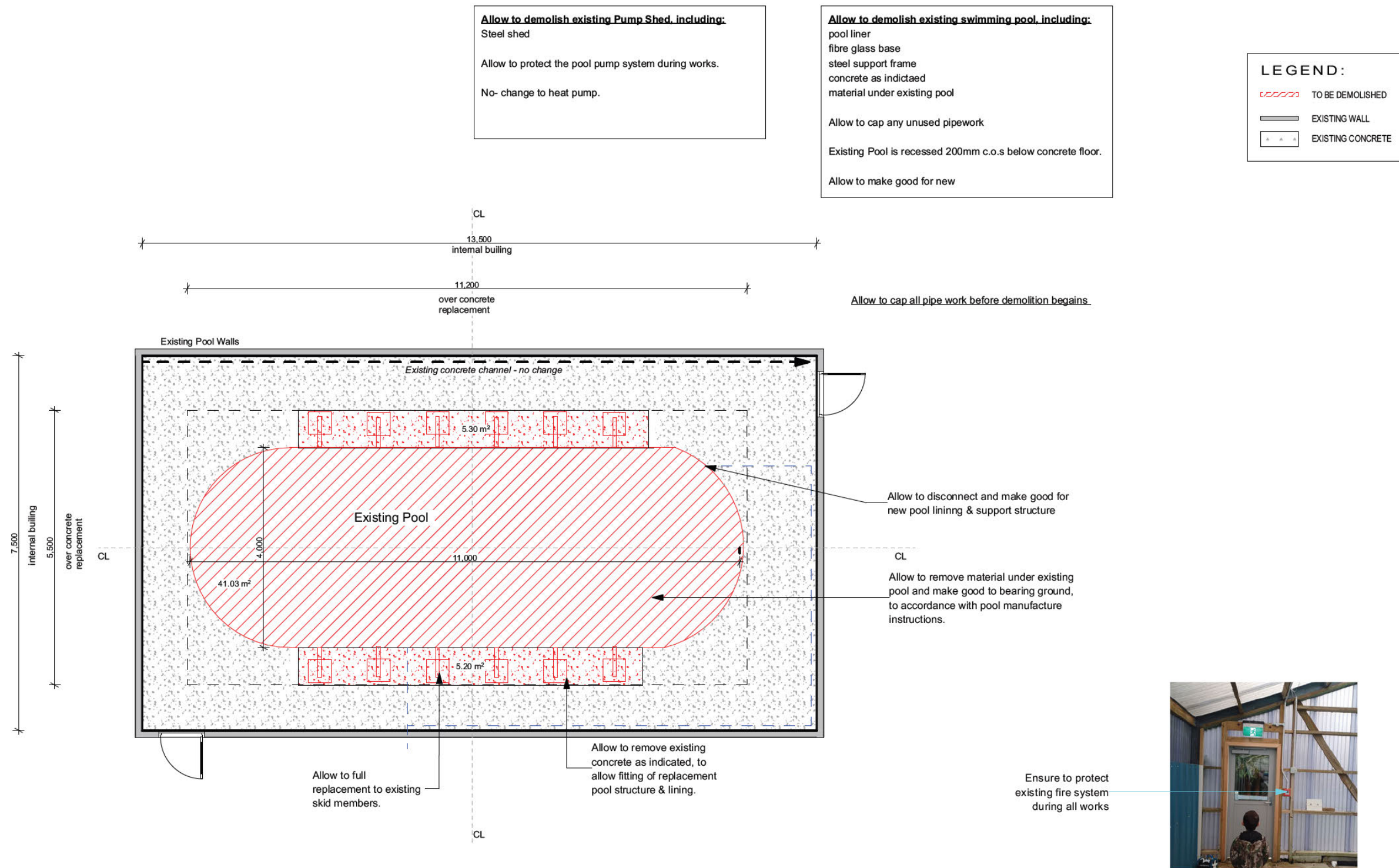


03 482 2605
3 Ferguson St Warrington
www.warrington.school.nz

Client:
Warrington School
3 Ferguson Street Warrington

Site Plan

Lot 3	DP 139	Revid	Revision	Date	Scale: 1:250, 1:200@A3 date: 16/06/2025	Sheet No: A101 drawn: sc revision: A



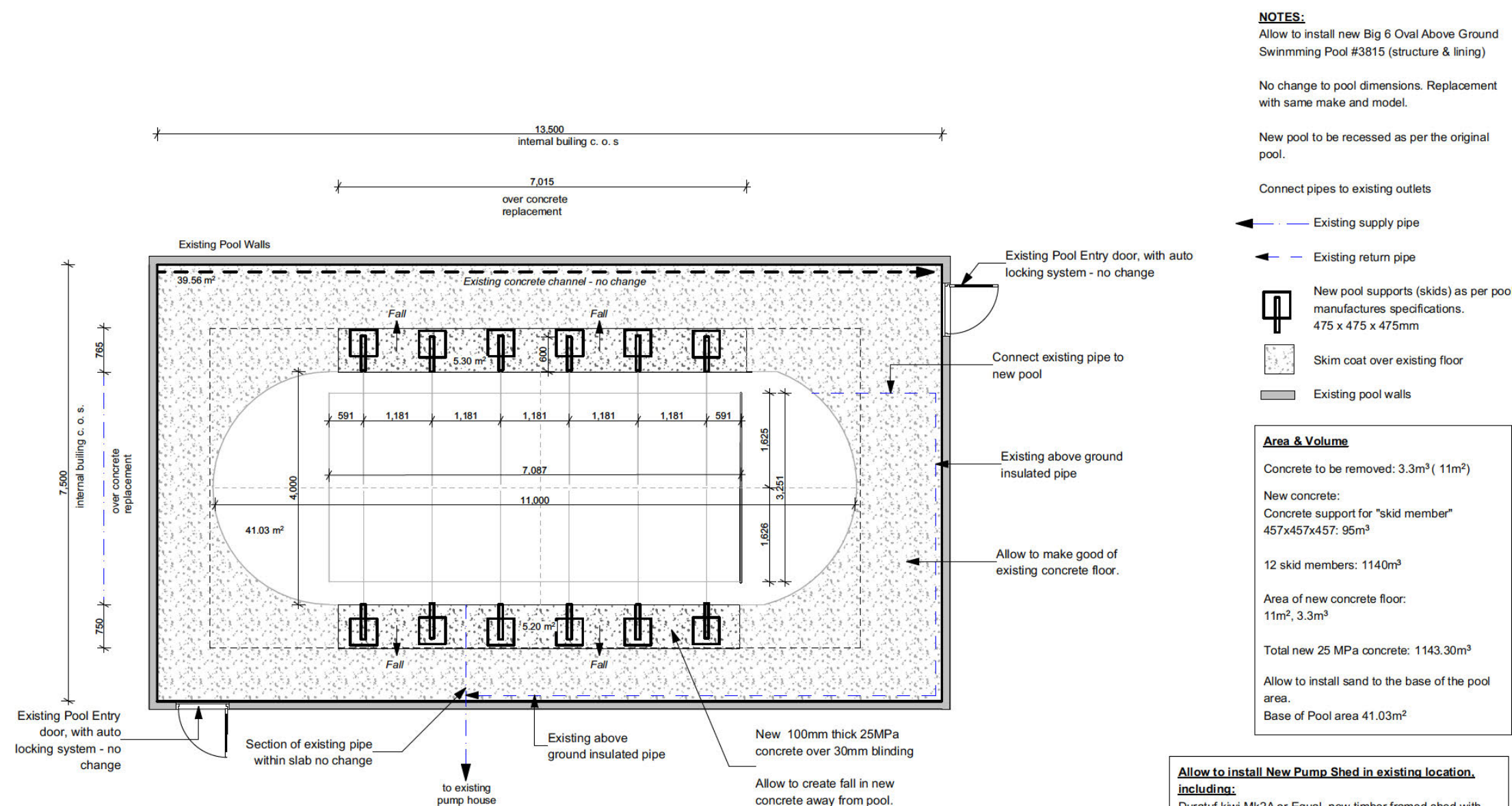
03 482 2605
3 Ferguson St Warrington
www.warrington.school.nz

Client:
Warrington School
3 Ferguson Street Warrington

Demolition Plan

Lot 3 DP 139

RevID	Revision	Date	Scale:	Sheet No:
			1:75@A3	A201
			date:	drawn: revision:
			16/06/2025	sc A



Proposed works for new swimming pool plan 1:75

Pump & Filter Up Grades to existing system including:

Sand Filter
Pressure switch
additional pipe work
Labour for install



Proposed New Pump Shed (without window)



03 482 2605
3 Ferguson St Warrington
www.warrington.school.nz

Client:
Warrington School
3 Ferguson Street Warrington

Proposed Pool Works

Lot 3 DP 139

RevID	Revision	Date

Scale:		Sheet No:
1:75@A3		A202
date:	drawn:	revision:
16/06/2025	sc	A

PROPOSED POOL REPLACEMENT FOR WARRINGTON SCHOOL

Printed: 30/06/2025

PROPOSED POOL REPLACEMENT
FOR
WARRINGTON SCHOOL
3 FERGUSON STREET , WARRINGTON
ESTIMATE 27/06/25

ITEM	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED COST	
				RATE	AMOUNT
	<u>19212 - PROPOSED POOL REPLACEMENT AT WARRINGTON SCHOOL - ESTIMATE 27/06/25</u> The following estimate is based on drawings A101 , A201 and A202 provided by Stefanie Chittock , plus quotes for the pool supply and a site visit undertaken on 25/06/25. No input from other consultants at this stage.				
1	Allow for contractors site setting up costs		SUM		500.00
	<u>1.0 - Pool Room work</u>				
2	Carefully remove section of existing structure (timber walls and clear corrugate cladding) to enable removal of pool and access for new pool construction, set aside materials and re-instate on completion of the works		SUM		2,080.00
3	Remove existing pool complete , as Poolquip South Island quote dated 26/06/25		SUM		3,714.78
4	Break out metal support legs and braces from concrete footings	12	No	65.00	780.00
5	Saw cut around existing concrete flooring	34	m	42.00	1,428.00
6	Break out and remove concrete flooring and brace pads	4	m3	350.00	1,400.00
7	Excavate below existing pool to level ground surface to ensure levels correct and set levels for new pool - remove surplus , install sand layer for levelling , as Poolquip quote		SUM		273.50
8	Cast concrete pad for pool post and braces , set posts and braces in position	2	m3	600.00	1,200.00
9	Concrete in new slab , including mesh reinforcing	4	m3	510.00	2,040.00

12Flanders Marlow Limited

Estimate 27-06-25 - Page 1 of 3

PROPOSED POOL REPLACEMENT FOR WARRINGTON SCHOOL

Printed: 30/06/2025

ITEM	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED COST	
				RATE	AMOUNT
10	Formwork	29	m	36.00	1,044.00
11	Supply new pool complete as per Poolquip South Island quote		SUM		13,841.05
12	Labour to install pool , as Poolquip quote		SUM		8,099.25
13	Pool ladder and frame , ditto		SUM		683.80
14	Thermal blanket , ditto		SUM		3,194.53
15	Allow for freight and , fuel , meals and accommodation as Poolquip quote		SUM		4,542.17
16	Allow for lifting existing insulated supply pipes to allow for topping slab, including any pipe repair / alterations, and all plumbing connections to new pool		SUM		400.00
17	Allow for edge formwork against bottom plate of wall framing for new topping slab	42	m	25.00	1,050.00
18	Cast 50 thick topping slab over existing and new concrete	4	m3	420.00	1,680.00
19	Slab finish to ensure non-slip finish	61	m2	26.00	1,586.00
20	Allow for installing replacement of V650 Sand filter and plumbing pack (supply price included in pool quote)		SUM		500.00
	<u>2.0 - Pump Shed work</u>				
21	Allow for making pump equipment safe for the duration of the work - disconnect and re-connect electrics		SUM		200.00
22	Demolish and remove existing pump shed		SUM		500.00
23	Allow to extend existing concrete slab to suit new shed dimensions (assumed existing slab remains)	1	m3	500.00	500.00
24	Supply new Duratuf Kiwi Mk2 A shed		SUM		2,373.96
25	Allow for construction of last including bolt down kit		SUM		1,040.00
26	Allow for any services connections		SUM		300.00
	<u>Sundries</u>				

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Estimate 27-06-25 - Page 2 of 3

PROPOSED POOL REPLACEMENT FOR WARRINGTON SCHOOL

Printed: 30/06/2025

ITEM	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED COST	
				RATE	AMOUNT
27	Allow for contractors preliminary and general costs		SUM		2,848.96
28	Allow for contractors margins		SUM		5,000.00
29	Allow for skips and tidying site on completion		SUM		700.00
30	Allow for any health and safety requirements - temporary fencing / signage etc		SUM		300.00
	<u>NOT INCLUDED IN ESTIMATE :-</u>				
	1 - GST				
	2 - Professional fees				
	3 - Pump replacement or equipment replacement				
	4 - Any work to building envelope				
	5 - Any work to change rooms				
	6 - Unforeseen ground issues				
	7 - Asbestos removal				
	8 - Any contingency sums				
	<u>AMOUNT OF ESTIMATE 27/06/25</u>				63,800.00

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board area including:
 - Correspondence
 - Requests for Service - Transport
 - What Dunedin City Council is Currently Consulting On
 - Roadworks Schedule
 - Dunedin City Council Updates
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Correspondence

- 3 DCC letter to the Board's 9 year plan 2025-34 and Local Water Done Well submissions (Attachment A)
- 4 ORC letter regarding bus service ending of informal acceptance of afternoon-peak free Super Gold services (Attachment B)
- 5 Letter from Warrington Surf Lifesaving regarding the beach access track at Warrington beach (Attachment C).

Requests for Service - Transport

- 6 A friendly reminder has been received from the Transport Team in regard to weather events especially as these often occur over weekends. Please ensure that any requests for service are reported to the Dunedin City Council Customer Services Agency on 03 477 4000.

- 7 Whilst it may seem easier to text or phone a staff member directly, they may be on leave, or not available. Also contacting them directly does not create a record of the issue and as a result, it may take longer to get addressed as the staff co-ordinating the work are unaware of it.

What Dunedin City Council is Currently Consulting On

- 8 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

- 9 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

- 10 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 11 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - Quality Improvement Specialist

Attachments

	Title	Page
A	DCC letter to the Board's 9 year plan 2025-34 and Local Water Done Well submissions	31
B	ORC letter to the Board regarding bus service ending of informal acceptance of afternoon-peak free Super Gold services	34
C	Letter from Warrington Surf Life Saving Club regarding the beach access track at Warrington beach	35



18 July 2025

Alasdair Morrison
Chairperson
Waikouaiti Coast Community Board
PO Box 5045
Dunedin 9054

Re: submission on the DCC's 9 year plan 2025-34

Dear Community Board Members,

Thank you for your submission on the Council's 9 year plan, and for your presentation at the hearings meeting on 8 May 2025. Council considered community feedback received at its deliberations meeting on Monday 26 to Thursday 29 May 2025; a complete record of the decisions made can be found in the meeting minutes on the Council's website. The 9 year plan 2025-34 was officially adopted by Council on 30 June 2025.

Please find a response to your submission below.

- **Potable water supply**
Council's Infrastructure Strategy, which makes up part of the 9 year plan, includes plans to investigate and invest in new and alternative ground water sources for Waikouaiti, which is expected to be completed by 2033. This was developed through the 3 Waters [Integrated System Plan](#) work, which included mana whenua representation.
- **Wastewater**
Council's Infrastructure Strategy includes planned construction of a new centralised wastewater treatment plant (WWTP) to manage flows from the Waikouaiti, Seacliff, and Warrington communities. The centralisation will allow for the decommissioning of the existing Waikouaiti wastewater treatment plan facility. The condition and performance of both Warrington and Waikouaiti WWTPs was considered as part of the development of this strategy and staff have engaged with representatives of mana whenua through this work.
- **Recycling, waste minimisation and wheelie bins**
The 9 year plan capital budget provides for additional Public Place Recycling bins and additional rural recycling facilities. Locations for these additional bins are still to be determined.

As part of the introduction of the new kerbside collection contract in mid-2023, the kerbside collection service was extended into areas considered suitable for kerbside collections.



These areas include Berwick, Woodside, Henley, and Pukehiki. There is currently no budget allocation in the 9 year plan for any further extensions to the kerbside collection areas.

- **Roadside verge maintenance**

The 9 year plan 2025-34 provides for reinstatement of roadside verge maintenance to previous levels. Overhanging trees are managed through the vegetation contract and are addressed on a risk based basis by a professional.

- **Climate change and coastal strategy**

Council's Infrastructure Strategy notes that northern coastal roads from Seacliff through to Waikouaiti suffer from land instability and that slips are common. The Council will continue work to improve its understanding of natural hazards and to develop options for resilient infrastructure networks.

- **Reserves**

Funding for the construction of new toilets that was in the 10 year plan 2021-31 was removed due to budget constraints and is not included in the 9 year plan 2025-34. Council has 77 existing public toilets around the city, sportsgrounds and playgrounds, which will be maintained to a high standard.

Council's Parks and Recreation planning team are happy to discuss improvement for Mount Watkin (Hikaroroa) to better understand the Board's proposal and how it aligns with DCC processes.

- **Recreation facilities**

Community satisfaction with the playground at Warrington Domain and Moana Gow swimming pool has been noted.

- **Transport**

Mosgiel Park & Ride is funded in year 1 of the 9 year plan due to the volume of traffic commuting from the south. Additional Park & Rides may be considered in the future when the volume of traffic warrants the investment.

There is no funding provided in the 9 year plan for a new car parking building.

- **Emergency management and preparedness**

The Board's comments on civil defence and emergency preparedness have been noted.

- **Urban centre upgrades**

The Urban Design team will, as resourcing allows, continue supporting POWA with their vision for revitalising the centre of Waikouaiti.



- **Grants review**
Council considered the Board's request for additional funding of \$10,000 as a trial for locally provided vegetation maintenance. Following consideration, Council decided not to support this request.
- **Local Water Done Well**
Following community engagement, Council confirmed its preferred model of delivering water services in-house.

Thank you again for your submission on the 9 year plan 2025-34. Your feedback was appreciated.

Kā mihi nui,

[Janet Fraser](#)
CORPORATE PLANNER



11 July 2025

Email: info@calmarine.co.nz

Dear Alasdair

Ending of informal acceptance of afternoon-peak free Super Gold services

We are writing to notify you, as Chair of the Waikouaiti-Coast community board, that Otago Regional Council has resolved to end the current practice of informally allowing for free fares for Super Gold Card users on the afternoon service, departing 3:35pm.

As you know, it has been a practice for a number of years to allow Super Gold Card users to return on the afternoon service to destinations served by route 1 (Palmerston-City). As this practice was not well-documented and an issue arose from a driver not being aware of the practice, ORC's Public and Active Transport Committee recommended on 5 June 2025 that the practice continues to apply until a final decision in the Regional Public Transport Plan.

At the meeting of 25 June 2025, Council adopted the new Regional Public Transport Plan. Among the decisions approved was to discontinue free fares for Super Gold users on any peak services.

This decision was made on the basis that:

- Free fares, except where funded by the Super Gold Scheme, are inconsistent with government direction
- It is unfair to make an exemption for an individual service: it is preferable to have a consistent approach across the whole network

It should be noted that the historic decision to informally accept Super Gold users for free was made when fares for Route 1 were zonal fares, and there was significantly less peak crowding. The current fare(s) of \$2 are considered less of a barrier to the enforcement of SuperGold travel outside of off - peak hours.

In future, the adult Bee Card fare will be increasing from \$2 to \$2.50 and at some point in the future, it is likely that Council will return zonal fares for longer-distance trips. This decision was made with a recorded expectation that the zonal fare increments would be small to moderate from the base adult fare, with a low number of zones.

Although the number of people affected by this decision is low, we will be working to communicate this decision, which we will implement from 29 September along with changes to the base fare.

Yours sincerely,



Anita Dawe

General Manager Planning and Transport



4 August 2025

Alasdair Morrison
Chair
Waikouaiti Coast Community Board

Dear Alasdair

I am writing on behalf of Surf Life Saving New Zealand and Warrington Surf Life Saving Club to seek help addressing a critical issue impacting the ability to safely deliver lifeguard services and community programmes – the current state of the beach access track at Warrington beach.

As you will be aware, the club plays an essential role in providing volunteer lifesaving services and water safety education to the wider Warrington and Dunedin coastal community. Each season, our lifeguards patrol the beach, support events, and deliver Beach Education programmes to hundreds of local children and school groups.

Unfortunately, the condition of the vehicle access track to the beach has recently again been significantly affected by weather. This track is our main access route for emergency response vehicles, training equipment, and education programme resources. When the track becomes impassable, it limits our ability to respond quickly in emergencies and restricts the delivery of our services, particularly during peak season and adverse weather.

Your support would be a direct investment in the safety and wellbeing of our local beachgoers and volunteers, and it would help us continue to uphold our mission to prevent drowning and keep our coastline safe.

We value your ongoing support for the club and the broader community.

Ngā mihi nui,

Stu Bryce
Regional Manager – Southern
Surf Life Saving New Zealand

m 0275571012
e Stu.bryce@surflifesaving.org.nz

Surf Life Saving New Zealand
surflifesaving.org.nz

AON

DHL

bp

TOYOTA
Financial Services

Lotto



COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board, link below:

https://www.dunedin.govt.nz/_data/assets/pdf_file/0011/916607/WCCB-community-plan-2025-2034.pdf
- 2 The Board's Community Plan assists to contribute to the Council's 9-year plan with focus on:
- 3 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9-year Plan.
- 4 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding).

RECOMMENDATIONS

That the Board:

- a) **Considers** updating the Board's Community Plan for the 2025-26 year.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

BOARD REPRESENTATION AND ROLES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members may provide an update on activities including:

Civil Defence Emergency Management (CDEM) – Alasdair Morrison & Sonya Billyard

Community Engagement - Sonya Billyard & Andy Barratt

Cycleways - Geraldine Tait

Freedom Camping - Alasdair Morrison

Keep Dunedin Beautiful - Geraldine Tait

Liaison with Funding Applicants - Alasdair Morrison

Matanaka Drive Replanting Project - Mark Brown

Moana Gow Swimming Pool Committee - Andy Barratt

OneCoast Recycling - Geraldine Tait

Truby King Recreation Reserve Management Committee - Andy Barratt

Waikouaiti Main Street Beautification Project – Sonya Billyard

- 2 As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board updates.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 The Chairperson will provide a verbal update on items of interest including:
 - Karitane Wharf Area Enhancement
 - Warrington emergency beach access
 - Correspondence from Surf Lifesaving NZ
 - Emergency Management update
 - North Coast bus service
 - Truby King Reserve tree planting project

- 2 As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's update.

Attachments

There are no attachments for this report.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Jim O'Malley will provide an update on items of interest.
- 2 As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Council Activities Update.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.