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## Waikouaiti Coast Community Board

### MINUTES

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Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the East Otago Events Centre, Main Road, Waikouaiti on Wednesday 13 August 2025, commencing at 5.30 pm

#### PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Andy Barratt	
Members	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	

**IN ATTENDANCE** Mike Cartwright (Acting Manager City Growth and Advisory Services)

**Governance Support Officer** Rebecca Murray

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#### 1 PUBLIC FORUM

##### 1.1 Warrington School

Lucy Wing, Board of Trustees representative, spoke to the Warrington School funding application and responded to questions.

##### 1.2 Foreshore at Karitāne Wharf

Shelley Gorman, Karitāne residents representative, and Adam Keane, Rūnaka representative addressed the Board regarding the foreshore at Karitāne wharf.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

**Extends** Public Forum.

#### **Motion carried**

They responded to questions.

## **2 APOLOGIES**

There were no apologies.

## **3 CONFIRMATION OF AGENDA**

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (WCCB/2025/047)**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WCCB/2025/048)**

## **5 CONFIRMATION OF MINUTES**

### **5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 4 JUNE 2025**

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

**Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 04 June 2025 as a correct record.

**Motion carried (WCCB/2025/049)**

## PART A REPORTS

### 6 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

A report provided a copy of a project completion form and a funding application for the Board's consideration and an update on the amount in the Board's discretionary fund.

Warrington School requested \$3,000.00 towards refurbishing the pool.

Moved (Geraldine Tait/Andy Barratt):

That the Board:

- c) **Approves** the funding request from Warrington School for \$3,000.00 towards refurbishing the pool.
- d) **Notes** in the unlikely event of the project not proceeding, the \$3,000.00 to be returned.

**Motion carried (WCCB/2025/050)**

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Notes** the Funding Assistance Project Completion Form from Waitati Music Festival.

**Motion carried (WCCB/2025/051)**

### 7 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Notes** the Governance Support Officer's Report.

**Motion carried (WCCB/2025/052)**

### 8 COMMUNITY PLAN

Consideration was given to the Board's Community Plan.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Considered** updating the Board's Community Plan for the 2025-26 year.

**Motion carried (WCCB/2025/053)**

## 9 BOARD REPRESENTATION AND ROLES

Board members provided an update on activities.

### **Civil Defence Emergency Management (CDEM)**

Alasdair Morrison advised the new DCC Community Board liaison was yet to be appointed.

### **Community Engagement**

Andy Barratt the Board Newsletter had been finalised and was currently being printed.

### **Cycleways**

Mark Brown advised formation of the 1.5 metre wide Waitati-Mopanui-Ecosanactuary section of the cycleway had been completed. The group may seek support from the Board regarding next steps.

### **Keep Dunedin Beautiful**

Geraldine Tait advised a Keep Dunedin Beautiful meeting would be held 14 August with the awards to be held on 29 August. Geraldine advised the group were working on the change in scope of support from DCC.

### **Liaison with Funding Applicants**

Mark Brown had tried to follow up with the Blueskin Youth group regarding the funding received for the handrail. Alasdair to take the lead with this.

### **Matanaka Drive Replanting Project**

Mark Brown suggested this be removed from Board updates. However, Alasdair requested it remain to enable follow up with maintenance. Andy advised it wasn't only the plantings that would be an issue but the wilding pines and whose land it was.

### **OneCoast Recycling**

Geraldine Tait advised staff changes were being undertaken.

### **Truby King Recreation Reserve Management Committee**

Alasdair Morrison provided an update on the Gingko planting ceremony in honour of the Hiroshima memorial day. Andy Barratt advised work had begun on the implementation plan. The Board considered having a family open day in the summer.

### **Waikouaiti Main Street Beautification Project**

Sonya Billyard advised following the hui a working subcommittee had been formed for the project. The subcommittee were working on a concept plan in conjunction with NZTA and Rūnaka.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

**Notes** the Board updates.

**Motion carried (WCCB/2025/054)**

## 10 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on items to the Board, which included:

Correspondence from Surf Lifesaving NZ  
Emergency Management update

Karitāne Wharf Area Enhancement  
North Coast bus service  
ORC – Levels of controlling Hawksbury Lagoon  
Retiring Board members acknowledgement next meeting  
Truby King Reserve tree planting project  
Warrington Half Basketball Court  
Warrington CDEM meeting  
Warrington emergency beach access

Moved (Alasdair Morrison/Chris McBride):

That the Board:

**Notes** the Chairperson's update.

**Motion carried (WCCB/2025/055)**

## **11 COUNCILLOR UPDATE**

Councillor Jim O'Malley provided an update on items of interest, which included:

Pre-Election period  
Post-Election inductions

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

**Notes** the Council Activities Update.

**Motion carried (WCCB/2025/056)**

## **12 ITEMS FOR CONSIDERATION BY THE CHAIR**

There were no items for consideration.

The meeting concluded at 7.04 pm.

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CHAIRPERSON