

Notice of Meeting:

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

Date: Wednesday 6 August 2025
Time: 5.30 pm
Venue: Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham
Chief Executive Officer

West Harbour Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Angela McErlane	
Deputy Chairperson	Kristina Goldsmith	
Members	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	
Senior Officer	Paul Henderson, Acting General Manager Customer and Regulatory	
Governance Support Officer	Lauren Riddle	

Lauren Riddle
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Public Forum

Ms Wilson will be in attendance to speak on illegal lighting.

Mr Peter Porteous will be in attendance to speak to the Metonymic Trust funding application.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Register of Interest	6

West Harbour Community Board Register of Interest 18 July 2025				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Ange McErlane	Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Vision Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Kristina Goldsmith	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep Dunedin Beautiful (Board Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Navy Cadets Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Family Members attending TS Nimrod Navy Cadets, Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Barbara Anderson	Chairperson	Otago Institute for Arts and Science (Otago Branch of the Royal Society of NZ)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Rutherford Discovery Fellow	Royal Society of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Honourary Curator	Otago Museum	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	The Spinoff	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Grant assessor	MBIE	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Conservation Board	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member	Orokonui Ecosanctuary	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Duncan Eddy	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Port Chalmers Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	The Stories Behind the Street Names in Historical Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Halo Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Sustainable Coastlines	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blueskin News	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jarod Hodson				Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property , Ravensbourne	No conflict identified	
Wayne Sefton	Owner	Hotel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Longbeach	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Section, Carey's Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member and Sponsor	Harbour RFC	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Returned Services Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
	Sponsor	West Harbour Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Mandy Mayhem	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Waitati Hall Society Inc	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Blueskin News Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-ordinator	Waitati Market	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-ordinator	Emergency Response Group, Blueskin area	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Waitati Music Festival Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Zone Representative and Board Member	KeepNew Zealand Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Coastal Community Cycleway Network	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Disability Advisory Group (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Social Wellbeing Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Blueskin Bay Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Blueskin A & P Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

CONFIRMATION OF MINUTES

WEST HARBOUR COMMUNITY BOARD MEETING - 21 MAY 2025

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 21 May 2025 as a correct record.

Attachments

	Title	Page
A↓	Minutes of West Harbour Community Board meeting held on 21 May 2025	10

West Harbour Community Board

MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 21 May 2025, commencing at 5.30 pm

PRESENT

Chairperson	Angela McErlane
Deputy Chairperson	Kristina Goldsmith
Members	Duncan Eddy
	Jarrold Hodson
	Wayne Sefton
	Cr Mandy Mayhem

IN ATTENDANCE	Paul Henderson, Acting General Manager Customer and Regulatory
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Governance Support Officer

1 PUBLIC FORUM

1.1 Port Chalmers School

Ms Colette Parai, PTA Chair, Port Chalmers School spoke to the funding application for assistance to install football goal posts.

1.2 Stuart Neill

Mr Neill spoke to the Board about NZTA Waka Kotahi and other related matters.

1.3 TS Neptune Navy Cadets

Kristina Goldsmith withdrew from the table.

Jonny Goldsmith spoke to the funding application from the TS Neptune Navy Cadets for funding towards buoys and mooring equipment for the sailing programme.

2 APOLOGIES

An apology was received from Barbara Anderson.

Moved (Angela McErlane/Jarrood Hodson):

That the Board:

Accepts the apology from Barbara Anderson.

Motion carried (WHCB/2025/014)

3 CONFIRMATION OF AGENDA

A funding application was received from Duncan Eddy towards the printing costs of a new local history booklet – “historic Main Street Buildings of Port Chalmers” after the agenda was circulated.

Moved (Angela McErlane/Jarrood Hodson):

That the Board:

Confirms the agenda with the addition of the funding application from Duncan Eddy to be taken as part of item 6.

Motion carried (WHCB/2025/015)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2025/016)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 2 APRIL 2025

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- a) **Confirms** the minutes, as amended, of the West Harbour Community Board meeting held on 02 April 2025 as a correct record.

Motion carried (WHCB/2025/017)

PART A REPORTS

6 PROJECT FUND

Consideration was given to the funding application received.

Kristina Goldsmith withdraw from this item.

Consideration was given to a funding application from TS Neptune Navy Cadets for \$911.80 towards buoys and mooring equipment for the sailing programme.

Moved (Duncan Eddy/Wayne Sefton):

That the Board:

- a) **Approves** a grant of \$911.80 to the TS Neptune Navy Cadets towards buoys and mooring equipment for the sailing programme, subject to 2 quotes being received prior to 30 June 2025.

Motion carried (WHCB/2025/018)

Consideration was to a funding application from the Port Chalmers Primary School Board of Trustees for \$1000.00 towards for football goal posts.

Moved (Duncan Eddy/Kristina Goldsmith):

That the Board:

- b) **Approves** a grant of \$1000.00 to the Port Chalmers Primary School Board of Trustees for funding towards for football goal posts. subject to 2 quotes being received prior to 30 June 2025.,

Motion carried (WHCB/2025/019)

Duncan Eddy withdrew from this item.

Consideration was given to a funding application from Duncan Eddy towards publishing a "Historic Main Street Buildings of Port Chalmers" Booklet

Moved (Jarrod Hodson/Cr Mandy Mayhem):

That the Board:

- c) **Approves** funding of \$155.00 (incl GST) towards the publication of a “Historic Main Street Buildings of Port Chalmers” Booklet

Motion carried (WHCB/2025/020)

Moved (Angela McErlane/Kristina Goldsmith):

That the Board:

- d) **Notes** the Report Back’s from the Pioneer Opportunities and Resources Trust and Harbourside Junior Football Club.

Motion carried (WHCB/2025/021)

Consideration was given to the proposal from Cr Mayhem towards the installation of Historic Information boards.

Moved (Duncan Eddy/Kristina Goldsmith):

That the Board:

Approves funding of up to \$722.20 towards the installation of Historic Information Boards.

Motion carried (WHCB/2025/022)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

In a report from Civic an update was provided on matters of interest.

Moved (Angela McErlane/Duncan Eddy):

That the Board:

- a) **Notes** the Governance Support Officer’s Report.
- b) **Ratifies** the Board’s submission to the DCC 9 Year Plan 2025-2034
- c) **Ratifies** the Board’s submission to the ORC Regional Annual Plan.
- d) **Ratifies** the Board’s submission to the Regional Transport Plan.

Motion carried (WHCB/2025/023)

8 COMMUNITY PLAN

Discussion took place on the Community Plan noting that it had been adopted at the previous meeting.

9 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest.

10 COUNCILLOR'S UPDATE

Cr Mayhem provided an update on matters of interest.

11 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration.

The meeting concluded at 7.23 pm .

.....
CHAIRPERSON

PART A REPORTS

PROJECT FUND

Department: Civic

EXECUTIVE SUMMARY

- 1 An application has been received from the Metonymic Trust for \$700.00 to support the cost of venue hire of Port Chalmers Town Hall for the Lines of Flight 3 musical festival being held 16-18 October 2025. The festival has been held in Dunedin for the last 25 Years and attracts audience and performers from across New Zealand.
- 2 A scholarship application has been received from Ngāki Kiore for \$500.00 to support her attendance of the Ngā Manu Kōrero national speech competition in New Plymouth 15-19 September 2025, representing Otago-Southland.
- 3 There is \$10,000 balance held in the Board's project fund.

RECOMMENDATIONS

That the Board:

- a) **Approves/declines** the application from the Metonymic Trust for \$700.00 to support the cost of venue hire for the Lines of Flight musical festival to be held 15-19 October 2025
- b) **Approves/declines** the scholarship application from Ngāki Kiore of \$500.00 to support her attendance at the Ngā Manu Kōrero national speech competition to be held in New Plymouth 15-19 September 2025

Signatories

Author:	Jennifer Lapham - Governance Support Officer
Authoriser:	Paul Henderson - General Manager Customer and Regulatory (Acting)

Attachments

	Title	Page
↗A	Metonymic Trust funding application	16
↗B	Scholarship application and supporting information - N Kiore	22

Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds:

METONYMIC TRUST

Address:

Contact person: Position held/phone & email: **PETER PORTEOUS,**
TRUSTEE,

Alternate contact person: Position held/phone & email:

ALICE BARTLETT, TRUSTEE,

Short description of project (please continue on a separate sheet if needed):

We are organising the Lines of Flight musical festival (3 day event) which has been held in Dunedin for the last 25 years. It attracts performers and audience from all over New Zealand and overseas. We are applying for \$700 to cover the cost of hiring the Port Chalmers Town Hall for 2 nights.

Funding Sources	Requested/raised	Received/raised
DUNEDIN CITY COUNCIL	\$5,905	\$3,920
OTAGO COMMUNITY TRUST	\$3,400	\$2,785
		<u>= \$6,705</u>
WHCB	\$700	
Total	\$10,005	

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/project?] The festival is happening on 16, 17 and 18 October 2025.

Is your project a one-off, annual or biennial event?

The festival happens every two years.

How will the project benefit your organisation?

We are a non-profit organisation, which exists to promote and support the Dunedin community of musicians, particularly to encourage experimentation and creativity. All the proceeds from the festival get distributed amongst the artists/musicians.

What are the benefits to the wider community of your project?

Lines of Flight is a much-loved fixture on the New Zealand underground musical calendar. We attract musicians and audiences from around the country and also overseas. It is a wonderful chance for participants to listen to inspiring music and be part of the community, meeting each other and sharing stories.

Has your group made an application to the Board for funding support within the last five years? Yes ☐ No ☒

If granted, how much & what was that money used for? N/A

NOTES: Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on www.dunedin.govt.nz.

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

Bank Account: please supply ONE of the following:

- pre-printed deposit slip
- copy of a bank statement
- bank verified handwritten deposit slip with your/your organisation's name, account number & bank details
- screen shot from internet banking showing clearly your/your organisation's name, account number & bank details

Contact: governance.support@dcc.govt.nz or telephone 477 4000, or Francisca Griffin with any questions (refer to <https://www.dunedin.govt.nz/your-council/community-boards/west-harbour> for contact details)

Privacy Statement: Please note that the information contained in this application will be available to the media and public. If you wish to have any information withheld please contact the Governance Support Officer.

Return completed form to: West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058 or email to governance.support@dcc.govt.nz

Peter Porteous

From: Michelle Simpson <portchalmerstownhall@gmail.com>
Sent: Monday, 17 February 2025 1:42 pm
To: Peter Porteous
Subject: re Hall hire

Hi Peter ,sorry I sent the email before finishing. The Hire Fee and Bond will be the same as last time.\$350 Hire fee and Bond of \$350 and payment is fine at the end of September.

Thanks again for your booking.

cheers Paul

Paul Macshane

Custodian

Port Chalmers Town Hall



Web - www.portchalmerstownhall.org.nz

DETAILS OF BOOKING
FOR PORT CHALMERS
TOWN HALL
- 2 nights @ \$350 per day.

Peter Porteous

From: Michelle Simpson <portchalmersownhall@gmail.com>
Sent: Tuesday, 4 February 2025 10:39 am
To: Peter Porteous
Subject: Re: Port Chalmers Town Hall booking request - 17th and 18th October 2025

Hi Peter .Yes the Hall is available at this stage.
Looking forward to your event.
Cheers Paul

On Tue, 4 Feb 2025 11:04 Peter Porteous [REDACTED] wrote:

Hi Michelle,

Two years ago we booked the Town Hall for our Lines of Flight music festival (see email below). It went wonderfully well, and we are doing another one this October! I have been meeting with the DCC regarding funding, and am now sorting out venues.

We would love to book the PC Town hall again, for Friday 17th and Saturday 18th October. Can you let me know if those dates are available?

Many thanks,

Peter Porteous

From: Michelle Simpson <portchalmersownhall@gmail.com>
Sent: Friday, 9 June 2023 12:17 pm
To: Peter Porteous [REDACTED]
Subject: Port Chalmers Town Hall booking 27rh & 28th October 2023

Hi Peter

Lovely to talk to you this morning regarding the Town Hall and your booking for the 27th and 28th October 2023, As discussed, I have put aside those dates for you and have noted you require the Town Hall and Kitchen only - a venue hire of \$350 per day applies. The key will be supplied to you in the early afternoon on the Friday to enable set up.

To confirm your booking a deposit/bond is required of \$350 - this will be refunded after the facility is inspected post your event.

Please find attached our contract for you to sign and return, you will see our bank account number is noted there for your use.

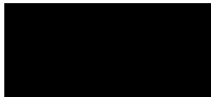
It is wonderful to think you were responsible for the revitalising of the Port Chalmers Town Hall complex and are now going to put on an event there, it certainly is a wonderful asset to our lovely town!

Kind regards

Michelle Simpson

Custodian

Port Chalmers Town Hall



Web - www.portchalmers townhall.org.nz

PROJECT COSTS - LINES OF FLIGHT 2025		
<i>Item e.g. Hall hire</i>	<i>Detail e.g. 3 days' hire at \$100 per day</i>	<i>Amount e.g. \$300</i>
Artists' fees	40 musicians @ \$80 each	\$ 3,200.00
Travel (return airfares)	14 musicians @ \$600 each	\$ 8,400.00
Travel (petrol money for Christchurch people)	6 musicians @ \$100 each	\$ 600.00
Sound Engineer	4 shows @ \$250 each	\$ 1,000.00
Projectionist	4 shows @ \$50 each	\$ 200.00
Poster design	Point Offices design	\$ 100.00
Printing costs	100 x A3 colour posters	\$ 350.00
Advertising/promotion/marketing	Phantom Billstickers postering (100 posters, 4 weeks)	\$ 335.00
Admin / organisers' time	200 hours @ \$25/hr	\$ 5,000.00
Venue hire	Dunedin Public Art Gallery (1 show)	\$ 1,268.00
Venue hire	Port Chalmers Town Hall (2 days/3 shows)	\$ 700.00
PA / sound equipment	Strawberry Sound	\$ 2,000.00
T-shirt production	40 @ \$20 each	\$ 800.00
Guitar amplifiers	3 @ \$50 each	\$ 150.00
Drumkit	1 @ \$100	\$ 100.00
TOTAL COSTS		\$24,203.00
PROJECT INCOME - LINES OF FLIGHT 2025		
<i>Income e.g. ticket sales</i>	<i>Details e.g. 250 tickets at \$15 per ticket</i>	<i>Amount e.g. \$3,750</i>
Donated services (Admin / organisers' time)	200 hours @ \$25/hr	\$ 5,000.00
Cash in hand for the project	\$720 from reserves	\$ 720.00
Ticket sales (individual shows)	160 tickets @ \$25	\$ 4,000.00
Ticket sales (festival passes)	60 festival passes @ \$90	\$ 5,400.00
Otago Community Trust grant (applied for, but outcome pending)		\$ 2,500.00
Merchandise (T-shirts)	40 @ \$40 each	\$ 1,600.00
TOTAL INCOME		19,220.00
TOTAL PROJECT INCOME		19,220.00
Minus		
TOTAL PROJECT COSTS		24,203.00
EQUALS	This is the amount we are requesting from the DCC Arts Grant	-4,983.00

1-6

**Application for Scholarship Grant from the
West Harbour Community Board**

In February 2014, the West Harbour Community Board (WHCB) established two scholarships for each financial year of \$500. These are available to young people no older than 21 years of age who live within Dunedin's West Harbour Community Board area. The funding for these comes from the WHCB's discretionary fund and is designed to encourage young people within our community to embrace and pursue opportunities that enrich them and their community

Name: Ngāki Kiore

Email: [REDACTED]

Phone: [REDACTED] (Ange) [REDACTED] (Ngāki)

Address [REDACTED]

please see budget

funding sources		received/raised
Wood and Taonga Raffle		500.00
Flights	currently \$516	
Accommodation	currently \$660	
West Harbour Community Board	\$500.00	
total cost		

- Please provide an itemised budget for your project/course etc on a separate sheet, along with your bank account details

Applications should be sent to:

West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058

Scholarship Criteria

Two scholarships for each financial year to the value of \$500* are available to assist young people living in the WHCB area to participate in leadership opportunities. These opportunities may include, but are not limited to, representing sporting codes in NZ or overseas, Outward Bound courses and overseas school study trips. The Board will also consider other appropriate courses or opportunities on a case-by-case basis.

1. Applicants must be aged 21 or under at the time of application.
2. The applicant's primary residence must be in the area of the WHCB (refer to the DCC website for the map of the area)
3. The applicant shall apply with a covering letter detailing the project and **MUST** include
 - two written references; one may be from their school/sports coach etc and one from somebody who knows the applicant personally, but is not from their immediate family.
 - a description of the project/course etc
 - the timeframe for completing the project/course etc
 - how the project/course etc will benefit you
 - how the project/course etc will benefit our wider community
 - any other information you feel is relevant
4. Applicants will be interviewed by the WHCB prior to or after one of their regular meetings.
5. Successful applicants will also be expected to attend one of the WHCB's regular meetings to give an informal presentation on what they gained from the course/sporting event etc.

*In certain circumstances the \$500 may be split in order to fund more than one applicant.

2-6

Scholarship Application – West Harbour Community Board

Tēnā koutou,

We are writing to apply for the West Harbour Community Board Scholarship Fund in support of Ngāki, we believe she is a remarkable wahine whose achievements and contributions reflect the values of our community.

In Term Two of 2025, Ngāki won the regional Ngā Manu Kōrero Speech Competition. This September, she will proudly represent Otago-Southland at the National Competition, alongside students from King's High School and Invercargill winners. Competing in both Te Reo Māori and English sections regionally and winning the English. Ngāki approached this kaupapa with unwavering focus and resilience, delivering her speeches with clarity, conviction, and heart.

As a student of Te Kura Kaupapa Māori o Ōtepoti, Ngāki chose to spend two years at Sawyers Bay School to connect with the West Harbour community before returning to kura for her secondary education. This decision reflects her commitment to building relationships and contributing meaningfully to her local environment.

Beyond her academic and cultural pursuits, Ngāki is a dedicated and accomplished horse rider. She has worked tirelessly to strengthen the partnership with her horse, demonstrating courage, discipline, and a deep sense of responsibility. She is currently progressing through her riding curriculum as a member of the West Harbour Pony Club and volunteers at Riding for the Disabled in Fairfield.

Ngāki's leadership is evident not only in public forums but also behind the scenes. She uplifts others during challenging times, carrying herself with dignity and quiet strength. Her deep sense of purpose guides her actions, and she consistently leads with empathy, integrity, and mana.

She generously shares her knowledge and vibrant personality—especially when teaching Te Reo Māori to the Warrington community at their local hall. Her contributions to hauora wānanga are insightful and thoughtful, and she humbly supports rangatahi in second-chance learning environments.

Recently, Ngāki was honoured with the Junior Mana Pounamu Young Leadership Award for her kura, a testament to her dedication, character, and impact.

We believe Ngāki embodies the spirit of the West Harbour community and would be a deserving recipient of this scholarship. Thank you for considering her application. We are asking for a contribution for her overall costs of attending the national competition.

<https://www.youtube.com/watch?v=9qY4-V40Kyl>

<https://www.odt.co.nz/news/dunedin/embracing-community-spirit-knowledge>

<https://www.odt.co.nz/news/dunedin/speech-contest-winner-gets-%E2%80%98heart-warming%E2%80%99-response-peers>

Angelina & Matt Kiore on behalf of Ngāki



3-6

Estimated Expenses (as of July 2025)

Item	Cost (NZD)
Air Travel	\$516.00
Accommodation	\$660.00
Van Hire	\$1,073.00
School Vest	\$80.00
Food	\$250.00
Total Expenses	\$2,579.00

Funds Raised

Source	Amount (NZD)
Raffle	\$1,000.00
School Contribution	\$200.00
Total Raised	\$1,200.00

Remaining Amount Needed \$1,379.00

Amount Requested from West Harbour Community Board \$500.00 or any split contribution would be appreciated.

View prices for your travel dates

Check In Mon, 15 Sept	Check Out Fri, 19 Sept	Rooms/Guests 1 Room, 2 Guests
Booking.com	<ul style="list-style-type: none"> ✓ Fully refundable before Fri, 12 Sept ✓ No prepayment needed 	\$660 View deal
<input checked="" type="checkbox"/> Expedia	<ul style="list-style-type: none"> ✓ Fully refundable before Sat, 13 Sept ✓ No prepayment needed 	\$700 View deal
wotif	<ul style="list-style-type: none"> ✓ Fully refundable before Sat, 13 Sept ✓ No prepayment needed 	\$700 View deal

[View all 6 deals from \\$660](#) ▾

AIR NEW ZEALAND

Sign in

Dunein to New Plymouth
3 flights
Mon 15 Sep 2025
6:05am

1 adult

seat+bag (X)

1 bag

NZD \$516.00
incl. taxes & charges

New Plymouth to Dunein
3 flights
Fri 19 Sep 2025
9:25am

Modify search

seat+bag (G)

1 bag

Earn 77 Status Points

[VIEW DETAILS](#)

1 Select your flights

2 Enter passenger details

3 Extras

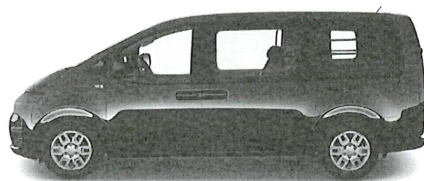
4 Select your seats

5 Review and pay

Premium Minivan

Hyundai Staria or similar

8 2 Automatic



NZ\$1,073.30

NZ\$801.72




[PAY LATER](#)

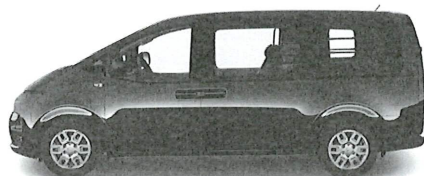
[PAY NOW](#)

Pay Now & Save NZ\$236.15 ⓘ

Premium Minivan

Hyundai Staria or similar

 8  2  Automatic ...



NZ\$1,073.30

NZ\$801.72

PAY LATER

PAY NOW

Pay Now & Save NZ\$236.15 ⓘ

4-6

To Whom It May Concern,

I am writing to offer my full endorsement and support for Ngaki, an exceptional young emerging Māori leader who exemplifies dedication, talent and ngakau Māori.

Ngaki is a shining example of rangatahi leadership in action. She brings strength, pride, and authenticity to her work in kapa haka, her commitment to te reo Māori, and her passion for horse riding. Her contributions reflect not only personal skill but a deep connection to whakapapa, tikanga Māori, and her responsibilities to whānau, hapū, and iwi.

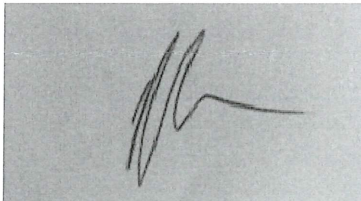
Recently, Ngaki played a vital role in supporting the successful delivery of our national conference for Ngā Pou Mana Tangata Whenua Allied Health. Her presence, tikanga and her youthfulness were instrumental in creating a culturally grounded, empowering event that resonated with all attendees.

Ngaki stands out as a natural leader—grounded, insightful, and deeply committed to kaupapa Māori. She is the kind of emerging talent our communities need and deserve. I wholeheartedly endorse her for any support, opportunities, or leadership pathways she seeks going forward. I have no doubt she will continue to flourish and uplift others around her.

Please feel free to contact me if you require further information or would like to discuss Ngaki's contributions further.

Ngā mihi maioha,

Joseph Tyro (Ngai Tahu, Te Ati-Haunui-A-Paparangi, Ngati Rangi)
Social Work and Executive Director
021-125-7613



5-6

Amie Curtis

[REDACTED]

[REDACTED]

Dunedin, 9013

[REDACTED]

11/07/ 2025

West Harbour Community Board – Leadership Scholarship

To whom it may concern,

Ngāki is a kind, respectful, eloquent and driven rakatahi and I am personally proud of all that she has achieved as a 14-year-old in our community and my own daughter aspires to “be like Ngāki” when she grows up.

Her commitment to her kapa haka for both He Waka Kōtuia and Te Kura Kauapapa Māori o Ōtepoti through performance, practice and leadership is proven when she steps on the stage.

Watching Ngāki deliver both of her speeches at Ngā Manu Kōrero, achieve first in Junior English and third in Junior te reo Māori was a moment of pride. Not just of the whānau, but across the Māori community. Standing in both sections of the regional competition in 2 different languages, and then to represent the region on the national stage, is a sign of courage, resilience, knowledge and drive – all signs of a great leader and mentor for the community.

What I have touched on is not an exhaustive list of the achievements and commitments that Ngāki holds in her kura, whānau and community (as she is also a kaiako of te reo Māori and West Harbour Pony Club to name a couple more), but shows diversity and attributes of a fantastic leader.

I strongly tautoko Ngāki’s application for the Leadership Scholarship to support her pathway of leadership and representation of her community on the National Stages and whatever she chooses to do in the future.

Please feel free to contact me if you wish to kōrero further.

Noho ora mai,



Amie Curtis

[REDACTED]

6-6

Tinaka Jopson



Dunedin

Otago

11/07/2025

To whom it may concern,

Ko Tinaka Jopson tōku ingoa. He uri ahau nō Kāi Tūāhuriri, Kāti Irakehu, me Kāti Huikai. Ko Kāi Tahu tōku iwi.

It is my privilege to write in support of Ngāki, whom I have known for several years. Throughout this time, I have consistently admired her unwavering dedication, integrity, and the strength of her work ethic across all kaupapa she engages with.

Ngāki is a responsible and reliable rangatahi who contributes actively to her kura, Te Kura Kaupapa Māori o Ōtepoti, her kapa haka rōpū, He Waka Kotuia, and the West Harbour Pony Club. Her commitment to these spaces is evident in the excellence she brings to each one.

She has also demonstrated leadership and generosity in teaching Te Reo Māori to adult second-language learners, sharing her knowledge with patience and manaaki. Most recently, Ngāki stood proudly at Te Manu Kōrero speech competition, competing in both the Junior English and Junior Māori categories. Her outstanding performance earned her first place in the Junior English section—a testament to her confidence, clarity, and depth of thought.

Ngāki embodies the qualities of a strong, grounded, and forward-moving young leader. She consistently seeks opportunities that challenge her and foster personal growth, and she does so with humility and determination.

I wholeheartedly support Ngāki in this application and have every confidence in her ability to thrive and contribute meaningfully.

Please feel free to contact me should you wish to discuss further.

Ngā mihi nui,

Tinaka Jopson

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the West Harbour Community Board on activities relevant to the Board's area including:
 - a) Project Fund
 - b) Rothesay News request
 - c) Reporting of operational issues to DCC Customer Services
 - d) West Harbour - renewal of drinking water distribution main (St Leonards)
 - e) Roadworks Schedule
 - f) Currently consulting on
 - g) Dunedin City Council Updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Renews** its commitment to the Rothesay news advertising for the 2025/26 year at a cost of \$125.00 per month, for an annual total of \$1,500 for the Community Board's advertisement.

ITEMS FOR DISCUSSION

Project Fund

- 2 The Board has a balance of \$10,000 for the 2025/26 year.
- 3 As it is a new financial year, the Board needs to decide whether to renew its commitment to its monthly expenditure of \$125.00 per month for a total of \$1,500.00 a year for its advertisement in the Rothesay News

Reporting of operational issues to Dunedin City Council

- 4 The Dunedin City Council Customer Services Agency (CSA) process the reporting of operational issues by the public e.g. potholes, burst pipes, impacts of weather events such as slips or flooding etc.
- 5 As weather events often seem to take place over the weekend, this is important to note that simply texting or calling someone you know at Council, does not get the issue/concern into the DCC system for response.
- 6 To allow the DCC to be able to fix the problem in the most cost-effective manner, requires the issue to be entered in to the DCC system and allocated a response/job # (via phoning 477 4000 or the dcc@dcc.govt.nz email address).
- 7 The Community Board is asked to please assist DCC by informing/reminding your community of the correct process to be followed.

West Harbour - renewal of drinking water distribution main (St Leonards)

- 8 A letter was provided to Wren Lane and Weka Street residents on 28 July (see attachment) giving advance warning of work commencing on the section between Wren Lane and Weka Street to renew the drinking water distribution main that runs from Ravensbourne to Roseneath.

Roadworks Schedule

- 9 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Currently Consulting On

- 10 DCC will be seeking submissions on the future of **Hereweka/Harbour Cone Management Plan** (2012) on how the plan could be updated to better reflect any changes, challenges and opportunities that have emerged over the past decade. The consultation period runs from 21 July until 18 August. A revised draft management plan will then be shared for further public feedback in late 2025.
- 11 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Dunedin City Council Updates

- 12 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter

please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

- 13 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

Attachments

	Title	Page
↓A	Letter to Wren Lane and Weka Street residents re water main works	34

28 May 2025

Dear Resident

WEST HARBOUR WATER MAIN SECTION 4 – ST LEONARDS DRIVE

As per our previous letter dated 21 May, work will soon be undertaken in St Leonards Drive to renew the West Harbour drinking water distribution main that runs from Ravensbourne to Roseneath. Downer have been awarded the contract for this section of work and are currently planning this construction to begin between Wren Lane and Weka Street.



The start date in June is yet to be confirmed, however St Leonards Drive is quite narrow in this area, and it is expected that this work will need to be done with road closures in place. Our contractor will work with affected residents to keep access available where they can, however this may not always be possible.

Please note, there will be disruption to resident access when the worksite crosses **Wren Lane and also Weka Street**. Due to the nature of the work, these streets will be closed to traffic during working hours only for up to two days so the new pipe can be installed safely. If you need to drive out of Wren Lane on a day when work is being done, please do so before **8am**. The road will be re-opened at the end of the day so you can return your vehicle to your property overnight.

We will have staff available onsite to assist you through the active worksite, as well as a car available to help you up the hill to your house if required. As work progresses past the intersection, there will only be access available from one direction.

We understand that this work can be quite disruptive to affected residents and are committed to working with you as much as possible to reduce this. To assist with this, we are looking to gather information that will help us with these arrangements. Please don't hesitate to get in touch if you have any particular access requirements such as:

- Home visits (medical, childcare etc)
- Special seating requirements (if needing to be driven up Wren Lane)
- Upcoming renovations, building work or other plans that may be disrupted
- Anything else we should consider in terms of access

Please note that all information gathered will be kept confidential and is only specific to this project. It will not be shared with any other parties and will only be stored in relation to the communication / engagement of this project.

Rubbish and recycling

On rubbish and recycling collection days, please put out your bins as normal. If the contractor needs to move them for safe collection, they will be returned after the rubbish / recycling truck has been through.

Other Services

If you are provided with other services, for example gas delivery or private green waste / rubbish collection, please advise your provider of this work and encourage them to contact Downer directly via the details listed below to help with access or any alternate arrangements.

Wren Lane and Weka Street E-text service

As work crosses your street, Downer will be able to open the street at night however access from St Leonards Drive will only be available from one direction (Port Chalmers vs City). We will look to operate an e-text system to be able to notify you on the day which direction this will be. Please see the attached from regarding e-text so we can add your details and help keep you informed.

Contacts

If you have any questions or information that will help us plan this project, please feel free to contact our customer services team on 03 477 4000 or email the project team at water.capitalprojects@dcc.govt.nz

Thank you in advance for your understanding.

Yours faithfully,



Simon Hood
CAPITAL DELIVERY PROJECT COORDINATOR
3 Waters
Dunedin City Council

COMMUNITY PLAN

The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.

The Board's Community Plan assists to contribute to the Council's 10-year plan with focus on:

- 1 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 10-year Plan

items the Board would like for delivery to the community (for items that would not require support or funding from the DCC, over and above the Community Board funding)

Attachments

There are no attachments for this report.

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

Board members to provide verbal updates on activities:

- 1 **Port Noise Liaison Committee** – Kristina Goldsmith
- 2 **Ravensbourne Liaison (including Ravensdown Community Liaison Group)**- Jarrod Hodson
- 3 **Keep Dunedin Beautiful** – Kristina Goldsmith
- 4 **Infrastructure Liaison** – Kristina Goldsmith and Ange McErlane
- 5 **Otago Access Radio** – Barbara Anderson
- 6 **Long Beach and Pūrākaunui Amenities Society** – Duncan Eddy
- 7 **Aramoana Liaison** – Barbara Anderson
- 8 **West Harbour Emergency Response Group** – Ange McErlane
- 9 **Policing Matters** – Wayne Sefton
- 10 **Social Media** – Duncan Eddy
- 11 **Community Awards** – Duncan Eddy and Kristina Goldsmith
- 12 **Historic Information panels (Board Project)** – Cr Mandy Mayhem

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates

Signatories

Authoriser:	Jackie Harrison - Manager Governance
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Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

The Chairperson will provide a verbal update on matters of interest including matters relating to the Board's area.

Attachments

There are no attachments for this report.

COUNCILLOR'S UPDATE

Councillor Mandy Mayhem will provide an update on matters of interest.

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.