
West Harbour Community Board

MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 06 August 2025, commencing at 5.30 pm.

PRESENT

Chairperson	Angela McErlane	
Deputy Chairperson	Kristina Goldsmith	
Members	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	

IN ATTENDANCE Paul Henderson, Acting General Manager Customer & Regulatory and Corporate Services (Senior Officer)

Governance Support Officer Lauren Riddle

1 PUBLIC FORUM

1.1 Public Forum

Ms Naomi Wilson spoke on the impact to her quality of life and her frustration over the brightness of the lights into her property from the Port Otago site at Back Beach. She requested that the Board assist her in resolving the matter.

1.2 Public Forum

Mr Peter Porteous spoke to the Metonymic Trust funding application (Item 6) for the “Lines of Flight” 3 day music festival to be held 16-18 October. He advised the festival had been held in Dunedin for 25 years and provided images from previous festivals and outlined the range of music events to be held and the popularity of the festival to artists.

1.3 Public Forum

Mr Mike Webb and Mr John Innes spoke regarding the urgent need for the replacement of the Harrington Street/Fox Street bus shelter due to the exposure to winter weather conditions on waiting passengers. They advised the bus shelter was accidentally damaged in April by an ORBus and that no replacement or repair had been undertaken to date.

They requested that the Board assist in resolving the matter with DCC and ORC for repair or replacement of a new bus shelter.

Cr Mandy Mayhem arrived to the meeting at 5:51 pm.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Angela McErlane/ Jarrod Hodson):

That the Board:

Confirms the agenda with the addition of an update on public transport from the Otago Regional Council, as item 5B

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

There were no updates provided.

Moved (Angela McErlane/ Barbara Anderson):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried.

5 CONFIRMATION OF MINUTES

5.1 West Harbour Community Board meeting - 21 May 2025

Moved (Angela McErlane/ Wayne Sefton):

That the Board:

Confirms the minutes of the West Harbour Community Board meeting held on 21 May 2025 as a correct record.

Motion carried (WHCB/2025/024)

PART A REPORTS

5B ORC Public Transport update

Anita Dawe, General Manager Planning and Transport from Otago Regional Council provided a verbal update on public transport matters for the board area including:

- Increase in base adult bus fares (from \$2.00 to \$2.50) and the return of child bus fares (aged 6-12 years) at \$1.50 per child. The fares are expected to come into effect in late September 2025.
- ORC Planning and Transport team are currently investigating a simplified zone model.
- Planning is underway for the upcoming 2025/26 cruise ship season with the intention to build on the successes from the 2024/25 season, including provision of additional buses for cruiseship passengers to alleviate the the pressure on the local service.
- Ms Dawe encouraged the Board to submit to the ORC Public Transport Plan and ORC Annual Plans in regard to priorities for the Board area.

6 Project Fund

The Board gave consideration to the funding application received from the Metonymic Trust, seeking a grant of \$700.00 to support the cost of venue hire of Port Chalmers Town Hall for the “Lines of Flight” 3 day musical festival being held 16-18 October 2025.

Moved (Duncan Eddy/ Jarrod Hodson):

That the Board:

- a) **Approves** the application from the Metonymic Trust for \$700.00 to support the cost of venue hire for the “Lines of Flight” musical festival to be held 16-18 October 2025

Motion carried (WHCB/2025/025)

The Board gave consideration to a scholarship application from Ngāki Kiore for \$500.00 to support her attendance of the Ngā Manu Kōrero national speech competition in New Plymouth 15-19 September 2025, representing Otago-Southland.

Moved (Angela McErlane/ Barbara Anderson):

That the Board:

- b) **Approves** the scholarship application from Ngāki Kiore of \$500.00 to support her attendance at the Ngā Manu Kōrero national speech competition to be held in New Plymouth, 15-19 September 2025

Motion carried (WHCB/2025/026)

7 Governance Support Officer's Report

In a report from Civic an update was provided on matters of interest to the West Harbour Community area, including:

- A request for the Board’s continued advertising in the Rothesay News at a cost of \$1500 per annum.

- Current consultations open for submission to the DCC

Angela McErlane declared a conflict of interest as editor of the Rothesay News and sat back from the item.

Moved (Kristina Goldsmith/ Jarrod Hodson):

That the Board:

- a) **Renews** its commitment to the Rothesay news advertising for the 2025/26 year at a cost of \$125.00 per month, for an annual total of \$1,500 for the Community Board's advertisement.

Motion carried (WHCB/2025/027)

Moved (Angela McErlane/ Barbara Anderson):

That the Board:

- b) **Notes** the Governance Support Officer's Report.

Motion carried.

8 Community Plan

Discussion was held on the updating of the Community Plan to improve communications with the community during an adverse weather event.

A workshop with the Dunedin City Co-ordinator, Emergency Management Otago was suggested to assist in formulating an proposed updates to the Board's Community Plan for community resilience.

9 Board Updates

Board members provided updates on activities within the board area:

Port Noise Liaison Committee – Kristina Goldsmith spoke to her tabled report on work being undertaken by Port Otago for improvements on Macandrew Road (as part of the rail pad upgrade), which included widening of the footpath, replacement boundary fence, and replanting of the overgrown garden with the native species.

Ravensbourne Liaison (including Ravensdown Community Liaison Group)- Jarrod Hodson advised there been ongoing resident concerns over unsafe footpaths but that footpath resurfacing had commenced and some since completed on SH88 in the Ravensbourne area.

Keep Dunedin Beautiful – Kristina Goldsmith advised the KDB Awards evening was to be held at the end of August and that KDB cleans ups continue around the city.

Otago Access Radio "Round the Boards" segment– Barbara Anderson advised the segment interview included the upcoming Local Body Elections and special voting

Long Beach and Pūrākaunui Amenities Society – Duncan Eddy spoke to his tabled report including: Blueskin Road safety repairs, Purakaunui Rd and Osborne Rd roadside drainage works, and draining and flooding issues at Long Beach.

Aramoana Liaison – Barbara Anderson advised the carpark area at the domain was under construction. She relayed that the Aramoana League would be seeking that DCC support the power costs for the public toilet facilities (which is currently managed by the Aramoana League) due to the expected increase in visitors to the new carpark .

Cr Mandy Mayhem left the meeting at 6:55pm

Policing Matters – Wayne Sefton advised that Constable Liam Guthrie has been appointed as Port Chalmers new sole-charge police officer. He spoke of the family link to Port Chalmers.

Social Media – Duncan Eddy advised of a large spike in views of the Board’s Facebook page due to the coverage of the West Harbour Community Awards, with 43,759 views recorded.

Cr Mandy Mayhem returned to the meeting at 7:00pm.

Community Awards – Duncan Eddy and Kristina Goldsmith advised the awards evening was well attended and good social media presence.

Historic Information panels (Board Project) – Cr Mandy Mayhem display two completed panels to the meeting, one for The Cenotaph and the other for The Rotunda.

Board members provided feedback on layout, text and headings of the historic information panels (pre-circulated for review) for the Harbour Hulks, Isbisters Bay and Deborah Bay panels.

Discussion was held on the cost of installation of the signs, and cost of materials required to make suitable stands for the panels.

Cr Mandy Mayhem and Jarrod Hodson to progress costings for production and installation of the stands, and bring to the Board for further consideration at the 10 September meeting.

Moved (Cr Mandy Mayhem/ Barbara Anderson):

That the Board:

Approve \$78.00 for the printing of an additional historic information panel, as part of the Board project.

Motion carried (WHCB/2025/028)

Moved (Angela McErlane/Member Duncan Eddy):

That the Board:

Notes the Board Updates

Motion carried

10 Chairperson's Report

Angela McErlane provided a brief verbal update on matters of interest relating to the Board’s area. She noted the next meeting to be held on Wednesday 10 September, would be the final meeting of the triennium. The meeting would consider funding applications, receive feedback reports and the valedictory speeches from retiring board members Kristina Goldsmith and Barbara Anderson.

11 Councillor's Update

Councillor Mandy Mayhem wished nominees well with their campaigns for the Local Body Elections.

12 Items for Consideration by the Chair

Duncan Eddy requested that the 18 July DCC letter providing feedback on the 9 Year Plan submission by the Board be included for discussion at the 10 September meeting.

The meeting concluded at 7:37pm.

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CHAIRPERSON